

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Meeting Announcement & Agenda at 7:00 p.m.*

**Monday, October 21, 2019**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
  - i) Linda Bochert – Golf Scramble Fund Raising recap
  - ii) Laura Valderama – Garden Homes Planning
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) Regular Meeting Minutes of September 16, 2019
    - ii) Hire of full-time Police Officer Jeff Pharo (recommended by Personnel Committee)
    - iii) Hire of part-time police Officer Todd Dovichi (recommended by Personnel Committee)
  - C. Ordinances
    - i) Ordinance L-2019-3 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles (tabled and referred to Public Health and Safety Committee)
    - ii) Ordinance L-2019-5 First reading of an ordinance amending Section 7.08 of the Village code regulating parking on Catafalque Drive (recommended by Public Works Committee)
  - D. New Business Resolutions and Motions
    - i) Consider Phase Two services agreement with Destree Architects for Heiden Haus renovation project and Village financial commitment
    - ii) Consider awarding bid for Four Corners restroom/pavilion project and allocate funds
    - iii) Consider contract with Affinity Holding Group for timing services associated with All City Swim Meet (recommended by the Pool Committee)
    - iv) Consider conditional use permit for Ronald McDonald House playground 2710 Marshall Court (recommended by Plan Commission)
  - E. Appointments
    - i) Ad hoc Village Recognition Committee – Dave Benforado Chair, Cokie Albrecht Trustee, Mark Sundquist, Lucy Richards, Peggy Scallon, Kat Hurley, Nadeem Afghan

- ii) Public Works Committee – David DeVito
  - iii) Recreation Committee – Erin Clune
  - iv) Public Health & Safety Committee – Dietmar Bassuner
7. Reports of Officials and Committees
- A. Village President
    - i) League of Wisconsin Municipalities Lobby Day
    - ii) Recap of meeting with Mayor Satya Rhodes-Conway and Deputy Mayor Leslie Orrantia
  - B. Village Administrator
    - i) Status of University Avenue reconstruction project and stormwater tunnel feasibility study
    - ii) Status of Garden Homes planning
    - iii) Status of Village FEMA flood disaster recovery reimbursement and local share tax levy opportunity and timing
  - C. Personnel Committee
  - D. Finance Committee
    - i) 2020 Budget update (Village budgets recommended by Committee)
  - E. Plan Commission
  - F. Public Works Committee
  - G. Services Committee
    - i) Village Services survey and request for committee input
  - H. Public Health & Safety Committee
  - I. Recreation Committee
  - J. Ad hoc Sustainability Committee
  - K. Ad hoc Disaster Preparedness Committee
  - L. Ad hoc Stormwater Committee
    - i) Extend term for another year
  - M. Ad hoc Heiden Haus Committee
  - N. Parks Committee
  - O. Blackhawk Liaison Committee
  - P. Pool Committee
  - Q. Waterfront Committee
  - R. Joint Campus Committee
8. Next Meeting dates: November 4 (2020 budget meeting); November 18 (regular meeting)
9. Adjourn

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

**NOTES TO THE AGENDA OCTOBER 21, 202**

**Appearances and Communications**

**Linda Bochert – Golf Scramble Fund Raising recap-** Ms. Bochert will recap the fundraising event for July 4 fireworks. A letter providing detail is also enclosed.

**Laura Valderama – Garden Homes Planning**

**Board Matters**

Payment of Bills

Prepays	\$	29,864.38
Board Bills	\$	<u>938,444.84</u>
	\$	968,309.22

**Consent Agenda**

**Regular Meeting Minutes of September 16, 2019** – Draft minutes are enclosed in the Board packet.

**Hire of Fulltime Police Officer Jeff Pharo (recommended by Personnel Committee)**

This hire is to fill a vacant position. The incumbent has extensive prior experience as an officer with the City of Madison police department and is currently a part time officer here. A memo from the Chief of Police is enclosed detailing the pay rate and vacation accrual allowed due to his prior experience.

**Hire of Part time Police Officer Todd Dovichi (recommended by Personnel Committee)**

A memo from the Police Chief is enclosed in the packet. The pay rate is the same as established for all part time officers.

**Ordinances**

**Ordinance L-2019-3 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles (tabled and referred to Public Health and Safety Committee)** – A meeting of the committee is now scheduled for early November.

**Ordinance L-2019-5 First reading of an ordinance amending Section 7.08 of the Village code regulating parking on Cataphalque Drive (recommended by Public Works Committee)** – This new street extension will soon be open to through traffic soon. Due to the narrow width and the adjacent bike path, it is recommended to be no parking except for a limited cut out section adjacent to the Lodgic building that will be for fifteen-minute short term drop off and pickup for the day care facility and deliveries. A draft ordinance is enclosed as well as a map that shows the area under consideration.

**New Business Resolutions and Motions**

**Consider Phase Two services agreement with Destree Architects for Heiden Haus renovation project and Village financial commitment** - Enclosed in your packet is a proposal from Destree Architects to move the design forward as recommended by the ad hoc committee to the point where a fund raising campaign can be started. The cost of this will be \$16,000. \$9,000 remains in donations that have been previously made; leaving \$7,000 for the Village to fund. A summary memo from the

Committee chair Tracy Koziol is enclosed. In it, she also requests the Village consider a \$200,000 commitment to the project that will trigger a \$150,000 match from a donor leaving \$150,000 to fund raise. Once that fund raising is well established, the project would be brought to bid ready status by the architect with additional fees for that. A copy of the five-year capital plan is also enclosed in the packet for reference.

**Consider awarding bid for Four Corners pavilion/restroom project and allocate funds** – Three bids were received for this project. The low bid in the base amount of \$155, 970 was submitted by Bachman Construction. The bid came in right where expected. A memo from the Village Engineer is enclosed detailing bid results and recommending award.

**Consider contract for timing services associated with All City swim meet (recommended by the Pool Committee)** – Pools participating in all city meets have been using the same company to provide timing services for numerous years. However, every year each pool has entered into an annual contract for the provision of these services. The All City Board has been working on a multiyear contract that provides certainty and also reduces the anticipated cost as the provider will have a multiyear agreement in place unless performance is inadequate. The All City Board has been negotiating this agreement for some time and it is now ready for consideration by all of the entities. All city is scheduled for our pool in a few years. An updated copy of the proposed contract is enclosed in the packet.

**Consider conditional use permit for Ronald McDonald House playground 2702 Marshall Court (recommended by Plan Commission)** – The conditional use permit application and findings made by the Plan Commission are enclosed and recommended for approval.

There are other documents enclosed in the packet concerning various officials and committee reports as well as minutes from various committees.



## Country Club

September 17, 2019

Peter Hans, Vice President & Treasurer  
Shorewood Hills Foundation  
c/o Shorewood Hills Village Hall  
810 Shorewood Blvd.  
Madison, WI 53705

RE: 2019 Shorewood Scramble and Evening on the Patio Proceeds

Dear Mr. Hans:

On behalf of Blackhawk Country Club (BCC), I am pleased to transmit the following with respect to the Shorewood Scramble and Evening on the Patio, held on September 9, 2019.

- This year's event was a collaboration between the Village of Shorewood Hills and BCC to raise funds for the jointly-sponsored annual fireworks celebrations.
- This year's event raised a total of **\$5425** for the annual fireworks celebrations, made up of \$4350 from the golf event, and \$1075 from the Evening on the Patio/other donations.

Attachment 1: Shorewood Scramble golfer checks and cash: total \$5800

We had a total of 58 golfers for the event. This is a list of those who submitted either a check or cash to pay for one or more golfers to play golf in the Shorewood Scramble, at a cost of \$100/player.

For each \$100:

- a. \$75 is a donation to the Shorewood Hills Foundation in support of the annual fireworks celebration – for a total of \$4350
- b. \$25 is the portion due to BCC to cover the cost of the box lunch and drink ticket provided to each player – for a total of \$1450. An invoice in the amount of \$1450 for this portion is Attachment 3.



3606 BLACKHAWK DRIVE  
MADISON, WISCONSIN 53705  
club house 608.231.2454  
golf shop 608.231.2456



## Country Club

**Attachment 2:** Evening on the Patio checks/other donations: total \$1075

This is a list of those who submitted checks but did not play golf; these donors came to BCC for the complimentary fajita bar after golf, which we called the Evening on the Patio, or did not attend but made donations.

The entire amount of each of these donations is a donation to the Shorewood Hills Foundation.

**Attachment 3:** This is the invoice in the amount of \$1450, the portion of the proceeds from the Shorewood Scramble the Foundation is to return to BCC. Please direct that check to Blackhawk Country Club to my attention at the address below.

**Attachment 4:** This is two envelopes containing the cash and checks themselves: one envelope for the Shorewood Scramble golfers and one envelope for the Evening on the Patio/other donations.

We understand the Foundation will take it from here to provide donation receipts to those who contributed. Please let me know if you have any questions or if I can provide further information. Thank you very much.

Sincerely,

Matt Hartmann  
Head Golf Professional  
608-231-2456

Cc:

Jane Hamblen, President, Shorewood Hills Foundation – 3515 Sunset Drive, Madison WI 53705

Mark Lederer, Village Trustee/Village Liaison Committee Chair – 3447 Edgehill Pkwy, Madison WI 53705

Linda Bochert, BCC Board Member/BCC Liaison Committee Chair – 4927 St. Annes Drive, Middleton WI 53597



## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	OCTOBER PREMIUMS EMPLOY	4190	09/17/2019	1,035.84	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,035.84	.00	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	OCTOBER PREMIUMS ANNUAT	4190	09/17/2019	225.87	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					225.87	.00	
<b>600-53-5403-590 PAYMENT IN LIEU OF TAX</b>							
16850	PUBLIC SERVICE COMMISSION OF	CHANGE & ADJUST H2O RATES	1905-1-05450	07/18/2019	54.99	54.99	09/30/2019
16850	PUBLIC SERVICE COMMISSION OF	CHANGE & ADJUST H2O RATES	1905-1-05450	07/18/2019	30.02	30.02	09/30/2019
16850	PUBLIC SERVICE COMMISSION OF	CHANGE & ADJUST H2O RATES	1905-1-05450	07/18/2019	.01	.01	09/30/2019
Total 600-53-5403-590 PAYMENT IN LIEU OF TAX:					85.02	85.02	
<b>100-51-5112-310 COMMITTEES: SUP &amp; EXPENSE</b>							
217500	US BANK	CAPITOL NEWSPPRS/COND US	93019	09/30/2019	145.32	145.32	09/30/2019
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					145.32	145.32	
<b>100-51-5120-310 JUDICIAL: OFFC. SUP &amp; EXPENSE</b>							
217500	US BANK	USPS/DEBT 8038 PAPERS MAIL	93019	09/30/2019	4.05	4.05	09/30/2019
217500	US BANK	STAPLES/OFFICE SUPPLIES	93019	09/30/2019	13.49	13.49	09/30/2019
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					17.54	17.54	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
217500	US BANK	STFFORD & R/ANNUAL AUDIT L	93019	09/30/2019	24.00	24.00	09/30/2019
217500	US BANK	STAFFORD & R/SHAKLTON SQ	93019	09/30/2019	52.00	52.00	09/30/2019
217500	US BANK	STAFFORD & R/GENERAL ADVI	93019	09/30/2019	82.00	82.00	09/30/2019
217500	US BANK	STAFFORD & R/RIKKERS CSM	93019	09/30/2019	260.00	260.00	09/30/2019
217500	US BANK	STAFFORD & R/HEIDEN HOUSE	93019	09/30/2019	574.00	574.00	09/30/2019
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					992.00	992.00	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
217500	US BANK	STAFFORD&ROS/ORDINANCE	93019	09/30/2019	1,876.50	1,876.50	09/30/2019
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					1,876.50	1,876.50	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
217500	US BANK	PICK N SAV/SODA POP	93019	09/30/2019	36.55	36.55	09/30/2019
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					36.55	36.55	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
217500	US BANK	US CELLULAR/ADMIN	93019	09/30/2019	2.00	2.00	09/30/2019
217500	US BANK	PICK N SAVE/CUPS FOR MSN M	93019	09/30/2019	3.47	3.47	09/30/2019
217500	US BANK	GRDNFLSH/ADMIN COPIES	93019	09/30/2019	189.46	189.46	09/30/2019
217500	US BANK	CAPITOL NSPRS/CONDITNAL U	93019	09/30/2019	55.73	55.73	09/30/2019
217500	US BANK	TARGET/COFFEE POT RETURN	93019	09/30/2019	99.99	99.99	09/30/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
217500	US BANK	TARGET/COFFEE MAKER	93019	09/30/2019	99.99	99.99	09/30/2019
217500	US BANK	AMAZON/COFFEE MAKER	93019	09/30/2019	97.05	97.05	09/30/2019
217500	US BANK	MSN/PARKING/DOG LICENSES	93019	09/30/2019	.25	.25	09/30/2019
217500	US BANK	GORDON FLESH/MAIN COPY M	93019	09/30/2019	155.92	155.92	09/30/2019
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					503.88	503.88	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
217500	US BANK	GOOGLE/CLOUD/GSUITE	93019	09/30/2019	246.00	246.00	09/30/2019
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					246.00	246.00	
<b>100-51-5145-340 D.P.: OPERATIONS EXPENSE</b>							
217500	US BANK	SPECTRUM/TV INTERNET	93019	09/30/2019	99.57	99.57	09/30/2019
217500	US BANK	SPECTRUM/VILLAGE INTERNE	93019	09/30/2019	394.57	394.57	09/30/2019
217500	US BANK	AT&T BUS PHONE	93019	09/30/2019	492.40	492.40	09/30/2019
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					986.54	986.54	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
217500	US BANK	SPECTRUM/TIME WARNER CA	93019	09/30/2019	420.95	420.95	09/30/2019
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					420.95	420.95	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
217500	US BANK	BAY TOWEL/MATS/MOPS/TOWE	93019	09/30/2019	68.93	68.93	09/30/2019
217500	US BANK	MONONA PLUMB/FIRE INSPEC	93019	09/30/2019	270.00	270.00	09/30/2019
217500	US BANK	BAYTOWEL/MATS/MOPS/TOWE	93019	09/30/2019	68.93	68.93	09/30/2019
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					407.86	407.86	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
217500	US BANK	STAPLES/OFFICE SUPPLIES	93019	09/30/2019	64.59	64.59	09/30/2019
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					64.59	64.59	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
217500	US BANK	FREDPRYOR/SUPERVISOR TR	93019	09/30/2019	149.00	149.00	09/30/2019
217500	US BANK	MSN PARKING/FOR TRAINING	93019	09/30/2019	11.25	11.25	09/30/2019
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					160.25	160.25	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
217500	US BANK	BELCO/PRINTER FOR 2015	93019	09/30/2019	424.35	424.35	09/30/2019
217500	US BANK	CHAMPAWRDS/PLAQUES FOR	93019	09/30/2019	111.99	111.99	09/30/2019
217500	US BANK	US CELLULAR/PD	93019	09/30/2019	312.23	312.23	09/30/2019
217500	US BANK	ACE/SPONGES/BIKE RODEO	93019	09/30/2019	20.93	20.93	09/30/2019
217500	US BANK	GORDEN FLSH/PD COPIES	93019	09/30/2019	62.49	62.49	09/30/2019
217500	US BANK	GO DADDY/WEB DOMAIN	93019	09/30/2019	42.34	42.34	09/30/2019
217500	US BANK	AMAZON/COFFEE MAKER	93019	09/30/2019	91.99	91.99	09/30/2019
217500	US BANK	UPH/SELFPAY/MERITER/OWI B	93019	09/30/2019	142.60	142.60	09/30/2019
217500	US BANK	ECONOPRINT/ENVELOPES	93019	09/30/2019	225.00	225.00	09/30/2019
217500	US BANK	INTOXOMETERS/PBT	93019	09/30/2019	485.00	485.00	09/30/2019
217500	US BANK	MSN/PARKING WCPA EVENT	93019	09/30/2019	2.40	2.40	09/30/2019
217500	US BANK	ACE/FRUIT FLY TRAPS1005252	93019	09/30/2019	28.45	28.45	09/30/2019
217500	US BANK	EVIDENT/EVIDENCE SUPPLIES	93019	09/30/2019	176.32	176.32	09/30/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					2,126.09	2,126.09	
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
217500	US BANK	TOP PAK DEFENSE/PATCHES/N	93019	09/30/2019	610.98	610.98	09/30/2019
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					610.98	610.98	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
217500	US BANK	GOODYEAR/TIRES FOR 2017	93019	09/30/2019	690.98	690.98	09/30/2019
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					690.98	690.98	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
217500	US BANK	FRM&FLEET/SALT BOX REMOV	93019	09/30/2019	73.62	73.62	09/30/2019
217500	US BANK	MNARDS/TRUCK SIDE BOARDS	93019	09/30/2019	55.80	55.80	09/30/2019
217500	US BANK	STYL N STICHS/CLOTHS CRAIG	93019	09/30/2019	274.00	274.00	09/30/2019
217500	US BANK	SHERWIN WIL/STREET PAINT S	93019	09/30/2019	224.92	224.92	09/30/2019
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					628.34	628.34	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
217500	US BANK	BAY TOWL/MATS/MOPS/TOWEL	93019	09/30/2019	68.93	68.93	09/30/2019
217500	US BANK	POMPS/TIRE WORK	93019	09/30/2019	42.01	42.01	09/30/2019
217500	US BANK	NAPPA/TRK 2/SEWER MCHN/OI	93019	09/30/2019	192.37	192.37	09/30/2019
217500	US BANK	ACE/TAPE/WD40/CURB STOP R	93019	09/30/2019	33.72	33.72	09/30/2019
217500	US BANK	FASTENAL/NUTS/BOLTS	93019	09/30/2019	92.33	92.33	09/30/2019
217500	US BANK	AMSOIL/OIL/GREASE	93019	09/30/2019	504.68	504.68	09/30/2019
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					934.04	934.04	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
217500	US BANK	PELLITTERI/AUG BILLING	93019	09/30/2019	8,139.25	8,139.25	09/30/2019
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,139.25	8,139.25	
<b>100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP</b>							
217500	US BANK	SHOE BX/MORT/CRAIG SHOES	93019	09/30/2019	175.00	175.00	09/30/2019
217500	US BANK	STYL N STICHS/CRAIG/BRYAN	93019	09/30/2019	355.00	355.00	09/30/2019
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					530.00	530.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
217500	US BANK	DOC BSI/PAPER TOWEL	93019	09/30/2019	42.12	42.12	09/30/2019
217500	US BANK	STYL N STICHS/CLOTHS CRAIG	93019	09/30/2019	240.00	240.00	09/30/2019
217500	US BANK	FRM&FLEET/MORT CLOTHING	93019	09/30/2019	203.69	203.69	09/30/2019
217500	US BANK	DOC BSI CYBERSOURCE/PAPR	93019	09/30/2019	42.12	42.12	09/30/2019
217500	US BANK	SHOE BX/MORT/CRAIG SHOES	93019	09/30/2019	175.00	175.00	09/30/2019
217500	US BANK	MNARDS/4 CORNERS TOTUM P	93019	09/30/2019	110.65	110.65	09/30/2019
217500	US BANK	OLSN VACCUM/VACUUM BAGS	93019	09/30/2019	22.95	22.95	09/30/2019
217500	US BANK	WILKIL/PEST CONTROL	93019	09/30/2019	55.00	55.00	09/30/2019
217500	US BANK	CONNEY/ SAFETY GLASSES/SI	93019	09/30/2019	49.13	49.13	09/30/2019
217500	US BANK	ACE/TAPE MOUNT STRIP/WD40	93019	09/30/2019	39.09	39.09	09/30/2019
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					979.75	979.75	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
217500	US BANK	US CELLULAR/FORESER	93019	09/30/2019	40.79	40.79	09/30/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
217500	US BANK	MIDWEST DEC STONE/FOR GA	93019	09/30/2019	53.53	53.53	09/30/2019
217500	US BANK	FARM & FLEET/GLOVES	93019	09/30/2019	8.99	8.99	09/30/2019
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					103.31	103.31	
<b>100-57-5751-800 CAP OUTLAY: COMPUTERS</b>							
217500	US BANK	TKK ELECTRON/SQUAD COMP	93019	09/30/2019	3,609.58	3,609.58	09/30/2019
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					3,609.58	3,609.58	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
217500	US BANK	FRM/FLEET/BRYAN CLOTHES	93019	09/30/2019	27.98	27.98	09/30/2019
217500	US BANK	STYL N STICHS/CLOTHS CRAIG	93019	09/30/2019	116.00	116.00	09/30/2019
217500	US BANK	NAPPA/SEWER MACHINE PART	93019	09/30/2019	4.99	4.99	09/30/2019
217500	US BANK	AT&T/BUS MESSAGES/PHONE	93019	09/30/2019	245.13	245.13	09/30/2019
217500	US BANK	AMAZON/PHONE CASES	93019	09/30/2019	25.22	25.22	09/30/2019
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					419.32	419.32	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
217500	US BANK	MAILCHIMP/EMAIL SYS	93019	09/30/2019	30.00	30.00	09/30/2019
217500	US BANK	AT&T/2 INVOICES JULY/AUG/PO	93019	09/30/2019	94.61	94.61	09/30/2019
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					124.61	124.61	
<b>210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES</b>							
217500	US BANK	SALTCO/SALT FOR POOL	93019	09/30/2019	44.00	44.00	09/30/2019
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					44.00	44.00	
<b>210-55-5542-310 POOL STAFF: OFC SPLY &amp; EXP</b>							
217500	US BANK	OFFIC DEPOT/OFFICE SUPPLIE	93019	09/30/2019	19.51	19.51	09/30/2019
Total 210-55-5542-310 POOL STAFF: OFC SPLY & EXP:					19.51	19.51	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
217500	US BANK	SHOPKEEP/FRNT DSK POS	93019	09/30/2019	89.68	89.68	09/30/2019
217500	US BANK	WHNIWRK/STAFF SCHEDULING	93019	09/30/2019	99.00	99.00	09/30/2019
217500	US BANK	PICKNSAVE/CLEANING SUPPLI	93019	09/30/2019	24.83	24.83	09/30/2019
217500	US BANK	BAY TOWEL/POOL /4 BILLS	93019	09/30/2019	311.40	311.40	09/30/2019
217500	US BANK	ECONOPRINT/TIME CARDS	93019	09/30/2019	24.00	24.00	09/30/2019
217500	US BANK	NASSCO/CLEANING SUPPLIES	93019	09/30/2019	349.74	349.74	09/30/2019
217500	US BANK	ECONOPRINT/GUEST PASSES	93019	09/30/2019	19.50	19.50	09/30/2019
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					918.15	918.15	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
217500	US BANK	SHPKEEP/CONC. POS	93019	09/30/2019	89.68	89.68	09/30/2019
217500	US BANK	ENGLHRT DAIRY/CONCESSION	93019	09/30/2019	270.75	270.75	09/30/2019
Total 210-55-5542-343 CONCESSIONS EXPENSE:					360.43	360.43	
<b>220-55-5546-340 PARK: OPERATING EXPENSE</b>							
217500	US BANK	BUCKYS PORTABLE/MARINA T	93019	09/30/2019	145.00	145.00	09/30/2019
Total 220-55-5546-340 PARK: OPERATING EXPENSE:					145.00	145.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
217500	US BANK	STAFFORD & R/BIKE PATH TIF 3	93019	09/30/2019	78.00	78.00	09/30/2019
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					78.00	78.00	
<b>450-51-5141-310 CLERK:SUPPLY/EXPENSE</b>							
217500	US BANK	TARGET/RIBBON/BIKE PATH OP	93019	09/30/2019	15.36	15.36	09/30/2019
Total 450-51-5141-310 CLERK:SUPPLY/EXPENSE:					15.36	15.36	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
217500	US BANK	MNARDS/6 -4 X8 EXTRUDED R-	93019	09/30/2019	145.68	145.68	09/30/2019
217500	US BANK	MNARDS/POTABLE WATER HO	93019	09/30/2019	136.97	136.97	09/30/2019
217500	US BANK	AMAZON/JOHN'S SHOES	93019	09/30/2019	92.79	92.79	09/30/2019
217500	US BANK	US CELLULAR/DPW	93019	09/30/2019	54.45	54.45	09/30/2019
217500	US BANK	ACE/PIPE NIPPLES	93019	09/30/2019	7.59	7.59	09/30/2019
217500	US BANK	1ST SUPPLY/REPAIR PRTS/CUR	93019	09/30/2019	1,725.50	1,725.50	09/30/2019
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					2,162.98	2,162.98	
<b>600-53-0689-340 MISC. GENERAL EXPENSE</b>							
217500	US BANK	AMAZON/PHONE CASES	93019	09/30/2019	19.99	19.99	09/30/2019
Total 600-53-0689-340 MISC. GENERAL EXPENSE:					19.99	19.99	
Grand Totals:					29,864.38	28,602.67	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>200-53-5361-210 REPAIR &amp; MAINT: CONTRACTUAL</b>							
1025	A-1 SEWER SERVICE	PUMP LIFT STATION	16975	09/27/2019	800.00	.00	
Total 200-53-5361-210 REPAIR & MAINT: CONTRACTUAL:					800.00	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	34893	10/02/2019	411.84	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					411.84	.00	
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	JANUARY PREMIUM	101419	10/14/2019	463.55	463.55	10/22/2019
Total 100-211535 AFLAC INSURANCE:					463.55	463.55	
<b>100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE</b>							
1730	ASSOCIATED APPRAISAL CONSULT	PROFESSIONAL ASSESSMENT	144690	10/01/2019	678.60	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					678.60	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES-SEPTEMBER	1477740889	09/30/2019	11.17	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					11.17	.00	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
3352	CITI CARDS (COSTCO)	CONCESSION PRODUCT	090919	08/09/2019	57.95	57.95	10/22/2019
Total 210-55-5542-343 CONCESSIONS EXPENSE:					57.95	57.95	
<b>210-55-5542-344 SPECIAL EVENTS EXPENSE</b>							
3352	CITI CARDS (COSTCO)	MEMBER PARTY SUPPLIES	090919	08/09/2019	131.41	131.41	10/22/2019
Total 210-55-5542-344 SPECIAL EVENTS EXPENSE:					131.41	131.41	
<b>100-51-5154-511 LIABILITY INS (LEAGUE)</b>							
3550	CNA SURETY	BOND-VILLAGE TREASURER	62597644	09/22/2019	100.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					100.00	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
3640	CONNEY SAFETY PRODUCTS	REFLECTIVE TAPE	05164132	09/24/2019	21.98	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					21.98	.00	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES-SEP	093019	10/01/2019	663.80	.00	
Total 100-45-4511-000 COURT FINES:					663.80	.00	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUMS	10162019	10/16/2019	1,034.84	1,034.84	09/30/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,034.84	1,034.84	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNITANT PREMIUM	10162019	10/16/2019	225.87	225.87	09/30/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					225.87	225.87	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
4640	DOUBLE D SERVICES	TOOL BOX SHOCKS	16566	10/11/2019	25.50	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					25.50	.00	
<b>470-58-5830-600 TIF 4 DEVELOPMENT INCENTIVE</b>							
6450	FLAD DEVELOPMENT	MRO/WG/LODGE & SHOPPES	101619	10/16/2019	91,284.00	.00	
6450	FLAD DEVELOPMENT	MRO/LODGE PHASE II	191016	10/16/2019	134,283.22	.00	
Total 470-58-5830-600 TIF 4 DEVELOPMENT INCENTIVE:					225,567.22	.00	
<b>210-55-5542-354 LONG RANGE PLAN - POOL REPAIR</b>							
7030	GARY BROWN ROOFING CORP.	NEW ROOF POOL SHARE	DF1301	08/30/2019	17,000.00	.00	
Total 210-55-5542-354 LONG RANGE PLAN - POOL REPAIR:					17,000.00	.00	
<b>400-55-5531-300 COMMUNITY CENTER</b>							
7030	GARY BROWN ROOFING CORP.	NEW ROOF 901 SWARTHMORE	DF1301	08/30/2019	17,000.00	.00	
Total 400-55-5531-300 COMMUNITY CENTER:					17,000.00	.00	
<b>100-55-5520-320 PARKS:PROJECTS</b>							
7625	GOOD OAK LLC	PARK MAINTENANCE-WEEDS	19-413	09/13/2019	433.00	.00	
7625	GOOD OAK LLC	PARK MAINTENANCE-WEEDS	19-442	09/26/2019	740.00	.00	
7625	GOOD OAK LLC	WEED MANAGEMENT - PARKS	19-449	10/01/2019	900.00	.00	
7625	GOOD OAK LLC	BRUSH REMOVAL/WEEDING	19-479	10/10/2019	1,353.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					3,426.00	.00	
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
7625	GOOD OAK LLC	RAIN GARDEN MAINT	19-413	09/13/2019	448.00	.00	
7625	GOOD OAK LLC	RAIN GARDEN MAINT	19-442	09/26/2019	161.00	.00	
7625	GOOD OAK LLC	RAIN GARDEN MAINT	19-479	10/10/2019	218.00	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					827.00	.00	
<b>100-55-5523-650 TREE REMOVALS</b>							
8025	HAMM'S ARBORCARE INC	TREE REMOVAL/WED DISPOS	7941	10/01/2019	600.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					600.00	.00	
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
8365	HILL ELECTRIC INC	TENNIS LIGHTS	S12028	09/26/2019	213.15	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					213.15	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
8950	HYDROCORP	CROSS CONNECTION INSPECT	0054016-IN	09/30/2019	128.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
11220	KELENY TOP SOIL	TOP SOIL	117087	09/26/2019	94.00	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					94.00	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810 SW BLVD/1008 SW BLVD	100819	10/08/2019	3,660.97	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,660.97	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON	100819	10/08/2019	92.92	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					92.92	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	100819	10/08/2019	1,477.76	.00	
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	100819	10/08/2019	50.20	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,527.96	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	100819	10/08/2019	90.88	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					90.88	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	100819	10/08/2019	100.35	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					100.35	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT	100819	10/08/2019	2,175.18	.00	
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	100819	10/08/2019	273.11	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					2,448.29	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	100819	10/08/2019	74.64	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					74.64	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	100819	10/08/2019	1,099.55	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,099.55	.00	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
13082	MADISON CITY TREASURER	RMS PROJECT	23560	10/03/2019	3,835.59	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					3,835.59	.00	
<b>100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT</b>							
13085	MADISON TREASURER, CITY OF	STORM H2O	0967220	09/30/2019	19.29	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					19.29	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13085	MADISON TREASURER, CITY OF	FIRE PROTECTION H20	0917081	09/30/2019	50.77	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					50.77	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13085	MADISON TREASURER, CITY OF	FLAT RATE H20	0917066	09/30/2019	1,326.17	.00	
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	0917067	09/30/2019	600.50	.00	
13085	MADISON TREASURER, CITY OF	PIT SW BLVD @ RR TRACKS	0917068	09/30/2019	149.55	.00	
13085	MADISON TREASURER, CITY OF	PIT UBD & TRACKS	0917069	09/30/2019	305.30	.00	
13085	MADISON TREASURER, CITY OF	MAPLE TERR/LOCUST PIT	0917070	09/30/2019	8,031.15	.00	
Total 600-53-0610-601 PURCHASED WATER:					10,412.67	.00	
<b>100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP</b>							
13365	MIDDLETON FARMERS CO-OP INC	XL GLOVES (LEAF PICKING	331318	10/09/2019	18.31	.00	
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					18.31	.00	
<b>100-53-5365-370 RECYCLING/YARDWASTE:FUEL &amp; OIL</b>							
13365	MIDDLETON FARMERS CO-OP INC	TANK GAS TRK PICKER	1425	10/09/2019	100.58	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					100.58	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
13365	MIDDLETON FARMERS CO-OP INC	HERBICIDE/BULK OIL	331438	10/11/2019	289.98	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					289.98	.00	
<b>210-55-5542-339 POOL: CHEMICALS</b>							
13384	MIDWEST POOL SUPPLY COMPAN	POOL CHEMICALS	83966	09/03/2019	574.00	.00	
13384	MIDWEST POOL SUPPLY COMPAN	POOL CHEMICALS	84250	09/24/2019	581.00	.00	
13384	MIDWEST POOL SUPPLY COMPAN	POOL CHEMICALS	84251	09/25/2019	59.98	.00	
13384	MIDWEST POOL SUPPLY COMPAN	POOL CHEMICALS	84360	10/01/2019	63.98	.00	
13384	MIDWEST POOL SUPPLY COMPAN	POOL CHEMICALS	84442	10/08/2019	63.98	.00	
Total 210-55-5542-339 POOL: CHEMICALS:					1,342.94	.00	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	10112019	10/11/2019	548.71	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					548.71	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
13623	MONONA PLUMBING & FIRE PROT	WATER VALV & METER	1907572	09/30/2019	1,083.06	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					1,083.06	.00	
<b>100-55-5523-600 TREE MAINTENANCE</b>							
13950	MY TREE GUY LLC	STORM DAMAGE OAK/VIBURN	91319	09/13/2019	500.00	.00	
13950	MY TREE GUY LLC	TREE PRUNING /ROOF CLEANI	9319	09/01/2019	600.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					1,100.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
14620	NORTHWESTERN STONE	BELOIT COURT FILL	38173	09/25/2019	165.57	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					165.57	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
14620	NORTHWESTERN STONE	MAIN BREAK FILL	38041	08/13/2019	145.65	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					145.65	.00	
<b>450-53-5320-320 DITCH CLEAN OUT &amp; BIKE PATH</b>							
16030	PARISI CONSTRUCTION	MARSHALL COURT/BIKE PATH	3	09/30/2019	261,078.53	.00	
Total 450-53-5320-320 DITCH CLEAN OUT & BIKE PATH:					261,078.53	.00	
<b>450-53-5320-320 DITCH CLEAN OUT &amp; BIKE PATH</b>							
16315	PIPER ELECTRIC INC	TID III	733487	09/26/2019	1,430.00	.00	
Total 450-53-5320-320 DITCH CLEAN OUT & BIKE PATH:					1,430.00	.00	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
16425	PKK LIGHTING INC	REPLACE POOL LIGHTS	0192676-IN	09/24/2019	3,000.00	.00	
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					3,000.00	.00	
<b>600-53-5403-590 PAYMENT IN LIEU OF TAX</b>							
16850	PUBLIC SERVICE COMMISSION OF	ADJUST WATER RATES	1908-I-05450	09/16/2019	55.50	55.50	09/30/2019
16850	PUBLIC SERVICE COMMISSION OF	ADVANCE ASSESSMENT	RA20-I-05450	09/30/2019	551.38	.00	
Total 600-53-5403-590 PAYMENT IN LIEU OF TAX:					606.88	55.50	
<b>100-51-5160-221 BLDGS &amp; PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	1008 SHOREWOOD BLVD - WAT	093019	09/30/2019	95.44	.00	
19337	SHOREWOOD HILLS WATER & SE	810 SHOREWOOD BLVD 910100	093019	09/30/2019	10.81	.00	
19337	SHOREWOOD HILLS WATER & SE	GARDENS-SW-3403200	093019	09/30/2019	91.00	.00	
19337	SHOREWOOD HILLS WATER & SE	HEIDEN HOUSE-3589000 S/W	093019	09/30/2019	40.19	.00	
19337	SHOREWOOD HILLS WATER & SE	RINK-1058300 W/S	093019	09/30/2019	153.73	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					391.17	.00	
<b>100-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHR</b>							
19337	SHOREWOOD HILLS WATER & SE	1008 SHOREWOOD BLVD/SW-1	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	GARDENS-3403200/SW	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	HEIDEN HOUSE-3589000/SW	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	MCKENNA PARK-2331400/S/W	093019	09/30/2019	52.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1001 EDGEHILLS-1112500/S/W	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	2700 OXFORD-3477500/S/W	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	QUARRY-1126300/S/W	093019	09/30/2019	78.00	.00	
19337	SHOREWOOD HILLS WATER & SE	OAK WAY-1128500/S/W	093019	09/30/2019	39.00	.00	
19337	SHOREWOOD HILLS WATER & SE	BRADLEY PARK-3378500/S/W	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	KOVAL WOODS-2285500/SW	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	SW BIG FOOT PARK 2303000	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1008 SHOREWOOD 105850	093019	09/30/2019	72.80	.00	
19337	SHOREWOOD HILLS WATER & SE	4 CORNERS SW 2237500	093019	09/30/2019	26.00	.00	
19337	SHOREWOOD HILLS WATER & SE	810 SHOREWOOD BLVD SW 91	093019	09/30/2019	109.20	.00	
19337	SHOREWOOD HILLS WATER & SE	810 SHOREWOOD BLVD LOT 2	093019	09/30/2019	19.50	.00	
19337	SHOREWOOD HILLS WATER & SE	TALLY HO BOOSTER 1030500	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	ENTRYWAY PARKS SW 1056500	093019	09/30/2019	26.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
19337	SHOREWOOD HILLS WATER & SE	3264 UNIV AVE SW 908700	093019	09/30/2019	13.00	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRG:					552.50	.00	
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
19337	SHOREWOOD HILLS WATER & SE	SW POST FARM 3403100	093019	09/30/2019	215.15	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					215.15	.00	
<b>210-51-5160-221 BLDG/PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	CONCESSIONS-3402900/W/S	093019	09/30/2019	40.17	.00	
19337	SHOREWOOD HILLS WATER & SE	POOL-3403000/W/S	093019	09/30/2019	1,215.88	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					1,256.05	.00	
<b>210-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHRG</b>							
19337	SHOREWOOD HILLS WATER & SE	CONCESSIONS-3402900/SW	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	POOL-3403000/S/W	093019	09/30/2019	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	SW POST FARM 3403100	093019	09/30/2019	215.15	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRG:					241.15	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19841	STOP-N-GO DPW GAS	DPW-GAS	093019	09/30/2019	634.36	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					634.36	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19845	STOP-N-GO DPW DIESEL	DIESEL-DPW	093019	09/30/2019	368.90	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					368.90	.00	
<b>100-51-5112-310 COMMITTEES: SUP &amp; EXPENSE</b>							
20670	TOWN & COUNTRY ENGINEERING I	SAFE STREETS ASSISTANT	20760	10/03/2019	712.75	.00	
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					712.75	.00	
<b>100-56-5640-210 PROF CONSULTANT:PLAN REVIEW</b>							
20670	TOWN & COUNTRY ENGINEERING I	2019 MISCELLANEOUS SUPPO	20761	10/03/2019	296.50	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					296.50	.00	
<b>400-53-5330-820 FOUR CORNERS BATHROOMS</b>							
20670	TOWN & COUNTRY ENGINEERING I	4 CORNERS RESTROOMS	20762	10/03/2019	6,223.00	.00	
Total 400-53-5330-820 FOUR CORNERS BATHROOMS:					6,223.00	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	20756	10/03/2019	12,711.60	.00	
20670	TOWN & COUNTRY ENGINEERING I	UNIV AVE RECONSTRUCTION	20758	10/03/2019	299.75	.00	
20670	TOWN & COUNTRY ENGINEERING I	2019 MARSHALL COURT STREE	20759	10/03/2019	15,087.75	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					28,099.10	.00	
<b>500-56-5620-210 CONTRACTUAL SVCES</b>							
20670	TOWN & COUNTRY ENGINEERING I	2018 STORMWATER SUPPORT	20757	10/03/2019	878.55	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 500-56-5620-210 CONTRACTUAL SERVICES:					878.55	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
22360	VIERBICHER ASSOCIATES INC	TID #3 - ADMIN	79	09/13/2019	673.75	.00	
22360	VIERBICHER ASSOCIATES INC	ANNUAL UPDATES TID 3	80	10/10/2019	918.75	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					1,592.50	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
22360	VIERBICHER ASSOCIATES INC	MARSHALL CT. - PHASE 4	09131900004	09/13/2019	1,200.00	.00	
22360	VIERBICHER ASSOCIATES INC	PHASE 4 TID 3	10101900005	10/10/2019	195.00	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					1,395.00	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
22360	VIERBICHER ASSOCIATES INC	TID #4 - ADMIN	66	09/13/2019	673.75	.00	
22360	VIERBICHER ASSOCIATES INC	ANNUAL UPDATES TID 4	67	10/10/2019	796.25	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					1,470.00	.00	
<b>480-51-5141-120 PLANNING, LEGAL &amp; ADMIN</b>							
22360	VIERBICHER ASSOCIATES INC	TID #5 - ADMIN	00009	09/13/2019	796.25	.00	
22360	VIERBICHER ASSOCIATES INC	ANNUAL UPDATES TID 5	00010	10/10/2019	735.00	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					1,531.25	.00	
<b>100-211534 UNION DUES</b>							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES SEPT	093019	10/01/2019	126.00	.00	
Total 100-211534 UNION DUES:					126.00	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	093019	10/01/2019	1,260.50	.00	
Total 100-45-4511-000 COURT FINES:					1,260.50	.00	
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CAR PREMIUM	10152019	10/15/2019	13,151.40	13,151.40	10/22/2019
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					13,151.40	13,151.40	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	10152019	10/15/2019	645.50	645.50	10/22/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					645.50	645.50	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
23374	WI DEPT OF JUSTICE-TIME	TIME ACCESS	455TIME-0000	10/16/2019	294.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					294.00	.00	
<b>400-53-5330-819 BRIDGE REPLACEMENT</b>							
23399	WI DEPT OF TRANSPORTATION	LAKE MENDOTA PRELIM RUSTI	395-00001329	09/04/2019	111.46	.00	
Total 400-53-5330-819 BRIDGE REPLACEMENT:					111.46	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>400-53-5330-818 HEIDEN HAUS RENOVATIONS</b>							
42030	DESTREE DESIGN ARCHITECTS IN	PROFESSIONAL DESIGN SERVI	9885	10/01/2019	4,071.78	.00	
Total 400-53-5330-818 HEIDEN HAUS RENOVATIONS:					4,071.78	.00	
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
232040	WEX BANK	SEPT FUEL BILLS	61563374	10/03/2019	705.85	705.85	10/22/2019
Total 100-52-5210-370 POLICE: FUEL & OIL:					705.85	705.85	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
233531	WI HYDRANT REPAIR LLC	VALVE ON CORNELL	19085	09/11/2019	170.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					170.00	.00	
<b>100-51-5151-300 BOND ISSUE EXPENSES</b>							
999610	ASSOCIATED TRUST COMPANY	GENERAL OBLIGATION BONDS	13140-1	08/07/2019	100.00	.00	
999610	ASSOCIATED TRUST COMPANY	GENERAL OBLIGATION BONDS	13580	09/13/2019	475.00	.00	
Total 100-51-5151-300 BOND ISSUE EXPENSES:					575.00	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
999891	BROOKS TRACTOR	TRACTOR	S92014	09/12/2019	38.94	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					38.94	.00	
<b>400-53-5344-872 ROAD REPAIR ANNUAL CONTRACT</b>							
1000121	SCOTT CONSTRUCTION INC	SEAL COAT	4791	09/17/2019	17,870.00	.00	
Total 400-53-5344-872 ROAD REPAIR ANNUAL CONTRACT:					17,870.00	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
1000216	AHLBORN EQUIPMENT INC	CHAIN SAW/SAFETY GLASSES/	273066	09/20/2019	251.96	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					251.96	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPORT	4642	09/30/2019	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MANAGEMENT	4642	09/30/2019	2,144.00	.00	
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	4642	09/30/2019	799.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,543.00	.00	
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
1000700	SIMPLY SWIMMING	SWIM/DIVE TEAM SHIRTS	6369	09/15/2019	2,760.00	.00	
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					2,760.00	.00	
<b>450-58-5830-600 BLVD DEVELOPER INCENTIVE</b>							
2000017	DANFORD PLAZA LLC	MUNICIPAL REVENUE OBLIGATI	101619	10/16/2019	94,194.95	.00	
Total 450-58-5830-600 BLVD DEVELOPER INCENTIVE:					94,194.95	.00	
<b>450-58-5830-601 700 UBD DEVELOPER INCENTIVE</b>							
2000026	700 UNIVERSITY BAY DRIVE LLC	MUNICIPAL REVENUE OBLIGATI	101619	10/16/2019	188,935.60	.00	
Total 450-58-5830-601 700 UBD DEVELOPER INCENTIVE:					188,935.60	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
210-51-5160-222	BLDG/PLANT: TELEPHONE						
2000109	5NINES, LLC.	WIRELESS SERVICES	58478	10/01/2019	75.00	.00	
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					75.00	.00	
Grand Totals:					938,444.84	16,471.87	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>								
<b>TAXES</b>								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,840,159	(2,840,159)	0.00%	0	2,770,440	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	62,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	299	20	279	1494.25%	30	0	0.00%
<b>INTERGOVERNMENTAL REVENUE</b>								
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	3,133	20,888	(17,755)	15.00%	3,133	20,888	15.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	0	20,773	(20,773)	0.00%	20,773	21,217	97.91%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	18,055	20,000	(1,945)	90.27%	17,628	46,000	38.32%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	1,600	1,920	(320)	83.33%	0	1,800	0.00%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-43-4353-000	STATE AID: HIGHWAY	146,965	294,065	(147,100)	49.98%	232,291	309,366	75.09%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
<b>LICENSES &amp; PERMITS</b>								
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,780	5,450	(670)	87.71%	4,905	5,000	98.10%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,185	2,700	(515)	80.93%	2,103	2,800	75.09%
100-44-4421-000	LICENSES: BICYCLE	0	0	0	0.00%	0	60	0.00%
100-44-4422-000	LICENSES: DOG & CAT	2,847	3,600	(753)	79.09%	1,988	2,600	76.44%
100-44-4423-000	LICENSES: MISC	1,140	1,150	(10)	99.13%	1,024	1,000	102.42%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	17,261	16,500	761	104.61%	30,134	15,000	200.89%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	4,209	6,300	(2,091)	66.82%	4,933	5,000	98.65%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	5,228	6,400	(1,172)	81.69%	5,565	5,000	111.29%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	6,425	5,200	1,225	123.56%	7,265	4,000	181.61%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,834	800	1,034	229.19%	1,193	600	198.78%
100-44-4436-000	PERMIT/INSPCTN FEES:SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	978	1,315	(337)	74.38%	965	400	241.25%
100-44-4441-000	ZONING FEES	2,450	3,600	(1,150)	68.06%	3,950	3,000	131.67%
100-44-4491-000	CABLE TV FRANCHISE FEES	21,262	29,000	(7,738)	73.32%	21,931	31,000	70.74%
100-44-4492-000	% SURCHARGE FOR RECREATION	0	9,200	(9,200)	0.00%	0	7,500	0.00%
<b>FINES, FOREITS &amp; PENALTIES</b>								
100-45-4511-000	COURT FINES	30,724	29,000	1,724	105.95%	24,564	32,000	76.76%
100-45-4513-000	PARKING VIOLATIONS	41,851	50,000	(8,149)	83.70%	36,661	43,000	85.26%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	6,537	2,200	4,337	297.16%	1,907	3,000	63.57%
<b>PUBLIC CHARGES FOR SERVICE</b>								
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	85	0	85	0.00%	0	25	0.00%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	406	400	6	101.44%	738	400	184.38%
100-46-4613-000	CLERK: PARKING PERMITS	321	600	(279)	53.50%	335	700	47.86%
100-46-4621-000	LAW ENFORCEMENT FEES	483	500	(17)	96.51%	554	400	138.44%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,912	14,885	27	100.18%	14,886	15,000	99.24%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	0	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	60	60	(0)	99.70%	30	60	49.85%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	1,400	5,000	(3,600)	28.00%	6,451	0	-
100-46-4672-100	GARDEN PLOT REVENUES	2,710	2,750	(40)	98.55%	2,675	2,660	100.56%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	5,530	2,500	3,030	221.20%	2,500	2,500	100.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	0	0	0	0.00%	1,000	1,000	100.00%
100-46-4673-100	RECREATION: FOUR CORNERS	22,063	19,000	3,063	116.12%	16,775	15,135	110.84%
100-46-4673-200	RECREATION: LAND REC	24,925	26,500	(1,575)	94.06%	26,075	17,000	153.38%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-46-4673-300	RECREATION: TENNIS	27,936	23,135	4,801	120.75%	23,135	25,500	90.73%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	1,990	2,760	(770)	72.10%	2,760	2,200	125.45%
100-46-4673-600	RECREATION: GOLF	5,066	4,000	1,066	126.66%	3,933	3,824	102.84%
100-46-4673-700	RECREATION: KAYAK/CANOE	525	560	(35)	93.75%	595	850	70.00%
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	9,892	10,346	(454)	95.62%	10,346	9,700	106.66%
100-46-4674-100	COMMUNITY CENTER RENTALS	116	2,400	(2,284)	4.83%	2,398	2,200	109.00%
100-46-4674-210	JULY 4th FAMILY PICNIC	964	1,200	(236)	80.33%	910	1,500	60.67%
100-46-4674-220	JULY 4th FIREWORKS	9,464	9,500	(36)	99.62%	7,587	8,000	94.84%
<b>INTERGOVERNMENTAL SERVICE CHARGES</b>								
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	13,764	(13,764)	0.00%	0	13,494	0.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	11,142	(11,142)	0.00%	0	10,924	0.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,375	(17,375)	0.00%	0	17,034	0.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,364	(9,364)	0.00%	0	9,180	0.00%
<b>MISCELLANEOUS REVENUE</b>								
100-48-4810-000	INTEREST ON INVESTMENTS	0	18,000	(18,000)	0.00%	43,164	15,000	287.76%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	3,711	7,500	(3,789)	49.48%	3,781	7,746	48.81%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILTY ADVANC	0	0	0	0.00%	0	18,465	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	38,500	(38,500)	0.00%	0	38,500	0.00%
100-48-4822-000	RENT: BLACKHAWK C.C.	74,997	100,000	(25,003)	75.00%	66,664	100,300	66.46%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	56,068	60,000	(3,932)	93.45%	40,067	39,612	101.15%
100-48-4830-000	MISCELLANEOUS SALES	0	0	0	0.00%	334	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	0	0	0.00%
100-48-4833-000	VILLAGE TREE SALES	1,630	5,000	(3,370)	32.60%	4,628	6,000	77.13%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-48-4836-000	DPW VEHICLE SALES	0	0	0	0.00%	284	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	0	700	(700)	0.00%	708	800	88.48%
100-48-4840-000	INSURANCE DIVIDENDS	5,633	0	5,633	0.00%	14,098	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	1,804	0	1,804	0.00%	1,519	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	9,129	0	9,129	0.00%	2,047	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	32,631	0	32,631	0.00%	0	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	42,038	(42,038)	0.00%	0	48,602	0.00%
<b>OTHER FINANCING SOURCES</b>								
100-49-4941-000	MISCELLANEOUS REVENUES	1,426	17,000	(15,574)	8.39%	16,042	17,000	94.37%
100-49-4944-000	FUND BALANCE APPLIED	0	0	0	0.00%	0	133,334	0.00%
<b>EXPENSES</b>								
<b>VILLAGE BOARD</b>								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	1,206	3,200	(1,994)	37.70%	3,754	1,500	250.24%
100-51-5111-720	VILLAGE BOARD: DONATIONS	0	0	0	0.00%	400	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	948	300	648	316.04%	343	300	114.28%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,166	3,054	(888)	70.92%	2,109	2,965	71.13%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	18,206	23,319	(5,113)	78.07%	16,171	22,341	72.38%
100-51-5120-150	JUDICIAL: BENEFITS	5,121	6,596	(1,475)	77.63%	4,721	6,437	73.34%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	987	1,700	(713)	58.04%	1,598	1,700	94.01%
100-51-5120-321	JUDICIAL: DUES	145	140	5	103.57%	140	140	100.00%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	932	1,800	(868)	51.78%	1,391	1,665	83.52%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	5,219	17,000	(11,782)	30.70%	13,047	18,000	72.48%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	18,799	29,000	(10,201)	64.83%	15,066	29,000	51.95%
100-51-5141-120	ADMIN: WAGES	71,774	89,176	(17,402)	80.49%	63,723	85,246	74.75%
100-51-5141-150	ADMIN: BENEFITS	22,136	25,592	(3,456)	86.49%	20,357	23,079	88.21%
100-51-5141-320	ADMIN: DUES & SEMINARS	1,121	1,700	(579)	65.94%	2,347	1,700	138.05%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	553	400	153	138.25%	292	400	72.99%
100-51-5142-120	CLERK: WAGES	43,667	74,329	(30,663)	58.75%	43,904	70,608	62.18%
100-51-5142-130	EXTRA OFFICE HELP	13,767	19,011	(5,244)	72.42%	14,032	18,366	76.40%
100-51-5142-150	CLERK: BENEFITS	13,335	26,430	(13,095)	50.45%	13,091	20,689	63.28%
100-51-5142-310	CLERK: SUP & EXPENSES	3,473	3,500	(27)	99.22%	5,093	3,900	130.60%
100-51-5142-322	CLERK: TRAINING/SEMINARS	1,834	2,200	(366)	83.38%	1,146	1,600	71.65%
100-51-5142-340	CLERK: POSTAL EXPENSES	2,133	2,100	33	101.55%	1,981	3,000	66.04%
100-51-5142-500	CLERK: DANE CTY CALENDARS	0	600	(600)	0.00%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	0	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	41,784	44,000	(2,216)	94.96%	47,080	44,000	107.00%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	0	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	200	(200)	0.00%	0	0	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	300	(300)	0.00%	0	0	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	14,725	29,131	(14,406)	50.55%	24,797	48,954	50.65%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	1,738	2,750	(1,013)	63.18%	2,104	4,000	52.60%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	607	8,100	(7,493)	7.49%	1,125	1,000	112.53%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	41,552	51,200	(9,648)	81.16%	40,744	40,000	101.86%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	5,369	8,400	(3,031)	63.92%	1,843	2,700	68.26%
100-51-5145-350	WEBSITE COSTS	0	620	(620)	0.00%	20	570	3.54%
100-51-5151-210	FINANCE: AUDIT SERVICES	43,521	26,000	17,521	167.39%	38,179	25,000	152.72%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	3,175	3,425	(250)	92.70%	3,425	0	0.00%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	8,297	10,190	(1,893)	81.43%	7,750	10,190	76.05%
100-51-5154-511	LIABILITY INS (LEAGUE)	46,504	44,609	1,895	104.25%	48,266	43,729	110.38%
100-51-5154-512	PROPERTY INS (LGPIF)	18,579	14,163	4,416	131.18%	13,619	14,708	92.60%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	26,997	42,000	(15,003)	64.28%	24,759	42,000	58.95%
100-51-5160-221	BLDGS & PLANT: WATER	4,394	6,000	(1,606)	73.24%	3,200	8,000	40.00%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	5,000	0	5,000	0.00%	3,764	4,000	94.09%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	4,231	6,560	(2,329)	64.49%	4,060	6,600	61.52%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	3,805	5,000	(1,195)	76.09%	4,782	3,410	140.22%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	0	0	0	0.00%	4,387	2,500	175.49%
<b>PUBLIC SERVICES</b>								
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	71,966	98,654	(26,689)	72.95%	67,784	95,326	71.11%
100-52-5210-120	POLICE: CLERICAL WAGES	50,648	73,210	(22,562)	69.18%	53,295	73,638	72.37%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	264,913	369,913	(105,000)	71.62%	243,331	322,202	75.52%
100-52-5210-122	POLICE: OVERTIME WAGES	6,162	9,000	(2,838)	68.47%	19,604	9,000	217.82%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	46,763	23,000	23,763	203.32%	52,830	48,000	110.06%
100-52-5210-125	POLICE: DIFFERENTIAL	1,694	2,000	(306)	84.70%	1,732	2,000	86.59%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	1,590	4,400	(2,810)	36.14%	0	4,400	0.00%
100-52-5210-129	POLICE: CROSSING GUARD WAG	3,121	6,000	(2,879)	52.02%	3,790	5,000	75.80%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	140,206	190,976	(50,770)	73.42%	149,837	196,549	76.23%
100-52-5210-170	POLICE: EDUCATION REIMB	0	0	0	0.00%	0	1,000	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	7,425	15,000	(7,575)	49.50%	9,175	14,000	65.54%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	1,534	3,000	(1,466)	51.12%	2,070	3,000	69.01%
100-52-5210-321	POLICE: DUES & SEMINARS	1,001	2,500	(1,499)	40.04%	2,117	2,000	105.86%
100-52-5210-322	POLICE: TRAINING EXPENSES	13,325	9,000	4,325	148.05%	7,027	9,000	78.08%
100-52-5210-340	POLICE: OPERATING EXPENSE	9,522	16,000	(6,478)	59.51%	16,451	16,000	102.82%
100-52-5210-341	POLICE: UNIFORM EXPENSE	6,927	6,000	927	115.45%	6,270	5,000	125.40%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	5,596	5,000	596	111.91%	8,311	5,000	166.22%
100-52-5210-370	POLICE: FUEL & OIL	7,210	10,000	(2,790)	72.10%	7,157	7,000	102.24%
100-52-5210-380	POLICE: DRUG PREVENTION	1,000	1,000	0	100.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	575,475	(575,475)	0.00%	0	570,119	0.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	0	20,773	(20,773)	0.00%	20,773	21,217	97.91%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	0	0	0.00%	0	168,281	0.00%
100-52-5240-150	INSPECTIONS: BENEFITS	1,664	2,303	(639)	72.27%	1,854	2,180	85.05%
100-52-5240-211	INSPECTIONS: BUILDINGS	11,240	14,500	(3,260)	77.52%	13,352	14,000	95.37%
100-52-5240-212	INSPECTIONS: HVAC	4,205	5,500	(1,295)	76.45%	3,913	5,000	78.27%
100-52-5240-213	INSPECTIONS: ELECTRICAL	4,704	7,500	(2,796)	62.72%	4,829	7,000	68.99%
100-52-5240-214	INSPECTIONS: PLUMBING	1,457	2,600	(1,143)	56.04%	2,123	2,500	84.94%
100-52-5240-340	INSPECTIONS: OPERATIONS	475	100	375	475.00%	111	0	0.00%
100-52-5260-290	DANE COUNTY RADIO CONTRACT	4,277	6,061	(1,784)	70.57%	7,794	7,058	110.43%
<b>PUBLIC WORKS</b>								
100-53-5300-121	AIDABLE WORK: LABOR	56,292	70,214	(13,922)	80.17%	48,942	72,262	67.73%
100-53-5300-150	AIDABLE WORK: BENEFITS	11,855	12,084	(229)	98.10%	9,548	12,560	76.02%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	10,803	18,000	(7,197)	60.01%	17,777	18,000	98.76%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	11,584	15,000	(3,416)	77.23%	9,814	18,000	54.52%
100-53-5320-370	GARAGE: FUEL & OIL	9,739	12,000	(2,261)	81.16%	12,523	8,000	156.53%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	0	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	850	0	850	0.00%	10,000	0	0.00%
100-53-5342-220	STREET LIGHTING: POWER	13,631	18,000	(4,369)	75.73%	12,277	16,000	76.73%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	1,698	15,000	(13,302)	11.32%	3,141	20,000	15.71%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	153	175	(22)	87.51%	119	85	140.28%
100-53-5352-300	BUS SERVICE	0	30,000	(30,000)	0.00%	0	30,000	0.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	57,105	96,289	(39,184)	59.31%	66,096	94,360	70.05%
100-53-5363-290	METRO LANDFILL EXPENSE	10,250	10,250	0	100.00%	10,750	10,750	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	31,170	45,115	(13,945)	69.09%	30,788	50,931	60.45%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	5,849	7,764	(1,915)	75.33%	4,830	8,852	54.57%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	224	4,100	(3,876)	5.46%	1,904	4,100	46.45%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	1,914	2,800	(886)	68.35%	718	2,800	25.65%
<b>VILLAGE HALL</b>								
100-54-5400-130	VILLAGE HALL: CLEANING	3,179	4,819	(1,640)	65.96%	3,225	5,668	56.91%
100-54-5400-150	VILLAGE HALL: BENEFITS	988	829	158	119.10%	406	985	41.23%
<b>NON-AIDABLE SERVICES</b>								
100-55-5500-121	NON-AIDABLE WORK: LABOR	85,209	105,700	(20,492)	80.61%	86,248	105,083	82.08%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	16,718	18,191	(1,473)	91.90%	14,586	18,265	79.86%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	24,386	25,000	(614)	97.54%	16,851	28,000	60.18%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	990	500	490	198.00%	458	500	91.60%
100-55-5510-340	2018 FLOOD EXPENSES	16,069	0	16,069	0.00%	0	0	0.00%
100-55-5514-121	COMMUNITY CTR: WAGES	232	811	(579)	28.59%	1,322	578	228.69%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	55	140	(84)	39.68%	193	100	193.45%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	2,460	7,400	(4,940)	33.25%	4,807	7,400	64.96%
100-55-5520-121	FORESTER: WAGES	44,184	64,191	(20,007)	68.83%	41,620	62,956	66.11%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	12,095	23,000	(10,905)	52.59%	10,697	15,000	71.31%
100-55-5520-150	FORESTER: WAGE BENEFITS	12,716	17,581	(4,865)	72.33%	12,081	17,461	69.19%
100-55-5520-320	PARKS:PROJECTS	10,743	12,500	(1,757)	85.94%	9,743	7,000	139.18%
100-55-5520-340	PARKS:OPERATING EXPENSE	2,617	4,800	(2,183)	54.51%	3,068	4,400	69.72%
100-55-5520-342	VILLAGE TREE SALES COSTS	2,031	5,000	(2,970)	40.61%	5,281	6,000	88.02%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	840	0	840	0.00%	578	1,000	57.75%
100-55-5523-343	HORTICULTURE: REFORESTATION	8,854	14,000	(5,146)	63.24%	13,323	9,000	148.04%
100-55-5523-350	HORTICULTURE:PLANTINGS	0	3,000	(3,000)	0.00%	2,416	2,000	120.81%

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Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	31,744	40,000	(8,256)	79.36%	24,905	30,000	83.02%
100-55-5523-650	TREE REMOVALS	27,758	30,000	(2,242)	92.53%	15,551	25,000	62.20%
100-55-5531-121	FOUR CORNERS: WAGES	13,785	13,000	785	106.04%	12,581	12,000	104.85%
100-55-5531-150	FOUR-CORNERS: BENEFITS	1,055	1,000	55	105.45%	962	900	106.94%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	1,502	1,500	2	100.10%	1,583	650	243.48%
100-55-5532-121	LAND RECREATION: WAGES	15,108	12,500	2,608	120.87%	11,867	13,300	89.23%
100-55-5532-150	LAND RECREATION: BENEFITS	1,156	1,000	156	115.58%	908	1,017	89.27%
100-55-5532-340	LAND RECREATION: OPERATING EXP	1,520	1,700	(180)	89.39%	1,480	1,700	87.03%
100-55-5533-121	TENNIS: WAGES	16,206	18,000	(1,794)	90.04%	17,652	16,000	110.33%
100-55-5533-150	TENNIS: BENEFITS	1,240	1,400	(160)	88.56%	1,350	1,300	103.88%
100-55-5533-340	TENNIS: OPERATING EXPENSES	5,777	3,000	2,777	192.55%	3,887	1,000	388.67%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	2,151	1,300	851	165.49%	1,250	1,000	124.95%
100-55-5535-150	BASKETBALL: BENEFITS	165	100	65	164.56%	96	77	124.17%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	688	750	(62)	91.71%	559	750	74.55%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,624	1,350	274	120.29%	1,304	1,375	94.82%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	9,464	9,000	464	105.16%	8,772	9,000	97.46%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,970	4,750	220	104.62%	4,637	4,450	104.21%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	4,529	7,000	(2,471)	64.70%	5,439	7,000	77.70%
100-55-5540-340	GOLF: OPERATING EXPENSES	5,275	4,500	775	117.22%	4,340	4,000	108.50%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	0	550	0.00%
<b>CONSERVATION &amp; DEVELOPMENT</b>								
100-56-5630-150	PLANNER	0	800	(800)	0.00%	1,400	800	175.00%

Percent of year elapsed = 75.00%		September 30, 2019				September 30, 2018		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	5,089	800	4,289	636.07%	926	800	115.74%
<b>CAPITAL OUTLAY: GENERAL</b>								
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	3,429	10,000	(6,571)	34.29%	0	0	0.00%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
*** DELETED A FEW EXTINCT CAPITAL OUTLAY ACCOUNTS								
<b>OTHER FINANCING USES</b>								
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	(5,140)	958,205	(963,345)	-0.54%	522,117	926,422	56.36%
<b>TOTAL REVENUES</b>		<b>635,641</b>	<b>3,899,719</b>	<b>(3,264,078)</b>	<b>16.30%</b>	<b>739,956</b>	<b>3,978,316</b>	<b>18.60%</b>
<b>TOTAL EXPENSES</b>		<b>1,782,996</b>	<b>3,899,719</b>	<b>(2,116,724)</b>	<b>45.72%</b>	<b>2,313,835</b>	<b>3,947,254</b>	<b>58.62%</b>
LGIP General Acct. Interest Rate		Sep-19	2.18%					
LGIP Tax Acct. Interest Rate		Sep-19	2.18%					
Park Bank Tax Acct. Interest Rate		Sep-19	2.27%					

## Interest on Investments (2019) Rates/Amounts

Account	Month	Interest Rate	Amount
<b>LGIP General</b>	January	2.47%	876.09
	February	2.46%	815.13
	March	2.47%	910.67
	April	2.49%	1,354.40
	May	2.45%	5,892.82
	June	2.45%	5,642.04
	July	2.38%	6,015.42
	August	2.17%	5,464.59
	September	2.10%	5,311.65
	October		
	November		
	December		
<b>LGIP Tax</b>	January	2.47%	1,084.33
	February	2.46%	975.71
	March	2.47%	1,090.08
	April	2.49%	1,063.74
	May	2.45%	1,086.15
	June	2.42%	1,039.57
	July	2.38%	1,059.35
	August	2.17%	966.92
	September	2.18%	939.86
	October		
	November		
	December		
<b>Park Bank Tax</b>	January	2.42%	10,424.55
	February	2.53%	9,227.38
	March	2.72%	4,831.95
	April	2.39%	3,828.75
	May	2.59%	3,220.34
	June	2.72%	2,565.06
	July	2.35%	2,173.48
	August	2.54%	2,506.66
	September	2.27%	2,369.43
	October		
	November		
	December		

**Village of Shorewood Hills  
Board of Trustees Minutes  
Monday, September 16, 2019**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:00 pm.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Mark Lederer, Cokie Albrecht, Tracy Bailey, John Imes and Shabnam Lotfi. Village Treasurer Sean Cote was also present. Village Trustee Scott Friedman was excused. Also in attendance were, Police Chief Aaron Chapin, Administrative Services Manager/ Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation** none.

**5. Appearances and Communications**

**i) Madison Metropolitan Sewerage District and Strand Consultants will present a proposed project to add a second relief sanitary sewer interceptor pipe and alternatives analysis**

Eric Hjellen, Madison Metropolitan Sewerage District (MMSD) Engineer, gave a brief presentation of the proposed west interceptor expansion project. He explained there are certain portions of the sanitary sewer interceptor that are at capacity and others that will be at capacity in the next 5-10 years.

Matt Flesch, Lead Designer with Strand Associates, explained the design of the project with respect to the location of the existing pipes and adding in an additional pipe. He explained they are looking for alternative design and location options for the infrastructure and the various impacts. The size of the proposed pipes is 36 inches and it will be 10 to 20 feet deep. He explained the existing pipe is on the north side of the railroad tracks and along the Shorewood Hills pool.

Thomas Stetzer, engineer with Strand Associates, stated there is an October 21<sup>st</sup> meeting that will be held for public input. He also stated they are meeting with the City of Madison to coordinate this project with the University Avenue reconstruction.

Mr. Imes stated the Village has spent a lot of money on improvements to the areas of the bike path and pool area and believes that on University Avenue would be the ideal location.

**6. Board Matters**

**A. Payment of Bills**

Mr. Cote reviewed the monthly bills and recommended ratifying the August prepaids bills in the amount of \$38,080.04 and approving the September bills in the amount of \$555,232.58, for a total of \$593,312.62.

Mr. Lederer moved and Ms. Albrecht seconded a motion to approve the monthly bills in the amount of \$593,312.62.

Motion passed 6-0.

**B. Consent Agenda**

- i) Regular Meeting Minutes of August 19, 2019**
- ii) Street Use Permit- Red Tutu Trot October 6, 2019**
- iii) Class B beer and Class C Wine license- First Unitarian Society**

Mr. Imes moved and Ms. Lotfi seconded a motion to approve the consent agenda.  
Motion passed 6-0.

### **C. Ordinances**

**i) Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles**

Tabled to the October Board Meeting.

**ii) Ordinance L-2019-4 First and possible second reading of an ordinance amending sections 15.01, 15.03, 15.04, 15.05 of the Village code of ordinances regarding adoption of Wisconsin administrative codes by reference**

Ms. Albrecht moved and Mr. Lederer seconded approval of waiving the third reading and approving ordinance L-2019-4.

Motion passed 6-0.

**iii) Consider Plan Commission recommendation on Ordinance L-2019-5 First, second and possible third reading of an ordinance amending section 10-1-100 of the zoning code concerning supplementary regulations accessory uses and structures**

Ms. Lotfi stated she is opposed to this ordinance because she feels the property belongs to the owner and it is not up to the Village to decide what a resident should do with the property they own.

Mr. Frantz stated the reason to have land use regulations such as setbacks are for various reasons, such as emergency services access.

Mr. Imes asked what the recourse is for a resident if they want to go above and beyond the zoning code.

Mr. Frantz stated they could apply for a variance.

Ms. Albrecht moved and Mr. Imes seconded a motion to waive the first, second and third reading of an ordinance amending section 10-1-100 of the zoning code concerning supplementary regulations accessory uses and structures.

Motion passed 5-1. Ms. Lotfi opposed. The ordinance was approved.

### **D. New Business Resolutions and Motions Consider Plan Commission recommendation and findings on conditional use**

**i) Consider Finance Commission recommendation Resolution R-2019-13**

Mr. Benforado briefly summarized the recommendation to borrow money to refund the Build America Bonds (BAB) and additional financing.

John Mehan, Robert W. Baird & Co., explained the BAB and why it is to the Village's advantage to refund the debt that is taxable. The new issue debt portion maturity level is for 2020-2029. The maturity payments would be made in May and November, as the current structure is set up for payments. This will save the Village conservatively \$117,000, which is 6.4% savings overall. The Village would go through the rating process again. The taxable

interest rates are much higher than the tax-exempt rates currently are which is why it is advantageous for the Village to refund this debt. This borrowing will also have callable options. Mr. Frantz briefly expressed that the Village has to be aware of the amount they borrow to ensure that the State will allow additional borrowing in the future and not restrict the Village's ability to borrow.

Mr. Benforado stated the Village has borrowed similarly in the past and it has worked well.

Mr. Imes asked if it is approved tonight, what would be the soonest the borrowing would happen. John Mehan stated it would be 30 days. There is no way to expedite the review process but since the Village went through this less than a year ago, the reviewers will be familiar with the Village's financial picture.

Mr. Lederer moved and Mr. Imes seconded a motion to approve R-2019-13 authorizing the issuance and establishing parameters for the sale of not to exceed \$2,625,000 General Obligation Promissory Notes.

Motion passed 6-0.

**ii) Consider Plan Commission recommendation and findings on conditional use permit for landscaping, retaining wall improvements on property located at 3444 Lake Mendota Drive**

Mr. Benforado gave a brief background of the Plan Commission's findings. He explained the property owners are leveling out their backyard for a usable space.

Mr. Frantz stated the contractor is voluntarily moving the current stairs that are located on the lot line, back off the lot line by a foot.

Mr. Imes asked the Board if this could create potential issues in the future where residents on the lake build up slopes to a flat surface to create a usable space that would be pushing them toward the lake set back line.

Mr. Imes moved and Ms. Bailey seconded a motion to approve the conditional use permit with findings for 3444 Lake Mendota Drive.

Motion passed 6-0.

**iii) Consider Plan Commission recommendation and findings on conditional use permit for landscaping, retaining wall improvements on property located at 3650 Lake Mendota Drive**

Natalie Doty, Project Engineer with Edge Consulting, briefly explained the area destroyed by the flooding in 2018 and the retaining wall that will create a vegetative landscape area. She stated a full drainage study was completed and an erosion control plan is also submitted.

John Gishnock III, Formecology LLC, explained that the property owners are interested in creating more of a natural area that will create habitat as well as clean the water going to the lake and therefore have chosen to use the bag system for a retaining wall.

Erik, Envirolok, briefly explained the purpose of the patented soil retaining wall bags.

Mr. Imes moved and Ms. Albrecht seconded approval of the conditional use permit with findings at 3650 Lake Mendota Drive.

Motion passed 6-0.

**iv) Consider Public Works Committee recommendation to install speed humps on Edgehill Drive**

Ms. Bailey gave a summary of the recommendation from the Public Works Committee to install speed humps on Edgehill Drive. She stated that many residents have expressed concerns about the speed levels on Edgehill Drive and concern for safety.

Cara Faris, 1124 Edgehill Drive, stated that the hill on the west side of the road as well as the designated bike/walk lane are not adequate of barriers for the vehicle traffic with the pedestrians and bikers on the road. It is a designated bike route and is a major road for through traffic on Google Maps. The regular speeds of 30 mph are over the 20 mph speed limit and are dangerous. Ms. Bailey also stated the reality of distracted drivers as a factor in the safety on Edgehill Drive. Kathy Acher, 1015 Oak Way, stated there is no place to swerve on that road if needed due to the nature of the geography.

Tracy Koziol, 3414 Lake Mendota Drive, stated she is in support of what Cara Faris mentioned. Her kids are not allowed to bike on Edgehill Drive and need to find alternate routes to and from their house.

Mr. Benforado asked what the rubric would be for the Public Works Committee for speed humps.

Ms. Bailey stated the committee feels they need to look at the entire Village for walkability and safety for each street.

Mr. Benforado stated he would like to see the Public Works Committee bring that rubric to the Board of Trustees so they have a better sense of what needs to be considered in the future. He asked Chief Chapin to put the speed board out on Edgehill Drive.

Mr. Imes stated he is in support of the recommendation from the Public Works Committee and stated it is a narrow corridor.

Ms. Albrecht stated she is not supportive of speed humps but rather would like to see sidewalks installed on Edgehill Drive. She is reluctant to see the traffic sent to other streets once the speed humps are installed.

Ms. Bailey stated that the City of Madison has half speed humps installed on Yuma and Olin Drive, which a driver would feel at 25 mph. Anything over 25 mph the car will really feel.

Mr. Lederer stated he is not convinced speed humps are needed due to a lack of objective criteria. He feels it is a slippery slope. He would like to set priorities for safety in the Village as to which streets safety concerns are more of a priority. He would also like to see what effectiveness measures have been researched. He would also like to have a thorough accounting of what the adverse impacts would be for emergency vehicles and snowplows, etc.

Ms. Lotfi stated that she is in support of the speed humps due to there being no other alternative presented and that this has been researched for five years and government is supposed to work for their residents and the residents are asking for it. She asked that the Board members give feedback as to what criteria they would need to see to move this project forward.

Mr. Imes would like to have a meeting with Brian Berquist on alternative measures to speed humps and maybe incorporate green infrastructure.

Mr. Benforado suggested this agenda item be tabled and that Ms. Lotfi and Ms. Bailey put together a resolution for the Board and have a motion ready for the October Board meeting.

**v) Consider Services Committee recommendation to bid Four Corners restroom and pavilion construction project**

Ms. Lotfi summarized the proposed Four Corners restroom project and that the cost came in over estimate.

Tracy Koziol, 3414 Lake Mendota Drive, is in support of the proposed project and would like to make sure that all Village projects are well thought out and not fighting against each other for fundraising efforts. She also stated it would be beneficial for the Services Committee to be

considered so that both the Four Corners and the Heiden Haus have the same faucets, toilets, etc. for the ease of repairs and services from the Village Crew.

Ms. Bailey is in support of the renovation but also brought up that the Village Recreation Committee has not seen this proposal at this point.

Mr. Lederer asked if that would be the same for the Heiden Haus to be approved by the Recreation Committee.

Ms. Lotfi moved and Mr. Imes seconded a motion authorizing the Village Engineer to create bid documents for the Four Corners restroom, pavilion project, and take the project to bid to an estimated cost of \$150,000, for construction completion by June of 2020 with an alternate to wait until after next summer's programming.

Motion Passed 6-0.

## **E. Appointments**

### **i) Colleen Albrecht, Pool Committee**

### **ii) Greg Lampe, Personnel Committee**

Mr. Imes moved and Mr. Lederer seconded a motion to approve Colleen Albrecht to the Pool Committee and Greg Lampe to the Personnel Committee.

Motion passed 6-0.

## **7. Reports of Officials and Committees**

### **A. Village President-**

#### **i) Potential Ad Hoc Village Recognition Committee**

Mr. Benforado gave a brief background on the creation of an ad hoc committee. The ad hoc committee would be a seven person committee.

Ms. Lotfi moved and Ms. Bailey seconded the creation of an Ad Hoc Village Recognition Committee.

Motion passed 6-0.

#### **ii) Dane County Executive Joe Parisi's visit to Shorewood Hills**

Mr. Benforado gave a brief update on his tour of the Village with Joe Parisi.

#### **iii) Communication to State Representative Stubbs office regarding concern with Dark Store/Walgreen's property tax loophole**

Gave a brief update on his conversation with Savion Castro, Representative Stubbs assistant, regarding the Village's concern with the Dark Store loophole and he asked the Village to provide some data to support the concern.

#### **iv) Upcoming meeting with Madison Mayor Satya Rhodes-Conway**

Mr. Benforado is looking forward to building a relationship with the new mayor with an upcoming meeting in the Village.

### **B. Village Administrator-**

**i) Status of University Avenue reconstruction project** Previously updated.

**C. Personnel Committee** – Reported that Nadeem Afghan presented on sustainability in the Village. Chief Chapin updated the committee on Police Staffing and that the committee will meet with all staff to discuss their needs.

### **D. Finance Committee –**

**i) 2020 Budget update** - met and discussed the upcoming 2020 budget. Discussed Chief Chapin's memo regarding vehicle replacement and will be added to the October Board Meeting.

- E. Plan Commission** – met and had four public hearing requests for conditional use permits. Tonight three were heard and Ronald McDonald House’s conditional use permit is yet to come due to a conversation that needs to be discussed about a PILOT.
- F. Public Works Committee** – Previously updated.
- G. Services Committee** – Discussed the Four corners restrooms.
- H. Public Health & Safety Committee** – Did not meet.
- I. Recreation Committee** – Did not meet.
- J. Ad hoc Sustainability Committee** – Has spoken with a few committees about their sustainability plan and is attempting to meet with all village committees.
- K. Ad hoc Disaster Preparedness Committee** – Did not meet.
- L. Ad hoc Stormwater Committee** – Did not meet.
- i) September 17 Presentation of Tunnel Feasibility study-** Meeting with Amber Leffers from AE2S at the Village Hall on the feasibility of the study scheduled for tomorrow.
- M. Ad hoc Heiden Haus Committee** – Previously updated.
- N. Parks Committee** – Did not meet.
- O. Blackhawk Liaison Committee** –
- i) Golf Scramble Summary-** Nothing to report.
- P. Pool Committee** – Met and discussed the hire of a new pool manager with Erik Johnson’s resignation. All City Swim and Dive was discussed in the pre-planning phase. The event is about 3-4 years out from being hosted in Shorewood Hills. The Village will be asked to join a consortium of five pools that will be hosting All City in the next five years to enter into a multiyear contract for timing services.
- Q. Waterfront Committee** – Did not meet.
- R. Joint Campus Committee** – Met but nothing to report.

**8. Next Meeting date: October 21, 2019**

**9. Adjourn**

Meeting was adjourned at 10:43 pm.

Respectfully submitted,

Karla Endres  
Village Clerk



**TO: BOARD OF TRUSTEES**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: FULL TIME PO CANDIDATE JEFF PHARO**

**DATE: OCTOBER 17, 2019**

The SHPD has a vacancy for a full time Police Officer position created by the resignation of PO Pierce. The department conducted a recruitment to fill the position and the top candidates were determined to not be suitable for the position and I determined the process to be a failed recruitment process as a result. Officer Jeff Pharo (who is currently part time with SHPD) informed me he was considering returning to work full time.

Pharo served the MPD for the majority of his career but prior to being hired by MPD he worked as a full-time officer for the Village of Maple Bluff. Pharo spent time as a patrol officer and was a detective for the City of Madison. Pharo has been an excellent addition to the SHPD staff.

I am requesting the approval from the board to hire Pharo as a full-time police officer for the Village of Shorewood Hills. I recommend based on Pharo's vast experience that he be hired at a level above the starting rate and benefits. Pharo should be hired at a rate of \$26.58/hr upon hire with an increase to \$27.56/hr on 01/01/2020. I also recommend that Pharo be given 2 days of vacation in 2019 (one day for Nov and one day for Dec) and then 15 days of vacation starting 01/01/2020. He would then continue to earn vacation at a rate of 1 day per year of employment capping out at 25 days of vacation which is the maximum for any village employee.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)



**TO: VILLAGE OF SHOREWOOD HILLS VILLAGE BOARD**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: PART TIME PO CANDIDATE TODD DOVICH**

**DATE: OCTOBER 17, 2019**

The Village of Shorewood Hills Police Department has a shortage of part-time officers due to various different reasons including resignations and changing job duties for our current part-time staff. I am recommending the addition of Officer Todd Dovichi to the ranks of part-time officers for the SHPD.

Dovichi is a full-time officer for the City of Stoughton and is currently assigned as the school resource officer for the department. Dovichi was previously an educator and has been in different roles that make his personality and experience a value to the SHPD.

Lt. Martens and I interviewed Dovichi and he is an excellent candidate for the position of police officer for SHPD. I have offered Dovichi a conditional offer of employment and have completed all the necessary steps in the pre-hiring process. The personnel committee recommended approval to hire Dovichi and he has been hired administratively as a limited term employee with approval from the Village Administrator Karl Frantz. I am requesting approval from the Village Board to hire Dovichi as a part-time police officer for the Village of Shorewood Hills.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

ORDINANCE NO. L-2019-5

VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY WISCONSIN

AN ORDINANCE AMENDING SECTION 7.08  
OF THE VILLAGE CODE OF ORDINANCES RELATING TO PARKING

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

Section 7.08(2) of the Municipal Code of the Village of Shorewood Hills is amended as follows:

**(2) No Parking**

- On both sides of Catafalque Drive, from the eastern intersection with Marshall Court to the 90° turn, approximately 165 feet south, and on both sides from the previously described point, approximately 600 feet west.
- On the east side of Catafalque Drive, from the western intersection with Marshall Court to the 90° turn, approximately 165 feet south.

Section 7.08 (6) is created as follows:

**(6) Fifteen Minute Parking**

- On the west side of Catafalque Drive, from the western intersection with Marshall Court to the 90° turn, approximately 165 feet south.

This Ordinance shall take effect upon passage and publication pursuant to law.

*The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 20\_\_.*

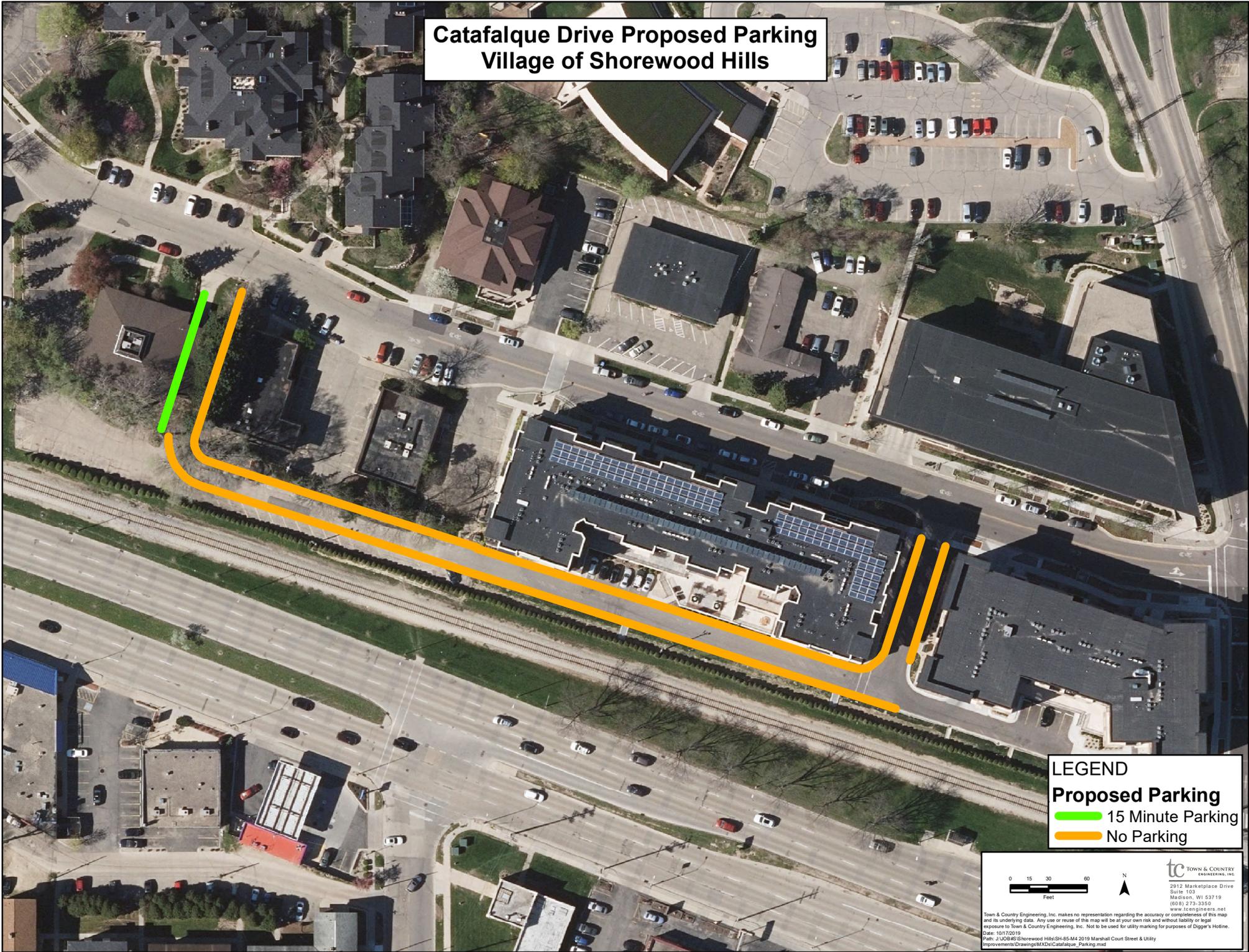
APPROVED:

\_\_\_\_\_  
David J. Benforado, Village President

ATTEST:

\_\_\_\_\_  
Karla Endres, Village Clerk

# Catafalque Drive Proposed Parking Village of Shorewood Hills



**LEGEND**  
**Proposed Parking**  
15 Minute Parking  
No Parking

0 15 30 60 Feet

N

**tc** TOWN & COUNTRY ENGINEERING, INC.  
2812 Marketplace Drive  
Suite 103  
Madison, WI 53719  
(608) 273-3350  
www.tce-engineers.net

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Date: 10/17/2019  
Path: J:\JOB'S\Shorewood Hills\SH-85-M4 2019 Marshall Court Street & Utility Improvements\Drawings\MXD\Catafalque\_Parking.mxd

Village Trustees,

I am writing this memo to update you on the progress of the Heiden Haus project and ask for your consideration on two issues.

Our committee recently held a public input session on September 26th that was well attended with roughly 40 people. The architect first presented three options for renovation and then it was open for public comments. The majority of the responses, both in person and by email, were in favor of adding a small addition to the East side of the building that would contain two new ADA accessible bathrooms. The committee then voted 6-1 in approval of the motion "to move forward with the "East" design option but continue to work out certain design details, including design of the decking, overhang, and glass doors/windows". The design options and meeting minutes are included in this memo.

Subsequent to this meeting the architect calculated a rough cost estimate for the project. To do the East Side option would be roughly \$450-500K. While this is higher than most anticipated, the basic renovation and repair work on the building was estimated to cost \$370k.

Therefore, I am asking the Board to consider the two issues below:

1. Will the Board consider approving the conceptual East option plan that our committee is recommending? If so, it would cost an additional \$16,000 to continue the design development and finalize the details of the building. \$9,000 of the \$16,000 is available from past fundraising.
2. Will the Board consider budgeting up to \$200,000 plus the remainder of the architect's fees towards this project? As noted above the total cost is \$500,000. There is a generous private donor who has recently committed up to \$150,000 in matching funds towards this project. Therefore, if the village would contribute up to \$200,000 this would leave a \$150,000 fundraising goal. While this is a high number, it is achievable.

I will be in attendance at the Board meeting to answer any questions you may have about the above information.

Thanks,  
Tracy Koziol  
Chair of the ad hoc Heiden Haus Committee

**Ad Hoc Heiden Haus Committee  
Village of Shorewood Hills  
September 26, 2019**

**1. The meeting was called to order at approximately 7:00 pm by Tracy Koziol.**

- a. **Members present:** Tracy Koziol, Santhia Brandt, Lucy Richards, John Voegeli, Sally Corden, Nancy Holyoke, and Anne Readel. Approximately 30 residents were in attendance.
- b. **Compliance with open meeting laws:** The meeting was properly posted.
- c. **Approval of minutes:** The August minutes were approved unanimously.

**2. Review of Destree Architect's Design Options**

The architect presented three design options. The "Basic" option kept the layout "as is" with the bathrooms on the west side of the building. The "South" option moved the bathrooms to the south of the building. The "East" option moved the bathrooms to the east side of the building. The architect also provide a brief overview of the different materials and equipment for potential use in the space similar to what was presented at the August meeting.

**3. Public Input on Design Options**

Most residents (that expressed a layout preference) preferred the East option. A few residents preferred either the East or South options and a few others preferred the Basic option.

Residents preferred the East option for some of the following reasons:

- It allowed for 2 ADA compliant bathrooms with one bathroom being accessible from the interior of the building. Although the law only requires a minimum of one ADA compliant bathroom, many people attending the meeting felt that it was important for the Village to be a leader in accessibility. Additionally, the larger bathrooms provided more room for parents to use the bathrooms with children (and strollers) or for adults and children to use the bathrooms while in hockey attire. ADA compliant bathrooms were also a reason that people mentioned for liking the South option.
- It allowed for better flow and visibility from the west side of the building. It also allowed for more shaded seating to the west of the building.
- A few residents indicated that they liked this option better than the South option because the bathrooms were farther away from the hockey fields and they would lose sight of one child if a child had to use the bathroom and another was playing on the fields.

Residents preferred the Basic option for some of the following reasons:

- The East and South options expand the footprint of the building to accommodate the larger bathrooms. They thought that this was counter to prior decisions by the Board and Committee. They were concerned that it was intrusive to residents living next to the building and could decrease their visibility or home values.
- They did not feel that 2 ADA bathrooms were necessary.
- This option would be the least expensive and would adequately meet the Village's needs.

Residents also provided the following general feedback for consideration:

- Additional bike racks should be located by the building.
- All materials selected should be adequate for hockey blade use.
- All glass doors need to be shatter-proof against hockey pucks and kids kicking the glass with blades. Some residents suggested raising the glass up at least 18” so they functioned more like windows instead of open doors.
- Changing tables should be included in the bathrooms.
- A few residents thought that the bleachers were unnecessary and unattractive, but a few liked the option.
- Some residents wanted solar panels added to the building.
- Residents generally liked having more outdoor seating and shade from the sun but didn’t want it to be too obtrusive and some thought the Village should just plant more trees.

The Committee acknowledged that it received written comments from 24 individuals. With regard to layout, 6 individuals preferred the Basic option and 18 preferred the East or South options. The reasons provided were similar to those expressed in person at the public input session.

#### **4. Committee Recommendations on Destree Architect’s Design Options**

The Committee discussed resident feedback and the various design options. The Committee agreed that residents that lived next to the Heiden Haus needed to be considered in plan design. However, most members thought that more needed to be done to the building than the Basic option. While the Basic option addressed many concerns, it did not provide two ADA accessible bathrooms, which most members of the Committee felt was very important. Most Committee members preferred the East option, rather than the South option, because it provided access to a bathroom from inside the building and better allowed parents to simultaneously watch a child playing on the field and a child entering/exiting a bathroom. Most Committee members agreed that we need to take a closer look at the overhang/shade structure to make sure it does not result in unreasonable light and noise issues for neighbors. The Committee also acknowledged that it needs to further consider what materials and equipment would be selected for the building but felt that should be done after a layout was selected.

One member felt that the Basic option solved all Village needs and was concerned that moving the bathrooms would negatively impact the neighbors and increase costs too much. The member was also concerned that the shade structure would increase light and noise in the area, negatively impacting neighbors.

Based on the work done by the architect and resident feedback, the Committee felt that it was prepared to make a recommendation to the Board.

Motion: Committee will move forward with the “East” design option but continue to work out certain design details, including design of the decking, overhang, and glass doors/windows. The motion was approved 6-1 with John Voegeli voting no.

#### **5. The meeting was adjourned at [REDACTED] pm.**



October 11, 2019

Village of Shorewood Hills  
Karl Frantz, Administrator  
Shorewood Hills Village Hall  
810 Shorewood Blvd  
Madison, WI 53705

Re: **Heiden Haus - Phase 2 (of 3)**  
**Design Development and Preliminary Construction Drawings**

Dear Karl,

Thank you for the opportunity to provide the Village with this letter of proposal for the **Heiden Haus Phase 2**. This letter is intended to serve as a proposal to provide Architectural, Structural and MEP Services for Phase 2 (design development & preliminary construction documents) of a three-phase project. Civil and landscaping services are not included in this proposal.

*Architectural Services & Project Management:* **Phase 2- Estimate \$16,000**  
(Reimbursable expenses are included in the Lump Sum)

- **Phase 2 (East Option)** - Architectural/Interiors \$11,000
- Design Development for East Option
  - Continue to develop quantity of glass and size of accordion door
  - Continue to develop shading device concepts
  - Coordinate MEP and Structural concepts
    - 8ft heard for Nanawall
    - Confirm MEP Concepts
  - Finalize all material selections
  - Final Code review
  - Finalize exterior elevations and plans
  - Provide updated 3-D rendering for Fundraising
- Preliminary Construction Documents
  - Finalize all material selections
  - Final Code review
  - Finalize sections and details
  - Update Construction estimate
  - Two (2) meetings with Shorewood Hills and Heiden Haus Committee
  - Coordinate with Shorewood Hills hired Landscape Architect and/or Civil Engineer
  - Coordinate MEP and Structural

Phase 2 - Structural Engineering Services, **Echelon Structures LLC:** \$1,600

- See enclosed Proposal

Phase 2 - MEP services, **Hein Engineering Group:** \$3,000

- See enclosed Proposal

Phase 2 Reimbursables: \$ 400



October 9, 2019

Ms. Melissa Destree  
**Destree Design Architects**

Re: Heiden Haus Additions and Renovation

Dear Ms. Destree:

**Echelon Structures, LLC (ES)** pleased to submit this proposal for professional structural engineering services for the Heiden Haus Additions and Renovation in the Village of Shorewood Hills, Wisconsin. The information below outlines a proposed scope of services and professional services fee necessary to complete design and construction document preparation for the revisions to the project.

Based on the preliminary information sent on 10/3/19, the project consists of an ADA bathrooms and mechanical space addition to east side of the existing building. Furthermore, a twelve foot "Nana-wall" is to be added to the West elevation. An exterior trellis will also be constructed of wood/timber framing. The lateral systems will need to be evaluated as a large portion of the West wall is being removed. The anticipated construction will be conventional wood framing for the walls and roofs. The new addition will be founded on conventional frost walls and wall footings. The lateral system will likely be sheathed light framed shear walls.

**Echelon Structures, LLC** Scope of Services for the Heiden Haus Additions and Renovation in the Village of Shorewood Hills, Wisconsin is as follows:

- Preparation of foundation and framing plans with necessary detail sheets. Presently, it is estimated that approximately three (3) drawings will be required.
- Design coordination meetings with Destree Design Architects
- 1 bid packages (footings foundations and wood framing)
- Provide signed and sealed structural calculations necessary for Permit sets and State review.
- Review and edit technical specifications as supplied by Destree.
- Assistance during bidding and construction as needed for clarifications, addenda and/or RFI's is part of the original contract.
- Construction Administration and the review of reinforcing shops drawings, cast in place concrete mix design reviews and conventional wood truss shop drawing review.

For the basis of this proposal, it is understood that revised architectural models/drawings will be transmitted by Destree and used by **ES** to generate structural construction models/drawings (Revit

#### Terms and Conditions

**Performance of Services:** The Consultant shall perform the services outlined above this Agreement in consideration of the stated fee and payment terms.

**Additional Services:** For additional services not included above, the Consultant shall be compensated as follows: Hourly @ \$115.00/hour

**Access to Site:** Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.

**Retainer/Billing/Payment:** The Client agrees to pay the Consultant for all services performed and all costs incurred. Prior to the provision of services, the Client shall deposit a retainer of \$0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 15 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services. The retainer shall be credits on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorneys' fees.

**Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Consultant.

**Information for the Sole Use and Benefit of the Client:** All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the Consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the Consultant or the Client.

**Certification, Guarantees and Warranties:** The Consultant shall not be required to execute any documents that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions.

**Limitation of Liability:** In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses, expenses or claim expenses arising out of this Agreement from any cause or causes, shall not exceed \$15,000. Such causes included, but are not limited to, the Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**Ownership of Documents:** All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service and shall remain the property of the Consultant and may not be used by the Client for any other purpose without the prior written consent of the Consultant.

**Dispute Resolution:** Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement shall be submitted to nonbinding mediation. The Client and the Consultant agree to include a similar mediation agreement with all contractors, sub-consultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.

**Termination of Service:** This Agreement may be terminated at any time by either party should the other party fail to perform its obligation hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

**CAUTION: THE CLAUSES THAT APPEAR ON THIS FORM ARE EXAMPLES ONLY AND DO NOT REFLECT VARIATIONS IN LAW AMONG THE FIFTY STATES. Consult your attorney for legal advice on specific wording applicable in your jurisdiction.**

<u>Hourly Rate:</u>	
Professional Engineer	\$100.00/hour
Engineer Technician	\$60.00/hour

If the above statements represent the scope of work agreed upon and the fee schedule is acceptable, please sign a of this letter proposal and return one to the HEIN Engineering Group office.

We appreciate the opportunity to provide engineering services and look forward to working with you on this and other projects.

**ARCHITECT:**  
Destree Architecture & Design

By: \_\_\_\_\_  
Melissa Destree, AIA, IIDA  
Principal/Architect

Date: \_\_\_\_\_

\* \* \*

Destree Architects' Presentation to the  
ad hoc Heiden Haus Committee  
on September 26, 2019  
is available on the Village website at:

[https://www.shorewood-hills.org/vertical/sites/%7B00D5AF3F-ADFE-4173-AF3A-FC0C1A78DA4B%7D/uploads/Heiden\\_Haus\\_Presentation\\_190926.pdf](https://www.shorewood-hills.org/vertical/sites/%7B00D5AF3F-ADFE-4173-AF3A-FC0C1A78DA4B%7D/uploads/Heiden_Haus_Presentation_190926.pdf)

or

Go to: [www.shorewood-hills.org/heidenhaus](http://www.shorewood-hills.org/heidenhaus),  
scroll to the bottom of the page and  
click on the '*New Concept Plans*' link and  
then open the '*Destree Architects' Presentation*'

October 18, 2019

Village of Shorewood Hills  
810 Shorewood Boulevard  
Madison, WI 53705

Attention: Mr. Karl Frantz, Village Administrator

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2019-2020  
Four Corners Restroom Improvements; Village of Shorewood Hills

Bid Deadline: October 17, 2019 at 11:00 a.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2019-2020 Four Corners Restroom Improvements project and to recommend award of a contract. This project involves expansion and remodeling of an unheated pavilion and restroom facility, including concrete foundation, metal roof extension and constructing a concrete accessibility ramp. Alternate bid items were included to extend completion schedule by one month and deferring the schedule to not start work until September 8, 2020 (completing work By June 1, 2021).

The project construction budget was \$150,000. Six general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Three contractors submitted bids.

A summary of the bids is as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alt. Bid A1 – Extend completion to July 1, 2020</b>	<b>Alt. Bid A2 – Defer construction to Fall 2020</b>
Bachmann Construction	155,970.00	\$(5,600.00)	\$(2,000.00)
Advanced Building Corporation	170,000.00	\$(2,000.00)	\$(3,000.00)
Joe Daniels Construction Co., Inc.	175,300.00	\$100.00	\$6,155.00

All of the bids were properly submitted. The base bid includes an allowance of \$10,000 if the Village wants to pursue electronic door locks that would be integrated with the Village Hall web-based security system. If this is not desired, final costs will be reduced. The Village will also need to decide if the alternate schedule bid items are attractive enough to impact Summer 2020 programming.

The low bidder, using the base bid only or the base bid and alternate bid is Bachmann Construction Company, Inc. of Madison, Wisconsin, an experienced contractor that has done similar projects throughout the State. We recommend that Bachmann Construction

Company, Inc. be awarded a contract for the base bid, plus any of the alternate bids that the Village may desire.

Unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you and will plan on presenting this material at the October 21 Board meeting.

Very truly yours,  
TOWN & COUNTRY ENGINEERING, INC.



Brian R. Berquist, P.E.  
President

BRB:sai

**BID TABULATION**

Project: 2019-2020 Four Corners Restroom Improvements; Village of Shorewood Hills  
 Engineer's Project Number: SH 91 Bid Deadline: October 17, 2019 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Bachmann Construction		Advanced Building Corporation		Joe Daniels Construction Co., Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>BASE BID</b>									
1.	Building Construction, Including Concrete Foundation, Floor, Floor Drains, Decking, Roofing and Finishes	1	lump sum	\$ 143,970.00	\$ 143,970.00	\$ 156,500.00	\$ 156,500.00	\$ 163,400.00	\$ 163,400.00
2.	Erosion Control	1	lump sum	\$ 2,000.00	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00	\$ 1,900.00	\$ 1,900.00
3.	Programmable Locks Allowance	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	<b>TOTAL BID</b>				\$ 155,970.00		\$ 170,000.00		\$ 175,300.00
<b>ALTERNATE BIDS</b>									
A1.	Extend Completion Schedule By One Month (insert a positive figure for add, negative figure for deduct)	1	lump sum	\$ (5,600.00)	\$ (5,600.00)	\$ (2,000.00)	\$ (2,000.00)	\$ 100.00	\$ 100.00
A2.	Defer Schedule to Not Start Work Until September 8, 2020 and Complete Work By June 1, 2021 (insert a positive figure for add, negative figure for deduct)	1	lump sum	\$ (2,000.00)	\$ (2,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ 6,155.00	\$ 6,155.00

## License and Service Agreement

This Software License Agreement (“Agreement”) effective as of the 1st day of January, 2021 (“Effective Date”), is by and between **Affinity Holding Group, LLC d/b/a 7X Scoring and Mod9Multimedia** (“Provider”), a Wisconsin limited liability company, whose address is PO Box 260022, Madison, WI 53726, and **Village of Shorewood Hills** (“Customer”), a Wisconsin village, whose address is 810 Shorewood Boulevard, Madison, WI 53705. Provider and Customer may be referred to herein collectively as the “Parties” or individually as a “Party.”

### Recitals

WHEREAS, Provider owns the 7X Web and Mobile Meet Applications;

WHEREAS, Customer wishes to obtain a license from Provider to use the 7X Web and Mobile Meet Applications; and

WHEREAS, Customer desires to access the Services, and Provider desires to provide Customer access to the Services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged the Parties agree as follows:

#### 1. Definitions.

- (a) “7X Web and Mobile Meet Applications” means the code and development of a website for the annual dive meet, annual swim meet, and mobile application to receive meet data.
- (b) “Authorized Users” means meet directors, co-chairs, head meet referee or those individuals having duties that would fall under these positions, who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and for whom access to the Services has been purchased hereunder.
- (c) “Documentation” means Provider’s user manuals or guides relating to the Services provided by Provider to Customer either electronically or in hard copy form.
- (d) “Meet Back-up” means an exportable zip file from Hy-Tek’s Meet Manager for Swimming software suite containing a copy of the meet database.
- (e) “Provider IP” means the Services, the Documentation, and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing.
- (f) “Services” means the service packages listed in Exhibit A.
- (g) “Swim Data” means the meet database including swimmer profiles, entries, records, and results.
- (h) “Performance Data” includes, but is not limited to, download statistics, page views, crashes, device statistics and analytics, and any other data that is not Swim Data.
- (i) “Third-Party Products” means any third-party products described in Exhibit A provided with or incorporated into the Services.

#### 2. Access and Use.

- (a) **License.** Subject to the terms and conditions contained in this Agreement, Provider hereby grants to Customer a non-exclusive, non-sublicenseable, non-transferable license to use the 7X Web and Mobile Meet Applications during the Term solely for the All-City Championship Dive Meet and All-City Champion Swim Meet in connection with its use of the Services.

- (b) **Use Restrictions.** Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any unauthorized or Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.
- (c) **Reservation of Rights.** Provider reserves all rights not expressly granted to Customer in this Agreement, including but not limited to, the right to hire any subcontractors and/or Third Party Products/Providers to provide the services listed in Exhibit A. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP.
- (d) **Data.** Notwithstanding anything to the contrary in this Agreement, Provider may monitor Customer's use of the 7X Web and Mobile Meet Applications and collect and compile Performance Data the software collects. As between Provider and Customer, all right, title, and interest in the Performance Data, and all intellectual property rights therein, belong to and are retained solely by Provider. Customer acknowledges that Provider may compile Performance Data based on any data Customer inputs into the Services.

### 3. Service Levels.

- (a) Subject to the terms and conditions of this Agreement, Provider shall use commercially reasonable efforts to make the Services available in accordance with the service levels set out in Exhibit A.
- (b) Customer is required to choose its desired Services from the lots in Exhibit A by notifying Provider by the Effective Date of this contract. If Provider is notified of the Services by the Effective Date, the Service prices will be determined under Exhibit B. Customer will be required to pay the prices listed in Exhibit B for the services requested at the Effective Date, even if Customer no longer desires all these Services. If Customer wants to add Services after the Effective Date, Provider will have the discretion to agree to provide the additional Services, and Provider has the discretion to set a different price for the additional Services from the pricing scheme set forth in Exhibit B.

### 4. Customer Requirements.

Customer acknowledges and agrees that it will use no other mobile applications, web providers, or service providers for the items contemplated in Exhibit A, unless Provider gives explicit written permission.

### 5. Fees and Payment.

Customer shall pay Provider the fees ("Fees") as set forth in Exhibit B. Customer shall make all payments hereunder in US dollars on or before the due date set forth in Exhibit A. All payments must be made in cash, check, or ACH and are due within 30 days of the invoice date. If Customer fails to make any payment when due, without limiting Provider's other rights and remedies: (i) Provider may charge interest on the past due amount at the rate of 1% per month calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable

law; (ii) Customer shall reimburse Provider for all reasonable costs incurred by Provider in collecting any late payments or interest, including court costs, and collection agency fees; and (iii) if such failure continues for 120 days or more, Provider may suspend Customer's access to any portion or all of the Services until such amounts are paid in full.

6. **Confidential Information.** From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information. Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings.

7. **Intellectual Property Ownership**

(a) **Provider IP.** Customer acknowledges that, as between Customer and Provider, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP. Customer also acknowledges that any improvements commissioned by Customer shall become part of Provider's IP. Customer will have a right to the license for the improvements, as governed by this Agreement, but Provider shall own all right, title, and interest in any improvements.

(b) **Customer Data.** Provider acknowledges that Customer and **All-City Swim/Dive League, Inc.** own joint title in and to the Swim Data collected and stored in the databases owned and/or managed by Provider. Provider has a royalty-free right to reproduce, distribute, and otherwise use and display the Swim Data and perform all acts with respect to the Swim Data as may be necessary for Provider to provide the Services to Customer. Provider shall provide Customer a meet back-up and standard Hy-Tek Meet Manager software reports following any swim session or at any other requested time. Provider is not required to provide Customer the Swim Data in any other format. If Customer requests Swim Data in a different format, additional charges may apply.

8. **Term and Termination.**

(a) **Term.** The term of this Agreement is from the Effective Date for a period of two years. Customer agrees that Provider will only provide access to the 7X Web and Mobile Meet Applications and Services from the period ranging from January 1, 2021 through December 31, 2022. Customer may seek to renew this agreement by providing written notice to Provider at least one year prior to the termination date. Provider is not under any obligation to renew this Agreement. The services packages set forth in Exhibit A and pricing set forth in Exhibit B is subject to change upon renewal.

(b) **Termination.** Upon any breach of a material provision of this Agreement by a Party (the "Breaching Party"), the other Party (the "Non-Breaching Party") may terminate this Agreement

by providing thirty (30) days written notice to the Breaching Party specifying the material breach. The termination shall become effective at the end of the notice period unless the Breaching Party cures such breach during such notice period.

**9. Survival.** This section and Sections 5 and 6 survive any termination or expiration of this Agreement.

**10. General Provisions**

- (a) This Agreement may not be assigned by either party without the express written consent of both parties.
- (b) This Agreement constitutes the entire understanding and agreement between Provider and Customer concerning its 7X Web and Mobile Meet Applications and services and supersedes all prior oral or written discussions and agreements related thereto. No representation, promise, or understanding of whatever nature shall be binding upon either party unless expressly stated in this Agreement.
- (c) No liability shall result from delay in performance or nonperformance caused by circumstances beyond the control of the party affected, including, but not limited to Acts of God, fire, terrorism, explosion, flood, and war provided the party uses its best efforts to mitigate the damages.
- (d) If any provision of this Agreement shall, for any reason, be held invalid, illegal or unenforceable to a court or tribunal of competent jurisdiction, that provision or application is severable from the Agreement and shall not affect other provisions or applications of the Agreement which can be given effect without the invalid, illegal or unenforceable provision or application.
- (e) No part of this Agreement may be amended, modified, supplemented, or waived in any manner whatsoever except by a written instrument signed by authorized representatives of both parties.
- (f) This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin, without regard to choice of law or conflict principles of any other state which might otherwise be applicable.
- (g) All disputes arising under this Agreement shall be resolved in the following order:
  - (i) by good faith negotiations between representatives of the parties having authority to resolve or settle the dispute;
  - (ii) if necessary, by non-binding mediation at a location acceptable to both parties using a neutral mediator in accordance with the rules of the Commercial Mediation Rules of the American Arbitration Association; and
  - (iii) as a last resort, only, by litigation in the Dane County Circuit Court.
- (h) This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

**Affinity Holding Group, LLC**

**Village of Shorewood Hills**

By: \_\_\_\_\_  
Austin Lacey

By: \_\_\_\_\_  
David Benforado

Its: President \_\_\_\_\_

Its: President \_\_\_\_\_

Attest

\_\_\_\_\_  
Karla Endres, Village Clerk

## Exhibit A

### Service Lots

#### LOT 1: Swim Meet Administrative Services

- USA Swimming and/or All-City League board approved Administrative Officials
  - Five to Eight officials provided (dependent on session) during meet
  - Minimum of four officials provided during Saturday Night championship seeding and preparation session
  - One to two officials provided from 8 am to 8 pm during warm-ups to collect entries either on-site or remote
- All necessary computer and networking equipment for administrative services, including but not limited to,
  - Four dual-monitor computer workstations
  - Cabling (up to 500ft) and adapters to connect to Colorado Timing System (CTS) Console (Version 4, 5, or 6)
  - IP Telephones with a dedicated number to reach meet administrative operations. IP telephone will also be provided to the CTS operators on-deck
  - Three high volume laser printers
  - Applicable network switches/routers
- Full Championship Swim Meet entry and seeding services
  - All communication with coaches regarding entries and scoring
  - Collection of entries and fees from coaches and ensure they are accurate
  - 7X will provide all internal groups with necessary reports (athlete counts, lists, etc.)
  - Complete documentation/tracking of changes with 7X's "A-G forms"
- Psych Sheet, Heat Sheet, and Records Management
  - Creation of psych sheets and heat sheets in multiple printing formats
  - Typical formats include: standard 3-column, officials/clerk 2column, and announcer 1 column with First Name-Last Name format
  - Proofing of psych/heat sheets for accuracy and potential issues
  - Import and formatting of All-City Meter, Yards, and Host Pool records within the heat sheets and psych sheets
  - 7X will work with and send necessary information and files to third party printing services for meet programs, if applicable
- Colorado Timing Integration
  - Trained and able to work directly with timing staff to address issues or problems
  - Connection equipment and cabling to connect to the Colorado Timing System as mentioned above in provided equipment
- Data Feeds, Syncing and Software
  - Valid Championship Meet license of HY-TEK's Meet Manager for swimming, licensed to All-City Swim/Dive League, Inc.
  - Push meet data to the Colorado Timing System prior to each session
  - Online Psych Sheets – 7X will automatically upload psych sheets in PDF format to a Mod9Multimedia web server with publicly accessible links

- Online Heat Sheets – 7X will automatically upload heat sheets in PDF format to a Mod9Multimedia web server with publicly accessible links, if desired
- Online Results – 7X will automatically upload results in PDF format to a Mod9Multimedia web server with publicly accessible links
- Manual push of certified/completed event results to Active’s MeetMobile system after each event, if desired

Lot 1 Requirements from Host Pool:

- Officials’ white polos for up to 10 people
- Secured location only accessible by 7X (coaches/ volunteers/public do not have key access)
- Air-Conditioned workspace location provided o Internet Connection (one Ethernet port needed; minimum speeds of 100 mbps download and approximately 25 mbps upload)
- Sufficient tables and chairs for operations (typically 6 tables, 12 chairs)
- Sufficient power supply for 5 computers, 3 high-volume printers, and networking equipment
- Food and beverage hospitality provided to personnel during meet
- Necessary office supplies (this can either be purchased by us and submitted for reimbursement or purchased by the host pool)

**LOT 2: All-City Championship Swim Meet Year Website & Server Hosting**

- Design and implementation of a WordPress CMS, less than 150-page website
  - Design and layout proofs prior to launch of site
  - Integration of annual All-City Logo and color scheme
  - Implementation of site structure and navigation
  - Structure set-up for Meet Program to be accessible online
  - Senior swimmer profiles section
  - Sponsor logo placement on homepage and other pages as desired
- Responsive design compatible for optimal viewing with mobile device platforms
- Homepage news feed, photo/information slider, and gallery (if desired)
- Integration of social media sites and feeds onto the site
- Integration with result files and event timelines
- Integration with live stream video feed
- Alert features allowing “sticky” display of emergency notices (i.e. weather delay)
- Meet status box on homepage displaying current event, staging, etc. (if desired)
- Creation of multiple page templates / layouts through Visual Composer
- Implementation and monitoring of website security (hacking prevention, malware filters)
- Additional support packages available for content updates, etc. after site launch (please contact Mod9Multimedia for details)
- One SSL certificate and installation – certificate is included for 1 year and can be renewed for \$74.99/year
- Two domain names – included for 1 year and can be renewed for \$24.99/year each
- Virtual Private Server Hosting – included for 1 year and can be renewed for \$119.99/month

### **LOT 3: All-City Championship Dive Meet Year Website & Server Hosting**

- Design and implementation of a WordPress CMS, less than 75-page website
  - Design and layout proofs prior to launch of site
  - Integration of annual All-City Logo and color scheme
  - Implementation of site structure and navigation
  - Structure set-up for Meet Program information
  - Senior swimmers profile section
  - Sponsor logo placement on homepage and other pages as desired
- Responsive design compatible for optimal viewing with mobile device platforms
- Homepage news feed, photo/information slider, and gallery (if desired)
- Integration of social media sites and feeds onto the site o Ability to upload results files and meet program files
- Alert features allowing “sticky” display of emergency notices (i.e. weather delay)
- Creation of multiple page templates / layouts through Visual Composer
- Implementation and monitoring of website security (hacking prevention, malware filters)
- Additional support packages available for content updates, etc. after site launch (please contact Mod9Multimedia for details)
- One SSL certificate and installation – certificate is included for 1 year and can be renewed for \$74.99/year
- Two domain names – included for 1 year and can be renewed for \$24.99/year each
- Virtual Private Server Hosting – included for 1 year and can be renewed for \$64.99/month

### **LOT 4: eCommerce Site for Championship Meet**

- Secured online shopping system with unlimited number of items
- Ability to add customized fields for products that can be customized (i.e. fatheads which display the swimmer’s name and pool)
- Branding consistent with the year’s All-City logo and color scheme
- Ability to accept payments via credit card, bank transfer, and check (invoice)
  - Credit card payments will be integrated with a third-party payment vendor, Stripe, to provide secure credit card processing and eliminate the risk of credit card information on the host or Mod9Multimedia/Affinity Holding Group LLC
  - Stripe does not have a subscription fee but charges a fee for each transaction processed through it. All major credit cards are accepted (Visa, MasterCard, AMEX, Discover).
  - Stripe provides “fake” credit card numbers that can be used to test the system before it goes live as if you were actually purchasing the item.
- Ability to limit number of items sold per SKU (inventory management)
- Confirmation emails to customer and store administrator
- Custom reports available (weekly/monthly sales, sales by SKU, etc.)
- Historical look-up of purchases by customer name or ID
- Ability to export event registrations to CSV (excel) files
- SSL Certificate for the eCommerce store – included for 1 year

## **LOT 5: Championship Meet Mobile Application**

- Ability to be downloaded onto iOS and Android
- Clean home screen design with quick links to different content areas on the app
- The following features are included with the App fee:
  - Branded to the current year's logo and color scheme
  - Profile creation/set-up/login
  - Frequently Asked Questions section
  - Senior profiles with option to print
  - Current event in pool & meet status
  - "My Goals" section for swimmers to be sent to coaches
  - Sending alert for subscribed meet events (staging notifications, etc.)
  - Archive of race videos with social sharing/email options
  - Send Heat Winner Certificate to heat winner
  - Mobile/Responsive Heat Sheets, Psych Sheets, and Results Database
  - Sponsor logos and information embedded throughout the app; logos on event heat sheet / result pages and names included in Push Notifications
- Mod9Multimedia reserves the right to develop and add features should the app continue to be used.
- Host pools will be able to contract a separate engagement with Mod9Multimedia if they desire additional features to be added to the app. The features will then become a part of the standard app offering in this proposal
- Host will be required to have a Mod9Multimedia operator on-site to send out push notifications. The operator fee is per hour and is NOT included in this proposal

## **Additional Services**

Any additional services requested by Customer that are not listed in the above Lots will be considered out of scope of this Agreement and will require an additional proposal and may be subject to additional charges.

## **Exhibit B**

### **Pricing**

#### **Individual Lot Pricing:**

- Lot 1: Swim Meet Administrative Services -- \$3,750.00 per year
- Lot 2: Swim Meet Championship Website & Server Hosting -- \$3,800.00 per year
- Lot 3: Dive Meet Championship Website & Server Hosting -- \$2,800.00 per year
- Lot 4: eCommerce Store for Championship Meet -- \$400.00 per year
- Lot 5: Championship Meet Mobile Application -- \$4600.00 per year plus on-site operators

If Customer subscribes to all Lots (Lot 1 through Lot 5), Customer will receive a fifteen percent (15%) discount off of each Individual Lot price. This discount will be reflected on the invoices.

If Customer decides to charge any third parties for the Championship Meet Mobile Application described in Lot 5, Provider will collect the payments and will remit Customer's share to Customer on the first of every month. Customer's share will be the total amount paid by third parties less a ten percent (10%) royalty fee to Provider and any fees Apple or Google Play may charge.

#### **Invoice Dates and Payment Due Dates**

- Lot 1: Invoice date is July 15, 2022
- Lot 2: Invoice date is May 1, 2022
- Lot 3: Invoice date is May 1, 2021
- Lot 4: Invoice date is May 1, 2022
- Lot 5: Invoice date is July 15, 2022

All payments are due within thirty (30) days of the invoice date. Payments can be made with cash, check, or ACH. Credit card transactions will not be accepted.

For Office Use:	Date		Date
Application given by _____	_____	Referred to Plan Comm/Board	_____
Received by Zoning Administrator _____	_____	Public Hearing Set	_____
Fee received by Clerk _____	_____	Date Notices Mailed	_____
Zoning Certified _____	_____	Public Hearing Published	_____
Filed with Clerk _____	_____	Public Hearing Held	_____
Referred for Staff Review _____	_____	Final Action	_____

**Village of Shorewood Hills**  
 810 Shorewood Boulevard  
 Madison, WI 53705-2115  
 (608) 267-2680 phone  
 (608) 267-5929 fax

**APPLICATION FOR CONDITIONAL USE PERMIT**  
 (A non-refundable \$350 fee must accompany this application upon filing)

Date of Petition: 08/08/2019

**FOR OFFICE USE ONLY**  
 Receipt # \_\_\_\_\_

The undersigned, being all the owners of the real property covered by this conditional use request hereby petition the Village of Shorewood Hills as follows:

- Name and address of each owner: (Please attach additional pages as necessary)  
Ronald McDonald House Charities of Madison, Inc., 2716 Marshall Court, Madison, WI 53705  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Name and address of applicant if not an owner. Describe interest in site (if tenancy, attach copy of current lease): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Address of site: 2710 Marshall Court
- Tax parcel number of site: 0709-212-0089-7
- Accurate legal description of site (state lot, block and recorded subdivision or metes and bounds description) (Attach copy of owner's deed): Lot 9, Farley Plat, Village of Shorewood Hills, Dane County, Wisconsin, EXCEPT that part conveyed in Quit Claim Deed recorded in Vol. 10765 of Records, page 21, as document #2052274.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Present zoning classification: C-3, Medical Office Commercial
- Requested conditional use: Allow use of the parcel for exterior play area equipment and 5' fence for the adjacent Ronald McDonald House as shown on the attached landscape plan dated 04/02/2019 attached and the grading and erosion control control plan dated 05/25/2019 attached.  
 \_\_\_\_\_  
 \_\_\_\_\_
- Brief description of each structure presently existing on site: 2-story office building on site to be demolished, removed and basement filled in.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Brief description of present use of site and each structure on site: Vacant office building and surface parking lot.
10. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site): No structures to be installed, other than playground equipment.
11. The following arrangements have been made for serving the site with municipal sewer and water: No municipal sewer of water on this parcel.
12. Name, address, and tax parcel number of the owners of each parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site: Being prepared by Village, per Karl Fratz.
13. A scale map or survey map must be attached showing the following:
- Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
  - The approximate location of existing structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, highway access and access restrictions, existing street, side and rear yards, proposed surface drainage, grade elevations.
14. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 10-1-108 of the Village Zoning Code.  
Since this is for a playground area, we have provided the applicable drawings and plans for the use of the property for this conditional use permit, the attached provide all the necessary information.

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Petition are true and correct to the best of our knowledge.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
 Property Owner

\_\_\_\_\_  
 Property owner

I certify that that I have reviewed this application for completeness.

Date: \_\_\_\_\_ Zoning Administrator: \_\_\_\_\_

Print Form



# BUILDING PERMIT APPLICATION

Village of Shorewood Hills  
810 Shorewood Boulevard  
Madison, WI 53705  
608-267-2680 / 608-266-5929 (fax)

Permit No.	19-31
Parcel No.	921200897
Date Rec'd	5/28/19

PERMIT REQUESTED:	<input type="checkbox"/> Construction <input checked="" type="checkbox"/> Other (Please Describe): _____	Demolition
-------------------	--	------------

PROJECT LOCATION:	Building Address: 2710 Marshall Ct. Madison, WI 53705		
Owner Name:	Mailing Address: 2716 Marshall Ct., Madison, WI 53705	Tel #: 608-232-4660	
General Contractor: South Central Construction	Lic/Cert #:	Mailing Address: 1902 Co Rd MM, Fitchburg, WI 53575 E-mail Address: jim@southccinc.com	Tel #: (608) 835-6800 Fax #:
Contractor Qualifier:	Lic/Cert #:	The Contractor Qualifier shall be the owner, CEO or employee of the General Contractor	Tel #: Fax #:
HVAC Contractor:	Lic/Cert #:	Mailing Address:	Tel #: Fax #:
Electrical Contractor:	Lic/Cert #:	Mailing Address:	Tel #: Fax #:
Plumbing Contractor:	Lic/Cert #:	Mailing Address:	Tel #: Fax #:

Subcontractors for HVAC, Electrical and Plumbing must submit separate permits (available at [www.shorewood-hills.org](http://www.shorewood-hills.org) or the Village Hall)

PROJECT DETAILS:				Estimated Cost
PROJECT:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input checked="" type="checkbox"/> Raze <input type="checkbox"/> Deck <input type="checkbox"/> Other: _____ General Description: Demo Building and Grade			\$ 60,000 for demo/grade
AREA INVOLVED:	<input type="checkbox"/> Basement: _____ Sq. ft.	<input type="checkbox"/> Living Area: 3200 Sq. ft.	<input type="checkbox"/> Garage: _____ Sq. ft.	<input type="checkbox"/> Deck: _____ Sq. ft.
OCCUPANCY:	<input type="checkbox"/> Single Family	<input type="checkbox"/> Two Family	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Other: Green space(?)

ZONING (attach plan with dimensions):	Zoning District: PUD	Zoning Permit No.:
Lot Area: 16,687 sq. ft.	Setbacks: Front _____ Ft. Rear _____ Ft. Left _____ Ft. Right _____ Ft.	

I understand that I am subject to all applicable codes, laws, statutes and ordinances; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of this form.

APPLICANT (Print): Kevin Huddleston	SIGN:	DATE:
--	-------	-------

Zoning Administrator Notes:

Building Inspectors Notes:



PERMIT ISSUED BY:
Name:
Date: 5-29-19
Telephone: 608-235-7000
Certificate #: 70521

## Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

### Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

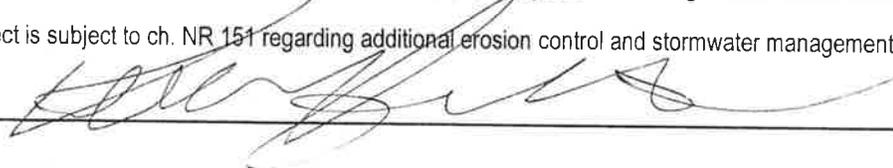
If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. For details of how to be in compliance, call (608) 261-6876 or go to <http://dhs.wisconsin.gov/lead/WisconsinRRPRRule.htm>.

### Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

### Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature:  Date: 5-20-19

### OFFICE USE ONLY:

Plan Review Fee		Floor Area/Height Limit Review	
Inspection Fee		Stormwater Review	
Administrative Fee		Red Tag/Extra Inspection Fee	
Demolition/Razing	✓	Other:	
Start Work			
Certificate of Occupancy			
WI Permit Seal		<b>TOTAL FEES:</b>	<b>\$ 350</b>

#### Inspections Required:

*This list is for reference only and should not be considered all inclusive.*

- Footings
- Foundation
- Insulation
- Construction
- Erosion Control
- HVAC
- Electrical
- Plumbing
- Final

# PAID

CK. NO. 10014  
DATE 5/28/19

#### Other Permits Required:

*HVAC, Electrical and Plumbing subcontractors are required to apply for their own permits.*

- HVAC
- Electric
- Plumbing

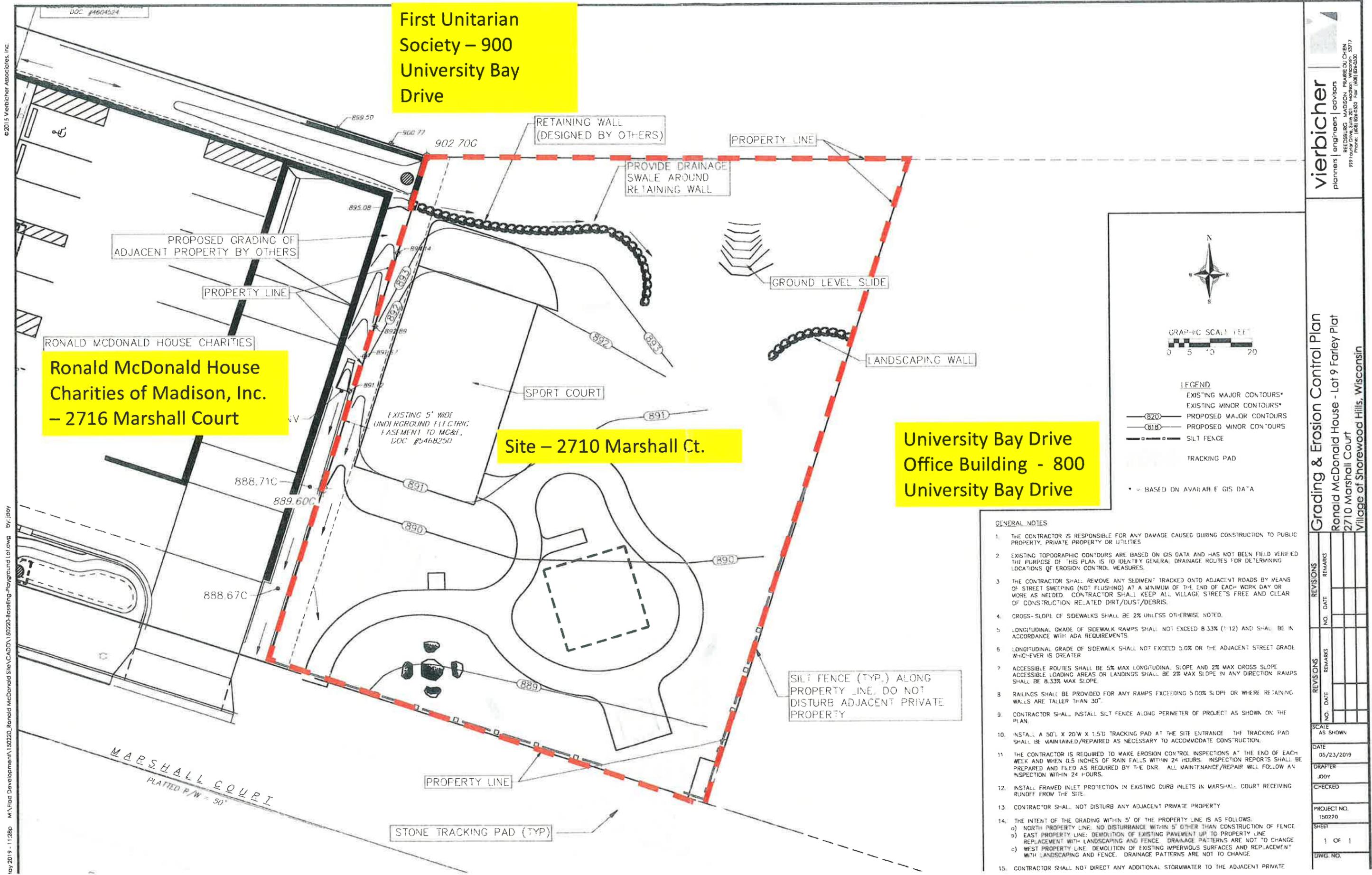
Print Form

**First Unitarian Society – 900 University Bay Drive**

**Ronald McDonald House Charities of Madison, Inc. – 2716 Marshall Court**

**Site – 2710 Marshall Ct.**

**University Bay Drive Office Building - 800 University Bay Drive**



**LEGEND**

- EXISTING MAJOR CONTOURS\*
- EXISTING MINOR CONTOURS\*
- PROPOSED MAJOR CONTOURS
- PROPOSED MINOR CONTOURS
- SILT FENCE
- TRACKING PAD

\* = BASED ON AVAILABLE GIS DATA

**GRAPHIC SCALE: FEET**

0 5 10 20

**GENERAL NOTES**

1. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE CAUSED DURING CONSTRUCTION TO PUBLIC PROPERTY, PRIVATE PROPERTY OR UTILITIES.
2. EXISTING TOPOGRAPHIC CONTOURS ARE BASED ON GIS DATA AND HAS NOT BEEN FIELD VERIFIED. THE PURPOSE OF THIS PLAN IS TO IDENTIFY GENERAL DRAINAGE ROUTES FOR DETERMINING LOCATIONS OF EROSION CONTROL MEASURES.
3. THE CONTRACTOR SHALL REMOVE ANY SEDIMENT TRACKED ONTO ADJACENT ROADS BY MEANS OF STREET SWEEPING (NOT FLUSHING) AT A MINIMUM OF THE END OF EACH WORK DAY OR MORE AS NEEDED. CONTRACTOR SHALL KEEP ALL VILLAGE STREETS FREE AND CLEAR OF CONSTRUCTION RELATED DIRT/DUST/DEBRIS.
4. CROSS-SLOPE OF SIDEWALKS SHALL BE 2% UNLESS OTHERWISE NOTED.
5. LONGITUDINAL GRADE OF SIDEWALK RAMPS SHALL NOT EXCEED 8.33% (1/12) AND SHALL BE IN ACCORDANCE WITH ADA REQUIREMENTS.
6. LONGITUDINAL GRADE OF SIDEWALK SHALL NOT EXCEED 5.0% OR THE ADJACENT STREET GRADE WHICHEVER IS GREATER.
7. ACCESSIBLE ROUTES SHALL BE 5% MAX LONGITUDINAL SLOPE AND 2% MAX CROSS SLOPE. ACCESSIBLE LOADING AREAS OR LANDINGS SHALL BE 2% MAX SLOPE IN ANY DIRECTION. RAMPS SHALL BE 8.33% MAX SLOPE.
8. RAILINGS SHALL BE PROVIDED FOR ANY RAMPS EXCEEDING 5.00% SLOPE OR WHERE RETAINING WALLS ARE TALLER THAN 30".
9. CONTRACTOR SHALL INSTALL SILT FENCE ALONG PERIMETER OF PROJECT AS SHOWN ON THE PLAN.
10. INSTALL A 50' L X 20' W X 1.5' D TRACKING PAD AT THE SITE ENTRANCE. THE TRACKING PAD SHALL BE MAINTAINED/REPAIRED AS NECESSARY TO ACCOMMODATE CONSTRUCTION.
11. THE CONTRACTOR IS REQUIRED TO MAKE EROSION CONTROL INSPECTIONS AT THE END OF EACH WEEK AND WHEN 0.5 INCHES OF RAIN FALLS WITHIN 24 HOURS. INSPECTION REPORTS SHALL BE PREPARED AND FILED AS REQUIRED BY THE DNR. ALL MAINTENANCE/REPAIR WILL FOLLOW AN INSPECTION WITHIN 24 HOURS.
12. INSTALL FRAMED INLET PROTECTION IN EXISTING CURB INLETS IN MARSHALL COURT RECEIVING RUNOFF FROM THE SITE.
13. CONTRACTOR SHALL NOT DISTURB ANY ADJACENT PRIVATE PROPERTY.
14. THE INTENT OF THE GRADING WITHIN 5' OF THE PROPERTY LINE IS AS FOLLOWS:
  - a) NORTH PROPERTY LINE: NO DISTURBANCE WITHIN 5' OTHER THAN CONSTRUCTION OF FENCE
  - b) EAST PROPERTY LINE: DEMOLITION OF EXISTING PAVEMENT UP TO PROPERTY LINE. REPLACEMENT WITH LANDSCAPING AND FENCE. DRAINAGE PATTERNS ARE NOT TO CHANGE WITH LANDSCAPING AND FENCE. DRAINAGE PATTERNS ARE NOT TO CHANGE.
  - c) WEST PROPERTY LINE: DEMOLITION OF EXISTING IMPERVIOUS SURFACES AND REPLACEMENT WITH LANDSCAPING AND FENCE. DRAINAGE PATTERNS ARE NOT TO CHANGE.
15. CONTRACTOR SHALL NOT DIRECT ANY ADDITIONAL STORMWATER TO THE ADJACENT PRIVATE

**vierbicher**  
 planners | engineers | advisors  
 BREIDENBURG MADISON PHAREDU CHEN  
 999 Fourth Drive, Suite 201 Madison, Wisconsin 53717  
 Phone: (608) 248-5357 Fax: (608) 248-6358

**Grading & Erosion Control Plan**  
 Ronald McDonald House - Lot 9 Farley Plat  
 2710 Marshall Court  
 Village of Shorewood Hills, Wisconsin

REVISIONS	NO.	DATE	REMARKS

SCALE AS SHOWN

DATE 05/23/2019

DRAWN JOOY

CHECKED

PROJECT NO. 150220

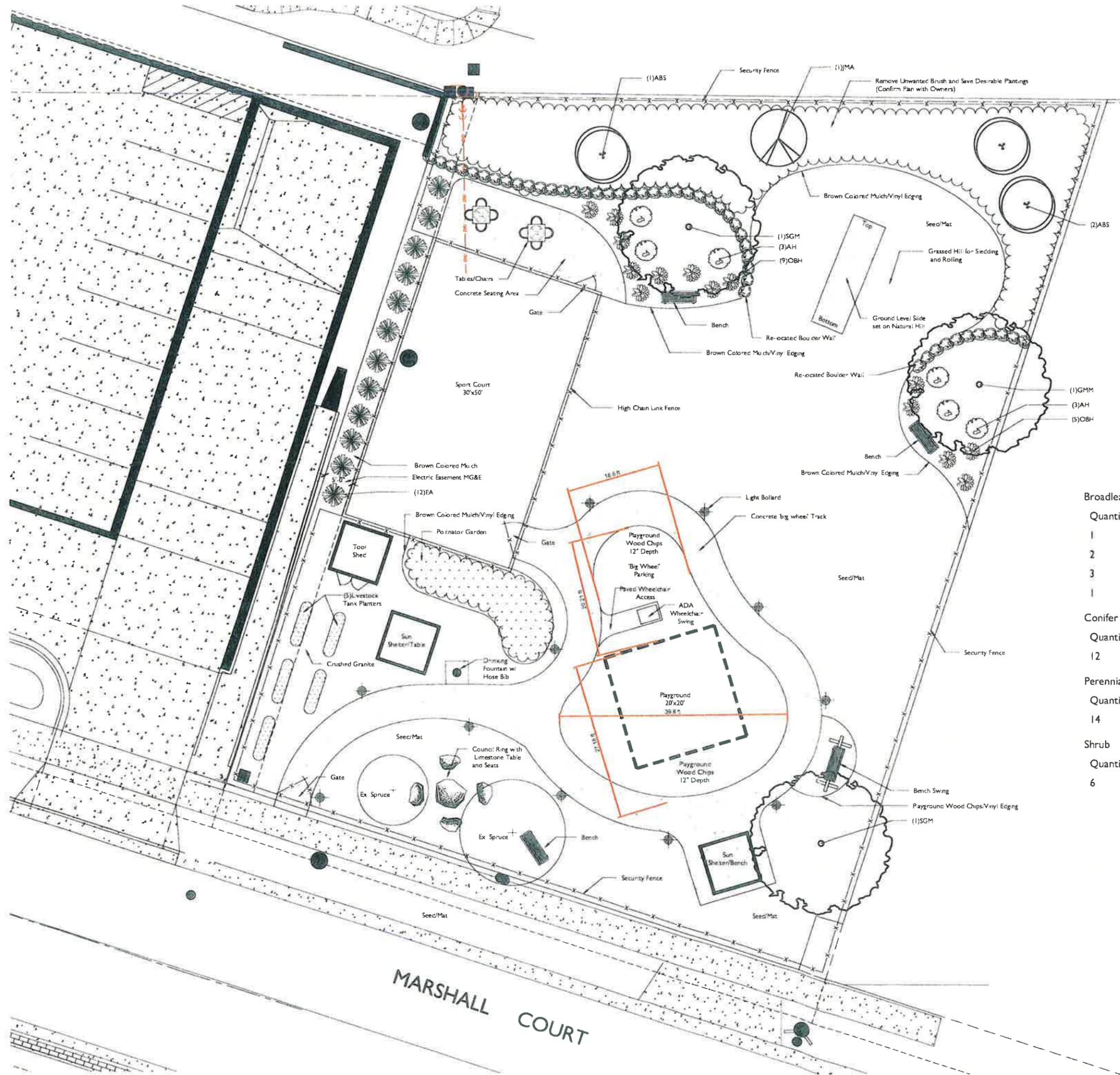
SHEET 1 OF 1

DWG. NO.

©2015 Vierbicher Associates, Inc.

10/27/2019 - 11:28am M:\Road Development\150220\_Ronald McDonald Site\CAD\DWG\150220-Grading-Playground Lot.dwg by: jooy

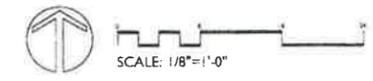
**The RONALD MCDONALD HOUSE--LOT 9 FARLEY PLAT**  
 MARSHALL COURT  
 MADISON, WISCONSIN



**Plant Material List**

Broadleaf Deciduous			
Quantity	Code Name	Common Name	Planting Size
1	GMM	Green Mountain Sugar Maple	2" B&B
2	SGM	Sienna Glen Maple	2" B&B
3	ABS	Autumn Brill Serviceberry	6' B&B
1	JMA	Jane Magnolia	4' B&B
Conifer Evergreen			
Quantity	Code Name	Common Name	Planting Size
12	EA	Emerald Arborvitae	4' B&B
Perennial			
Quantity	Code Name	Common Name	Planting Size
14	OBH	Olive Bailey Langdon Hosta	#1 CONT.
Shrub			
Quantity	Code Name	Common Name	Planting Size
6	AH	Annabelle Hydrangea	#3 CONT.

**CONCEPT SITE PLAN**

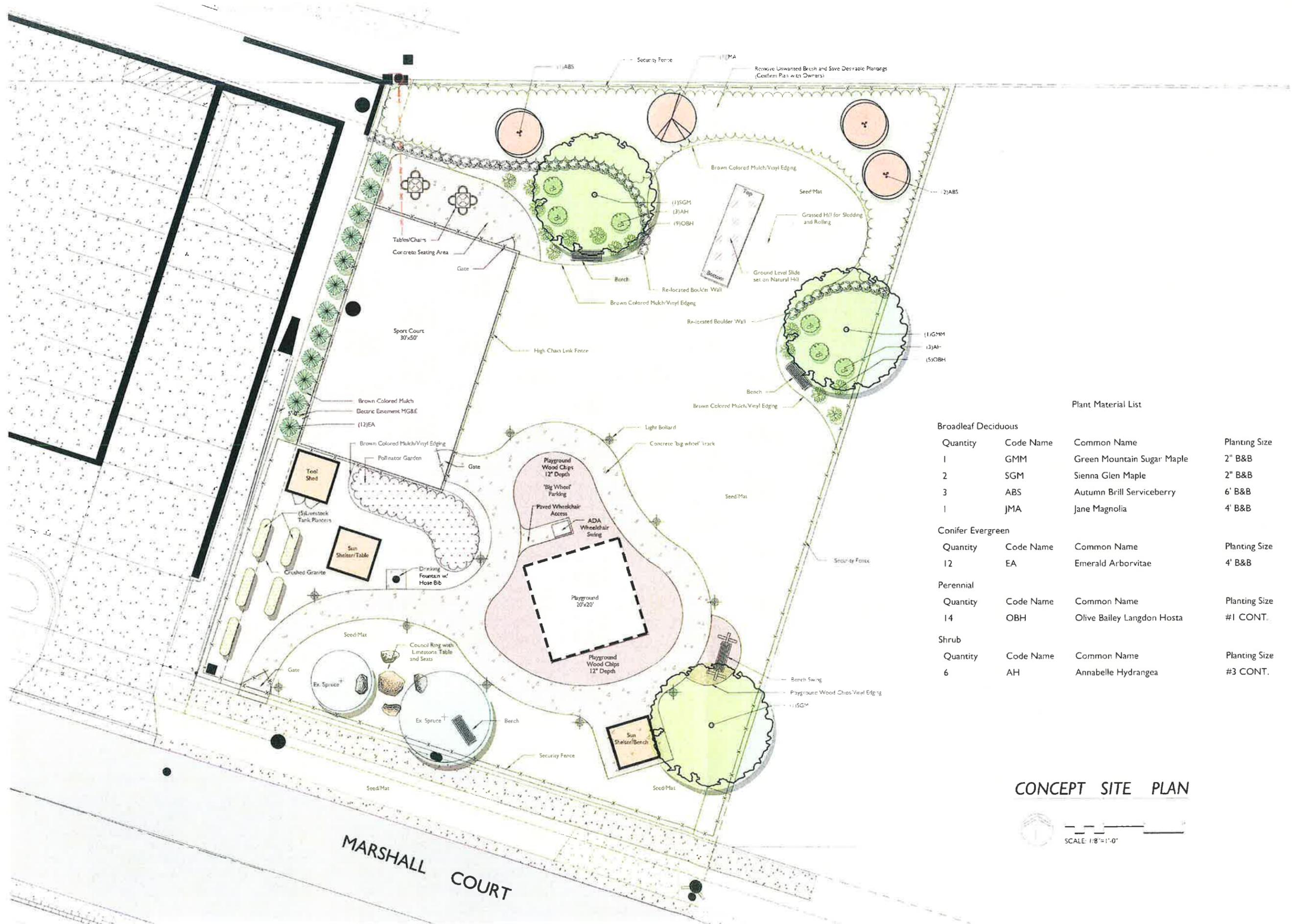


Checked By: SS  
 Drawn By: 4/02/19 RS

Revised:  
 Revised:  
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 Revised:

**L1**

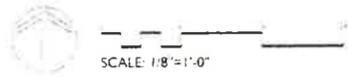
This plan shall be approved by the City of Madison, Wisconsin, and the State of Wisconsin, and may not be reproduced or incorporated in whole or in part, by any method without prior written consent of The Bruce Company of Wisconsin, Inc.



Plant Material List

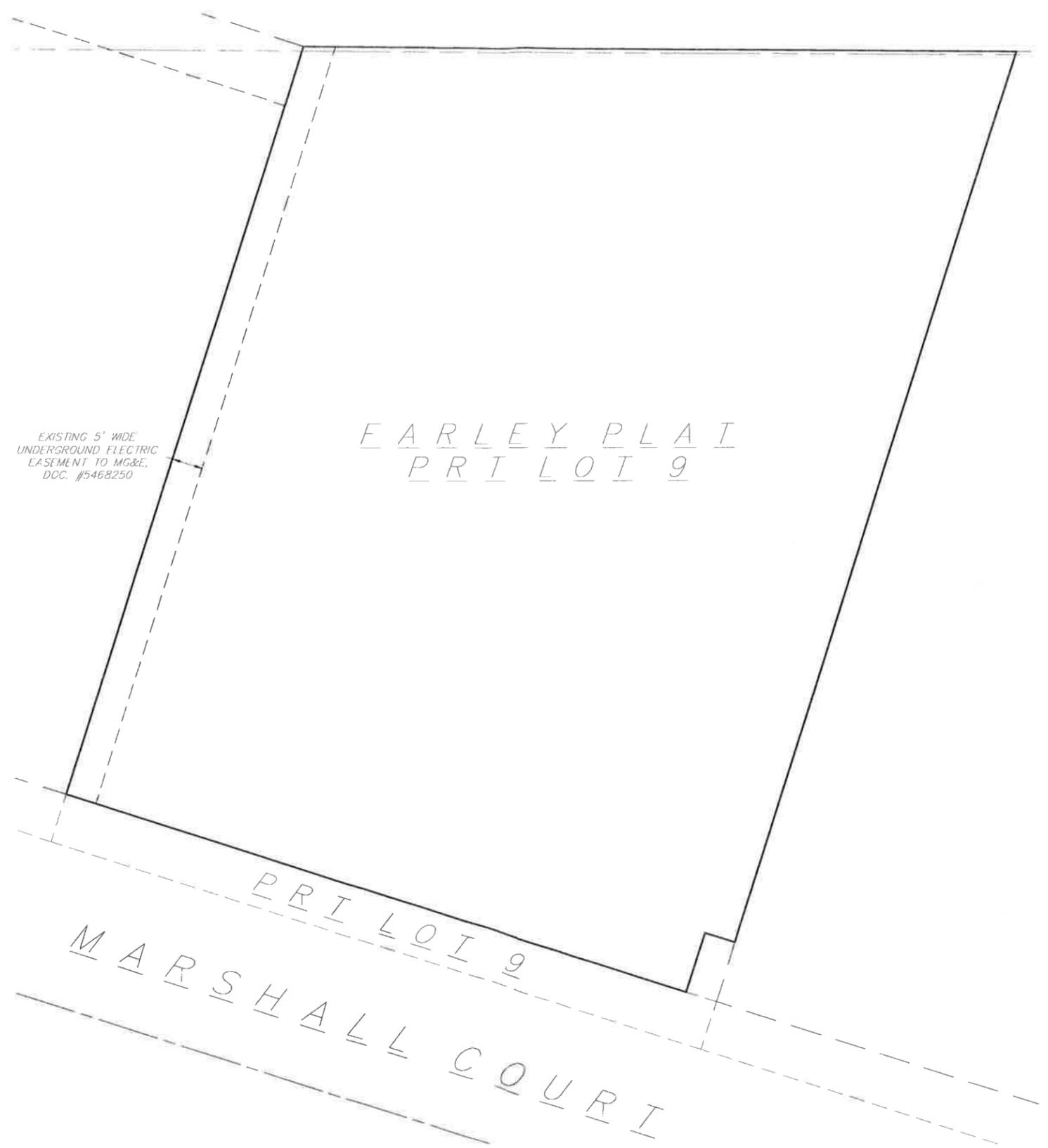
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Shrub			
Quantity	Code Name	Common Name	Planting Size
6	AH	Annabelle Hydrangea	#3 CONT.

CONCEPT SITE PLAN



© 2019 THE BRUCE COMPANY. ALL RIGHTS RESERVED. THIS PLAN IS A CONCEPTUAL DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION. THE BRUCE COMPANY AND ITS DESIGNERS ASSUME NO LIABILITY FOR ANY DAMAGE OR INJURY TO PERSONS OR PROPERTY ARISING FROM THE USE OF THIS PLAN. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS PLAN. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY CHANGES TO THIS PLAN MADE BY ANY OTHER PARTY. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY COSTS INCURRED BY ANY OTHER PARTY. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY DELAYS OR DISRUPTIONS TO ANY PROJECT. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY LEGAL OR FINANCIAL CONSEQUENCES ARISING FROM THE USE OF THIS PLAN. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY OTHER MATTER. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY OTHER MATTER. THE BRUCE COMPANY IS NOT RESPONSIBLE FOR ANY OTHER MATTER.





EXISTING 5' WIDE  
UNDERGROUND ELECTRIC  
EASEMENT TO MG&E,  
DOC. #5468250

FARLEY PLAT  
PRI LOT 9

PRI LOT 9

MARSHALL COURT

# Ronald McDonald House Madison, WI



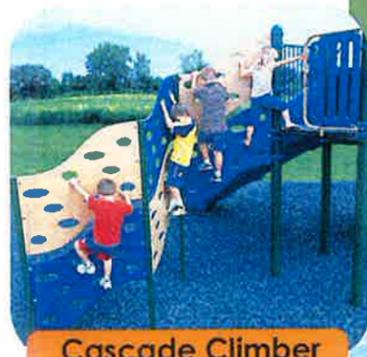
Nook



Clubhouse



SlideWinder



Cascade Climber



Bongo Reach





## **Plan Commission Conditional Use Permit Review 2710 Marshall Court**

The Plan Commission will forward its written advisory recommendation to the Village Board within ninety (90) days after receipt of the application from the Zoning Administrator. The Plan Commission shall recommend approval, approval subject to specified conditions, or denial. A recommendation for denial shall include the reasons, including which standards contained in the Plan Commission review are found not to be met.

**The Plan Commission shall review the application according to the standards below. No application shall be recommended for approval by the Plan Commission unless it finds that the following conditions are met:**

1. That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

*Finding: The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.*

2. That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

*Finding: The uses, values and enjoyment of other property in the neighborhood for purposes already permitted are in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.*

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

*Finding: The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and is not contrary to an adopted comprehensive plan of the Village.*

4. That adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

*Finding: Adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.*

5. That the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

Finding: *The establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.*

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

Finding: *The conditional use conforms to all applicable regulations of the district in which it is located.*

7. That the conditional use does not violate flood plain regulations governing the site.

Finding: *Not in a floodplain.*

8. That, when applying the above standards to any new construction of a building, or an addition to an existing building, the Plan Commission and Board shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objectives of the zoning district.

Finding: *n/a*

**The Plan Commission shall also evaluate the effect of the proposed conditional use upon:**

- The maintenance of safe and healthful conditions.

Finding: *No adverse effect.*

- The prevention and control of water pollution including sedimentation.

Finding: *No adverse effect.*

- Existing topographic, drainage features, and vegetative cover on the site.

Finding: *There are no detrimental changes.*

- The location of the site with respect to floodplains and floodways of rivers and streams.

Finding: *n/a*

- The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.

Finding: *No increased erosion potential.*

- The location of the site with respect to existing or future access roads.

Finding: *Driveway apron and curb cut will be removed and new curb installed.*

- The need of the proposed use for a shoreland location.

Finding: *n/a*

- Its compatibility with uses on adjacent land.

Finding: *The playground use is compatible to the use of the adjacent Ronald McDonald House.*

- The amount of liquid wastes to be generated and the adequacy of the proposed disposal systems.

Finding: *n/a*

**Regarding the establishment, maintenance or operation of the conditional use applied for, the Plan Commission shall specify whatever reasonable conditions it deems necessary and appropriate to fulfill the intent of this Chapter. The conditions may include requirements relating to any of the following:**

- Landscaping conditions required: *As shown on plan*
- Type of construction conditions required: *n/a*
- Construction commencement and completion dates conditions required: *Occupation of Marshall Court not anticipated.*
- Surety conditions required: *n/a*
- Lighting conditions required: *Dark sky compliant.*

- Fencing conditions required: *Front yard fence to be black wrought iron picket type up to five (5) feet in height. Side yard fences to be black coated chain link up to five (5) feet in height. Rear yard fence to be galvanized chain link fence up to five (5) feet in height.*
- Operational control conditions required: *n/a*
- Hours of operation conditions required: *Applicant proposes use during daylight hours.*
- Traffic magnitude or congestion conditions required: *n/a*
- Deed restrictions conditions required: *n/a*
- Access restrictions conditions required: *n/a*
- Setbacks and yards conditions required: *n/a*
- Planting screens conditions required: *n/a*
- Modifications in parking conditions required: *n/a*
- Architecture, exterior colors and exterior materials conditions required: *n/a*
- Increasing emphasis on, and effectiveness of, Transportation Demand Management alternatives conditions required: *n/a*
- Any other requirements necessary to fulfill the purpose and intent of the Zoning Code of the Village of Shorewood Hills conditions required: *Must comply with Village Stormwater Ordinance.*

Posted on: October 11, 2019

## Advocate for Your Community!

Join us and advocate for your community on **Wednesday, November 6, the League's next Lobby Day**. Both the Assembly and the Senate are scheduled to be on the floor voting that week so it is good timing for you to be in the Capitol!

You can register by filling out this [quick online form](#).

### The day's schedule & details:

8:45 a.m. – Registration at the [Best Western Premier Park Hotel](#) – Coffee and pastries

9:30 a.m. – 10:30 a.m. – Briefing and Q&A on the Lobby Day issues and what we've been hearing on each issue so that you are prepared for your meetings.

10:30 a.m. – 12:30 p.m. – You walk over to your **meetings at the Capitol**. We'll provide you with memos for your legislators on each issue that you can provide to them when you meet. **Please make your own appointments**. Legislative contact information is [here](#). Please feel free to email or call me if you need assistance.

Legislators may have limited time to meet with you. If you are offered an appointment before 10:30 a.m., that's ok. We'll make sure you are provided a packet and we can arrange a briefing by phone prior to Feb. 20. Just let us know.

12:30 – 1:30 p.m. Lunch at the Best Western Premier Park Hotel

1:30 p.m. – Adjourn

### Lobby Day Material Will Be Provided – Bring Your Story:

So you know >> Lobby Day memos on League letterhead will be provided to you the Friday before Lobby Day by email. *You don't need to bring copies*. We will provide you with a folder with all of the information when you arrive. **HOWEVER – remember that you are the experts!** You can come prepared with information on how the Lobby Day Issues will impact your community. It helps to tell your story. Lobby Day issues are the [League's Legislative Agenda](#) for the session, with a focus on funding for transportation, levy limit flexibility, dark store and Walgreens.



### Tools

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- [Home](#)
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- [Legal Articles](#)
- [Levy Limits](#)
- [LWM in the News](#)
- [Walgreens Decision](#)

## Location & Parking:

Best Western Premier Park Hotel (formerly the Inn on the Park)

22 South Carrol Street, Madison

(608) 285-8000

We have 10 rooms on hold for the evening of Tuesday, November 5 at the \$139 rate for those that need them. Your guests can make their reservations by calling the hotel directly at 608-285-8000 and reference the "League of WI Municipalities Lobby Day" room block.

Parking is limited at the hotel. The closest ramp is the Dane County Ramp at 113 South Henry Street. Scroll down on [this page](#) for a map. Information on City of Madison Parking Ramps is available [here](#). The Hotel is at the corner of W. Doty Street and Carroll Street and there are several City ramps within walking distance.

## Mileage Reimbursement:

Just a reminder that the League reimburses mileage expenses and will also reimburse you for one night's lodging and a meal if you travel more than 400 miles round trip to attend the meeting. We'll have reimbursement forms in your packet for you to fill out and return to us. The reimbursement form is also available [online](#). Please attach receipts for lodging and meals to the reimbursement form if you are in that category. We do not reimburse for parking.

#LeagueWIAdvocacy is the hashtag we use on Twitter for League advocacy – send a tweet, tag the League at @LeagueWiMunis and let them know you are coming!

We'll see you in November if not before at the League's Annual Conference. We're in Green Bay, October 23-25. Details and registration are [here](#).

Thank you again for advocating on behalf of your municipality!

[Additional Info...](#)

**Next** ⇒

[Apply NOW! Multimodal Local Supplement  
\(MLS\) grant program](#)

## Other News in Home

### [Apply NOW! Multimodal Local Supplement \(MLS\) grant program](#)

Posted on: October 11, 2019





131 W. Wilson St., Suite 505  
Madison, Wisconsin 53703  
phone (608) 267-2380; (800) 991-5502  
fax: (608) 267-0645  
league@lwm-info.org; www.lwm-info.org

September 3, 2019

Dear Governor Evers, Speaker Vos and Majority Leader Fitzgerald:

The local government leaders listed below urgently call on you to take action against incidents of mass violence. Mass shootings and other deadly rampages have become too common in American society; according to the United States Conference of Mayors, there have been 250 such incidents in 2019 alone. We cannot continue the cycle that involves wringing our hands for a week and then moving on to business as usual.

The League represents the interests of Wisconsin's 412 Villages and 190 Cities. The local first responders in those communities are the people charged with facing the dangers of those incidents and protecting the lives of our citizens. Those first responders need your help.

Virtually all gun regulation is the purview of the Wisconsin Legislature. As such, it is up to you to determine the right response to this epidemic; whether that response be more complete background checks, "red flag" laws, increased resources for mental health response, prohibiting habitual criminals from possessing firearms, et al. Municipal leaders respect your role in deciding on a proper course of action, but we beg you: please decide; please act.

We also ask you to consider providing cities and villages with additional tools to help curb this epidemic. Resources for training civilians and first responders alike are limited. Following the mass shooting at a Florida high school last year, you responded with Wisconsin Act 143, setting aside both resources and training for schools, and establishing frameworks for collaboration. The League respectfully yet urgently suggests that the need for training and collaboration is every bit as necessary at other community places, both public and private. Several states including California, Maryland, and New York have established statewide violence prevention funds to support local, public health approaches shown to prevent and reduce violence. As the September 2018 shooting at a private office in Middleton and the May 2019 death of an Appleton firefighter at a bus depot demonstrate, random violence is not limited to schools.

This issue has many facets and arouses strong emotions. That is not surprising. Finding consensus will be hard. That cannot, however, be an excuse for doing nothing. Our citizens depend upon us; we must respond. Cities and villages will respond when the call comes in, as surely it will. We ask for your support to prepare for that response.

A handwritten signature in blue ink, appearing to read "Jerry Deschane", is written over a light blue circular stamp.

Jerry Deschane  
Executive Director

*YOUR VOICE. YOUR WISCONSIN.*

*This letter is submitted with the support of the following local officials:*

Abbotsford, Administrator-Clerk-Treasurer, Dan Grady

Algoma, Mayor, Wayne Schmidt

Allouez, President, Jim Rafter

Amery, Administrator, Kim Moore

Appleton, Mayor, Tim Hanna

Arpin, President, Jack Esser

Ashland, Mayor, Deb Lewis

Bayfield, Mayor, Gordon Ringberg

Bayside, Manager, Andy Pederson

Bayside, President, Sam Dickman

Beaver Dam, Mayor, Rebecca Glewen

Beloit, City Manager, Lori Luther

Bloomfield, President, Dan Aronson

Blue Mounds, Clerk-Treasurer, Mary Jo Michek

Brown Deer, President, Wanda Montgomery

Brownsville, President, Jeffrey Bloohm

Campbellsport, Clerk-Treasurer, Becky Tellier

Cashton, Clerk-Treasurer, Tammy Bekkum

Chippewa Falls, Mayor, Gregory Hoffman

Clayton, President, Joseph Berghammer

Clintonville, Clerk-Treasurer, Peggy Johnson

Clintonville, Mayor, Richard Beggs

Coleman, President, Glenn Would

Coloma, President, Arden Bandt

Columbus, City Administrator, Patrick Vander Sanden

Columbus, Mayor, Michael Thom

Cornell, Administrator-Clerk-Treasurer, Dave DeJongh

Cornell, Mayor, Judy Talbot

Cuba City, Mayor, Thomas Gile

Dane, Clerk-Treasurer, Teresa Hughey Groves

Darien, Administrator-Clerk-Treasurer, Rebecca Houseman LeMire

De Pere, Mayor, Mike Walsh

De Soto, President, Joel Greiner

DeForest, President, Judd Blau

Delafield, Administrator-Director of Public Works, Thomas Hafner

Dodgeville, Clerk-Treasurer, Lisa Riley

Egg Harbor, President, John Heller

Elm Grove, President, Neil Palmer

Elmwood, Trustee, Rick Stohr

Elroy, Mayor, Mark Stanek

Embarrass, Clerk, Joann Polzin

Ettrick, Clerk, Jane Jensen

Fitchburg, Mayor, Aaron Richardson

Fort Atkinson, City Manager, Matt Trebatoski

Fox Crossing, Clerk, Karen Backman

Glendale, Mayor, Bryan Kennedy

Green Bay, Mayor, Eric Genrich

Greenwood, Mayor, Jim Schecklman

Hawkins, Clerk-Treasurer, Alicia Valentine

Hazel Green, Clerk-Treasurer, Sally Bauer

Hilbert, Clerk-Treasurer, Dennis DuPrey

Hilbert, President, Mark Breckheimer

Horicon, Mayor, Jim Grigg

Hurley, Clerk-Treasurer, Stacey Wiercinski

Hurley, Mayor, Paul Mullard

Kaukauna, Mayor, Anthony Penterman

Kennan, President, Jill Arndt  
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 Kenosha, Mayor, John Antaramian  
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 Middleton, Alder, Susan West  
 Middleton, Council, Luke Fuszard  
 Middleton, Director of Senior Services, Tammy Derrickson  
 Middleton, Mayor, Gurdip Brar  
 Middleton, Police Chief, Charles Foulke  
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 Minong, Trustee, Larry Lee  
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Wausaukee, President, Hilbert Radtke  
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West Allis, Mayor, Dan Devine

West Milwaukee, President, John Stalewski

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West Salem, President, Dennis Manthei

Westby, Mayor, Danny Helgerson

Whiting, President, Paul Stroik

Williams Bay, President, William Duncan

Wind Point, President, Susan Sanabria

Wisconsin Rapids, Mayor, Zachary Vruwink

Withee, Clerk-Treasurer, Ellen Niemi

Wrightstown, Clerk-Treasurer, Michelle Seidl

Wrightstown, President, Dean Erickson

Wrightstown, Trustee, Andy Lundt

Wrightstown, Trustee, Sue Byers



Village of  
Shorewood Hills

# Potential Discussion Areas with City of Madison Mayor Satya Rhodes-Conway and Deputy Mayor Leslie Orrantia

September 24, 2019  
Shorewood Hills Village Hall

- **Appreciate the great working relationship between the two communities!**
- **Univ Ave Reconstruction/Stormwater Remediation/Bike Path Overpass** -- appreciate working with City Engineering on Univ Ave reconstruction project, including finding ways to remediate Univ Ave stormwater flooding and provide an over/underpass rather than at grade path crossing at University Bay Dr.
- **Madison Fire/EMS** -- appreciate outstanding Fire/EMS service, and the security of 50 yr agreement.
- **METRO/BRT** -- appreciate Madison Metro's service along Univ Ave; and the potential for BRT.
- **City Civil, Stormwater and Traffic Engineering** – appreciate their work on joint projects and signals, very responsive.
- **Affordable Housing** – our little community of 650 homes has authorized construction of 420 new apartments (11.5% of which are affordable for 30 years funded through TIDs); some of the units are 3 BR units so that families can live there.
- **Sustainability Collaborative** -- appreciate Madison and Dane County's leadership.

**Public Sector Repairs from August 20, 2018 Urban Flash Flood**

<b>FEMA Project Code</b>	<b>Site #</b>	<b>Description</b>	<b>Estimate</b>	<b>Federal Share</b>	<b>State Share</b>	<b>Local Share</b>	<b>Notes</b>
80284	Site 1	Removal of Debris including dumpsters, contracted garbage trucks, equipment and labor costs.	\$39,464.04	\$29,598.03	\$4,933.01	\$4,933.01	
80289	Site 1	Beloit Court Curb/Road Edge: 20' wide asphalt road and embankment washed out.	\$9,600.00	\$7,200.00	\$1,200.00	\$1,200.00	
80290	Site 1A	Bio Swale West (Columbia to Storwater Pipe): Remove railroad ballast, replace top soil, replant water tolerant species.	\$65,565.84	\$49,174.38	\$8,195.73	\$8,195.73	
	Site 1B	Bio Swale East (Storwater Pipe to Marshall Ct): Remove railroad ballast, replace top soil, replant water tolerant species.					
80291	Site 1A	Marina Walking Bridge: Replace walking Bridge and railing.	\$15,170.00	\$11,377.50	\$1,896.25	\$1,896.25	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 1B	Marina Walking Path: Replace washed out asphalt path.	\$2,820.00	\$2,115.00	\$352.50	\$352.50	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 1C	Marina Access Road (Gravel): Repair/replace gravel portion of access road.	\$7,800.00	\$5,850.00	\$975.00	\$975.00	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 1D	Marina Access Road (Asphalt): Repair/replace asphalt portion of access road on curve of the hill.	\$17,170.00	\$12,877.50	\$2,146.25	\$2,146.25	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 2A	McKenna Park (Debris): Remove vegetative debris from outfall to the lake.	\$12,480.00	\$9,360.00	\$1,560.00	\$1,560.00	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018

**Public Sector Repairs from August 20, 2018 Urban Flash Flood**

<b>FEMA Project Code</b>	<b>Site #</b>	<b>Description</b>	<b>Estimate</b>	<b>Federal Share</b>	<b>State Share</b>	<b>Local Share</b>	<b>Notes</b>
80291 (continued)	Site 2B	McKenna Park (Road Edge): Repair undermined west edge of road along stormwater culvert.	\$15,080.00	\$11,310.00	\$1,885.00	\$1,885.00	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 2C	McKenna Park (Rock Wall): Repair rock wall protecting Boathouse (WITHDRAWN).	\$0.00	\$0.00	\$0.00	\$0.00	** Withdrawn because project too small
	Site 2D	McKenna Park (Rip-Rap): Replace erosion protection near outfall to the lake.	\$8,240.00	\$6,180.00	\$1,030.00	\$1,030.00	** NOT OBLIGATED: Very rough estimate from South Central quote from Sept 2018
	Site 3	Sam Roth Park: Remove railroad ballast, replant water tolerant species in rain garden.	\$4,560.00	\$3,420.00	\$570.00	\$570.00	** NOT OBLIGATED: Estimate does not include replanting
88140	Site 1	Fill around stormwater pipe washed out causing pipe and road to collapse. Emergency repair done (invoiced 12/7/18).	\$4,013.50	\$3,010.13	\$501.69	\$501.69	

<b>TOTALS</b>	<b>\$201,963.38</b>	<b>\$151,472.54</b>	<b>\$25,245.42</b>	<b>\$25,245.42</b>
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**Village of Shorewood Hills  
Finance Committee  
Approved Meeting Minutes  
Wednesday, September 11, 2019**

**1. Call to Order**

Finance Committee Chairperson Mark Lederer called the meeting to order at 5:31 pm.

**2. Roll Call Committee**

Members present were Mr. Lederer, Carl Gulbrandsen, Karl Wellensiek, Dave Ahmann and Sean Cote. Gard Strother and John Imes arrived shortly after the meeting began. Also in attendance were Brad Viegut of Baird, Village Administrator Karl Frantz and Administrative Services Manager/Deputy Clerk David Sykes.

**3. Note Compliance with open meeting laws**

Mr. Frantz confirmed the meeting had been properly posted and noticed.

**4. Review/approve July 10, 2019 Finance meeting minutes**

Mr. Gulbrandsen moved and Mr. Cote second a motion to approve the July 10, 2019 minutes.

Motion approved 5-0.

**5. Review refunding opportunity, consider additional new money borrowing, and recommend Village Board action**

The Village's financial consultant, Brad Viegut of R.W. Baird, provided details about a possible refunding of the outstanding Build America Bonds (BABs) issued by the Village back in 2010. He monitor's the Village's debt and looks for opportunities to save the Village money. Interest rates have been dropping over the past two months and about two weeks ago they hit an all-time low. If the Village had a need for new money, now is an opportunity to add to a refunding of the BABs with an issuance of additional debt at a more favorable rate and take advantage of the economies of scale by bundling the two needs into a single, larger issuance. Mr. Viegut and Mr. Frantz talked about the Village's needs for additional funds for the Marshall Court project in TID 3 as well as potential future capital projects elsewhere in the Village. He prepared a possible borrowing of \$2.5M that would include \$300K for TID 3 projects, \$410K for capital projects and advanced refunding of BABs. The BABs are callable beginning in 2021. The new debt would have term of 2021-2029. The estimated interest rate is 1.74% that translates to a present value savings of about \$117K.

In a similar way as the 2017 refunding combined with new money borrowing, Mr. Viegut proposes the Village Board pass a resolution authorizing the borrowing if certain parameters are met. This would allow the individuals authorized in the resolution, presumably the Village President and Treasurer, to complete the sale without the need for an additional Board meeting. The Board would set a maximum offering amount, minimum present value savings amount and other parameters. The proposed financing plan would include equal payments over time in the tax levy and TID payments would be delayed until 2022 so the District could build some increment.

Mr. Viegut reviewed the Village's debt capacity compared to the State imposed limits and the Village's internal debt policy. The Village believes it has a capacity to borrow about \$1M over the next three years and not adversely impact its AAA credit rating. Mr. Frantz reviewed the rationale for the new money borrowing. Marshall Court reconstruction bids came in higher than expected. About \$300K is needed in TID 3 to cover these incremental costs. TID 3 has the capacity to pay the debt service on the new money. Outside the TIDs, there are several capital projects in the five-year plan that may need additional funding such as the school path, 4 Corners restroom/renovation, Edgehill Pkwy bio-retention, mill and overlay of Highbury Rd., Hunter Hill and Harvard Dr., Marina stormwater outfall repairs, speed humps on Edgehill Dr., Heiden Haus renovations, etc. These projects have yet to be approved/budgeted by the Board, Mr. Lederer said he feels the Finance Committee's role is not to endorse any particular project, but to provide guidance on refunding the 2010 BABs and the borrowing of any additional money, "pre-borrowing" for the unspecified, future capital needs that the Board identifies and approves at a subsequent date.

Mr. Viegut indicated this size of borrowing should not adversely affect the Village's AAA bond rating and refunding the 2010 BABs will improve the Village's net bond position.

Mr. Cote suggested acting on this proposal soon to take advantage of the low rates.

Mr. Viegut suggested some parameters that would provide enough flexibility to ensure the sale: Minimum net present value savings of no less than \$95K and an issuance amount not to exceed \$2.625M including \$800K in new money. The total issuance cost would be no greater than 2.25% and Baird's compensation would be no greater than 1% of the total cost.

After discussion on the minimum savings amount and timing, Mr. Cote moved and Mr. Strother seconded a motion to recommend the Board approve new debt issue not to exceed \$2.625M to refund the 2010 BABs and raise additional funds of \$300K for TID 3 projects and \$500K for levy supported projects, with a minimum net present value savings of at least \$75K; with the underwriter percentage of 1% or less and other costs of 1.25% or less for a total issuance cost of 2.25% or less; and giving Baird the authority to change individual principle payments by up to \$100,000 for each payment and remove principle payments, if needed.

Vote: Approved 7-0.

**6. Review draft of Village sustainability plan**

This item was deferred to a future meeting.

Mr. Gulbrandsen and Mr. Strother were excused from the meeting at about 6:40 pm.

**7. Initial work on 2020 Village budgets and possible recommendations**

Mr. Frantz reviewed the preliminary General Fund (GF) budget projections.

The unassigned fund balance at the end of 2018 was \$764,270. At the end of 2019 the projected surplus is currently estimated as \$36,304.

The preliminary 2020 GF budget is \$4,023,522 (a \$123,713 increase over 2019). Major components of that increase include:

2% wage + step increase .....\$26,811

4% health premium increase .....	\$16,862
Purchase of MGE solar shares .....	\$11,647
Copiers, PD computers, PD garage AC .....	\$33,573
Madison Fire Contract increase .....	\$5,000
Centrex/Phone expenses .....	\$9,000
<u>TOTAL .....</u>	<u>\$108,913</u>

Preliminary calculation of the allowable levy increase due to net new construction is \$5,688. The debt service increase for 2020 is \$11,548. Which translates to only a \$17,236 increase of the tax levy. The preliminary 2020 deficit projection is about \$143K. Mr. Frantz discussed an option not previously used by the Village to borrow (short-term) to acquire certain specific assets, levy this amount and pay off the borrowing with operating or capital funds early in 2020. The borrowing would be considered new debt that is not subject to the property tax levy limits.

**8. Set next meeting date**

The Committee decided to meet again during the week of September 23rd.

**9. The meeting was adjourned at 7:06 pm.**

Respectfully submitted,

David Sykes  
 Administrative Services Manager/Deputy Clerk

**Village of Shorewood Hills  
Finance Committee  
Approved Meeting Minutes  
Wednesday, September 24, 2019**

- 1. Call to Order**  
Finance Committee Chairperson Mark Lederer called the meeting to order at 5:35 pm.
  
- 2. Roll Call Committee**  
Members present were Mr. Lederer, Dave Ahmann, John Imes, and Karl Wellensiek. Gard Strother arrived shortly after the meeting began and Sean Cote arrived at 6:05 pm. Carl Gulbrandsen was excused. Also in attendance were Village Administrator Karl Frantz and Administrative Services Manager/Deputy Clerk David Sykes. Police Chief Aaron Chapin joined the meeting at about 6:30 pm.
  
- 3. Note Compliance with open meeting laws**  
Mr. Frantz confirmed the meeting had been properly posted and noticed.
  
- 4. Review/approve September 11, 2019 Finance meeting minutes**  
This item was deferred to a future meeting.
  
- 5. Continue work on 2020 Village budgets, finances and possible recommendations**  
Mr. Lederer provided an analysis of the Village's projected unassigned fund balance (FB) for the next few years. At the end of 2018, the unassigned FB was \$764,270. The 2019 projected budget surplus discussed at the previous meeting was \$22,876 that would increase the unassigned FB to \$787,146. The 2020 budget deficit was projected to be (\$89,095) without utilizing the short-term borrowing option that would make some asset purchases exempt from the property tax levy limit. The unassigned FB would decrease to \$698,051. Utilizing the short-term borrowing option, the 2020 deficit is reduced to (\$39,502) and the unassigned FB would be \$747,644.  
The Village's internal policy suggests the ratio of the current year's unassigned FB to the subsequent year's budgeted expenses should be between 15-25%. Utilizing that calculation, the 2018 FB ratio is 19.6%. 2019 is projected to be 19.4%. 2020 is projected to be 16.7% (assuming 3% growth in expenses and using (\$89,095) of FB to balance the 2020 budget). 2020 is projected to be 17.9% if the short-term borrowing option is utilized and only (\$39,502) of FB is used to balance the budget.  
Mr. Lederer's conclusion of the analysis is that, if not for the State levy limits, the use of FB to cover a \$89,095 budget deficit in 2020 would not reduce the unassigned FB too drastically.  
Mr. Frantz explained the short-term borrowing option more thoroughly. The Village would borrow a sum to pay for capital outlay items in budget including the interest on a short-term loan and then pay it off on February 1, 2020. The short-term loan is considered Village debt and not subject to the State levy limit. He has checked with the Wisconsin League of Municipalities, bond counsel and the Village's auditors. This practice is common in several Wisconsin municipalities. Park Bank could provide a loan of about \$50K at ~4% for a few months with interest costing about \$750.

Mr. Frantz reviewed changes to the General Fund (GF) budget projections since the last meeting:

- Investment income projection was increased from \$20K to \$60K
- Madison Fire Fee was projected to decrease by \$9,714 from the original estimate
- The Village qualified for the Expenditure Restraint program that will increase State aid by \$9,332.
- Items included in the short-term general obligation debt option total \$49,593.
- The resulting 2020 budget deficit projection is (\$34,399)
- If the Committee is not comfortable with the short-term debt option, the 2020 budget deficit is projected to be (\$83,992).

Mr. Imes indicated he was comfortable with the short-term borrowing concept. It is a relatively small amount and may be a good test case to see if the Village wants to keep this tool in its toolbox.

Mr. Frantz reviewed the other Village budgets.

**Sewer Fund:** Any yearend surplus in this fund goes to paying off an advance from the Capital Fund. Madison Metropolitan Sewerage District (MMSD) is proposing a 9% increase to its retail sewer treatment fees. The Village would not see the full 9% increase. There would be no increase to the Village's customers; the expected cost was built into the Village's 2017 rate adjustment case.

**Pool Fund:** The Pool Committee is still working on its budget, but they are projecting a \$50K+ surplus.

**Waterfront Fund:** They are projecting a small deficit in 2019 due to replacement of the pier boards that were lost in the 2018 flash flood. They opted to replace the pier boards with a composite material that cost more than insurance covered.

**Debt Service Fund:** This fund tracks inflows and outflows for all of the Village's debt. It is a work in progress, pending the new borrowing that could occur in mid-October.

**Capital Improvement Fund:** In 2019, \$184,228 in expenses has been or will be spent. The Village Board must still approve 2020 projects. Some money has been "pre-funded" in the proposed new borrowing.

**TID III Fund:** In 2019, it will generate \$859,909. It carries a lot of debt and pays a Municipal Revenue Obligation (MRO) of \$246,480/year. The Lodgic project is expected to be completed this year and add \$5-6M to the tax roll in 2020.

**TID IV Fund:** In 2019, it will generate \$260K. It has MROs of \$176-183K/year. There is an outstanding bill for ~\$200K to the City of Madison for the installation of the partial signal at Maple Terrace/University Ave/Hilldale Way.

**TID V Fund:** In 2019, it will generate \$156K. This district overlays TID IV and was created to help with the demolition of the Pyare Square building, build Lodge II and pay a MRO.

**Stormwater Fund:** The fee increase approved earlier this year will reduce the projected 2019 deficit to \$7,398. The debt service for this fund drops from \$100K to \$32K over the next five years. In 2020, the Fund is projected to have \$231,300 in revenues, \$182,311 in expenses (including a bio-infiltration project on Edgehill Parkway). Infrastructure repair estimates resulting from the 2018 flash flood include:

- Marina outfall repair \$57,290 (\$21K grant received)
- Marina road repair 50,700
- McKenna Park outfall repair 35,800

- Pool Ditch (Bio-swale) repair 40,000
- Beloit court stormwater repair 6,000

Water Fund: In 2019, revenues are projected to be \$590,788 with expenses at \$571,169. A similar surplus is expected in 2020. The Water Fund is paying back an advance from the Capital Fund with the surplus money.

Mr. Ahmann was excused at 6:36 pm.

**6. Set next meeting date**

The Committee set its next meeting on the Wednesday before the next Board meeting, October 16, 2019.

**7. The meeting was adjourned at 6:50 pm.**

Respectfully submitted,

David Sykes  
Administrative Services Manager/Deputy Clerk

# Memorandum

**To:** Finance Committee  
**From:** Karl Frantz, Village Administrator  
**Date:** October 15, 2019  
**Re:** 2020 All Funds Budget Update

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Updated by fund line item budgets are attached.

## **General Fund**

The 2019 projected surplus is now \$48,491 (up from \$22,876 at last meeting). The major reason for the larger projected surplus is Village interest on investments.

2020 expenses are now budgeted at \$4,068,433, up slightly from the last meeting due to \$10,000 being added to update the comprehensive plan. Revenues are also up and are now budgeted at \$4,084,792 creating a \$16,359 surplus. Two major factors have created the increase in revenue. The interest the Village receives on its investments has been increased to reflect our experience over the past year and FEMA has obligated funding for expenses the Village has previously incurred for flood debris cleanup, and a culvert that was repaired near the Lake Mendota bridge in the total amount of \$38,042. The proposed tax levy also includes a short-term borrowing of \$49,593.00

## **PFP**

In 2019, the Village budgeted the full year of Public Fire Protection being recovered through a monthly fee on the utility bill. However, the fee was not implemented until May of 2019. It is therefore possible that the surpluses shown in 2019 and 2020 will nearly be eliminated through the need to fund the amount of PFP that was not recovered through the fee. Our PFP expense is \$129,529 and we expect to recover \$65,975, leaving \$63,554 to make up. Our auditor indicated she might have some options on how we deal with that and I am in conversation with her.

## **Flood Expenses**

The Village may also choose to levy expenses that were incurred due to the recent flooding outside of levy limits. A spreadsheet detailing the projects that have been submitted to FEMA is attached. Two of those projects have been funded by FEMA, are completed, and the local share is \$5,434.70. That could be safely added to the levy. The total estimated local share for all of the projects is \$25,245 but that amount will change based on bids as well as final determination of FEMA assistance. The state statute says that disaster expense levied outside of the levy limits must be levied the year of or year after the disaster. We are asking the Department of Revenue to clarify this to see if we can delay levying for local expenses until we know exactly how much it will cost the Village. If we are not given this flexibility, we may want to levy at least the total of \$25,245. Another option would be to do another short-term debt issuance after we know what our share will be and levy that amount next year.

**Sewer Utility (200)**

The Sewer Utility shows a break-even of \$365,294 in 2019 including a \$51,915 advance repayment to the capital fund. 2020 shows a \$37,791 surplus and includes a \$2,136 advance repayment to the capital fund that concludes its obligation. A 9% increase in sewer treatment expense is projected in 2020 as MMSD is proposing an overall rate increase of 9%. The specific increase to our treatment expenses based on domestic levels will be known at a later date.

Sewer rates were last adjusted in 2017.

**Pool (210) no change from last meeting**

The Pool fund balance at the end of 2018 was \$325,606 up from \$242,042 in 2017.

The Pool has not yet submitted their 2019 budget but is in the process of doing so. The expenses associated with the flood at the pool have been recovered through our insurance. The fund will show a surplus in 2019 of at least \$50,000. The new energy efficient equipment purchased due to the flood has decreased operating costs significantly. The pool also spent additional money to purchase better, more efficient boilers than what the insurance would cover.

**Waterfront (Marina) (220) no change since last meeting**

The Waterfront fund balance at the end of 2018 was \$52,852 up from \$44,817 in 2017. Revenues in 2019 are projected at \$99,785 including a flood insurance reimbursement of \$33,710. Expenses are anticipated to be \$104,586. The pier boards were replaced with a higher quality board than what the insurance covered. In 2020, revenues are projected at \$66,061 and expenses are projected at \$67,485 a deficit \$1,424. This is due to additional dock improvements at \$12,500

**Debt Service Fund (300) no change since last meeting**

Debt Service payments in 2020 are projected at \$1,024,753 excluding utility and TID debt payments that are accounted for in their respective funds. General Fund tax levied debt, Pool Fund and Waterfront Fund debt payments are transferred into this fund for payments to be made.

The exact debt expense in 2020 will be finalized after the pending refunding new money debt issuance is completed.

**Capital Fund (400) no change since last meeting**

At the end of 2018, the Capital Fund had fund balance of \$786,029. Much of this is unspendable, as \$510,249 has been advanced to the utilities. The utilities are paying that advance back over the course of the next few years. As the funds are returned, the Village can use them to fund capital projects and equipment. \$184,228 in capital expenses are projected in 2019 and \$500,000 in new borrowed funds are also shown. Capital fund expenses of \$498,227 are budgeted in 2020, although the Village Board has not yet approved any specific projects. A \$30,000 grant is also shown as revenue if the Village proceeds with resurfacing of Highbury, Hunter Hill and Harvard Drive. Please also see accompanying five-year capital plan.

**TID III Fund (450) last sentence added**

Tax increment in 2019 is projected at \$819,795 and computer aid in the amount of \$125,461.

\$1,204,000 in bond proceeds is shown as revenue. In 2020, tax increment revenue is expected to increase to \$859,909. Debt service has been approximately \$460,000 per year and with the new borrowing will gradually increase to over \$600,000 per year The Village has issued two municipal revenue obligations to 700 University Bay Drive (in the principal amount of \$2,100,000) and one for

the Boulevard (in the amount of \$495,000). Payments on those in 2020 will be \$246,480. Another redevelopment (Lodgic) with value in the \$5,000,000-\$6,000,000 range is now near completion and does not involve any public financing. Completion of the bike path and Marshall Court streetscape and reconstruction constitute the major projects completed in 2019 with possible reconstruction of University Avenue in 2021-22.

\$4,333 is included to assist with the comprehensive plan update.

**TID IV Fund (470) last sentence added**

This district is producing increments of \$260,000 year.

The district was formed to facilitate the demolition of Walnut Grove Shopping Center and the construction of the Lodge project and retail area. There is a municipal revenue obligation payable to Flad Development in the amount of \$2,490,000 with payments of \$176,000-\$183,000 per year in place. The City has not yet billed us \$200,000 in expense for partial signals near Hilldale/Target that we borrowed for.

The Village has also initiated work with the Joint Review Board to allow TIDs III, IV and V to allow them all to help pay for University Avenue reconstruction, stormwater improvements as well as Garden Homes planning.

There is also an opportunity to recapture lost revenue that resulted from a State decision to reduce technical school property taxes. The reduced tax adversely impacted TIDs and we may be allowed to extend a district's life by three years.

\$4,333 is included to assist with the comprehensive plan update.

**TID V FUND (480) last sentence added**

This district was established to facilitate the demolition of Pyare Square building and construction of the Lodge II project. It is generating \$156,000 in annual tax increment. The increment is almost being entirely utilized to pay a municipal revenue obligation issued to Flad Development in the amount of \$2,490,000 for construction of affordable apartment units as well as demolition expense.

\$5,000 per year is paid to the general fund for administrative overhead.

\$4,333 is included to assist with the comprehensive plan update

**Stormwater Fund (500) no change since last meeting**

The Stormwater Fund had a fund balance of approximately \$37,441 at the end of 2018. Over the last few years, the utility has been drawing heavily on its cash reserves. Debt service has increased as the Village has installed rain gardens and also replaced and extended pipes/inlets. The debt service expense is now decreasing. Maintenance and upkeep of rain gardens has also been paid for through the utility as well as leaf pickup expense. The Village increased the stormwater fee in 2019 and that will increase annual fee revenues to \$211,300 from \$148,000.

Total revenues in 2019 are projected at \$164,809 and expenses are \$172,207 resulting in a \$7,398 deficit. Debt service was in the \$100,000 range through 2018 and then dropped off by about \$32,000 beginning 2019 through 2024. 2020 revenues are projected at \$231,300 with expenses of \$182,311.

This includes construction of a bio infiltration basin on Edgehill Parkway A 50% matching grant of \$20,000 for that project shows as revenue also.

**Water Fund (600)**

The Water Utility shows \$603,156 in revenues and expenses of \$562,043 in 2019 this includes a \$100,000 payment to the Capital Fund as an advance repayment. In 2020 revenues of \$591, 758 are budgeted and expenses of \$567,943. A \$100,000 advance repayment is also budgeted. Both the 2019 and 2020 budgets show surplus which if they materialize can also be used to pay back the advance.

The rate increase implemented in 2019 as well as real time usage monitoring has finally allowed us to get the water utility into good financial shape

**Village of Shorewood Hills (VoSH)**  
**PUBLIC WORKS Committee - MONDAY August 12, 2019 - 7PM**  
**FINAL Minutes**

<b>Date / Time</b>	August 12, 2019	<b>Place</b>	Village Hall
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Member	P	A	E	Member	P	A	E	<b>P=Present</b> <b>A=Absent</b> <b>E=Excused</b>
Tracy Bailey (Chair)	x			Farah Kaiksow			x	
Rick Chappell	x			Shabnam Lofti		x		
Cara Coburn Faris	x			Laura Cristina Valderrama	x			
Chris Petykowski		x						

Others in attendance: Karl Frantz, Michael Stiennon (Shackelton), Sarah Kaiksow (Shackelton), Brian Berquist, John Mitmoen

Time	Item	Notes
7pm	Call to Order	7:03 pm
	Note compliance with open meeting law	noted
	Minute taker: Farah Kaiksow	
7:05	Approve previous meeting minutes	Motion to approve previous minutes 4-0
7:20	Topic 1: Shackelton Square pedestrian safety / underground parking visibility	<p>7:06 Topic 1: Shackleton Square – concerns about parking garage. Brian provided hand outs to all with current design that they are building from. There is some overlap between SS property and village plans/sidewalk/parking stalls. Current design plans to put the sidewalk back exactly where it is today, and SS had initially provided an easement to do that. 2 weeks ago SS association sent an email with concerns about the garage entrance and likely increased pedestrian traffic across that garage entrance. Brian presented two different options to improve visibility.</p> <p>The issue of part of the sidewalk, which technically is Shackelton property, also came up; further discussion was deferred for the purposes of this meeting.</p>

		<p>Motion to recommend this to the board was approved 5-0:</p> <ol style="list-style-type: none"> <li>1) Sidewalk on west side: Put it back where it was.</li> <li>2) Bump out at Catafalque on south side: keep it.</li> <li>3) Garage entrance: propose Option C (Option A on west side, with elimination of VOSH plantings on west side of the driveway + no change to east side in order to maintain opportunities for VOSH plantings).</li> </ol>
7:40	Topic 2: Salt shed materials lean-to	<p>8:20 Topic 2: Salt shed planning &amp; budget. John Mitmoen brought request for increased storage for Public Works additional storage/organization. Dream plan \$45,000. Bare minimum \$5,000. Need bins for storage of sand, gravel, and asphalt; current supplies (grave, asphalt; we don't currently stock sand) are stored in 1008 Shorewood Blvd or kept on trucks. Could also keep dirt and mulch for Corey there.</p> <p>Motion to endorse the Public Works Department plans for uncovered material storage bins at the salt shed, expected 5 bins, approximate cost no more than \$6,000. Approved 5-0.</p>
8:00pm	Topic 3: Bike path ribbon cutting - organization & plan	8:41 Topic 3: Bike path ribbon cutting planned for Sat Sept 7, 10am. Cara will keep us posted with details.
8:15pm	Topic 4: Catafalque Drive naming	8:42 Topic 4: Catafalque Drive naming. The road between the Lodgic Bldg and Psychiatrist office currently called Catafalque Drive.
8:25pm	Topic 5: Edgehill Traffic Calming next steps	8:48 Topic 5: Edgehill Traffic Calming next steps. Will bring our recommendation to full Board on September. Between now and then will get support from Edgehill drive residents.
8:35pm	Topic 6: Street seal coating	8:49 Topic 6: Street seal coating. John updated us with plans for street seal coating on UBay. Committee proposes to maintain the current plan: center double yellow line and single white lines around the bump outs.
8:45pm	Topic 7: School traffic and pedestrian concerns	8:58 Topic 7: Traffic around the school. Dropping off kids is very stressful. Compared to Hamilton, where parents are told to pull up to school and drop kids off on the correct side of the street,

		there are hardly any places to safely drop off children.
	Decision and Action Item Summary	
	Identify Items for Next Agenda	Village Traffic Calming / Safe Streets Draft Safety Scoring System
9pm	Close	

<b>Future Meeting Dates:</b>	<b>Minute Taker:</b>
August	Farah Kaiksow
September 9, 2019	Cara Farris
October 14, 2019	Rick Chappell
November 11, 2019	Shabnam Lofti
December 9, 2019	Chris Petykowski
January 13, 2020	Laura Cristina Valderrama
February 10, 2020	Farah Kaiksow
March 9, 2020	Cara Farris

<b>Parking Lot/Notes:</b>
9:10 Update on Bridge on Lake Mendota Drive – Karl reports there are bids in and the process is ongoing. Traffic Calming/Safe Streets will be discussed further next time. Sustainability Committee updates. Stormwater Utility costs; ours will increase a bit but will stay as a flat fee per residential unit; Brian got some more info from City of Madison on how they do it.

**Village of Shorewood Hills (VoSH)**  
**PUBLIC WORKS Committee MONDAY September 9, 2019 - 7PM**  
**FINAL MINUTES**

<b>Date / Time</b>	September 9, 2019	<b>Place</b>	Village Hall
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Member	P	A	E	Member	P	A	E
Tracy Bailey (Chair)	x			Farah Kaiksow	x		
Rick Chappell	x			Shabnam Lofti	x		
Cara Coburn Faris <b>MINUTE TAKER</b>	x			Laura Cristina Valderrama	x		
OPEN SEAT							

**P=Present**  
**A=Absent**  
**E=Excused**

Others in attendance: John Mitmoen

Time	Item	Notes	Vote
7pm	Call to Order	7:05pm	
	Note compliance with open meeting law	X noted	
7:05	Approve previous meeting minutes	8.12.19 Minutes will be reviewed next time	
7:10	Updates	Open seat on Committee Edgehill Calming - Board Agenda 9.16.19	
7:12	<b><u>Working Session:</u></b> Shorewood Hills Safe Streets Initiative	(these are rough discussion notes) Structure of Report: <ul style="list-style-type: none"> <li>• Intro</li> <li>• Guiding Principles <ul style="list-style-type: none"> <li>○ Safe Streets, not traffic calming</li> <li>○ Bikers and cyclists equal to cars</li> <li>○ Safety isn't based on data and speed limits, it's based on how people feel.</li> <li>○ People go 26 percent over, and it's accepted</li> <li>○ Distracted drivers</li> </ul> </li> <li>• History <ul style="list-style-type: none"> <li>○ Speed limits reduced from 25 to 20 under former traffic calming committee <ul style="list-style-type: none"> <li>▪ What we want where.</li> </ul> </li> <li>○ Problems/challenges</li> </ul> </li> <li>• People drive over and "we" accept it</li> </ul>	

		<ul style="list-style-type: none"> <li>● Lack of separation between pedestrians and cars</li> <li>● Distracted drivers</li> <li>● Increased non-local traffic (delivery drivers for food, groceries, amazon, etc)</li> <li>● Geography</li> <li>● Long streets</li> <li>● Enforcement</li> <li>● Education</li> <li>● Goals</li> <li>● Walkability</li> <li>● Objective 1: Safe <ul style="list-style-type: none"> <li>○ Strategy 1—lower speed limit</li> <li>○ Strategy 2—enforce speed limit</li> <li>○ Strategy 3—separation/buffer (road design)</li> <li>○ Strat 4—speed bumps</li> <li>○ Strat 5—flashing board</li> <li>○ Strat 6—lighting</li> <li>○ 7—complete streets</li> <li>○ 8—cones</li> </ul> </li> <li>● Resident pledge</li> </ul>	
	Decision and Action Item Summary		
	Identify Items for Next Agenda		
9pm	Close		

<b>Future Meeting Dates:</b>	<b>Minute Taker:</b>
October 14, 2019	Rick Chappell
November 11, 2019	Shabnam Lofti
December 9, 2019	Chris Petykowski
January 13, 2020	Laura Cristina Valderrama
February 10, 2020	Farah Kaiksow
March 9, 2020	Cara Farris

<b>Parking Lot/Notes:</b>
<ul style="list-style-type: none"> <li>● Catafalque “No Parking” signs--We’ll add it to the agenda next time.</li> </ul>
<ul style="list-style-type: none"> <li>● Tracy will begin working on a resident survey, and we will discuss draft at next meeting</li> </ul>
<ul style="list-style-type: none"> <li>● Edgehill calming—We should specify 20 mph speed humps v. 25 mph.</li> </ul>

**Village of Shorewood Hills (VoSH)**  
**PUBLIC WORKS Committee MONDAY October 14, 2019 - 7PM**  
**DRAFT MINUTES**

<b>Date / Time</b>	October 14, 2019	<b>Place</b>	Village Hall
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Member	P	A	E	Member	P	A	E	<i>P=Present</i> <i>A=Absent</i> <i>E=Excused</i>
Tracy Bailey ( <i>Chair</i> )	x			Farah Kaiksow			x	
Rick Chappell <b>MINUTE TAKER</b>	x			Shabnam Lofti	x			
Cara Coburn Faris	x			Laura Cristina Valderrama	x			
OPEN SEAT			x					
Others in attendance: Karl Frantz, Brian Berquist, and John Mitmoen								

Time	Item	Notes
7pm	Call to Order	7:05 pm
	Note compliance with open meeting law	Noted
7:05	Approve previous meeting minutes	Document: Draft 9.9.19 Minutes Approved 4-0-1 Document: Draft 8.12.19 Minutes Approved 5-0
7:10	Discussion: What makes data robust? What constitutes a call to action?	Document: "Top 5" table (Brian)
7:12	Edgehill Speedhumps <ul style="list-style-type: none"> <li>• Update from Sept. Board Meeting</li> <li>• Complete streets/evolving mindset</li> <li>• Prototype to inform policy</li> </ul>	Document: Traffic Count/Speed estimates (Karl) Document: Smart Growth America handout  Extensive discussion ensued concerning justification of safety measures installed on Edgehill Drive. The consensus was that - in lieu of sidewalks as the superior safety solution - the lack of areas for pedestrians to flee in the face of oncoming traffic and the political will for safety measures on Edgehill justify their installation.  <b>Motion:</b> "After consideration of the Board's relayed opinions on this measure, and thorough discussion, the Committee recommends that the Village install speed humps on Edgehill as previously recommended. This is posed as a pilot project with studies of traffic speed and volume both immediately before and after on Edgehill, Shorewood Boulevard, and Oak Way" (moved, RC; seconded, SL; approved unanimously).
	Catafalque Drive Parking & Signage	Document: Draft Parking Ordinance (Karl)

		<p>8:15 Catafalque Drive Parking &amp; Signage</p> <p>Presentation by BB giving needs and future parking plans for Catafalque Drive. The ordinance is summarized as no parking along the entire street except for four 15-minute and one pickup/delivery space on the west side of the Drive's west arm. With that exception, curbs on each side will be painted yellow to reflect the no-parking restriction.</p> <p><b>Motion:</b> endorsing the ordinance as described immediately above (moved CCF; seconded LCV; approved unanimously).</p>
	Relief Sewer Project - MMSD (Madison Metropolitan Sewerage District)	<p>Document: West Interceptor Presentation (MMSD)</p> <p>8:50 Discussion of relief sewer project postponed to the next meeting.</p>
	<p>Flooding Infrastructure Review</p> <ul style="list-style-type: none"> <li>• Update on FEMA</li> <li>• Recommendation on levy increase</li> </ul>	<p>Document: Damage and Costs (Karl)</p> <p>8:28 Flooding Infrastructure Review</p> <p>Document: "Damage and Costs", described by KF.</p> <p>Presentation by TB discussing rationale for action by the Committee and by KF describing projects on "Damage and Costs" document, with clarification given by BB. He emphasized that the repairs listed in the document are meant to replace rather than improve upon the damaged facilities and areas.</p> <p><b>Motion:</b> to recommend that the Board consider increasing the property tax levy to cover the cost of the FEMA local share of expenses under consideration at their 2020 meeting if the WI Department of Revenue allows an extension or 2019 otherwise (moved TB, seconded CCF, unanimously approved).</p>
	Updates	<p>John Mitmoen Retirement Garden Homes Development Stormwater Committee Lake Mendota Drive Bridge Project</p> <ul style="list-style-type: none"> <li>- Announcement of John Mitmoen's Retirement reluctantly accepted (TB).</li> <li>- Developer and resident Tom Degen submitted a plan to build 11 nearly identical single-family homes on the sites of those destroyed by last year's floods.</li> </ul>
9pm	Close	

**VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY WISCONSIN**

**Purpose:** To gather feedback from village residents in order to assess how well we are serving our residents and to identify potential issues that we are not aware of.

**Timeline:** To be discussed by the board at the October meeting, sent back to Services Committee for follow up, finalized at the November/December meeting, so that it can be distributed to residents around mid-January/early February.

**Method of Distribution:** We anticipate distributing the survey using the following methods:

- Online using SurveyMonkey
- Available for pick up at Village Hall
- Reprinted in the Village Bulletin

**Content:** To encourage participation, we would like to keep the survey short and high level. We anticipate asking about 10-15 questions.

**Draft:** Below is a draft.

**Ask:** From your perspective as a Committee Chair, we ask that each committee offer up at least 1 question.

2020 VILLAGE SURVEY  
VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY WISCONSIN

Dear Resident,

The Village Board is interested in knowing your opinions on how we are doing. Please take a moment or two to fill out this quick survey and return it by DATE.

**1. Police Department**

Agree / Neutral / Disagree

I know how to contact the village police department when I need to.

Comments (Optional):

**2. Snow Plowing**

I am satisfied with how quickly and efficiently the streets are plowed in the village

**3. Traffic Safety**

I feel safe when walking, bicycling, and driving through the village.

**4. Trash/Recycling Pickup**

a. I am satisfied with how quickly and efficiently the trash/recycling is picked up from my home.

b. I know how to recycle properly and/or where to find recycling information.

**Open-Ended Questions**

6. For the property taxes and fees that you pay, are you getting the village services that you want?

7. What services are we not providing that you would like?

8. Do you feel heard? Is the village working for you?

9. Is there anything you would like communicated to village staff and village trustees?

Optional:

Name and Address:

## **VILLAGE OF SHOREWOOD HILLS** **FORESTER/HORTICULTURIST**

*Report for August, 2019: Corey George, Forester*

**EAB Treatments** – Finished 2019 treatments of public ash trees (68) to prevent emerald ash borer infection (Urban Tree Management). The total cost was \$12,160.00, but we are expecting significant reimbursement from residents through our Adopt-an-Ash program.

**Celebration Garden and University Station** – Met with the Village Engineer to discuss new bike path and sidewalk between Marshall Court and Celebration Garden. A large hackberry (~16” dbh) will need to be removed for sidewalk placement. Several young trees planted by the Village were removed for the new bike between the railroad and University Station.

**University Ave Reconstruction** – Met with City of Madison regarding 2021 University Ave Reconstruction and potential tree conflicts.

### **Park and Landscape Maintenance**

Four Corners Park – treatment against carpenter ants/mildew and protective paint staining of totem pole.

Four Corners Park – hand pulling pokeweed, vines and stick seeds plants.

Koval Woods – pruning, weeding, and small tree removals near path.

Koval Woods – wood chipped trail.

McKenna Park – pruning, weeding along paths and near park entrances.

Post Farm Park – pulled nettles along pedestrian path toward Harvard Drive.

Quarry Park – pulled hedge parsley, pokeweed, burdock and stick seed plants.

Quarry Park – pruning/mowing along paths and near entrance for visibility.

Reese Woods – pruning/mowing along paths at Topping/Highbury intersection for visibility.

Reese Woods – pulled Hedge Parsley and sprayed poison ivy.

Entrance Park – weeding, pruning, and mulching beds.

Oxford/Wellesley – weeding, pruning and mulching of vision triangles.

Shorewood/Bowdoin Triangle – weeding, pruning, and mulching beds.

Shorewood Median – weeding and pruning.

Oxford Median – weeding and mulching.

UBD Median – weeding, pruning and mulching.

Bike Path – weeding and pruning.

Pool/Community Center – weeding and pruning.

Fire Station/Shop – weeding and pruning.

Shorewood School – weeding and pruning around front entrance.

Village Hall – weeding, pruning and boulder placement.

### **Invasive Species Management (Good Oak LLC)**

Raingardens – hand pulling weeds and herbicide treatment of difficult species.

Bradley Park – hand pulling weeds and herbicide treatment of difficult species.

Blackhawk Country Club Slope – hand pulling and herbicide treatment of difficult species

### **Tree Planting**

Four Corners Park – (1) Norway Spruce (\$1000 donation for tree of honor)

Railroad Corridor – (1) Norway Spruce, behind 3209 Tallyho Lane

Railroad Corridor – (1) Norway Spruce, behind 3223 Tallyho Lane

Railroad Corridor – (1) Black Hills Spruce, behind 3223 Tallyho Lane

Railroad Corridor – (2) Black Hills Spruce, behind 3525/3527 Tallyho Lane

**Watering** – New trees and other plantings.

**Street Vegetation Clearance** – Mowing and pruning of vegetation along streets for visibility and egress.

**Tree Pruning**

Columbia Rd (Heiden Haus) – (2) Kentucky Coffeetree, clearance pruning

Shorewood/Harvard – (2) River Birch in raingarden, clearance pruning

Shorewood (School) – (1) Flowering tree, flag clearance

Marshall Court (2700 Block) – (6) Freeman Maple, clearance and training pruning

2708 Harvard Drive – (1) Siberian Elm, clearance pruning over driveway

Locust Drive – (30) flowering crabs/cherry trees along split rail fence

**Tree Failures**

Tallyho/Topping – Private red oak uprooted and fell over power lines.

**Tree Removals**

3434 Edgehill Parkway – (1) Northern Catalpa, 10”, crowding out native trees

1105 Shorewood Blvd – (1) Canada Red Cherry, 8”, diseased (black knot fungus)

Marina – (6) Basswood, poor condition and crowded

Marina – (2) Silver Maple, poor condition and near maintenance road

Marina – (2) Black Cherry, poor condition and near maintenance road

**Stump Removals** – Several old stumps were dug out by the DPW Crew along Beloit Court per request of resident at 2714 Harvard Drive.

**Resident Consults**

920 Columbia Road – Assess public tree (silver maple).

3002 Harvard Drive – Assess public maples and requested pruning.

3009 Harvard Drive – Assess silver maple (public?).

3435 Edgehill Parkway – Oak wilt on private property.

3434 Lake Mendota Drive – Poison ivy ID.

2908 Oxford Road – Selling house, tree maintenance questions.

1121 Wellesley Road – Tree health questions (maple and flowering pear).

# **VILLAGE OF SHOREWOOD HILLS**

## **FORESTER/HORTICULTURIST**

*Report for September, 2019: Corey George, Forester*

**Adopt an Ash Program** – Contacted residents to discuss the sponsoring of ash trees treated in 2019 and sent out donation requests.

**Budget Planning** – Worked with contractors and Admin staff on 2019-2020 budget estimates.

**Volunteers (WE Badger)** – Orientation with new group of UW student volunteers. They will be volunteering throughout the fall semester as Park Stewards.

### **Park and Landscape Maintenance**

Four Corners Park – weeding and brush removal

Koval Woods – clear path, large white oak tree failure

Post Farm Park – weeding and brush removal around the parking lot, bike path and other planting islands

Post Farm Park – trail maintenance, pruning and invasive species management

Quarry Park – pulling of narrowleaf bittercress, pokeweed, burdock and other stickseed plants

Reese Woods – trail maintenance, pruning and invasive species management

Reese Woods – herbicide treatment of poison ivy

Railroad Corridor – mowing and invasive species removal

Railroad Corridor – pruning, brush and tree removal, stump grinding

Raingarden Maintenance – weeding and pruning

DPW/Fire Station – weeding and pruning

Bike Path Landscape Maintenance – clearance pruning and weeding/mowing

### **Invasive Species Management (Good Oak LLC)**

Bigfoot Park – weed management (goutweed and others)

Bradley Park – weed management (goutweed and bi-annuals)

Blackhawk Country Club Slope – weed management (pokeweed)

Koval Woods – weed management (Japanese knotweed and goutweed)

Post Farm Park – weed management (Oriental bittersweet, leafy spurge, crown vetch)

Railroad Corridor – weed management (Canada thistle and Japanese knotweed) and stump treatments

Raingarden Maintenance – weed management

### **Tree Pruning**

DPW Building – roof clearance and deadwood pruning on north side of the building.

Fire Station – sidewalk clearance pruning near the bus stop.

1121 Wellesley – storm damage pruning on flowering pear along Columbia Road.

### **Tree Removals**

3534 Lake Mendota Drive – (1) Amur Maple, 10”, sever decay and hollow, over seating bench

3215 Topping Road – (1) Silver Maple, 40”, resident request and cost share

Lake Mendota Drive (BCC) – (1) Serviceberry, 8”, dead

Post Farm Park – (1) Hackberry, 15”, conflict with new sidewalk along Marshall Court

**Stump Grinding and Lawn Restoration** – Several stumps removed in Four Corners Park, the Marina and along the Railroad Corridor, also at 3404 Circle Close and 3003 Harvard Drive.

**Street Vegetation Clearance** – Pruning/removing ROW vegetation at several properties along Lake Mendota Drive for water utility work and for visibility/safety/egress.

**Garden Club Project** – Worked with Charlie Field to place landscaping stone around garden triangle at Sumac and Lake Mendota Drive.

**Tree Failures (Storm Damage)**

1234 Sweetbriar Road – Private oak, mostly dead, uprooted and fell onto power lines, emergency cleanup

2914 Oxford Road – Public elm, large limb failure and cleanup

2707 Colgate Road – Private oak, trunk failure, damage to house

3415 Viburnum Drive – Public oak, large limb failure over driveway, contractor emergency cleanup

3506 Topping (High Close) – Public maple, large limb failure and cleanup

Bradley Park (1117 Amherst) – Public oak, dead, uprooting and leaning toward house, emergency work

Reese Woods – Public oak, dead, large limb failure, cleared off path

**Resident Consults**

1240 Sweetbriar Road – Oak health questions, dead oak next door.

915 Swarthmore Court – Contractor installing raingarden near park.

3443 Edgehill Parkway – Tree health and removal questions near public path to Crestwood Drive.

3448 Crestwood Drive – Tree health and removal questions near public path to Crestwood Drive.

3230 Tallyho Lane – Tree planting consult and order.

3316 Blackhawk Drive – Tree removal and ROW questions.

2755 Colgate Road – Tree assessment due to recent storm damage, Japanese knotweed management.

927 Cornell Court – Pokeweed ID and questions, pruning request

## Emergency declarations: levy limits & expenditure restraint



**EHLERS**

LEADERS IN PUBLIC FINANCE

By Greg Johnson, Ehlers Senior Municipal Advisor/Vice President



The expenditure restraint worksheet and the levy limit worksheet have adjustments pertaining to emergencies declared under Wisconsin Statutes Section 323.10 (declaration by the governor). These adjustments can apply to unreimbursed expenditures incurred during the recent flooding. This could include direct staff costs, equipment rentals, and commodities.

Line 5 on the expenditure restraint worksheet allows a subtraction for unreimbursed expenses related to an emergency declared under 323.10. The expenditure restraint worksheet compares "budget year to budget year". If these unreimbursed expenditures are part of an amended 2018 budget or the 2019 budget it can be deducted and not count towards expenditure restraint. The 2019 expenditure restraint worksheet will compare the 2018 budget to the 2019 budget to determine if an expenditure restraint payment is received in 2020.

In terms of levy limits, there is also an adjustment to increase the allowable levy for unreimbursed expenses related to an emergency declared under 323.10. This is adjustment "G" on the 2018 limit worksheet and can be used if needed. This adjustment is not base building. It will be subtracted out on line #2 the following year on the 2019 worksheet. The amount of the deduction will be pre-filled by the DOR and should be the same amount as the adjustment claimed on the 2018 levy limit worksheet.

The adjustment on the levy limit worksheet for these unreimbursed expenditures can be claimed at a community's discretion and should only be used for expenditures they reasonably expect will be unreimbursed. If a community pays for these unreimbursed expenditures with reserves on hand and does not feel the need to recapture these costs, the community is not required to take this adjustment. If a community receives an unexpected reimbursement later (from insurance for example) there is not a requirement to reduce the levy in the future.

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Bio: Greg Johnson has been a Municipal Advisor in the Ehlers' Wisconsin office since 2005 assisting Wisconsin cities, villages, townships, counties, and public utilities with the design and implementation of financial solutions. Prior to joining Ehlers, he had seven years of municipal government experience working as the Administrator for communities in Wisconsin and Kansas, and as an Assistant Administrator in Illinois. One of Greg's greatest contributions to Ehlers and our clients is his ability to comprehensively evaluate a client's financial situation and develop financial solutions that are integrated with the client's long-term goals and objectives. Contact Greg at [gjohnson@ehlers-inc.com](mailto:gjohnson@ehlers-inc.com)