

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Tuesday, April 16, 2019

Village Hall, 810 Shorewood Boulevard

Administer oath of office to newly elected officials

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communication
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) Regular Board meeting minutes of March 17, 2019
 - ii) Approve certified survey map 3425/3421 Crestwood Drive
 - iii) Special Events and Street Use Permits
 - a) Javi's Turtle Day 5K (Daniel Funk) – May 25, 2019
 - b) Madison Window Cleaning 700 and 800 UBD April 25, 2019
 - iv) Neighborhood Block Party Permits
 - a) Edgehill Parkway Neighbors – June 2, 2019
 - v) Resolution R-2019-5 Existing Employer Update Resolution Wisconsin Public Employers Group Health Insurance Program
 - vi) Approve pass through rate adjustment due to City increase in water rates contingent on PSC approval
 - vii) Approve Four Corners, Land Rec hires and wages
 - viii) Approve Pool seasonal hires and wages of all staff
 - ix) Approve Forestry and Public Works seasonal hires
 - x) Approve Forestry assistant wage Grade 5 step 1 \$16.22 per hour
 - C. Ordinances
 - i) Ordinance L-2019-1 Third reading of an ordinance repealing section 9.01 of the Village code related to disposing of garbage
 - ii) Ordinance L-2019-2 Second and possible third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles
 - D. New Business Resolutions and Motions
 - i) Elect Village President pro tem
 - ii) Resolution R-2019-6 Thanking Fred Wade for his service as Village Trustee
 - iii) Resolution R-2019-7 Thanking Anne Readell for her service as Village Trustee

- iv) Resolution R-2019-8 In support of Closing Dark Store and Walgreen's property tax loopholes and stopping the shifts
 - v) Resolution R-2019-9 Requesting Dane County Eliminate its Policy Requiring Jurisdictional Transfer of County Highways
 - vi) Authorize replacement of pier boards lost due to flood at Marina and McKenna Park by Deeno Docks LLC.
 - vii) Consider agreement with AE2S for stormwater engineering service
- E. Appointments
- i) Village President's Trustee Committee/Commission/Board appointments
 - ii) Anne Helsley – Alternate to Board of Review
 - iii) Mark Soderberg – Pool Committee
 - iv) Jeremy Rogers – Parks Committee
 - v) Farah Kaiksow, Laura Valderrama – Public Works Committee
7. Reports of Officials and Committees
- A. Village President
 - i) May 8 Bike/Spokes to School Day celebration and event
 - B. Village Administrator
 - i) DOT approved consultant for bridge design services and next steps
 - ii) May 9 meeting concerning reconstruction of University Ave and project update
 - C. Personnel Committee
 - D. Finance Committee
 - E. Plan Commission
 - F. Public Works Committee
 - G. Services Committee
 - H. Public Health & Safety Committee
 - I. Recreation Committee
 - J. Ad hoc Sustainability Committee
 - K. Ad hoc Disaster Preparedness Committee
 - L. Ad hoc Stormwater Committee
 - M. Ad hoc Heiden Haus Committee
 - N. Parks Committee
 - O. Blackhawk Liaison Committee
 - P. Golf Committee
 - Q. Pool Committee
 - R. Waterfront Committee
 - S. Joint Campus Committee
8. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA APRIL 16, 2019

Administer oath of office to newly elected officials – The Village Clerk will administer the ceremonial oath of office to newly elected officials.

Payment of Bills – March prepaids \$40,487.35 April \$230,294.51 Total \$270,781.86

Consent Agenda

Regular Board meeting minutes of March 17, 2019 – Draft minutes are enclosed in the packet

Approve certified survey map 3425/3421 Crestwood Drive –The Plan Commission has recommended approval. A copy of the certified survey is included in the packet. This three lot CSM is a procedural matter. The proposed lot divisions meet all Village requirements concerning minimum lot size, street frontage and the home remaining on the lot conforms to Village floor area and lot coverage regulations. Below is the note to the Plan Commission.

The Village Administrator and Engineer have reviewed this three lot certified survey map. It complies with the Village zoning and lot division standards and is recommended for approval.

Background

Individuals (current residents and their parents) purchased the vacant parcel next to the home at 3425 Crestwood (the vacant lot was also owned by the homeowners of 3425) and were trying to figure out how to build a home or homes that could serve two generations of the family while complying with the R-1 zoning code . Recently they were also able to purchase the home at 3425 next to the vacant lot. There is enough square footage on the combined properties to create three buildable parcels (minimum lot size is 8,000 s.f.) The total size of the combined parcel is 35,284 sf. The existing home and lot will be sold and that home will either be renovated or torn down and two new homes will be built on the two new parcels.

Special Events and Street Use Permits

Javi's Turtle Day 5K (Daniel Funk) – May 25, 2019 – This matter was deferred at the last meeting until some follow up could be done with the event organizer. That has been accomplished by the Police Dept. (see enclosed correspondence) and is again recommended for approval.

Madison Window Cleaning 700 and 800 UBD April 25, 2019 –The application is enclosed has been reviewed, modified and recommended for approval. Requirements include scheduling the cleaning on UBD to not be over rush hour and traffic control measures are also required.

Neighborhood Block Party Permits

Edgehill Parkway Neighbors – June 2, 2019 – The application is enclosed and recommended for approval.

Resolution R-2019-5 Existing Employer Update Resolution Wisconsin Public Employers Group Health Insurance Program – This resolution is a procedural requirement due to some

changes in the administration of the group health insurance program that the village participates in. Specific details are included in background information behind the enclosed resolution.

Approve pass through rate adjustment due to City increase in water rates contingent on PSC approval - The Village Board approved the ability for the Village and PSC to use an expedited process to allow the Village to adjust (pass through) water rates when the City Water Utility has a rate case that is approved by the PSC. That has recently occurred and the PSC has proposed new Village water rates based on the increase in the City's wholesale rate. Background information is enclosed in the packet. This is a relatively minimal adjustment of 7%. A typical water bill will rise from \$45.13 to \$48.31 per month. It should also be noted that as part of this rate case the Village Public Fire Protection expense has been reduced from \$159,000 to \$129,000.

These rate adjustments are also necessary if we desire the utility to continue to repay its advance from the Capital Fund in the range of \$75,000-\$100,000 per year. We are depending upon those advance repayments to fund our capital fund budget over the next three four –years.

Approve Four Corners, Land Rec hires and wages – The Personnel Committee has reviewed and recommends the hires and wages as enclosed in the packet

Approve Pool seasonal hires and staff wages – The Personnel Committee has reviewed and recommends the seasonal hires and wages as shown in the spreadsheet included in the packet.

In terms of the Pool Managers' 3.5% increase in salary, the Pool Committee unanimously recommended that increase for the Pool Managers; the Personnel Committee took no action since it didn't have the requisite current Pool Managers' job descriptions to review. The Pool Committee is working on promptly getting that information to the Personnel Committee; and in the meantime, we need to retain and compensate the Pool Managers since preparations for the pool season are underway.

Approve Forestry and Public Works seasonal hires

Approve Forestry assistant wage Grade 5 step 1 \$16.22 per hour

The Personnel Committee has reviewed and recommends the hires and wages as shown in the memos from the Forester and Crew Chief enclosed in the packet. The Village has made major progress in providing more resources to the Forestry Division in terms of equipment and personnel in the 2019 general and capital fund budgets.

Ordinances

Ordinance L-2019-1 Third reading of an ordinance repealing section 9.01 of the Village code related to disposing of garbage - This is the same note from the March Board meeting. The Services Committee is recommending the Village repeal this ordinance from the 1950's that is no longer applicable and is not a preferred method of disposing of food waste. The ordinance proposed for repeal is here:

Garbage grinder units. (a) It is the intention of the village to outlaw and forbid within the confines of the village, the disposal of garbage and food wastes except through garbage grinders.

(b) Every residence in the village shall have a garbage grinder disposal unit as part of its sewage waste and disposal system.

(2) Definition. Garbage, within the meaning of this code, shall be construed to mean rejected food waste, and to include every food waste, accumulation of animal, fruit, or vegetable matter used for food, or that attends the preparation, use, cooking, dealing in, or storing of meat, fish, fowl, fruit, or vegetable and shall include and refer to the accumulation thereof at any residence, club, restaurant, hotel, or any public or private place.

(3) Disposal of Garbage. It is the intention of this section to encourage disposal of garbage and food waste through garbage grinders into sewers. Therefore, it shall be unlawful for the owner, occupant, or lessee of any premises in the village to deposit or place any garbage upon private property within the limits of the village; providing, however that any person may dispose of such garbage through the municipally contracted garbage disposal system, in the case of residential premises, or through privately contracted garbage disposal system in the case of commercial premises.

(4) Rubbish disposal. Nothing in this section shall prevent an owner from utilizing garbage for the purpose of fertilizing the soil on his or her premises provided that the same can be accomplished without creating a health hazard.

(5) Maintenance. It shall be the responsibility of all property owners to maintain Village of Shorewood Hills garbage grinders on their property in good working order.

The history of this ordinance is interesting and peculiar to the Village. The Village used to pick up garbage with its own crews who open dumped garbage cans into the back of pick up or dump trucks. They complained about the awful smells they had to endure from hot rotting food waste. The Village then began to consider the purchase of a packer type garbage truck to help lessen this problem. On learning of the high cost of such a packer truck the Village decided to buy every home in the Village a “garbage grinder “ and in fact the crew installed them in every residence and the Village mandated their use. The Village also maintained these grinders by way of the crew and also kept an inventory of them for people to buy for replacement and the crew installed them and would also continue maintain them. The crew continued to help maintain, sell and replace disposals until just a few years ago. Our crews do not have the required licenses and should not be doing this sort of “private” work. In addition disposing of food waste in disposals also contributes to increased loading at wastewater treatment plants. As much as possible home composting of non-animal food waste is the preferred method. After that, there are a number of opinions on whether the use of disposals or landfilling is the best option. In the future it is possible that there will be large scale operations to deal with food waste such as a third container for this waste that is picked up in addition to garbage and recycling, but that has not become cost effective yet here as evidenced by the recently abandoned pilot programs in the City. It is now quite common on the west coast where land filling costs are much higher.

Ordinance L-2019-2 Second and possible third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles – This is the same note

from the March Board meeting. Changes requested by the Board in March have been incorporated into the enclosed ordinance.

The Public Health and Safety Committee is recommending passage of this ordinance that was written and researched by Lieutenant Courtland Martens who recently obtained his J.D. Per Lt Martens: “The proposed ordinance provides the Village with another tool to deter Habitual Parking Violators and provides the Village an additional way to recover outstanding parking forfeitures. The State recognized municipalities needed additional tools to encourage compliance and forfeiture recovery. The state statute also allows municipalities to utilize "booting" and other immobilization devices. The ordinance we submitted does not include those provisions. The submitted ordinance provides the least restrictive option and provides due process for Habitual Parking Violators. Our ultimate goal is to have parking violations paid in a timely manner, but if that should not occur, the proposed ordinance may be utilized.

Statement of Reason:

The Wisconsin Legislature enacted Wisconsin State Statute § 349.139. This statute provides statutory language for Cities, Villages, and Towns to enact and enforce ordinances dealing with Habitual Traffic Violators (non-moving violations/parking citations). As of October 19, 2018, the Village of Shorewood Hills has approximately \$20,340.00 in uncollected parking fees. A portion of the fees would be recoverable utilizing the language of the ordinance contained herein. Additionally, the ordinance addresses private property rights and due process for those who may be in violation of said ordinance.”

New Business Resolutions and Motions

Elect Village President pro tem – Trustee Imes was elected last year and is the most senior member of the Board.

Resolution R-2019-6 Thanking Fred Wade for his service as Village Trustee - The resolution thanking Trustee Wade is enclosed. He also served on the Finance Committee for seventeen years.

Resolution R-2019-7 Thanking Anne Readel for her service as Village Trustee - The resolution thanking Trustee Readel is enclosed.

Resolution R-2019-8 In support of Closing Dark Store and Walgreen’s property tax loopholes and stopping the shifts – This policy matter has been the subject of Village Board concern as well as litigation for many years and has directly and adversely impacted the Village financially. The Village President has been actively involved with the League of Wisconsin Municipalities working and advocating on this issue. Recent correspondence from the Village President and a positive response from Representative Sheila Stubbs is included in the packet along with the proposed resolution and letters to be signed by the Board if it is approved.

Resolution R-2019-9 Requesting Dane County Eliminate its Policy Requiring Jurisdictional Transfer of County Highways – This is another policy issue that is of great concern to the Village. The Dane County Cities and Villages Association (the Village is a member) is

advocating on this issue. Forms of the enclosed resolution are being considered by numerous member municipalities and this one was also recently approved by the City of Madison.

University Avenue from Shorewood Boulevard west is currently cost shared between the City County and Village in terms of road maintenance, plowing, lighting and traffic signal maintenance. The County plans to relinquish its responsibility to help maintain these regional commuter routes that are County trunk highways after reconstruction projects. This recently occurred in the City of Middleton and is unfair. Village taxpayers pay the same share of County taxes as any other property taxpayer for County services and expecting the Village to take sole responsibility to maintain regional transportation corridors is ridiculous. The resolution itself also provides more explanation.

Authorize replacement of pier boards lost due to flood at Marina and McKenna Park by Deeno Docks LLC. - The August 20 flood severely damaged the piers at the marina and almost all pier boards were lost. The cost to replace them is \$44,188.40. Insurance is paying \$32,940 of this expense. The additional \$11,248.40 in expense is because the Waterfront Committee wishes to upgrade the pier deck from wood to a composite. The composite is more durable, will also sink if they come loose which will mean we will not lose them due to floating away. The \$11,248.40 will come from the Waterfront/Marina fund balance that is approximately \$40,000.00.

Consider agreement with AE2S for stormwater engineering service – The adhoc stormwater committee is recommending the Village proceed with this work. The scope is identified in the enclosed proposal from AE2S. The City of Madison and the Village are working collaboratively on this project and the City is also having AE2S perform extensive work. City stormwater engineering staff are also heavily involved and the stormwater model being used was developed using City modeling software that has been refined by AE2S at City expense. Ultimately, the Village and City will likely enter into an intergovernmental engineering agreement after this work is performed. Time is of the essence because we may need to try and incorporate a remediation project into the 2021 University Avenue project in order to secure 60-80% federal funds. Village staff and the stormwater committee have been doing a great amount of work on this issue and it is complex. The work that we are performing here will assist greatly in our decision-making and will be helpful when the City and Village join together. Additional background and explanation will be provided at the Board meeting. The February stormwater committee minutes on the website also provide detailed background, The March minutes are in the packet The Village has reduced the cost of this from just over \$36,000 to \$14,900. Part of the reduction is for work that the city has agreed to undertake at their expense. Funding for this work is recommended through 1/3 contributions from TID 3, 4 and the stormwater utility that has an anticipated \$30,000 fund balance at the end of 2019 not including this amount.

Appointments

Village President's Trustee Committee/Commission/Board appointments – A spreadsheet showing the appointments is enclosed.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUMS	3182019	03/18/2019	1,132.23	1,132.23	03/31/2019
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,132.23	1,132.23	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	3182019	03/18/2019	322.26	322.26	03/31/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	322.26	
100-51-5112-310 COMMITTEES: SUP & EXPENSE							
217500	US BANK	PLAN COMMISSION POSTINGS	033119	03/31/2019	67.38	67.38	03/31/2019
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					67.38	67.38	
100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE							
217500	US BANK	FOLDERS FOR COURT	033119	03/31/2019	71.30	71.30	03/31/2019
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					71.30	71.30	
100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS							
217500	US BANK	ORDINANCE/STAFFORD & ROS	033119	03/31/2019	4,021.50	4,021.50	03/31/2019
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					4,021.50	4,021.50	
100-51-5141-380 ADMIN: STAFF SUNSHINE FUND							
217500	US BANK	SODA	033119	03/31/2019	22.00	22.00	03/31/2019
217500	US BANK	SODA	033119	03/31/2019	26.94	26.94	03/31/2019
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					48.94	48.94	
100-51-5142-310 CLERK: SUP & EXPENSES							
217500	US BANK	COPY MACHINE	033119	03/31/2019	173.91	173.91	03/31/2019
217500	US BANK	SEND 8038-CP TO IRS	033119	03/31/2019	3.55	3.55	03/31/2019
217500	US BANK	CELL PHONES ADMIN	033119	03/31/2019	2.00	2.00	03/31/2019
217500	US BANK	DATA SHRED	033119	03/31/2019	12.48	12.48	03/31/2019
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					191.94	191.94	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
217500	US BANK	ABSENTEE STAMP FOR BALLO	033119	03/31/2019	9.63	9.63	03/31/2019
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					9.63	9.63	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
217500	US BANK	GOOGLE SUITE	033119	03/31/2019	198.56	198.56	03/31/2019
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					198.56	198.56	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
217500	US BANK	TV & INTERNET CHARTER	033119	03/31/2019	209.57	209.57	03/31/2019
217500	US BANK	FIBER OPTICS CHARTER	033119	03/31/2019	394.57	394.57	03/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					604.14	604.14	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
217500	US BANK	OFFICE PHONE AT&T	033119	03/31/2019	492.40	492.40	03/31/2019
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					492.40	492.40	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
217500	US BANK	MATS/MOPS/TOWELS	033119	03/31/2019	83.93	83.93	03/31/2019
217500	US BANK	QUARTERLY FIRE SPRINKLER I	033119	03/31/2019	165.00	165.00	03/31/2019
217500	US BANK	MATS/MOPS/TOWELS	033119	03/31/2019	77.69	77.69	03/31/2019
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					326.62	326.62	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
217500	US BANK	COPY FEES	033119	03/31/2019	68.02	68.02	03/31/2019
217500	US BANK	DATA SHRED	033119	03/31/2019	12.48	12.48	03/31/2019
217500	US BANK	PD OFFICE SUPPLIES	033119	03/31/2019	66.63	66.63	03/31/2019
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					147.13	147.13	
100-52-5210-322 POLICE: TRAINING EXPENSES							
217500	US BANK	AMMO	033119	03/31/2019	1,251.21	1,251.21	03/31/2019
217500	US BANK	HOTEL FOR AD TRAINING	033119	03/31/2019	279.21	279.21	03/31/2019
217500	US BANK	FREFUND FOR TAXES ON HOT	033119	03/31/2019	33.21-	33.21-	03/31/2019
217500	US BANK	TASER TRAINING JP	033119	03/31/2019	495.00	495.00	03/31/2019
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					1,992.21	1,992.21	
100-52-5210-340 POLICE: OPERATING EXPENSE							
217500	US BANK	ASHLEY'S OFFICE DESK	033119	03/31/2019	392.26	392.26	03/31/2019
217500	US BANK	TOW FOR MACKIN VEHICLE	033119	03/31/2019	85.00	85.00	03/31/2019
217500	US BANK	EQUIP FOR PBT CALIBRATIONS	033119	03/31/2019	340.00	340.00	03/31/2019
217500	US BANK	EXAM/TESTS/STEVEN M	033119	03/31/2019	180.00	180.00	03/31/2019
217500	US BANK	CELL PHONES FOR PD	033119	03/31/2019	377.49	377.49	03/31/2019
217500	US BANK	GARAGE DOOR OPENER FOR	033119	03/31/2019	27.95	27.95	03/31/2019
217500	US BANK	CAR WASH FOR 2015	033119	03/31/2019	12.00	12.00	03/31/2019
217500	US BANK	CROSSING GUARD VESTS	033119	03/31/2019	57.82	57.82	03/31/2019
217500	US BANK	KICK STOP STRAP FOR 2015	033119	03/31/2019	15.59	15.59	03/31/2019
217500	US BANK	PRE-EMPLOYMENT EXAM FOR	033119	03/31/2019	239.00	239.00	03/31/2019
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,727.11	1,727.11	
100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT							
217500	US BANK	TIRES FOR 2015	033119	03/31/2019	340.00	340.00	03/31/2019
217500	US BANK	OIL CHANGE FOR 2017	033119	03/31/2019	35.00	35.00	03/31/2019
217500	US BANK	REPLACE KEYLESS ENTRY ON	033119	03/31/2019	350.00	350.00	03/31/2019
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					725.00	725.00	
100-52-5210-370 POLICE: FUEL & OIL							
217500	US BANK	FUEL FOR 2013	033119	03/31/2019	30.88	30.88	03/31/2019
Total 100-52-5210-370 POLICE: FUEL & OIL:					30.88	30.88	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
217500	US BANK	FARM & FLEET/SHOP SUPPLIE	033119	03/31/2019	13.16	13.16	03/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
217500	US BANK	SHOE BOX TARY	033119	03/31/2019	185.00	185.00	03/31/2019
217500	US BANK	SALT/SAND MIX	033119	03/31/2019	100.00	100.00	03/31/2019
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					298.16	298.16	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
217500	US BANK	NAPA / PARTS	033119	03/31/2019	225.09	225.09	03/31/2019
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					225.09	225.09	
100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC							
217500	US BANK	JANUARY BILLING FOR VILLAG	033119	03/31/2019	8,114.33	8,114.33	03/31/2019
217500	US BANK	FEBRUARY BILLING FOR VILLA	033119	03/31/2019	8,139.25	8,139.25	03/31/2019
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					16,253.58	16,253.58	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
217500	US BANK	KNIFE ASSY/VERMEER	033119	03/31/2019	130.74	130.74	03/31/2019
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					130.74	130.74	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
217500	US BANK	FARM & FLEET/SHOP SUPPLIE	033119	03/31/2019	25.42	25.42	03/31/2019
217500	US BANK	FLASHLIGHTS	033119	03/31/2019	59.28	59.28	03/31/2019
217500	US BANK	SUMMER JOB AD	033119	03/31/2019	8.00	8.00	03/31/2019
217500	US BANK	BOWL CLEANER & WIPES	033119	03/31/2019	170.10	170.10	03/31/2019
217500	US BANK	RODENT TRAPS/VILLAGE HALL	033119	03/31/2019	55.00	55.00	03/31/2019
217500	US BANK	WATER HEATER 810 SHWD BLV	033119	03/31/2019	1,110.00	1,110.00	03/31/2019
217500	US BANK	WATER HEATER INSPECTION	033119	03/31/2019	103.00	103.00	03/31/2019
217500	US BANK	WALL HEATER FOR 810 SHWD	033119	03/31/2019	544.72	544.72	03/31/2019
217500	US BANK	DOOR REPAIR 1008 SHWD BLV	033119	03/31/2019	180.00	180.00	03/31/2019
217500	US BANK	1008 SHWD BLVD	033119	03/31/2019	484.00	484.00	03/31/2019
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					2,739.52	2,739.52	
100-55-5510-340 2018 FLOOD EXPENSES							
217500	US BANK	BOILER ENGINEERING FOR PO	033119	03/31/2019	3,500.00	3,500.00	03/31/2019
Total 100-55-5510-340 2018 FLOOD EXPENSES:					3,500.00	3,500.00	
100-55-5520-340 PARKS:OPERATING EXPENSE							
217500	US BANK	SALES TAX CREDIT HOMESTEAD	033119	03/31/2019	12.21	12.21	03/31/2019
217500	US BANK	CELL PHONES FORESTER	033119	03/31/2019	44.50	44.50	03/31/2019
217500	US BANK	SAFETY LIGHT BAR ON KOBOT	033119	03/31/2019	234.30	234.30	03/31/2019
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					266.59	266.59	
200-53-5361-350 OUTSIDE SERVICES							
217500	US BANK	MESSAGE/BUSINESS/AT&T	033119	03/31/2019	215.13	215.13	03/31/2019
Total 200-53-5361-350 OUTSIDE SERVICES:					215.13	215.13	
210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE							
217500	US BANK	ENVELOPES FOR POOL PACKE	033119	03/31/2019	53.98	53.98	03/31/2019
217500	US BANK	ADDITIONAL POSTAGE FOR PO	033119	03/31/2019	276.10	276.10	03/31/2019
217500	US BANK	EASY PEEL LABELS-POOL	033119	03/31/2019	15.97	15.97	03/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE:					346.05	346.05	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
217500	US BANK	MEMBERSHIP DATA BASE FEE	033119	03/31/2019	8.94	8.94	03/31/2019
217500	US BANK	MAILCHIMP	033119	03/31/2019	30.00	30.00	03/31/2019
217500	US BANK	POOL INTERNET	033119	03/31/2019	42.68	42.68	03/31/2019
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					81.62	81.62	
210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.							
217500	US BANK	SHIPPING FOR CHEMICAL PUM	033119	03/31/2019	98.17	98.17	03/31/2019
217500	US BANK	ACID/CHLORINE PUMP REBUIL	033119	03/31/2019	203.68	203.68	03/31/2019
217500	US BANK	ACID/CHLORINE PUMP REBUIL	033119	03/31/2019	143.16	143.16	03/31/2019
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					445.01	445.01	
210-55-5542-315 POOL STAFF: APPRECIATION							
217500	US BANK	BAGELS FOR PACKET STUFFE	033119	03/31/2019	17.50	17.50	03/31/2019
Total 210-55-5542-315 POOL STAFF: APPRECIATION:					17.50	17.50	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
217500	US BANK	BADGER HEARALD/EMPLOYME	033119	03/31/2019	67.00	67.00	03/31/2019
217500	US BANK	FRONT DESK POS	033119	03/31/2019	25.00	25.00	03/31/2019
217500	US BANK	EMPLOYMENT AD/BADGER HE	033119	03/31/2019	67.00	67.00	03/31/2019
217500	US BANK	EMPLOYEE SCHEDULING SYS	033119	03/31/2019	99.00	99.00	03/31/2019
217500	US BANK	EMPLOYMENT AD	033119	03/31/2019	67.00	67.00	03/31/2019
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					325.00	325.00	
210-55-5542-343 CONCESSIONS EXPENSE							
217500	US BANK	CONCESSION POS SYS	033119	03/31/2019	25.00	25.00	03/31/2019
Total 210-55-5542-343 CONCESSIONS EXPENSE:					25.00	25.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
217500	US BANK	LODGC/STAFFORD & ROSENB	033119	03/31/2019	1,716.00	1,716.00	03/31/2019
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					1,716.00	1,716.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
217500	US BANK	CELL PHONES DPW	033119	03/31/2019	64.13	64.13	03/31/2019
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					64.13	64.13	
100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE							
999511	POSTAL SOURCE, INC.	NEOPOST MAILING MACHINE-C	49570	02/27/2019	432.25	432.25	03/31/2019
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					432.25	432.25	
100-51-5142-310 CLERK: SUP & EXPENSES							
999511	POSTAL SOURCE, INC.	NEOPOST MAILING MACHINE-A	49570	02/27/2019	432.25	432.25	03/31/2019
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					432.25	432.25	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
999511	POSTAL SOURCE, INC.	NEOPOST MAILING MACHINE-P	49570	02/27/2019	432.25	432.25	03/31/2019

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					432.25	432.25	
210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE							
999511	POSTAL SOURCE, INC.	NEOPOST MAILING MACHINE-P	49570	02/27/2019	432.25	432.25	03/31/2019
Total 210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE:					432.25	432.25	
Grand Totals:					40,487.35	40,487.35	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
600-53-0630-340 SUPPLIES AND EXPENSE							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	33536	04/01/2019	415.14	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					415.14	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
1106	ACE HILLDALE (DPW)	BATTERIES/LOCKS	37318	03/06/2019	17.18	.00	
1106	ACE HILLDALE (DPW)	CAR WASH	37327	03/29/2019	22.99	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					40.17	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
1106	ACE HILLDALE (DPW)	SHOP	37316	03/05/2019	20.58	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					20.58	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
1106	ACE HILLDALE (DPW)	1008 SHOREWOOD BLVD	37410	03/21/2019	35.96	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					35.96	.00	
500-53-5364-340 OPERATING SUPPLIES AND EXPENSE							
1106	ACE HILLDALE (DPW)	SWEEPER	37391	03/19/2019	12.37	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					12.37	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
1106	ACE HILLDALE (DPW)	METERS	37351	03/12/2019	38.85	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					38.85	.00	
100-211535 AFLAC INSURANCE							
1210	AFLAC	AFLAC INS PREMIUM	41219	04/12/2019	394.52	394.52	04/17/2019
Total 100-211535 AFLAC INSURANCE:					394.52	394.52	
100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE							
1730	ASSOCIATED APPRAISAL CONSULT	PROF ASSESSMENT/INTERNET	141699	04/01/2019	678.60	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					678.60	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
3220	CENTURY LINK	CENTREX LINES MARCH	1465469744	03/31/2019	10.41	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					10.41	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
4017	DANE CO HWY & TRANS DEPT	SALT BRINE-	27631	02/28/2019	4,748.25	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					4,748.25	.00	
100-45-4511-000 COURT FINES							
4038	DANE CO TREASURER	SHARED COURT FINES	033119	03/31/2019	400.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-45-4511-000 COURT FINES:					400.00	.00	
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	4122019	04/12/2019	1,132.23	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,132.23	.00	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	4122019	04/12/2019	322.26	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	.00	
210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE							
5100	ECONO-PRINT	POOL PACKETS/GUEST PASSE	797260	03/18/2019	1,179.65	.00	
5100	ECONO-PRINT	GUEST PASSES/POOL CARDS/	797261	03/18/2019	219.70	.00	
Total 210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE:					1,399.35	.00	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
5100	ECONO-PRINT	TIME CARDS	797262	03/18/2019	49.00	.00	
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					49.00	.00	
100-55-5523-600 TREE MAINTENANCE							
7625	GOOD OAK LLC	BRUSH REMOVAL & CHIPPING	INV-19-038	03/27/2019	654.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					654.00	.00	
100-55-5510-340 2018 FLOOD EXPENSES							
7716	GREG'S RITE NOW ROOTER LLC	BASEMENT DRAIN CLEANOUT	6200	02/26/2019	130.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					130.00	.00	
600-53-0682-210 OUTSIDE SERVICES							
8950	HYDROCORP	CROSS CONNECTIONS	0051827	03/31/2019	128.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
9592	INTERSTATE POWER SYSTEMS IN	1008 GENERATOR CONTRACT	R0041018922	03/13/2019	730.00	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					730.00	.00	
200-53-5361-210 REPAIR & MAINT: CONTRACTUAL							
9592	INTERSTATE POWER SYSTEMS IN	PORTABLE GENERATOR FOR S	R00410218924	03/13/2019	730.00	.00	
Total 200-53-5361-210 REPAIR & MAINT: CONTRACTUAL:					730.00	.00	
600-53-0682-210 OUTSIDE SERVICES							
9592	INTERSTATE POWER SYSTEMS IN	WATER STATION GENERATOR	R041018925	03/13/2019	1,111.59	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					1,111.59	.00	
100-55-5520-340 PARKS:OPERATING EXPENSE							
11220	KELENY TOP SOIL	SHREDDED TOP SOIL	118030	03/27/2019	188.00	.00	
11220	KELENY TOP SOIL	SHREDDED TOP SOIL	118546	03/29/2019	82.25	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					270.25	.00	
100-55-5510-340 2018 FLOOD EXPENSES							
12001	L W ALLEN LLC	POOL CIRCULATION PUMPS	107653	03/26/2019	17,560.73	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					17,560.73	.00	
100-55-5523-600 TREE MAINTENANCE							
13029	MAJESTYK TREE CARE	TREE PRUNING - OAKES @ WO	040419	04/04/2019	250.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					250.00	.00	
100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	810 & 1008 SHOREWOOD BLVD	40819	04/08/2019	3,305.96	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,305.96	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD	40819	04/08/2019	120.96	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					120.96	.00	
100-53-5342-220 STREET LIGHTING: POWER							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	40819	04/08/2019	42.37	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40819	04/08/2019	1,469.59	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,511.96	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40819	04/08/2019	159.94	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					159.94	.00	
100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/COM CN	40819	04/08/2019	605.42	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					605.42	.00	
200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3336 LMD	40819	04/08/2019	87.65	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					87.65	.00	
210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40819	04/08/2019	157.40	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					157.40	.00	
220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	40819	04/08/2019	70.23	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					70.23	.00	
600-53-0620-220 POWER FOR PUMPING							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40819	04/08/2019	1,152.21	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 600-53-0620-220 POWER FOR PUMPING:					1,152.21	.00	
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT							
13085	MADISON TREASURER, CITY OF	STORMWATER	067220	03/29/2019	18.90	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					18.90	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13085	MADISON TREASURER, CITY OF	FIRE PROTECTION H20	017081	03/29/2019	69.09	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					69.09	.00	
600-53-0610-601 PURCHASED WATER							
13085	MADISON TREASURER, CITY OF	FLAT RATE WATER	017066	03/29/2019	1,326.17	.00	
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	017067	03/29/2019	6,167.77	.00	
13085	MADISON TREASURER, CITY OF	PIT SW BLVD @ RR TRACKS	017068	03/29/2019	59.40	.00	
Total 600-53-0610-601 PURCHASED WATER:					7,553.34	.00	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
13365	MIDDLETON FARMERS CO-OP INC	GLOVES/PITCH FORK	322407	03/21/2019	69.53	.00	
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					69.53	.00	
500-53-5364-340 OPERATING SUPPLIES AND EXPENSE							
13365	MIDDLETON FARMERS CO-OP INC	OIL SWEEPER	322407	03/21/2019	28.79	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					28.79	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13380	MIDWEST ALARM SERVICES	SERVICE CALL /BOILER ROOM	398801	03/16/2019	207.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					207.00	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
13385	MIDWEST METER INC	4 3/4" METERS	0109424-IN	03/13/2019	1,060.20	.00	
13385	MIDWEST METER INC	2 - 1 1/2 " METERS	0109454-IN	03/14/2019	1,469.60	.00	
13385	MIDWEST METER INC	1 1/2" METER FLANGES	0109651-IN	03/22/2019	104.25	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					2,634.05	.00	
100-211532 LIFE INSURANCE - EMPLOYEE							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	4122019	04/12/2019	563.96	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					563.96	.00	
100-55-5523-650 TREE REMOVALS							
13950	MY TREE GUY LLC	TREE REMOVALS/CRESTWOO	31519	03/15/2019	2,600.00	.00	
13950	MY TREE GUY LLC	TREE REMOVALS SHOREWOO	32119	03/15/2019	1,200.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					3,800.00	.00	
100-55-5510-340 2018 FLOOD EXPENSES							
14632	1901 INC	POOL/COMM CNTR BOILER RE	19-0799	03/31/2019	75,000.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					75,000.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
600-53-5403-590 PAYMENT IN LIEU OF TAX							
16848	PUBLIC SAFETY CENTER INC	NOTICE OF ASSESSMENT	1902-I-05450	02/28/2019	294.22	.00	
Total 600-53-5403-590 PAYMENT IN LIEU OF TAX:					294.22	.00	
100-52-5210-370 POLICE: FUEL & OIL							
19313	SHELL	POLICE FUEL	58666193	04/06/2019	842.36	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					842.36	.00	
100-51-5160-221 BLDGS & PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	WATER 1008 SHWD BLVD10580	32919	03/29/2019	122.95	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 810 SHOREWOOD 910100	32919	03/29/2019	41.05	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S GARDENS 3403200	32919	03/29/2019	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S HEIDEN 3589000	32919	03/29/2019	26.62	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S RINK 1058300	32919	03/29/2019	61.58	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S COMM CENTER POOL3403	32919	03/29/2019	181.69	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					449.89	.00	
100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR							
19337	SHOREWOOD HILLS WATER & SE	STORMWATER 1008 SHWD BLV	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	STORMWATER GARDENS 3403	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 810 SHWD BLVD 910200	32919	03/29/2019	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 810 SHWD BLVE #2 910300	32919	03/29/2019	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	SW TALLY HO BOOSTER 10305	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW ENTRYWAY PARKS 1056500	32919	03/29/2019	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 3264 UNIV AVE 908700	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW BRADLEY PK 3378500	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW KOVAL WOODS 2285500	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW BIG FOOT PK 2303000	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1008 SHROEWOOD BLVD 1	32919	03/29/2019	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 4 CORNERS LOTS 2237500	32919	03/29/2019	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	SW POST FARM PK 3403100	32919	03/29/2019	303.86	.00	
19337	SHOREWOOD HILLS WATER & SE	SW COMM CNTR 3403000	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW MCKENNA PARK 2331400	32919	03/29/2019	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1001 EDGEHILL LOT 111250	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 2700 OXFORD LOT 3477500	32919	03/29/2019	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW QUARRY 1126300	32919	03/29/2019	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	SW OAK WAY 1128500	32919	03/29/2019	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	SW HEIDEN 3589000	32919	03/29/2019	9.18	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					703.19	.00	
210-51-5160-221 BLDG/PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	W/S CONCESSIONS 3402900	32919	03/29/2019	21.81	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					21.81	.00	
210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR							
19337	SHOREWOOD HILLS WATER & SE	SW CONCESSIONS 3402900	32919	03/29/2019	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					9.18	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
19841	STOP-N-GO DPW GAS	DPW - GAS	033119	03/31/2019	449.64	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5320-370 GARAGE: FUEL & OIL:					449.64	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
19845	STOP-N-GO DPW DIESEL	DPW-DIESEL	033119	03/31/2019	473.36	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					473.36	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
20670	TOWN & COUNTRY ENGINEERING I	SAFE STREETS ASSISTANT	20051	04/04/2019	672.75	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					672.75	.00	
100-56-5640-210 PROF CONSULTANT:PLAN REVIEW							
20670	TOWN & COUNTRY ENGINEERING I	2019 MISCELLANEOUS SUPPO	20052	04/04/2019	550.25	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					550.25	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	20048	04/04/2019	945.00	.00	
20670	TOWN & COUNTRY ENGINEERING I	UNIVERSITY AVE RECONSTRU	20049	04/04/2019	450.20	.00	
20670	TOWN & COUNTRY ENGINEERING I	2019 MARSHALL COURT STREE	20050	04/04/2019	6,603.60	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					7,998.80	.00	
500-56-5620-210 CONTRACTUAL SVCES							
20670	TOWN & COUNTRY ENGINEERING I	2019 STORMWATER	20053	04/04/2019	2,257.25	.00	
Total 500-56-5620-210 CONTRACTUAL SVCES:					2,257.25	.00	
100-55-5523-650 TREE REMOVALS							
21720	URBAN TREE MANAGEMENT	ASHE REMOVALS ON SHOREW	032219	03/22/2019	1,200.00	.00	
21720	URBAN TREE MANAGEMENT	STUMP GRINDING & CLEANUP	040119	04/01/2019	1,742.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					2,942.00	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
22360	VIERBICHER ASSOCIATES INC	TID 3- MARSHALL COURT PHAS	3122019	03/12/2019	1,788.00	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					1,788.00	.00	
100-51-5151-210 FINANCE: AUDIT SERVICES							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1378265	03/12/2019	13,535.00	.00	
22370	BAKER TILLY VIRCHOW KRAUSE L	ACCOUNTING ASSISTANCE	BT1378265	03/12/2019	2,160.00	.00	
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL SERVICES MA	BT1393575	03/31/2019	3,354.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					19,049.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #3	BT1378265	03/12/2019	645.00	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					645.00	.00	
470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #4	BT1378265	03/12/2019	1,000.00	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					1,000.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
480-51-5141-120	PLANNING, LEGAL & ADMIN						
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #5	BT1378265	03/12/2019	645.00	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					645.00	.00	
100-211534 UNION DUES							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES-APRIL	032719	03/27/2019	168.00	.00	
Total 100-211534 UNION DUES:					168.00	.00	
100-45-4511-000 COURT FINES							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	33119	03/31/2019	1,191.20	.00	
Total 100-45-4511-000 COURT FINES:					1,191.20	.00	
100-55-5523-600 TREE MAINTENANCE							
23353	WHITNEY TREE SERVICE LLC	TREE MAINT/PRUNING SHWD B	9158	04/04/2019	5,390.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					5,390.00	.00	
100-211531 HEALTH INSURANCE - EMPLOYEE							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTHCARE PREMIUM	4122019	04/12/2019	14,734.30	14,734.30	04/17/2019
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					14,734.30	14,734.30	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	4122019	04/12/2019	2,228.40	2,228.40	04/17/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,228.40	2,228.40	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
23620	WOLF PAVING	COLD MIX ASPHALT	63873	03/27/2019	135.66	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					135.66	.00	
100-55-5510-340 2018 FLOOD EXPENSES							
1000078	REYNOLDS TRANSFER AND STOR	STORAGE TRAILER	191419	04/04/2019	500.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					500.00	.00	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
1000146	REGENT SOCCER REGISTRAR	FIELD MAINTENANCE 2018	2019 SPRING	03/19/2019	450.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					450.00	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
1000447	PAUL DAVIS RESTORATION	WATER PIPE BROKE/FROZEN 8	3944	03/05/2019	3,521.22	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					3,521.22	.00	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
1000644	KAIKSOW, SARAH	REIMBURSEMENT FOR BACKG	040119	04/01/2019	15.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					15.00	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPOR P	4289	03/31/2019	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MGNT PLAN	4289	03/31/2019	2,010.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	4289	03/31/2019	799.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,409.00	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
1000688	COMPUTER MAGIC INC	RAM FOR SQUAD COMPUTER	4263	03/29/2019	62.88	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					62.88	.00	
100-55-5510-340 2018 FLOOD EXPENSES							
1000727	PROAXIS LLC	POWER WASH DECK AT POOL-	19100-1	04/04/2019	985.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					985.00	.00	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
2000092	FARIS, ALEX	REIMBURSE BACKGROUND CH	040119	04/01/2019	15.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					15.00	.00	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
2000093	MORGAN KOOISTRA	REIMBURSE BACKGROUND CH	041019	04/10/2019	15.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					15.00	.00	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
2000094	LEVI KOOISTRA	REIMBURSE BACKGROUND CH	041019	04/10/2019	15.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					15.00	.00	
400-53-5320-813 DPW: TRUCK PURCHASE							
2000095	BERGSTROM AUTOMOTIVE	2019 CHEVY COLORADO TRUC	4163	04/03/2019	28,288.50	28,288.50	04/17/2019
Total 400-53-5320-813 DPW: TRUCK PURCHASE :					28,288.50	28,288.50	
Grand Totals:					230,294.51	45,645.72	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
REVENUES								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,840,159	(2,840,159)	0.00%	0	2,840,159	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	62,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	149	20	129	743.30%	179	20	893.00%
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	0	20,888	(20,888)	0.00%	0	20,888	0.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	0	20,773	(20,773)	0.00%	0	20,773	0.00%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	0	20,000	(20,000)	0.00%	0	20,000	0.00%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	0	1,920	(1,920)	0.00%	0	1,920	0.00%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-43-4353-000	STATE AID: HIGHWAY	0	294,065	(294,065)	0.00%	77,430	294,065	26.33%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	0	5,450	(5,450)	0.00%	0	5,450	0.00%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	260	2,700	(2,440)	9.63%	515	2,700	19.07%
100-44-4421-000	LICENSES: BICYCLE	0	0	0	0.00%	0	0	0.00%
100-44-4422-000	LICENSES: DOG & CAT	3,290	3,600	(310)	91.39%	5,957	3,600	165.47%
100-44-4423-000	LICENSES: MISC	250	1,150	(900)	21.74%	490	1,150	42.61%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	1,697	16,500	(14,803)	10.28%	7,640	16,500	46.30%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	710	6,300	(5,590)	11.27%	2,456	6,300	38.99%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	2,019	6,400	(4,381)	31.55%	3,930	6,400	61.41%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	1,470	5,200	(3,730)	28.27%	3,750	5,200	72.12%
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,578	800	778	197.19%	1,578	800	197.19%
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	278	1,315	(1,037)	21.15%	278	1,315	21.15%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-44-4441-000	ZONING FEES	700	3,600	(2,900)	19.44%	1,450	3,600	40.28%
100-44-4491-000	CABLE TV FRANCHISE FEES	7,225	29,000	(21,775)	24.92%	14,872	29,000	51.28%
100-44-4492-000	% SURCHARGE FOR RECREATION	0	9,200	(9,200)	0.00%	0	9,200	0.00%
100-45-4511-000	COURT FINES	10,469	29,000	(18,531)	36.10%	18,150	29,000	62.58%
100-45-4513-000	PARKING VIOLATIONS	18,350	50,000	(31,650)	36.70%	30,230	50,000	60.46%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	168	2,200	(2,032)	7.63%	277	2,200	12.59%
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	85	0	85	0.00%	85	0	0.00%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	0	400	(400)	0.00%	300	400	75.00%
100-46-4613-000	CLERK: PARKING PERMITS	140	600	(460)	23.33%	330	600	55.00%
100-46-4621-000	LAW ENFORCEMENT FEES	181	500	(319)	36.24%	429	500	85.76%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	0	14,885	(14,885)	0.00%	0	14,885	0.00%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	0	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	0	60	(60)	0.00%	0	60	0.00%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	0	5,000	(5,000)	0.00%	1,316	5,000	-
100-46-4672-100	GARDEN PLOT REVENUES	1,190	2,750	(1,560)	43.27%	2,840	2,750	103.27%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	3,000	2,500	500	120.00%	3,000	2,500	120.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	0	0	0	0.00%	1,000	0	0.00%
100-46-4673-100	RECREATION: FOUR CORNERS	16,900	19,000	(2,100)	88.95%	32,425	19,000	170.66%
100-46-4673-200	RECREATION: LAND REC	17,375	26,500	(9,125)	65.57%	35,175	26,500	132.74%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-300	RECREATION: TENNIS	3,960	23,135	(19,175)	17.12%	4,848	23,135	20.96%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	0	2,760	(2,760)	0.00%	0	2,760	0.00%
100-46-4673-600	RECREATION: GOLF	158	4,000	(3,843)	3.94%	1,148	4,000	28.69%
100-46-4673-700	RECREATION: KAYAK/CANOE	35	560	(525)	6.25%	35	560	6.25%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	1,418	10,346	(8,929)	13.70%	2,998	10,346	28.98%
100-46-4674-100	COMMUNITY CENTER RENTALS	0	2,400	(2,400)	0.00%	2,401	2,400	100.04%
100-46-4674-210	JULY 4th FAMILY PICNIC	0	1,200	(1,200)	0.00%	0	1,200	0.00%
100-46-4674-220	JULY 4th FIREWORKS	0	9,500	(9,500)	0.00%	0	9,500	0.00%
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	13,764	(13,764)	0.00%	0	13,764	0.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	11,142	(11,142)	0.00%	0	11,142	0.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,375	(17,375)	0.00%	0	17,375	0.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,364	(9,364)	0.00%	0	9,364	0.00%
100-48-4810-000	INTEREST ON INVESTMENTS	0	18,000	(18,000)	0.00%	15,372	18,000	85.40%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	0	7,500	(7,500)	0.00%	0	7,500	0.00%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILITY ADVANC	0	0	0	0.00%	0	0	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	38,500	(38,500)	0.00%	0	38,500	0.00%
100-48-4822-000	RENT: BLACKHAWK C.C.	24,999	100,000	(75,001)	25.00%	41,665	100,000	41.67%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	0	60,000	(60,000)	0.00%	40,067	60,000	66.78%
100-48-4830-000	MISCELLANEOUS SALES	0	0	0	0.00%	175	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	0	0	0.00%
100-48-4833-000	VILLAGE TREE SALES	0	5,000	(5,000)	0.00%	0	5,000	0.00%
100-48-4836-000	DPW VEHICLE SALES	0	0	0	0.00%	0	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	0	700	(700)	0.00%	586	700	83.70%
100-48-4840-000	INSURANCE DIVIDENDS	0	0	0	0.00%	0	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	0	0	0	0.00%	0	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	6,242	0	6,242	0.00%	6,242	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	447,500	0	447,500	0.00%	447,500	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	42,038	(42,038)	0.00%	0	42,038	0.00%
100-49-4941-000	MISCELLANEOUS REVENUES	241	17,000	(16,759)	1.42%	2,266	17,000	13.33%
100-49-4944-000	FUND BALANCE APPLIED	0	0	0	0.00%	0	0	0.00%
EXPENSES								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	1,111	3,200	(2,089)	34.72%	3,946	3,200	123.32%
100-51-5111-720	VILLAGE BOARD: DONATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	271	300	(29)	90.20%	305	300	101.51%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	684	3,054	(2,370)	22.40%	1,311	3,054	42.93%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	5,668	23,319	(17,651)	24.31%	10,375	23,319	44.49%
100-51-5120-150	JUDICIAL: BENEFITS	1,649	6,596	(4,947)	25.01%	3,060	6,596	46.39%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	432	1,700	(1,268)	25.43%	1,511	1,700	88.90%
100-51-5120-321	JUDICIAL: DUES	145	140	5	103.57%	185	140	132.14%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	919	1,800	(881)	51.03%	1,630	1,800	90.55%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	3,103	17,000	(13,897)	18.25%	9,681	17,000	56.95%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	4,844	29,000	(24,156)	16.70%	10,338	29,000	35.65%
100-51-5141-120	ADMIN: WAGES	24,472	89,176	(64,704)	27.44%	43,080	89,176	48.31%
100-51-5141-150	ADMIN: BENEFITS	7,319	25,592	(18,273)	28.60%	12,980	25,592	50.72%
100-51-5141-320	ADMIN: DUES & SEMINARS	1,251	1,700	(449)	73.59%	2,489	1,700	146.41%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	349	400	(51)	87.29%	423	400	105.79%
100-51-5142-120	CLERK: WAGES	13,686	74,329	(60,644)	18.41%	29,084	74,329	39.13%
100-51-5142-130	EXTRA OFFICE HELP	4,486	19,011	(14,526)	23.59%	9,101	19,011	47.87%
100-51-5142-150	CLERK: BENEFITS	4,290	26,430	(22,140)	16.23%	8,545	26,430	32.33%
100-51-5142-310	CLERK: SUP & EXPENSES	1,316	3,500	(2,184)	37.59%	2,996	3,500	85.60%
100-51-5142-322	CLERK: TRAINING/SEMINARS	0	2,200	(2,200)	0.00%	104	2,200	4.74%
100-51-5142-340	CLERK: POSTAL EXPENSES	692	2,100	(1,408)	32.97%	1,856	2,100	88.36%
100-51-5142-500	CLERK: DANE CTY CALENDARS	0	600	(600)	0.00%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
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100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	0	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	13,928	44,000	(30,072)	31.65%	38,893	44,000	88.39%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	0	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	200	(200)	0.00%	0	200	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	300	(300)	0.00%	0	300	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	7,330	29,131	(21,801)	25.16%	17,017	29,131	58.42%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	733	2,750	(2,018)	26.64%	1,423	2,750	51.74%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	20	8,100	(8,080)	0.25%	484	8,100	5.97%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	15,101	51,200	(36,099)	29.49%	29,730	51,200	58.07%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	1,196	8,400	(7,204)	14.24%	1,803	8,400	21.47%
100-51-5145-350	WEBSITE COSTS	0	620	(620)	0.00%	0	620	0.00%
100-51-5151-210	FINANCE: AUDIT SERVICES	6,220	26,000	(19,780)	23.92%	22,964	26,000	88.32%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	325	3,425	(3,100)	9.49%	325	3,425	9.49%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	4,226	10,190	(5,964)	41.47%	6,809	10,190	66.82%
100-51-5154-511	LIABILITY INS (LEAGUE)	23,252	44,609	(21,357)	52.12%	49,042	44,609	109.94%
100-51-5154-512	PROPERTY INS (LGPIF)	18,579	14,163	4,416	131.18%	32,198	14,163	227.34%
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	7,724	42,000	(34,276)	18.39%	15,280	42,000	36.38%
100-51-5160-221	BLDGS & PLANT: WATER	1,668	6,000	(4,332)	27.79%	2,819	6,000	46.98%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	1,842	0	1,842	0.00%	3,076	0	0.00%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	1,406	6,560	(5,154)	21.44%	2,813	6,560	42.88%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	1,873	5,000	(3,127)	37.45%	3,631	5,000	72.61%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	0	0	0	0.00%	4,387	0	0.00%
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	22,638	98,654	(76,016)	22.95%	42,759	98,654	43.34%
100-52-5210-120	POLICE: CLERICAL WAGES	14,784	73,210	(58,426)	20.19%	30,596	73,210	41.79%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	81,068	369,913	(288,845)	21.92%	148,679	369,913	40.19%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
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100-52-5210-122	POLICE: OVERTIME WAGES	2,635	9,000	(6,365)	29.28%	5,514	9,000	61.26%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	15,780	23,000	(7,220)	68.61%	26,885	23,000	116.89%
100-52-5210-125	POLICE: DIFFERENTIAL	555	2,000	(1,445)	27.77%	1,059	2,000	52.95%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	0	4,400	(4,400)	0.00%	0	4,400	0.00%
100-52-5210-129	POLICE: CROSSING GUARD WAG	1,916	6,000	(4,084)	31.93%	3,585	6,000	59.76%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	46,347	190,976	(144,630)	24.27%	89,997	190,976	47.12%
100-52-5210-170	POLICE: EDUCATION REIMB	0	0	0	0.00%	0	0	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	2,982	15,000	(12,018)	19.88%	4,140	15,000	27.60%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	759	3,000	(2,241)	25.28%	1,853	3,000	61.78%
100-52-5210-321	POLICE: DUES & SEMINARS	576	2,500	(1,924)	23.04%	1,052	2,500	42.08%
100-52-5210-322	POLICE: TRAINING EXPENSES	2,324	9,000	(6,676)	25.83%	3,982	9,000	44.25%
100-52-5210-340	POLICE: OPERATING EXPENSE	1,807	16,000	(14,193)	11.29%	9,360	16,000	58.50%
100-52-5210-341	POLICE: UNIFORM EXPENSE	6,849	6,000	849	114.16%	11,351	6,000	189.18%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	1,901	5,000	(3,099)	38.03%	3,219	5,000	64.37%
100-52-5210-370	POLICE: FUEL & OIL	1,952	10,000	(8,048)	19.52%	3,415	10,000	34.15%
100-52-5210-380	POLICE: DRUG PREVENTION	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	575,475	(575,475)	0.00%	0	575,475	0.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	0	20,773	(20,773)	0.00%	0	20,773	0.00%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	0	0	0.00%	0	0	0.00%
100-52-5240-150	INSPECTIONS: BENEFITS	539	2,303	(1,764)	23.40%	959	2,303	41.62%
100-52-5240-211	INSPECTIONS: BUILDINGS	3,247	14,500	(11,253)	22.39%	6,057	14,500	41.77%
100-52-5240-212	INSPECTIONS: HVAC	1,249	5,500	(4,251)	22.71%	2,623	5,500	47.69%
100-52-5240-213	INSPECTIONS: ELECTRICAL	2,123	7,500	(5,377)	28.31%	2,872	7,500	38.30%
100-52-5240-214	INSPECTIONS: PLUMBING	375	2,600	(2,225)	14.41%	874	2,600	33.63%
100-52-5240-340	INSPECTIONS: OPERATIONS	205	100	105	205.00%	304	100	304.00%

Percent of year elapsed = 25.00%		March 31, 2019				March 31, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5260-290	DANE COUNTY RADIO CONTRACT	1,411	6,061	(4,650)	23.28%	3,549	6,061	58.55%
100-53-5300-121	AIDABLE WORK: LABOR	22,851	70,214	(47,363)	32.54%	40,744	70,214	58.03%
100-53-5300-150	AIDABLE WORK: BENEFITS	4,532	12,084	(7,552)	37.51%	8,015	12,084	66.32%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	1,798	18,000	(16,202)	9.99%	11,253	18,000	62.52%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	2,884	15,000	(12,116)	19.23%	4,798	15,000	31.99%
100-53-5320-370	GARAGE: FUEL & OIL	2,728	12,000	(9,272)	22.73%	5,972	12,000	49.77%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	0	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	850	0	850	0.00%	850	0	0.00%
100-53-5342-220	STREET LIGHTING: POWER	3,107	18,000	(14,893)	17.26%	6,275	18,000	34.86%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	1,131	15,000	(13,869)	7.54%	1,475	15,000	9.83%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	38	175	(137)	21.60%	68	175	38.61%
100-53-5352-300	BUS SERVICE	0	30,000	(30,000)	0.00%	0	30,000	0.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	8,220	96,289	(88,069)	8.54%	32,922	96,289	34.19%
100-53-5363-290	METRO LANDFILL EXPENSE	5,125	10,250	(5,125)	50.00%	10,500	10,250	102.44%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	6,322	45,115	(38,793)	14.01%	12,077	45,115	26.77%
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	1,229	7,764	(6,536)	15.83%	2,217	7,764	28.56%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	0	4,100	(4,100)	0.00%	531	4,100	12.95%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	661	2,800	(2,139)	23.62%	1,150	2,800	41.06%
100-54-5400-130	VILLAGE HALL: CLEANING	970	4,819	(3,849)	20.12%	1,631	4,819	33.85%
100-54-5400-150	VILLAGE HALL: BENEFITS	320	829	(509)	38.60%	414	829	49.96%
100-55-5500-121	NON-AIDABLE WORK: LABOR	27,991	105,700	(77,709)	26.48%	54,437	105,700	51.50%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	5,990	18,191	(12,201)	32.93%	10,598	18,191	58.26%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	4,134	25,000	(20,866)	16.54%	9,299	25,000	37.20%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	90	500	(410)	18.00%	90	500	18.00%
100-55-5510-340	2018 FLOOD EXPENSES	322,870	0	322,870	0.00%	322,870	0	0.00%

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100-55-5514-121	COMMUNITY CTR: WAGES	0	811	(811)	0.00%	1,068	811	131.77%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	0	140	(140)	0.00%	157	140	112.44%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	1,357	7,400	(6,043)	18.34%	4,037	7,400	54.55%
100-55-5520-121	FORESTER: WAGES	13,899	64,191	(50,292)	21.65%	26,253	64,191	40.90%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	893	23,000	(22,108)	3.88%	1,685	23,000	7.32%
100-55-5520-150	FORESTER: WAGE BENEFITS	3,880	17,581	(13,701)	22.07%	7,376	17,581	41.95%
100-55-5520-320	PARKS:PROJECTS	723	12,500	(11,777)	5.78%	1,793	12,500	14.34%
100-55-5520-340	PARKS:OPERATING EXPENSE	891	4,800	(3,909)	18.55%	1,818	4,800	37.88%
100-55-5520-342	VILLAGE TREE SALES COSTS	0	5,000	(5,000)	0.00%	0	5,000	0.00%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	0	0	0	0.00%	70	0	0.00%
100-55-5523-343	HORTICULTURE: REFORESTATION	0	14,000	(14,000)	0.00%	0	14,000	0.00%
100-55-5523-350	HORTICULTURE:PLANTINGS	0	3,000	(3,000)	0.00%	0	3,000	0.00%
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	11,122	40,000	(28,878)	27.81%	23,422	40,000	58.56%
100-55-5523-650	TREE REMOVALS	8,825	30,000	(21,175)	29.42%	20,386	30,000	67.95%
100-55-5531-121	FOUR CORNERS: WAGES	0	13,000	(13,000)	0.00%	0	13,000	0.00%
100-55-5531-150	FOUR-CORNERS: BENEFITS	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	0	1,500	(1,500)	0.00%	0	1,500	0.00%
100-55-5532-121	LAND RECREATION: WAGES	0	12,500	(12,500)	0.00%	0	12,500	0.00%
100-55-5532-150	LAND RECREATION: BENEFITS	0	1,000	(1,000)	0.00%	0	1,000	0.00%
100-55-5532-340	LAND RECREATION: OPERATING EXP	0	1,700	(1,700)	0.00%	0	1,700	0.00%
100-55-5533-121	TENNIS: WAGES	0	18,000	(18,000)	0.00%	0	18,000	0.00%
100-55-5533-150	TENNIS: BENEFITS	0	1,400	(1,400)	0.00%	0	1,400	0.00%
100-55-5533-340	TENNIS: OPERATING EXPENSES	0	3,000	(3,000)	0.00%	0	3,000	0.00%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%

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100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	0	1,300	(1,300)	0.00%	0	1,300	0.00%
100-55-5535-150	BASKETBALL: BENEFITS	0	100	(100)	0.00%	0	100	0.00%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	0	750	(750)	0.00%	0	750	0.00%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	0	1,350	(1,350)	0.00%	22	1,350	1.61%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	0	9,000	(9,000)	0.00%	0	9,000	0.00%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,970	4,750	220	104.62%	9,607	4,750	202.25%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	1,524	7,000	(5,476)	21.77%	1,524	7,000	21.77%
100-55-5540-340	GOLF: OPERATING EXPENSES	0	4,500	(4,500)	0.00%	0	4,500	0.00%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	0	550	0.00%
100-56-5630-150	PLANNER	0	800	(800)	0.00%	840	800	105.00%
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	1,169	800	369	146.16%	1,398	800	174.76%
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	787	10,000	(9,213)	7.87%	787	10,000	7.87%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	0	0	0.00%
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	0	0	0	0.00%	0	0	0.00%
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	0	0	0	0.00%	0	0	0.00%

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100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	0	0	0	0.00%	0	0	0.00%
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	0	0	0	0.00%	0	0	0.00%
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	0	0	0	0.00%	0	0	0.00%
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	0	958,205	(958,205)	0.00%	57,472	958,205	6.00%
	TOTAL REVENUES	572,036	3,899,719	(3,327,683)	14.67%	811,383	3,899,719	20.81%
	TOTAL EXPENSES	870,011	3,899,719	(3,029,709)	22.31%	1,488,281	3,899,719	38.16%

**Village of Shorewood Hills
Board of Trustees Minutes
Monday, March 18, 2019**

1. Called to Order Village President David Benforado called the meeting to order at 7:00 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Mark Lederer, John Imes, Anne Readell and Tracy Bailey. Trustee Scott Friedman was excused. Also in attendance were Administrative Services Manager/Deputy Clerk David Sykes, Public Works Chief John Mitmoen, Lieutenant Courtland Martens, Village Engineer Brian Berquist, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation – Mr. Benforado mentioned that in the March issue of The Municipality, there is a great article regarding internal controls that the Board of Trustees should take time to read.

5. Appearances and Communications

6. Board Matters

Consent Agenda

Mr. Wade removed Village Caucus, regular Board meeting and closed session minutes of January 22, 2019, Regular Board meeting minutes of February 18, 2019, Special Board meeting minutes of February 21, 2019, 2, 3, 4b, 7,9,10 from the consent agenda.

Mr. Benforado suggested taking up item 6B vii.

vii. Approve floor area special exception permit and findings 3407 Circle Close.

Mr. Benforado gave a brief explanation of the special exception request and findings from the Plan Commission.

Mr. Lederer moved and Mr. Wade seconded a motion to approve the Plan Commissions recommendation to approve the special exception and findings at 3407 Circle Close.

Motion passed 5-0.

A. Payment of Bills

Mr. Cote reviewed the bills and explained that many of the prepaids were for reimbursements for overpayment on property taxes to residents and the other large payments were for the February settlements to the other taxing jurisdictions.

Mr. Wade moved and Mr. Lederer seconded a motion that the Board ratify payment of the February prepaids in the amount of \$2,530,351.36, and ratify payment of the March prepaids and authorize payment of the March bills in the additional amount of \$516,014.98, for total payments of \$3,046,366.34.

Mr. Lederer moved and Mr. Wade seconded a motion to approve the consent agenda with the following items of Village Caucus minutes, regular Board meeting and closed session minutes of January 22, 2019, Javi's Turtle Day 5K (Daniel Funk), 2019 Bocce Bash (Shorewood Hills League) – June 15, 2019, Temporary Class B Beer/Wine License: Shorewood Hills League (June15) and Approve Good Neighbor Residential Building policy as a standing Village policy. Motion passed 5-0.

7:33 p.m.- John Imes arrived.

Mr. Wade moved and Ms. Readel seconded a motion to approve the red lined version of the February 18, 2019 minutes with the minor changes suggested by Mr. Lederer.
Motion passed 6-0.

Mr. Lederer moved and Ms. Readel seconded a motion to approve the February 21, 2019 minutes with the minor suggestions submitted.
Motion passed 6-0.

iv) Javi's Turtle Day 5K (Daniel Funk) – May 25, 2019

Mr. Wade raised the point that this particular run is entirely in the Village and asked if this will require additional resources from the Village.

David Sykes explained he spoke with the Police Chief and he didn't have a concern about the event because it would be 50 people or less.

Mr. Frantz stated there is another Board meeting that this can be discussed at and it might be good to research this permit a little further.

Mr. Wade would like to see that there is a plan for the runner's safety and also that Village residents will be able to move throughout the Village freely without concerns on race day.
This item tabled.

ix) Approve purchase of VieVu LE5 police body cameras

Mr. Wade supports the idea of having Village officers wear body cameras and supports the Village moving forward with the purchase of them.

Lt. Martens spoke on behalf of the Chief and explained that it's for the safety of the officer as well as the public. The prior company had quality control and manufacturing problems and were unable to supply the product in a satisfactory manner.

Mr. Wade moved and Ms. Readel seconded a motion to approve the VieVu LE5 police body cameras quote.

Motion passed 6-0.

x) Consider MS4 stormwater permit submittal through Madison Area Municipal Stormwater Partnership

Mr. Wade stated he has a number of concerns and suggestions and would be happy to go through them with Mr. Frantz and Mr. Berquist.

Mr. Benforado stated he was comfortable with the way in which this was presented to the Board.

Mr. Berquist stated the submittal deadline is March 31, 2019.

Mr. Wade moved and Mr. Lederer seconded a motion to have the Board review the draft 2017 and 2018 MS4 stormwater permit submittals and delegated the final filing and review to Karl Frantz, Village Administrator.

Motion passed 6-0.

Short Break at 8:05 pm.

Mr. Benforado took a short break to recognize Mr. Frantz for his 15 years of service and also Mr. Wade and Ms. Readel's four years of dedicated service to the Village Board and various committees they chaired over time as Village Trustees.

D. New Business Resolutions and Motions

i. Consider award of base and supplemental bid for Marshall Court, Catafalque Drive, bike path construction to Parisi Construction.

ii. Consider award of alternate bid to Parisi Construction for asphalt path reconstruction adjacent to Shorewood Hills School.

Mr. Berquist gave a brief description of the work to be done on Marshall Court, Catafalque Drive, the bike path construction and a walking path around the school grounds that haven't really fit into any other projects around the Village in the past. There were three bids and the lowest bid that Mr. Berquist would recommend awarding is the bid from Parisi Construction. Mr. Berquist would recommend the base bid as well as the supplemental bids submitted from Parisi Construction.

Mr. Frantz stated that TID III has the capacity to fund the projects stated above as well as additional projects on University Avenue.

Mr. Benforado asked what the timeline would be for the project.

Mr. Berquist stated there is 80 calendar days. September 15th is the completion date. The Lodgic project is behind schedule and therefore the Village cannot start their construction until Lodgic is out of the ground which they anticipate around the end of May.

Mr. Benforado asked that Mr. Berquist and John Mitmoen discuss the status of Marshall Court and see if there is another option for repairs to be done prior to the fix of a mill and overlay.

Ms. Readel asked if there was a reason to wait for the walking path around the school and if they should wait for the Heiden Haus project to have any renovations first.

Mr. Lederer moved and Mr. Imes seconded a motion that the Board accept the bid from Parisi Construction in the amount of \$1,133,312.50 as well as the alternative bid in the amount of \$52,126.50 and supplemental bid totaling \$24,650.00 and include a 10% contingency on bid amounts.

Mr. Benforado asked that Mr. Frantz report back to the Board with funding for the excess spending and where it will be funded from.

Motion passed 6-0.

C. Ordinances

i) Ordinance L-2019-1 First and possible second reading of an ordinance repealing section 9.01 of the Village code related to disposing of garbage

Mr. Wade gave a brief background on the ordinance regarding garbage disposals.

Mr. Wade moved and Ms. Readel seconded a motion approving the first and second reading of Ordinance L-2019-1.

Motion passed 6-0.

ii) Ordinance L-2019-2 First and possible second reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles

Lt. Martens gave a brief summary of the ordinance L-2019-2 which would give the Police Department the option to tow a vehicle due to unpaid parking violations.

Mr. Wade was concerned about the more than sixty days and sending out notices.

Mr. Wade moved and Ms. Readel seconded a motion to approve the first reading of ordinance L-2019-2 as proposed in the amended version.

Mr. Wade would like clarity on the 60 days' notice.

Motion passed 6-0.

D. New Business Resolutions and Motions

iii) Approve quote from Brown Roofing to replace Community Center roof

Mr. Wade gave a brief summary of the Service Committee's recommendation.

Mr. Wade moved and Mr. Lederer seconded a motion to acceptance the Brown Roofing bid to replace the roof at the community center in an amount not to exceed \$44,000 coming from the Capital budget and the Pool fund with a 50/50 split.

Mr. Wade stated the quote is for a 15 year warranty for labor and materials.

Motion passed 6-0.

iv) Consider authorization to retain architect to assist with Heiden Haus renovation project

Ms. Readel gave a brief update on the Heiden Haus renovation project. The committee would then turn it over to the Village to have them hire an architect to design the renovations.

Mr. Wade stated that Tracy Kozial came to the Services Committee and it was unanimously decided that the Service's Committee recommended the Village hire an architect to move forward with renovations.

Ms. Readel moved and Mr. Wade seconded a motion that the Board directs Karl Frantz to identify a cost effective architect to redesign the Heiden Haus renovation given the thirteen parameters as listed in the Board meeting notes and to report back to the Board for approval. The parameters are as follows:

1. Keep existing footprint of the building and maintain materials and signs.
2. Upgrade/replace mechanicals.
3. Replace windows and doors.
4. Upgrade interior finishes and remove small divider wall that is there now.
5. Improve the lighting.
6. Improve ventilation with opening windows and fans.
7. Solar Panels.
8. Explore the ability to add accordion glass doors/garage doors to the north side of building to open the building in the summer and improve visibility of the skating rinks in the winter.
9. Explore creating a shade space off the west side of the building with either a roof overhang, retractable awning, or more trees. This is where we feel an architect can help the committee decide which option is best.
10. Small extension of decking off the west side for benches and tables under this new shaded space.
11. Add utility sink and surrounding cabinets for land rec that can be closed off in a closet.
12. Consider moving the existing bathroom on the northwest corner to the south wall in connection with the existing bathroom that is on the southwest corner of building. This will allow the building to connect better to the west side decking/overhang expansion to create more of an outdoor living space while also minimizing cost of moving plumbing.
13. Consider making entire east wall storage that is accessible from the interior.

Motion passed 6-0.

v) Consider exempting golf programs from administrative surcharges

Mr. Wade explained that the information for the golf program has not always been given in a timely manner and has created some problems with participation in the program. He is concerned that the cost of the program will discourage individuals from signing up.

Mr. Benforado stated he isn't ready to have the golf program subsidized by the Village. He would be ok with 5% instead of 10%.

Mr. Imes is ok with the 5%

Ms. Readel is ok with the 5% for a one year sunset and that there be a formal request to the Recreation Committee to evaluate the program.

Ms. Readel moved and Mr. Imes seconded a motion for a 5% surcharge for the golf program with a one year sunset.

Motion passed 6-0.

E. Appointments

Mr. Wade moved and Mr. Lederer seconded a motion of approval to appoint Eileen Sutula as an election official/poll worker, Mike Stineman as Chair of the Golf Committee and Fred Wade as a Golf Committee Member.

Motion passed 6-0.

7. Reports of Officials and Committees

A. Village President –

i) UW Credit Union selected as #1 best workplace- Mr. Benforado gave a brief summary on the UW Credit Union being a great employer in the Village. He would like an article in the next bulletin giving them a little recognition.

B. Village Administrator –

i) Proposed V.A. Hospital parking ramp- Mr. Frantz stated that the V.A. is anticipating constructing a 400 stall ramp. The Police Chief at the V.A. stated that the V.A. will not cooperate with buss pull outs on a sidewalk up the east side of University Bay Drive unless a traffic signal is installed at the intersection of University Bay Drive/Marshall Court/ Overlook Terrace, so they can get cars out of their new ramp.

ii) Signalization at Marshall Court and University Bay Drive-Mr. Frantz gave a brief summary of the desire to have a traffic signal and the City of Madison would be willing to maintain that signal.

iii) Upcoming action to request that Dane County Eliminate its Policy on Requiring Jurisdictional Transfer of County Highways- Mr. Frantz stated the Village might want to consider passing a resolution objecting to the County's policy to take away County funds that assist the Village in maintaining the County Highways that should remain the County's responsibility. (University Avenue)

C. Personnel Committee –Nothing to report.

D. Finance Committee –Did not meet.

E. Plan Commission –Took up two special exception permits at their last meeting. One for exceeding the height limit for one and the second was for exceeding the floor area ratio. The height exception had no action taken. The consensus was to see the stormwater permits before approval.

F. Public Works Committee –Met and discussed financing the stormwater utility. Traffic calming on Edgehill and in general was introduced to the Committee by Brian Berquist.

G. Services Committee –Met and recommended three actions taken up at tonight's meeting.

H. Public Health & Safety Committee –Nothing to report.

I. Recreation Committee – Nothing to report.

J. Ad hoc Disaster Preparedness Committee – Ms. Readel will be picking this committee back up and will start further honing the sessions to different committees for input.

K. Ad hoc Stormwater Committee – Working on an interim report to the Board.

L. Ad hoc Heiden Haus Committee – Nothing to report

M. Parks Committee – Met and explained there were a lot of trees taken down at McKenna Park due to Oak wilt. Actively searching for another committee member.

N. Blackhawk Liaison Committee – Nothing to report.

O. Golf Committee – Change in appointments

P. Pool Committee – Nothing to report.

Q. Waterfront Committee – Nothing to report.

R. Joint Campus Committee – Met and had a large agenda.

8. Adjourn

Meeting was adjourned at 10:22 p.m.

Respectfully submitted,

Karla Endres, Village Clerk

DRAFT



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NW and NE 1/4's of the SE 1/4 and also in the SE and SW 1/4's of Section 17, T7N, R9E, Village of Shorewood Hills, Dane County, Wisconsin. Also being all of Lots 91 and 92, Second Addition to Shorewood, Village of Shorewood Hills, Dane County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Noa T. Prieve, Professional Land Surveyor hereby certify that this survey is correct to the best of the professional surveyor's knowledge and belief and is in full compliance with the provisions of Chapter A-E 7 and Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Dane County, and by the direction of the owners listed below, I have surveyed, divided, and mapped a correct representation of the exterior boundaries of the land surveyed and the division of that land, being part of the NW and NE 1/4's of the SE 1/4 and also in the SE and SW 1/4's of Section 17, T7N, R9E, Village of Shorewood Hills, Dane County, Wisconsin. Also being all of Lots 91 and 92, Second Addition to Shorewood, Village of Shorewood Hills, Dane County, Wisconsin, more particularly described as follows:

Commencing at the South 1/4 of said Section 17, thence S 88°58'03" E along the south line of the Southeast 1/4 of said Section 17, 1,239.42 feet; thence due North, 2,475.81 feet to the Point of Beginning.

Thence N 22°40'23" W, 181.63 feet to the south right of way line of Crestwood Drive; thence along the said south right of way line for the next three courses; thence along an arc of a curve concaved northwesterly having a radius of 355.70 feet, a long chord bearing and distance of N 74°55'40" E, 33.30 feet; thence along an arc of a curve concaved northwesterly having a radius of 2,029.00 feet, a long chord bearing and distance of N 69°15'56" E, 152.10 feet; thence along an arc of a curve concaved southeasterly having a radius of 3,876.00 feet, a long chord bearing and distance of N 67°07'26" E, 24.98 feet; thence S 34°41'35" E, 143.40 feet; thence S 62°04'35" W, 119.56 feet; thence S 57°28'43" W, 122.61 feet to the Point of beginning. The above described parcel contains 35,252 square feet or 0.81 acres.

Williamson Surveying and Associates, LLC
by Noa T. Prieve & Chris W. Adams

Date _____

Noa T. Prieve S-2499
Professional Land Surveyor

OWNERS' CERTIFICATE:

As owner, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the certified survey map. I also certify that this certified survey map is required by sec. 75.17(1)(a), Dane County Code of Ordinances, to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

WITNESS the hand seal of said owners this _____ day of _____, 20____.

Authorized Representative
Thomas L. Moffatt Revocable Living Trust

STATE OF WISCONSIN)
DANE COUNTY)

Personally came before me this _____ day of _____, 20____ the above named _____ to me known to be the person who executed the foregoing instrument and acknowledge the same.

_____ County, Wisconsin.

My commission expires _____

Notary Public

Print Name

SURVEYORS SEAL



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NW and NE 1/4's of the SE 1/4 and also in the SE and SW 1/4's of Section 17, T7N, R9E, Village of Shorewood Hills, Dane County, Wisconsin. Also being all of Lots 91 and 92, Second Addition to Shorewood, Village of Shorewood Hills, Dane County, Wisconsin.

OWNERS' CERTIFICATE:

As owner, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the certified survey map. I also certify that this certified survey map is required by sec. 75.17(1)(a), Dane County Code of Ordinances, to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

WITNESS the hand seal of said owners this _____ day of _____, 20__.

Louise Root-Robbins

STATE OF WISCONSIN
DANE COUNTY)

Personally came before me this _____ day of _____, 20__ the above named Louise Root-Robbins to me known to be the person who executed the foregoing instrument and acknowledge the same.

_____ County, Wisconsin.

Notary Public

My commission expires _____

Print Name

OWNERS' CERTIFICATE:

As owner, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the certified survey map. I also certify that this certified survey map is required by sec. 75.17(1)(a), Dane County Code of Ordinances, to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

WITNESS the hand seal of said owners this _____ day of _____, 20__.

Kenneth Robbins

STATE OF WISCONSIN
DANE COUNTY)

Personally came before me this _____ day of _____, 20__ the above named Kenneth Robbins to me known to be the person who executed the foregoing instrument and acknowledge the same.

_____ County, Wisconsin.

My commission expires _____

Notary Public

Print Name

SURVEYORS SEAL



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS

104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NW and NE 1/4's of the SE 1/4 and also in the SE and SW 1/4's of Section 17, T7N, R9E, Village of Shorewood Hills, Dane County, Wisconsin. Also being all of Lots 91 and 92, Second Addition to Shorewood, Village of Shorewood Hills, Dane County, Wisconsin.

CONSENT OF MORTGAGEE:

Park Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the described land, does hereby consent to the surveying, dividing, dedication and mapping of the land described on this certified survey map and does hereby consent to the above owners certificate.

IN WITNESS WHEREOF, the said Park Bank, has caused these presents to be signed by its corporate officer listed below at _____, Wisconsin and its corporate seal hereunto affixed on this ___ day of _____, 20__.

Park Bank

STATE OF WISCONSIN)
DANE COUNTY)

Authorized Representative

Personally came before me this ___ day of _____, 20__ Its _____ of the above named corporation, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said corporation, and acknowledge that they executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Notary Public

County, Wisconsin.

My commission expires _____

CONSENT OF MORTGAGEE:

Johnson Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the described land, does hereby consent to the surveying, dividing, dedication and mapping of the land described on this certified survey map and does hereby consent to the above owners certificate.

IN WITNESS WHEREOF, the said Johnson Bank, has caused these presents to be signed by its corporate officer listed below at _____, Wisconsin and its corporate seal hereunto affixed on this ___ day of _____, 20__.

Johnson Bank

STATE OF WISCONSIN)
DANE COUNTY)

Authorized Representative

Personally came before me this ___ day of _____, 20__ Its _____ of the above named corporation, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said corporation, and acknowledge that they executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Notary Public

County, Wisconsin.

My commission expires _____

SURVEYORS SEAL



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NDA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NW and NE 1/4's of the SE 1/4 and also in the SE and SW 1/4's of Section 17, T7N, R9E, Village of Shorewood Hills, Dane County, Wisconsin. Also being all of Lots 91 and 92, Second Addition to Shorewood, Village of Shorewood Hills, Dane County, Wisconsin.

NOTES:

- 1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH DOCUMENTS.
- 2.) WETLANDS, IF PRESENT, HAVE NOT BEEN DELINEATED OR SHOWN.
- 3.) FLOOD PLAIN, IF PRESENT, HAS NOT BEEN LOCATED OR SHOWN.
- 4.) ALL TIES WERE VERIFIED FOR THE SOUTH 1/4 OF SECTION 17, T7N, R9E. ONLY TWO TIES WERE VERIFIED FOR THE SOUTHEAST CORNER OF SECTION 17, T7N, R9E SO A NEW TIE SHEET WAS CREATED FOR THIS SECTION CORNER.

CURVE TABLE:

CURVE #	ARC	DELTA	RADIUS	LONG CHORD BEARING AND DISTANCE
C1	33.31'	05°21'57"	355.70'	N 74°55'40" E 33.30' (33.3')
C2	24.98'	00°22'09"	3876.00'	N 67°07'26" E 24.98' (24.8')
C3	68.47'	01°56'01"	2,029.00'	N 69°24'04" E 68.47'
C4	37.03'	01°02'45"	2,029.00'	N 70°53'26" E 37.03'
C5	46.63'	01°19'00"	2,029.00'	N 67°46'33" E 46.63'

VILLAGE OF SHOREWOOD HILLS APPROVAL

Resolved that this certified survey map in the Village of Shorewood Hills is hereby acknowledged and approved on this ____ day of _____, 20____.

Karla Endres
Village Clerk

REGISTER OF DEEDS:

Received for recording this ___ day of _____, 20___ at ___ o'clock ___M. and recorded in Volume _____ of Dane County Certified Surveys on pages _____ through _____.

Kristi Chlebowski
Register of Deeds

DOCUMENT NO. _____

CERTIFIED SURVEY MAP NO. _____

SURVEYORS SEAL

19W-30



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
19-04

Event Information

Name of Event: Javi's Turtle Day 5K Event Organizer/Sponsor: Daniel Funk

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: _____

Address: 834 Maple Terrace City/State/Zip: Madison WI 53705

Primary Contact: Daniel Funk Phone during day: 608-441-0609

e-mail: goode_spehr@yahoo.com Phone during event: 608-441-0609

Secondary Contact: Andrea Funk Phone during day: 608-658-3708

e-mail: andip74@tds.net Phone during event: 608-658-3708

Annual Event? Yes No Charitable Event? Yes No

If Yes, name of charity to receive donations: Share The Beach (Alabama Coastal Foundation)

Estimated Attendance: 50 (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: _____

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Harvard Drive (between Columbia and Shorewood); full route attached separately

Park Name(s): Heiden Haus

Event Schedule

Date(s) of Event: 05/25/2019 Rain Date(s): NONE

Event Start Date(s)/Time(s): 05/25/2019, 9AM Set-Up Date(s)/Time for Event: 05/25/2019, 7AM

Event End Date(s)/Time(s): 05/25/2019, 11AM Take-Down Time: 05/25/2019, NOON
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

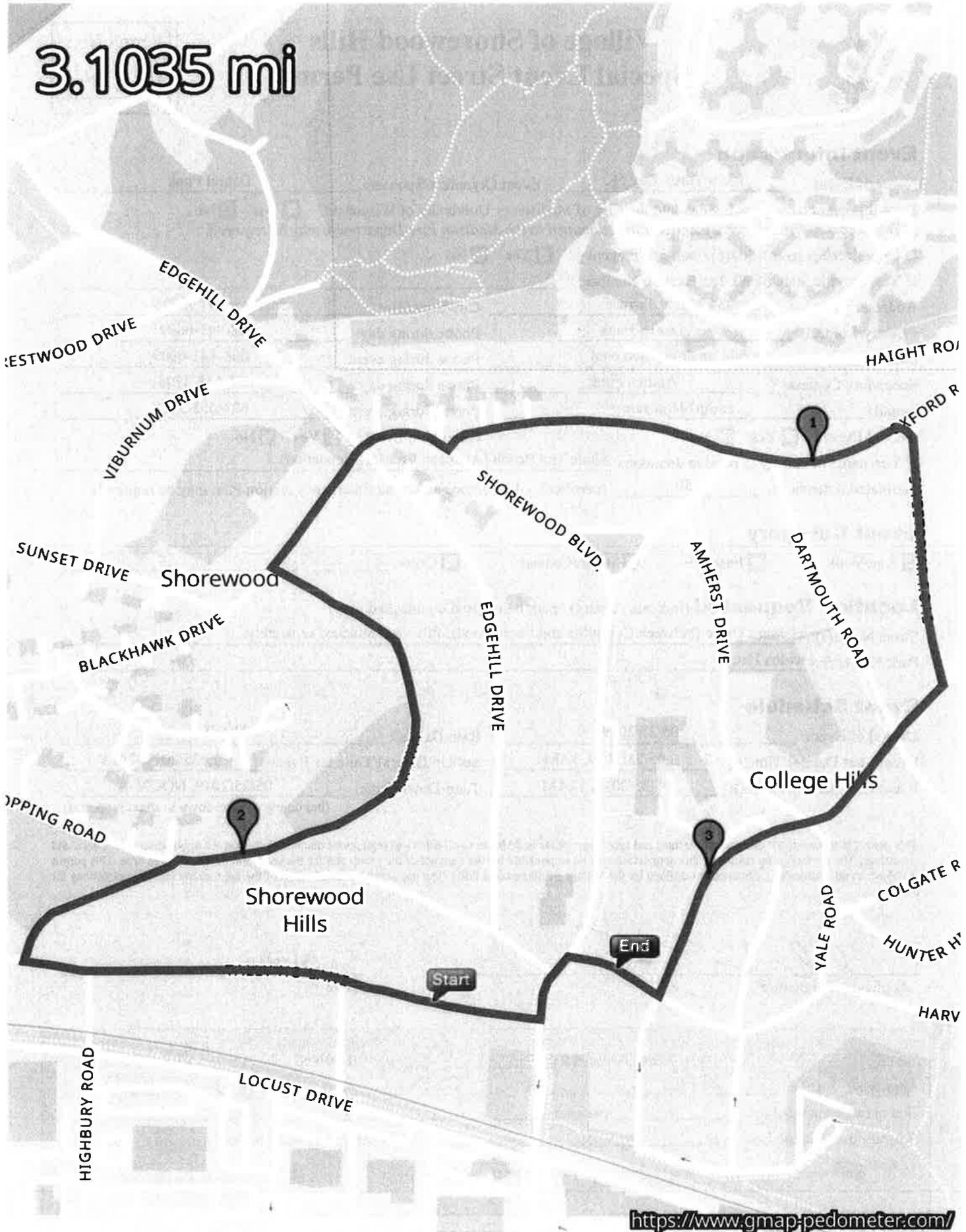
[Signature]
Applicant's Signature

3/7/19
Date

Fee: \$ <u>20.00</u>	Date Received: <u>3-7-19</u>	Received by: <u>DTB</u>
Approved: SHPD: <u>APC</u>	DPW: <u>jsm</u>	MFD: <u>etc per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____ Village Clerk or Deputy Clerk		FOR OFFICIAL USE ONLY

Print Form

3.1035 mi





Courtland Martens <cmartens@shorewood-hills.org>

Javi's Turtle Day 5K - Questions About the Event

Courtland Martens <cmartens@shorewood-hills.org>

Mon, Mar 18, 2019 at 8:00 PM

To: goode_spelr@yahoo.com

Bcc: Karl Frantz <kfrantz@shorewood-hills.org>, Fred Wade <fwade@shorewood-hills.org>, Aaron Chapin <achapin@shorewood-hills.org>

Dear Daniel,

I'm writing you to discuss your Special Event Street Use Permit related to Javi's Turtle Day 5K.

Prior to the board approving the run, a couple members had questions.

1. Do you have enough volunteers for the run to ensure the safety of the runners?
2. Does your staff need additional training on what is required to ensure a safe event for runners and vehicle traffic?
3. Will there be enough people volunteering during the event to ensure those living within the route will be able to safely come and go from their homes?

On a side note, the DPW Chief, John Mitmoen, stated he was willing to loan the event safety vests if needed.

I'll be in the office tomorrow, March 19, 2019, from 7:00 a.m. to 3:00 p.m. Feel free to call me regarding this email to discuss further.

Kind Regards,

Lt. Courtland Martens, JD
Shorewood Hills Police Department
810 Shorewood Blvd.
Madison, WI 53705
608-267-1110 Ext. 102

cmartens@shorewood-hills.org



Courtland Martens <cmartens@shorewood-hills.org>

Javi's Turtle Day 5K - Questions About the Event

Daniel Funk <goode_spelr@yahoo.com>

Tue, Mar 19, 2019 at 11:18 AM

To: Courtland Martens <cmartens@shorewood-hills.org>

Thank you.

I'm sorry I didn't attend the meeting; I saw it was on the consent agenda.

To answer your questions, we are working with the Wisconsin Track Club to secure course volunteers. They also have experience with this type of event. We chose a loop course and are trying to avoid being on the major streets and crossing them only at stop signs.

I don't believe we would need training but any additional help is welcome. Safety vests would be great.

I'm at work but could call over lunch if there are additional concerns.

Sincerely,

Daniel Funk

[Quoted text hidden]

M • E • M • O



to:	Karl Frantz, Administrator
from:	Lt. Courtland Martens and David Sykes, Administrative Services Manager
re:	Madison Window Cleaning at 700 and 800 University Bay Drive
date:	April 2, 2019

The Police Department and Administrative Staff recommend the following requirements for the Street Use Permit request made by Madison Window Cleaning to wash windows at 700 University Bay Drive and 800 University Bay Drive.

Traffic Control for Window Washing at 800 University Bay Drive

Madison Window Cleaning plans to utilize a lift truck to wash the windows at 800 University Bay Drive. The vehicle will be parked in the parking lane in front of the building.

They have performed this window cleaning operation at 800 University Bay Drive for the past two years without any incidents.

Staff recommendations:

In the past, the Police Department has put up “No Parking” signs at the west end of the parking lane to prevent the area from becoming fully occupied before the lift truck arrives. If requested, the Police Department would post “No Parking” signs again.

Traffic Control for Window Washing at 700 University Bay Drive

Madison Window Cleaning plans to utilize a lift truck to wash the windows at 700 University Bay Drive. The vehicle will need to park in the lane of traffic on the south side of Marshall Court and west side of University Bay Drive to reach the windows.

Staff recommendations:

- Change start/stop times on permit to 9:00 am / 3:00 pm to avoid the morning and afternoon rush hours.
- Provide signage “Right Lane Closed Ahead” or “Work Zone Ahead” or similar verbiage.
 - Posted on Marshall Court at least 100 yards west of work area while window cleaning activities are ongoing.
 - Posted on University Bay Drive at least 100 yards north of work area while window cleaning activities are ongoing.



Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
19-07

Event Information

Name of Event: Window Washing Event Organizer/Sponsor: MADISON WINDOW CLEANING CO. INC

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: _____

Address: 210 S. DICKINSON ST City/State/Zip: MADISON, WI 53703

Primary Contact: Kash Weger / Angel Oritz Phone during day: _____

e-mail: Kash@madisonwindowcleaning.com Phone during event: _____

Secondary Contact: Angel Oritz Phone during day: _____

e-mail: angel@madisonwindowcleaning.com Phone during event: _____

Annual Event? Yes No Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance: _____ (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: Window cleaning (washing)

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): 800 UNIVERSITY AVE & MARSHALL CT - LIFT

Park Name(s): _____

Event Schedule

Date(s) of Event: 4/25/19 Rain Date(s): _____

Event Start Date(s)/Time(s): 8am to 5pm Set-Up Date(s)/Time for Event: _____

Event End Date(s)/Time(s): _____ Take-Down Time: _____
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Kash Weger
Applicant's Signature

3/22/19
Date

Fee: \$ _____	Date Received: <u>3/27/19</u>	Received by: <u>DS</u>
Approved: SHPD: <u>CGM</u>	DPW: <u>gpm</u>	MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____		<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signed: _____ Village Clerk or Deputy Clerk		FOR OFFICIAL USE ONLY

Print Form







Village of Shorewood Hills Special Event Street Use Permit

Permit No.:
19_08

Event Information

Name of Event: Window Washing Event Organizer/Sponsor: MADISON Window Cleaning Co. Inc

Does this event cross jurisdictions into the City of Madison or University of Wisconsin? Yes No
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of WI Tax Exempt Number: _____

Address: 210 S. Dickinson St City/State/Zip: Madison WI 53703

Primary Contact: Kash Weger / Angel Ortiz Phone during day: 608-712-8518 Angel

e-mail: Kash@madisonwindowcleaning.com Phone during event: 608-712-8518

Secondary Contact: Angel@madisonwindowcleaning.com Phone during day: 608-712-9110 Kash
e-mail: Angel Ortiz Phone during event: _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance: _____ (certificate of insurance and/or an Emergency Action Plan may be required)

Event Category

Run/Walk Festival Music/Concert Other: Window Cleaning (Washing)

Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): 700 University Ave & Marshall Ct (LIFT)

Park Name(s): _____

* Require signage 100 yards before roadway / lane will be closed

Event Schedule

Date(s) of Event: 4/24/19 Rain Date(s): _____

Event Start Date(s)/Time(s): 8am to 2:00pm Set-Up Date(s)/Time for Event: _____

Event End Date(s)/Time(s): 9am to 3pm Take-Down Time: _____
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Kash M. Weger
Applicant's Signature

3/22/19
Date

Fee: \$ _____	Date Received: <u>3/26/19</u>	Received by: <u>DTJ</u>
Approved: SHPD: <u>CCM</u>	DPW: <u>gl</u>	MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____		<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signed: _____ Village Clerk or Deputy Clerk		FOR OFFICIAL USE ONLY

Google Maps 916 University Bay Dr



Image capture: Aug 2018 © 2019 Google





Village of Shorewood Hills Neighborhood Block Party Permit

Application Fee: \$10.00

Permit No.:
19.06

Event Organizer Information:

Name of Group: Edgehill Parkway Neighbors Contact Name: John Fleming
 Address: 3434 Edgehill Parkway City/State/Zip: Madison, WI 53705
 Home Phone: 608-238-6888 Cell Phone: 608-630-0567
 E-mail: fleming@neurology.wisc.edu

Event Information:

Name of Event: Edgehill Parkway Block Party
 Describe Event: Neighborhood Block Party
 Individual(s) in Charge of Event (*must be present during entire event*) / Phone # (*cell # preferred*):
John Fleming / 608-630-0567
Richard Young / 608-577-7172

Location Requested (indicate street(s) being used below and on attached map):

Edgehill Parkway between Edgehill Drive and Lake Mendota Drive

Date of Event: Sunday, June 2, 2019 Rain Date (if applicable): None
 Time of Event: Set-up: 4:00 pm Estimated Attendance: 50
 Event Starts: 5:00 pm
 Event Ends: 9:00 pm Barricades or Cones Needed? Yes No
 Take-down: 9:30 pm

Have the nearby residents been advised of this event? Yes No
 Is there a plan to clean up the area after the event? Yes No

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

[Signature]
Applicant's Signature

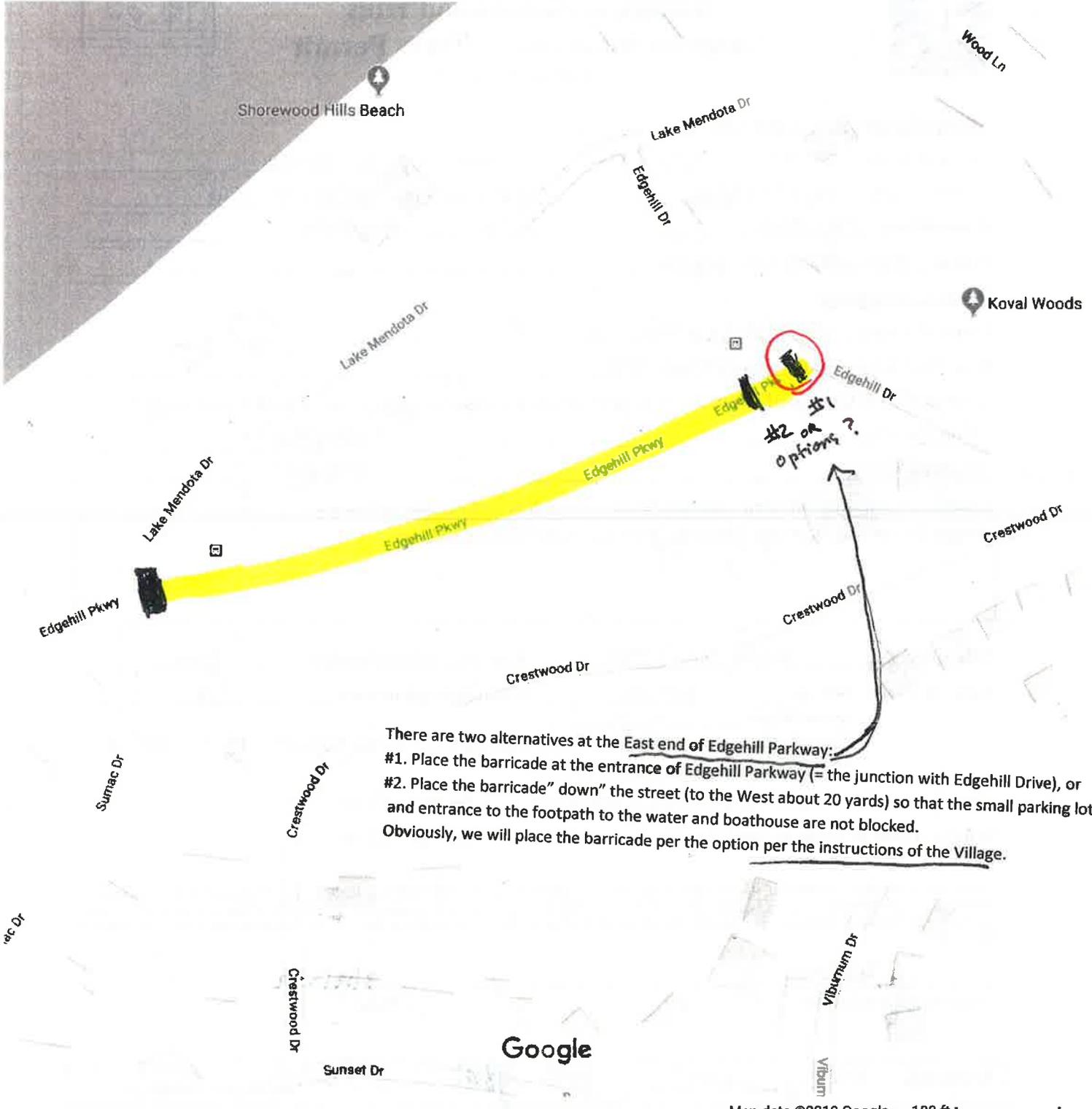
3/19/2019
Date

Approved: SHPD: CGM DPW: gbm MFD: _____
 Denial recommended by: _____ because _____
 Submitted to Village Board on: _____ Approved Denied
 Signed: _____
 Village Clerk or Deputy Clerk

FOR OFFICIAL USE ONLY

Print Form

Google Maps



There are two alternatives at the East end of Edgehill Parkway:

- #1. Place the barricade at the entrance of Edgehill Parkway (= the junction with Edgehill Drive), or
- #2. Place the barricade "down" the street (to the West about 20 yards) so that the small parking lot and entrance to the footpath to the water and boathouse are not blocked.

Obviously, we will place the barricade per the option per the instructions of the Village.

Police Dept. recommendation is option #1, blocked at beginning of Edgehill Parkway. This will prevent vehicles from turning onto Edgehill Parkway and needing to back out onto Edgehill Dr per Lt. Mortens

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

RESOLUTION NO. R-2019-5

RESOLUTION REQUESTING EMPLOYER UPDATE TO THE
WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM

WHEREAS, the Board of Trustees (the "Governing Body") of the Village of Shorewood Hills, Dane County, Wisconsin (the "Municipality") has reviewed the attached resolution to update the Wisconsin Public Employers Group Health Insurance program;

WHEREAS the Governing Body finds it is in the public interest that the resolution to update existing employers' terms of the program set forth in the Local Employer Health Insurance Standards, Guidelines and Administration Manual (the "Project") is undertaken;

NOW, THEREFORE, BE IT RESOLVED, the Governing Body hereby authorizes Karl Frantz, Village Administrator to act on its behalf to submit the Existing Employer Update Resolution for the Wisconsin Public Employers' Group Health Insurance Program; to sign documents; and to take action necessary to undertake and complete the requested update.

BE IT FURTHER RESOLVED that:

The Municipality hereby finds it is in the public interest to sign the Existing Employer Update Resolution with Wisconsin Public Employer' Group Health Insurance Program.

Adopted this 16th day of April, 2019.

I hereby certify that the foregoing resolution was duly adopted by the Village of Shorewood Hills at a legal meeting held on the 16th day of April, 2019.

APPROVED:

David J. Benforado, Village President

Attested:

Karla Endres, Village Clerk

**EXISTING EMPLOYER UPDATE RESOLUTION
WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM**

RESOLVED, by the _____ of the _____
(Governing Body) (Employer Legal Name)

that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to continue in the Wisconsin Public Employers (WPE) Group Health Insurance program that is offered to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).

We will continue to participate in the program option in which we are currently enrolled. If we wish to elect a new program option for 2020 we will file a separate resolution to do so.

All participants in the WPE Group Health Insurance program need to be enrolled in a program option. Individual employees cannot choose between program options.

The resolution must be received by the Department of Employee Trust Funds as soon as possible, but no later than October 1, in order to continue participation without lapse. If more time is needed, contact ETF.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ____ day of _____, year ____ and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ____ day of _____, year _____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

Federal tax identification number (FEIN/TIN)

Authorized employer representative signature

69-036-

ETF employer identification number

Authorized employer representative printed name

Number of eligible employees _____

Authorized representative title

Employer county

Employer benefit contact email address

Mailing address

Submit completed form to ETF at ETF SMBESSNewEmployer@etf.wi.gov
or fax to 608-267-4549.



Employer *Bulletin*

Employer Communication Center 608-266-3285

Toll free: 1-877-533-5020

etf.wi.gov

Action Required: New Employer Resolution Must be Submitted by October 1, 2019

The Department of Employee Trust Funds is pleased to inform you that your local employer health insurance reference tool, the local employer manual, has been fully updated and improved. It has been renamed and can be found as the *Local Employer Health Insurance Standards, Guidelines and Administration Manual (ET-1144)*.

1. This change requires action on your part. In creating one document for ease of reference, ETF moved (but did not change) applicable contract provisions from the contract between the Group Insurance Board and the participating health insurance providers into this updated employer manual. This means that the resolution your governing body signed to participate in the Wisconsin Public Employers group health insurance program (WPE-GHIP) is no longer correct, since that resolution states that your board agrees to abide by the terms of the health insurance provider contract, not this updated employer manual.

All participating municipalities will need to file the updated resolution (ET-1169), which is also attached, to continue participating in the WPE-GHIP. **ETF asks that this be acted upon during your next available governing board meeting. To assist you in this, ETF has attached a letter that you may share with your board to explain the change.**

The new resolution must be submitted to ETF as soon as possible and no later than October 1, 2019 to continue in the WPE-GHIP. If you need more time, please contact ETF.

2. The reasons for this change are:
 - **Administrative ease.** Previously, employers had to refer to many documents, for example Employer Bulletins and the health insurance contract, to answer questions. Now all that information can be found in the Employer Manual to make searches easier for you.
 - **Updated content.** The former employer manual was out-of-date in many areas, including certain "how to" descriptions, and references to Long Term Disability Insurance (LTDI) and Domestic Partner information.
 - **Reorganized information.** When talking through the former manual it was difficult at times to make sure everyone was referring to the same location for information. ETF has re-numbered and slightly reorganized information to make such discussions easier.
 - For the future, ETF plans to adjust the manual to use more plan language.

If you have questions or comments about this bulletin, please contact ETF at ETFSMBEmployerInsurance@etf.wi.gov or call us at 1-877-533-5020 select option 2 (local Madison area).



Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson
Ellen Nowak, Commissioner
Mike Huebsch, Commissioner

4822 Madison Yards Way
P.O. Box 7854
Madison, WI 53707-7854

March 12, 2019

Ms. Karla Endres, Village Clerk
Shorewood Hills Water Utility
810 Shorewood Boulevard
Madison, WI 53705

Re: Application of the Village of Shorewood Hills, Dane County, 5450-PW-100
Wisconsin, as a Water Public Utility, for Authority to Adjust
Water Rates through its Purchased Water Adjustment Clause

Dear Ms. Endres:

Public Service Commission (Commission) staff has analyzed the Village of Shorewood Hills Water Utility (Utility) application to adjust water rates through its Purchased Water Adjustment Clause (PWAC). The application was received on January 31, 2019. (PSC REF#: 358650.) The attached proposal contains schedules showing Commission staff's proposed rates. Commission staff intends to submit this proposal and the docket 5450-PFP-100 proposal at the public hearing, which will be scheduled at a later date.

Please note that the Commission will base its decision on the merits of the case.

Sincerely,

Andrew Fisher
Public Utility Rate Analyst
Public Service Commission of Wisconsin
Division of Water, Telecommunications, and Consumer Affairs
(608) 266-3905 | Andrew.Fisher@wisconsin.gov

ALF:jac DL:01673002

cc: Vicki Hellenbrand, Baker Tilly

9/9/2019
2:25 PM
5671

**PUBLIC NOTICE TO ALL CUSTOMERS OF THE
VILLAGE OF SHOREWOOD HILLS WATER UTILITY**

DOCKET 5450-PW-100

The Village of Shorewood Hills Water Utility (Utility) has filed an application with the Public Service Commission of Wisconsin (PSCW) to increase water rates through its Purchased Water Adjustment Clause (PWAC). This is necessary due to an increase in rates by its wholesale water provider, Madison Water Utility.

In the final decision in docket 3280-WR-114 served on November 1, 2018, the Commission approved Madison Water Utility's application to increase water rates 30.6 percent, pursuant to Wis. Stat. § 196.20, which increased the cost of the water that the Utility purchases from Madison Water Utility.

If the PWAC request is granted, the water bill for an average residential customer with a 5/8-inch or 3/4-inch meter who uses 650 cubic feet (approximately 4,862 gallons) of water per month will increase from \$45.13 to \$48.31, or 7.05 percent, not including public fire protection (PFP)

DOCKET 5450-PFP-100

The Utility currently collects an annual amount of \$169,045 for providing PFP to the Village of Shorewood Hills. If docket 5450-PW-100 is approved, the annual PFP amount will be \$129,529. This cost covers the additional storage, pumping, and distribution required to provide the high flows and pressures needed to fight fires. The Village of Shorewood Hills recently approved eliminating the municipal PFP charge and as a result the Utility has requested PSCW authorization to allow the entire collection of the PFP charges from each customer of the water utility.

The resulting direct charges to each water customer are based on the Equivalent Meters Method, in accordance with Wis. Stat. Sec. 196.03(3)(b), which reads as follows:

Unless the governing body of the city, village or town adopts a resolution providing that the city, village or town will pay the retail charges for the production, storage, transmission, sale and delivery or furnishing of water for public fire protection purposes that are not included in general service charges:

1. A public utility shall include the charges in the water utility bill of each customer of the public utility in the city, village or town.
2. A municipal utility may, in addition to including the charges in water utility bills under subd. 1., bill the charges to any person who meets all of the following conditions:
 - a. The person is not a customer of the municipal utility.
 - b. The person owns land that is located in the city, village or town and in an area in which the municipal utility has an obligation to provide water for public fire protection.

This change in billing for PFP will allow for the collection of a portion of PFP charges from property owners who are not subject to property taxes. The Village does not intend to charge non-general service customers as defined in subd. 2. above.

If the PFP request is granted, the water bill for an average residential customer with a $\frac{5}{8}$ -inch or $\frac{3}{4}$ -inch meter who uses 650 cubic feet (approximately 4,862 gallons) of water per month will increase from \$48.31 to \$60.16, or 24.53 percent, including PFP.

HEARING AND COMMENT

A telephonic public hearing on the applications has been scheduled for Tuesday, April 23, 2019, at 2:00 p.m. in the Shorewood Hills Village Hall Conference Room, 810 Shorewood Boulevard. Scheduling questions regarding this hearing may be directed to the PSCW at (608) 266-3766.

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** Go to the Commission's web site at <http://psc.wi.gov>, click on "File a Comment". On the next page select the "File a comment" link that appears for docket number 5450-PW-100 or docket number 5450-PFP-100. Web comments shall be received no later than the day before the hearing.
- **Oral Comment.** Spoken testimony at the public session.
- **Written Comment.** Instead of speaking at the hearing, write out a comment and submit it at the public session.
- **Mail Comment.** All comments submitted by U.S. Mail shall be received no later than the day before the hearing and shall be addressed to: Attn: Docket 5450-PW-100 or Docket 5450-PFP-100 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

The PSCW intends to webcast this hearing live on the PSCW's web site at <http://psc.wi.gov> under the "PSC Live Broadcast" button.

All documents in this docket are filed on the Commission's Electronic Records Filing (ERF) system. To view these documents: (1) go to the Commission's E-Services Portal at <http://apps.psc.wi.gov>, (2) enter "5450-PW-100" or "5450-PFP-100" in the box labeled "Quick Single Docket Search," and (3) select "Documents".

If you have any questions, please contact the Village of Shorewood Hills Water Utility at 608-267-2680.

Customer Notification – Instructions

- a. Pursuant to Wis. Admin. Code § PSC 2.10, your utility is required to provide notice to customers of the filing of the rate increase application and the general nature and effect of the filing.
 - i. If billing is monthly by envelope, a bill insert over one complete billing cycle is required.
 - ii. If billing is by a method other than monthly by envelope, a special mailing or a display advertisement in a newspaper having general circulation in the utility's service area is required (with the following exception).
 - iii. If your utility serves fewer than 1,000 customers, a notice may be posted in at least 3 public places.
- b. The notice shall contain the following information:
 - i. The amount of the request.
 - ii. The reasons for the request.
 - iii. The date, time, and location of the hearing and how customers can contact the Public Service Commission regarding scheduling questions.
 - iv. The effect (dollar and percentage) on the average residential customer if the request were to be granted.
- c. Your utility is required to file proof of notice no later than 3 days prior to the hearing.
- d. Public Service Commission staff will assist your utility in complying with the notice requirements.
- e. Attached is an example notice that your utility may use.

Public Service Commission of Wisconsin

Village of Shorewood Hills Water Utility

General Service - Metered

Monthly Service Charges:

5/8 - inch meter:	\$ 12.17	3 - inch meter:	\$ 68.62
3/4 - inch meter:	\$ 12.17	4 - inch meter:	\$ 102.92
1 - inch meter:	\$ 17.71	6 - inch meter:	\$ 171.54
1 1/4 - inch meter:	\$ 24.35	8 - inch meter:	\$ 257.86
1 1/2 - inch meter:	\$ 29.88	10 - inch meter:	\$ 343.08
2 - inch meter:	\$ 43.16	12 - inch meter:	\$ 427.19

Plus Volume Charges:

First	12,500	cubic feet used each month:	\$5.56 per 100 cubic feet
Over	12,500	cubic feet used each month:	\$4.91 per 100 cubic feet

Billing: Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. The late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Adm. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.



David Sykes <dsykes@shorewood-hills.org>

Re: Four Corners Hires

1 message

Elizabeth Cassarino <cassarinoliz@gmail.com>

Tue, Apr 9, 2019 at 4:21 PM

To: David Sykes <dsykes@shorewood-hills.org>

Cc: Tricia Underkofler <tricia.underkofler@gmail.com>, Jennifer Franck <jennifer.franck@gmail.com>, Karla Endres <kendres@shorewood-hills.org>

Hi David,

I'm so sorry for the delay. We were waiting on hearing back from one counselor in training.

	<u>2018</u>	<u>2019</u>
Director: Emma Cranley	12.50	12.75
Director: Jens Shager	12.50	12.75

Lead Counselor: Natalie Whitehead	10.50	10.75
Counselor: Paul Cranley	9.50	9.75
Counselor: Nora Cote	8.25	9.50
Counselor: Hannah Krupp	9.50	9.75
Counselor: Elise Schmitt	8.25	9.50
Counselor: Molly Dorr	9.50	9.75
Counselor: Miles Bauer	8.25	9.50
Counselor: Liam Tsao	N/A	9.50
Counselor/CIT: Brendan Hurley	8.25	9.50

* \$0.25 increase for returning employees

CIT: Johannes	N/A	8.25
CIT: Amelia Davies	N/A	9.50/8.25

We do not have the wage information. Do you have that in your records? If not, we could figure it out according to how many years the counselors have worked at 4C.

Thank you,
Liz Cassarino

Sent from my iPhone

On Apr 5, 2019, at 2:48 PM, David Sykes <dsykes@shorewood-hills.org> wrote:

Hi
The Personnel Committee will be meeting Wednesday morning to consider some of the seasonal hires for Pool, Land Rec, etc.
If you are ready to submit your list of Four Corners hires, we would need them by end of day Monday. You should include the employees name, position and wage. It can as simple as a list in an e-mail or spreadsheet. Call or e-mail us with any questions.

Thanks

David

David Sykes
Administrative Services Manager/Deputy Clerk
Village of Shorewood Hills
dsykes@shorewood-hills.org
608-267-2680



Karla Endres <kendres@shorewood-hills.org>

Land Rec Hires 2019

1 message

Jessica DeVito <jmdevito29@gmail.com>

Tue, Mar 12, 2019 at 7:57 AM

To: Karla Endres <kendres@shorewood-hills.org>, David Sykes <DSYKES@shorewood-hills.org>, Emily Greb <emily.j.greb@gmail.com>

Good morning,

I have listed the applicants we would like to hire below and their pay rate. I assumed that the starting Counselor position was \$9.50 and CIT was \$8.25 again. All returning employees I added a \$0.25 increase.

Emily and I talked about having two of the counselors in a "Director in Training" position as we feel like there is a strong probability that our current directors will not be returning next year. So those two individuals may have a few more hours than a normal counselor. We would like them to sit in on the initial director prep meetings.

We also had a smaller applicant pool this year. So I was hoping to reach out to a few of the Four Corners Staff that is hired to see if any would like to be subs for Land Rec. I will drop all of the applications this week.

Thanks,
Jessica

Name	Postition	wage	Session 1	Session 2	Previous staff
Ben Altaweel	CIT	8.25	Yes	Sub	No
John Soberan-Chenada	CIT	8.25	Sub	Yes	no
Katherine McClain	CIT	8.25	sub	Yes	no
Owen Tsao	CIT	8.25	Yes	Sub	no
Liam Tsao	Counselor	9.5	Yes	Yes	no
Stella Rumble	Counselor	10	Yes	Yes	yes
Adam Buencamino	counselor / DIT	10.25	Yes	Yes	yes
Benjamin Matthew	Counselor	10	Yes	Yes	yes
Brendan Hurley	Counselor	9.5	Yes	Yes	yes
Erik Buinvicius	Counselor/DIT	10.25	Yes	Yes	yes
Maia Sherman	Counselor	9.5	Yes	Yes	yes
Ryan Buencamino	Counselor	9.75	Yes	Yes	yes
William Barford	Counselor	10	Yes	Yes	yes
Cole Kiernan	Director	11.75	Yes	Yes	yes
Genevieve Redsen	Director	12	Yes	Yes	yes

2019 Shorewood Hills Pool Staff	
--	--

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Bauch	Pat	Assistant Pool Manager	\$16.50				
Ellmaker	Amanda	Assistant Pool Manager	\$15.00	Head Swim Coach	\$5,350.00		
Johnson	Jacob	Assistant Pool Manager	\$15.75				
Landgraf	Luke	Assistant Pool Manager	\$13.00				
Lawson	Alicia	Head Guard	\$13.00	Lifeguard	\$10.25	Little Sharks	\$12.25
Miskowski	Sam	Assistant Pool Manager	\$13.25				
Neigbauer	Ryan	Head Guard	\$13.00	Lifeguard	\$10.50		

Total: 5 Asst. Managers, 2 Head Guards

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Berge	Venden	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Boller	Olivia	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Carbon	Taylor	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Collins	Josie	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Collins	Benjamin	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Davel	Isaac	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Falk	Sam	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Gadau	Lucia	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Jarugumilli	Claire	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Jordan	Avanna	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Lemmenes	Emily	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Locher	Matthew	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Maly	Chris	Checker/Concessions	\$7.75	Lesson Assistant	\$7.75		
McKinney	Emma	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Miller	Eliza	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
O'Donnell-Mache	Tessa	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Pekarek Krohn	Mila	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Richmond	Nathaniel	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Scheer	Madelyn	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Schliem-Guzman	Sophia	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Sloan	Mathilde	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Tsao	Owen	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Watson	Nora	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Zahed	Lucas	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Zinnen	Claire	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		

Total: 25 Checker/Concessions

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Cranley	Joe	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Gotzler	Jane	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Hoffman	Aidan	Guard/Instructor	\$9.00	Checker/Concessions	\$7.25		
House	Jacqueline	Guard/Instructor	\$9.00	Checker/Concessions	\$7.25		
Knisely	Katherine	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Messner	Kate	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50	Water Ballet Instructor	\$544.00
Pollock	Natalie	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Schick	Natalie	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Stark-Torrenta	Gabriela	Guard/Instructor	\$9.00	Checker/Concessions	\$7.25		
Sullivan	Bridget	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50		
Tracy	Anna	Guard/Instructor	\$9.00	Checker/Concessions	\$7.50	Water Ballet Instructor	\$544.00

Total: 11 Checker/Concessions/Part-time guards

2019 Shorewood Hills Pool Staff

<u>Last</u>	<u>First</u>	<u>Position 1</u>	<u>Wage 1</u>	<u>Position 2</u>	<u>Wage 2</u>	<u>Position 3</u>	<u>Wage 3</u>
Berge	Amaya	Guard/Instructor	\$9.75				
DeAngeles	Alexadra	Guard/Instructor	\$9.25				
Gartner	Olivia	Guard/Instructor	\$9.25	Little Sharks	\$11.25		\$9.49
Gotzler	Ella	Guard/Instructor	\$9.75				
Henner Ulanski	Taylor	Guard/Instructor	\$9.00				
Jordahl	Ella	Guard/Instructor	\$9.75	Swim Coach	\$1,975.00		
Klodd	Alexa	Guard/Instructor	\$9.25				
Lemmens	Alexander	Guard/Instructor	\$9.00				
Link	Phoebe	Guard/Instructor	\$9.00				
Messner	Molly	Guard/Instructor	\$9.75	Swim Coach	\$2,555.00	Swim Team Admin	\$12.00
Mickelson	Leah	Guard/Instructor	\$9.25	Dive Coach	\$1,325.00		
Miller	Henry	Guard/Instructor	\$9.25				
Moran	Lauren	Guard/Instructor	\$9.25	Little Sharks	\$11.25		
Morgan	Margaret	Guard/Instructor	\$9.00				
Nelson	Beata	Guard/Instructor	\$10.25				
Nettum	Signe	Guard/Instructor	\$10.00				
Pfau	Henry	Guard/Instructor	\$9.75				
Purtell	Mitchell	Guard/Instructor	\$9.00				
Quattrucci	Izzy	Guard/Instructor	\$10.00	Swim Coach	\$1,975.00		
Sheehan	Dane	Guard/Instructor	\$9.75	Little Sharks	\$11.75		
Weiss	Jaden	Guard/Instructor	\$9.25	Swim Coach	\$2,555.00	Swim Team Admin	\$12.00
Winslow	Lily	Guard/Instructor	\$9.25				

Total: 22 Guard/Instructors

2019 Shorewood Hills Pool Staff

<u>Last</u>	<u>First</u>	<u>Position 1</u>	<u>Wage 1</u>	<u>Position 2</u>	<u>Wage 2</u>	<u>Position 3</u>	<u>Wage 3</u>
Altaweel	Wil	Subguard	\$10.25	Swim Coach	\$2,775	Swim Team Admin	\$12.00
Behan	Emma	Subguard	\$10.50				
Bogen-Sotelo	Elizabeth	Subguard	\$9.75				
Cranley	Owen	Subguard	\$9.75	Swim Coach	\$1,975.00		
Jaye	Anna	Subguard	\$10.25				
Lemmenes	Aris	Subguard	\$9.75				
Melnick	Noah	Subguard	\$10.25	Swim Coach	\$2,075.00	Swim Team Admin	\$12.00
Mickelson	Emma	Subguard	\$10.25				
Peterson-Weber	Alex	Subguard	\$10.75	Master Coach	\$16.25		
Raichle	Emmet	Subguard	\$10.00	Swim Coach	\$1,975.00		
Ralphe	Riley	Subguard	\$10.00				

Total: 11 Sub-Guards

Last		Position 1	Wage 1	Position 2	Wage 2
Chitwood	Mickey	Water Aerobics Inst.	\$20.50		
Douglas	Emily	Swim Coach	\$2,275.00		
Feierabend	Ilsa	Master Coach	\$15.50		
Ford	Elyse	Water Ballet Coach	\$1,050.00		
LaBarre	Melanie	Water Aerobics Inst. (Sub)	\$18.25		
Millholland	Carl	Master Coach	\$15.50		
Reilly	Susan	Water Aerobics Inst.	\$19.00		
Williams	Josh	Dive Coach (hourly wage)	\$14.00		
Zeiss	Alex	Dive Coach	\$1,325.00		
Williams	Steffenie	Lesson Instructor	\$11.75	Water Ballet Instructor	\$1,125.00

Total: 10 Miscellaneous

2019 Shorewood Hills Pool Staff Summary

Total Employees: 86

Total Positions: 5 Asst. Managers, 2 Head Guard, 25 Checker/Concessions

11 Checker/Concessions/Part-time Guards, 22 Guard/Instructors, 11 Substitute Guards

10 Swim Coaches, 4 Little Sharks Coaches, 3 Dive Coaches, 3 Water Aerobics Instructors, 4 Water Ballet Instructors, 3 Masters Coaches, 1 Lesson instructors

Wage Scale:		Asst Manager	Guards	Concessions	Checker	Asst Swim Coach (2grps)	Dive Coach	Water Ballet
7th year		\$15.00	\$10.75	n/a	n/a	\$2,575	\$1,625	\$1,025
6th Year		\$14.75	\$10.50	n/a	n/a	\$2,475	\$1,575	\$1,000
5th year		\$14.50	\$10.25	n/a	n/a	\$2,375	\$1,525	\$975
4th Year		\$14.25	\$10.00	\$8.00	\$8.00	2275 (2875)	\$1,475	\$950
3rd Year		\$14.00	\$9.75	\$7.75	\$7.75	2175 (2775)	\$1,425	\$900
2nd Year		\$13.50	\$9.25	\$7.50	\$7.50	2075 (2655)	\$1,375	\$850
1st Year		\$13.00	\$9.00	\$7.25	\$7.25	1975 (2555)	\$1,325	\$800
		Masters	Water Aerobics	Head Swim Coach	Swim Team Admin	Little Sharks		
5th year		\$16.50	\$18.50	\$5,400.00	\$12.00	guard wage + \$2.00		
4th year		\$16.25	\$18.25					
3rd year		\$16.00	\$18.00					
2nd year		\$15.75	\$17.75					
1st year		\$15.50	\$17.50					

Initially using 2018 salary (#23,286.90) pending 2019 Personnel approval of 2019 salary				Approved by Personnel on 2019			
ERIK JOHNSON'S SALARY AS POOL MANAGER				ERIK JOHNSON'S SALARY AS POOL MANAGER			
EMPLOYEE # 61051				EMPLOYEE # 61051			
PAY CODE 1				PAY CODE 1			
Pay		Total	\$23,286.90		Pay	Total	\$24,101.94
Period	Pay Date	\$ Amount			Period	Pay Date	\$ Amount
1	01/10/19	\$895.65			1	01/10/19	\$927.15
2	01/24/19	\$895.65			2	01/24/19	\$927.15
3	02/07/19	\$895.65			3	02/07/19	\$927.15
4	02/21/19	\$895.65			4	02/21/19	\$927.15
5	03/07/19	\$895.65			5	03/07/19	\$927.15
6	03/21/19	\$895.65			6	03/21/19	\$927.15
7	04/04/19	\$895.65			7	04/04/19	\$927.15
8	04/18/19	\$895.65			8	04/18/19	\$927.15
9	05/02/19	\$895.65			9	05/02/19	\$927.15
10	05/16/19	\$895.65			10	05/16/19	\$927.15
11	05/30/19	\$895.65			11	05/30/19	\$927.15
12	06/13/19	\$895.65			12	06/13/19	\$927.15
13	06/27/19	\$895.65			13	06/27/19	\$927.15
14	07/11/19	\$895.65			14	07/11/19	\$927.15
15	07/25/19	\$895.65			15	07/25/19	\$927.15
16	08/08/19	\$895.65			16	08/08/19	\$927.15
17	08/22/19	\$895.65			17	08/22/19	\$927.15
18	09/05/19	\$895.65			18	09/05/19	\$927.15
19	09/19/19	\$895.65			19	09/19/19	\$927.15
20	10/03/19	\$895.65			20	10/03/19	\$927.15
21	10/17/19	\$895.65			21	10/17/19	\$927.15
22	10/31/19	\$895.65			22	10/31/19	\$927.15
23	11/14/19	\$895.65			23	11/14/19	\$927.15
24	11/28/19	\$895.65			24	11/28/19	\$927.15
25	12/12/19	\$895.65			25	12/12/19	\$927.15
26	12/26/19	\$895.65			26	12/26/19	\$923.19
TOTAL		\$23,286.90			TOTAL		\$24,101.94

SEASONAL

Initially using 2018 salary (\$7700.95) pending Personnel approval of 2019 salary			2019 Salary Approved by Personnel on _____		
Chris Carbon Pay # 60310			Chris Carbon Pay # 60310		
Total 7,700.95			Total 7,970.48		
Pay Period	Pay Date	\$ Amt	Pay Period	Pay Date	\$ Amt
8	4/18/2019	\$ 655.40	8	4/18/2019	\$ 678.40
9	5/2/2019	\$ 655.40	9	5/2/2019	\$ 678.40
10	5/16/2019	\$ 655.40	10	5/16/2019	\$ 678.40
11	5/30/2019	\$ 655.40	11	5/30/2019	\$ 678.40
12	6/13/2019	\$ 655.40	12	6/13/2019	\$ 678.40
13	6/27/2019	\$ 655.40	13	6/27/2019	\$ 678.40
14	7/11/2019	\$ 655.40	14	7/11/2019	\$ 678.40
15	7/25/2019	\$ 655.40	15	7/25/2019	\$ 678.40
16	8/8/2019	\$ 655.40	16	8/8/2019	\$ 678.40
17	8/22/2019	\$ 655.40	17	8/22/2019	\$ 678.40
18	9/5/2019	\$ 655.40	18	9/5/2019	\$ 678.40
19	9/19/2019	\$ 491.55	19	9/19/2019	\$ 508.08
TOTAL		\$ 7,700.95	TOTAL		\$ 7,970.48

**Village of Shorewood
Hills**

Memo

To: Karl Franz
From: John Mitmoen
cc: Personnel Committee
Date: 4/09/2019
Re: Summer Crew

I would like to recommend this individual for summer crew.

Sawyer Ladd first summer with Village at \$12.00 an hour

MEMO TO: Personnel Committee
FROM: Corey George, Village Forester
DATE: April 8, 2019

SUBJECT: Forestry and Parks Staff

Dear Members of the Personnel Committee,

Please consider the following recommendations for our 2018 Forestry and Parks staff:

Position	Name	\$/hour
Forestry/Parks Crew Leader	Adam Lohrmann	\$16.22
Forestry/Parks Assistant	Theresa Nepomuceno	\$13.00
Forestry/Parks Assistant	Annalisa Stevenson	\$12.00
Forestry/Parks Assistant	Joe Clark	\$12.00

Adam Lohrmann was hired last October as a year-round part-time Forestry/Parks staff member. His starting wage was \$15.00/hour, but we recommended placing him at Grade 5, Step 1 in 2019. Adam has performed well during his first 6 months and he will be taking on more responsibility this spring/summer. In addition to his regular duties, he will be helping to train and supervise the seasonal interns. For more information, see memo from October 24, 2018.

Theresa Nepomuceno started as a volunteer last spring and was hired as a summer intern in 2018. We welcomed her back in March and is working part-time during our busy spring season. As a returning member of our team, we recommend increasing her hourly rate to \$13.00.

Annalisa Stevenson grew up in the Village (Viburnum Drive) and is currently studying soil science at UW-Madison. She loves working in her mom's flower gardens and has a 4.0 GPA.

Joe Clark lives in the Village (Circle Close) and goes to West High School. Joe has applied to work for the Village the last several years and is eager to be a part of the Crew!

Thank you for your time and consideration on this matter.

Corey George, Forester

ORDINANCE NO. L-2019-1

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE REPEALING SECTION 9.01
OF THE VILLAGE CODE OF ORDINANCES
CONCERNING DISPOSAL OF GARBAGE

WHEREAS, the Village of Shorewood Hills adopted Section 9.01 of the Village code to “outlaw . . . the disposal of garbage and food wastes except through garbage grinders,” and

WHEREAS, there are other options for the disposal of food wastes, such as composting on-site, that residents may prefer;

NOW THEREFORE, the Village Board of Trustees of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 9.01 Disposal of Garbage is repealed.
2. This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2019.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

ORDINANCE NO. L-2018-2

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE ADDING SECTION 7.08(10)
OF THE VILLAGE CODE OF ORDINANCES
RELATING TO PARKING AND TOWING OF VEHICLES

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

Section 7.08(10) of the Municipal Code of the Village of Shorewood Hills adopts, in accordance with Wisconsin State Statute 349.139:

Removal of Vehicles owned by Habitual Parking Violators (HPV) – In accordance with Wisconsin Statute § 349.139:

Habitual Parking Violators. When a vehicle has received; ~~more than 60 days previously,~~ 5 or more citations for nonmoving parking violations, ~~that two or more~~ remain unpaid, and ~~no court appearance has been for which the person has not~~ scheduled ~~an appearance in court~~ in response to the outstanding citations by the Village of Shorewood Hills, the vehicle owner may be considered a “Habitual Parking Violator” (HPV) of the parking ordinances until such time that all outstanding parking tickets are paid in full. Further, upon subsequent violation, contact or sighting, a vehicle ~~used~~considered to be in habitual violation of the parking ordinances pursuant to section 7.08(10) may be towed and impounded at the owner's expense.

a. **Notification Prior to Towing.** Written notification of the HPV designation shall be provided to the ~~offending~~-vehicle owner upon issuance of the fifth citation that if forfeitures for any outstanding citation remain unpaid for 60-days from the date of issuance the vehicle may be seized, towed and impounded.

1. Notice shall be in writing; and
2. Placed on the offending vehicle’s windshield ~~prior to towing of vehicle~~.

b. **Notification of Owner.** Upon any issuance of an HPV designation, and any subsequent parking citation or impoundment of the vehicle involved,~~impounding of vehicle,~~ the issuing officer or Community Service Officer, shall ~~send~~notify the vehicle owner a letter via the United States Postal Service to the owner’s last known address. The letter shall contain the following information:

1. All violations for each citation counted;
2. The date on which the citations were issued;
3. The license number or vehicle identification number of the vehicle involved;
4. The place where the citation may be paid (location and website);

5. The total amount of the forfeiture, and;
 6. The means by which the citation(s) may be contested.
- c. **Release of Vehicle.** A person requesting that their vehicle to be released must provide;
1. Identification; and
 2. Receipts showing all outstanding parking citations are paid in full, including the citation for which the towing occurred.

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 20____.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

Resolution R – 2019 – 6

*Of the Village of Shorewood Hills, Wisconsin,
Thanking Fred Wade for his Service as Village Trustee*

WHEREAS, as Trustee Fred Wade served on the Village Board for 4 years and also chaired the Finance Committee and Services Committee lending his professional expertise to the Village

WHEREAS, Trustee Wade also chaired the Village Golf Committee and through his diligent work ensured the continued viability of this recreation program

WHEREAS, Trustee Wade took the time and effort to carefully review Village agreements with outside entities as well as ordinances to ensure they were written clearly, correctly and in the best interest of the Village pointing out problems and offering solutions

WHEREAS, in his capacity on the Services and Finance Committee Trustee Wade kept Village facilities, equipment and operations in good working order and while doing so maintained fiscal responsibility

BE IT RESOLVED, the Board of Trustees of the Village of Shorewood Hills, Wisconsin, hereby thanks Fred Wade for his dedicated service as Village Trustee to the Village and wishes him well.

The foregoing resolution was duly adopted by the Board of Trustees of the Village of Shorewood Hills at a legal meeting on the 16th day of April, 2019.

APPROVED: _____
David Benforado, President

Attest: _____
Karla Endres, Village Clerk

Resolution R – 2018 – 7

*Of the Village of Shorewood Hills, Wisconsin,
Thanking Anne Readel for her Service as Village Trustee*

WHEREAS, as Trustee Anne Readel served on the Village Board since April 2015 and during her tenure chaired the Recreation and Parks Committees and also served on the Personnel and Heiden Haus Committees

WHEREAS, Trustee Anne Readel singlehandedly spearheaded efforts to increase the cultural, environmental and economic sustainability of Shorewood Hills and through her efforts formed and chaired a Sustainability Committee that has resulted in the development of a draft sustainability plan that she authored

WHEREAS, Anne Readel through her efforts decreased the Village carbon footprint by increasing Village purchase of wind power energy to 40%

BE IT RESOLVED, the Board of Trustees of the Village of Shorewood Hills, Wisconsin, hereby thanks Anne Readel for her dedicated service as Village Trustee to the Village and wishes her well.

The foregoing resolution was duly adopted by the Board of Trustees of the Village of Shorewood Hills at a legal meeting on the 16th day of April, 2019.

APPROVED: _____
David Benforado, President

Attest: _____
Karla Endres, Village Clerk

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

RESOLUTION NO. R-2019-8

SUPPORT FOR CLOSING THE DARK STORE AND WALGREENS
PROPERTY TAX LOOPHOLES AND STOPPING THE TAX SHIFT

WHEREAS, a growing number of big box and medium box retail properties are using property tax avoidance strategies known as the dark store and *Walgreens* loopholes to push their fair share of paying for the cost of critical local services on to homeowners and small businesses; and

WHEREAS, municipal officials across the state are deeply concerned about more of the property tax burden being shifted onto homeowners and small businesses; and

WHEREAS, homeowners should not and cannot bear more of the property tax burden than they already do, which is 68% of the total state levy; and

WHEREAS, the Wisconsin Supreme Court's 2008 *Walgreens* decision has resulted in properties leased to Walgreens and CVS stores that are selling on the open market for \$4 to \$8 million being assessed at \$1.9 to \$3.4 million; and

WHEREAS, courts and tax appeals commissions in other states have reached the opposite conclusion from the Wisconsin Supreme Court on how to value leased commercial properties, concluding instead that it is perfectly appropriate for assessors to consider actual rent and recent sale prices of the property when valuing such properties; and

WHEREAS, big box chains are using what is known as the "Dark Store Theory" to argue that the assessed value of a new store in a thriving location should be based on comparing their buildings to sales of vacant stores in abandoned locations from a different market segment; and

WHEREAS, Governor Tony Evers recommends as part of his state budget proposal, AB 56/SB 59, closing the dark store and *Walgreens* loopholes; and

WHEREAS, Senator Duey Stroebel (R-Saukville) and Rep. Rob Brooks (R-Saukville) have introduced Senate Bill 130/Assembly Bill 146, closing the dark store and Walgreens loopholes.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Shorewood Hills, as a member of the League of Wisconsin Municipalities, calls on the Legislature to close the dark store and *Walgreens* loopholes and stop the tax shift to homeowners and small businesses by either passing SB 130/AB 146 or adopting a state budget that includes language accomplishing that goal.

BE IT FURTHER RESOLVED, that the clerk is directed to send a copy of this resolution to the state legislators representing the Village of Shorewood Hills, to Governor Tony Evers, and to the League of Wisconsin Municipalities.

I hereby certify that the foregoing resolution was duly adopted by the Village of Shorewood Hills at a legal meeting held on the 16th day of April, 2019.

APPROVED:

David J. Benforado, Village President

Attested:

Karla Endres, Village Clerk



Karl Frantz <kfrantz@shorewood-hills.org>

Re: The Village of Shorewood Hills requests your active support for Senate Bill 130 (closing Dark Store/Walgreens property tax loopholes)

1 message

David Benforado <dbenforado@shorewood-hills.org>

Tue, Apr 9, 2019 at 2:19 PM

To: "Rep.Stubbs" <Rep.Stubbs@legis.wisconsin.gov>

Cc: Karl Frantz <kfrantz@shorewood-hills.org>

Dear Representative Stubbs,

Thank you so much for your reply and, more importantly, thank you for your support of these bills (SB 130/AB 146, closing the Dark Store and Walgreens property tax loopholes)!

I plan to bring this matter up at next week's Village Board meeting and will let Village Trustees know of your support on this issue. I plan to ask the Trustees to support a Village Board resolution in support of these two companion bills, and assuming they do, I will forward that resolution to you.

Thanks again for your help with this matter!

Best regards,

Dave

cc: Karl Frantz, Village Administrator

Dave Benforado, Village President

Village of Shorewood Hills

dbenforado@shorewood-hills.org**** Sign up for Village e-blasts at: www.shorewood-hills.org/notifications ****

On Tue, Apr 9, 2019 at 12:00 PM Rep.Stubbs <Rep.Stubbs@legis.wisconsin.gov> wrote:

April 9, 2019

Dear Mr. Benforado,

Thank you very much for reaching out to voice your support for SB 130/LRB 1665, which would close the so-called "Dark Store Loophole" in Wisconsin. I appreciate your concern with the matter, as the "Dark Store Loophole" is something I would also like to see fixed.

As you may know, based on a 2008 Supreme Court decision, big box retailers, such as Walgreens, are allowed to base their tax assessments on their value as a vacant store rather than a store in operation. This loophole saves corporate retailers millions of dollars and shifts the burden of those savings to homeowners and other businesses. The deep pockets of these big box chains can extend a lawsuit for years and pressure the municipalities to settle for far less than the corporation would pay under normal circumstances.

In Rhinelander last year, Menards used this tax loophole to challenge their tax bill, resulting in a reduction of their tax liability by \$15,000. Likewise, many retailers, such as Lowe's, Target, and Home Depot have been using this loophole at the cost of Wisconsin homeowners and needed tax revenue for our communities. Under this bill, that loophole would have been closed. Additionally, Assembly Bill 387 would have overturned Walgreens v. City of Madison, a 2008 Wisconsin Supreme Court decision, which dealt with how assessors value single-tenant properties. Nearly 60 municipalities across the state have refunded big-box stores over \$700 million because the stores successfully argued that their property value was assessed too high.

The first step in doing this is to support SB 130/LRB 1665, and I fully support closing this loophole. Thank you again for your advocacy for such an important issue, and please do not hesitate to reach out to my office if you have further questions on this bill or any other matter facing the Wisconsin Legislature.

Sincerely,

Sheila Stubbs

State Representative

77th Assembly District

From: David Benforado <dbenforado@shorewood-hills.org>

Sent: Monday, March 25, 2019 12:56 PM

To: Sen.Risser <Sen.Risser@legis.wisconsin.gov>; Rep.Stubbs <Rep.Stubbs@legis.wisconsin.gov>

Cc: Karl Frantz <kfrantz@shorewood-hills.org>

Subject: The Village of Shorewood Hills requests your active support for Senate Bill 130 (closing Dark Store/Walgreens property tax loopholes)

Dear Senator Risser and Representative Stubbs,

The Village of Shorewood Hills respectfully asks for your active support of Senate Bill 130 (closing the Dark Store and Walgreens property tax loopholes).

In coordination with the League of Wisconsin Municipalities, legislation closing both the Dark Store and Walgreens property tax loopholes was introduced last week as SB 130 (<https://docs.legis.wisconsin.gov/2019/proposals/reg/sen/bill/sb130>). Fifty-five legislators, nearly equally divided between Republicans and Democrats, signed on to the bill. The signers included 20 Senators and 35 Representatives.

Why does the Village support closing these loopholes? Walgreens has sued the Village repeatedly to successfully lower the assessed value of its store at University Avenue and Midvale Boulevard. Its argument is based on a questionable 2008 Wisconsin Supreme Court decision. While the village vigorously defended its assessments as being fair and equitable, we settled each year for a lesser assessed value for that store because of that questionable court case. This has resulted in Walgreens paying much less in property taxes each year to the Village, Madison Public Schools, Dane County and Madison College. In turn, that meant all of us homeowners and small business owners pay more. Walgreens stores across Dane County and Wisconsin have followed this strategy. The same legal gymnastics are used by big box stores across the state to lower their property tax bill. It's all about fairness. Please actively support SB 130.

Best regards,

Dave

Dave Benforado, Village President

Village of Shorewood Hills

dbenforado@shorewood-hills.org

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VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

RESOLUTION NO. R-2019-9

Resolution Requesting Dane County Eliminate its Policy on Requiring Jurisdictional Transfer of County Highways

WHEREAS; in 1999 the Highway Committee of the Dane County Board adopted a policy on jurisdictional transfer of county highways that said the county shall consider a transfer of ownership to a municipality whenever the county reconstructs a county highway within a city or village; and

WHEREAS; in practice, this policy has been implemented in a more uncompromising fashion, forgoing a reconstruction project when a municipality has refused the transfer of ownership; and

WHEREAS; taken to its logical end, such an approach would divest the County of all responsibility for county trunk highways (CTH) in cities and villages although residents living in cities and villages contribute between 80 to 90 percent of Dane County's levy and vehicle registration revenues; and

WHEREAS; in the 18 years since the county highway committee adopted its policy there have been fundamental changes to the laws governing local governments, most notably the implementation of strict levy limits and the updating statutes governing larger counties; and

WHEREAS; all levels of local government are now operating under levy limits, although, the county also receives revenue from a half-cent sales tax and the recently-enacted vehicle registration fee; and

WHEREAS, local governments should be open to a discussion about adjusting lane miles to create a more efficient distribution of jurisdictional responsibility, but transfers of ownership should be the exception, based on criterion such as efficiency and transportation planning policy.

THEREFORE BE IT RESOLVED, the Village of Shorewood Hills requests that Dane County suspend its practice of requiring cities and villages to take ownership of a county highway as a precondition to any county highway reconstruction projects,

BE IT FURTHER RESOLVED, that the Village requests that the County work cooperatively with municipalities to re-establish a logical county highway system; and

BE IT FINALLY RESOLVED, that the Village requests that the County join municipalities in a discussion of how to revise and update the county's highway policy and how it is implemented.

I hereby certify that the foregoing resolution was duly adopted by the Village of Shorewood Hills at a legal meeting held on the 16th day of April, 2019.

APPROVED:

David J. Benforado, Village President

Attested:

Karla Endres, Village Clerk



April 11, 2019

Karl Frantz
Village of Shorewood Hills
810 Shorewood Blvd.
Madison, WI 53705

**RE: Letter Agreement between Client and AE2S (Updated April 9, 2019)
Conceptual Evaluation of Flood Mitigation Alternatives along University Avenue
Shorewood Hills, WI**

Dear Mr. Frantz:

Advanced Engineering and Environmental Services, Inc. (AE2S) shall render professional engineering services for evaluating several alternatives to reduce flood risk along University Avenue between Midvale Blvd. and Shorewood Blvd. (Assignment) to the Village of Shorewood Hills (CLIENT).

This Agreement, including Exhibit A, sets forth the terms and conditions under which the CLIENT and AE2S shall be governed regarding the Assignment.

Scope of Basic Services

AE2S will perform the following tasks:

- Provide graphical illustration of existing peak flows / volumes draining from various locations throughout the University Avenue watershed.
- Evaluate and provide performance summary of several alternatives that do not use the Garden Homes Estates site as a large detention facility. Alternatives to be evaluated are as follows:
 1. Alternative 1 – Evaluate flood elevation changes if Garden Homes Estates site is filled to above the August 2018 observed flood level.
 2. Alternative 2 – Evaluate flood storage option on south side of University Ave. at Shorewood Blvd. intersection. Site to be determined based on discussions with Town and Country Engineering and Village representatives.
 3. Alternative 3 – Provide conceptual screening of potential upstream storage.
 4. Alternative 4 – Evaluate how big would the relief sewer have to be in order to provide the necessary conveyance for the 25-year event.
 5. Alternative 5 – Allowance for an alternative to be determined that is a combination of up to three of the alternatives described above and alternatives that the City of Madison is requesting to be evaluated. Alternative to be developed based on discussions with Village staff at May 1 Stormwater Committee meeting.
- Prepare presentation on alternatives similar to February 6 presentation.
- Attend May 1 Stormwater Committee meeting to present results of Alternatives 1 through 4.

E-100 03/2016

Advanced Engineering and Environmental Services, Inc.
7 North Pinckney Street, Suite 300 • Madison,
WI 53715 • 608-225-5787 •
Amber.Lefers@ae2s.com

Mr. Karl Frantz

RE: Letter Agreement for Conceptual Evaluation of Flood Mitigation Alternatives along University Avenue, Shorewood Hills, WI

April 11, 2019

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- Provide email summary of Alternative 5 to Village staff.

Additional Services

Services resulting from significant changes in the general scope, extent, or character of the Assignment are not included as a part of the Scope of Basic Services. If authorized in writing by the CLIENT, AE2S will provide services beyond the scope of this Agreement as an amendment to this Agreement.

CLIENT'S Responsibilities

CLIENT agrees to do the following in a timely manner, so as not to delay the services of AE2S:

1. Designate a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive information, and interpret and define CLIENT's policies and decisions with respect to services for the Assignment.
2. Provide relevant information regarding requirements for the Assignment. AE2S shall be entitled to use and rely upon all information provided by CLIENT or others in performing AE2S's services under this Agreement.
3. Provide access to the relevant site sufficient for AE2S to perform its services under this Agreement.
4. CLIENT shall, so long as AE2S is not in default, promptly pay AE2S for such services as have been performed satisfactorily hereunder in accordance with the fee terms set forth herein.

CLIENT shall bear all costs incident to compliance with its responsibilities pursuant to this section.

Fees

AE2S shall render services under this Agreement on a lump sum not to exceed \$14,900 without written authorization from CLIENT.

Performance Schedule

AE2S shall use commercially reasonable efforts to complete Basic Services within a reasonable time period.

Contract Documents

This Agreement includes the following documents, incorporated herein by reference:

1. Exhibit A - Terms and Conditions;
2. All other attached Exhibits referenced in this Agreement;
3. Any drawings or specifications provided by the CLIENT in writing; and
4. Any duly executed written amendments.

There are no contract documents other than this Agreement and those documents listed above.

If this Agreement sets forth your understanding of our agreement, including the scope of work desired, fees, terms, and conditions, please sign in the space provided and return a copy to AE2S. Thank you for the opportunity to assist in this project and we look forward to working with you.

Mr. Karl Frantz

RE: Letter Agreement for Conceptual Evaluation of Flood Mitigation Alternatives along University Avenue, Shorewood Hills, WI

April 11, 2019

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Sincerely,



Amber Lefers, PE

AE2S

CLIENT

Accepted this _____ day of _____, 20____

By: _____
Jeffrey Hruby, PE

By: _____

Name (Print): _____

Title: _____



Karl Frantz <kfrantz@shorewood-hills.org>

Re: Community Event

1 message

David Benforado <dbenforado@shorewood-hills.org>

Fri, Mar 22, 2019 at 3:57 PM

To: Cara Coburn Faris <cvcoburn@gmail.com>

Cc: David Sykes <dsykes@shorewood-hills.org>, Karl Frantz <kfrantz@shorewood-hills.org>

Hi Cara,

Outstanding! Thanks to you and the rest of the Spokes to School Team for coordinating this! Wonderful idea. Please let me know how can I can help. I'd be happy to be a Spoke Leader on any route needed.

Dave

Dave Benforado, Village President
Village of Shorewood Hills
dbenforado@shorewood-hills.org

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On Fri, Mar 22, 2019 at 1:58 PM Cara Coburn Faris <cvcoburn@gmail.com> wrote:

Hi Dave B and David S,

Happy Spring!

Dave B, we're hoping you can join us on May 8 for our first Bike to School celebration. We plan to recognize any Village staff and elected officials who show up and would love it if you mentioned it at the next board meeting. Information below.

David S, could you join us? And could we get this into the newsletter? Is there room for any artwork? (Probably not, but I thought I'd check).

Thanks much!

Cara

Cara Coburn Faris
608/217-5374
cvcoburn@gmail.com
Madison, Wisconsin USA

Dear Shorewood Hills Elementary School Families and Community:

Mark your calendars for Wednesday, May 8, when we will take part in **National Bike to School Day** with our **First Annual Spokes to School** event!

Through this celebration we'll enjoy the community, environmental, and health benefits of people-powered transportation; foster bike and pedestrian safety and awareness; and bring our community together for some fun outdoor recreation.

Activities will include:

- morning bike trains to school along designated "spokes," led by adults ("Spoke Leaders") who will begin the ride with helmet checks at meeting points throughout the Village;
- free bike checks courtesy of **Neff Cycle Service**, which will have its mobile bike shop van stationed at the school beginning at 7 a.m.;
- biking- and safety-related giveaways at the school yard;

- a short program, including a special story about how much biking to school mattered to one girl who's now an adult in our community; and
- carbs (doughnuts, bagels, fruit), juice, and coffee at the to fill our bellies before we begin the school day.

This event is about safety, sustainability, and togetherness, and the morning celebration will of course be for everyone, no matter how they got to school.

If you'd like to be a Spoke Leader, please contact Cara Coburn Faris at spokestoschool@gmail.com or (608) 217-5374. We are especially in need of leaders for routes from Eagle Heights, University Houses, and the various apartment buildings in the neighborhood.

Feel free to contact Cara if you have any questions about the event or would like to help in some other capacity.

Mark your calendars, spread the word, and stay tuned for more information!

Cheers!

Cara and the Spokes to School team

Village of Shorewood Hills
Personnel Committee
Meeting Minutes
Friday January 18, 2019 7:30 a.m.

1. Call to Order Chairperson John Imes called the meeting to order at 7:35 a.m. Present, in addition to Mr. Imes, were Committee member Erica Moeser, Amy Neeno-Eckwall and Paula Hogan. Village Administrator Karl Frantz, Police Chief Aaron Chapin, Lieutenant Courtland Martens and Village Clerk Karla Endres were also in attendance.

a. Note compliance with open meeting law Mr. Frantz confirmed the meeting had been properly posted and noticed.

2. Approve previous meeting minutes

Ms. Moeser moved and Ms. Hogan seconded approval of the October 29, 2018 minutes with proposed changes to the motions.

Motion passed 4-0.

3. Consider recommendation to hire Jeff Pharo as a part time police officer

Aaron Chapin briefly explained that Jeff Pharo had extensive background in law enforcement and would be a great part time officer for the Village.

Ms. Moeser moved and Ms. Neeno-Eckwall seconded a recommendation to the Board to hire Jeff Pharo as a part time officer.

Motion passed 4-0.

4. Consider authorization for Police Chief to recommend hire one of four candidates to fill the position of community

Aaron Chapin gave a brief background on the CSO interviews. The panel decided that four candidates of the six interviewed would move on to the second interview. Once those are complete, the Chief would recommend a name to the Board for hire on Tuesday with conditions of a successful background check.

Closed Session At 7:42 a.m., Mr. Imes proposed that the Committee go into Closed Session as per Section 19.85 (1) (c) and (f) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and for bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (hire of CSO).

The roll call vote was: Mr. Imes – yes; Ms. Moeser – yes; Ms. Hogan – yes; and Ms. Neeno-Eckwall – yes. Mr. Frantz, Chief Chapin, Lieutenant Martens and Ms. Endres were asked to stay. The other attendees left the meeting.

While in closed session the committee discussed the CSO hiring process and the status of the police contract negotiations and agreement.

Open Session At 8:15 a.m., Mr. Imes suggested the Committee reconvene to Open Session. The roll call vote was: Mr. Imes – yes; Ms. Moeser – yes; Ms. Hogan – yes; and Ms. Neeno-Eckwall – yes.

Ms. Moeser moved and Ms. Hogan seconded a recommendation to the Board that the Chief be allowed to create an eligibility list for the CSO hire, including the four individuals he identified to the committee.

Motioned passed 4-0.

5. Report on completion of police contract negotiations and recommended agreement

Mr. Imes gave a brief summary of the negotiations process and that the Village and WPPA worked well together to come to an agreement that is favorable to both interested parties.

6. Adjourn

Meeting adjourned at 8:17 a.m.

Respectfully submitted,

Karla Endres
Village Clerk

MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS PLAN COMMISSION

The Tuesday, March 12, 2019 meeting of the Plan Commission was called to order at 7:02 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. Six visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Public Hearing on special height exception permit at property described as Lot 1 Beloit Court replat, Lot 18, Block 19 First Addition to College Hills

Mr. Benforado opened the public hearing at 7:05 pm.

Property owner Tim Ridders introduced the reason for the special exception permit. He purchased the property at 2900 Hunter Hill and subsequently split the lot below it. He would like to build a house into the landscape trying to be sensitive to the topography of the lot.

Mr. Ridders architect David Black described the design and difficulties of the lot. There is a 40 foot elevation change on the lot. He designed a flat roof to fit the house in below the 22' height limitation. It would be built into the hill, much of the house below grade. They are looking for some relief to the height limit for the extreme edges of the house. Mr. Black provided a site survey, design plan and 3-D model of the lot.

Mr. Munson asked about erosion control. Mr. Black indicated they would have to deal with erosion control. Mr. Munson also asked if the home would be owner-occupied. Mr. Ridders said he intends to live in the new home and sell 2900 Hunter Hill.

Mr. Benforado reminded Commission members that erosion control plans, stormwater management plans, driveway location, stormwater easement on a portion of the natural kettle, landscape plan, construction parking plan, lighting plan, building permits will all have to be reviewed and approved by staff.

Mr. Benforado asked if Mr. Ridders had talked to his neighbors about building the new home. Mr. Ridders indicated he had shown the plans to his neighbor to the south and has so far received no negative comments.

Mr. Etmanczyk was concerned about the driveway exiting on Harvard Drive because it has a lot of bike and pedestrian traffic. Mr. Ridders and Mr. Black talked about keeping the slope manageable, which would not allow the driveway to exit onto Beloit Court.

Kathy Killian, 2910 Harvard Drive, owner of the property to the west was concerned about the size of the house. 2,800 square foot home on an odd shaped lot. She also reminded the Commission of the original private covenants that limited building on this lot because of how it could affect future drainage. She acknowledged the Village may have no legal standing to enforce the covenants but the Commission could abide by the original homeowners intent.

Cheri Carbon, 2714 Harvard Drive, is concerned about the proposed driveway that would exit onto the one-way section of Harvard Drive where there are no other driveways. She feels it would be unsafe for the numerous pedestrians that travel that section to school or the University. She is also concerned about flooding on Beloit Court to University Bay Drive if a new home is built on this lot. She mentioned the lot does not actually touch Beloit Court, there is Village owned parkland between Beloit Court and this lot.

Leslie Thompson, 1008 Beloit Court, said she was disappointed that the wooded lot would be developed. When she bought her home, she was under the impression that this lot was unbuildable. She is also concerned about stormwater runoff and the wildlife in the area.

Mr. Ridders indicated he is aware of the neighbor's concerns and attempted to design the home to minimize the impact on the slope.

Mr. Benforado mentioned that Karla Knobel, 1006 University Bay Drive, submitted a letter to Commission members detailing her concerns.

The public hearing was closed at 7:48 pm.

Consider recommendation and findings on special height exception permit at property described as Lot 1 Beloit Court replat, Lot 18, Block 19 First Addition to College Hills

Mr. Munson was very concerned about stormwater and runoff. He feels the special exception ordinance is ripe for litigation. He feels the Commission is failing its responsibility by delegating approvals to on these items to Village staff.

Mr. Frantz indicated staff approvals are based on the Village's Stormwater Management and Erosion Control ordinances, so they are not approved subjectively. Property owners must comply and demonstrate their plans with control features. The Village engineer reviews the plans for approval.

Ms. Remington asked if it would be possible to have erosion control plans done before approval of the special height exception. Ms. Hartzell agreed adding that the process may be in the wrong order. Mr. Black said the height sets the driveway location and other landscape levels, it would be very difficult to design erosion control plans without the height set.

Mr. Benforado felt it could be a hardship to the applicant to go through the stormwater/erosion control process before the project is approved/denied.

Ms. Remington felt it is not a hardship since the property owner indicated he had the option to build the home deeper into the hill (at a greater expense) which would be below the height limit.

Mr. Ridders offered to postpone the special exception process until more information could be provided to the Commission.

The Commission discussed what information they required to make a decision.

Mr. Munson moved and Mr. Wellensiek seconded a motion to postpone the process until the applicant provided an Erosion Control Plan, Stormwater Management Plan, Landscaping Plan and driveway cut design that satisfy the Village ordinances.

Vote: 6-1 (Mr. Benforado voting no).

Public Hearing on special floor area exception permit for property located at 3407 Circle Close

Mr. Benforado opened the public hearing at 8:35 pm.

Property owner Kelly Tormaschy introduced the project. The property was the former home and office of architect William Kaeser. The reason for the floor area exception is the addition of a partial second floor addition. The home is sprawling over a large area with a number of nonconventional angles. Having different levels to the home provides some architectural interest. A useful second floor requires some square footage for two small bedrooms, closets and stairs. The proposed design is similar to other homes in the cul du sac. The home is on a large lot and has significant setbacks from the lot lines.

Mr. Tormaschy added that the home was on the market for two years and the only other interest was from someone who would tear it down and rebuild a larger home.

Mr. Imes asked if he had talked to his neighbors about the proposed plan. Mr. Tormaschy said he talked with some neighbors prior to purchasing the home. He also had a holiday gathering where ~16 of his neighbors had the opportunity to review his plans. Some were please the home was not going to be torn down and he is not aware of any objections to the plans.

The public hearing was closed at 8:56 pm.

Consider recommendation and findings on special floor area exception permit for property located at 3407 Circle Close

Mr. Benforado reviewed the proposed findings to the special floor area exception permit application.

Ms. Remington asked if the second story would affect the light of the neighbors. The setbacks allow for 40' between homes, so there will be no effect on the neighbors.

Mr. Benforado reminded the applicant that, if approved, he would need to comply with the noise, construction, lighting, and any other ordinances and provide a construction parking plan.

Mr. Munson moved and Mr. Wellensiek seconded a motion to recommend approval of the special floor area exception permit to the Board of Trustees.

Vote: 7-0.

Good neighbor policy progress and recommendation on continuance

The policy for certain building permit applicant to notify neighbors in writing and have a meeting to inform them of the building project was a trial policy with a one-year sunset.

Mr. Frantz indicated that the policy has been successful by getting neighbors to interact prior to problems occurring, but not a lot of people have attended the scheduled meetings.

Mr. Munson moved and Ms. Remington seconded a motion to recommend extending this policy permanently.

Vote: 7-0.

Approve previous meeting minutes

Mr. Wellensiek moved and Ms. Hartzell seconded a motion to approve the January 15, 2019 meeting minutes.

Vote: 7-0.

Future Meeting

March 26, 2019 at 7:00 pm: Vandewalle will be presenting their recommendations from the Garden Homes Planning Process.

Ms. Hartzell asked if there was going to be any report on stormwater concerns related to Vandewalle's presentation.

Mr. Benforado reviewed the status of the Stormwater Committee's work to date. The Committee plans to have an interim report ready for the Board by May 1. They are having discussions with City of Madison staff about proposed solutions to the stormwater problem. The Committee is likely to recommend the Village join the City as a client of their stormwater consultant, AE2S.

Adjourn

The meeting was adjourned at 9:35 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS PLAN COMMISSION

The Tuesday, March 26, 2019 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Also present was Karl Frantz, Village Administrator, Scott Harrington of Vandewalle and David Sykes, Administrative Services Manager/Deputy Clerk. About 30 visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Vandewalle and Associates will provide a summary of the Garden Homes planning process, proposed redevelopment guidelines and possible courses of action

Scott Harrington of Vandewalle & Associates summarized the Garden Home planning process for the Commission members. Due to the August 20 flooding, the neighborhood has changed significantly with numerous homes being demolished. Vandewalle was charged with making recommendations to guide any future redevelopment. They used a ground-up process with no preconceived ideas about what should be included in the guidelines.

Vandewalle hosted three public meetings to gather input. At the January 10 meeting, there were discussions about growth, the assets in Garden Homes, issues related to flooding, rental vs. owner-occupied housing, the current single-family zoning, opportunities for a new configuration, and green space. Utilizing instant polling data, he compared the neighborhood residents' responses to the general audience responses. Garden Homes residents were opposed to rental properties and mixed-use development while the general audience was more amenable to these ideas.

At the February 5 meeting, Vandewalle presented various design alternatives, building and street layouts and unit configurations. These included a main street like the current layout, pocket neighborhood layout, and an east/west orientation. Each of these had advantages and disadvantages. Possible unit types discussed included single-family homes with accessory dwelling structures, duplex/twin homes, townhomes (4-8 units). Again, there were advantages and disadvantages of each.

Vandewalle made some assumptions while developing their redevelopment guidelines:

1) Stormwater mitigation is likely years away due to the complexity of the problems and cost. Elevating the living area above the August 20 flood level is currently the only practical solution. Possible actions include filling in the whole area, berms around affected houses, raise foundations, and open foundations (homes on stilts) with under house parking.

2) The neighborhood is in transition and will likely continue to transition from owner-occupied to rental homes. Only 11 of the 46 lots are owner-occupied homes. The history of flooding makes sales difficult. Any type of use would be supported because of its prime location.

3) Vandewalle broke Garden Homes up into three sub-area labeled East (Burbank Place), West (Maple Terrace), University (University Avenue). Some factors that could affect redevelopment include: cost of land/fill/elevation and new construction; a strong real estate market on University Avenue; supporting infrastructure (buses, bike path) and proximity to employment.

At the February 25 meeting, Vandewalle presented their draft Development Objectives. The key points included:

1) Mitigation of potential for flood damage. Elevate living space and incorporate stormwater management practices to not affect other homes in the area.

2) Maintain a cohesive neighborhood feel. All forms of residential living are possible, including live-work units. Owner-occupied is preferred. Utilize traditional residential building design and

materials. Limit height to four-stories with step-back levels near adjacent homes. Include adequate buffering to existing homes with setbacks, entrances and mechanicals.

3) Incorporate common open space. Open space could be a central feature with buildings oriented around it.

4) Minimize vehicular impact. Avoid large surface lots and rows of garages. Maintain access from Locust Drive to University Avenue by foot.

5) Seek affordability. This will be challenging without assistance from the Village or other entity. Density will likely be needed for substantial affordable units.

Future development in the West sub-area provides more options than those listed above related to types of use and height. All types of use in the University sub-area would be viable.

Mr. Harrington summarized the recommendations to the Plan Commission:

1) The Development Objectives are written as informal guidelines that could be used to evaluate a project proposal.

2) They do not suggest changing the zoning now. A developer would likely propose a change to the zoning, which would give the Plan Commission broad discretion to the zoning requirements they choose.

3) The Village can postpone any decisions on the West and University sub-areas until redevelopment in the East sub-area has been proposed and approved.

Public comment and questions

The Commission provided an opportunity for residents to comment and ask questions. Some of the concerns were related to future flooding possibilities; the proposed four-story height limit; elevations of the lots if raised and how they would affect neighbors; how the neighborhood has changed due to the rental homes; and development getting ahead of a stormwater solution. Some comments included agreement with the Vandewalle suggestions not altering the Comprehensive Plan and the Commission could use the proposed guidelines to evaluate a developer's proposal when submitted. Some residents felt there is a discrepancy in the way the Village treats homeowners that live south of the railroad tracks and that the Village should respect these single-family homeowners the same as it does of homeowners in other parts of Shorewood Hills. Some suggested the Village should do something now to assist the remaining homeowners that are subject to future flooding. There were remarks about development in the City of Madison causing the flooding problems and being a part of the solution (possibly financially).

Mr. Frantz reported the Village has been working with the City of Madison on the stormwater runoff problems. Stormwater engineering contractors are able to model various storms and possible mitigation measures. He also reviewed potential mitigation projects, timelines and estimated costs of the projects, including the possibility of incorporating a major project into the 2021 University Avenue reconstruction project.

Plan Commission Garden Homes planning working session with possible recommendations

The Commission decided to take some time to digest the information gathered this evening. Mr. Benforado asked commissioners if they had requests for additional information/data.

Mr. Imes asked about the delineations of East, West and University sub-areas. Mr. Harrington said they determined each area had different potential for development. It is possible that they could be consolidated into one development in the future.

Mr. Munson asked if the height of the existing floodwall could be raise. Mr. Benforado indicated the Stormwater Committee identified that as a potential mitigation measure. Mr. Frantz added that it was not a simple process as the floodwall was designed to work in concert with the neighboring topography along University Avenue, Rose Place and Locust Drive.

Mr. Benforado reported the Stormwater Committee is scheduled to meet on April 10 to continue brainstorming ideas with the intent to provide an interim report on May 1.

The Plan Commission will discuss the Development Objectives with Vandewalle's recommendations at its meeting on April 9. It is possible the Board will receive a similar presentation from Vandewalle at its April 16 meeting with a recommendation from the Plan Commission.

Mr. Harrington suggested some action items to consider:

- 1) Is the Plan Commission willing to consider something other than existing single-family homes?
- 2) If yes, then what parameters will the Plan Commission use to evaluate a proposed development (i.e. detailed guidelines as recommended in the Vandewalle presentation)?
- 3) The Plan Commission could rezone the area now and/or incorporate that zoning in the Comprehensive Plan (this is not recommended by Vandewalle).

Mr. Munson felt a responsibility to the homeowners that still live in Garden Homes to alleviate their flood concerns in some way, even if it is temporary.

Mr. Frantz reminded commissioners that other homes in the Village were also flooded on August 20 including homes on Tally Ho Lane, Columbia Road and Swarthmore Court.

Next Meeting

The Commission is scheduled to meet next on Tuesday, April 9, 2019 at 7:00 pm.

Adjourn

The meeting was adjourned at 9:26 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

February 4, 2018 MINUTES

Public Health and Safety Committee

1. Called to Order at 7:03 p.m.
2. Roll Call: Members present – Trustee Scott Friedman, Tim Crisp, Jim Rogers, Cara Silverman; Bill Muehl. Staff Present – Police Chief Aaron Chapin; Excused – Jeremy Tunis.
3. Noted compliance with open meetings law.
4. Scott Friedman moved approval of prior meeting minutes. Tim Crisp seconded. All in favor, 5-0.
5. **Discussion and possible recommendation of the Two-Hour Parking Ordinance.** Chief Chapin explained the issue and the need to change the re-park timeline to four hours (can park for two hours but then must move the car for four hours). Jim Rogers voiced concerns about how this change could affect residents. Chief Chapin agreed to solicit further feedback from residents and businesses. Bill Muehl agreed, and also wondered about church lot with renters (it is booked per chief).
6. **Discussion and possible recommendations on purchase of key management solution.** Chief Chapin explained the three different solutions:
 - Capital: Chief Chapin explained that he is not in favor of the Capital proposal, as 21 keys is too small.
 - Keyper: Chief Chapin explained that he does not know a whole lot about Keyper, but that their solution looks good. No annual fees and only one key box would cost only \$6,600.
 - Hoffman security (keywatcher): Chief Chapin is familiar with how keywatcher works. He explained that it is a bit more expensive than keyper, but comes with 16 keys.

Recommendation: Chief Chapin recommends keywatcher.

Tim Crisp Motion: In accordance with Chief Chapin's recommendation, the PHS Committee recommends that the village board move forward with the purchase of the keywatcher 3 module touch system under 2019 budget. All in favor, 5-0.

7. **Update regarding a resolution to exempt buses from being required to stop at the railroad crossing on University Bay Drive.** Chief Chapin conducted further research in accordance with PHS Committee recommendations from last meeting. Metro is 100% in favor. Chief Chapin also could not get any crash data. Majority of that intersection is

the city's (only one quadrant is the village's). Village Legal Counsel said that the village is immune against legislative action (from ordinance) and unintended consequences resulting from it.

Jim Rogers Motion: The PHS committee recommends that the village proceed with petitioning the railroad to exempt buses from stopping at the U Bay drive railroad crossing. All in favor, 5-0.

8. **Update on Police Department personnel.** Cory Denzer retired as of 12/31/18 and Jamie Witzel is the new Sergeant. The Personnel Committee in January approved hiring a replacement (Steven Boyd hiring approved in December, promotion effective 1/20) – Nicholas Bybey. Steven will train for two weeks, Nicholas to then take over and Steven will then do training.

The Board also approved hiring Jeff Pharaoh on a part-time basis. Anne Murphy had medical issues, and will not come back. The Village now has seven sworn full-time officers (5 male, 2 female) and 10 part-time officers (all male).

9. **Update on Body Cameras.** Still not here. Supposed to ship this month. If they do not ship, Chief will cancel.
10. **Review and possible discussion of recent police activity reports.** West High sexual assault that occurred in village (2-year-old case). Chief trying to make sure statistics are correct, as it may have been reported twice by mistake.
11. Possible topics for next meeting – goats, parking at school (could be driven by state law).
12. Set next meeting date – April 8th.
13. Adjourned at 8:00 p.m.

Minutes of the Ad Hoc Stormwater Committee Village of Shorewood Hills

Wed., March 14, 2019

(reviewed and approved at the April 10, 2019 Committee meeting)

1. **Called to Order at 7:02 PM:**
 - a. **Roll Call:** Committee Members Present: Chair/Village President Dave Benforado, Gloria Beach, Carolyn Benforado, Greg Brauer, Mark Mandel, Eric Riedner. Peter Hans was excused.
 - b. **Others Present:** Village Administrator Karl Frantz, Village Engineer Brian Berquist (Town and Country Engineering) and a Village resident.
2. **Meeting Notice:** D.Benforado inquired and K.Frantz confirmed that the meeting had been properly posted in compliance with open meeting laws.
3. **Review Prior Meeting Minutes:** Committee reviewed draft meeting minutes from Feb. 6, 2019, meeting. Motion to approve by E.Riedner, second by M.Mandel. Approved (6-0).
4. **Update:** K.Frantz and D.Benforado provided an update for the Committee on the status of Village discussions with the City of Madison Engineering Department, the potential for an Intergovernmental Agreement between the two municipalities and the potential for the Village contracting separately with AE2S for stormwater engineering services.
5. **Discussion on initial findings of the Committee, preparation of interim report to Village Board, possible recommendations on additional stormwater modeling to assist Committee utilizing consultant:** Committee members discussed all of the various issues that had been discussed in the prior four Committee meetings, using an outline that M.Mandel and E.Riedner had drafted. M.Mandel agreed to augment that outline during the course of the Committee's discussion, and the Committee agreed to continue the discussion at the April Committee meeting.
6. **Future Meeting Dates:** Committee confirmed their next meeting dates:
 - a. Wed., April 10, 2019 (7 PM) – conclude draft initial findings report to Board; and
 - b. Wed., May 1, 2019 (7 PM).
7. **Adjournment:** Committee adjourned at 9:10 PM.

Respectfully submitted by Dave Benforado on April 4, 2019.

Parks Committee Minutes March 11, 2019 Village of Shorewood Hills

1. Meeting called to order at 5:37 by Anne Readel.
 - a. Members present: Anne Readel, chair, Kathie Brock, Nancy Heiden, Roma Lenehan. Others present: Village Forester Corey George, Garden Club Liaison Mary Janet Wellensiek
 - b. Compliance with Open Meeting Law: The meeting was properly posted
 - c. Approval of Minutes: Minutes of the January 14, 2019, meeting were approved with one correction.
2. Parks Committee Members – Sue Denholm will not return until next fall. Will consult with Garden Club. Will look at the Village volunteer list.
3. McKenna Park
 - a. Removed multiple trees including oak wilt and hazard oak trees, several diseased ash trees and some Norway maples. Dramatic opening of the canopy. No one wants the large logs.
 - b. Several of the remaining oaks were treated for oak wilt.
 - c. With increased sun, can plant more sun tolerant trees such as maples, hickories, and yellow birch.
 - d. The understory currently has lots of poison ivy.
 - e. Discussed placing a temporary sign to explain what is happening in this area.
4. Four Corners Park – homeowner wants Village to remove three white pines (behind large spruce) close to house on Village land. They have been dropping large limbs on house. Corey is uncertain whether the trees are on park or private owners' land. Corey thinks they should be removed since they are close to the house and may be a hazard. The removal should only take a day and cost \$1500. The committee agreed that they should be removed. Corey will try to find the boundary to see how cost should be allocated.
5. Landscape restoration near Salt Shed on Old Middleton Road.
 - a. Removed buckthorn and hazard trees (box elders, ash, and cottonwood) near salt shed, leaving open sunny area. The removals should allow desirable trees along the bike trail to grow.
 - b. Discussed need to replant area. Noted desire to look nice while minimizing maintenance. Discussed seeding low-maintenance native prairie plants, possibly large grasses. Buckthorn toxin will inhibit seeds and plants initially (does not inhibit spiderwort or monocots). Furthermore, some of the buckthorn will resprout. Finally noted the need to control non-native noxious weeds. The area will be largely maintained by contractors (Good Oak).
6. Winter Tree Maintenance – despite bad weather, have gotten a lot done
 - a. Edgehill Parkway, Sumac, and half of Crestwood completed
 - b. Plan to do Shorewood Boulevard and the other half of Crestwood and maybe Wood Lane
7. Bird City
 - a. 17 attendees, mostly Garden Club.
 - b. Little publicity
 - c. Kathie Brock volunteered to help with publicity if we do it next year
8. Other Parks Projects

- a. Badger Volunteers helped remove brush in McKenna Park. Bad weather cancelled several volunteer days. It is challenging to find work in mid-winter.
 - b. No herbaceous plant order was made this year
9. Thanked Ann Readel for her service as Parks Committee chair.
10. Future agenda items
 - a. Tree protection ordinance -Sustainability Committee survey shows interest in tree protection
11. Adjourned at 6:45