

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

*Meeting Announcement & Agenda at 7:00 p.m.*

*Immediately following the caucus*

**Tuesday, January 22, 2019**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communication
  - i) David Trowbridge, City of Madison Principle Transportation Planner, Presentation on BRT (Bus Rapid Transit) system being considered for Madison area transportation arteries including University Avenue
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) Regular Board meeting minutes of December 17, 2018
    - ii) Transient Merchant Permit – Fabian Seafood
    - iii) Street Use Permit – Curing Kids Cruise for RMHC-Madison June 9, 2019
    - iv) Consider authorization for Police Chief to hire from four person eligibility list a Community Service Officer at Grade 7 Step 1 \$17.75 per hour
    - v) Consider hire of Jeff Pharo as part-time police officer
  - C. Ordinances
  - D. New Business Resolutions and Motions
    - i) Consider Resolution R-2019-1 Approving a Certified Survey Map, Termination of Cross Easements and authorizing closing on the Village’s purchase of land from DPPG, LLC (all relating to the completion of the bike path and Catafalque Drive)
    - ii) Consider Resolution R-2019-2 To Discontinue Unused Right of Way located in the Village of Shorewood Hills
    - iii) Consider referral to Finance Committee of stormwater utility financial status and adequacy of rates
    - iv) Consider increasing Village MG&E renewable wind power purchase from 15% to a higher amount
    - v) Consider ratification of police bargaining unit agreement (after noticed closed session)
  - E. Appointments
7. Reports of Officials and Committees
  - A. Village President
  - B. Village Administrator
    - i) Four Corners restroom update
  - C. Personnel Committee
  - D. Finance Committee

- E. Plan Commission
  - F. Public Works Committee
  - G. Services Committee
  - H. Public Health & Safety Committee
  - I. Recreation Committee
  - J. Ad hoc Disaster Preparedness Committee
  - K. Ad hoc Stormwater Committee
  - L. Ad hoc Heiden Haus Committee
  - M. Parks Committee
  - N. Blackhawk Liaison Committee
  - O. Golf Committee
  - P. Pool Committee
  - Q. Waterfront Committee
  - R. Joint Campus Committee
8. Adjourn

Please take notice that the Board **may** adjourn to closed session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and for bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (police bargaining agreement).

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

## NOTES TO THE AGENDA JANUARY 22, 2019

### **Appearances and Communications**

**David Trowbridge, City of Madison Principle Transportation Planner**– Presentation on BRT (Bus Rapid Transit) system being considered for Madison area transportation arteries including University Avenue. There is background information enclosed in the packet.

### **Board Matters**

**Payment of bills** - December prepaids: □3,871,732.08 January Board Bills: □50,837.93 Total: \$3,922,570.01

### **Consent Agenda**

**Regular Board meeting minutes of December 17, 2018** –Draft minutes are enclosed in the packet.

**Transient Merchant Permit – Fabian Seafood** – Fabian Seafood annually applies for this permit to sell from a truck that is located at the Steve’s Liquor parking lot.

**Street Use Permit – Curing Kids Cruise for RMHC-Madison** – The permit for this event is enclosed and recommended by the Police Department for approval.

**Consider hire of Community Service Officer at Grade 7 Step 1 \$17.75 per hour** – Panel interviews were held for this position that will be vacated due to the promotion of CSO Steven Boyd to patrol officer. The panel reduced the pool to four who are being interviewed by the Police Chief. The Personnel Committee was briefed on the four candidates and recommended that the Chief be authorized to hire one of those four. A memo from the Chief is enclosed. A major portion of the responsibilities in this job is parking enforcement. The Village has been able to use this position several times to groom future police officers for full and part time openings positons. Often CSO candidates are in the Police Academy and this job is a foot in the door to the law enforcement profession and a resume builder. The job requires one to possess or have the ability to acquire skills to handle and deescalate frustrated and angry individuals with tact and understanding, while often times having to remain firm. Since parking fines have been increased to \$50.00, there is a noticeable increase in the level of anger and argument exhibited by some of those receiving citations. A memo from the Police Chief is enclosed.

**Consider hire of Jeff Pharo as part time police officer** –The Personnel Committee has reviewed and recommends this hire. Please also see memo from the Police Chief.

### **New Business Resolutions and Motions**

**Consider Resolution R-2019-1 Approving a Certified Survey Map, Termination of Cross Easements and authorizing closing on the Village’s purchase of land from DPPG, LLC (all relating to the completion of the bike path and Catafalque Drive)** – The enclosed resolution drafted by the Village Attorney completes several actions necessary for the completion of the bike path and also the Lodgic co working space project now under construction. The certified survey map is necessary for the Village to purchase the property that is owned by Psychiatric Services. The resolution also authorizes the Village to close on the property in the amount negotiated and approved by the Village Board. Funds for this were included in the recent TID III debt issue. Lastly, the resolution eliminates cross easements that existed between properties owners in order to access their properties and private parking lots. These easements needed to be eliminated to unencumber and provide clear

title to the lands, and are no longer necessary, as the property will now be a public street and bike path on the acquired right of way. The resolution and accompanying exhibits are enclosed as well as a diagram of the area depicting what is occurring.

**Consider Resolution R-2019-2 To Discontinue Unused Right of Way located in the Village of Shorewood Hills** – The discontinuance of public right of way requires specific adherence to statutory requirements including the enclosed petition and published notifications. The right of way being discontinued is shown on a diagram enclosed in the packet. The Village required the Arbor Crossing property owner to dedicate this right of way in order for the Village plow trucks and other apparatus to be able to turn around where the public street ended, without having to encroach on private property. Now that the Village has acquired the right of way to extend the street, this “hammerhead” turnaround is no longer necessary. The Village did not pay for the right of way but required it as part of approval as of the Arbor Crossing project. It is now an unneeded remnant and can be vacated back to the property owner.

**Consider referral to Finance Committee of storm water utility financial status and adequacy of rates** – The Stormwater Committee received a briefing on the financial status of the stormwater utility and although out of their purview this is a matter the Finance Committee should now take up. It has been on the radar screen of the Finance Committee and Board for several years. The utility built up fund balance in its early years and has been able to draw on those reserves to cover operating deficits. However, that fund balance has dwindled down to a point where expenses will need to be reduced or rates increased in 2020. The utility generates about \$147,000 per year in revenue and its expenses (including \$100,000 in debt service) run about \$190,000 per year. The debt service is dropping off some, which helps but will be at the \$75,000 level for several years. There may also be a desire to undertake new projects.

**Consider increasing Village MG&E renewable wind power purchase from 15% to a higher amount** – As part of efforts to be a sustainable community the Village currently is part of the MG&E green power tomorrow wind energy purchase program and purchases 15% of its power from renewable wind power sources. Due to decreases in Village power rates, it is possible to increase our wind power purchase with no additional expense. We could increase to 20%, still see lower purchase expense, and up to 50% at a nominal increase. The enclosed table shows the impact of various percentage conversions to the green power program and accompanying costs. For historic purposes, the Village began purchasing 10% wind power for calendar year 2009. We increased that to 20% for year’s 2010, 2011 and 2012. In 2013, we backed off to 15% due to a kWh per hour increase from .01 to .0244. At the direction of the Public Service Commission, rates have now been reduced back to .01.

I have also enclosed some background on a new solar purchase program that will likely be offered in the future. We are on a no obligation waiting list so that we are able to consider this option when it is made available.

**Consider ratification of police bargaining unit agreement** -A copy of the bargaining agreement for 2019-2020 as recommended by the Village bargaining team and approved by the unit is enclosed. Attorney Steve Zach will be present at the meeting to brief the board in closed session. The negotiation went very smoothly over the course of two short sessions.

# 7 Basics of Bus Rapid Transit (BRT)

## Madison East-West BRT Planning Study

Transportation Efficiency • Economic Development • Safety Improvements • Environmental Sustainability

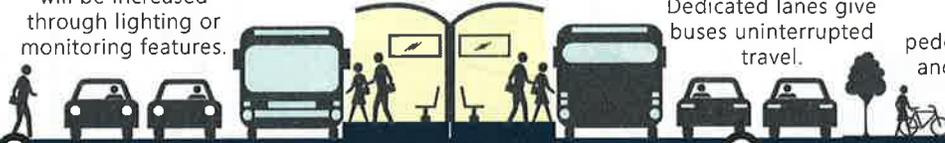
[www.madisonbrt.com](http://www.madisonbrt.com)



### 1. DEDICATED LANES

Options range from BRT in mixed traffic to dedicated side or center lane.

Security and safety will be increased through lighting or monitoring features.



Dedicated lanes give buses uninterrupted travel.

Streetscaping, pedestrian amenities, and bicycle facilities promote healthy lifestyles.

### 2. STATIONS

Stations will include fare ticketing machines, covered-waiting areas, level boarding, and real-time transit information.

### 3. VEHICLES

BRT vehicles may be 40' or 60' long to accommodate more riders, and include features like multi-door boarding and interior bike storage.



Making the shift to BRT buses helps reduce vehicle emissions and pollutants. Options for alternative fuel buses can also increase environmental sustainability.

### 4. FARE COLLECTION

Fare payment will occur at BRT stations.



Cashless and automated systems eliminate on-board fare collection, reducing boarding times.

### 5. INTELLIGENT TRANSPORTATION SYSTEM

Technology is used to help improve system operation and passenger experience, including transit priority at intersections, real-time arrival information, and safety enhancements.

Sophisticated traffic signal management can minimize delays by extending green signals for buses approaching an intersection.



High-frequency bus service minimizes passenger wait-time.



### 6. SERVICE AND OPERATION PLAN

BRT routes are designed to efficiently connect riders with their destinations by optimizing routes, station locations, and service schedules to meet rider demand.



BRT systems generate permanent jobs in operations.

### 7. BRANDING

Unique name, color scheme, logo or other visual identifiers to differentiate BRT service from existing bus service.

Transit improvements can have a positive impact on property, by increasing property value and supporting diverse types of development.

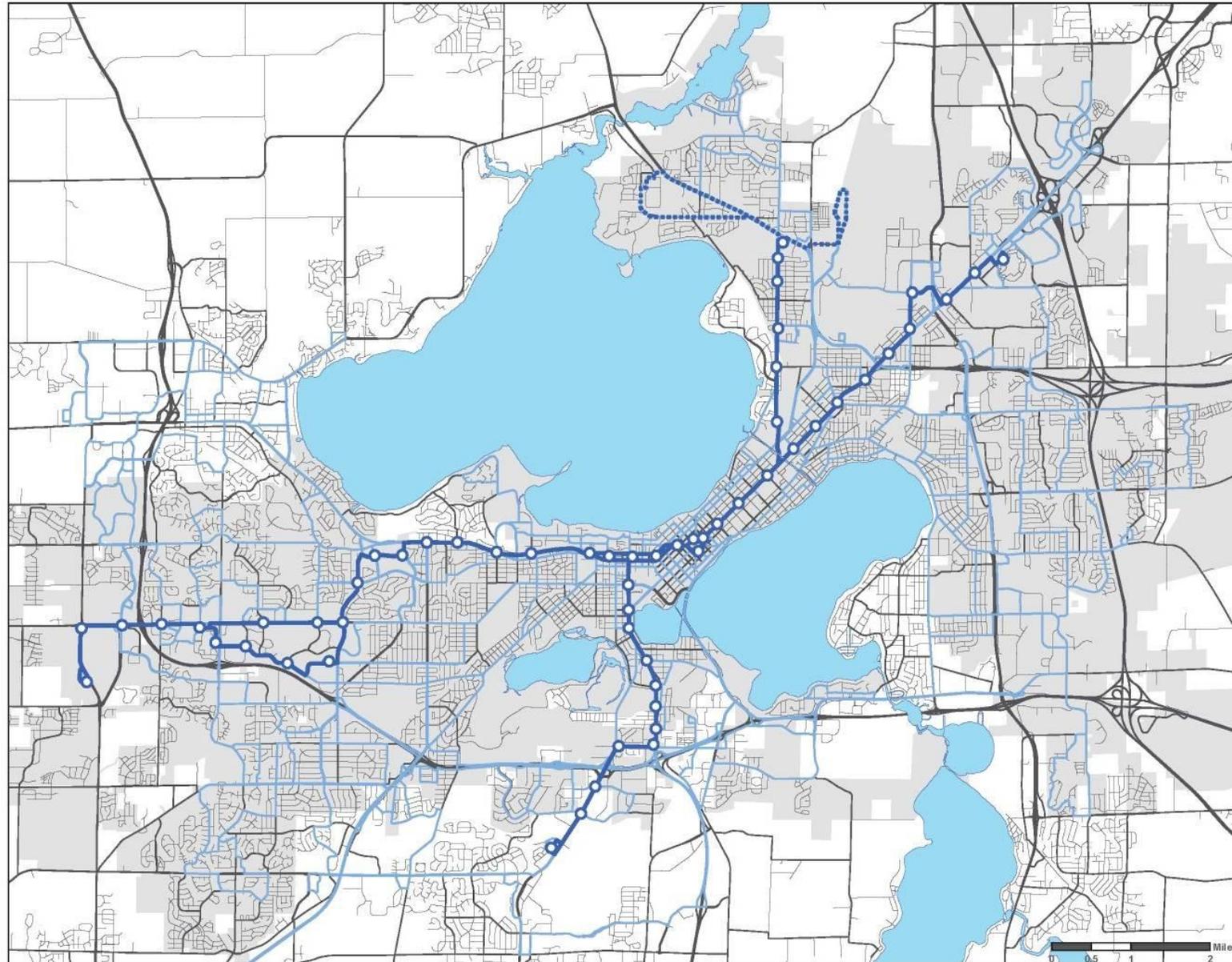
Level boarding platforms and wider and additional doorways provide greater accessibility.



## Madison East-West BRT Planning Study

The City of Madison is exploring options for a new East-West Bus Rapid Transit line to make our city's transit system work faster and smarter. Madison's BRT will complement existing Madison Metro routes and be our city's next big step toward a sustainable local transit system.

# Potential Bus Rapid Transit (BRT) Routes



## Future Transit

### Bus Rapid Transit

- Routes
- Potential Extensions
- BRT Stations
- Metro Transit Routes
- City of Madison

Source:  
Madison Metro  
MATPB (MPO)

February, 2016

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	JANUARY PREMIUM EMPLOYE	4151	12/19/2018	1,035.84	1,035.84	01/15/2019
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,035.84	1,035.84	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	APREMIUM ANNUITANTS	4151	12/19/2018	322.26	322.26	01/15/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	322.26	
<b>100-51-5111-310 VILLAGE BOARD: SUP &amp; EXPENSE</b>							
217500	US BANK	LEAGUE OF MUNICIPALITIES 2	122518	12/25/2018	1,905.11	1,905.11	12/31/2018
217500	US BANK	UWEX ETHICS & OPEN GOV	122518	12/25/2018	28.00	28.00	12/31/2018
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					1,933.11	1,933.11	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
217500	US BANK	BOARDMAN/CLARK/PD NEGOTI	122518	12/25/2018	2,173.00	2,173.00	12/31/2018
217500	US BANK	STAFFORD/ROSENBAUM	122518	12/25/2018	1,120.00	1,120.00	12/31/2018
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					3,293.00	3,293.00	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
217500	US BANK	STAFFORD & ROASENBAUM	122518	12/25/2018	2,159.79	2,159.79	12/31/2018
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					2,159.79	2,159.79	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
217500	US BANK	PICK N SAVE/SODA	122518	12/25/2018	11.61	11.61	12/31/2018
217500	US BANK	PICKNSAVE/SODA	122518	12/25/2018	11.61	11.61	12/31/2018
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					23.22	23.22	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
217500	US BANK	US CELLULAR	122518	12/25/2018	2.00	2.00	12/31/2018
217500	US BANK	STAPLES/VELLUM PAPER	122518	12/25/2018	10.24	10.24	12/31/2018
217500	US BANK	STAPLES/FIL FOLDERS/CALC R	122518	12/25/2018	18.74	18.74	12/31/2018
217500	US BANK	STAPLES/COLORED AP PAPER	122518	12/25/2018	13.69	13.69	12/31/2018
217500	US BANK	GORDON FLESCH/COPYING	122518	12/25/2018	50.69	50.69	12/31/2018
217500	US BANK	FROSTGURAD	122518	12/25/2018	29.98	29.98	12/31/2018
217500	US BANK	STAPLES/CALENDARS DAYMIN	122518	12/25/2018	40.34	40.34	12/31/2018
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					165.68	165.68	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
217500	US BANK	GOOGLE/DOMAIN NAME	122518	12/25/2018	160.00	160.00	12/31/2018
217500	US BANK	GOOGLE	122518	12/25/2018	2.10	2.10	12/31/2018
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					162.10	162.10	
<b>100-51-5145-340 D.P.: OPERATIONS EXPENSE</b>							
217500	US BANK	TWC INTERNET ONE TIME CHA	122518	12/25/2018	462.76	462.76	12/31/2018
217500	US BANK	CHARTER/TV & INTERNET	122518	12/25/2018	203.62	203.62	12/31/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					666.38	666.38	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
217500	US BANK	ATT BUS/DEC BILLING	122518	12/25/2018	419.80	419.80	12/31/2018
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					419.80	419.80	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
217500	US BANK	BAY TOWEL/MOPS/RUGS/MAT	122518	12/25/2018	77.69	77.69	12/31/2018
217500	US BANK	BAY TOWEL/RUGS/MATS/MOP	122518	12/25/2018	77.69	77.69	12/31/2018
217500	US BANK	BAY TOWEL/MOPS/TOWELS R	122518	12/25/2018	77.69	77.69	12/31/2018
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					233.07	233.07	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
217500	US BANK	ATLAS BUS SOLUTIONS/SCHE	122518	12/25/2018	600.00	600.00	12/31/2018
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					600.00	600.00	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
217500	US BANK	STAPLES CD-R RECORD REQU	122518	12/25/2018	10.81	10.81	12/31/2018
217500	US BANK	STAPLES/SHEARS FOR EVIDE	122518	12/25/2018	19.64	19.64	12/31/2018
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					30.45	30.45	
<b>100-52-5210-321 POLICE: DUES &amp; SEMINARS</b>							
217500	US BANK	FLIGHT FOR TRAINING	122518	12/25/2018	291.85	291.85	12/31/2018
217500	US BANK	WI WCPA MEMBERSHIP/CHIEF	122518	12/25/2018	130.00	130.00	12/31/2018
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					421.85	421.85	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
217500	US BANK	WI PD LEADERSHIP CONF	122518	12/25/2018	350.00	350.00	12/31/2018
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					350.00	350.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
217500	US BANK	UPH SELF PAY/OWI BLOOD DR	122518	12/25/2018	33.79	33.79	12/31/2018
217500	US BANK	BAYCOM/THERMAL PRINTER 2	122518	12/25/2018	269.00	269.00	12/31/2018
217500	US BANK	US CELLULAR	122518	12/25/2018	377.23	377.23	12/31/2018
217500	US BANK	ADVERTISING CREATIONS/PAR	122518	12/25/2018	520.00	520.00	12/31/2018
217500	US BANK	AMAZON DCCOPA COIN HOLD	122518	12/25/2018	42.95	42.95	12/31/2018
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,242.97	1,242.97	
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
217500	US BANK	TOP PAC/OFFICER WEAPONS	122518	12/25/2018	4,802.24	4,802.24	12/31/2018
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					4,802.24	4,802.24	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
217500	US BANK	KAYSER FORD/CHECK ENGINE	122518	12/25/2018	157.50	157.50	12/31/2018
217500	US BANK	KAYSER FORD OIL CHANGE 20	122518	12/25/2018	54.95	54.95	12/31/2018
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					212.45	212.45	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
217500	US BANK	FARM&FLEET/BRINE TANK PAR	122518	12/25/2018	80.87	80.87	12/31/2018
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					80.87	80.87	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
217500	US BANK	POMPS TIRES/TIRES	122518	12/25/2018	2,537.00	2,537.00	12/31/2018
217500	US BANK	POMPS TIRE/MOWER REPAIR	122518	12/25/2018	20.98	20.98	12/31/2018
217500	US BANK	POMPS TIRE/TIRES	122518	12/25/2018	815.79	815.79	12/31/2018
217500	US BANK	NAPA/FUSES MUFFLER TAPE	122518	12/25/2018	16.45	16.45	12/31/2018
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					3,390.22	3,390.22	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
217500	US BANK	PELLITTERI	122518	12/25/2018	10,845.89	10,845.89	12/31/2018
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					10,845.89	10,845.89	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
217500	US BANK	SCHILLING SUPPLY/PAPER	122518	12/25/2018	38.27	38.27	12/31/2018
217500	US BANK	KRANZ INC/FLOOR CLANER	122518	12/25/2018	68.54	68.54	12/31/2018
217500	US BANK	KLEENMART/VACUUM & BAGS/	122518	12/25/2018	377.60	377.60	12/31/2018
217500	US BANK	GHC/MORT SAFETY GLASSES	122518	12/25/2018	311.66	311.66	12/31/2018
217500	US BANK	BATTERY PLUS/EXIT LIGHTS 8	122518	12/25/2018	41.90	41.90	12/31/2018
217500	US BANK	H & H INDUSTRIES/UNIT HEATE	122518	12/25/2018	3,189.19	3,189.19	12/31/2018
217500	US BANK	BARRICKS MFG/GLIDES FOR T	122518	12/25/2018	19.20	19.20	12/31/2018
217500	US BANK	HILL ELECTRIC/OFFICE LIGHT	122518	12/25/2018	104.12	104.12	12/31/2018
217500	US BANK	WIL KIL PEST CONTROL	122518	12/25/2018	55.00	55.00	12/31/2018
217500	US BANK	R&R DOORS/FIX BIG SHOP DO	122518	12/25/2018	122.50	122.50	12/31/2018
217500	US BANK	STOPPLEWORTH/BUBBLER PIP	122518	12/25/2018	529.93	529.93	12/31/2018
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					4,857.91	4,857.91	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
217500	US BANK	US CELLULAR	122518	12/25/2018	44.51	44.51	12/31/2018
217500	US BANK	INTL SOC ARBORICULTURE/20	122518	12/25/2018	260.00	260.00	12/31/2018
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					304.51	304.51	
<b>200-53-5361-350 OUTSIDE SERVICES</b>							
217500	US BANK	ATT BUS/MONTHLY BILL	122518	12/25/2018	167.35	167.35	12/31/2018
Total 200-53-5361-350 OUTSIDE SERVICES:					167.35	167.35	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
217500	US BANK	MSFT/MEMBER DATABASE	122518	12/25/2018	9.77	9.77	12/31/2018
217500	US BANK	MAIL CHIMP/EMAIL SYS	122518	12/25/2018	30.00	30.00	12/31/2018
217500	US BANK	ATT/ INTERNET	122518	12/25/2018	40.80	40.80	12/31/2018
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					80.57	80.57	
<b>210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES</b>							
217500	US BANK	STOPPLEWORTH/REMOVE DRI	122518	12/25/2018	205.00	205.00	12/31/2018
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					205.00	205.00	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
217500	US BANK	SHOPKEEP/PRONT DESK POS	122518	12/25/2018	69.00	69.00	12/31/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
217500	US BANK	WHENIWORK/SCHEDULING SY	122518	12/25/2018	99.00	99.00	12/31/2018
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					168.00	168.00	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
217500	US BANK	SHOPKEEP/CONC POS	122518	12/25/2018	69.00	69.00	12/31/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					69.00	69.00	
<b>400-57-5714-810 VILLAGE HALL</b>							
217500	US BANK	FULL COMPASS/WIRELESS MI	122518	12/25/2018	249.00	249.00	12/31/2018
217500	US BANK	TWC NATIONAL BUS/INTERNET	122518	12/25/2018	250.00	250.00	12/31/2018
217500	US BANK	CHARTER/ONE TIME CHARGE	122518	12/25/2018	658.32	658.32	12/31/2018
Total 400-57-5714-810 VILLAGE HALL:					1,157.32	1,157.32	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
217500	US BANK	STAFFORD & ROSENBAUM	122518	12/25/2018	11,164.00	11,164.00	12/31/2018
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					11,164.00	11,164.00	
<b>500-51-5142-310 CLERK: SUP &amp; EXPENSE</b>							
217500	US BANK	CAPITAL NEWSPAPERS/POSTI	122518	12/25/2018	36.71	36.71	12/31/2018
Total 500-51-5142-310 CLERK: SUP & EXPENSE:					36.71	36.71	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
217500	US BANK	US CELLULAR	122518	12/25/2018	58.37	58.37	12/31/2018
217500	US BANK	MIDWEST METER/LOGIC PROJ	122518	12/25/2018	178.00	178.00	12/31/2018
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					236.37	236.37	
Grand Totals:					50,837.93	50,837.93	

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1045	ABT MAILCOM INC	BILL PROCESSING-DEC	32918	12/31/2018	411.45	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					411.45	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
1106	ACE HILLDALE (DPW)	TABLE LEGS GLIDES	36779	11/26/2018	10.36	.00	
1106	ACE HILLDALE (DPW)	MISC SUPPLIES	36958	12/27/2018	39.53	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					49.89	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
1106	ACE HILLDALE (DPW)	TRUCK CLEANING SUPPLIES	36908	12/14/2018	57.65	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					57.65	.00	
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	1152019	01/15/2019	394.52	394.52	01/15/2019
Total 100-211535 AFLAC INSURANCE:					394.52	394.52	
<b>100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE</b>							
1730	ASSOCIATED APPRAISAL CONSUL	PROFESSIONAL ASSESSMENT	140201	01/01/2019	666.67	.00	
1730	ASSOCIATED APPRAISAL CONSUL	REVALUATION PROGRAM	140201	01/01/2019	2,190.00	.00	
1730	ASSOCIATED APPRAISAL CONSUL	INTERNET POSTING OF PARCE	140201	01/01/2019	11.93	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					2,868.60	.00	
<b>100-51-5154-511 LIABILITY INS (LEAGUE)</b>							
2049	BAER INSURANCE SERVICES LLC	1ST QTR GENERAL LIABILITY &	2030	12/10/2018	11,626.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					11,626.00	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
2255	BILL'S KEY SHOP INC	LOCK LUBE	46132W	01/10/2019	27.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					27.00	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES	1458775436	12/31/2018	7.27	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					7.27	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
3356	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPPORT FEE:	CVC17538	12/28/2018	4,355.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					4,355.00	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
3356	CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT:UTILI	CVC17538	12/28/2018	1,013.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					1,013.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5111-310 VILLAGE BOARD: SUP &amp; EXPENSE</b>							
4007	DANE CO CITIES AND VILLAGES	DUES FOR 2019	122618	12/26/2018	1,095.00	.00	
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					1,095.00	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
4017	DANE CO HWY & TRANS DEPT	SALT BRINE-500 GAL	27448	12/20/2018	173.58	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					173.58	.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
4036	DANE CO TREASURER	RANGE 4TH QUARTER	123118	12/31/2018	240.00	.00	
4036	DANE CO TREASURER	RANGE USE FOR INSERVICE	34435	12/13/2018	240.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					480.00	.00	
<b>800-244310 DANE COUNTY - PROPERTY TAXES</b>							
4036	DANE CO TREASURER	JANUARY TAX SETTLEMENT	1122019	01/11/2019	815,077.38	815,077.38	01/15/2019
Total 800-244310 DANE COUNTY - PROPERTY TAXES:					815,077.38	815,077.38	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES	120118	12/31/2018	288.10	.00	
Total 100-45-4511-000 COURT FINES:					288.10	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
4205	DECKER SUPPLY COMPANY INC	PARKING SIGNS STICKERS	904090	12/20/2018	13.82	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					13.82	.00	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	011119	01/11/2019	1,035.84	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,035.84	.00	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANTS PREMIUM	011119	01/11/2019	322.26	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	.00	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
4360	DIGGERS HOTLINE INC	DIGGER HOTLINES	181229301	12/31/2018	42.40	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					42.40	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
4360	DIGGERS HOTLINE INC	DIGGER HOTLLINES	181229301	12/31/2018	42.40	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					42.40	.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
5100	ECONO-PRINT	DV FORMS	789327	12/19/2018	181.00	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					181.00	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
8950	HYDROCORP	INSPECTIONS	0050790IN	12/31/2018	128.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
12215	LEAGUE OF WI MUNICIPALITIES	STORMWATER 2019 DUES	2019DUES	01/09/2019	200.00	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					200.00	.00	
<b>800-244620 MATC - PROPERTY TAXES</b>							
13015	MADISON COLLEGE	JAN TAX SETTLEMENT TO MAT	1112019	01/11/2019	220,134.62	220,134.62	01/12/2019
Total 800-244620 MATC - PROPERTY TAXES:					220,134.62	220,134.62	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
13017	MADISON AREA YOUTH SOCCER A	REGISTRATION FEE	201854	12/17/2018	1,224.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					1,224.00	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810 & 1008 SHOREWOOD BLVD	40570103	01/09/2019	4,025.03	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					4,025.03	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD	40570103	01/09/2019	168.20	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					168.20	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	40570103	01/09/2019	53.50	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40570103	01/09/2019	1,516.34	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,569.84	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40570103	01/09/2019	160.74	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					160.74	.00	
<b>100-55-5514-220 COMMUNITY CTR: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/COM CN	40570103	01/09/2019	655.07	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					655.07	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	40570103	01/09/2019	121.46	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					121.46	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40570103	01/09/2019	264.47	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					264.47	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	40570103	01/09/2019	76.04	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					76.04	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40570103	01/09/2019	1,128.78	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,128.78	.00	
<b>800-244610 MADISON SCHOOL - PROP TAXES</b>							
13045	MADISON METRO SCHOOL DISTRI	JAN TAX SETTLEMENT	1054	01/11/2019	2,678,986.32	2,678,986.32	01/23/2019
Total 800-244610 MADISON SCHOOL - PROP TAXES:					2,678,986.32	2,678,986.32	
<b>100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT</b>							
13070	MADISON WATER UTILITY	STORM WATER	1267220	12/28/2018	17.40	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					17.40	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13070	MADISON WATER UTILITY	FIRE PROTECTION WATER	1217081	12/28/2018	43.79	.00	
13070	MADISON WATER UTILITY	4TH QUARTER FIRE PROTECTI	20166	12/21/2018	3,293.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					3,336.79	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13070	MADISON WATER UTILITY	FLAT RATE WATER	1217066	12/28/2018	1,326.17	.00	
13070	MADISON WATER UTILITY	PIT LMD	1217067	12/28/2018	8,646.11	.00	
13070	MADISON WATER UTILITY	PIT SW BLVD @ RR TRACKS	1217068	12/28/2018	5,190.43	.00	
13070	MADISON WATER UTILITY	PIT UBD @TRACKS	1217069	12/28/2018	8.21	.00	
Total 600-53-0610-601 PURCHASED WATER:					15,170.92	.00	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
13082	MADISON CITY TREASURER	FIX SQUAD PRINTER	19958	12/11/2018	82.22	.00	
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					82.22	.00	
<b>210-55-5542-339 POOL: CHEMICALS</b>							
13384	MIDWEST POOL SUPPLY COMPAN	ALGECIDE FOR WINTER FILL	78401	12/06/2018	95.94	.00	
Total 210-55-5542-339 POOL: CHEMICALS:					95.94	.00	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	4152	01/14/2019	507.35	507.35	01/23/2019
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					507.35	507.35	
<b>100-51-5154-512 PROPERTY INS (LGPIF)</b>							
13830	MUNICIPAL PROPERTY INSURANC	ANNUAL PROPERTY INSURAN	01042019	01/04/2019	18,579.00	.00	
Total 100-51-5154-512 PROPERTY INS (LGPIF):					18,579.00	.00	
<b>100-55-5523-650 TREE REMOVALS</b>							
13950	MY TREE GUY LLC	ASH REMOVAL/ENTRANCE PA	123118	12/10/2018	2,500.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					2,500.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>450-59-5920-850 DEBT ISSUE COSTS TID 3</b>							
17030	QUARLES AND BRADY LLP	2019 GENERAL OBLIGATION P	850716.00015	01/17/2019	9,250.00	.00	
Total 450-59-5920-850 DEBT ISSUE COSTS TID 3:					9,250.00	.00	
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
19311	SHELL OIL CO:POLICE ACCT	POLICE FUEL	0045901	01/08/2019	673.11	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					673.11	.00	
<b>100-51-5160-221 BLDGS &amp; PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	SW GARDENS 3403200	12019	12/31/2018	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S RINK 1058300	12019	12/31/2018	115.65	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 910100 810 SHOREWOOD	12019	12/31/2018	37.13	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S HEIDEN HOUSE 3589000	12019	12/31/2018	26.12	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1008 SHOREWOOD LOT 10	12019	12/31/2018	172.99	.00	
19337	SHOREWOOD HILLS WATER & SE	FIXED FEES 3403000	12019	12/31/2018	114.61	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					482.50	.00	
<b>100-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHRGR</b>							
19337	SHOREWOOD HILLS WATER & SE	SW BARDLEY PK 3378500	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW POOL CC 3403000	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 3264 UNIV AVE 908700	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW HEIDEN HOUSE 3589000	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW POST FARM PK 3403100	12019	12/31/2018	303.86	.00	
19337	SHOREWOOD HILLS WATER & SE	SW MCKENNA PARK 2331400	12019	12/31/2018	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	SW BIG FOOT PARK 2303000	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW TALLY HO 1030500	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1008 SHOREWOOD 105850	12019	12/31/2018	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	SW QUARRY 1126300	12019	12/31/2018	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	SW KOVAL WOODS 2285500	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 810 SHOREWOOD LOT 1 91	12019	12/31/2018	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	SW ENTRYWAY PARKS 105650	12019	12/31/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 810 SH BLVD LOT 2 910300	12019	12/31/2018	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1001 EDGEHILL 1112500	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW GARDENS 3403200	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW OAK WAY 1128500	12019	12/31/2018	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 2700 OXFORD 34775.00	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 1008 SHOREWOOD LOT 10	12019	12/31/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SW 4 CORNERS 2237500	12019	12/31/2018	18.36	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					703.19	.00	
<b>210-51-5160-221 BLDG/PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	W/S/DEDUCT 3403000	12019	12/31/2018	2,144.44	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S CONCESSIONS 3402900	12019	12/31/2018	21.81	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					2,166.25	.00	
<b>210-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHRGR</b>							
19337	SHOREWOOD HILLS WATER & SE	SW CONCESSIONS 3402900	12019	12/31/2018	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					9.18	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19841	STOP-N-GO DPW GAS	GAS- DECEMBER	DEC2018	12/31/2018	506.01	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5320-370 GARAGE: FUEL & OIL:					506.01	.00	
<b>100-53-5365-370 RECYCLING/YARDWASTE:FUEL &amp; OIL</b>							
19845	STOP-N-GO DPW DIESEL	DIESEL-DPW	DEC2018	12/31/2018	415.34	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					415.34	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
22040	VANDEWALLE & ASSOCIATES INC	GARDEN HOMES REDEVELOP	201812045	12/18/2018	10,000.00	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					10,000.00	.00	
<b>100-51-5120-321 JUDICIAL: DUES</b>							
23349	WI MUNICIPAL COURT CLERK ASS		122718	12/27/2018	45.00	.00	
Total 100-51-5120-321 JUDICIAL: DUES:					45.00	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED FINES DECEMBER	120118	12/31/2018	705.50	.00	
Total 100-45-4511-000 COURT FINES:					705.50	.00	
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CAR PREMIUM	01132019	01/11/2019	13,796.90	13,796.90	01/15/2019
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					13,796.90	13,796.90	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUMS	01132019	01/11/2019	2,228.40	2,228.40	01/15/2019
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,228.40	2,228.40	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
23425	WI STATE LABORATORY OF HYGIE	WATER SAMPLE TESTS	577534	12/31/2018	722.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					722.00	.00	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
435510	DINGES FIRE COMPANY	CALIBRATION	48276	06/29/2018	95.00	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					95.00	.00	
<b>100-51-5151-300 BOND ISSUE EXPENSES</b>							
999610	ASSOCIATED TRUST COMPANY	GENERAL OBLIGATION PROMI	10915	12/28/2018	325.00	.00	
Total 100-51-5151-300 BOND ISSUE EXPENSES:					325.00	.00	
<b>100-55-5510-340 2018 FLOOD EXPENSES</b>							
1000078	REYNOLDS TRANSFER AND STOR	STORAGE TRAILER	1913261	01/01/2019	1,000.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					1,000.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000146	REGENT SOCCER REGISTRAR	SCHEDULING/REFS/FIELDS CO	SH3	01/01/2019	1,370.00	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					1,370.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>450-59-5920-850 DEBT ISSUE COSTS TID 3</b>							
1000263	ROBERT W BAIRD & CO	2018 DEBT ADVISORY COSTS	PF-286666	12/28/2018	30,000.00	.00	
Total 450-59-5920-850 DEBT ISSUE COSTS TID 3:					30,000.00	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	4097	12/31/2018	799.00	.00	
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPOR P	4097	12/31/2018	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MGNT PLAN	4097	12/31/2018	2,077.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,476.00	.00	
<b>100-57-5751-800 CAP OUTLAY: COMPUTERS</b>							
1000688	COMPUTER MAGIC INC	DISPLAY PORT TO VGA ADAPT	4122	01/15/2019	38.00	.00	
1000688	COMPUTER MAGIC INC	REPLACEMENT COMPUTER	4122	01/15/2019	726.93	.00	
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					764.93	.00	
<b>400-57-5714-810 VILLAGE HALL</b>							
1000688	COMPUTER MAGIC INC	REPLACEMENT COMPUTER	4109	12/13/2018	726.93	.00	
1000688	COMPUTER MAGIC INC	REPLACEMENT MONITOR	4109	12/13/2018	226.49	.00	
Total 400-57-5714-810 VILLAGE HALL:					953.42	.00	
<b>100-53-5330-230 STR MAINT/REPAIR: ANNUAL CNTCT</b>							
2000076	MADISON COMMERCIAL LANDSCA	CUT TRIP HAZZARDS	456456	12/21/2018	850.00	.00	
Total 100-53-5330-230 STR MAINT/REPAIR: ANNUAL CNTCT:					850.00	.00	
<b>100-55-5510-340 2018 FLOOD EXPENSES</b>							
2000077	HELLERS'S EQUIPMENT REMOVAL	REMOVE OLD BOILERS & WAT	126	01/09/2019	2,500.00	.00	
Total 100-55-5510-340 2018 FLOOD EXPENSES:					2,500.00	.00	
Grand Totals:					3,871,732.08	3,731,125.49	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,770,440	(2,770,440)	0.00%	0	2,563,496	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	60,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	30	0	30	0.00%	15	500	3.08%
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	3,133	20,888	(17,755)	15.00%	20,889	20,889	100.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	17,628	46,000	(28,372)	38.32%	17,373	44,075	39.42%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	1,600	1,800	(200)	88.89%	0	1,800	0.00%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	897	0	0.00%
100-43-4353-000	STATE AID: HIGHWAY	309,721	309,366	355	100.11%	298,216	298,862	99.78%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	19,000	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,905	5,000	(95)	98.10%	5,495	5,050	108.81%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,133	2,800	(668)	76.16%	3,095	3,000	103.17%
100-44-4421-000	LICENSES: BICYCLE	0	60	(60)	0.00%	6	60	10.00%
100-44-4422-000	LICENSES: DOG & CAT	3,518	2,600	918	135.30%	1,268	4,000	31.69%
100-44-4423-000	LICENSES: MISC	1,244	1,000	244	124.42%	1,030	700	147.14%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	43,854	15,000	28,854	292.36%	30,096	17,000	177.03%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	7,451	5,000	2,451	149.02%	11,252	6,000	187.54%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	10,669	5,000	5,669	213.38%	10,364	7,000	148.06%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	8,310	4,000	4,310	207.74%	7,740	5,000	154.80%
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,279	600	679	213.16%	2,379	100	2378.92%
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	1,295	400	895	323.75%	525	450	116.67%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-44-4441-000	ZONING FEES	4,900	3,000	1,900	163.33%	3,200	2,300	139.13%
100-44-4491-000	CABLE TV FRANCHISE FEES	29,046	31,000	(1,954)	93.70%	26,864	29,000	92.63%
100-44-4492-000	% SURCHARGE FOR RECREATION	0	7,500	(7,500)	0.00%	7,420	7,500	98.93%
100-45-4511-000	COURT FINES	31,395	32,000	(605)	98.11%	30,154	30,000	100.51%
100-45-4513-000	PARKING VIOLATIONS	56,248	43,000	13,248	130.81%	39,109	45,000	86.91%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	2,410	3,000	(590)	80.32%	5,720	0	0.00%
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	28	25	3	112.76%	62	0	0.00%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	956	400	556	238.98%	776	200	388.16%
100-46-4613-000	CLERK: PARKING PERMITS	720	700	20	102.86%	555	800	69.38%
100-46-4621-000	LAW ENFORCEMENT FEES	740	400	340	184.93%	572	400	143.01%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,886	15,000	(114)	99.24%	14,892	14,138	105.33%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	327	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	179	60	119	299.10%	240	250	95.93%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	32	0	32	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	8,568	0	8,568	0.00%	16,903	0	-
100-46-4672-100	GARDEN PLOT REVENUES	2,675	2,660	15	100.56%	2,520	2,000	126.00%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	2,500	2,500	0	100.00%	2,500	2,500	100.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	1,000	1,000	0	100.00%	0	0	0.00%
100-46-4673-100	RECREATION: FOUR CORNERS	16,775	15,135	1,640	110.84%	15,135	14,000	108.11%
100-46-4673-200	RECREATION: LAND REC	25,575	17,000	8,575	150.44%	16,888	14,250	118.51%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-300	RECREATION: TENNIS	23,162	25,500	(2,338)	90.83%	25,871	28,000	92.40%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	2,760	2,200	560	125.45%	2,210	2,200	100.45%
100-46-4673-600	RECREATION: GOLF	3,933	3,824	109	102.84%	3,824	7,000	54.63%
100-46-4673-700	RECREATION: KAYAK/CANOE	560	850	(290)	65.88%	806	700	115.14%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	10,634	9,700	934	109.62%	9,805	8,780	111.67%
100-46-4674-100	COMMUNITY CENTER RENTALS	2,402	2,200	202	109.18%	2,432	3,500	69.48%
100-46-4674-210	JULY 4th FAMILY PICNIC	910	1,500	(590)	60.67%	1,254	1,200	104.50%
100-46-4674-220	JULY 4th FIREWORKS	7,587	8,000	(413)	94.84%	8,350	8,100	103.08%
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	13,494	(13,494)	0.00%	13,230	13,230	100.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	10,924	(10,924)	0.00%	10,710	10,710	100.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,034	(17,034)	0.00%	16,700	16,700	100.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,180	(9,180)	0.00%	9,000	9,000	100.00%
100-48-4810-000	INTEREST ON INVESTMENTS	0	15,000	(15,000)	0.00%	23,627	10,000	236.27%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	7,492	7,746	(254)	96.72%	8,493	8,502	99.89%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILITY ADVANC	0	18,465	(18,465)	0.00%	0	0	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	38,500	(38,500)	0.00%	37,778	40,000	94.45%
100-48-4822-000	RENT: BLACKHAWK C.C.	91,663	100,300	(8,637)	91.39%	116,662	100,300	116.31%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	40,067	39,612	455	101.15%	9,584	9,584	100.00%
100-48-4830-000	MISCELLANEOUS SALES	334	0	334	0.00%	252	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	4,802	3,500	137.20%
100-48-4833-000	VILLAGE TREE SALES	5,942	6,000	(58)	99.04%	12,791	4,000	319.78%
100-48-4836-000	DPW VEHICLE SALES	284	0	284	0.00%	0	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	1,407	800	607	175.89%	796	600	132.70%
100-48-4840-000	INSURANCE DIVIDENDS	14,098	0	14,098	0.00%	8,888	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	1,519	0	1,519	0.00%	0	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	2,047	0	2,047	0.00%	0	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	0	0	0	0.00%	0	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	48,602	(48,602)	0.00%	0	0	0.00%
100-49-4941-000	MISCELLANEOUS REVENUES	16,257	17,000	(743)	95.63%	19,762	17,000	116.25%
100-49-4944-000	FUND BALANCE APPLIED	0	133,334	(133,334)	0.00%	0	141,401	0.00%
<b>EXPENSES</b>								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	3,844	1,500	2,344	256.24%	3,661	1,500	244.10%
100-51-5111-720	VILLAGE BOARD: DONATIONS	400	0	400	0.00%	0	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	425	300	125	141.57%	397	900	44.06%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,907	2,965	(58)	98.04%	2,907	2,965	98.04%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	23,040	22,341	699	103.13%	22,528	21,822	103.23%
100-51-5120-150	JUDICIAL: BENEFITS	6,548	6,437	111	101.73%	6,378	6,237	102.26%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	2,604	1,700	904	153.17%	1,409	1,700	82.85%
100-51-5120-321	JUDICIAL: DUES	140	140	0	100.00%	140	140	100.00%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	1,716	1,665	51	103.08%	1,031	1,665	61.94%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	14,105	18,000	(3,896)	78.36%	22,329	18,000	124.05%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	16,418	29,000	(12,582)	56.62%	32,674	27,000	121.01%
100-51-5141-120	ADMIN: WAGES	89,746	85,246	4,500	105.28%	91,229	86,769	105.14%
100-51-5141-150	ADMIN: BENEFITS	28,121	23,079	5,042	121.85%	22,344	19,447	114.90%
100-51-5141-320	ADMIN: DUES & SEMINARS	2,347	1,700	647	138.05%	1,614	1,700	94.94%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	662	400	262	165.45%	934	300	311.19%
100-51-5142-120	CLERK: WAGES	60,638	70,608	(9,970)	85.88%	94,462	84,014	112.44%
100-51-5142-130	EXTRA OFFICE HELP	19,392	18,366	1,026	105.59%	20,496	17,919	114.38%
100-51-5142-150	CLERK: BENEFITS	17,926	20,689	(2,763)	86.64%	21,493	18,862	113.95%
100-51-5142-310	CLERK: SUP & EXPENSES	6,774	3,900	2,874	173.70%	3,723	3,900	95.46%
100-51-5142-322	CLERK: TRAINING/SEMINARS	1,496	1,600	(104)	93.53%	1,691	800	211.37%
100-51-5142-340	CLERK: POSTAL EXPENSES	1,393	3,000	(1,607)	46.44%	2,147	3,500	61.33%
100-51-5142-500	CLERK: DANE CTY CALENDARS	599	600	(2)	99.75%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	194	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	61,011	44,000	17,011	138.66%	43,253	42,547	101.66%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	1,113	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	0	0	0.00%	25,507	0	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	0	0	0.00%	491	0	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	32,062	48,954	(16,892)	65.49%	24,865	9,600	259.01%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	3,186	4,000	(814)	79.66%	1,526	1,100	138.75%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	1,584	1,000	584	158.36%	602	400	150.38%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	51,892	40,000	11,892	129.73%	28,331	19,000	149.11%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	2,250	2,700	(450)	83.34%	2,169	2,700	80.32%
100-51-5145-350	WEBSITE COSTS	670	570	100	117.57%	821	570	144.02%
100-51-5151-210	FINANCE: AUDIT SERVICES	38,300	25,000	13,300	153.20%	28,425	26,000	109.33%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	3,900	0	3,900	0.00%	3,425	0	0.00%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	10,333	10,190	143	101.40%	32,108	32,000	100.34%
100-51-5154-511	LIABILITY INS (LEAGUE)	50,161	43,729	6,432	114.71%	39,338	43,729	89.96%
100-51-5154-512	PROPERTY INS (LGPIF)	13,619	14,708	(1,089)	92.60%	13,483	14,708	91.67%
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	34,867	42,000	(7,133)	83.02%	43,861	41,000	106.98%
100-51-5160-221	BLDGS & PLANT: WATER	4,498	8,000	(3,502)	56.22%	5,323	8,000	66.54%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	4,645	4,000	645	116.13%	5,022	5,000	100.43%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	5,857	6,600	(743)	88.74%	6,533	5,500	118.77%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	5,594	3,410	2,184	164.06%	4,549	3,410	133.40%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	4,387	2,500	1,887	175.49%	27,080	17,290	156.62%
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	93,449	95,326	(1,877)	98.03%	85,664	90,282	94.88%
100-52-5210-120	POLICE: CLERICAL WAGES	72,766	73,638	(872)	98.82%	69,991	71,238	98.25%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	351,473	322,202	29,271	109.08%	310,272	312,868	99.17%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
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100-52-5210-122	POLICE: OVERTIME WAGES	24,325	9,000	15,325	270.28%	16,514	8,500	194.28%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	71,005	48,000	23,005	147.93%	65,882	48,000	137.25%
100-52-5210-125	POLICE: DIFFERENTIAL	2,361	2,000	361	118.07%	1,998	2,000	99.92%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	0	4,400	(4,400)	0.00%	5,058	4,400	114.95%
100-52-5210-129	POLICE: CROSSING GUARD WAG	5,393	5,000	393	107.86%	5,591	5,500	101.66%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	203,560	196,549	7,011	103.57%	182,282	189,482	96.20%
100-52-5210-170	POLICE: EDUCATION REIMB	0	1,000	(1,000)	0.00%	0	0	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	13,510	14,000	(490)	96.50%	9,087	11,000	82.61%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	3,470	3,000	470	115.68%	2,930	2,900	101.03%
100-52-5210-321	POLICE: DUES & SEMINARS	2,267	2,000	267	113.36%	1,912	1,500	127.47%
100-52-5210-322	POLICE: TRAINING EXPENSES	7,751	9,000	(1,249)	86.13%	8,097	8,000	101.22%
100-52-5210-340	POLICE: OPERATING EXPENSE	18,016	16,000	2,016	112.60%	15,239	14,200	107.32%
100-52-5210-341	POLICE: UNIFORM EXPENSE	6,459	5,000	1,459	129.18%	6,477	4,500	143.94%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	10,331	5,000	5,331	206.62%	6,669	4,000	166.72%
100-52-5210-370	POLICE: FUEL & OIL	9,811	7,000	2,811	140.15%	8,777	7,000	125.38%
100-52-5210-380	POLICE: DRUG PREVENTION	0	0	0	0.00%	0	200	0.00%
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	570,119	(570,119)	0.00%	522,280	522,280	100.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	168,281	(168,281)	0.00%	169,045	168,281	100.45%
100-52-5240-150	INSPECTIONS: BENEFITS	2,562	2,180	382	117.51%	3,107	2,333	133.16%
100-52-5240-211	INSPECTIONS: BUILDINGS	18,931	14,000	4,931	135.22%	18,852	18,000	104.73%
100-52-5240-212	INSPECTIONS: HVAC	5,329	5,000	329	106.58%	7,077	5,000	141.54%
100-52-5240-213	INSPECTIONS: ELECTRICAL	6,286	7,000	(714)	89.80%	11,542	5,000	230.83%
100-52-5240-214	INSPECTIONS: PLUMBING	2,873	2,500	373	114.91%	3,872	2,500	154.86%
100-52-5240-340	INSPECTIONS: OPERATIONS	236	0	236	0.00%	792	323	245.28%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5260-290	DANE COUNTY RADIO CONTRACT	7,794	7,058	736	110.43%	4,851	2,600	186.58%
100-53-5300-121	AIDABLE WORK: LABOR	68,136	72,262	(4,126)	94.29%	63,278	62,841	100.70%
100-53-5300-150	AIDABLE WORK: BENEFITS	13,302	12,560	742	105.91%	13,152	13,416	98.03%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	18,744	18,000	744	104.14%	16,213	19,000	85.33%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	12,388	18,000	(5,612)	68.82%	15,427	18,000	85.71%
100-53-5320-370	GARAGE: FUEL & OIL	12,523	8,000	4,523	156.53%	9,070	9,000	100.78%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	783	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	10,000	0	10,000	0.00%	8,000	10,000	80.00%
100-53-5342-220	STREET LIGHTING: POWER	16,789	16,000	789	104.93%	19,960	16,000	124.75%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	3,393	20,000	(16,607)	16.97%	6,029	20,000	30.14%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	164	85	79	192.98%	175	33	529.52%
100-53-5352-300	BUS SERVICE	30,000	30,000	0	100.00%	30,000	30,000	100.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	104,766	94,360	10,406	111.03%	98,121	94,000	104.38%
100-53-5363-290	METRO LANDFILL EXPENSE	10,750	10,750	0	100.00%	12,460	12,460	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	38,994	50,931	(11,937)	76.56%	40,658	37,938	107.17%
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	6,277	8,852	(2,575)	70.92%	6,426	8,100	79.34%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	5,756	4,100	1,656	140.39%	3,483	4,120	84.54%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	5,068	2,800	2,268	181.01%	4,762	2,800	170.07%
100-54-5400-130	VILLAGE HALL: CLEANING	4,524	5,668	(1,144)	79.82%	4,343	6,403	67.82%
100-54-5400-150	VILLAGE HALL: BENEFITS	657	985	(328)	66.68%	630	1,367	46.06%
100-55-5500-121	NON-AIDABLE WORK: LABOR	110,841	105,083	5,758	105.48%	95,259	91,585	104.01%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	19,280	18,265	1,015	105.56%	16,759	19,611	85.46%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	20,974	28,000	(7,026)	74.91%	31,651	24,000	131.88%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	458	500	(42)	91.60%	527	500	105.34%
100-55-5510-340	2018 FLOOD EXPENSES	45,130	0	45,130	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-55-5514-121	COMMUNITY CTR: WAGES	1,341	578	763	232.01%	730	415	176.02%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	196	100	96	196.22%	106	89	118.79%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	5,665	7,400	(1,735)	76.56%	7,137	7,000	101.96%
100-55-5520-121	FORESTER: WAGES	60,352	62,956	(2,604)	95.86%	59,384	60,964	97.41%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	11,705	15,000	(3,295)	78.04%	13,396	14,500	92.38%
100-55-5520-150	FORESTER: WAGE BENEFITS	16,682	17,461	(779)	95.54%	16,496	17,022	96.91%
100-55-5520-320	PARKS:PROJECTS	11,849	7,000	4,849	169.27%	7,655	6,500	117.76%
100-55-5520-340	PARKS:OPERATING EXPENSE	4,909	4,400	509	111.56%	4,714	4,350	108.36%
100-55-5520-342	VILLAGE TREE SALES COSTS	5,281	6,000	(719)	88.02%	11,828	4,000	295.70%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	847	1,000	(153)	84.70%	2,068	0	0.00%
100-55-5523-343	HORTICULTURE: REFORESTATION	13,323	9,000	4,323	148.04%	7,737	8,000	96.71%
100-55-5523-350	HORTICULTURE:PLANTINGS	2,570	2,000	570	128.51%	2,555	1,700	150.30%
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	28,141	30,000	(1,860)	93.80%	34,700	32,000	108.44%
100-55-5523-650	TREE REMOVALS	23,363	25,000	(1,637)	93.45%	21,273	20,000	106.37%
100-55-5531-121	FOUR CORNERS: WAGES	12,581	12,000	581	104.85%	14,299	14,000	102.14%
100-55-5531-150	FOUR-CORNERS: BENEFITS	962	900	62	106.94%	1,094	1,071	102.14%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	1,583	650	933	243.48%	3,605	2,600	138.64%
100-55-5532-121	LAND RECREATION: WAGES	11,867	13,300	(1,433)	89.23%	15,681	13,300	117.90%
100-55-5532-150	LAND RECREATION: BENEFITS	908	1,017	(109)	89.27%	1,199	1,017	117.87%
100-55-5532-340	LAND RECREATION: OPERATING EXP	1,480	1,700	(221)	87.03%	3,977	2,000	198.84%
100-55-5533-121	TENNIS: WAGES	17,652	16,000	1,652	110.33%	18,700	18,500	101.08%
100-55-5533-150	TENNIS: BENEFITS	1,350	1,300	50	103.88%	1,431	1,415	101.10%
100-55-5533-340	TENNIS: OPERATING EXPENSES	4,123	1,000	3,123	412.29%	5,836	3,500	166.73%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	1,250	1,000	250	124.95%	1,487	1,000	148.66%
100-55-5535-150	BASKETBALL: BENEFITS	96	77	19	124.17%	114	77	147.71%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	559	750	(191)	74.55%	1,398	775	180.35%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,304	1,375	(71)	94.82%	1,341	1,300	103.16%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	8,772	9,000	(228)	97.46%	8,741	9,000	97.12%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,637	4,450	187	104.21%	4,307	4,300	100.16%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	5,514	7,000	(1,486)	78.77%	8,824	8,200	107.61%
100-55-5540-340	GOLF: OPERATING EXPENSES	4,340	4,000	340	108.50%	3,917	6,000	65.29%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	806	550	146.55%
100-56-5630-150	PLANNER	1,400	800	600	175.00%	750	0	0.00%
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	1,468	800	668	183.46%	3,083	0	0.00%
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	0	0	0	0.00%	802	0	0.00%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	203	1,500	13.54%
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	0	0	0	0.00%	0	0	0.00%
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	3,886	0	0.00%
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 100.00%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	0	0	0	0.00%	0	0	0.00%
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	0	0	0	0.00%	0	0	0.00%
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	0	0	0	0.00%	0	0	0.00%
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	612,989	926,422	(313,433)	66.17%	758,811	772,327	98.25%
	<b>TOTAL REVENUES</b>	<b>869,230</b>	<b>3,978,316</b>	<b>(3,109,086)</b>	<b>21.85%</b>	<b>982,320</b>	<b>3,663,903</b>	<b>26.81%</b>
	<b>TOTAL EXPENSES</b>	<b>3,030,764</b>	<b>3,947,254</b>	<b>(916,490)</b>	<b>76.78%</b>	<b>3,807,907</b>	<b>3,663,903</b>	<b>103.93%</b>

**Village of Shorewood Hills  
Board of Trustees Minutes  
Monday, December 17, 2018**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:01 p.m.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, John Imes, Mark Lederer, Anne Readel and Village Treasurer Sean Cote. Trustee Scott Friedman and Tracy Bailey were excused. Also in attendance were Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation**

Mr. Benforado explained the recusal process referring to the Local Land Use, Planning and Zoning publication titled “Dealing with Conflict in Local Land Use Decision Making, from the UW Extension that will be circulated to the Board of Trustees. He stated that page 18-19 talks about recusals for board members.

**5. Appearances and Communications**

Tom Degen, 3518 Blackhawk Drive, explained the various events that took place after the August 20, 2018 flood that effected 19 of his 24 houses he owns in Garden Homes. He presented to the remaining homeowners in Garden Homes of his plans for redevelopment and received feedback at a previously held meeting. He then spoke further with some residents of Shorewood Hills at a meeting he held. He is asking that the Village Board consider postponing the services with Vandewalle Associates to a later time.

Dan Bromley, 3535 Topping Road, stated that he felt the process defined in the contract with Vandewalle will not provide clarity on what ought to be done in Garden Homes and was a waste of money.

Jeannie Roberts, 1004 Yale Road, would like to see the entire Village involved in the Garden Homes.

Michelle Hatchell, 821 Maple Terrace, stated that the homeowners in Garden Homes are very excited about Vanderwalle coming into the community to discuss options. It was strongly stated that the desire is to see single family homes in the Garden Homes area. She does not want to see the process delayed with Vandewalle and Associates after their meeting with Tom Degen.

Arielle Ford, 3814 University Ave, stated that she has concerns about any developer coming in and performing his own study because they don't have stake in the area like the residents that live in that area do.

John Voegeli, 1004 Yale Road, is uncomfortable with paying a consultant that doesn't own the land and doesn't have any stake in the property or community. They aren't the ones developing the property when it's taxpayer's money supporting their study. There is no real rush to spend the money on the consultants.

## **6. Board Matters**

### **A. Payment of Bills**

Mr. Cote gave a brief summary of the November prepaids and December board bills. He recommended the Board ratify the November prepaids and December board bills for a total of \$757,001.69.

Mr. Wade moved and Mr. Lederer seconded a motion to ratify the November prepaid bills in the amount of \$51,118.44; and authorize payment of the December bills in the amount of \$705,883.25 for a total of \$757,001.69

Motion passed 5-0.

### **D. New Business Resolutions and Motions**

#### **i) Consider memorandum of understanding between Village of Shorewood Hills, Shorewood Foundation and Blackhawk Country Club regarding charitable events**

Mr. Lederer explained the reason for the agreement is so that those donating to the charitable events can have their funds pass through the Shorewood Hills Foundation so that the residents can benefit from a tax deductible donation. The Village, Blackhawk Country Club and the Shorewood Hills Foundation are the three parties to the agreement.

Linda Boechert gave a brief update on the final numbers for the first annual Shorewood Hills Scramble; \$1,390.00 to Blackhawk to cover expenses, \$525.00 in strictly donations, leaving \$5,235.00 total donation to the Shorewood Foundation.

Jan Hamblen stated the Shorewood Hills Foundation was the driving force behind this memorandum to give direction to the Foundation for future dispersing of donations.

Mr. Lederer moved and Mr. Imes seconded a motion to approve the memorandum of understanding between Village of Shorewood Hills, Shorewood Hills Foundation and Blackhawk Country Club regarding charitable events.

Jan Hamblen stated she would like this effective as of September 3, 2018.

Motion passed 5-0.

#### **ii) Resolution R-2018-18 Authorizing the issuance of Sale of \$2,250,000 General Obligation Promissory Notes**

Mr. Frantz briefly explained the reason for borrowing the funds for the finish of the bike path and Marshall Court reconstruction.

Brad Viegut, Village's Financial Analyst from Baird, summarized the issuance of borrowing the \$2,250,000. He explained the principal and interest payments and that they will be funded by TIF III and IV. He stressed the importance of the Village's financial policies and practices that earned them the AAA rating with Standard and Poor's, which in turn helps the Village be awarded low interest rates for the borrowing. Over the life of this issuance the Village is saving about \$52,000 in interest due to their low interest rates from the AAA rating.

Mr. Wade moved and Mr. Lederer seconded adoption of Resolution R-2018-18 Authorizing the issuance and Sale of \$2,250,000 General Obligation Promissory Notes.

Motion passed 5-0.

### **B. Consent Agenda**

Mr. Wade would like to take the minutes and the 2019 Pool budget off.

Mr. Benforado removed the DNR stormwater grant.

Mr. Wade moved and Ms. Readel seconded a motion to approve the purchase of UTV in the amount of \$8,205, purchase of pickup truck in the amount of \$28,289, settlement and release agreement concerning data loss claim, Resolution R-2018-20 Setting International Migratory Bird Day as March 7, proclamation declaring April 26, 2019 as Arbor Day, set date for Village caucus as January 22, 2019, set 2019 Village board meeting dates and refer request to amend ordinances to allow keeping of goats to Public Health and Safety Committee on the consent agenda.

Motion passed 6-0.

**i) Regular Board meeting minutes of November 19, 2018**

Mr. Wade moved and Mr. Lederer seconded a motion to approve the November 19, 2018 minutes with suggested changes.

Motion passed 4-0-1. Mr. Lederer abstaining.

**ix) Approve 2019 Pool budget**

Mr. Lederer explained the pool budget and the fund balance status. He explained there was higher profit this year because the revenues are front end loaded and there were less expenses due to the August 20, 2018 flood. There are higher expense losses projected for 2019 due to the replacement of the boilers.

Mr. Lederer moved and Mr. Wade seconded a motion to approve the 2019 Pool budget with the expected loss of \$63,257 due to the costs of capital improvements with the boilers and roof repairs.

Motion passed 5-0.

**x) Accepting grant agreement from Wisconsin Department of Natural Resources for stormwater out fall improvements in Marina area.**

Mr. Benforado stated he would prefer the expense be considered a capital fund so it doesn't deplete the entire stormwater fund. He asked Karl Frantz to look into the allocation of this expense between the capital fund and the stormwater fund and report back to the Board.

Mr. Wade moved and Mr. Lederer seconded a motion to accept the Wisconsin Department of Natural Resources grant for stormwater outfall improvements in the Marina area.

Motion passed 5-0.

**C. Ordinances**

None to report

**D. New Business Resolutions and Motions**

**iii) Resolution R-2018-19 designating Village organizations authorized to use certain facilities**

Mr. Wade briefly explained the reason behind having guidelines for the Administrator to determine if the Board Room or other village spaces are available for use.

Ms. Readel explained that this should be a Board guided decision for Administration to alleviate any questionable uses of Board room space.

Mr. Wade stated the issue of determining who has access.

Mr. Wade moved and Ms. Readel seconded adoption of Resolution R-2018-19 designating Village organizations authorized to use certain facilities.

Ms. Readel would like to consider opening use up to individuals for use due to a lack of other village space.

Mr. Frantz stated his hesitation with starting room reservations for the Board room due to the fact that there are various times that the room is needed for governmental business on short notice and that we can't guarantee the room when reserving it.

Mr. Lederer would like to add the Shorewood Hills Swim and Dive team to the list of authorized users.

Mr. Benforado is in favor of the resolution and would like to give it a try.

Motion passed 5-0.

**iv) Consider conditional use permit for 3620 Lake Mendota Drive shoreline restoration and construction**

Mr. Benforado stated the findings for 3620 Lake Mendota Drive and 3626 Lake Mendota Drive as they are identical.

Mr. Imes moved and Mr. Wade seconded approval of the conditional use permit for 3620 Lake Mendota Drive.

Motion passed 5-0.

**v) Consider conditional use permit for 3626 Lake Mendota Drive shoreline restoration and construction**

Mr. Imes moved and Mr. Lederer seconded approval of the conditional use permit for 3626 Lake Mendota Drive.

Motion passed 5-0.

Mr. Benforado stated items vi and vii will be taken up together.

**vi) Consider proposal for calming design options for Edgehill Drive**

**vii) Consider proposal for traffic calming policy development**

Mr. Lederer gave a brief background on traffic speeds and volumes. There are concerns with the speed on a few streets and Committee members felt there was additional reason to consider developing further guidelines to slow traffic in the Village. Mr. Lederer stated that if the second policy is approved, it could come with significant costs to implement traffic calming measures such as speed humps, sidewalks and strict traffic enforcement on Edgehill. He is concerned with how intrusive of measures the Board is willing to take when it comes to traffic calming measures on Edgehill.

Ms. Readel is supportive of making the Village more walkable and safer and would like to see what the Village's policy is. She asked how correct our policy is before we start going street by street trying to install new traffic calming measures.

Mr. Imes stated he attended the Public Works meeting and that Brian Berquist stated it might be worth looking outside the box on how to mitigate speed on Edgehill Drive with traffic calming.

Mr. Benforado suggested that the Board proceed with this policy. He likes the idea of having the Village Engineer work on this policy first and take it to the Committee before bringing it to the Board.

Mr. Imes stated that the previous improvements that were done have made a difference slowing in traffic on Edgehill Drive.

Mr. Imes moved and Mr. Lederer seconded acceptance of agenda item vi and vii; consider proposal for calming design options for Edgehill Drive and consider proposal for traffic calming policy development.

Motion passed 5-0.

### **E. Appointments**

None to report.

Mr. Benforado would like to see the new Board start with full committees and urged the trustees to start thinking about filling any vacancies.

### **7. Reports of Officials and Committees**

**A. Village President-**Madison Mayor Soglin continues his monthly meetings and working on solutions for the flooding with various community officials. Lake Mendota is back down to its normal levels.

#### **B. Village Administrator-**

**a) Police bargaining status-**Mr. Frantz stated there is a tentative agreement.

**b) Salt Reduction Grant-**The Village had enough funds to outfit an additional truck with a salt reduction system. John Mitmoen stated some communities are making their commercial users go through certification.

**c) Dane County bike path grant-** Mr. Frantz stated the Village obtained a \$50,000 grant from Dane County for the bike path, which was roughly 50% of the cost.

**d) Ice rink liner-** The crew is exploring the use of a liner for the hockey rink.

**C. Personnel Committee** – Nothing to report

**D. Finance Committee** – Nothing to report

**E. Plan Commission** – Met and recommended conditional use permits.

**F. Public Works Committee** –Met and discussed the prior storms and Mr. Berquist discussed various “kettles” in the Village where water collects on private land such as Beloit Court. They discussed various mechanisms to alleviate that from the street and also the possibility of residents privately pumping the water out.

**G. Services Committee** – Met and recommended the facilities use resolution passed tonight. Deferred the garbage disposal ordinance until next time. Discussed the replacement of the community center roof and placing some gutters on the south side of the building to remove the water runoff over the doorways. Solar installation was discussed briefly. It was suggested to have staff get estimates on the cost of solar installation at the pool either in the spring or fall if possible.

**H. Public Health & Safety Committee** – For future Board discussion, a couple parking ordinances will be presented regarding violations and the 30 minute removal rule.

**I. Recreation Committee-** Nothing to report.

**J. Ad hoc Disaster Preparedness Committee** –Are meeting Thursday.

**K. Ad hoc Stormwater Committee-** Draft minutes included.

**L. Ad hoc Heiden Haus Committee** – Nothing to report.

**M. Parks Committee** – Nothing to report

**N. Blackhawk Liaison Committee** –Nothing to report

**O. Golf Committee** – Nothing to report.

**P. Pool Committee** – Met and discussed the budget.

**Q. Waterfront Committee** – Nothing to report.

**R. Joint Campus Committee** – Nothing to report.

**8. Confirm next meeting date**

**i. January 22**

Will start with the caucus and follow into a discussion on rapid bus transit.

**9. Adjourn**

Meeting was adjourned at 9:39 pm

Respectfully submitted,

Karla Endres, Village Clerk

DRAFT

**Village of Shorewood Hills**  
**810 Shorewood Boulevard**  
**Madison, WI 53705-2115**  
**(608) 267-2680**

**Transient Merchant Permit Application (Fee = \$150.00 Individual / \$500 Group)**

1. Applicant: FABIAN STEPHEN F Date of Birth: [REDACTED]  
Last First M.I.  
 Residence Street Address: 2401 AVENUE N Telephone: [REDACTED]  
 City: GALVESTON State: TX Zip: 77553  
 Driver's License Number: [REDACTED] State Issuing D.L.: TX

[REDACTED]

2. Name of Business or Employer: FABIAN SEAFOOD CO  
 Street Address: PO BOX 1405 Telephone: [REDACTED]  
 City: GALVESTON State: TX Zip: 77553

3. Brief description or nature of business, activity, or goods to be sold:  
 SALE OF FRESH SHRIMP AND OTHER FRESH SEAFOOD FROM TRUCK AT A FIXED  
 LOCATION AT STEVE'S WINE MARKET ON UNIVERSITY. 2018 WILL BE OUR ~~3RD~~ 4<sup>TH</sup> 2<sup>ND</sup>  
 YEAR SELLING IN MADISON AND THROUGHOUT WISCONSIN

4. Date(s) and hours of the day you intend to do business in Shorewood Hills:  
 ONE DAY EVERY 3-4 WEEKS FROM APRIL THRU NOVEMBER; NOON-6PM.

5. Names, addresses and phone of at least two Dane County property owners who can certify to your good character and business responsibility:

Name:	Address:	Telephone:
<i>41 years selling in Shorewood Hills</i>		

6. List all residences in the past five years:

Date (from / to):	Street Address:	City, State, Zip
DEC 93 to PRESENT	2410 AVENUE N	GALVESTON, TX 77550
to		

7. Have you ever been convicted of the following violations? If so, list details below:

- Felonies  No  Yes  
 Misdemeanors (past five years)  No  Yes  
 Traffic or Local Ordinance Offenses (past five years)  No  Yes

Date:	Location:	Offense:	Disposition:

8. List three cities/towns/villages where you have conducted similar business:

1. APPLETON, WI	2. STEVENS POINT, WI	3. ALLOUEZ, WI
-----------------	----------------------	----------------

9. Applicant will present the following items to the Village Clerk for examination:

- Driver's License / Photo ID  
 State Certification of Examination and Approval from the Sealer of Weights and Measures (when applicant's business requires weighing and measuring devices)  
 Other: \_\_\_\_\_

10. Description of vehicle(s) involved in sale or solicitations:

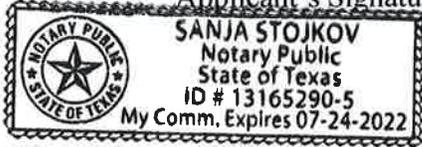
Make:	Model:	Year:	Color:
PENSKE	LEASED TRUCK	2017	WHITE

11. I, STEPHEN FABIAN, applicant for the Transient Merchant Permit under Section 17.05 of the Shorewood Hills Municipal Code, hereby appoint \_\_\_\_\_, Village Clerk of the Village of Shorewood Hills, my agent to accept service and process in any civil action brought against me arising out of any sale, service performed, or solicitation activities be me in the event that I cannot, after reasonable effort, be served personally.

I have read Section 17.05 of the Shorewood Hills Municipal Code and fully understand the prohibitive practices relating to my license application and agree to comply with those requirements.

Having been duly sworn on oath, say that I am the person who made and signed the foregoing application for a Transient Merchant Permit, and that all statements made by me are true.

Subscribed and sworn to me this 10th  
day of December, 20 18,  
in Galveston County, Wisconsin Texas  
Notary Public: [Signature]  
My Commission Expires: 07-24-2022

[Signature]  
Applicant's Signature  


**FOR OFFICIAL USE ONLY**

Fee Collected \$ 150.00      Received by OTS      Date 12-17-18

Investigation finds no reason why this Permit should not be granted

Investigator cannot recommend this application for the reasons contained in the attached report.

Case No. 19-6738      [Signature]      1/6/19  
Investigator's Signature      Date

---

Presented to the Village Board on 1/22, 20 19.

Action:       Approved       Approved with conditions: \_\_\_\_\_  
                  Disapproved

License expires on \_\_\_\_\_      \_\_\_\_\_  
Village Clerk Signature



# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
19-01

## Event Information

Name of Event: Curing Kids Cruise for RMHC-Madison Event Organizer/Sponsor: Ronald McDonald House Charities Madison

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: 39-1655790

Address: 2716 Marshall Court City/State/Zip: Madison, WI 53705

Primary Contact: Shauna Thayer Phone during day: 608-232-4660

e-mail: sthayer@rmhcmadison.org Phone during event: 262-620-5995

Secondary Contact: \_\_\_\_\_ Phone during day: \_\_\_\_\_

e-mail: \_\_\_\_\_ Phone during event: \_\_\_\_\_

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Ronald McDonald House Charities of Madison

Estimated Attendance: 75 cars (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: car parade

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): see attached

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: Sunday, June 9, 2019 Rain Date(s): n/a

Event Start Date(s)/Time(s): 11am Set-Up Date(s)/Time for Event: \_\_\_\_\_

Event End Date(s)/Time(s): 12:30pm Take-Down Time: \_\_\_\_\_

(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

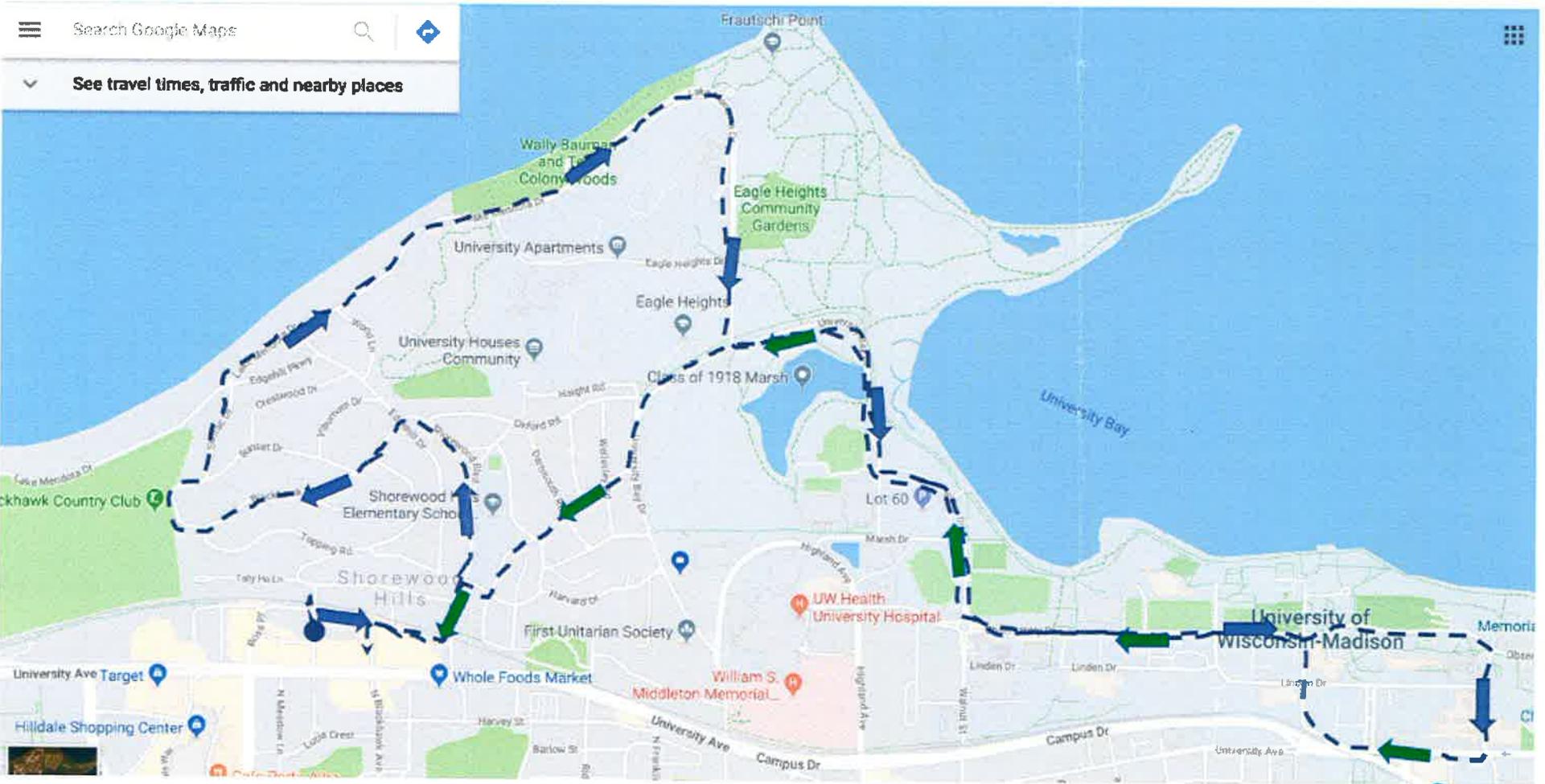
[Signature]  
Applicant's Signature

12/17/18  
Date

Fee: \$ <u>20.00</u>	Date Received: <u>12/21/19</u>	Received by: <u>OTS</u>
Approved: SHPD: <u>APC</u>	DPW: <u>JBLW</u>	MFD: <u>ok per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____ Village Clerk or Deputy Clerk		

FOR OFFICIAL USE ONLY

Print Form





**TO: VILLAGE OF SHOREWOOD HILLS VILLAGE BOARD**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: CSO HIRING PROCESS**

**DATE: JANUARY 18, 2019**

CSO Steven Boyd was hired with the Village of Shorewood Hills in July of 2018. He has done an excellent job in his role and has earned a promotion to the position of Police Officer with the department. With the promotion of Boyd, the department needs to fill the CSO position.

The CSO position was posted in November of 2018 and 8 candidates applied for the position. 6 of the 8 candidates interviewed for the position on January 11, 2019. The interview panel consisted of CSO Steven Boyd, Administrative Assistant Martha Davis, Chief Andrew Rose (Blue Mounds Police Department) and Personnel Committee Member Paula Hogan. The panel recommended 4 of the candidates for Chief's interviews which will be held on January 18, 2019.

I requested and the Personnel Committee is recommending to the board that I be able to create an eligibility list of the 4 candidates from the Chief's interview from this process. The successful candidate would be hired pending satisfactory completion of a background investigation and medical screening.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)



**TO: VILLAGE OF SHOREWOOD HILLS VILLAGE BOARD**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: PART TIME PO CANDIDATE JEFF PHARO**

**DATE: JANUARY 18, 2019**

Over the past couple of months, the SHPD had part-time police officers Jeff Beck and Anne Murphy leave the organization for personal reasons. This leaves a vacancy in the part-time officer ranks and I was approached by Jeff Pharo who is a retired Madison Police Officer and is looking to serve in a different capacity as a part-time police officer.

Pharo served the MPD for the majority of his career but prior to being hire by MPD he worked as a full-time officer for the Village of Maple Bluff. Pharo spent time as a patrol officer and was also a detective for the City of Madison.

Lt. Martens and I interviewed Pharo and he is an excellent candidate for the position of police officer for SHPD. I have offered Pharo a conditional offer of employment and have completed all the necessary steps in the pre-hiring process. The personnel committee recommended approval to hire Pharo and I am requesting approval from the Village Board to hire Pharo as a part-time police officer for the Village of Shorewood Hills.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

VILLAGE BOARD  
VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN

RESOLUTION NO. R-2019-1

A RESOLUTION APPROVING OF A CERTIFIED SURVEY MAP AND THE  
RELEASE OF CROSS EASEMENTS

(DPPG, LLC)

**RECITALS**

1. The Village and DPPG, LLC seek approval of a certified survey map (“CSM”) attached as Exhibit A, and of an agreement terminating cross easements (the “Agreement”) attached as Exhibit B, affecting certain property located at and immediately South of 2727 Marshall Court.

2. The purpose of the CSM and the Agreement is to facilitate the implementation of an agreement among the Village, DPPG, LLC and Marshall Court Investors, LLC that will, among other things, allow for the completion of Catafalque Drive and the completion of the bike path along University Avenue.

3. On January 15, 2019 the Village Plan Commission considered recommended approval of the CSM and the Agreement.

NOW THEREFORE, the Village Board of the Village of Shorewood Hills, Dane County, Wisconsin resolves as follows:

*Section 1.* The CSM attached as Exhibit A is, subject to a condition that the Agreement attached as Exhibit B must also be approved and recorded before the CSM is recorded.

*Section 2.* The Agreement attached as Exhibit B should be approved.

*Section 3.* The Village President, Clerk, Administrator and Attorney are authorized to take such actions as may be necessary to close the transactions described in the Property Acquisition and Improvement Agreement dated November 13, 2018 among the Village, DPPG, LLC and Marshall Court Investors, LLC.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on January 22, 2019, by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ not voting.

APPROVED:

---

David Benforado, Village President

Attachments:

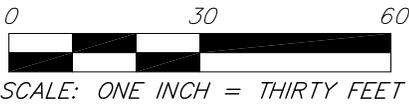
Exhibit A – Certified Survey Map

Exhibit B Agreement (Termination of Easements)

# Exhibit A

## CERTIFIED SURVEY MAP No. \_\_\_\_\_

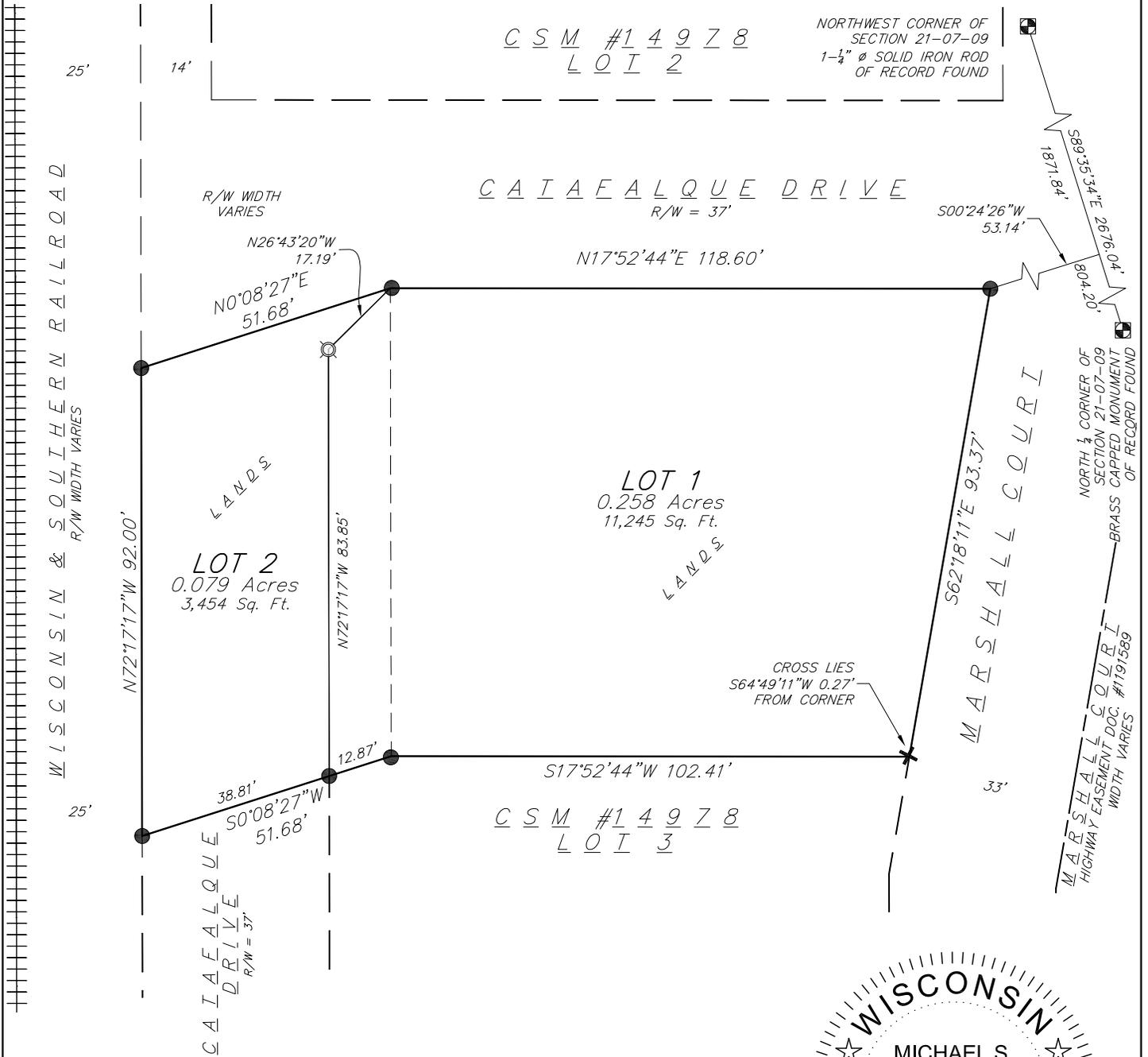
PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN



BEARINGS ARE BASED UPON THE  
WISCONSIN COUNTY COORDINATE  
SYSTEM, DANE COUNTY, THE  
NORTH LINE OF THE NW  $\frac{1}{4}$  OF  
SECTION 21-07-09 MEASURED  
AS BEARING S89°35'34"E

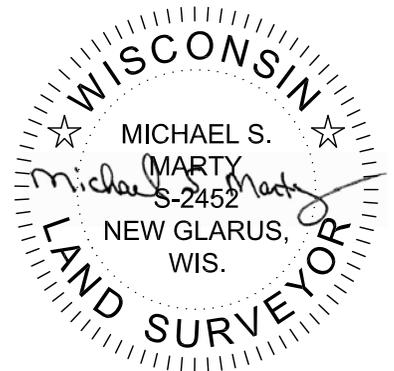
C S M #1 4 9 7 8  
L O T 2

NORTHWEST CORNER OF  
SECTION 21-07-09  
1- $\frac{1}{4}$ "  $\emptyset$  SOLID IRON ROD  
OF RECORD FOUND



### SURVEY LEGEND

- X** FOUND CHISELED "X"
- PUBLIC LAND CORNER AS NOTED
- FOUND 3/4"  $\emptyset$  IRON ROD
- ⊗** SET 3/4" x 18" SOLID IRON RE-ROD, WT. 1.50 lbs./ft. MIN.
- ( )** RECORDED AS INFORMATION



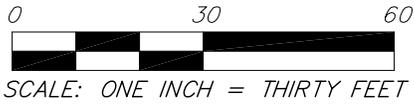
DECEMBER 18, 2018  
REV: JANUARY 09, 2019

09 Jan 2019 - 10:40a M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Task 17 - Marshall Court CSM\CADD\12097043\_CSM.dwg by: mmr

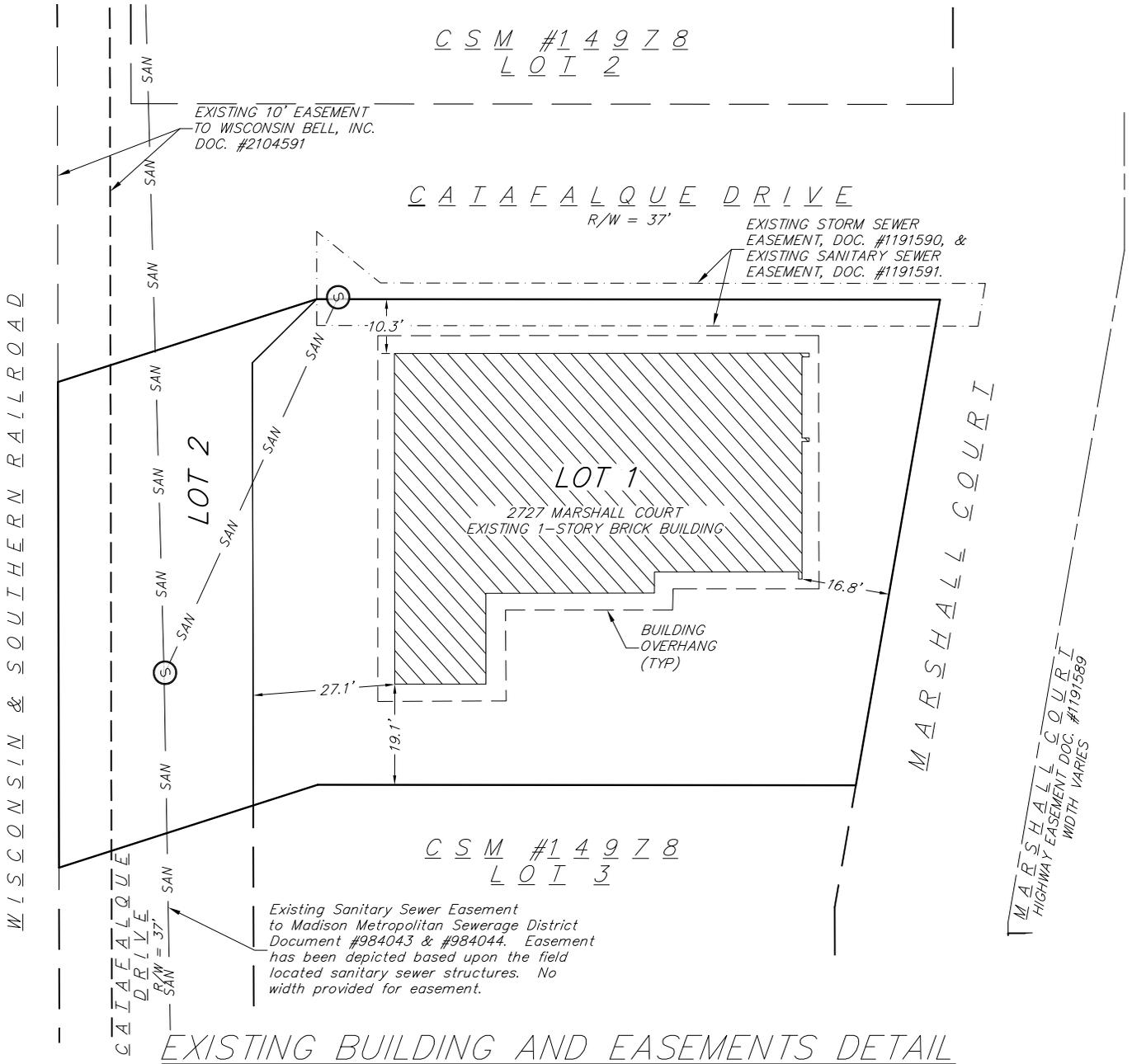
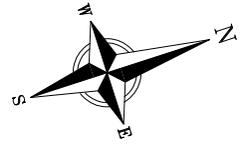
<p>planners   engineers   advisors</p> <p>Phone: (800) 261-3898</p>	<p>FN: 12097043 DATE: 12/18/2018 REV: 01/09/2019 Drafted By: MMAR Checked By: PKNU</p>	<p>SURVEYED FOR: Village of Shorewood Hills attn: Karl Frantz 810 Shorewood Boulevard Madison, WI 53705-2115</p>	<p>C.S.M. No. _____ Doc. No. _____ Vol. _____ Page _____</p>	<p><b>SHEET</b> <b>1 OF 5</b></p>
	<p>09 Jan 2019 - 10:40a M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Task 17 - Marshall Court CSM\CADD\12097043_CSM.dwg by: mmr</p>			

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

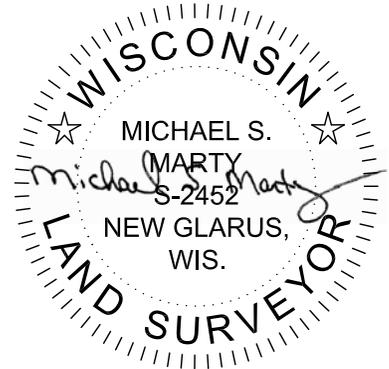


BEARINGS ARE BASED UPON THE  
WISCONSIN COUNTY COORDINATE  
SYSTEM, DANE COUNTY, THE  
NORTH LINE OF THE NW $\frac{1}{4}$  OF  
SECTION 21-07-09 MEASURED  
AS BEARING S89°35'34"E



**NOTES:**

1. Subject to Storm Sewer Easement recorded as Document #1191590.
2. Subject to Sanitary Sewer Easement Recorded as Document #1191591.
3. Subject to rights as contained in Warranty Deed recorded in V.622 of Records, P.593, as Document #886967.
4. Subject to fence or other barricade as set forth in Quit Claim Deed recorded in V.3210 of Records, P.1, as Document #1724336.
5. Subject to Agreement for License with Madison Metropolitan Sewerage District recorded in V.340 of Misc., P.600, as Document #984043 and Supplemental Agreement recorded in V.340 of Misc., P.634, as Document #984044.
6. Subject to Notice Of Easement by Madison Gas and Electric Company in V.3021 of Records, P.14, as Document #1716186.
7. Subject to easement to Wisconsin Bell recorded as Document #2104591.



DECEMBER 18, 2018  
REV: JANUARY 09, 2019

09 Jan 2019 - 10:41a M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Task 17 - Marshall Court CSM\CADD\12097043\_CSM.dwg by: mmar

	FN: 12097043 DATE: 12/18/2018	SURVEYED FOR: Village of Shorewood Hills attn: Karl Frantz 810 Shorewood Boulevard Madison, WI 53705-2115	C.S.M. No. _____	SHEET 2 OF 5
	REV: 01/09/2019 Drafted By: MMAR Checked By: PKNU	Vol. _____ Page _____		

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE<sup>1</sup>/<sub>4</sub>-NW<sup>1</sup>/<sub>4</sub> OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

LEGAL DESCRIPTION

Part of the NE <sup>1</sup>/<sub>4</sub> - NW <sup>1</sup>/<sub>4</sub> of Section 21, Township 07 North, Range 09 East, Village of Shorewood Hills, Dane County, Wisconsin, more fully described as follows:

Commencing at the Northwest corner of said Section 21; thence S89°35'34"E along the North line of the NW<sup>1</sup>/<sub>4</sub> of said Section 21, 1871.84 feet; thence S00°24'26"W, 53.14 feet to the point of beginning; thence S62°18'11"E, 93.37 feet to the Northwest corner of Lot 3, Certified Survey Map Number 14978, as recorded in Volume 105 of Certified Survey Maps, on Pages 243-251, as Document Number 5454288, Dane County Registry; thence S17°52'44"W along the westerly line of said Lot 3, 102.41 feet; thence S00°08'27"W along the westerly line of said Lot 3 and its southerly extension thereof, 51.68 feet to the northerly right-of-way line of the Wisconsin & Southern Railroad; thence N72°17'17"W along said northerly right-of-way line, 92.00 feet to a point of intersection with the easterly right-of-way line of Catafalque Drive; thence N00°08'27"E along said easterly right-of-way line, 51.68 feet; thence N17°52'44"E along said easterly right-of-way line, 118.60 feet to the point of beginning.

Said description contains 14,699 square feet or 0.337 acres, more or less.

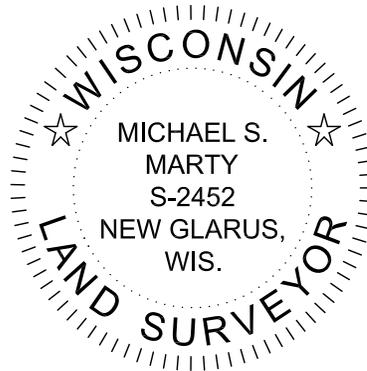
SURVEYOR'S CERTIFICATE

I, Michael S. Marty, Professional Land Surveyor, S-2452, do hereby certify to the best of my knowledge and belief, that I have surveyed, divided and mapped the lands described herein under the direction of DPPG, LLC, and that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and the division of that land in accordance with the information provided. I further certify that this Certified Survey Map is in full compliance with the provisions of Section 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the Subdivision Ordinance of the Village of Shorewood Hills in surveying, dividing and mapping the same.

Vierbicher Associates, Inc.  
By: Michael S. Marty

Date: December 18<sup>th</sup>, 2018  
Revised: January 09<sup>th</sup>, 2019

Signed: Michael S. Marty  
Michael S. Marty, P.L.S. S-2452



<p>Phone: (800) 261-3898</p>	FN: 12097043 DATE: 12/18/2018	SURVEYED FOR: Village of Shorewood Hills attn: Karl Frantz 810 Shorewood Boulevard Madison, WI 53705-2115	C.S.M. No. _____  Doc. No. _____  Vol. _____ Page _____
	REV: 01/09/2019		
	Drafted By: MMAR		
	Checked By: PKNU		
			SHEET 3 OF 5



# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

## VILLAGE BOARD OF TRUSTEES RESOLUTION

Resolved that this Certified Survey Map located in the Village of Shorewood Hills was hereby approved by the Board of Trustees by Resolution Number \_\_\_\_\_, and that said Resolution further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the Village of Shorewood Hills for public use.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

By: \_\_\_\_\_  
Dave Benforado, President Board of Trustees,  
Village of Shorewood Hills

## VILLAGE CLERK'S CERTIFICATE

As the duly appointed/elected Village Clerk of the Village of Shorewood Hills, I hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Certified Survey Map.

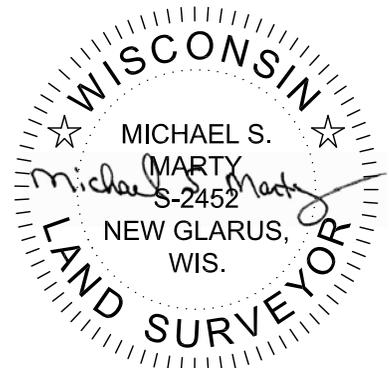
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

By: \_\_\_\_\_  
Karla Endres, Village Clerk  
Village of Shorewood Hills

## REGISTER OF DEEDS CERTIFICATE

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
at \_\_\_\_\_ o'clock \_\_\_\_\_m. and recorded in Volume \_\_\_\_\_ of Certified  
Survey Maps on pages \_\_\_\_\_, as Doc. No. \_\_\_\_\_.

\_\_\_\_\_  
Kristi Chlebowski,  
Dane County Register of Deeds



DECEMBER 18, 2018  
REV: JANUARY 09, 2019

<b>vierbicher</b> planners   engineers   advisors Phone: (800) 261-3898		FN: 12097043	SURVEYED FOR: Village of Shorewood Hills attn: Karl Frantz 810 Shorewood Boulevard Madison, WI 53705-2115	C.S.M. No. _____
		DATE: 12/18/2018		Doc. No. _____
		REV: 01/09/2019		Vol. _____ Page _____
		Drafted By: MMAR		
		Checked By: PKNU		

# Exhibit B

## TERMINATION OF EASEMENTS

Docu□ent □u□□er

Docu□ent Title

Recording □rea

□a□e and Return □dress□

Michelle Behnke  
Michelle Behnke & Associates  
222 N. Midvale Blvd, Suite 17  
Madison, WI 53705

PI□□

181/0709-212-8035-1  
181/0709-212-0014-1  
181/0709-212-8077-1  
181/0709-212-0007-1  
181/0709-212-0050-1  
181/0709-212-0056-6  
181/0709-212-8067-7  
181/0709-212-8085-5  
181-0709-212-8080-0  
181/0709-212-8090-8

**This document was drafted by:**

Jenifer L. Kraemer  
von Briesen & Roper, s.c.  
10 East Doty Street, Suite 900  
Madison, WI 53703

## **AGREEMENT**

**THIS AGREEMENT** (this “Agreement”) is entered into on this \_\_\_ day of January, 2019, by 2715 Marshall Court, LLC, 700 University Bay Drive, LLC, Village of Shorewood Hills, 2725 Marshall Court, LLC, Marshall Court Investors, LLC, and DPPG, LLC.

DPPG, LLC shall be known as “DPPG”; and 2715 Marshall Court, LLC, 2725 Marshall Court, LLC, Marshall Court Investors, LLC, 700 University Bay Drive, LLC, and the Village of Shorewood Hills shall collectively be known as the “Other Owners.” Together, DPPG and the Other Owners may be referred to as the “Owners.”

**WHEREAS**, The Village of Shorewood Hills is the owner of certain real property in the Village of Shorewood Hills, Wisconsin, known as Parcel number 181/0709-212-8035-1 and certain property dedicated to the Village for public use consisting of Parcel numbers 181/0709-212-0014-1 and 181/0709-212-8077-1 (collectively, the “Village Property”) as identified on Exhibit A and more specifically described in Exhibit A-1;

**WHEREAS**, 700 University Bay Drive, LLC is the owner of certain real property in the Village of Shorewood Hills, Wisconsin, known as 700 University Bay Drive (Lot 1 of CSM 13968) (the “700 UBD Property”) which includes the parcel formerly known as Lot 2, Farley Plat and portions of the adjacent parking parcel. The 700 UBD Property is identified on Exhibit A and more specifically described on Exhibit A-2 attached hereto.

**WHEREAS**, 2715 Marshall Court, LLC is the owner of certain real property in the Village of Shorewood Hills, Wisconsin, known as 2709 Marshall Court (Lot 1 of CSM 13365) (the “2709 Property”), which includes the parcels formerly known as Lots 3, 4 and 5 of Farley Plat and portions of the adjacent parking parcels, as identified on Exhibit A and more specifically described in Exhibit A-3.

**WHEREAS**, 2725 Marshall Court, LLC is the owner of the real property in the Village of Shorewood Hills, Wisconsin, known as 2725 Marshall Court (the “2725 Property”), all as identified on Exhibit A and more specifically described in Exhibit A-4;

**WHEREAS**, DPPG, LLC is the owner of certain real property in the Village of Shorewood Hills, Wisconsin, including the property located at 2727 Marshall Court, identified as the “DPPG Lot” on Exhibit A and that certain parking parcel identified as “DPPG Parking” on Exhibit A (collectively, the “DPPG Property”) and more specifically described in Exhibit A-5;

**WHEREAS**, Marshall Court Investors, LLC is the owner of the real property in the Village of Shorewood Hills, Wisconsin, known as 2801 Marshall Court (the “2801 Property”), as identified on Exhibit A and more specifically described in Exhibit A-6.

**WHEREAS**, the properties described in Exhibits A-1 through A-6 shall collectively be referred to in this Agreement as the “Properties”;

**WHEREAS**, the undersigned are all of the owners of the property that was subject to the “Agreement Creating Cross Easements” recorded in the Office of the Dane County Register of Deeds on November 6, 1981, in Volume 3210 of Records, Page 14 as Document Number

1724341, as amended by the “Amendment to an Agreement Creating Cross Easements (Consent to Sale and Management Issues)” recorded in the Office of the Dane County Register of Deeds on July 14, 1999, as Document Number 3134366 (collectively, the “Cross Easements”)

**WHEREAS**, the Cross Easements were terminated as to certain of the Properties, as set forth in three separate agreements regarding the cross-easements recorded as Document No. 4913769 (as corrected by Document Number 4918091), Document Number 5153429, and Document No. 5454287, but the Cross Easements remain in effect as to the DPPG Property;

**WHEREAS**, DPPG is transferring a part of the DPPG Property to the Village of Shorewood Hills for public right of way use, as shown in the draft Certified Survey Map attached as Exhibit B hereto, making the Cross Easements over the DPPG Property unnecessary. The portion of the DPPG Property being transferred to the Village is hereafter known as the “Purchased Property.”

**WHEREAS**, the undersigned wish to terminate the Cross Easements as they affect the DPPG Property in their entirety according to the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Termination of Cross Easements with regard to the DPPG Property. Each of the Other Owners terminate all rights, privileges, easements and interests they have in the DPPG Property or in the Cross Easements as they affect the DPPG Property, including without limitation all rights, privileges, easements and interests created under the Cross Easements. This termination shall be effective immediately upon recording of this Agreement.

2. Cross Easements no longer binding. The parties agree that the termination of the Cross Easements as to the DPPG Property means that the Cross Easements have been terminated as to all of the properties originally subject to such Cross Easements. As a result, the Cross Easements themselves are terminated in their entirety and shall no longer apply to the Properties, and none of the Owners or their successors and assigns shall have any obligations or liabilities under the Cross Easements, including but not limited to no responsibility or liability for management, taxes, assessments, plowing, paving and repairing, insurance and the like.

3. Effective Date. The parties agree that this Agreement will be held in escrow by First American Title Company and released from escrow only when First American Title Company has in its possession those signed Certified Survey Map, Warranty Deed, and/or Quit Claim Deed(s) necessary to transfer the Purchased Property to the Village on terms consistent with the Acquisition Agreement between the Village and DPPG, which is currently in the possession of First American Title (the “Transfer Documents”), and at such time, this Agreement and the Transfer Documents shall be submitted promptly for recording (“Effective Date”).

4. Definition of Owner. “Owner” as used herein shall mean and refer to the record owner, whether one or more persons or entities, of a fee simple title to a portion of the Properties and the term “Owners” shall mean and refer to all of the record owners having fee simple title to

any portion of the Properties, but excluding in each case those having such interest merely as security for the performance of any obligation.

5. Binding Effect. This Agreement is binding upon and shall inure to the benefit of DPPG, the Other Owners and their heirs, successors and assigns.

6. Severability. The invalidity or unenforceability of any covenant, condition, term or provision in this Agreement shall not affect the validity and enforceability of any other covenant, condition, term or provision.

7. Amendment. This Agreement may only be modified or amended by written agreement signed by all Owners of the Properties affected thereby and recorded in the Dane County Register of Deeds office

8. No Dedication. Nothing contained in this document shall, or shall be deemed to, constitute a gift or dedication of any portion of any property to the general public or for the benefit of the general public or for any public purpose whatsoever. In the future, each of the Owners may transfer or dedicate any portion of their own property to the Village for any of the purposes contemplated by this Agreement, and the undersigned consent to said transfer or dedication, notwithstanding anything in the Cross Easements to the contrary.

9. Consent of Lenders. Any mortgage holders or lenders having an interest in the Property have had the opportunity to review and accept the terms and conditions set forth herein and sign below for the sole purpose of acknowledging their consent to the Property being encumbered by this Agreement.

10. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall be one and the same agreement.

*[signature pages to follow]*

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

**2715 Marshall Court, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**CONSENT OF MORTGAGEE:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**700 University Bay Drive, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**CONSENT OF MORTGAGEE:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**Village of Shorewood Hills, WI**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**2725 Marshall Court, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**CONSENT OF MORTGAGEE:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**Marshall Court Investors, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]

**CONSENT OF MORTGAGEE:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

Personally appeared before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above named \_\_\_\_\_ to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission [is permanent]/[expires \_\_\_\_\_]





**EXHIBIT A-1**

**VILLAGE PROPERTY**

Real property in the City of Shorewood Hills, County of Dane, State of Wisconsin, described as follows:

All that portion of the East 983.40 feet of the Northeast Quarter (NE 1/4) of the Northwest Quarter (NW 1/4) of Section 21, Township 7 North, Range 9 East, Dane County, Wisconsin, lying between a line 25 feet Northeasterly of and parallel to the center line of the Chicago, Milwaukee, St. Paul and Pacific Railroad right-of-way and a line 74.50 feet Northeasterly of and parallel to said center line, more fully described as follows:

Commencing at the North Quarter corner of said Section 21; thence South 00°07'01" East (recorded as South 00°06'16" East) along the East line of said Northwest Quarter of Section 21, 428.03 feet; thence North 72°41'00" West, 34.59 feet to the point of beginning of this description; thence South 00°07'01" East, 51.88 feet; thence North 72°41'00" West, 111.41 feet; said line being parallel to and 25 feet perpendicular to the center line of the Chicago, Milwaukee, St. Paul and Pacific Railroad's main tract; thence North 00°07'01" West, 51.88 feet; thence South 72°41'00" East, 111.41 feet to the point of beginning.

Together with Cross Easements established in Agreement Creating Cross Easements recorded November 6, 1981, Volume 3210 of Records, page 14, as Document No. 1724341. Amendment recorded July 14, 1999, as Document No. 3134366.

APN: 181/0709-212-8035-1 (retired parcel number 181/0709-212-8017-1]

Property dedicated to the Village for public use consisting of Parcel numbers:

181/0709-212-0014-1 -- That part of Lot 1 dedicated to Village for public purposes in CSM 13968 recorded in the Office of the Register of Deeds of Dane County, Wisconsin on May 18, 2015, as Document No. 515223.

181/0709-212-8077-1 -- That part of Lot 1 dedicated to Village for public purposes in CSM 13365 recorded in the Office of the Register of Deeds of Dane County, Wisconsin on September 19, 2012, as Document No. 4914123.

**EXHIBIT A-2**

**700 UBD PROPERTY**

Lot 1 of CSM 13968 recorded in the Office of the Register of Deeds of Dane County, Wisconsin on May 8, 2015, in Volume 93 of Certified Survey Maps, Sheet 137, as Document No. 5152223.

Tax Parcel No.: 181/0709-212-0007-1

**EXHIBIT A-3**

**2709 PROPERTY**

Lot 1 of CSM 13365 recorded in the Office of the Register of Deeds of Dane County, Wisconsin on September 19, 2012, in Volume 86 of Certified Survey Maps, page 269, as Document No. 4914123.

Tax Parcel No.: 181/0709-212-0050-1

**EXHIBIT A-4**

**2725 PROPERTY**

LOT THREE (3) OF CERTIFIED SURVEY MAP NUMBER 14978, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN ON NOVEMBER 14, 2018, IN VOLUME 105 OF CERTIFIED SURVEY MAPS, PAGES 243-251, AS DOCUMENT NO. 5454288, LOCATED IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN.

TAX PARCEL NO. 181/0709-212-0056-6

**EXHIBIT A-5**  
**DPPG PROPERTY**

First Parcel:

Part of the Northeast 1/4 of the Northwest 1/4 of Section 21, Township 7 North, Range 9 East, in the Village of Shorewood Hills, Dane County, Wisconsin, described as follows: Beginning at the Northeast corner of the Northwest 1/4 of Section 21; thence North 89 degrees 30' West, 660.95 feet; thence South 17 degrees 47' West, 212.7 feet; thence North 72 degrees 13' West, 28.0 feet to the point of beginning of this description; thence continue North 72 degrees 13' West, 92 feet; thence North 17 degrees 47' East, 126.29 feet; thence South 62 degrees 16' East, 93.41 feet; thence South 17 degrees 47' West, 110.15 feet to the point of beginning; EXCEPT lands conveyed by deed recorded November 2, 1987 in volume 10765 of Records, page 23, as Document No. 2052276.

Tax Parcel No.: 181/0709-212-8085-5

Second parcel:

All that portion of the East 983.40 feet of the Northeast Quarter of the Northwest Quarter of Section 21, Township 7 North, Range 9 East, Dane County, Wisconsin, lying between a line 25 feet northeasterly of and parallel to the center line of the Chicago, Milwaukee, St. Paul, and Pacific Railroad right-of-way and a line 74.50 feet northeasterly of and parallel to said center line, more fully described as follows:

Commencing at the North Quarter corner of said Section 21; thence South 00 degrees 07 minutes 01 second East (recorded as South 00 degrees 06 minutes 16 seconds East) along the east line of said Northwest Quarter of Section 21, 428.03 feet; thence North 72 degrees 41 minutes and 00 seconds West, 787.87 feet to the point of beginning of this description; thence South 00 degrees 07 minutes 01 seconds East, 51.88 feet; thence North 72 degrees 41 minutes 00 seconds West 92.00 feet; said line being parallel to and 25 feet perpendicular to the center line of the Chicago, Milwaukee, St. Paul, and Pacific Railroad's main track; thence North 00 degrees 07 minutes 01 second West, 51.88 feet; thence South 72 degrees 41 minutes 00 seconds East, 92.00 feet to the point of beginning. Containing 4,554 square feet or 0.1045 acres.

Tax Parcel No.: 181/0709-212-8080-0

**EXHIBIT A-6**

**2801 PROPERTY**

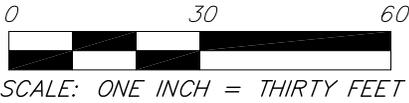
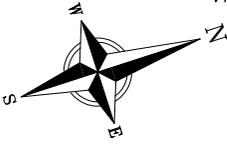
LOT TWO (2) OF CERTIFIED SURVEY MAP NUMBER 14978, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN ON NOVEMBER 14, 2018, IN VOLUME 105 OF CERTIFIED SURVEY MAPS, PAGES 243-251, AS DOCUMENT NO. 5454288, LOCATED IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN.

Tax Parcel No.: 181/0709-212-8090-8

**EXHIBIT B**

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

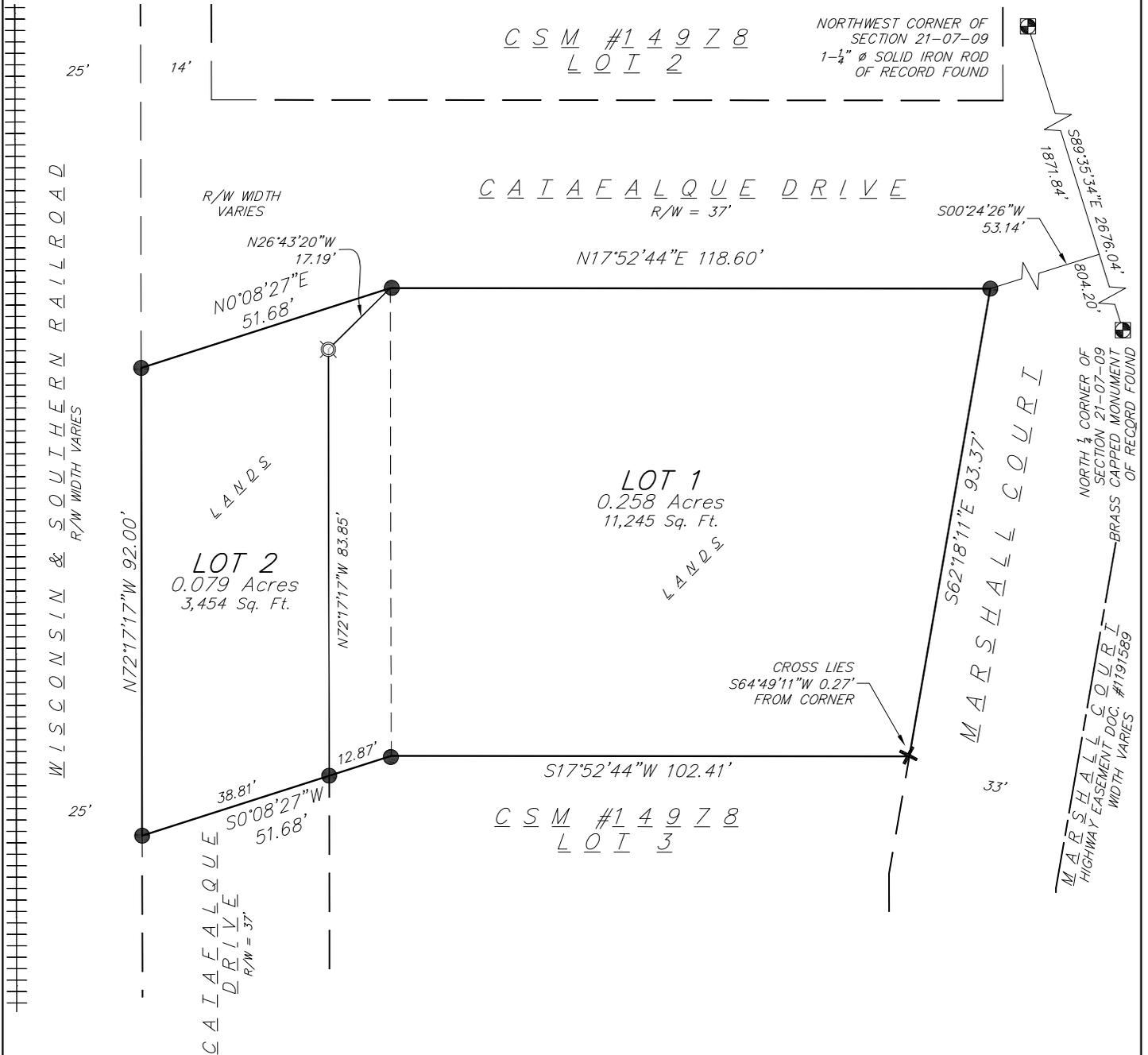
PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN



BEARINGS ARE BASED UPON THE  
WISCONSIN COUNTY COORDINATE  
SYSTEM, DANE COUNTY, THE  
NORTH LINE OF THE NW  $\frac{1}{4}$  OF  
SECTION 21-07-09 MEASURED  
AS BEARING S89°35'34"E

C S M #1 4 9 7 8  
L O T 2

NORTHWEST CORNER OF  
SECTION 21-07-09  
1- $\frac{1}{4}$ "  $\emptyset$  SOLID IRON ROD  
OF RECORD FOUND



## SURVEY LEGEND

- ✕ FOUND CHISELED "X"
- ▣ PUBLIC LAND CORNER AS NOTED
- FOUND 3/4"  $\emptyset$  IRON ROD
- ⊙ SET 3/4" x 18" SOLID IRON RE-ROD, WT. 1.50 lbs./ft. MIN.
- ( ) RECORDED AS INFORMATION

18 Dec 2018 - 12:52p M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Tsk 17 - Marshall Court CSM\CADD\12097043\_CSM.dwg by: mmar

**vierbicher**  
planners | engineers | advisors



FN: 12097043  
DATE: 12/18/2018  
REV:  
Drafted By: MMAR  
Checked By: PKNU

SURVEYED FOR:  
Village of Shorewood Hills  
attn: Karl Frantz  
810 Shorewood Boulevard  
Madison, WI 53705-2115

C.S.M. No. \_\_\_\_\_

Doc. No. \_\_\_\_\_

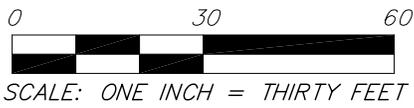
Vol. \_\_\_\_\_ Page \_\_\_\_\_

**SHEET**  
**1 OF 5**

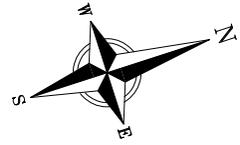
Phone: (800) 261-3898

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN



BEARINGS ARE BASED UPON THE  
WISCONSIN COUNTY COORDINATE  
SYSTEM, DANE COUNTY, THE  
NORTH LINE OF THE NW $\frac{1}{4}$  OF  
SECTION 21-07-09 MEASURED  
AS BEARING S89°35'34"E



C S M # 1 4 9 7 8  
L O T 2

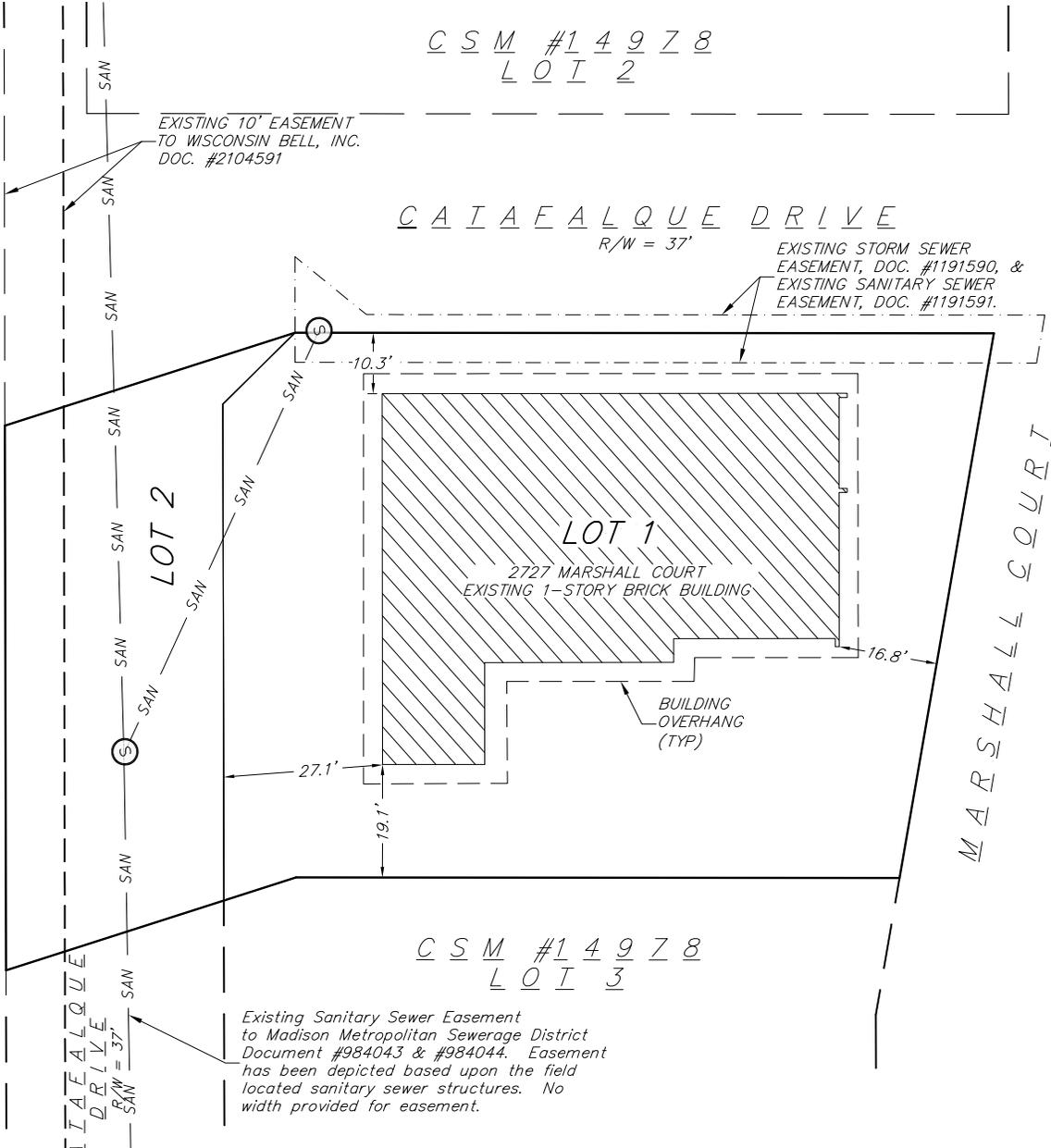
EXISTING 10' EASEMENT  
TO WISCONSIN BELL, INC.  
DOC. #2104591

C A T A F A L Q U E D R I V E

R/W = 37'

EXISTING STORM SEWER  
EASEMENT, DOC. #1191590, &  
EXISTING SANITARY SEWER  
EASEMENT, DOC. #1191591.

W I S C O N S I N & S O U T H E R N R A I L R O A D



LOT 1

2727 MARSHALL COURT  
EXISTING 1-STORY BRICK BUILDING

BUILDING  
OVERHANG  
(TYP)

M A R S H A L L C O U R T

M A R S H A L L C O U R T  
HIGHWAY EASEMENT DOC. #1191589  
WIDTH VARIES

C S M # 1 4 9 7 8  
L O T 3

Existing Sanitary Sewer Easement  
to Madison Metropolitan Sewerage District  
Document #984043 & #984044. Easement  
has been depicted based upon the field  
located sanitary sewer structures. No  
width provided for easement.

## EXISTING BUILDING AND EASEMENTS DETAIL

### NOTES:

1. Subject to Storm Sewer Easement recorded as Document #1191590.
2. Subject to Sanitary Sewer Easement Recorded as Document #1191591.
3. Subject to rights as contained in Warranty Deed recorded in V.622 of Records, P.593, as Document #886967.
4. Subject to fence or other barricade as set forth in Quit Claim Deed recorded in V.3210 of Records, P.1, as Document #1724336.
5. Subject to Agreement for License with Madison Metropolitan Sewerage District recorded in V.340 of Misc., P.600, as Document #984043 and Supplemental Agreement recorded in V.340 of Misc., P.634, as Document #984044.
6. Subject to Notice Of Easement by Madison Gas and Electric Company in V.3021 of Records, P.14, as Document #1716186.
7. Subject to Agreement recorded as Document #4913769 (as corrected by Document #4918091), Agreement regarding Cross-Easements recorded as Document #5153429, and Termination of Easements recorded as Document #5454287.
8. Subject to easement to Wisconsin Bell recorded as Document #2104591.

18 Dec 2018 - 12:53p M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Tsk 17 - Marshall Court CSM\CADD\12097043\_CSM.dwg by: mmar

**vierbicher**  
planners | engineers | advisors



FN: 12097043  
DATE: 12/18/2018  
REV:  
Drafted By: MMAR  
Checked By: PKNU

SURVEYED FOR:  
Village of Shorewood Hills  
attn: Karl Frantz  
810 Shorewood Boulevard  
Madison, WI 53705-2115

C.S.M. No. \_\_\_\_\_

Doc. No. \_\_\_\_\_

Vol. \_\_\_\_\_ Page \_\_\_\_\_

**SHEET**  
**2 OF 5**

Phone: (800) 261-3898

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

## LEGAL DESCRIPTION

Part of the NE  $\frac{1}{4}$  - NW  $\frac{1}{4}$  of Section 21, Township 07 North, Range 09 East, Village of Shorewood Hills, Dane County, Wisconsin, more fully described as follows:

Commencing at the Northwest corner of said Section 21; thence S89°35'34"E along the North line of the NW $\frac{1}{4}$  of said Section 21, 1871.84 feet; thence S00°24'26"W, 53.14 feet to the point of beginning; thence S62°18'11"E, 93.37 feet to the Northwest corner of Lot 3, Certified Survey Map Number 14978, as recorded in Volume 105 of Certified Survey Maps, on Pages 243-251, as Document Number 5454288, Dane County Registry; thence S17°52'44"W along the westerly line of said Lot 3, 102.41 feet; thence S00°08'27"W along the westerly line of said Lot 3 and its southerly extension thereof, 51.68 feet to the northerly right-of-way line of the Wisconsin & Southern Railroad; thence N72°17'17"W along said northerly right-of-way line, 92.00 feet to a point of intersection with the easterly right-of-way line of Catafalque Drive; thence N00°08'27"E along said easterly right-of-way line, 51.68 feet; thence N17°52'44"E along said easterly right-of-way line, 118.60 feet to the point of beginning.

Said description contains 14,699 square feet or 0.337 acres, more or less.

## SURVEYOR'S CERTIFICATE

I, Michael S. Marty, Professional Land Surveyor, S-2452, do hereby certify to the best of my knowledge and belief, that I have surveyed, divided and mapped the lands described herein under the direction of DPPG, LLC, and that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and the division of that land in accordance with the information provided. I further certify that this Certified Survey Map is in full compliance with the provisions of Section 236.34 of the Wisconsin State Statutes, Chapter A-E7 of the Wisconsin Administrative Code and the Subdivision Ordinance of the Village of Shorewood Hills in surveying, dividing and mapping the same.

Vierbicher Associates, Inc.  
By: Michael S. Marty

Date: December 17, 2018

Signed: \_\_\_\_\_  
Michael S. Marty, P.L.S. S-2452



# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

## OWNER'S CERTIFICATE

DPPG, LLC, a Wisconsin limited liability company, as owner(s), we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the map hereon. We further certify that this Certified Survey Map is required by S236.34 to be submitted to the Village of Shorewood Hills for approval. Witness the hand and seal of said owner

this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

DPPG, LLC

By: \_\_\_\_\_  
Daniel N. Levin, Member

State of Wisconsin )  
  )ss.  
County of Dane        )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_,  
201\_\_\_\_, the above named Daniel N. Levin, Member, to me known to be the person(s)  
who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires: \_\_\_\_\_

## CONSENT OF MORTGAGEE

State Bank of Cross Plains, a banking association duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping, and dedicating of the land described on this Certified Survey Map and does hereby consent to the Owner's Certificate.

IN WITNESS WHEREOF, the said State Bank of Cross Plains, has caused these presents to be signed by Kevin J. Mahoney, its Vice President, at Cross Plains, Wisconsin, on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

State Bank of Cross Plains

By: \_\_\_\_\_  
Kevin J. Mahoney, Vice President

State of Wisconsin )  
  )ss.  
County of Dane        )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, Kevin J. Mahoney of the above named banking association, to me known to be the person(s) who executed the foregoing instrument, and to me known to be such Vice President of said banking association, and acknowledged that they executed the foregoing instrument as such officer as the deed of said banking association, by its authority.

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires: \_\_\_\_\_

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST,  
VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

## VILLAGE BOARD OF TRUSTEES RESOLUTION

Resolved that this Certified Survey Map located in the Village of Shorewood Hills was hereby approved by the Board of Trustees by Resolution Number \_\_\_\_\_, and that said Resolution further provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the Village of Shorewood Hills for public use.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

By: \_\_\_\_\_  
Dave Benforado, President Board of Trustees,  
Village of Shorewood Hills

## VILLAGE CLERK'S CERTIFICATE

As the duly appointed/elected Village Clerk of the Village of Shorewood Hills, I hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Certified Survey Map.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

By: \_\_\_\_\_  
Karla Endres, Village Clerk  
Village of Shorewood Hills

## REGISTER OF DEEDS CERTIFICATE

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
at \_\_\_\_\_ o'clock \_\_\_\_\_m. and recorded in Volume \_\_\_\_\_ of Certified  
Survey Maps on pages \_\_\_\_\_, as Doc. No. \_\_\_\_\_.

\_\_\_\_\_  
Kristi Chlebowski,  
Dane County Register of Deeds

18 Dec 2018 - 12:55p M:\Shorewood Hills, Village of\12097043 TID 3 Admin\Tsk 17 - Marshall Court CSM\CADD\12097043\_CSM.dwg by: mmar

**vierbicher**  
planners | engineers | advisors

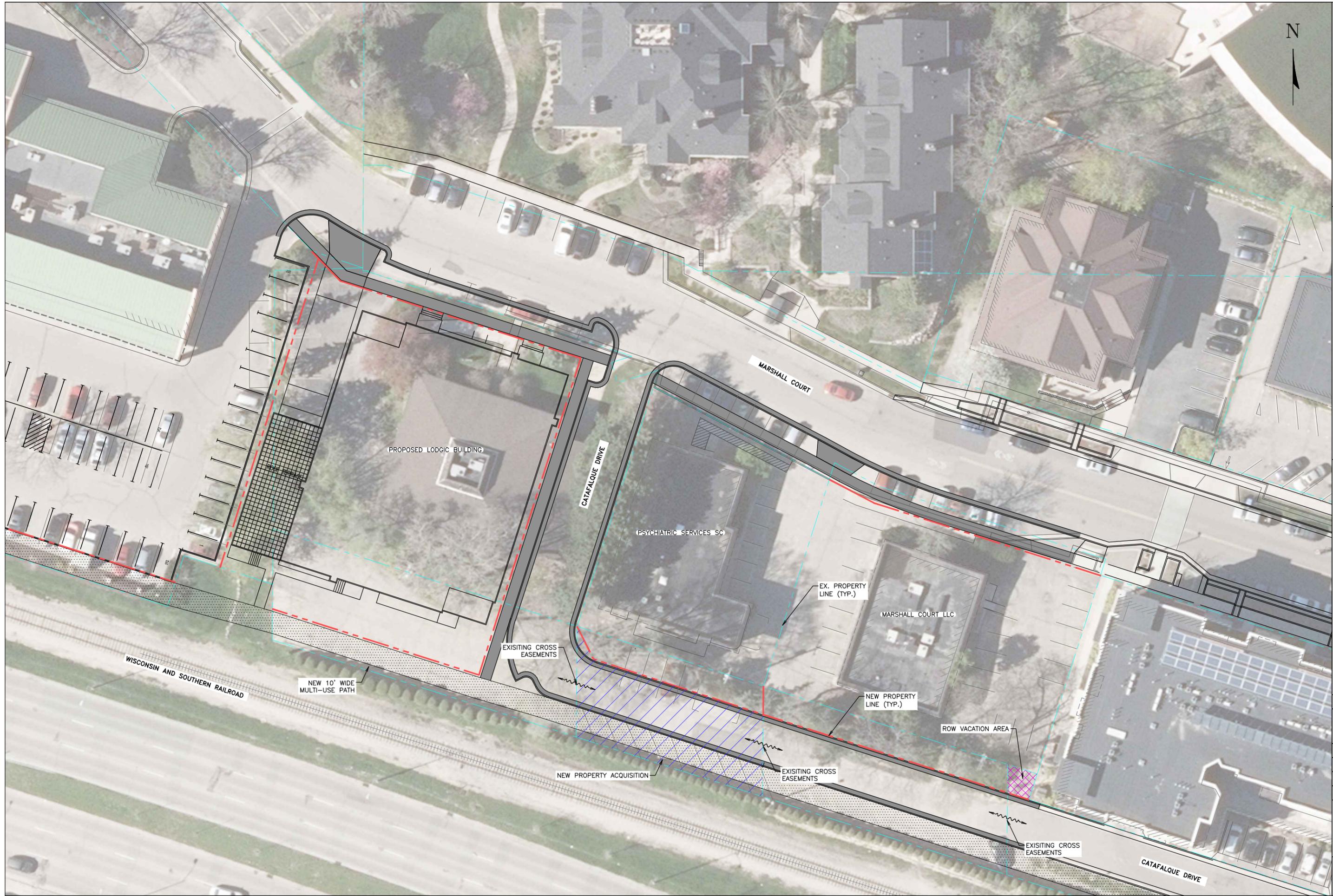


FN: 12097043  
DATE: 12/18/2018  
REV:  
Drafted By: MMAR  
Checked By: PKNU

SURVEYED FOR:  
Village of Shorewood Hills  
attn: Karl Frantz  
810 Shorewood Boulevard  
Madison, WI 53705-2115

C.S.M. No. \_\_\_\_\_  
Doc. No. \_\_\_\_\_  
Vol. \_\_\_\_\_ Page \_\_\_\_\_

**SHEET  
5 OF 5**



**RESOLUTION NO. R-2019-2**

**VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN**

**A RESOLUTION TO DISCONTINUE UNUSED  
RIGHT-OF-WAY LOCATED IN THE VILLAGE OF  
SHOREWOOD HILLS, DANECOUNTY, WISCONSIN**

**RECITALS**

- A. A Petition to Vacate a Portion of Right of Way (the “Petition”) has been filed with the Village pursuant to Wis. Stat. § 66.1003(2).
- B. The Petition requests the discontinuance of certain lands (the “Unnecessary Right-of-Way”) that were originally intended to be used as a public street, but which are in fact not needed for a public street or public right-of-way.” Following the recording of a quit claim deed from the Village, the Unnecessary Right-of-Way was included in Lot 3 of CSM No. 14978.
- C. The Village wishes to discontinue the Unnecessary Right-of-Way.
- D. A Notice of Pendency of the Petition was filed with the Register of Deeds for Dane County on \_\_\_\_\_, 2018. A Notice stating that the Petition would be acted upon by the Village Board at its regular meeting on January 22, 2019, was published as a class 3 notice under Chapter 985 of the Wisconsin Statutes.
- E. This matter was referred for consideration and report to the Village of Shorewood Hills Plan Commission, which considered and reported on this matter at its January 15, 2019 meeting.
- F. The discontinuance of the Right-of-Way does not result in a landlocked parcel of property or deprive a landowner or public school of all access to a highway.
- G. The public interest requires that the Right-of-Way be discontinued.

NOW, THEREFORE, based on the above, and pursuant to section 66.1003(2) of the Wisconsin Statutes, the Village Board of the Village of Shorewood Hills hereby resolves as follows:

THIS SPACE RESERVED FOR RECORDING DATA

RETURN TO:

Village of Shorewood Hills  
810 Shorewood Boulevard  
Madison, WI 53705-2115

P.I.N.

181/0709-212-8230-1

1. **Discontinuance of Right-of-Way.** The Unnecessary Right-of-Way is hereby vacated and discontinued. The Village Clerk is instructed to record a certified copy of this Resolution with the Dane County Register of Deeds.

2. **Official Map Amendment.** The Village's official map shall hereby be amended consistent with this Resolution.

*The above Resolution was duly adopted at the meeting of the Village Board of the Village of Shorewood Hills on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.*

APPROVED

By \_\_\_\_\_  
David Benforado, Village President

ATTEST

\_\_\_\_\_  
Karla Endres, Village Clerk

STATE OF WISCONSIN

COUNTY OF DANE

This instrument acknowledged before me on \_\_\_\_\_, 2019, by David Benforado, Village President, and Karla Endres, Village Clerk, of the Village of Shorewood Hills, Dane County, Wisconsin.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission expires: \_\_\_\_\_

Approved: \_\_\_\_\_

Posted: \_\_\_\_\_

Attachments: Petition to Vacate a Portion of Right of Way

**PETITION TO VACATE A PORTION OF RIGHT-OF-WAY**

This Petition is made pursuant to Wis. Stat. sec. 66.1003, to vacate areas dedicated to the public. The undersigned Petitioners petition and state the following:

1. As part of the preparation for the sale and development of the real property known as 2715 Marshall Court, in the Village of Shorewood Hills, Wisconsin, ABA Investments, Inc. dedicated certain property to the Village of Shorewood Hills (the "Village") for right of way purposes. The property dedicated to the public was set forth in Certified Survey Map No. 13365, a copy of which is attached as Exhibit A hereto (the "Dedicated Property").

2. In connection with the design and construction of the roadway that will become known as Catafalque Drive, the Village has determined that a portion of the Dedicated Property is not needed for public right of way purposes and that public interest requires that the Village's interest in that piece of property be vacated and discontinued. The area to be vacated and discontinued (the "Discontinued Property") is identified in the attached Exhibit B.

3. The undersigned are (a) the owners of all of the frontage of the lands abutting upon the Discontinued Property and (b) are the owners of more than one-third of the frontage of the lots and lands abutting that portion of the remainder of the public way which lies within 2,650 feet of the ends of Discontinued Property. The undersigned submit this petition in accordance with Section 66.1003(2), Wis. Stats., seeking the Village's approval of this petition to vacate and discontinue the Discontinued Property.

4. In accordance with Section 66.1003(8)(a), Wis. Stats., the petitioners request that the Village act upon this petition at its January 22, 2019 meeting and adopt a resolution discontinuing the Discontinued Property, and that notice stating when and where the petition will be acted upon be published as a class 3 notice under ch. 985, Wis. Stats., as required by statute.

**PETITIONERS:**

**2725 Marshall Court, LLC**

By: Helen H. Bradbury  
Helen H. Bradbury, Managing Member

**Marshall Court Investors**

By: Helen H. Bradbury  
Helen H. Bradbury, Managing Member

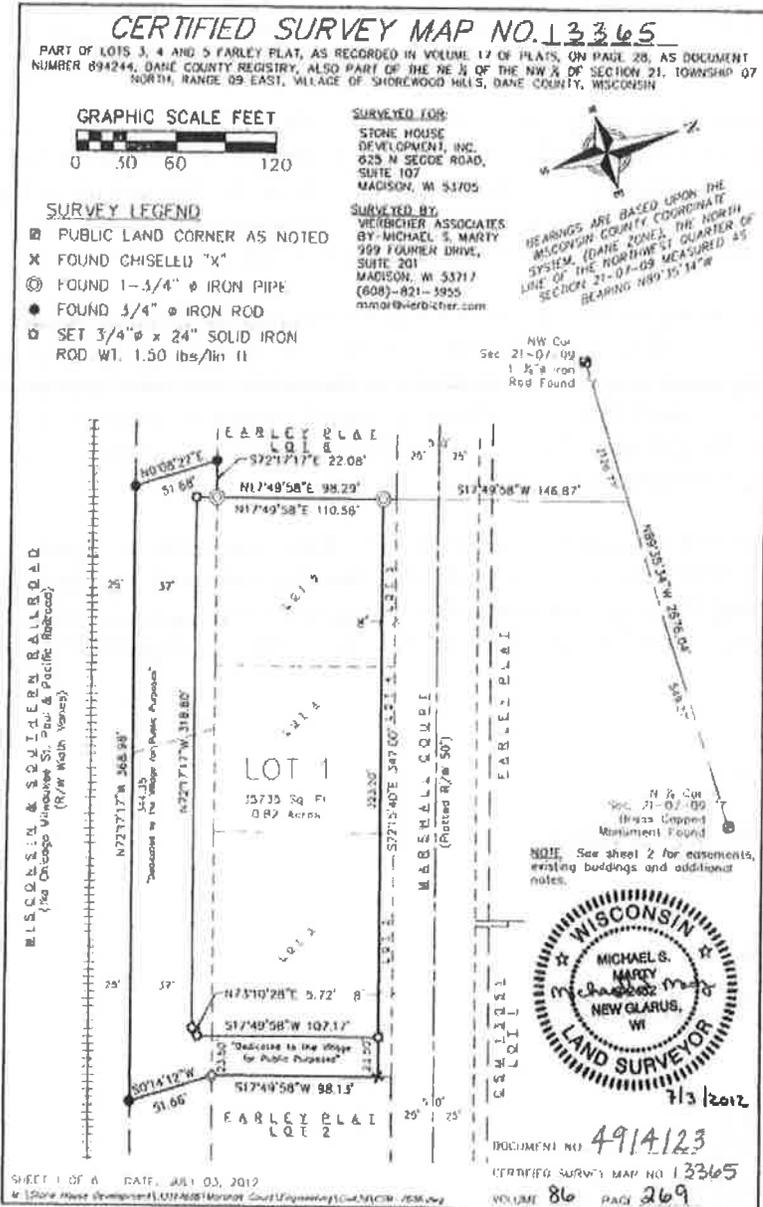
**2715 Marshall Court, LLC**

By: Helen H. Bradbury  
Helen H. Bradbury, Member

By: Richard B. Arnesen  
Richard B. Arnesen, Member

**EXHIBIT A**

UNOFFICIAL COPY



## CERTIFIED SURVEY MAP NO. 13365

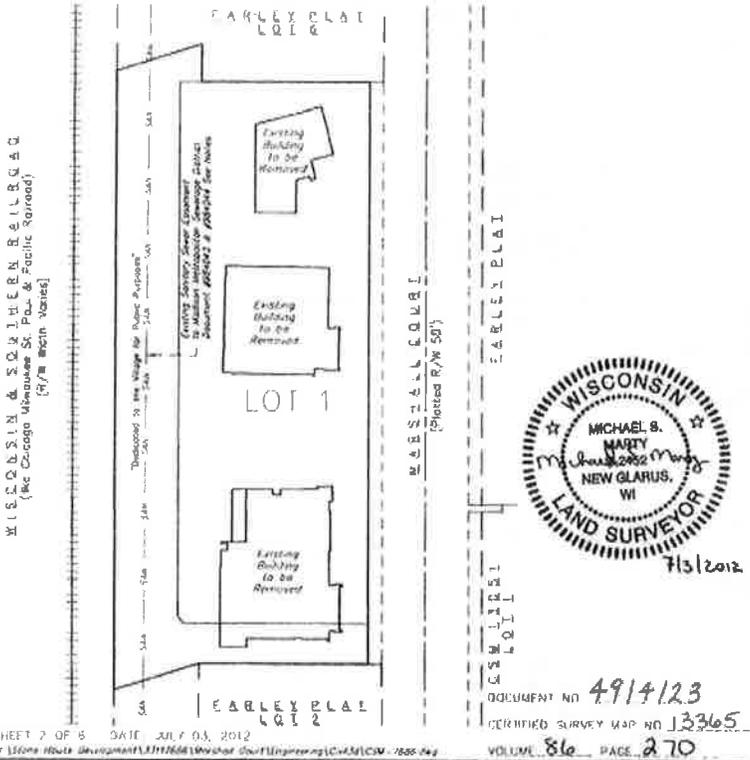
PART OF LOTS 3, 4 AND 5 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 894244, DANE COUNTY REGISTRY, ALSO PART OF THE NE ¼ OF THE NW ¼ OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN



BEARINGS ARE BASED UPON THE WISCONSIN COUNTY COORDINATE SYSTEM (DANE ZONE), THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 21-07-09 MEASURED AS BEARING N89°35'34" W

**NOTES**

1. The existing 10' wide easement to Wisconsin Bell recorded in Volume 11970 of Records, on Page 20, as Document #2104591 lies entirely within the lands "Dedicated to the Public" and is therefore not shown.
2. The 15' wide slope easement as referenced in Warranty Deed recorded in Volume 507 of Deeds, on Page 517, as Document #757840, reiterated & subsequently conveyed by Quit Claim Deed recorded in Volume 3210 of Records, on Page 1, as Document #1724336 has been released by instrument recorded as Document # 4913769 and therefore is not shown.
3. The Agreement for License with Madison Metropolitan Sewerage District for sewer facilities recorded in Volume 340 of Misc., on Page 600, as Document #984043 and in Volume 340 of Misc., on Page 634, as Document #984044 has been depicted based upon the field located sanitary sewer structures.
4. The Agreement creating Cross Easements recorded in Volume 5210 of Records, on Page 14, as Document #1724341, as amended by Amendment to an Agreement creating Cross Easements, recorded as Document #3134366 has been released by instrument recorded as Document # 4913769 and therefore is not shown.
5. Dates of field work: August 3 & 4, 2011



DOCUMENT NO. 4914123  
 CERTIFIED SURVEY MAP NO. 13365  
 VOLUME 86 PAGE 270

CERTIFIED SURVEY MAP No. 13365

PART OF LOTS 3, 4 AND 5 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 894244, DANE COUNTY REGISTRY, ALSO PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Michael S. Marty, Professional Land Surveyor No. 2452, hereby certify that under the direction of Stone House Development, Inc., owners of said land, I have surveyed, divided and mapped part of Lots 3, 4 and 5, Farley Plat, as recorded in Volume 17 of Plats, on Page 28, as Document Number 894244, Dane County Registry, located in the NE 1/4 of the NW 1/4 of Section 21, Township 07 North, Range 09 East, Village of Shorewood Hills, Dane County, Wisconsin, more fully described as follows:

Commencing at the North Quarter (N 1/4) corner of said Section 21; thence N89°35'34"W along the North line of the NW 1/4 of said Section 21, 549.27 feet to a point of intersection with the northerly extension of the West line of said Lot 5; thence S17°49'58"W along said West line and its northerly extension thereof, 146.87 feet to a point lying 8.00 feet South of and perpendicular measure to the southerly right of way line of Marshall Court, said point also being the point of beginning; thence S72°15'40"E along a line parallel with and 8.00 feet perpendicular measure to said southerly right of way line of Marshall Court, 347.00 feet to the East line of said Lot 3; thence S17°49'58"W along the East line of said Lot 3, 98.13 feet to the Southeast corner thereof; thence S00°14'12"W, 51.66 feet to the northerly right of way line of the Wisconsin & Southern Railroad; thence N72°17'17"W along said northerly right of way line, 368.98 feet; thence N00°08'27"E, 51.68 feet to the southerly line of said Farley Plat; thence S72°17'17"E along said southerly line, 22.08 feet to the Southwest corner of said Lot 5; thence N17°49'58"E along the West line of said Lot 5, 98.29 feet to the point of beginning. Said description contains 52,262 square feet or 1.20 acres more or less. I further certify that the map on Sheet 1 is a correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 236.34 of the State Statutes and the Subdivision Ordinance of the Village of Shorewood Hills in surveying, dividing and mapping the same.

Vierbicher Associates, Inc.  
By: Michael S. Marty, PLS No. 2452

Dated this 30<sup>th</sup> day of July, 2012.

Signed: Michael S. Marty



OWNER'S CERTIFICATE:

ABA Investments, Inc., as owner, do hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon.

Dated this 18<sup>th</sup> day of September, 2012.

Signed: Jenny R. Armstrong  
Jenny R. Armstrong, President

State of Wisconsin  
County of Dane

Personally came before me this 18 day of September, 2012 the above named Jenny R. Armstrong to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public: Diane Greene My Commission expires/is permanent: 8 30, 2015



DOCUMENT NO. 4914123  
CERTIFIED SURVEY MAP NO. 13365  
VOLUME 86 PAGE 271

**CERTIFIED SURVEY MAP No. 13365**

**PART OF LOTS 3, 4 AND 5 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 894244, DANE COUNTY REGISTRY, ALSO PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN**

OWNER'S CERTIFICATE:

Lois M. Kammer and Steven J. Kammer, as Trustees of the Kammer Family Trust created under Article V of the Kammer Revocable Trust dated October 21, 1988, as Amended, as owner, do hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon.

Dated this 18 day of September 2012

Dated this 10<sup>th</sup> day of September 2012

Signed: Lois M. Kammer  
Lois M. Kammer, Co-trustee

Signed: Steven J. Kammer  
Steven J. Kammer, Co-trustee

State of Wisconsin )  
                          ) ss  
County of Dane     )

State of Nevada )  
                          ) ss  
County of Clark )

Personally came before me this 18 day of September, 2012, the above named Lois M. Kammer, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Personally came before me this 10<sup>th</sup> day of September, 2012, the above named Steven J. Kammer, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public: Diane Greene  
Diane Greene

Notary Public: Alex Lynton

My Commission expires/permanently 8-30-2015

My Commission expires/is permanent:



7/3/2012

DOCUMENT NO. 4914123

CERTIFIED SURVEY MAP NO. 13365

VOLUME 86 PAGE 272

**CERTIFIED SURVEY MAP No. 13365**

**PART OF LOTS 3, 4 AND 5 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 894244, DANE COUNTY REGISTRY, ALSO PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN**

CONSENT OF MORTGAGEE CERTIFICATE:

Park Bank, a banking association duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above-described land, does hereby consent to the surveying, dividing, mapping and dedicating of the land described on this Certified Survey Map, and does hereby consent to the Owner's Certificate.

IN WITNESS WHEREOF, the said Park Bank has caused these presents to be signed by DARWIN R. LYNDE its Sr. Vice Pres., at Madison, Wisconsin, on this 7<sup>th</sup> day of SEPT 2012.

Signed: *Darwin R. Lynde*

STATE OF WISCONSIN )  
                                  ) SS  
COUNTY OF DANE     )

Personally came before me this 7<sup>th</sup> day of Sept. 2012, Darwin R. Lynde of the above named banking association, and acknowledged that they executed the foregoing instrument as such officer of the deed of said banking association.

Notary Public: *Joni B. Mahony* My Commission expires/is permanent: 9-6-2015  
Joni B. Mahony



DOCUMENT NO. 4914123  
CERTIFIED SURVEY MAP NO. 13365  
VOLUME 86 PACE 273

**CERTIFIED SURVEY MAP No. 13365**

PART OF LOTS 3, 4 AND 5 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER B94244, DANE COUNTY REGISTRY, ALSO PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

VILLAGE BOARD RESOLUTION

Resolved that this Certified Survey Map located in the Village of Shorewood Hills was hereby approved by Resolution Number R-2012-17; that said Resolution provided for the acceptance of those lands dedicated and rights conveyed by said Certified Survey Map to the Village of Shorewood Hills for public use.

Dated this 16th day of July, 2012

Signed: Mark L. Sundquist  
Mark L. Sundquist, Village President,  
Village of Shorewood Hills

VILLAGE CLERK'S CERTIFICATE

As the duly appointed/elected Village Clerk of the Village of Shorewood Hills, I hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Certified Survey Map.

Dated this 16th day of July, 2012

Signed: Colleen Albrecht  
Colleen Albrecht, Village Clerk,  
Village of Shorewood Hills

REGISTER OF DEEDS CERTIFICATE

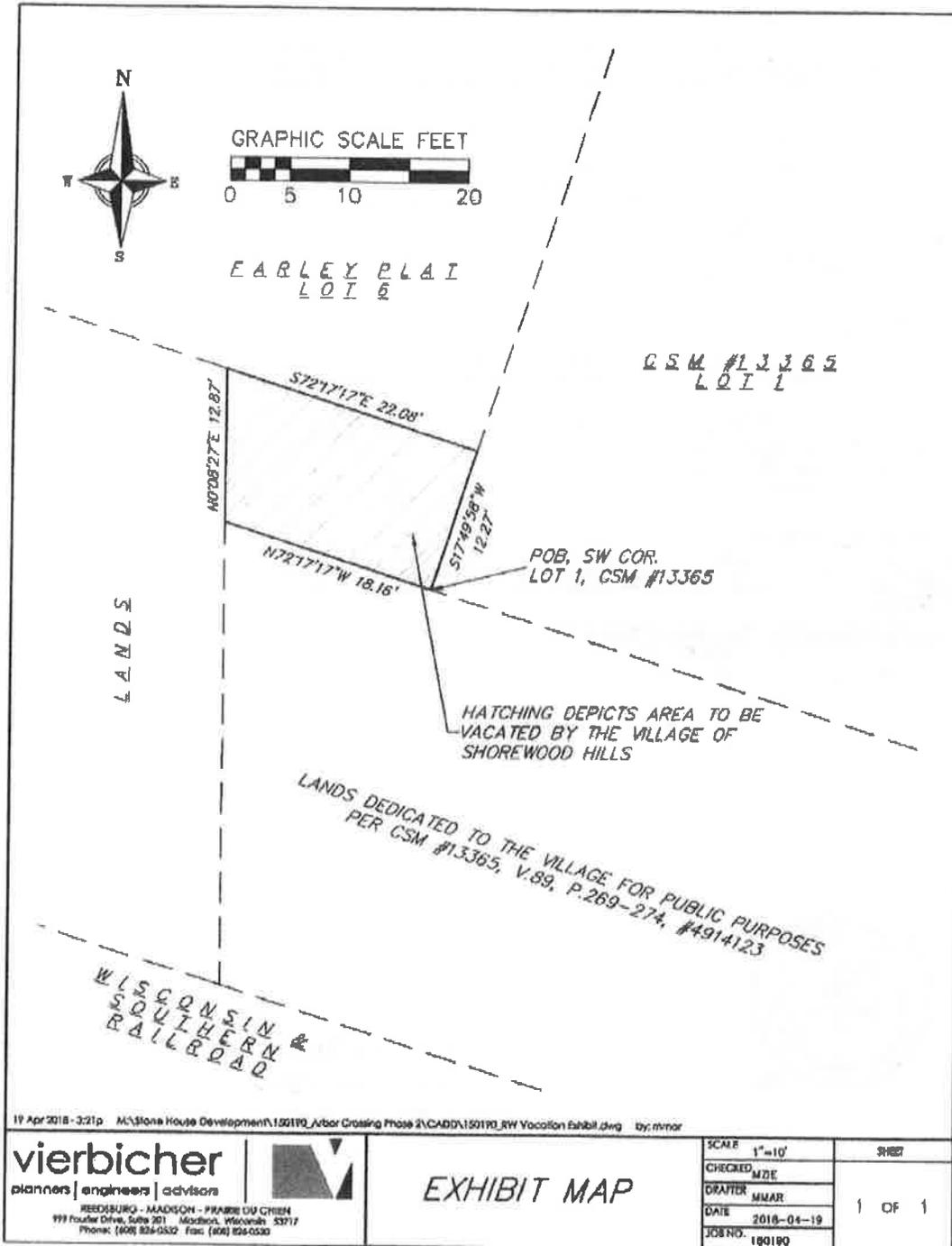
Received for recording on this 19th day of September, 2012 at 3:08 o'clock p. m., and recorded in Volume 86 of Certified Survey Maps on pages 269-274 as Document Number 4914123

Kristi Chlebowski by John H. Hahn Deputy  
Krisli Chlebowski, Dane County Register of Deeds  
received 9-19-12 @ 1:17 p.m.



DOCUMENT NO. 4914123  
CERTIFIED SURVEY MAP NO. 13365  
VOLUME 86 PAGE 274

# EXHIBIT B







Karl Frantz <kfrantz@shorewood-hills.org>

**RE: <E> Re: MGE decreases electric rates for 2019**

1 message

**Matenaer, Matt** <MMatenaer@mge.com>  
To: Karl Frantz <kfrantz@shorewood-hills.org>

Tue, Nov 27, 2018 at 11:30 AM

Hello Karl,

See below for a table per your request that provides annual cost adder compared to the % of GPT the village would subscribe to given 2019 GPT rate of \$0.01/kWh:

	20%	30%	40%	50%	60%	70%	80%	90%	100%
GPT Annual Cost Increase over existing levels (15%)	-\$610.27	-\$242.64	\$125.00	\$492.63	\$860.26	\$1,227.90	\$1,595.53	\$1,963.17	\$2,330.80

One other consideration for the Village would be participation in our Shared Solar 2.0 project that will likely come available in early 2019. This is the first time that MGE is allowing non-residential customers to participate in our Shared Solar offering. We plan on building a 5 MW solar array by Morey Airport in Middleton and would allow small business customers as well as residential customers to 'purchase' blocks of solar that would include a fixed cost of power over 30 years, which means that at some point in the 30 years of participation, the Shared Solar fixed fee per kWh would be cheaper than forecasted electric rates (assuming a 2% annual rate increase). The maximum participation per facility would be 50% of your electric consumption.

I ran a rudimentary cost analysis for your Cg-5 facilities and your potential savings over 30 years ranged anywhere from \$150-\$4,000 per facility, depending on how much each facility consumed. There would be a \$47.25 per block (0.25 kWdc) participation fee that the village would have to pay up front to participate but generally by Year 9, you would start seeing savings over forecasted rates. Just something to consider in the long term. If you were interested, I could get you signed up on the Shared Solar 2.0 waiting list. You would be able to stop participation at any time during those 30 years, you would just forfeit the participation fee.

Best,

Matt

Matthew Matenaer, PE, BEAP, QCxP  
Senior Account Manager - Commercial and Industrial Marketing  
Madison Gas and Electric Company  
P.O. Box 1231  
Madison, WI 53701-1231  
Voice: 608-252-4704  
Fax: 608-252-4734  
[www.mge.com](http://www.mge.com)  
Email: [mmatenaer@mge.com](mailto:mmatenaer@mge.com)

**From:** Karl Frantz <kfrantz@shorewood-hills.org>  
**Sent:** Monday, November 26, 2018 9:53 AM  
**To:** Matenaer, Matt <MMatenaer@mge.com>  
**Subject:** <E> Re: MGE decreases electric rates for 2019

Hi Matt,

Would it be possible be for you to model for us the anticipated cost impact of increasing our green power purchase from its current level at various increments up to 100%?



Karl Frantz &lt;kfrantz@shorewood-hills.org&gt;

**RE: <E> Solar Power**

1 message

**Matenaer, Matt** <MMatenaer@mge.com>  
 To: Karl Frantz <kfrantz@shorewood-hills.org>  
 Cc: "Panella, Nicole" <NPanella@mge.com>

Fri, Dec 21, 2018 at 10:01 AM

Hi Karl,

I wanted to give you an update. I have put Village of Shorewood Hills on the Shared Solar 2.0 Waiting List that will reserve you as many blocks of solar power as necessary to offset 50% of the Village annual consumption (that is the max participation at this point). This would be for the following site addresses:

Acct	Rate	Meter ID	Site Address
17067471	Cg-4A	E331225	810 Shorewood Bl
11021144	Cg-4A	E331265	1008 Shorewood Bl
24119836	Cg-5	E203574	4502 Old Middleton Rd
28748077	Cg-5	E323624	4502 Old Middleton Rd COLD
21730890	Cg-5	E326031	900 Shorewood Bl
27527225	Cg-5	E313167	810 Shorewood Bl
26531665	Cg-5	E221233	901 Swarthmore Ct
11020120	Cg-5	E201759	3302 Blackhawk Dr
10954998	Cg-5	E166258	3100 Harvard Dr
10052678	Cg-4B	E336463	901 Swarthmore Ct
11090776	Cg-5	E278980	3336 Lake Mendota Dr
19316090	Cg-5	E332935	901 Swarthmore Ct STAND
11090784	Cg-5	E289545	3400 Lake Mendota Dr
10052496	Cg-5	E136837	3700 Lake Mendota Dr

11020112	Cg-5	E327406	3302 Blackhawk Dr WTR
13973367	Cg-4A	E331274	3561 Tallyho

Please let me know if I missed any facilities in my analysis. So, the benefit of Shared Solar 2.0 is that you can lock in a fixed energy rate (kWh) for 25 years, the life of the solar project that we're building. Please keep in mind that these numbers below are based off of currently planned rates that we have yet to file with the Public Service Commission, that have not been formally approved yet:

Meter ID	Site Address	No. of Solar Blocks (kW dc)	SS2.0 Participation Fee (One time charge)	Year 1 Cost Adder	Estimated Cost Adder over 25-year life*
E331225	810 Shorewood Bl	210 (52.5)	\$9,922.50	\$1,400	\$5,500
E331265	1008 Shorewood Bl	112 (28)	\$5,292.00	\$600	-
E203574	4502 Old Middleton Rd	5 (1.25)	\$236.25	\$21	(\$200)
E323624	4502 Old Middleton Rd COLD	2 (0.50)	\$94.50	\$11	(\$80)
E326031	900 Shorewood Bl	3 (0.75)	\$141.75	\$16	(\$120)
E313167	810 Shorewood Bl	4 (1.0)	\$189.00	\$22	(\$160)
E221233	901 Swarthmore Ct	9 (2.25)	\$425.25	\$49	(\$360)
E201759	3302 Blackhawk Dr	not enough use			
E166258	3100 Harvard Dr	3 (0.75)	\$141.75	\$16	(\$120)
E336463	901 Swarthmore Ct	149 (37.25)	\$7,040.25	\$900	\$2,000
E278980	3336 Lake Mendota Dr	13 (3.25)	\$614.25	\$70	(\$520)
E332935	901 Swarthmore Ct STAND	28 (7.0)	\$1,323.00	\$150	(\$1,100)
E289545	3400 Lake Mendota Dr	not enough use			
E136837	3700 Lake Mendota Dr	1 (0.25)	\$47.25	\$5	(\$40)
E327406	3302 Blackhawk Dr WTR	6 (1.5)	\$283.50	\$33	(\$240)

E331274	3561 Tallyho	160 (40)	\$7,560.00	\$1,200	\$9,000
	<b>Totals:</b>	<b>705 (176.25)</b>	<b>\$33,311.25</b>	<b>\$4,493</b>	<b>\$13,560</b>

\*Assuming current electric rates inflation of 2% annually

If you wanted to cover the other 50% of your electric usage with Green Power for Tomorrow, you could at an adder of \$0.01/kWh. The added cost would be about \$1,800 per year. Keep in mind that the benefit of Shared Solar is that you would lock in your electric rate for 25 years and gradually over time that fixed rate would be cheaper than future electric rates. Plus customer demand would allow us to build the next Shared Solar array in our service territory. With GPT, the majority of those assets are from existing renewables wind resources and that cost adder could fluctuate over time.

You could drop out of Shared Solar 2.0 at any time, you just wouldn't get the initial one-time participation fee back.

Please let me know if you have any questions. I'd be more than happy to sit down with you and the Village to discuss this opportunity further.

Best,

Matt

Matthew Matenaer, PE, BEAP, QCxP  
 Senior Account Manager - Commercial and Industrial Marketing  
 Madison Gas and Electric Company  
 P.O. Box 1231  
 Madison, WI 53701-1231  
 Voice: 608-252-4704  
 Fax: 608-252-4734  
 www.mge.com  
 Email: mmatenaer@mge.com

**From:** Karl Frantz <kfrantz@shorewood-hills.org>  
**Sent:** Wednesday, December 19, 2018 10:00 AM  
**To:** Matenaer, Matt <MMatenaer@mge.com>  
**Subject:** Re: <E> Solar Power

Yes that would be great!

Karl Frantz

Village Administrator  
 608 267-2680

Agreement between the

VILLAGE OF SHOREWOOD HILLS

and the

SHOREWOOD HILLS PROFESSIONAL POLICE

ASSOCIATION WISCONSIN PROFESSIONAL POLICE

ASSOCIATION

LAW ENFORCEMENT EMPLOYEE RELATIONS

DIVISION

2019 – 2020

TABLE OF CONTENTS

ARTICLE

PAGE

## **AGREEMENT**

This Agreement is entered into by and between the Village of Shorewood Hills hereinafter referred to as the "Employer," and the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association, hereinafter referred to as the "Association."

### **ARTICLE II - RECOGNITION**

Section 1: The Employer recognizes the Association as the sole collective bargaining agent for all regular full-time sworn employees with the power of arrest employed by the Village of Shorewood Hills Police Department, excluding the police chief, lieutenant, supervisors, and all non-sworn employees of the Department, as certified by the Wisconsin Employment Relations Commission in Case ID: 539.0000, Case Type: E\_ME, Decision No. 37265-A.

### **ARTICLE III - MANAGEMENT RIGHTS**

Section 1: It is agreed that the management of the Employer and its business and the direction of its working force is vested exclusively in the Employer, and that this includes, but is not limited to the following:

- To manage, direct and supervise the work of its employees;
- To establish the qualifications for positions;
- To hire, classify, promote, transfer, recall or layoff employees;
- To demote, suspend, or discharge employees pursuant to Wis. Stats. § 62.13(5);
- To otherwise discipline for just cause;
- To plan, direct and control operations;
- To determine the size and composition of the workforce;
- To determine the amount and quality of the work needed, by whom it shall be performed, and the location where such work shall be performed;
- To determine to what extent any process, service or activity of any nature whatsoever shall be added, modified, eliminated or obtained by contract with any other person or employer;
- To partially or completely relocate or terminate operations;
- To introduce different methods, tools, equipment or facilities, or to change existing service practices, methods, tools, equipment and facilities;

- To schedule the hours of work and to determine the assignment and allocation of duties;
- To assign work to such employees; and
- To make, modify and enforce reasonable rules and regulations.

Section 2: The Employer shall have the right to employ temporary, part-time or casual help. Such temporary, part-time or casual help shall not be covered by the terms of this Agreement.

Section 3: The Employer's exercise of the foregoing functions shall be limited only by the express provisions of this Agreement. The Employer has all the rights which it had at common law except those expressly bargained away in this Agreement. This Article shall be liberally construed.

#### **ARTICLE IV - GRIEVANCE PROCEDURE**

Section 1: A grievance is defined as a complaint by an employee, arising during the term of this Agreement, that an express term of this Agreement was violated by the Employer. Unless otherwise dictated by the Courts or changed by the Legislature, Section 62.13(5), Wis. Stats., shall be the exclusive remedy for any disciplinary action involving suspension, discharge or reduction in rank. During the term of this Agreement, a grievance shall be processed as follows. An employee may discuss a grievance with the employee's supervisor or the Chief prior to the filing of a grievance, but such discussion shall not be considered a formal step in the grievance procedure.

Step 1: The grievance must be filed in writing by the employee with the Chief within ten (10) calendar days from the underlying event or facts which are the basis of the complaint or such grievance shall be barred. The written grievance must contain a clear and concise statement of all the facts which are the basis of the grievance and specifically identify all provisions of the Agreement which the employee believes has been violated. The employee shall sign and date the grievance. The Chief will respond to the grievance within ten (10) days from the date the grievance is submitted in writing. The grievance will be deemed denied if the Chief does not respond in writing within ten (10) days.

Step 2: If the grievance is denied in Step 1, the employee may file the grievance in writing with the Village Administrator within ten (10) days of the denial in Step 1.r. The Village Administrator shall answer the grievance in writing within twenty (20) days of

receipt. The grievance will be deemed denied if the Village Administrator does not respond in writing within the twenty (20) days.

Step 3: If the grievance is denied in Step 2, the Association may make a written request (a copy of which shall be delivered to the Village) to the Wisconsin Employment Relations Commission for appointment of a panel of five (5) impartial arbitrators within ten (10) working days after the denial of the grievance at Step 2. The arbitrator shall be selected by the parties alternating the striking of the panel members with the grievant striking first.

The parties shall equally share the expenses of the arbitrator and court reporter; however, a party need not agree to a reporter. Each party shall bear the expense of preparing and presenting its own case, including its own attorneys' fees and witness fees. Employees shall not be paid for time spent at or preparing for the arbitration hearing.

The arbitrator's decision or award shall be final and binding upon the parties. The arbitrator's authority shall be limited to determining questions arising under this Agreement. The arbitrator shall have no authority to modify or change any of the terms of this Agreement or to change existing wage rates or to establish a new wage rate. .

Section 2: A grievance not timely filed or submitted to the next stage as provided above shall be deemed withdrawn, even if the parties continue to discuss the grievance. A person's absence from work for any reason shall not be a basis for tolling or extending the time limits. The parties may mutually agree in writing to extend any time deadlines. The agreement to extend a deadline will not be precedential with respect to any other deadlines or grievances

Section 3: Any individual employee or group of employees shall have the right at any time to present grievances to the Employer in accordance with the procedures set forth in this Article. Only the Association shall have the right to request arbitration under Step 3, above. The Association shall have the right to resolve the grievance. An employee may resolve the grievance without the intervention of the Association, as long as the adjustment is not inconsistent with the terms of this Agreement. The Association shall have the right to have a representative present at any such hearing or adjustment.

## **ARTICLE V - NO OTHER AGREEMENT**

Section 1: The Employer agrees not to enter into any other agreement, written or verbal, with any employee, individually or collectively, which in any way conflicts with the provisions of this Agreement. Any such agreement would be null and void, unless it is a properly ratified Memorandum of Understanding or Addendum between the Village and the Association.

## **ARTICLE VI - ASSOCIATION ACTIVITY**

Section 1: The Association shall have the right to post Association material on a designated portion of a bulletin board on the Employer's premises, or the Employer will furnish a separate bulletin board in an easily accessible area for Association material.

## **ARTICLE VII – SENIORITY**

Section 1: Seniority is an employee's total length of continuous full-time bargaining unit service with the Employer.

Section 2: All newly hired employees shall serve up to an eighteen (18) month probationary period. During such probationary period, the employee shall be subject to discipline or dismissal without recourse to the grievance procedure.

Section 3: In laying off employees because of a reduction in forces, the employee with the least seniority shall be laid off first provided that those who would remain are deemed by the Employer to be qualified and capable to perform the duties of the remaining positions. In the event of a recall, the employee with the greatest length of service shall be recalled first provided that the employee is deemed qualified and capable to perform the duties of the available position and responds affirmatively to the notice of recall within ten (10) days of receipt. Laid off employees shall retain recall and seniority rights for up to twelve (12) months.

Section 4: Seniority shall terminate when the employee is no longer on the Employer's payroll, except if the employee is on an approved leave of absence or is serving in the United States Armed Forces for service protected by state and federal law. Seniority shall be broken and employment is terminated if the employee:

- a. Quits;
- b. Retires;
- c. is discharged;

- d. is laid off for a period of more than one (1) year;
- e. is laid off and fails to report to work within ten (10) working days after receiving a notice from the Employer by registered mail to return to work;
- f. is not scheduled for work by the Employer for a continuous period of one (1) year or more. Absences under leave approved by the Employer or for time off caused by compensable injury sustained while in Employer's employ shall not be counted;
- g. is on leave of absence for personal or health reasons and accepts other employment without the Employer's permission;
- h. fails to report for work on the first day after a leave of absence terminates, unless unable to notify the Employer for physical or other reasonable excuse;
- i. incurs a permanent disability for which there is a medical determination that the disability prevents the employee from performing an essential function of the employee's job and there is no other work in the bargaining unit available which the employee can perform; and
- j. is absent from scheduled work for three (3) days or more without notice to the Employer, unless unable to notify the Employer for physical or other reasonable excuse.

Section 5: In the event two or more employees have the same seniority date, the employee with greater length of prior service as a part-time officer in the Village will be deemed to have greater seniority. In the event two employees have the same length of prior service as a part-time officer, a coin flip will determine seniority dates.

#### **ARTICLE VIII – DISCIPLINE**

Section 1: Whenever discipline may result from a meeting with the Chief of Police or designee, the employee may request to have an Association representative present and to have such representative present if such request is made. An Association representative may be present at the settlement of any disciplinary matters without loss of pay, if that representative is working at the time of the designated meeting.

Section 2: Any employee who receives a written warning or is demoted, suspended or discharged shall receive a written statement of the reasons for the disciplinary action, a copy of which shall be provided to the Association.

## **ARTICLE IX - HOURS OF WORK AND OVERTIME**

Section 1: Work Week and Work Day Defined: The standard work schedule shall consist of six (6) on-duty days to be followed by three (3) rest days, 6-3, 6-3. The on-duty work day shall be eight and one-half (8 ½) consecutive hours including a one-half (½) hour paid lunch period during which time the employee shall be on call.

Section 2. Shifts: The primary work shifts shall be

- a) 1<sup>st</sup> Shift                      6:30 a.m. - 3:00 p.m.
- b) 2<sup>nd</sup> Shift                      1:30 p.m. – 10:00 p.m.    2:30 p.m. - 11:00 p.m.
- c) 3<sup>rd</sup> Shift                      9:30 p.m. – 6:00 a.m.    10:30 p.m. - 7:00 a.m.

Shifts will be picked annually by seniority. When a shift opening occurs due to an employee's separation of employment, any new employee will be assigned to the separated employee's shift at the time the new employee is assigned to solo patrol duties until the next shift picking.

Employees shall be permitted to exchange shifts with the Chief's or designee's approval provided such exchanges do not result in the payment of overtime.

Section 3: Overtime: All employees who work in excess of their regular scheduled work day or actually work in excess of their regular work week shall receive one and one-half (1 ½) times the straight hourly rate for all overtime hours worked.

Section 4: Compensatory Time: Employees entitled to overtime pay shall have the option of taking compensatory time off at the rate of one and one-half (1 ½) times the number of overtime hours worked in lieu of the overtime payment. An employee who elects to accumulate compensatory time rather than be paid overtime must make an election to designate overtime hours as compensatory time on the employee's weekly time sheet. Once the time sheet is submitted, the designation cannot be changed. An employee may only have eighty (80) hours of accumulated compensatory time at any one time.

Compensatory time shall be scheduled by mutual agreement of the employee and the Chief of Police or designee. Once compensatory time has been accrued, an employee may elect to have any portion of that compensatory time paid on the next regular payroll. Compensatory time not

scheduled to be used prior to the end of the year will be paid out with the second payroll in December of each year.

Section 5: Call-In Pay: Any employee who is called in for work at a time other than when the employee is scheduled shall be compensated a minimum of two (2) hours at the overtime rate for the performance of that assignment. The Employer may assign the employee work during the two hours if the purpose of the call-in is completed prior to the expiration of that time. An employee who is called in less than two (2) hours prior to the beginning of the employee's shift or is held over at the end of the employee's shift shall be paid at the overtime rate for the actual time worked.

Section 6: Court Pay: An employee who is required to report for court duty during off-duty hours shall be compensated at the rate of one and one-half (1 ½) times the employee's hourly rate and shall be compensated for no less, the minimum of which shall be two (2) hours at time and one-half. This minimum compensation of two (2) hours at time and one-half will be paid when court is cancelled without a minimum of twelve (12) hours prior notice.

Section 7 Shift Differential: Employees shall be paid a shift differential for work performed follows:

1st Shift	\$0.50/hour Sunday
2nd Shift	\$0.25/hour (M-Sa) and \$0.75/hour Sunday
3rd Shift	\$0.50/hour (M-Sa) and \$1.00/hour Sunday

Section 8: FTO Premium: An employee assigned as Field Training Officers (FTO) or assigned FTO duties shall receive one (1) hour of compensatory time for each eight (8) hour shift actually engaged in performing FTO duties. If an employee works less than eight (8) hours as an FTO, the employee shall receive pro-rated pay for that work.

## **ARTICLE X – WAGES**

Section 1: Wage Rates: See attached Appendix A.

Section 2: Longevity: An employee who completes three (3) years of continuous employment as a full-time benefitted employee shall receive \$180 added to the employee's annual salary. The employee shall receive an additional \$108 to the employee's annual salary for each additional year of continuous employment as a full-time benefitted employee. The

calculation date is December 1 with no proration for partial years. The payment is made once per year and included on the first pay check after December 1<sup>st</sup>.

## **ARTICLE XI – UNIFORMS**

Section 1: Clothing Allowance: Uniforms are required to be worn at all times while on-duty by employees. All uniforms are intended for on-duty wear only. The Employer will provide each newly hired full-time employee with the uniform items set forth in Appendix B. Upon separation from employment for any reason, an employee shall return all items provided by the Employer to the employee as set forth in Appendix B. Thereafter, employees will be provided with a uniform allowance in an annual amount of five hundred dollars (\$500.00) to replace the clothing items listed in Appendix B. This allowance will begin on January 1 following the employee's completion of probation. Purchases must be approved by Chief of Police in advance and shall be paid either through an existing charge account or reimbursement upon submission of a receipt of purchase. Items damaged, other than by normal wear and tear, shall be replaced by the Employer.

Each officer is responsible for the purchase and maintenance of a handgun meeting Department specifications. The Chief may advance the cost of such purchase which will be repaid by the employee by means of authorized payroll deduction with the balance paid off within nine (9) months of the advance. If the employee is terminated or leaves employment before the deductions are complete, the remaining amount will be deducted from the employee's final paycheck.

## **ARTICLE XII – VACATION**

Section 1: Each full-time employee is granted vacation with pay on the following basis:

**0 - 1 Year:** One day per month beginning at the start of the third month of employment up to ten days per year through the end of the first calendar year

**1 - 3 Years:** Ten days per year, beginning each January 1<sup>st</sup>

**4 – 17 Years:** Ten day per year plus one additional day per year over three years of employment, beginning each January 1<sup>st</sup>

**18 + Years:** Twenty-five days per year, beginning each January 1<sup>st</sup>

A new employee will come in at the level determined by the Chief.

Section 2: Vacation time is credited as of January 1<sup>st</sup> of each year. Accumulated vacation from the prior year must be used by June 1<sup>st</sup> of the following year, unless written permission is granted by the Police Chief to carry such unused time for a longer period.

Section 3: When a holiday observed by the Village falls within an employee's vacation period, the day is considered holiday pay and not charged against vacation leave.

Section 4: If the employee terminates employment, an adjustment is made in the final pay check for any vacation and personal time to which the employee may be entitled. Vacation for partial years of service is also prorated. A payroll deduction, if appropriate, is made from the last pay check for unearned vacation time used.

Section 5: Vacation will not accrue during unpaid leaves of absence.

### **ARTICLE XIII – HOLIDAYS**

Section 1: Each full-time employee shall receive a bank of holiday time for the following listed holidays ("Holiday Time"):

New Year's Day	Thanksgiving Day
Martin Luther King Jr. Day	Friday after Thanksgiving
Spring Fever Afternoon	Christmas Eve
Memorial Day	Christmas Day
Independence Day	New Year's Eve
Labor Day	

Hours attributable to a named holiday shall be credited as of January 1<sup>st</sup> of each year, but shall not be considered earned until the holiday occurs and unless the employee is on active duty status (i.e. not on an unpaid leave of absence or layoff) on the date the holiday is observed.

Employees are allowed to use the bank of hours at any point in the calendar year. However, if an employee leaves employment with the Village (or takes a position outside of the bargaining unit) they will be required to reimburse the Village for any Holiday Time taken prior to the actual accrual date. In addition, new employees will only be given a pro-rated holiday bank to reflect the actual holidays that occur during their first year of employment.

Full-time employees who work on any of the above listed holidays shall, in addition, be paid at one and one half (1 ½) times their regular rate of pay for all hours worked on the named holiday.

Employees may request earned holiday time to be paid in cash at the employee's current rate of pay throughout the year, through a payroll request. Holiday time off not scheduled to be taken by December 1 shall be paid for in cash at the employees current rate of pay on the first payroll period after December 1.

In addition to the Holiday Time, each full-time employee will be entitled to three (3) personal days each year.

As the Village respects the right of each employee to worship as his or her faith dictates, any full-time employee wishing to observe a religious holiday may use vacation, personal holiday, or compensatory time to substitute on an hour for hour basis.

## **ARTICLE XVIII - SICK LEAVE**

Section 1: The Village allows sick leave with compensation to employees whose absence from work is required by medical appointment, personal illness, pregnancy and delivery, or injury. The Village also allows sick leave with compensation to employees whose absence from work is required by the medical appointments, illness or injury of the employee's spouse, domestic partner or child.

Section 2: Sick leave will be accumulated at a rate of eight (8) hours per month earned in four (4) hour segments on each of the first two payrolls of the month.

Section 3: To be eligible for sick leave, an employee must notify the employee's supervisor of the employee's illness within four (4) hours of the start of the employee's shift or when the employee knows the employee will not be able to report for duty. A physician's certificate may be requested by the Village to verify the absence.

Section 5: Employees may be accrue up to a maximum of one hundred twenty (120) sick days.

Section 6: An employee who:

- Retires pursuant to Wisconsin Retirement System standards (WRS standard);

- is eligible for retirement under WRS standards and is terminated or laid off because the employee is determined to be permanently disabled and receives benefits under the Village's long-term disability policy; or
- has retired under duty disability,

Employees may utilize unused accumulated sick leave up to the capped amount to pay for qualified health and dental insurance premiums subject to prevailing WRS standards. The total credit will be calculated on the basis of 100% of eligible sick leave hours multiplied by the employee's base hourly rate at the time of retirement. The Village does not provide for a cash payout of sick leave at retirement.

Section 7. Sick leave shall not accrue during unpaid leaves of absence.

### **ARTICLE XIX - FUNERAL LEAVE**

Section 1: "Immediate family" is defined as a spouse, domestic partner, or child.

Section 2: In the event of the death of a member of an employee's immediate family the employee shall be entitled to up to five (5) working days of bereavement leave paid at the employee's regular rate of pay.

Section 3: In the case of the death of other an employee's grandchild, parent, grandparent, parent-in-law, sibling, niece or nephew, an employee shall be entitled to up to three (3) working days of bereavement leave paid at the employee's regular rate of pay.

Section 4: In addition, personal emergency leave of up to three (3) days may be taken with the Chief's approval without pay or deducted from vacation, holiday or sick leave credit.

### **ARTICLE XX - JURY DUTY**

Section 1: Employees called for jury duty must immediately advise the Chief. The employee will receive the employee's regular wages less jury payment (not including travel time or meals). The employee will be required to provide evidence of jury payment by providing a copy of the jury payment check. For overtime purposes, time served on jury duty does not count as time worked. An employee who is called for jury duty and is not selected should contact the Chief or designee to determine whether to report for scheduled work.

## **ARTICLE XXI - LEAVE OF ABSENCE**

An employee seeking an unpaid leave of absence must submit a request in writing to the Employer and provide appropriate documentation supporting such request. The Employer may grant such requests in its discretion for appropriate periods of time. Subject to federal or state law, an employee shall not be eligible for unpaid leave until such time as an employee has exhausted the employee's accrued paid time accounts. An employee on an approved leave of absence shall be required to pay all insurance premiums except as required by law (e.g, Family Medical Leave). For purposes of administering premium payments, leaves beginning or ending after the 15th day of the month will be treated as beginning on the first day of the following month.

## **ARTICLE XXII – LIGHT DUTY**

The Employer will attempt on a case-by-case basis to assist employees to return to work if they have medical restrictions which preclude them on a temporary basis from performing the duties of their position. Light duty is a temporary, modified work assignment within the employee's physical and/or mental capabilities, knowledge and skills. Factors relevant in the Village's consideration include, but are not limited to, the length of the temporary restrictions, the nature of the restrictions, the availability of work in the department in which the employee works, the qualification of the employee to do work in other departments, the availability of work in those departments, and the time of year. The Employer does not guarantee the availability of light duty work and is under no obligation to offer or create light duty work. If light duty work is provided to an employee, it shall be restricted to a limited number of weeks and reassessed based upon updated medical information. Any modifications to an employee's job to provide light duty are not intended by purpose or practice to be permanent. If light duty is provided to the employee, it may be at a rate of pay lower than the rate of pay for the employee's regular position to be determined at the Employer's discretion.

## **ARTICLE XIV – INSURANCE**

Section 1: Health and Dental Insurance: The Employer shall provide a comprehensive major medical and dental plan for all qualified employees and their dependents subject to the terms

of the Plan. The Employer will pay ninety percent (90%) of the least costly qualified Plan monthly premium with the employee paying the balance of the monthly premium via payroll deduction. Full-time employees who provide proof that they have health insurance coverage through another source may choose to decline the health insurance offered by the Employer and receive a payment of \$2,000 per year paid over 24 equal installments coinciding with the biweekly Employer payroll. If an employee also has a spouse employed by the Employer, the employee and the spouse will only be entitled to one such payment.

Section 2: Life Insurance: The Employer shall participate in the State of Wisconsin Group Life Insurance Plan and pay the premium for basic coverage. Employees shall have the option of purchasing spouse and dependent coverage and additional units of coverage, but shall be responsible for such additional premiums.

Section 3: Conditions of Insurance:

- A. The Employer shall continue to make its contributions from the date last worked with respect to an employee who is absent due to occupational illness or injury.
- B. If an employee is granted a leave of absence without pay and desires to have the employee's insurance coverage continued, the employee must pay the Employer, from the date of the leave of absence being effective, sufficient monies to pay the entire premiums during the period of absence.
- C. When an employee returns from leave of absence, the Employer shall make its required contribution beginning with the month following the employee's return to work.

Section 4: Income Continuation Insurance: The Employer shall participate in the State of Wisconsin Income Continuation Plan. The City agrees to pay the employer and employee share of the premium for the thirty (30) day elimination period.

Section 5: Flex Plan: The Employer shall sponsor an Internal Revenue Service Section 125 Plan and employee may participate in the Plan subject to its terms.

## **ARTICLE XV - RETIREMENT CONTRIBUTION**

Section 1: Each employee shall be a participant of the Wisconsin State Retirement System as provided by Wisconsin Statutes and rules established by the Wisconsin Retirement System

Board. The Employer shall pay the Employer's full share of the premium and employees shall pay the same percentage of wages for WRS premiums as general municipal employees.

#### **ARTICLE XVI - EDUCATIONAL INCENTIVE**

Section 1: The Employer may pay the cost of tuition, books and fees (“costs”) which are not otherwise reimbursable under any Veterans benefit program or programs of a similar nature. All courses must be approved by the Chief prior to enrollment. The employee will be reimbursed for the employee’s costs of an approved course upon providing the Employer with evidence of successful completion of the course. A final grade of “C” or 2.0 average on a 4.0 scale in the subject will be considered successful completion.

Section 2: Payment under this section shall only be applicable for two courses per year, with a maximum reimbursement of One Thousand Dollars (\$1,000) per calendar year.

Section 3: Employees who leave employment with the Employer in less than two (2) years after successful completion of any course shall reimburse the Employer for the reimbursed costs.

#### **ARTICLE XVII – MILEAGE AND MEAL REIMBURSEMENT**

Section 1: Employees traveling on Village business in a personal vehicle are reimbursed at the current federal mileage rate, plus parking and tolls. Lodging and meals are reimbursed at the current State rate. Alcoholic beverages are not reimbursed. The meal reimbursement may be averaged over the course of a multi-day conference to pay for the cost of a special conference lunch or dinner (e.g. annual awards/recognition meal).

#### **ARTICLE XXIII - NO STRIKE OR LOCKOUT**

The Employer agrees that there will be no lockout during the terms of this Agreement. The Association agrees that there will not be any complete or partial strikes, refusals to perform tasks or assignments, sympathy strikes, picketing, refusals to cross any picket line, slowdowns, work stoppages, secondary boycotts or other cessations of work or disturbances, economic or otherwise, by it or any of the employees, during the term of this Agreement without regard to whether the subject matter of that conduct is arbitrable. Participation in or encouragement of or threatening of any of the foregoing activities by any employee whether or not sanctioned by the Association shall be reason for immediate discharge without recourse.

## **ARTICLE XXIV - DUES DEDUCTION**

Section 1: The Employer agrees to deduct monthly dues in the amount certified by the WPPA/LEER from the pay of employees who individually sign a dues deduction authorization form affirmatively consenting to the deduction of dues from the employee's paycheck, including any Local Association dues which the employee has authorized to be deducted in conjunction with the WPPA/LEER dues. The authorization must be submitted to the Employer no less than 30 days prior to the date in which dues deductions are to commence.

The Employer shall notify the WPPA of all new hires of the bargaining unit within 30 days of their start date.

The Employer shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the WPPA/LEER or Local Association if applicable, in one lump sum not later than the 15th of each month.

Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association.

No employee shall be required to join the Association or pay dues, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with the either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.

It is expressly understood and agreed that WPPA/LEER will refund to the employer or the employee involved any dues erroneously deducted by the employer and paid to WPPA/LEER and/or the Local Association. WPPA/LEER shall indemnify and hold the employer harmless against any and all claims, demands, suits, order, judgments or any other forms of liability against Employer which may arise out of Employer's compliance with this Article.

## **ARTICLE XXV - SEPARABILITY**

Section 1: Each and every clause of this Agreement shall be deemed separable from each and every other clause of this Agreement. In the event that any clause or clauses shall be found in violation of any law, then such clause or clauses, only to the extent that any may be so in violation,

shall be deemed of no force and effect and unenforceable without impairing the validity and enforceability of the rest of the Agreement.

Section 2: In the event that any article or section is held invalid or enforcement of or compliance with which has been restrained, as set forth above, the parties affected thereby shall enter into immediate collective bargaining negotiations upon the request of the Association or the Employer for the purpose of arriving at a mutually satisfactory replacement for such article or section during the period of invalidity of restraint. Neither party will resort to any conduct prohibited by Article XXIII in support of its demands.

### **ARTICLE XXVI - SCOPE OF THE AGREEMENT**

The Agreement sets forth the entire understanding and agreement of the parties and may not be modified in any respect except by writing subscribed to by the parties. Nothing in this Agreement shall be construed as requiring either party to do or refrain from doing anything not explicitly and expressly set forth in this Agreement; nor shall either party be deemed to have agreed or promised to do or refrain from doing anything unless this Agreement explicitly and expressly sets forth such agreement or promise.

Each of the parties releases and relinquishes to the other the right to require bargaining during the term of the Agreement regarding matters which the Agreement is intended to cover and matters which might have been included in the Agreement, but were not.

### **ARTICLE XXVII - DURATION**

This Agreement shall remain in effect from January 1, 2019, up to and including December 31, 2020, and shall continue from year to year thereafter, unless written notice of desire to renegotiate, revise, or modify the Agreement is served by either party on the other no later than July 1<sup>st</sup> of the year of expiration of the Agreement.

Executed this \_\_\_\_\_ day of January, 2019.

Village of Shorewood Hills

Shorewood Hills Professional Police Assn,  
WPPA/LEER

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Dave Benforado, Village President

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Ashley Dostalek, Association President

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Karla Endres, Village Clerk

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Luann Alme, WPPA Business Agent

**APPENDIX A**  
**WAGE SCALE**

The Employer will maintain its current wage grid with a Three Percent (3%) increase on the grid effective January 1, 2019 and a One Percent (1%) increase on the grid effective January 1, 2020. The wages of the current employees on the grid with those increases will be as follows:

	2019	2020
Dostalek	\$28.69	\$29.67
Pierce	\$28.69	\$29.67
Dodsworth	\$25.89	\$26.85
Boyd	\$24.49	\$25.44

An employee assigned by the Chief as Detective/Investigator will receive a One Dollar (\$1) per hour premium when assigned by the Chief to work a Detective shift.

New hires will be slotted in the wage grid in the Chief's discretion.

**APPENDIX B**  
**Initial Issue Uniform Items**

1. Badges (3) \*
2. Nametag
3. Collar emblems \*
4. Whistle and chain \*
5. Shirts (2-Short Sleeve, 2-Long Sleeve)
6. Pants (2-Cargo Style)
7. Winter hat
8. Winter gloves
9. Winter jacket with removable liner \*\*
10. Ballistic vest \*. The vests will be replaced by the Employer as required.
11. Yellow reflective traffic vest \*\*
12. Baseball hat
13. Raincoat \*\*
14. Inner Belt
15. Outer Belt
16. Belt Keepers
17. Holster
18. Magazine Pouch
19. Key Keeper
20. Radio Pouch
21. Handcuff Case
22. Handcuffs (2 pair) \*
23. Glove Pouch
24. Baton Holder & Expandable Baton \*
25. OC Pouch & OC Spray \*
26. Taser Holster and Taser \*

\* **Return upon any separation**

\*\* **Return if the separation occurs within the employee's first two years of employment.**

**Village of Shorewood Hills**  
**Personnel Committee**  
Meeting Minutes  
Monday October 29, 2018 7:30 a.m.

**1. Call to Order** Chairperson John Imes called the meeting to order at 7:30 a.m. Present, in addition to Mr. Imes, were Committee member Mary Gulbrandsen, David Vitse, Erica Moeser, Amy Neeno-Eckwall and Paula Hogan. Village Administrator Karl Frantz, Police Chief Aaron Chapin and Village Clerk Karla Endres were also in attendance.

**a. Note compliance with open meeting law** Mr. Frantz confirmed the meeting had been properly posted and noticed.

**2. Approve previous meeting minutes**

Ms. Moeser moved and Ms. Gulbrandsen seconded approval of the June 12, 2018 minutes with proposed changes to the motions.

Motion passed 5-0.

Mr. Frantz dismissed himself

Amy Neeno-Eckwall arrived.

**3. Meet with non-bargaining unit staff on employment/benefit compensation issues**

**Department of Public Works-** Tary briefly explained the cleanup efforts from the flood that have consumed a large amount of their time over the last couple months. John explained the mechanicals at the pool to all need replacing and they are in the process of getting bids for those repairs. They explained the various locations in the village that need clean up and repair as of today.

Tary explained the on call pay and compensation. There are currently two crew members that take call.

John explained that Maple Bluff doesn't take care of their own sewer issues and therefore it's not a fair comparison to the Village.

Tary stated it is strictly a compensation issue. He said they don't get called in often or for long usually. He suggested if they were to be called in, then they should get \$150 per week. If they don't get called in then they would get the \$100 per week. Tary believes he has maybe been called in six times this year.

John stated the way it is set up currently works for the crew. There is less complication with scheduling than there was in the past when they had a set schedule. Mort prefers not to take call and is available to assist at any time.

Ms. Moeser asked about any other issues with regards to equipment.

John explained the truck that is in bad shape will hopefully be replaced after the 2019 budget is approved. They are all really happy to have the cold storage building in the village.

Ms. Moeser asked about the staffing level.

John stated they are a half time position short. He believes they are adequate except when they get real busy with the leaves or situations like they had this summer. It would be nice to have another half time person to help mainly with mowing and cleaning of facilities.

**Non-bargaining unit police-** Ms. Moeser asked what is the retirement date of Corey Denzer.

Aaron explained they will have an issue with overtime due to Corey Denzer being out with surgery and Ashley Dostalek being out on maternity leave. He said that will drive his overtime up to fill those shifts.

Ms. Gulbrandsen asked if there has been a higher rate of gun activity in the Village.

Aaron stated not directly in the Village but right outside the village limits. They are using Twitter and Facebook to get the information out.

Ms. Gulbrandsen stated that maybe putting a flyer out on Election Day for "good practices" in the village with locking doors.

Aaron explained that there has been a juvenile gang stealing vehicles in the Village. Before the police can get their reports written the juvenile is bailed out and back on the streets.

Ms. Gulbrandsen said she sees the police officers out in the village more often as well as the crossing guard at Eagle Heights makes the kids get off their bikes and walk, which has made a safer community overall.

Aaron stated that Steven Boyd is a great asset to the village and he has been consistent with the parking enforcement over on Marshall Court. He is making strides over on Marshall Court which is helping minimize the amount of parking tickets handed out more and more because people are learning. Aaron also congratulated Courtland for stepping up to take on more management roles. Aaron also explained how appreciative he is to have

Marty Davis around. There is a program that she is the only one who knows that program at the village and she works hard to ensure all the correct reporting is done in a timely manner.

Aaron explained how his officers are scheduled and that he hopes to add an additional officer in the future to help with scheduling and avoid overtime. He has a Police Officer list that would be valid to select an officer from to fill that spot.

Courtland stated that the uniforms have increased in cost and that he would like to see the uniform allowance increased. He also brought up holiday pay and he would like to see it one for one on holidays for compensation. It would only be allowed for those that worked additional time on a holiday and not for those that didn't work the holiday.

Ms. Moeser stated it is easier to pay those extra hours with compensation and not just banking time.

Ms. Neeno-Eckwall asked if there was a backup for Marty when she takes time off work on the administrative side. Aaron stated that Bre is capable of 60% of what Marty does on the Police side and the Court portion of her position is covered by administrative staff when she takes time off.

Aaron stated that he wanted to make a point about compensation with regards to the bargaining issue with the police officers and sergeant position. He would like us to be conscious about that issue.

Courtland asked if the bargaining unit of staff changes the shift schedules, then does that affect the non-bargaining unit employees like himself who then don't have a choice and have to change shifts either way.

There are currently 5 in the bargaining unit. Once Corey retires, there will only be 4 left in the bargaining unit and he would like to see the Sargent out of the bargaining unit as well. That would leave just three in the bargaining unit.

**Forestry-** Corey explained that he is really interested in having a more permanent fix to having a part time staff help him out on a regular basis. He explained that he hired Adam as a 20 hour a week employee and he is working out great. He has experience and is able to work on his own for the most part with little to no supervision. Corey feels he can be looked at like a crew leader and supervise the volunteers. He explained that this would not eliminate the interns for the summer but would allow for more work to be done on a regular basis year round instead of trying to get it all done in the three months of summer. He said the crew is willing to help but isn't available at some of Corey's busiest times. He said it would be nice to have a little additional clothing allowance for the wear and tear on their clothes each day. Corey explained the issues with having enough trucks in the summer between the summer staff. He explained that it is tough on his personal vehicle for wear and tear on his own personal vehicle.

Ms. Moeser asked if it would be more of a management issue with the vehicles being used and therefore would eliminate the issue with the Forester not having the ideal vehicles to use.

Corey explained that the ATV is a great tool and that's why they are always in use. They work great for summer jobs but get a little chilly in the winter.

**Administrative-** Nancy stated she is really happy with her position here. David stated he is doing a lot of cross training and working many hours. David found a grant the Village was eligible for through our insurance and received stand up desks, great customer service. The Village had an audit completed for the computer crash.

#### **5. Review and recommendation on 2019 compensation package**

Ms. Moeser moved and Ms. Gulbrandsen seconded the recommendation on approval of the 2019 compensation package as 3% plus step for those eligible on the grid and 3.5% for those off the grid.

Motion passed 6-0.

#### **6. Review on call pay level**

Mr. Imes stated that this seemed like a compensation issue.

Mr. Frantz stated that the comparison is all over the board with different municipalities

Ms. Gulbrandsen stated she believes it would help if they had the third person in the on call rotation. She would suggest no recommendation.

Mr. Imes stated they will have no recommendation on the on call pay and will defer it to see if it is an issue next year.

Mr. Frantz stated that one of the reasons Bryan Bennett was hired is because of his background as a janitor in the Sauk Prairie Schools system.

Ms. Gulbrandsen asked if we could look into a part time cleaning service to come in once every two weeks.

Mr. Frantz stated we could get a quote on what it would cost for a cleaning service to come in once every two weeks.

#### **7. Review and recommendation request on vehicle use reimbursement for Forester.**

Ms. Moeser moved and Mr. Vitse seconded a motion to approve reimbursement to the Forester in the amount of \$808.75.

Ms. Moeser also stated that the Village has a liability issue by not having the Forester in a Village vehicle instead of his personal vehicle and that this should be resolved right away.

Motion passed 6-0.

**8. Review and recommendation on creation of new police officer patrol position.**

Ms. Moeser moved and Ms. Hogan seconded a motion to approve the recommendation on creation of a new police officer patrol position.

Aaron Chapin stated that it's best to have the investigator position on during the day for investigative purposes and therefore the patrol person would be out on the road and not in the office.

Ms. Gulbrandsen wants to be sure the Village is not adding another officer to the day time hours but managing the patrol officers to cover the shifts and have two officers on each shift.

Motion passed 6-0.

**9. Review and recommendation on hire of part-time forestry position**

Mr. Frantz explained the work load for the Forester and that he is a one person department. The Crew helps out when available but a lot of the jobs the Forester has to complete require assistance. He could use help year round and this would allow him to do so.

Ms. Gulbrandsen moved and Ms. Neeno-Eckwall approved the recommendation to hire a part-time forestry position.

Motion passed 6-0.

**10. Update on status of police contract negotiations**

Mr. Imes updated the committee that the negotiations are moving forward and there is a new contract to review by the negotiation committee.

**4. Municipal Judge Salary and any recommendation**

No action was taken on this agenda item.

Ms. Gulbrandsen stated this has been more of a service job like the Board of Trustees and there isn't a shortage of individuals interested.

**11. Adjourn**

Meeting adjourned at 9:40 a.m.

Respectfully submitted,

Karla Endres  
Village Clerk

**APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS  
PLAN COMMISSION**

The Tuesday, December 11, 2018 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. Five visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

**Public Hearing on conditional use permit applications for lakeside improvements at 3620 Lake Mendota Drive**

**Public Hearing on conditional use permit applications for lakeside improvements at 3626 Lake Mendota Drive** *(the public hearings for both applications were held concurrently because the projects are related to one another)*

Eric Hovde of 3620 Lake Mendota Drive provided a status update on repairs to the damaged shoreline. Crews were able to remove the old deck, oak tree and all of the dirt that had fallen to the lakeshore. Weather has limited the ability to do some of the work off a barge on Lake Mendota. They were able to grade the earth on the Rhody/Neville property (3626 Lake Mendota Drive) but they left the root system in place to help stabilize the soil for the winter. Loose soil was removed to prevent further collapse. A complete plan for stabilization and restoration is included in the conditional use applications.

Jared Vincent, Landscape Architect of Saiki Design, reviewed the site plan and images of the shoreline damage. He reviewed the landscape plan that included a series of retaining walls and steps to get down to the lake, Hovde's deck and boathouse. They will install drains in collection areas near the house and convey water with pipes to the lake to prevent water from flowing over the surface, which could cause more erosion. The drains would have 18" deep sump holes at the beginning of the pipe to collect sediment before it is discharged into the lake.

Mr. Munson was concerned about contaminated water directly discharged into the lake rather than having it infiltrate into the ground. Mr. Vincent indicated that saturated ground could cause instability. They would use existing vegetation as infiltration areas. The only water being piped to the lake is what would flow over the lawn to prevent further erosion.

Mr. Vincent added that the series of modular block retaining walls would have vegetation between them, partially screening the walls. The walls are anchored with soil nails providing stability to the ground. They will install rip-rap to some areas for further stability.

Matt Tills of MoTiS Architecture presented the Hovde's boathouse plans. They would be replacing the existing boathouse with more substantial materials and adding a door for more secure storage. He presented concept drawings of the deck on top of the boathouse, stairs coming down to the shoreline, siding materials and lighting.

Mr. Imes asked about the piping of the stormwater and if any other properties on the lake utilized piping.

Mr. Frantz said he was not aware of any other similar designs. He stated the Village Engineer reviewed the plan and recommended installation of sumps at the bottom of the drains for sediment control. The sumps will need to be cleaned out periodically. Mr. Frantz also said the

Village has allowed repairs to existing boathouses but he cannot recall if any new boathouses have been allowed.

Ms. Remington asked if boathouses were allowed by ordinance.

Mr. Frantz said boathouses are included in the R-3 zoning and considered an accessory structure. Boathouses requires a conditional use permit approval because they are north of the Lakefront Setback Line.

Mr. Vincent also reviewed the plans to repair the Rhody/Neville property (3626 Lake Mendota Drive). The retaining walls would continue from Hovde's property across the lot line to Rhody/Neville's property. The tight series of retaining walls are needed to step down the slope and match the existing stairs to the lake. The walls allow planting space to cover up the walls and allow for two infiltration beds with piping to the lake in case of significant rain overflow.

Mr. Benforado reported the Commission received correspondence from neighbors, the Berbee/Walsh family and Fred Robertson, supporting the project. Mr. Frantz added that another neighbor, Mr. Schlimovitz reviewed the project in the office today and had no comments. The joint public hearings were closed at 8:03 pm.

#### **Consider recommendation on conditional use permit at 3620 Lake Mendota Drive**

Mr. Benforado reviewed the proposed Commission findings for 3620 Lake Mendota Drive.

Mr. Wellensiek moved and Ms. Remington seconded a motion to recommend the Board approve the conditional use permit application for 3620 Lake Mendota Drive.

Approved: 7-0.

#### **Consider recommendation on conditional use permit at 3626 Lake Mendota Drive**

Mr. Benforado reviewed the proposed Commission findings for 3626 Lake Mendota Drive.

Mr. Wellensiek moved and Ms. Remington seconded a motion to recommend the Board approve the conditional use permit application for 3626 Lake Mendota Drive.

Approved: 7-0.

#### **Review status of Village planning for Garden Homes and progress of ad hoc Stormwater Committee**

Mr. Benforado reminded Commission members that in November they recommended hiring Vandewalle to assist with a Garden Homes planning process. The Board did hire Vandewalle and approved the scope of work to be carried out over the next four months. Vandewalle has been communicating with neighboring businesses and residents. Public information meetings are being scheduled beginning in January. He expects the end result could be changes to the comprehensive plan. It is possible the Plan Commission could have a public hearing at its March 12 meeting based on a recommendation from Vandewalle. The Plan Commission could make a recommendation (or not) for Board consideration in March or April.

The first public information session is scheduled for January 10 from 6:00-8:00 pm, hosted by Vandewalle.

Tom Degen is proceeding on his own information gathering process. He met with Garden Homes neighbors to talk about development possibilities.

Mr. Benforado reported on the last meeting of the ad hoc Stormwater Committee. City of Madison engineer Greg Fries presented storm computer models of the August 20 event. He also discussed models for 96" pipe(s) under Blackhawk Country Club to Lake Mendota.

**Distribution of Village Attorney opinion regarding private covenants as they relate to Beloit Court lot 7 and possible discussion**

Mr. Benforado indicated there is interest in lot 7 of the Beloit Court replat. Technically, it is of adequate size that it is a buildable lot. However, zoning regulations would makes it difficult to build a home on the oddly shaped lot. The Village attorney reviewed private covenants from 1952, which the Village was not a party to, and found them to be ambiguous and unenforceable. Any development of lot 7 would be regulated by the Village's zoning code.

**Approve previous meeting minutes**

Mr. Benforado provided some corrections to the proposed minutes. Ms. Hartzell moved and Mr. Etmanczyk seconded a motion to approve the November 13, 2018 meeting minutes with Mr. Benforado's corrections.

Vote: 5-0-2 (approved, Mr. Wellensiek and Mr. Imes abstained).

**Adjourn**

The meeting was adjourned at 8:49 pm.

Respectfully submitted,

David Sykes  
Administrative Services Manager/Deputy Clerk

## **Approved Public Works Committee Minutes December 10, 2018**

**Call to Order:** Chairperson Lederer called the meeting to order at 7:00 p.m.

**Roll Call:** On call of the roll, members present were Chair Mark Lederer, Rick Chappell, Cara Coburn Faris and Chris Petykowski, and Tracy Bailey. Tu Le and Yang Tao are no longer members of the committee. Others present included, Village Engineer Brian Berquist and his associate Tim Stieve Village Crew Chief John Mitmoen, as well as about half a dozen residents residing in the vicinity of Beloit Court.

**Note compliance with open meeting law:** Compliance with the open meeting law was noted.

**Consider approval of previous meeting minutes** – On motion made by Mr. Chappell seconded by Ms. Bailey the minutes for the October 23 meeting were approved 5-0 incorporating a correction to a typographic error.

**Discussion and possible recommendation on Beloit Court area stormwater concerns** – At Mr. Lederer’s request, Mr. Berquist summarized the problem of stormwater collecting in the kettle depression in the area of Beloit Court which was previously well documented in a letter from numerous residents in the area and provided to members of the Committee. Mr. Berquist described several possible long-term partial solutions including the future reconstruction of Harvard Drive and building a storage basin in the location of area B as noted on the map provided to the Committee. In the near-term, Mr. Berquist suggested the possibility of a slightly raised curb across the south end of Beloit Court, adding rain gardens and/or pumping out the water to U-Bay Drive or Colgate Road. Mr. Berquist noted that none of above actions is likely to solve the problem, but rather to one degree or another simply reduce the amount of water collecting in the kettle. Cost considerations and the need for easements and stormwater grants were discussed in connection with some of the above possible steps.

Mr. Berquist and Mr. Mitmoen provided counsel to the residents in attendance concerning pumping out the water and offered to provide further advice as needed. Other than complying with the noise ordinance and securing the cooperation of fellow residents, Mr. Berquist knew of no objection to residents pumping out the water. Mr. Berquist agreed to provide ‘how to guide published by UW on constructing rain gardens. Mr. Lederer requested that Mr. Berquist and Mr. Mitmoen give further consideration to constructing a curb across Beloit Court. Mr. Lederer stated he would follow up with the Village Administration about resident concerns that future development in the area would exacerbate the problem of pooling stormwater. Mr. Lederer requested that Mr. Berquist considering mapping the known locations where stormwater posed a continuing problem in the Village so that the Committee might have a more comprehensive view of the extent of the problem.

**Review of Proposals from Village Engineer to (1) update and consolidate various Committee documents concerning traffic calming and more generally pedestrian safety and (2) develop alternative plans to enhance pedestrian safety on a portion of Edgell Drive** – Mr. Berquist summarized his written proposals previously distributed to the Committee which debated the advantages and disadvantages of each.

**Review and recommendations on Marshall Court/Bike Path construction design and progress-** Mr. Lederer explained that the Village was now in a position to complete the Bike

Path in the vicinity of Marshall Court. A proposed design has been completed and Mr. Lederer requested Mr. Berquist bring that plan to the next meeting of the Committee so that it might review the project well before construction was slated to begin next spring.

**Update on projects including University Avenue reconstruction and LMD bridge project** – Mr. Petykowski briefly summarized selective elements of the project and the tentative timetable to complete a design for the reconstruction of University Avenue. Mr. Lederer and Mr. Berquist reported on the status of a replacement bridge on LMD. The Village Board accepted the state's offer of a large, but partial grant for the project, but the Village is awaiting further word from the state before selecting a design engineer to work with the Village and eventually the state on the project.

**Review of Capital Projects plan** – Mr. Lederer noted that the Board approved 2019 and 5 year capital plan were provided to the Committee for future reference as the Committee considers future recommendations to the Board for public works projects. Mr. Lederer noted that the total cost of the projects significantly exceeded Village funds and the Board continued to shuffle priorities and considered alternative means to raise the needed funding.

**Discussion and any recommendations on Safer Streets Program** – This topic was addressed in the earlier consideration of proposals from Mr. Berquist on traffic calming and pedestrian safety.

**Next meeting date and agenda items** – The next scheduled meeting of the Committee is Monday, January 14, 2019 at 7 pm. Possible agenda items include follow up on issues raised at this meeting plus...

The meeting was adjourned at about 9:00 p.m.



**TO: VILLAGE OF SHOREWOOD HILLS BOARD OF TRUSTEES**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: POLICE DEPARTMENT SUMMARY**

**DATE: JANUARY 18, 2019**

**CALLS FOR SERVICE:**

There are still issues with the MPD records system which is causing a duplication of cases. I continue to troubleshoot this with MPD IT staff and will keep the board up to date.

**TRAINING:**

In the month of December the department completed the 4<sup>th</sup> quarter inservice training which involved firearms, Taser, ethics and biased based policing.

The department instructors also met with the UWPD instructor cadre to plan the 2019 training schedule. In 2019, the department will be trained in many of the same topics that were covered in 2018. There will be the state mandated pursuit training and firearms qualification in this year.

**FUTURE ISSUES/CONCERNS:**

The department is adding the additional police officer position which is being filled by Steven Boyd. With Steven Boyd's promotion, there is a need to hire a new CSO. The CSO process has been narrowed down to 4 finalists and interviews are scheduled for the afternoon of January 14<sup>th</sup> with the Chief and Lt. Martens. The new CSO will have big shoes to fill as CSO Boyd has done a fantastic job.

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

PO Dostalek has taken over the property room and will be taking on the task of minimizing the amount of items kept in the room. There had not been a formal process in the past for purging property which will be established and adhered to moving forward.

I am interested in exploring WILEAG Accreditation in the upcoming years.

Sgt. Weitzel is attending the Leadership in Police Organizations course offered by WI DOJ. Both PO A. Dostalek and Lt. Martens attended the training last year and found it to be extremely valuable.

I will be attending the UW Certified Public Manager program. It is a course that is taken over the course of a couple of years as the courses are offered and the fit in my schedule. I plan to complete it within two to three years.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

**Village of Shorewood Hills (VoSH)  
Recreation Committee - Approved Minutes**

<b>Date / Time</b>	November 6, 2018 / 7pm	<b>Place</b>	Village Hall
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Member	P	A	E	Member	P	A	E	<i>P=Present A=Absent E=Excused</i>
Traci Baile (Chair)	x			Lori DiPrete Brown (Alternate)		x		
Donald Anderson	x			Janet McClain	x			
Gloria Mac	x			Luc Richards	x			
Santia Brandt			x	<i>vacant</i>				

Item	Minutes
Call to Order	7:06pm
Note compliance with open meeting law	Noted.
Approve previous meeting minutes	Approved. Gloria abstained.
Review Previous Action Items	
Topic 1: Meeting schedule for 2019	After January, which is scheduled, move to 2nd Tuesday of each month.
Topic 2: Heiden Haus “renovations” and Open House	Shared proposed list from October Board Meeting. Concerned the field is no longer included. Limiting the building to only a warming house doesn’t actually capture the use/needs. Need lights that turn off.
Topic 3: Pool updates	Shared memo Re: Future of the Pool/Community Center from October Board Meeting. Confusion as to why the committee wasn’t provided information as a courtesy, or involved or asked for input.
Topic 4: Online registration for programs and facility reservations	Discussed overall Recreation registration and managing as a catalog/program versus individually. Soccer is required to use a program “demosphere” and VoSH passed on utilization.

Decision Summary	-Share with Heiden Haus Committee - Want to see ice rink/fields included. Need to acknowledge the space is used for more than just a warming house. Consider hockey / ice coordinator; possibility of lessons.
Action Item Summary	Lucy to share feedback in regard to Heiden Haus. Ask about Tennis courts / flood damage.
Identify Items for Next Agenda	Vacant position on Committee!? Review ordinance description of committee: <i>The recreation committee shall oversee, coordinate, and advise the Village Board on the operations of all village recreation programs, related to staffing and budget development and implementation issues, capital improvements planning for all recreational facilities, and assessing the recreational needs of the Village.</i>

**Village of Shorewood Hills (VoSH)  
Recreation Committee - Draft Minutes – January 8, 2019**

<b>Date / Time</b>	January 8, 2019 / 7pm	<b>Place</b>	DPW Building
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Member	P	A	E	Member	P	A	E	<i>P=Present A=Absent E=Excused</i>
Traci Baile (Chair)	x			Lori DiPrete Brown (Alternate)		x		
Andrew Anderson	x			Janet McClain	x			
Gloria Mac	x			Luc Richards	x			
Santia Brandt	x			<i>vacant</i>				

Item	Minutes
Call to Order	7:05pm
Note compliance with open meeting law	Noted.
Approve previous meeting minutes	Approved.
Review Previous Action Items	Lucy and Santhia shared with the Heiden Haus Committee our request for addressing the lights on the field. Currently, the Committee is focusing on the building and any lighting / field components will be addressed in the future should funding be available.
Topic 1: Committee Objective	After further review of the ordinance description of the Rec Committee, it has been determined a supporting document needs to be created to better define and capture the role of this committee and shared with others. Discussed guiding principles and long-term vision for program development. Overall concerns include the recent significant population increase, the decrease in rec programs, the further limited space available to meet with dogs, lack of programming after Land Rec age, and components of objective not being clear.
Topic 2: Projects for 2019	Volleyball - Corey George has volunteered to help Ice Skating Lessons Scout Shack Space Middle-school and High-school and Adult programming Game night (Katie Petykowski, Amy Neeno-Eckwall, Lisa Tiedt) Pool remodel involvement.

	(Dog play area/group tabled for future discussion with Parks Committee.)
Decision Summary	
Action Item Summary	<p>Draft Supporting Document re: Ordinance 4-Corners Bathroom Review</p> <p>Obtain age / school year demographics if possible</p> <p>Follow up on lighting of tennis courts and ice rink</p> <p>“Advertise” Community Center</p> <p>Consider Rec Section in Bulletin</p>
Identify Items for Next Agenda	Vacant position on Committee!?

DRAFT

# Minutes of the Ad Hoc Stormwater Committee Village of Shorewood Hills

Wed., Jan. 9, 2019

(scheduled for review at next Committee meeting)

1. **Called to Order at 7 PM:**
  - a. **Roll Call:** Committee Members Present: Chair/Village President Dave Benforado, Gloria Beach, Carolyn Benforado, Greg Brauer, Peter Hans, Mark Mandel, Eric Riedner.
  - b. **Others Present:** Village Administrator Karl Frantz, Village Engineer Brian Berquist (Town and Country Engineering), Village Trustee Mark Lederer and approximately seven Village residents and one business owner.
2. **Meeting Notice:** D.Benforado inquired and K.Frantz confirmed that the meeting had been properly posted in compliance with open meeting laws.
3. **Review Prior Meeting Minutes:** Committee reviewed draft meeting minutes from Dec. 5, 2018, meeting. Motion to approve by M.Mandel, second by E.Riedner. Approved unanimously (7-0).
4. **Public Comment (the Committee invited comments from Village residents/businesses regarding stormwater flooding issues in the Village, and potential solutions or ideas the Village should explore).**
  - a. The following submitted written comments:
    - i. **Bill Thomas**, 3230 Tally Ho Lane -- suggesting City stormwater model include additional low point Village elevations; suggesting Village create a database system for maximum flood elevations by impacted building;
    - ii. **Dave Yaeger**, 3910 University Ave. -- related the impact of the Aug. 20 stormwater event on his home and property;
    - iii. **Kyle Schmitz**, Columbia Rd. -- various ideas to store and direct stormwater;
    - iv. **Karla Knobel/Andy Alexander**, 1006 University Bay Drive (also on behalf of Sam Snellings/Emily Serrell, 2708 Harvard; Stephen M. Robinson, 1014 University Bay Dr.; Fritz/Lindsey Schmidt, 1010 University Bay Dr.) – concerns regarding the stormwater that pools in the kettle in their backyards, included a topo map showing the “Beloit Ct kettle”.
  - b. The following spoke at the meeting:
    - i. **Karla Knobel**, 1006 University Bay Drive – summarized her letter (see above) and topo map concerning the “Beloit Court kettle”.
    - ii. **Leslie Clark**, 838 Maple Terr. – inquired what the status of the Village opting in to the NFIP (National Flood Insurance Program) such that Village residents could apply for NFIP insurance; K.Frantz provided update that task had been accomplished and that Village residents are now able to procure NFIP flood insurance.
    - iii. **Bill Thomas**, 3230 Tally Ho Lane – summarized his letter (see above); also mentioned that over time, new buildings in the Univ Ave corridor have been raised up off the flood plain.
    - iv. **Laura Stephenson**, 3201 Tally Ho Lane – increase priority/urgency of Village street reconstruction where flooding has occurred; treat it with the same urgency that occur with water main breaks; concerns with insurance

coverage (she indicated that she would follow up with written comments to the Committee).

- v. **Tracy Bailey**, 3311 Topping Rd. – her home experienced flood damage and the damage was not covered by homeowner insurance because it was “surface stormwater”.
- vi. **John Flad**, 3330 University Ave. – the new Boulevard building will have NFIP flood insurance; that building experienced 18-24” of water in the lower deck of underground parking; retail stores on ground floor were impacted in varying degrees (ATT had to replace floor covering twice Summer 2018).
- vii. **Mark Sundquist**, 3215 Tally Ho Lane – home experienced stormwater in lower level because sump pump failed; homeowner policy covered the matter less deductible because policy had a sump pump endorsement.
- viii. **Nancy Holyoke**, 920 Columbia Rd. – home experienced damage as a result of August 20 flash flood.

- 5. **Table Top Review of Stormwater Drainage Network/Stormwater Flow in Village** – marking up a large table top map, B.Berquist explained how stormwater flows in the Village (through underground conduits as well as above ground flows); the different drainage basins within the Village; problem spots that have been addressed; and problem areas that remain.
- 6. **Presentation on Village Debt/Ability to Finance Future Stormwater Projects** – K.Frantz presented a PowerPoint summarizing the status of Village debt.
  - a. Village issued \$15M in debt between 2007-2017, \$1.34M of which was for stormwater projects (e.g., infiltration basins, rain gardens, stormwater channels, outfalls, curb/gutter, stormwater conduit upgrade associated with Univ Ave reconstruction (the stretch between Segoe and Shorewood Blvd).
  - b. Village currently at its max borrowing limit policy (debt service may not exceed 25% of budget) and will be through 2024, after which debt service drops drastically.
  - c. Village long-term Cap Budget assumes \$13M for west side road reconstruction and associated infrastructure replacements.
  - d. Frantz explained the mechanics of how a TID (Tax Increment District) works to create an “increment” (the increase in property value) that is then used to pay for infrastructure and related improvements, noting that TID financing is not normally used to assist with less dense residential projects, but that the Village may be able to use TID financing in the Garden Homes area; TID debt does not count towards Village internal debt limits.
- 7. **Presentation on Village Stormwater Utility/Stormwater Utility Fee** - K.Frantz presented a PowerPoint summarizing the history and status of the Village Stormwater Utility:
  - a. It was formed in 2007.
  - b. Purpose was to create a dedicated source of funding for stormwater associated needs (e.g., street sweeping, storm drain cleaning, rain garden maintenance, debt payments for cap improvements such as curb/gutter, outfalls, infiltration basins.
  - c. ERU (Equivalent Residential Unit) funding mechanism established in 2007 and that fee has been flat 2007-2019; each Village home pays a monthly ERU fee of \$9.18; all other non-residential property owners pay a fee based on the amount of impervious surface on the property.
  - d. Annual Stormwater Utility revenue is \$148,651.
  - e. In early years of Stormwater Utility, the utility’s expenses were less than the revenue (e.g., expenses of \$50-75K vs revenues of \$148.7K) so it built up a surplus. Now,

expenses of the utility are more than the revenues (e.g., expenses of \$175-190K vs revenues of \$148.7K), debt payments alone are a \$78K annual expense.

- f. Options to preserve the financial viability of the utility include increasing monthly ERU to \$14 (53% increase); would generate \$58 more per ERU, an additional \$77.5K in annual revenues. This additional amount could, e.g., assist the Village fund its estimated \$3M borrowing for its share of the planned 2021 Univ Ave reconstruction project (the stretch between Shorewood Blvd and University Bay Drive), pay for a new vacuum street sweeper in 2022 (estimated cost of \$250K).
8. **Future Meeting Dates:** Committee confirmed their next meeting date to be on Wed., Jan. 9 (7 PM). Otherwise, the remaining 2019 meeting dates are:
    - a. Wed., Feb. 6, 2019 (perhaps an update from City Deputy Engineer Greg Fries on the City Stormwater model; initial Committee discussion of findings); and
    - b. Wed., March 6, 2019 (may need to be rescheduled).
  9. **Adjournment:** Committee adjourned at 9:42 PM.

Respectfully submitted by Dave Benforado on Jan. 18, 2018.

DRAFT

# **Parks Committee Minutes Village of Shorewood Hills**

Monday, October 8<sup>th</sup>, 2018  
Village Hall – 810 Shorewood Blvd

1. Meeting called to order at 5:36 pm by committee member David Boutwell

- **Roll Call:** Members Present: David Boutwell, Susan Denholm, Nancy Heiden, Roma Lenehan, and Georgene Stratman. Others Present: Village Forester Corey George.
- **Compliance with Open Meeting Law:** The meeting was properly posted.
- **Approval of Minutes:** Minutes from the August 13, 2018 meeting were approved.

2. **Post Farm Butterfly Garden** – Request for Monarch Waystation Certification.

Village resident Kathi Dwelle has established a butterfly garden alongside the main pathway in Post Farm Park. The site provides milkweeds, nectar sources, and shelter needed to sustain monarch butterflies as they migrate through the park each summer and fall. Kathi proposed applying to Monarch Watch for certification as an official Monarch Waystation. If approved, the organization will supply us with signage for the garden. The Parks Committee approved a motion for placement of a sign near the butterfly garden.

3. **Four Corners Park** – Follow-up discussion on stormwater runoff and pathway improvements.

An ongoing concern is the narrow access point into the lower park and playground areas. The location is heavily shaded and often muddy. Park visitors and maintenance vehicles are challenged by the soft soil condition. The Parks Committee discussed three options for remediation. 1.) Dig out the muddy area and replace it with breaker rock and limestone fines. 2.) Dig out the muddy areas and replace a truck's width of concrete pavers laid sideways with grass in between. 3.) Building a boardwalk bridge over the soft muddy area sturdy enough to support a large vehicle. The Parks Committee will explore these and other options at a future meeting.

Excessive stormwater runoff is also a concern at the top entrance pathway at Sunset Drive. Ideally, the park should act as a giant rain garden to capture adjacent runoff. Village property lines are not well defined in this area. The Parks Committee approved a motion to recommend a survey be done to delineate park boundaries with the adjacent Geiger and Cooper property lines and to shape a long term solution.

4. **Flood Damage in Parks** – Updates

Recent plantings are doing well at the Bigfoot stormwater outlot. Village contactor Good Oak would like to plant and seed further downslope. The rustic trail through Koval Woods was damaged by excessive runoff originating along Wood Lane. The concrete spillways and asphalt road in McKenna Park were damaged and need repair. The Marina road was damaged and severe erosion occurred in the gully near the lake. The stormwater infiltration channel along the railway was partially filled with railroad ballast.

5. **Budget Updates** – Updates from the Forester. There was discussion about the need for an additional year-round horticultural assistant. Corey explained a few options currently being considered as solutions. 1.) Increase budget for contractual work for maintenance of natural areas, raingardens and other public landscaped areas. 2.) Hire a year-round (part-time) person to assist the Forester. This person would have more experience than the seasonal interns and ideally have a good background in Horticulture.

6. **Other Park Projects** – Updates from Roma and Dave.

Roma provided a Bird City update. Over the past year, the community has been doing many of the right things to support insect eating birds. However, for a number of reasons, our insect eating birds are facing a crisis with a massive decline of insect numbers. It was suggested this would be a good topic for this year's Bird City speaker event. Roma will look into it.

Roma and Dave recently planted over 600 native plants into the natural area of Post Farm Park.

New invasive species continue to arrive in the Village. The Parks Committee has identified some newcomers for targeted removal.

7. **Future Agenda Items.**

- Four Corners follow up
- Other park projects

8. **Forester's Report.**

Corey provided an overview of the Forester's Report for August and September.

**Adjourned.** The Committee adjourned at 7:08 pm.