

Village of Shorewood Hills (VoSH)
Ad Hoc Emergency Preparedness Committee - Agenda

Date / Time	January 17, 2019 / 6:30 pm	Place	<u>Village Hall</u>
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Member	P	A	E	Member	P	A	E	<i>P=Present</i> <i>A=Absent</i> <i>E=Excused</i>
Tracy Bailey (Chair)				Katie Petykowski				
Aaron Chapin (Police Chief)				Jim Richards				
Charlie Field				Jerry Stein				
Marilyn Krichko				David Sykes (Administration)				

Time	Item	Notes
6:30pm	Call to Order / Note compliance with open meeting law	
6:35	Topic 1: Overall Process, Timeline and Deliverables	Design, Educate, Test, Implement, Maintain
6:55	Topic 2: Guiding Principles & Assumptions	
7:10	Topic 3: Detailed Design Process / Information Gathering (Development Worksheets)	Step 1: Form a Collaborative Planning Team <input type="checkbox"/> <i>Core Team and Community Team</i> Step 2: Understand the Situation <input type="checkbox"/> <i>Prioritize and Demographics (population, vulnerable groups, community)</i> Step 3: Determine Goals and Objectives <input type="checkbox"/> <i>Operational Priorities, Actions and Resources</i> Step 4: Plan Development <input type="checkbox"/> <i>Capability Estimate and Possible Solutions, Courses of Action</i> Step 5: Plan Preparation, Review and Approval
	Decision Summary	
	Action Item Summary	
	Identify Items for Next Agenda	
8pm	Close	

Handouts:

1. Step Worksheets

Future Meeting Dates:

Parking Lot/Notes:

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Board, committee or commission identified in the caption of this notice.