

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Monday, December 17, 2018

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communication
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) Regular Board meeting minutes of November 19, 2018
 - ii) Approve purchase of UTV in the amount of \$8,205
 - iii) Approve purchase of pickup truck in the amount of \$28,289
 - iv) Approve settlement and release agreement concerning data loss claim
 - v) Approve Resolution R-2018-20 Setting International Migratory Bird Day as March 7
 - vi) Proclamation declaring April 26, 2019 as Arbor Day
 - vii) Set date for Village caucus, January 22, 2019
 - viii) Set 2019 Village board meeting dates
 - ix) Approve 2019 Pool budget
 - x) Accepting grant agreement from Wisconsin Department of Natural Resources for stormwater out fall improvements in Marina area
 - xi) Refer request to amend ordinances to allow keeping of goats to Public Health and Safety Committee
 - C. Ordinances
 - D. New Business Resolutions and Motions
 - i) Consider memorandum of understanding between Village of Shorewood Hills, Shorewood Foundation and Blackhawk Country Club regarding charitable events
 - ii) Resolution R-2018-18 Authorizing the issuance and Sale of \$2,250,000 General Obligation Promissory Notes
 - iii) Resolution R-2018-19 designating Village organizations authorized to use certain facilities
 - iv) Consider conditional use permit for 3620 Lake Mendota Drive shoreline restoration and construction
 - v) Consider conditional use permit for 3626 Lake Mendota Drive shoreline restoration and construction
 - vi) Consider proposal for calming design options for Edgehill Drive
 - vii) Consider proposal for traffic calming policy development
 - E. Appointments

7. Reports of Officials and Committees
 - i) Village President
 - ii) Village Administrator
 - a) Police bargaining status
 - b) Salt Reduction Grant
 - c) Dane County bike path grant
 - d) Ice rink liner
 - B. Personnel Committee
 - C. Finance Committee
 - D. Plan Commission
 - E. Public Works Committee
 - F. Services Committee
 - G. Public Health & Safety Committee
 - H. Recreation Committee
 - I. Ad hoc Disaster Preparedness Committee
 - J. Ad hoc Stormwater Committee
 - K. Ad hoc Heiden Haus Committee
 - L. Parks Committee
 - M. Blackhawk Liaison Committee
 - N. Golf Committee
 - O. Pool Committee
 - P. Waterfront Committee
 - Q. Joint Campus Committee
8. Next Village Board meeting: Tuesday, January 22, 2019 (immediately following the 7 PM Annual Village Caucus). City of Madison's principal transportation planner David Trowbridge will make a 30" presentation on the potential for a BRT (Bus Rapid Transit) system to be implemented on Madison area transportation arteries including University Avenue
9. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA DECEMBER 17, 2018

Payment of Bills - November Prepays :\$51,118.44 December bills: \$705, 883.25
Total: \$757,001.69

Consent Agenda

Regular Board meeting minutes of November 19, 2018 - Enclosed in the packet.

Approve purchase of UTV in the amount of \$8,205 – This piece of equipment is included in the 2019 budgeted capital plan. The Village purchased a similar but more upgraded UTV several years ago and it has proven to be invaluable and in big demand for use by our DPW, Police and Forester. It is a great piece of equipment for seasonal workers to use to get around into parks areas that are not easily accessible by truck or if accessed by truck would cause damage. The Services Committee has recommended the purchase. This is a base level UTV that will be used mostly to get personnel around more efficiently along with their tools, shovels etc. The Police will also use it times when posting temporary parking signs. It will also be useful when we respond to certain types of emergencies such as the flood we experienced in August. A memo from the Forester summarizing the purchase process and pricing is enclosed.

Approve purchase of pickup truck in the amount of \$28,289 - The purchase of this truck is included in the 2019 capital plan. The Services Committee has recommended the purchase of this additional truck in order to provide the Forestry Department with the availability of a designated truck and to eliminate regular personal vehicle use while on Village business.

Approve settlement and release agreement concerning data loss claim – This settlement agreement is in the full amount claimed by the Village (\$92,254) and has been accepted by the respondent and the insurers. There are multiple insurers involved and getting all of the parties in line has been a prolonged and arduous process, not to mention that the company and individual who had to work with all of the parties is headquartered in Great Britain. Village ratification of the agreement will result in the Village being wired the funds. A copy of the agreement is enclosed as well as a brief explanatory memo from Village legal counsel who were responsible putting the Village claim together with staff, and bringing it to its successful closure in the full amount. All Village legal and auditing fees were included in the claim. It was not easy, especially as it related to payment for lost opportunity costs. Even the process on how funds will be provided to the Village has been complex as these insurers are heavily involved in cyber security and theft/fraud associated with electronic technology and money transfers. The release only pertains to this claim.

Approve Resolution R-2018-20 Setting International Migratory Bird Day as March 7 - This is an annual resolution recommended by the Parks Committee to continue our Bird City Status. The resolution is enclosed.

Proclamation declaring April 26, 2019 as Arbor Day – The proclamation is enclosed and is recommended by the Parks Committee. The Village Forster puts a lot of effort into this successful event in coordination with the Shorewood School and MG&E.

Set date for Village caucus, January 22, 2019 - The Village must specifically set the date for candidates to be nominated for local elected offices.

Set 2019 Village board meeting dates – A calendar of 2019 Board meeting dates is enclosed.

Approve 2019 Pool budget – The Pool Committee has met and recommends the line item budget enclosed in the packet.

Accepting grant agreement from Wisconsin Department of Natural Resources for stormwater outfall improvements in Marina area – The Village has applied for and been awarded a 50% matching grant to make much need repairs to a badly eroded outfall in the Marina area. The total cost to repair and re armor the area is \$42,000. Local share of \$21,000 can be covered as a capital fund expense or through stormwater water funds on hand, which will nearly deplete available fund balance after a planned 2019 fund deficit. It is also possible we will get some FEMA assistance or could levy some of the cost, as it is not subject to levy limits as a disaster related expense.

New Business Resolutions and Motions

Consider memorandum of understanding between Village of Shorewood Hills, Shorewood Foundation and Blackhawk Country Club regarding charitable events – The proposed memorandum of understanding is enclosed. It is a product of discussions held with the Blackhawk Liaison Committee, the Country Club and Foundation in order to create a methodology on how the pass through of funds from charitable events hosted by the Club for the benefit of the Village will be processed through the Foundation.

Resolution R-2018-18 Authorizing the issuance and Sale of \$2,250,000 General Obligation Promissory Notes – A draft resolution is enclosed. The final resolution will be provided by bond counsel on Monday after the bids for the bonds are received and an award recommended. This issuance is for tax increment projects including bike path land acquisition, public construction Marshall Court , repayment of general fund advance, planning services and traffic signal University Ave. Standard and Poor’s has reaffirmed the Village AAA rating on this issue, the highest rating achievable.

Resolution R-2018-19 designating Village organizations authorized to use certain facilities -
The Village of Shorewood Hills has leased certain land to the Blackhawk Country Club for use as a golf course, while reserving “the right to use the Clubhouse for social functions of Shorewood Hills organizations” up to 24 times per year. Under Section X of the lease, it is the responsibility of the Village Board of Trustees “to determine which Village organizations are eligible under this clause and its findings shall be binding . . .”

The Village Board has also been asked to define the circumstances under which organizations may make use of the room in the Village Hall that is used for meetings of the Village Board, the sessions of the Municipal Court, and other governmental business.

The enclosed resolution will make these designations and limit use to the Boardroom to those Village organizations. The Services Committee has recommended this action.

Consider conditional use permit for 3620 Lake Mendota Drive shoreline restoration and construction – The application and plans are enclosed. This project arose due to a catastrophic shoreline collapse. The Plan Commission held the required public hearing and recommends approval. The Plan Commission findings are also enclosed. *

Consider conditional use permit for 3626 Lake Mendota Drive shoreline restoration and construction - The application and plans are enclosed. This project arose due to a catastrophic shoreline collapse. The Plan Commission held the required public hearing and recommends approval. The Plan Commission findings are also enclosed. *

*Letters of support for both of the above permits were received from the property owners at 3580 and 3534 LMD

Consider proposal for calming design options for Edgehill Drive

Consider proposal for traffic calming policy development

The Public Works Committee by majority votes (one abstention on each vote) are recommending the Village proceed with these design and policy projects as detailed in the enclosed proposal furnished by Town and Country Engineering. The total cost for both projects is \$1,600.00. These projects were not specifically budgeted in 2019 although it is possible we will be able to absorb them as a non-aidable expense without exceeding budget overall.

Next Village Board meeting: Tuesday, January 22, 2019 (immediately following the 7 PM Annual Village Caucus). City of Madison's principal transportation planner David Trowbridge will make a 30' presentation on the potential for a BRT (Bus Rapid Transit) system to be implemented on Madison area transportation arteries including University Avenue

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE							
217500	US BANK	CALENDARS FOR COURT	112618	11/26/2018	33.52	33.52	11/30/2018
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					33.52	33.52	
100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL							
217500	US BANK	GMA	112618	11/26/2018	280.00	280.00	11/30/2018
217500	US BANK	CORRES WITH CHIEF CHAPIN	112618	11/26/2018	656.00	656.00	11/30/2018
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					936.00	936.00	
100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS							
217500	US BANK	ORDINANCE STAFFORD & ROS	112618	11/26/2018	702.50	702.50	11/30/2018
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					702.50	702.50	
100-51-5141-380 ADMIN: STAFF SUNSHINE FUND							
217500	US BANK	SODA	112618	11/26/2018	11.61	11.61	11/30/2018
217500	US BANK	SODA	112618	11/26/2018	11.61	11.61	11/30/2018
217500	US BANK	SODA	112618	11/26/2018	11.61	11.61	11/30/2018
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					34.83	34.83	
100-51-5142-310 CLERK: SUP & EXPENSES							
217500	US BANK	MONTHLY BILLING GORDEN FL	112618	11/26/2018	199.38	199.38	11/30/2018
217500	US BANK	RECEIPT BOOKS	112618	11/26/2018	250.35	250.35	11/30/2018
217500	US BANK	REIMBURSED FLIGHT FOR NA	112618	11/26/2018	132.80	132.80	11/30/2018
217500	US BANK	CELL PHONE ADMIN	112618	11/26/2018	2.00	2.00	11/30/2018
217500	US BANK	COPY EXPENSES MONTHLY	112618	11/26/2018	39.23	39.23	11/30/2018
217500	US BANK	RECORDS CHECKS DOJ SOLIC	112618	11/26/2018	14.00	14.00	11/30/2018
217500	US BANK	PHONES ADMIN	112618	11/26/2018	76.52-	76.52-	11/30/2018
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					561.24	561.24	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
217500	US BANK	PARKING/ELECTION MATERIAL	112618	11/26/2018	.85	.85	11/30/2018
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					.85	.85	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
217500	US BANK	GOOGLE CLOUD SUITE	112618	11/26/2018	160.00	160.00	11/30/2018
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					160.00	160.00	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
217500	US BANK	MONTHLY BILLING CHARTER	112618	11/26/2018	203.62	203.62	11/30/2018
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					203.62	203.62	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
217500	US BANK	AT&T SEP 1-OCT 1	112618	11/26/2018	419.80	419.80	11/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					419.80	419.80	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
217500	US BANK	MOPS/TOWELS/MATS	112618	11/26/2018	77.69	77.69	11/30/2018
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					77.69	77.69	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
217500	US BANK	PENS/POST-ITS/TISSUES/GLUE	112618	11/26/2018	45.02	45.02	11/30/2018
217500	US BANK	BATTERIES	112618	11/26/2018	9.06	9.06	11/30/2018
217500	US BANK	BATTERIES	112618	11/26/2018	5.99	5.99	11/30/2018
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					60.07	60.07	
100-52-5210-321 POLICE: DUES & SEMINARS							
217500	US BANK	IACP MEMBERSHIP FOR CHIEF	112618	11/26/2018	150.00	150.00	11/30/2018
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					150.00	150.00	
100-52-5210-322 POLICE: TRAINING EXPENSES							
217500	US BANK	SHOT-SHOW TRAINING FOR C	112618	11/26/2018	60.00	60.00	11/30/2018
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					60.00	60.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
217500	US BANK	USPS/CITATION DELIVERY	112618	11/26/2018	6.70	6.70	11/30/2018
217500	US BANK	CO2 DETECTORS FOR SQUAD	112618	11/26/2018	98.97	98.97	11/30/2018
217500	US BANK	CELL PHONES PD	112618	11/26/2018	377.24	377.24	11/30/2018
217500	US BANK	PHONES US CELLULAR POLIC	112618	11/26/2018	579.49	579.49	11/30/2018
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,062.40	1,062.40	
100-52-5210-341 POLICE: UNIFORM EXPENSE							
217500	US BANK	PATCHES/NAME TAPES	112618	11/26/2018	78.50	78.50	11/30/2018
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					78.50	78.50	
100-52-5240-340 INSPECTIONS: OPERATIONS							
217500	US BANK	BUILDING PERMIT SEALS	112618	11/26/2018	70.29	70.29	11/30/2018
Total 100-52-5240-340 INSPECTIONS: OPERATIONS:					70.29	70.29	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
217500	US BANK	NAPA PARTS	112618	11/26/2018	191.57	191.57	11/30/2018
217500	US BANK	LEAF BLOWER REPAIR	112618	11/26/2018	4.95	4.95	11/30/2018
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					196.52	196.52	
100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC							
217500	US BANK	PELLITTERI WASTE/SHACKELT	112618	11/26/2018	8,120.64	8,120.64	11/30/2018
217500	US BANK	PELLITTERI WASTE	112618	11/26/2018	30,549.19	30,549.19	11/30/2018
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					38,669.83	38,669.83	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
217500	US BANK	LEAF PICKER NOZZLES FOR W	112618	11/26/2018	46.15	46.15	11/30/2018
217500	US BANK	CRAIG CLOTHES	112618	11/26/2018	234.00	234.00	11/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					280.15	280.15	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
217500	US BANK	PAPER TOWELS/CAN LINERS	112618	11/26/2018	62.57	62.57	11/30/2018
217500	US BANK	TANK FILTER AND FITTINGS	112618	11/26/2018	59.38	59.38	11/30/2018
217500	US BANK	BOWL CLEANER	112618	11/26/2018	24.35	24.35	11/30/2018
217500	US BANK	AIR FRESHENER	112618	11/26/2018	25.47	25.47	11/30/2018
217500	US BANK	MORT CLOTHES	112618	11/26/2018	89.50	89.50	11/30/2018
217500	US BANK	NAPA PARTS	112618	11/26/2018	44.36	44.36	11/30/2018
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					305.63	305.63	
100-55-5510-340 2018 FLOOD EXPENSES							
217500	US BANK	FOAM & BOARDS VENTS	112618	11/26/2018	95.61	95.61	11/30/2018
217500	US BANK	FOAM BOARD	112618	11/26/2018	18.64	18.64	11/30/2018
217500	US BANK	HEATER FOR POOL	112618	11/26/2018	239.51	239.51	11/30/2018
217500	US BANK	CEILING TILES FOR 810 SHORE	112618	11/26/2018	176.48	176.48	11/30/2018
Total 100-55-5510-340 2018 FLOOD EXPENSES:					530.24	530.24	
100-55-5520-340 PARKS:OPERATING EXPENSE							
217500	US BANK	CELL PHONE FORESTER	112618	11/26/2018	44.50	44.50	11/30/2018
217500	US BANK	RECORDS CHECKS DOJ FORE	112618	11/26/2018	7.00	7.00	11/30/2018
217500	US BANK	PRO HELIX BOOTS	112618	11/26/2018	129.60	129.60	11/30/2018
217500	US BANK	PHONES FORESTER	112618	11/26/2018	89.02	89.02	11/30/2018
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					270.12	270.12	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
217500	US BANK	BRYANS CLOTHES	112618	11/26/2018	146.00	146.00	11/30/2018
217500	US BANK	BRYANS CLOTHES	112618	11/26/2018	75.96	75.96	11/30/2018
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					221.96	221.96	
200-53-5361-350 OUTSIDE SERVICES							
217500	US BANK	AT&T MONTHLY	112618	11/26/2018	167.41	167.41	11/30/2018
Total 200-53-5361-350 OUTSIDE SERVICES:					167.41	167.41	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
217500	US BANK	EMAIL SYS	112618	11/26/2018	30.00	30.00	11/30/2018
217500	US BANK	MEMBERSHIP DATA BASE	112618	11/26/2018	9.83	9.83	11/30/2018
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					39.83	39.83	
210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.							
217500	US BANK	REPLACE BASEMENT LIGHTS	112618	11/26/2018	650.00	650.00	11/30/2018
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					650.00	650.00	
210-55-5542-315 POOL STAFF: APPRECIATION							
217500	US BANK	BAGELS FOR STAFF	112618	11/26/2018	17.00	17.00	11/30/2018
Total 210-55-5542-315 POOL STAFF: APPRECIATION:					17.00	17.00	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
217500	US BANK	FRONT DESK POS	112618	11/26/2018	69.00	69.00	11/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
217500	US BANK	EMPLOYEE SCHEDULE SYS	112618	11/26/2018	99.00	99.00	11/30/2018
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					168.00	168.00	
210-55-5542-343 CONCESSIONS EXPENSE							
217500	US BANK	CONC POS	112618	11/26/2018	69.00	69.00	11/30/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					69.00	69.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
217500	US BANK	TID III	112618	11/26/2018	4,618.00	4,618.00	11/30/2018
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					4,618.00	4,618.00	
500-51-5142-310 CLERK: SUP & EXPENSE							
217500	US BANK	FLOODPLAIN ORDINANCE REVI	112618	11/26/2018	66.46	66.46	11/30/2018
Total 500-51-5142-310 CLERK: SUP & EXPENSE:					66.46	66.46	
600-53-0630-340 SUPPLIES AND EXPENSE							
217500	US BANK	CELL PHONES DPW	112618	11/26/2018	58.97	58.97	11/30/2018
217500	US BANK	PHONES DPW	112618	11/26/2018	178.01	178.01	11/30/2018
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					236.98	236.98	
Grand Totals:					51,118.44	51,118.44	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Fully paid invoices included.

Inv No	Seq No	Description	Type	Inv Date	Due Date	Input Date	Inv Amount	Check Amt	GL Account No
1045 ABT MAILCOM INC									
32565	1	BILL PROCESSING -NOV	Invoice	11/30/2018	12/18/2018	12/17/2018	412.10	412.10	600-53-0630-340
Total 1045 ABT MAILCOM INC:							412.10	412.10	
1106 ACE HILLDALE (DPW)									
36592	1	SLIDE FEET/BOARD ROOM	Invoice	10/29/2018	12/18/2018	12/17/2018	9.99	9.99	100-55-5500-340
36614	1	DOOR STOPS	Invoice	11/01/2018	12/18/2018	12/17/2018	15.98	15.98	100-55-5500-340
36652	1	TOILET FLAPPER	Invoice	11/05/2018	12/18/2018	12/17/2018	7.99	7.99	100-55-5500-340
36747	1	PENZOIL	Invoice	11/19/2018	12/18/2018	12/17/2018	8.59	8.59	100-55-5500-340
36766	1	TABLE FEET	Invoice	11/21/2018	12/18/2018	12/17/2018	10.36	10.36	100-55-5500-340
Total 1106 ACE HILLDALE (DPW):							52.91	52.91	
1210 AFLAC									
12142018	1	INSURANCE PREMIUM	Invoice	12/14/2018	12/18/2018	12/17/2018	434.38	434.38	100-211535
12142018		Chk No: 12142018 (1)	Manual	12/18/2018		12/17/2018		434.38-	100-211100
Total 1210 AFLAC:							434.38	.00	
1730 ASSOCIATED APPRAISAL CONSULTANTS INC									
137693	1	PROFESSIONAL ASSESSMENT SERVI	Invoice	12/01/2018	12/18/2018	12/17/2018	666.63	666.63	100-51-5153-210
137693	2	REVALUATION PROGRAM	Invoice	12/01/2018	12/18/2018	12/17/2018	182.50	182.50	100-51-5153-210
137693	3	INTERNET POSTING OF PARCELS	Invoice	12/01/2018	12/18/2018	12/17/2018	11.87	11.87	100-51-5153-210
Total 1730 ASSOCIATED APPRAISAL CONSULTANTS INC:							861.00	861.00	
2049 BAER INSURANCE SERVICES LLC									
1098	2	WORKERS COMP 1ST QUARTERLY IN	Invoice	12/03/2018	12/18/2018	12/17/2018	13,931.00	13,931.00	100-51-5143-160
1098	1	BLANKET CRIME POLICY	Invoice	12/03/2018	12/18/2018	12/17/2018	1,895.00	1,895.00	100-51-5154-511
Total 2049 BAER INSURANCE SERVICES LLC:							15,826.00	15,826.00	
2602 BOBCAT OF MADISON									
31054	1	SNOWBLOWER/BRUSH CUTTER	Invoice	12/04/2018	12/18/2018	12/17/2018	7,840.32	7,840.32	400-53-5344-870
31054		Chk No: 31054 (1)	Manual	12/18/2018		12/17/2018		7,840.32-	400-211100
Total 2602 BOBCAT OF MADISON:							7,840.32	.00	
3140 CDW GOVERNMENT INC									
PXP2688	1	NETGEAR SWITCH FOR CLERKS CO	Invoice	12/09/2018	12/18/2018	12/17/2018	20.64	20.64	400-57-5714-810
Total 3140 CDW GOVERNMENT INC:							20.64	20.64	
3220 CENTURY LINK									
14564843	1	CENTREX LINES	Invoice	11/30/2018	12/18/2018	12/17/2018	11.24	11.24	100-51-5160-222
Total 3220 CENTURY LINK:							11.24	11.24	
4036 DANE CO TREASURER									
4148	1	FINAL SHARE 2018 DOG LICENSE	Invoice	12/05/2018	12/18/2018	12/17/2018	24.75	24.75	100-44-4422-000
4148		Chk No: 4148 (1)	Manual	12/18/2018		12/17/2018		24.75-	100-211100

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Total 4036 DANE CO TREASURER:							24.75	.00	
4038 DANE CO TREASURER									
120318	1	SHARED COURT FINES	Invoice	12/03/2018	12/18/2018	12/17/2018	280.00	280.00	100-45-4511-000
Total 4038 DANE CO TREASURER:							280.00	280.00	
4200 DEANO DOCK & LIFT LLC									
16448	1	FLOOD	Invoice	11/27/2018	12/18/2018	12/17/2018	7,332.68	7,332.68	100-55-5510-340
16451	1	FLOOD 2018	Invoice	11/27/2018	12/18/2018	12/17/2018	375.00	375.00	100-55-5510-340
16452	1	FLOOD 2018	Invoice	11/27/2018	12/18/2018	12/17/2018	300.00	300.00	100-55-5510-340
16447	1	CONTRACTURAL FALL	Invoice	11/27/2018	12/18/2018	12/17/2018	7,890.10	7,890.10	220-51-5160-290
Total 4200 DEANO DOCK & LIFT LLC:							15,897.78	15,897.78	
4360 DIGGERS HOTLINE INC									
18129301	2	DIGGERS WATER	Invoice	11/30/2018	12/18/2018	12/17/2018	75.20	75.20	200-53-5361-340
18129301	1	DIGGERS SEWER	Invoice	11/30/2018	12/18/2018	12/17/2018	75.20	75.20	600-53-0630-340
Total 4360 DIGGERS HOTLINE INC:							150.40	150.40	
4640 DOUBLE D SERVICES									
37803	1	DOWN PAYMENT FOR TRUCK EQUIP	Invoice	12/05/2018	12/18/2018	12/17/2018	9,000.00	9,000.00	400-53-5320-813
Total 4640 DOUBLE D SERVICES:							9,000.00	9,000.00	
5700 ENVIRONMENTAL SYSTEMS RESEACH									
93565240	1	GIS MAINTENANCE CONTRACT	Invoice	12/13/2018	12/18/2018	12/17/2018	400.00	400.00	100-51-5145-210
Total 5700 ENVIRONMENTAL SYSTEMS RESEACH :							400.00	400.00	
7625 GOOD OAK LLC									
18-527	1	NATIVE PLANT SEEDING - QUARRY	Invoice	12/12/2018	12/18/2018	12/17/2018	585.00	585.00	100-55-5520-320
18-514	1	BRUSH CUTTING QUARRY/REESE W	Invoice	12/03/2018	12/18/2018	12/17/2018	957.00	957.00	100-55-5523-600
18-527	2	BRUSH CUTTING REESE WOODS	Invoice	12/12/2018	12/18/2018	12/17/2018	895.00	895.00	100-55-5523-600
Total 7625 GOOD OAK LLC:							2,437.00	2,437.00	
8950 HYDROCORP									
0050433	1	INSPECTIONS	Invoice	11/30/2018	12/18/2018	12/17/2018	128.00	128.00	600-53-0682-210
Total 8950 HYDROCORP:							128.00	128.00	
9577 INTL INSTITUTE MUNICIPAL CLERK									
11052018	1	MEMBERSHIP DUES: ENDRES	Invoice	11/05/2018	12/18/2018	12/17/2018	170.00	170.00	100-51-5142-322
Total 9577 INTL INSTITUTE MUNICIPAL CLERK:							170.00	170.00	
12001 L W ALLEN LLC									
107056	1	SUMP PUMP COMMUNITY CENTER	Invoice	11/30/2018	12/18/2018	12/17/2018	6,640.00	6,640.00	100-55-5510-340
Total 12001 L W ALLEN LLC:							6,640.00	6,640.00	
13040 MADISON GAS & ELECTRIC									
40563397	1	810 SHBLVD/1008SHWBLVD	Invoice	12/07/2018	12/18/2018	12/17/2018	3,288.97	3,288.97	100-51-5160-220
40563397	2	4502 OLD MIDDLETON RD	Invoice	12/07/2018	12/18/2018	12/17/2018	106.36	106.36	100-53-5300-340
40563397	3	900 SHOREWOOD BLVD	Invoice	12/07/2018	12/18/2018	12/17/2018	48.82	48.82	100-53-5342-220

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40563397	4	STREET LIGHTING	Invoice	12/07/2018	12/18/2018	12/17/2018	1,440.65	1,440.65	100-53-5342-220
40563397	11	3302 BLACKHAWK/3100 HARVARD	Invoice	12/07/2018	12/18/2018	12/17/2018	122.69	122.69	100-55-5500-340
40563397	6	901 SWARTHMORE CT/COM CNTR	Invoice	12/07/2018	12/18/2018	12/17/2018	566.46	566.46	100-55-5514-220
40563397	7	3336 LMD	Invoice	12/07/2018	12/18/2018	12/17/2018	102.11	102.11	200-51-5160-220
40563397	8	901 SWARTHMORE CT/CONCESSION	Invoice	12/07/2018	12/18/2018	12/17/2018	116.26	116.26	210-51-5160-220
40563397	9	3400/3700 LMD	Invoice	12/07/2018	12/18/2018	12/17/2018	76.95	76.95	220-51-5160-220
40563397	10	3302 BLACKHAWK/3561 TALLY HO	Invoice	12/07/2018	12/18/2018	12/17/2018	945.83	945.83	600-53-0620-220
Total 13040 MADISON GAS & ELECTRIC:							6,815.10	6,815.10	
13046 MADISON METRO SEWERAGE DIST									
RC000002	1	YAHARA WATERSHED ADAPTIVE MG	Invoice	12/01/2018	12/18/2018	12/17/2018	10,990.00	10,990.00	500-53-5364-340
Total 13046 MADISON METRO SEWERAGE DIST:							10,990.00	10,990.00	
13070 MADISON WATER UTILITY									
67220	1	STORM WATER	Invoice	12/03/2018	12/18/2018	12/17/2018	14.93	14.93	100-53-5344-350
17081	1	FIRE PROTECTION WATER	Invoice	12/03/2018	12/18/2018	12/17/2018	32.88	32.88	100-55-5500-340
56688	1	4" PRIVATE FIRE PROTECTION	Invoice	12/03/2018	12/18/2018	12/17/2018	18.81	18.81	100-55-5500-340
17066	1	FLAT RATE WATER	Invoice	12/03/2018	12/18/2018	12/17/2018	447.60	447.60	600-53-0610-601
17067	1	PIT LMD	Invoice	12/03/2018	12/18/2018	12/17/2018	3,281.70	3,281.70	600-53-0610-601
17068	1	PIT SW BLVD @ RR TRACKS	Invoice	12/03/2018	12/18/2018	12/17/2018	2,782.65	2,782.65	600-53-0610-601
17069	1	PIT UBD @TRACKS	Invoice	12/03/2018	12/18/2018	12/17/2018	5.40	5.40	600-53-0610-601
Total 13070 MADISON WATER UTILITY:							6,583.97	6,583.97	
13082 MADISON CITY TREASURER									
19557	1	COMMUNICATION CHARGES OCT	Invoice	11/14/2018	12/18/2018	12/17/2018	54.81	54.81	100-52-5210-210
19658	1	RMS END OF YEAR	Invoice	12/07/2018	12/18/2018	12/17/2018	2,998.11	2,998.11	100-52-5210-210
19627	1	INVESTENT PARTNER SHARE	Invoice	11/20/2018	12/18/2018	12/17/2018	30,000.00	30,000.00	100-53-5352-300
18569-2	1	FIRE PROTECTION SERVICES	Invoice	09/14/2018	12/18/2018	12/17/2018	513,000.00	513,000.00	600-53-5601-604
Total 13082 MADISON CITY TREASURER:							546,052.92	546,052.92	
13397 SECURIAN FINANCIAL GROUP INC.									
12142018	1	PREMIUM	Invoice	12/14/2018	12/18/2018	12/17/2018	611.69	611.69	100-211532
Total 13397 SECURIAN FINANCIAL GROUP INC.:							611.69	611.69	
16700 PRAXIS CONSULTING- QUICK CLERK									
20100555	1	QUICK CLERK MAINT (COURT)	Invoice	12/06/2018	12/18/2018	12/17/2018	1,000.00	1,000.00	100-51-5120-310
20100555	2	QUICK CLERK MAINT (PARKING)	Invoice	12/06/2018	12/18/2018	12/17/2018	1,000.00	1,000.00	100-52-5210-210
Total 16700 PRAXIS CONSULTING- QUICK CLERK:							2,000.00	2,000.00	
19311 SHELL OIL CO:POLICE ACCT									
45812	1	PD VEHICLE FUEL	Invoice	12/07/2018	12/18/2018	12/17/2018	766.63	766.63	100-52-5210-370
Total 19311 SHELL OIL CO:POLICE ACCT:							766.63	766.63	
19337 SHOREWOOD HILLS WATER & SEWER									
122018	1	W/S 1058000	Invoice	12/03/2018	12/18/2018	12/17/2018	88.59	88.59	100-51-5160-221
122018	3	W/S 910100 810 SHOREWOOD	Invoice	12/03/2018	12/18/2018	12/17/2018	99.94	99.94	100-51-5160-221
122018	4	W/S 3403200 GARDENS	Invoice	12/03/2018	12/18/2018	12/17/2018	16.00	16.00	100-51-5160-221
122018	6	W/S HEIDEN 3589000	Invoice	12/03/2018	12/18/2018	12/17/2018	26.54	26.54	100-51-5160-221
122018	8	W/S RINK 1058300	Invoice	12/03/2018	12/18/2018	12/17/2018	45.83	45.83	100-51-5160-221
122018	12	FF-DEDUCT FIXED 100% ADMIN 34030	Invoice	12/03/2018	12/18/2018	12/17/2018	182.11	182.11	100-51-5160-221
122018	2	SW 1058000	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223

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122018	5	SW GARDENS 3403200	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	7	SW HEIDEN 3589000	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	13	STORMWATER 100% ADMIN 3403000	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	14	SW MCKENNA PARK 2331400	Invoice	12/03/2018	12/18/2018	12/17/2018	36.72	36.72	100-51-5160-223
122018	15	SW 1001 EDGEHILL LOT 1112500	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	16	SW 2700 OXFORD LOT 3477500	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	17	SW QUARRY 1126300	Invoice	12/03/2018	12/18/2018	12/17/2018	55.08	55.08	100-51-5160-223
122018	18	SW OAK WAY LOTS 1128500	Invoice	12/03/2018	12/18/2018	12/17/2018	27.54	27.54	100-51-5160-223
122018	19	SW BARDLEY PARK 3378500	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	20	SW KOVAL WOODS 2285500	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	21	SW BIG FOOT PARK 2303000	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	22	SW 1008 SHOREWOOD LOT 1058500	Invoice	12/03/2018	12/18/2018	12/17/2018	51.41	51.41	100-51-5160-223
122018	23	SW FOUR CORNERS LOTS 2237500	Invoice	12/03/2018	12/18/2018	12/17/2018	18.36	18.36	100-51-5160-223
122018	24	SW POST FARM LOT 3403100	Invoice	12/03/2018	12/18/2018	12/17/2018	303.86	303.86	100-51-5160-223
122018	25	SW 810 SHORE BLVD LOT 1 910200	Invoice	12/03/2018	12/18/2018	12/17/2018	77.11	77.11	100-51-5160-223
122018	26	SW SHORE BLVD LOT 2 910300	Invoice	12/03/2018	12/18/2018	12/17/2018	13.77	13.77	100-51-5160-223
122018	27	SW TALLY HO BOOSTER 1030500	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	28	SW ENTRY WAY PARKS 1056500	Invoice	12/03/2018	12/18/2018	12/17/2018	18.36	18.36	100-51-5160-223
122018	29	SW 3264 UNIV AVE LOT 908700	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	100-51-5160-223
122018	9	W/S CONCESSIONS 3402900	Invoice	12/03/2018	12/18/2018	12/17/2018	21.81	21.81	210-51-5160-221
122018	11	W/S CC/POOL DEDUCT 3403000	Invoice	12/03/2018	12/18/2018	12/17/2018	50.32	50.32	210-51-5160-221
122018	10	SW CONCESSIONS 3402900	Invoice	12/03/2018	12/18/2018	12/17/2018	9.18	9.18	210-51-5160-223
Total 19337 SHOREWOOD HILLS WATER & SEWER:							1,243.51	1,243.51	
19640 SOUTH CENTRAL CONTRACTING									
2284	1	FLOOD STORM WASHOUT LMD/BRID	Invoice	12/07/2018	12/18/2018	12/17/2018	4,013.50	4,013.50	100-55-5510-340
2282	1	LABOR/MATERIAL & INSTALLATION 12	Invoice	12/04/2018	12/18/2018	12/17/2018	14,950.00	14,950.00	450-211100
2221	1	CURB STOP SUMAC	Invoice	06/27/2018	12/18/2018	12/17/2018	940.00	940.00	600-53-0682-210
2284	2	TOPPING/MAIN BREAK PATCH	Invoice	12/07/2018	12/18/2018	12/17/2018	378.50	378.50	600-53-0682-210
Total 19640 SOUTH CENTRAL CONTRACTING:							20,282.00	20,282.00	
19841 STOP-N-GO DPW GAS									
NOV2018	1	DPW-GAS	Invoice	11/30/2018	12/18/2018	12/17/2018	1,224.31	1,224.31	100-53-5365-370
Total 19841 STOP-N-GO DPW GAS:							1,224.31	1,224.31	
19845 STOP-N-GO DPW DIESEL									
NOV2018	1	DIESEL-DPW	Invoice	11/30/2018	12/18/2018	12/17/2018	386.89	386.89	100-53-5365-370
Total 19845 STOP-N-GO DPW DIESEL:							386.89	386.89	
20670 TOWN & COUNTRY ENGINEERING INC									
19629	1	2018 FLOOD SUPPORT	Invoice	12/06/2018	12/18/2018	12/17/2018	136.50	136.50	100-55-5510-340
1926	1	2018 MISCELLANEOUS	Invoice	12/06/2018	12/18/2018	12/17/2018	260.25	260.25	100-56-5640-210
19624	1	RONALD MCDONALD HOUSE	Invoice	12/06/2018	12/18/2018	12/17/2018	140.00	140.00	450-51-5141-120
19625	1	FOREST PRODUCTS/LODGINC	Invoice	12/06/2018	12/18/2018	12/17/2018	216.50	216.50	450-53-5320-230
19627	1	UNIV AVE RECONSTRUCTION	Invoice	12/06/2018	12/18/2018	12/17/2018	731.50	731.50	450-53-5320-230
19628	1	MARSHALL COURT	Invoice	12/06/2018	12/18/2018	12/17/2018	1,118.75	1,118.75	450-53-5320-230
19630	1	BURBANK PL REDEVELOPMENT	Invoice	12/06/2018	12/18/2018	12/17/2018	336.50	336.50	470-51-5141-119
Total 20670 TOWN & COUNTRY ENGINEERING INC:							2,940.00	2,940.00	
20710 TREE HEALTH MANAGEMENT									
6886	1	TREE TREATMENTS COLUMBIA ROAD	Invoice	11/14/2018	12/18/2018	12/17/2018	170.00	170.00	100-55-5523-600

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Total 20710 TREE HEALTH MANAGEMENT:							170.00	170.00	
22360 VIERBICHER ASSOCIATES INC									
74	1	TID #3 ADMIN/BORROWING SUMMARI	Invoice	11/13/2018	12/18/2018	12/17/2018	2,435.00	2,435.00	450-51-5141-120
75	1	TID 3 DOR ANNUAL MEETING/GEN CO	Invoice	11/30/2018	12/18/2018	12/17/2018	1,065.00	1,065.00	450-51-5141-120
111363	1	TID #4 ADMIN/BARROWING SUMMARI	Invoice	11/13/2018	12/18/2018	12/17/2018	2,100.00	2,100.00	470-51-5141-120
64121018	1	TID #4 FINALIZING THE DOR ANNUAL	Invoice	11/30/2018	12/18/2018	12/17/2018	90.00	90.00	470-51-5141-120
00007	1	TID 5 FINALIZING THE DOR ANNUAL	Invoice	11/30/2018	12/18/2018	12/17/2018	90.00	90.00	480-51-5141-120
6	1	TID #5 ADMIN/BORROWING SUMMARI	Invoice	11/13/2018	12/18/2018	12/17/2018	1,380.00	1,380.00	480-51-5141-120
Total 22360 VIERBICHER ASSOCIATES INC:							7,160.00	7,160.00	
22370 BAKER TILLY VIRCHOW KRAUSE LLP									
BT134162	1	ACCOUNTING ASSISTANCE	Invoice	11/30/2018	12/18/2018	12/17/2018	121.00	121.00	100-51-5151-210
BT134162	3	SEWER RATE MSD PASS THROUGH	Invoice	11/30/2018	12/18/2018	12/17/2018	323.00	323.00	200-53-5361-350
BT134162	2	PREPARATION OF PUBLIC FIRE PROT	Invoice	11/30/2018	12/18/2018	12/17/2018	1,500.00	1,500.00	600-53-0682-210
Total 22370 BAKER TILLY VIRCHOW KRAUSE LLP:							1,944.00	1,944.00	
23342 WI PROFESSIONAL POLICE ASSOCIATION									
112818	1	PAC CONTRIBUTION	Invoice	11/28/2018	12/18/2018	12/17/2018	2.50	2.50	100-211534
112818	2	UNION DUES-NOV	Invoice	11/28/2018	12/18/2018	12/17/2018	206.50	206.50	100-211534
Total 23342 WI PROFESSIONAL POLICE ASSOCIATION:							209.00	209.00	
23350 WI DEPT ADMINISTRATION: COURT									
120318	1	SHARED COUR FINES-NOVEMBER	Invoice	12/03/2018	12/18/2018	12/17/2018	784.80	784.80	100-45-4511-000
Total 23350 WI DEPT ADMINISTRATION: COURT :							784.80	784.80	
23364 WI DEPT OF SAFETY/PROF. SERV									
12132018	1	AGENCY REGISTRATION	Invoice	12/13/2018	12/18/2018	12/17/2018	55.00	55.00	100-52-5240-340
Total 23364 WI DEPT OF SAFETY/PROF. SERV:							55.00	55.00	
23370 WI DEPT OF EMPLOYE TRUST FUND									
12132018	1	HEALTH CARE PREMIUM	Invoice	12/13/2018	12/18/2018	12/17/2018	12,505.90	12,505.90	100-211531
12132018	2	ANNUITANT PREMIUM	Invoice	12/13/2018	12/18/2018	12/17/2018	2,228.40	2,228.40	100-51-5143-300
12132018		Chk No: 12132018 (2)	Manual	12/18/2018		12/17/2018		14,734.30-	100-211100
Total 23370 WI DEPT OF EMPLOYE TRUST FUND:							14,734.30	.00	
23400 WI DEPT OF TRANSPORTATION									
121018	1	FOR SUSPENSION FEES	Invoice	12/10/2018	12/18/2018	12/17/2018	200.00	200.00	100-52-5210-340
121018		Chk No: 121018 (1)	Manual	12/18/2018		12/17/2018		200.00-	100-211100
Total 23400 WI DEPT OF TRANSPORTATION:							200.00	.00	
1000078 REYNOLDS TRANSFER AND STORAGE									
18132612	1	TRAILERS FOR STORAGE	Invoice	12/01/2018	12/18/2018	12/17/2018	1,000.00	1,000.00	100-55-5510-340
Total 1000078 REYNOLDS TRANSFER AND STORAGE:							1,000.00	1,000.00	
1000266 ENDRES, KARLA									
112818	1	SYMPATHY/GET WELL CARDS	Invoice	11/28/2018	12/18/2018	12/17/2018	6.63	6.63	100-51-5141-380
090718	1	CLEAN SWEEP	Invoice	09/07/2018	12/18/2018	12/17/2018	10.00	10.00	100-55-5520-340

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Total 1000266 ENDRES, KARLA:							16.63	16.63	
1000447 PAUL DAVIS RESTORATION									
3560	1	1/2 OF REPAIRS 810 SHOREWOOD BL	Invoice	11/14/2018	12/18/2018	12/17/2018	12,284.98	12,284.98	100-55-5510-340
Total 1000447 PAUL DAVIS RESTORATION:							12,284.98	12,284.98	
1000565 VOXCOMP									
31938	1	ANNUAL WEBSITE HOSTING FEE	Invoice	12/07/2018	12/18/2018	12/17/2018	360.00	360.00	210-51-5160-222
Total 1000565 VOXCOMP:							360.00	360.00	
1000688 COMPUTER MAGIC INC									
MSP-4046	1	SERVER MANAGED SUPPOR PLAN	Invoice	11/30/2018	12/18/2018	12/17/2018	600.00	600.00	100-51-5145-210
MSP-4046	2	WORKSTATION MGNT PLAN	Invoice	11/30/2018	12/18/2018	12/17/2018	2,077.00	2,077.00	100-51-5145-210
MSP-4046	3	BACKUP SERV W/CLOUD RETENTION	Invoice	11/30/2018	12/18/2018	12/17/2018	799.00	799.00	100-51-5145-210
20144033	1	UBIQUITI EDGE SWITCH FOR PHONE	Invoice	11/30/2018	12/18/2018	12/17/2018	921.00	921.00	400-57-5714-810
20144033	2	FORTIGATE 60E HARDWARE & SUPP	Invoice	11/30/2018	12/18/2018	12/17/2018	1,645.00	1,645.00	400-57-5714-810
Total 1000688 COMPUTER MAGIC INC:							6,042.00	6,042.00	
2000074 KSI SUPPLY									
20790	1	ICE RINK LINER	Invoice	12/13/2018	12/18/2018	12/17/2018	374.00	374.00	100-55-5500-340
20790		Chk No: 20790 (1)	Manual	12/18/2018		12/17/2018		374.00-	100-211100
Total 2000074 KSI SUPPLY:							374.00	.00	
2000075 KEISHA A. MARSH									
120318	1	REIMBURSEMENT FOR TICKET	Invoice	12/03/2018	12/18/2018	12/17/2018	65.00	65.00	100-45-4513-000
120318		Chk No: 120318 (1)	Manual	12/18/2018		12/17/2018		65.00-	100-211100
Total 2000075 KEISHA A. MARSH:							65.00	.00	
Total :							705,883.25	682,210.50	
Grand Totals:							705,883.25	682,210.50	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-211100	.00	15,832.43-	15,832.43-
100-211531	12,505.90	.00	12,505.90
100-211532	611.69	.00	611.69
100-211534	209.00	.00	209.00
100-211535	434.38	.00	434.38
100-44-4422-000	24.75	.00	24.75
100-45-4511-000	1,064.80	.00	1,064.80
100-45-4513-000	65.00	.00	65.00
100-51-5120-310	1,000.00	.00	1,000.00
100-51-5141-380	6.63	.00	6.63
100-51-5142-322	170.00	.00	170.00
100-51-5143-160	13,931.00	.00	13,931.00
100-51-5143-300	2,228.40	.00	2,228.40

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
100-51-5145-210	3,876.00	.00	3,876.00
100-51-5151-210	121.00	.00	121.00
100-51-5153-210	861.00	.00	861.00
100-51-5154-511	1,895.00	.00	1,895.00
100-51-5160-220	3,288.97	.00	3,288.97
100-51-5160-221	459.01	.00	459.01
100-51-5160-222	11.24	.00	11.24
100-51-5160-223	703.19	.00	703.19
100-52-5210-210	4,052.92	.00	4,052.92
100-52-5210-340	200.00	.00	200.00
100-52-5210-370	766.63	.00	766.63
100-52-5240-340	55.00	.00	55.00
100-53-5300-340	106.36	.00	106.36
100-53-5342-220	1,489.47	.00	1,489.47
100-53-5344-350	14.93	.00	14.93
100-53-5352-300	30,000.00	.00	30,000.00
100-53-5365-370	1,611.20	.00	1,611.20
100-55-5500-340	601.29	.00	601.29
100-55-5510-340	32,082.66	.00	32,082.66
100-55-5514-220	566.46	.00	566.46
100-55-5520-320	585.00	.00	585.00
100-55-5520-340	10.00	.00	10.00
100-55-5523-600	2,022.00	.00	2,022.00
100-56-5640-210	260.25	.00	260.25
200-51-5160-220	102.11	.00	102.11
200-53-5361-340	75.20	.00	75.20
200-53-5361-350	323.00	.00	323.00
210-51-5160-220	116.26	.00	116.26
210-51-5160-221	72.13	.00	72.13
210-51-5160-222	360.00	.00	360.00
210-51-5160-223	9.18	.00	9.18
220-51-5160-220	76.95	.00	76.95
220-51-5160-290	7,890.10	.00	7,890.10
400-211100	.00	7,840.32-	7,840.32-
400-53-5320-813	9,000.00	.00	9,000.00
400-53-5344-870	7,840.32	.00	7,840.32
400-57-5714-810	2,586.64	.00	2,586.64
450-211100	14,950.00	.00	14,950.00
450-51-5141-120	3,640.00	.00	3,640.00
450-53-5320-230	2,066.75	.00	2,066.75
470-51-5141-119	336.50	.00	336.50
470-51-5141-120	2,190.00	.00	2,190.00
480-51-5141-120	1,470.00	.00	1,470.00
500-53-5364-340	10,990.00	.00	10,990.00
600-53-0610-601	6,517.35	.00	6,517.35
600-53-0620-220	945.83	.00	945.83
600-53-0630-340	487.30	.00	487.30
600-53-0682-210	2,946.50	.00	2,946.50
600-53-5601-604	513,000.00	.00	513,000.00
Grand Totals:	705,883.25	23,672.75-	682,210.50

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
12/18	705,883.25	23,672.75-	682,210.50
Grand Totals:	<u>705,883.25</u>	<u>23,672.75-</u>	<u>682,210.50</u>

Report Criteria:
Fully paid invoices included.

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
REVENUES								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,770,440	(2,770,440)	0.00%	0	2,563,496	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	60,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	30	0	30	0.00%	15	500	3.08%
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	3,133	20,888	(17,755)	15.00%	20,889	20,889	100.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	17,628	46,000	(28,372)	38.32%	17,373	44,075	39.42%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	1,600	1,800	(200)	88.89%	0	1,800	0.00%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	897	0	0.00%
100-43-4353-000	STATE AID: HIGHWAY	309,721	309,366	355	100.11%	298,216	298,862	99.78%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	19,000	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,905	5,000	(95)	98.10%	5,495	5,050	108.81%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,133	2,800	(668)	76.16%	3,095	3,000	103.17%
100-44-4421-000	LICENSES: BICYCLE	0	60	(60)	0.00%	6	60	10.00%
100-44-4422-000	LICENSES: DOG & CAT	2,198	2,600	(403)	84.52%	1,268	4,000	31.69%
100-44-4423-000	LICENSES: MISC	1,244	1,000	244	124.42%	1,030	700	147.14%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	34,688	15,000	19,688	231.26%	30,096	17,000	177.03%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	5,731	5,000	731	114.62%	11,252	6,000	187.54%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	8,550	5,000	3,550	170.99%	10,364	7,000	148.06%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	8,140	4,000	4,140	203.49%	7,740	5,000	154.80%
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,279	600	679	213.16%	2,379	100	2378.92%
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	1,295	400	895	323.75%	525	450	116.67%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-44-4441-000	ZONING FEES	4,650	3,000	1,650	155.00%	3,200	2,300	139.13%
100-44-4491-000	CABLE TV FRANCHISE FEES	29,046	31,000	(1,954)	93.70%	26,864	29,000	92.63%
100-44-4492-000	% SURCHARGE FOR RECREATION	0	7,500	(7,500)	0.00%	7,420	7,500	98.93%
100-45-4511-000	COURT FINES	29,825	32,000	(2,175)	93.20%	30,154	30,000	100.51%
100-45-4513-000	PARKING VIOLATIONS	51,571	43,000	8,571	119.93%	39,109	45,000	86.91%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	2,372	3,000	(628)	79.06%	5,720	0	0.00%
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	0	25	(25)	0.00%	62	0	0.00%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	873	400	473	218.14%	776	200	388.16%
100-46-4613-000	CLERK: PARKING PERMITS	570	700	(130)	81.43%	555	800	69.38%
100-46-4621-000	LAW ENFORCEMENT FEES	692	400	292	173.05%	572	400	143.01%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,886	15,000	(114)	99.24%	14,892	14,138	105.33%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	327	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	186	60	126	310.70%	240	250	95.93%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	8,568	0	8,568	0.00%	16,903	0	-
100-46-4672-100	GARDEN PLOT REVENUES	2,675	2,660	15	100.56%	2,520	2,000	126.00%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	2,500	2,500	0	100.00%	2,500	2,500	100.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	1,000	1,000	0	100.00%	0	0	0.00%
100-46-4673-100	RECREATION: FOUR CORNERS	16,775	15,135	1,640	110.84%	15,135	14,000	108.11%
100-46-4673-200	RECREATION: LAND REC	25,575	17,000	8,575	150.44%	16,888	14,250	118.51%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-300	RECREATION: TENNIS	23,135	25,500	(2,365)	90.73%	25,871	28,000	92.40%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	2,760	2,200	560	125.45%	2,210	2,200	100.45%
100-46-4673-600	RECREATION: GOLF	3,933	3,824	109	102.84%	3,824	7,000	54.63%
100-46-4673-700	RECREATION: KAYAK/CANOE	560	850	(290)	65.88%	806	700	115.14%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	10,634	9,700	934	109.62%	9,805	8,780	111.67%
100-46-4674-100	COMMUNITY CENTER RENTALS	2,402	2,200	202	109.18%	2,432	3,500	69.48%
100-46-4674-210	JULY 4th FAMILY PICNIC	910	1,500	(590)	60.67%	1,254	1,200	104.50%
100-46-4674-220	JULY 4th FIREWORKS	7,587	8,000	(413)	94.84%	8,350	8,100	103.08%
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	13,494	(13,494)	0.00%	13,230	13,230	100.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	10,924	(10,924)	0.00%	10,710	10,710	100.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,034	(17,034)	0.00%	16,700	16,700	100.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,180	(9,180)	0.00%	9,000	9,000	100.00%
100-48-4810-000	INTEREST ON INVESTMENTS	0	15,000	(15,000)	0.00%	23,627	10,000	236.27%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	7,492	7,746	(254)	96.72%	8,493	8,502	99.89%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILITY ADVANC	0	18,465	(18,465)	0.00%	0	0	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	38,500	(38,500)	0.00%	37,778	40,000	94.45%
100-48-4822-000	RENT: BLACKHAWK C.C.	91,663	100,300	(8,637)	91.39%	116,662	100,300	116.31%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	40,067	39,612	455	101.15%	9,584	9,584	100.00%
100-48-4830-000	MISCELLANEOUS SALES	334	0	334	0.00%	252	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	4,802	3,500	137.20%
100-48-4833-000	VILLAGE TREE SALES	5,666	6,000	(334)	94.44%	12,791	4,000	319.78%
100-48-4836-000	DPW VEHICLE SALES	284	0	284	0.00%	0	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	1,208	800	408	150.98%	796	600	132.70%
100-48-4840-000	INSURANCE DIVIDENDS	14,098	0	14,098	0.00%	8,888	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	1,519	0	1,519	0.00%	0	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	2,047	0	2,047	0.00%	0	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	0	0	0	0.00%	0	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	48,602	(48,602)	0.00%	0	0	0.00%
100-49-4941-000	MISCELLANEOUS REVENUES	16,223	17,000	(777)	95.43%	19,762	17,000	116.25%
100-49-4944-000	FUND BALANCE APPLIED	0	133,334	(133,334)	0.00%	0	141,401	0.00%
EXPENSES								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	3,844	1,500	2,344	256.24%	3,661	1,500	244.10%
100-51-5111-720	VILLAGE BOARD: DONATIONS	400	0	400	0.00%	0	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	425	300	125	141.57%	397	900	44.06%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,793	2,965	(172)	94.20%	2,907	2,965	98.04%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	22,096	22,341	(245)	98.90%	22,528	21,822	103.23%
100-51-5120-150	JUDICIAL: BENEFITS	6,271	6,437	(166)	97.42%	6,378	6,237	102.26%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	1,570	1,700	(130)	92.37%	1,409	1,700	82.85%
100-51-5120-321	JUDICIAL: DUES	140	140	0	100.00%	140	140	100.00%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	1,716	1,665	51	103.08%	1,031	1,665	61.94%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	13,169	18,000	(4,832)	73.16%	22,329	18,000	124.05%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	15,716	29,000	(13,284)	54.19%	32,674	27,000	121.01%
100-51-5141-120	ADMIN: WAGES	86,214	85,246	968	101.14%	91,229	86,769	105.14%
100-51-5141-150	ADMIN: BENEFITS	26,939	23,079	3,860	116.73%	22,344	19,447	114.90%
100-51-5141-320	ADMIN: DUES & SEMINARS	2,347	1,700	647	138.05%	1,614	1,700	94.94%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	620	400	220	155.09%	934	300	311.19%
100-51-5142-120	CLERK: WAGES	58,424	70,608	(12,184)	82.74%	94,462	84,014	112.44%
100-51-5142-130	EXTRA OFFICE HELP	18,567	18,366	201	101.09%	20,496	17,919	114.38%
100-51-5142-150	CLERK: BENEFITS	17,207	20,689	(3,482)	83.17%	21,493	18,862	113.95%
100-51-5142-310	CLERK: SUP & EXPENSES	6,204	3,900	2,304	159.08%	3,723	3,900	95.46%
100-51-5142-322	CLERK: TRAINING/SEMINARS	1,326	1,600	(274)	82.90%	1,691	800	211.37%
100-51-5142-340	CLERK: POSTAL EXPENSES	1,410	3,000	(1,590)	47.01%	2,147	3,500	61.33%
100-51-5142-500	CLERK: DANE CTY CALENDARS	599	600	(2)	99.75%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	194	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	47,080	44,000	3,080	107.00%	43,253	42,547	101.66%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	1,113	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	0	0	0.00%	25,507	0	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	0	0	0.00%	491	0	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	29,834	48,954	(19,120)	60.94%	24,865	9,600	259.01%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	3,186	4,000	(814)	79.66%	1,526	1,100	138.75%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	1,583	1,000	583	158.27%	602	400	150.38%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	47,856	40,000	7,856	119.64%	28,331	19,000	149.11%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	2,047	2,700	(653)	75.80%	2,169	2,700	80.32%
100-51-5145-350	WEBSITE COSTS	670	570	100	117.57%	821	570	144.02%
100-51-5151-210	FINANCE: AUDIT SERVICES	38,179	25,000	13,179	152.72%	28,425	26,000	109.33%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	3,900	0	3,900	0.00%	3,425	0	0.00%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	9,472	10,190	(718)	92.95%	32,108	32,000	100.34%
100-51-5154-511	LIABILITY INS (LEAGUE)	48,266	43,729	4,537	110.38%	39,338	43,729	89.96%
100-51-5154-512	PROPERTY INS (LGPIF)	13,619	14,708	(1,089)	92.60%	13,483	14,708	91.67%
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	31,579	42,000	(10,422)	75.19%	43,861	41,000	106.98%
100-51-5160-221	BLDGS & PLANT: WATER	4,039	8,000	(3,961)	50.48%	5,323	8,000	66.54%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	4,214	4,000	214	105.35%	5,022	5,000	100.43%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	5,154	6,600	(1,446)	78.09%	6,533	5,500	118.77%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	5,517	3,410	2,107	161.78%	4,549	3,410	133.40%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	4,387	2,500	1,887	175.49%	27,080	17,290	156.62%
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	89,782	95,326	(5,544)	94.18%	85,664	90,282	94.88%
100-52-5210-120	POLICE: CLERICAL WAGES	70,039	73,638	(3,599)	95.11%	69,991	71,238	98.25%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	332,838	322,202	10,636	103.30%	310,272	312,868	99.17%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-52-5210-122	POLICE: OVERTIME WAGES	23,096	9,000	14,096	256.62%	16,514	8,500	194.28%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	67,505	48,000	19,505	140.64%	65,882	48,000	137.25%
100-52-5210-125	POLICE: DIFFERENTIAL	2,276	2,000	276	113.81%	1,998	2,000	99.92%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	0	4,400	(4,400)	0.00%	5,058	4,400	114.95%
100-52-5210-129	POLICE: CROSSING GUARD WAG	5,188	5,000	188	103.76%	5,591	5,500	101.66%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	195,059	196,549	(1,490)	99.24%	182,282	189,482	96.20%
100-52-5210-170	POLICE: EDUCATION REIMB	0	1,000	(1,000)	0.00%	0	0	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	9,457	14,000	(4,543)	67.55%	9,087	11,000	82.61%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	3,410	3,000	410	113.68%	2,930	2,900	101.03%
100-52-5210-321	POLICE: DUES & SEMINARS	2,117	2,000	117	105.86%	1,912	1,500	127.47%
100-52-5210-322	POLICE: TRAINING EXPENSES	7,691	9,000	(1,309)	85.46%	8,097	8,000	101.22%
100-52-5210-340	POLICE: OPERATING EXPENSE	16,753	16,000	753	104.71%	15,239	14,200	107.32%
100-52-5210-341	POLICE: UNIFORM EXPENSE	6,381	5,000	1,381	127.61%	6,477	4,500	143.94%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	10,331	5,000	5,331	206.62%	6,669	4,000	166.72%
100-52-5210-370	POLICE: FUEL & OIL	9,044	7,000	2,044	129.20%	8,777	7,000	125.38%
100-52-5210-380	POLICE: DRUG PREVENTION	0	0	0	0.00%	0	200	0.00%
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	570,119	(570,119)	0.00%	522,280	522,280	100.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	168,281	(168,281)	0.00%	169,045	168,281	100.45%
100-52-5240-150	INSPECTIONS: BENEFITS	2,418	2,180	238	110.91%	3,107	2,333	133.16%
100-52-5240-211	INSPECTIONS: BUILDINGS	18,056	14,000	4,056	128.97%	18,852	18,000	104.73%
100-52-5240-212	INSPECTIONS: HVAC	4,829	5,000	(171)	96.59%	7,077	5,000	141.54%
100-52-5240-213	INSPECTIONS: ELECTRICAL	6,286	7,000	(714)	89.80%	11,542	5,000	230.83%
100-52-5240-214	INSPECTIONS: PLUMBING	2,373	2,500	(127)	94.93%	3,872	2,500	154.86%
100-52-5240-340	INSPECTIONS: OPERATIONS	111	0	111	0.00%	792	323	245.28%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5260-290	DANE COUNTY RADIO CONTRACT	7,794	7,058	736	110.43%	4,851	2,600	186.58%
100-53-5300-121	AIDABLE WORK: LABOR	66,090	72,262	(6,172)	91.46%	63,278	62,841	100.70%
100-53-5300-150	AIDABLE WORK: BENEFITS	12,840	12,560	280	102.23%	13,152	13,416	98.03%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	18,638	18,000	638	103.54%	16,213	19,000	85.33%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	12,192	18,000	(5,808)	67.73%	15,427	18,000	85.71%
100-53-5320-370	GARAGE: FUEL & OIL	12,523	8,000	4,523	156.53%	9,070	9,000	100.78%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	783	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	10,000	0	10,000	0.00%	8,000	10,000	80.00%
100-53-5342-220	STREET LIGHTING: POWER	15,300	16,000	(700)	95.62%	19,960	16,000	124.75%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	3,393	20,000	(16,607)	16.97%	6,029	20,000	30.14%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	149	85	64	175.41%	175	33	529.52%
100-53-5352-300	BUS SERVICE	0	30,000	(30,000)	0.00%	30,000	30,000	100.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	66,096	94,360	(28,264)	70.05%	98,121	94,000	104.38%
100-53-5363-290	METRO LANDFILL EXPENSE	10,750	10,750	0	100.00%	12,460	12,460	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	38,428	50,931	(12,503)	75.45%	40,658	37,938	107.17%
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	6,156	8,852	(2,696)	69.54%	6,426	8,100	79.34%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	5,476	4,100	1,376	133.56%	3,483	4,120	84.54%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	3,457	2,800	657	123.47%	4,762	2,800	170.07%
100-54-5400-130	VILLAGE HALL: CLEANING	4,349	5,668	(1,319)	76.73%	4,343	6,403	67.82%
100-54-5400-150	VILLAGE HALL: BENEFITS	602	985	(383)	61.14%	630	1,367	46.06%
100-55-5500-121	NON-AIDABLE WORK: LABOR	104,966	105,083	(117)	99.89%	95,259	91,585	104.01%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	18,022	18,265	(244)	98.67%	16,759	19,611	85.46%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	20,067	28,000	(7,933)	71.67%	31,651	24,000	131.88%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	458	500	(42)	91.60%	527	500	105.34%
100-55-5510-340	2018 FLOOD EXPENSES	12,518	0	12,518	0.00%	0	0	0.00%

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<u>Account No.</u>	<u>Account Title</u>	<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-55-5514-121	COMMUNITY CTR: WAGES	1,341	578	763	232.01%	730	415	176.02%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	196	100	96	196.22%	106	89	118.79%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	5,099	7,400	(2,301)	68.90%	7,137	7,000	101.96%
100-55-5520-121	FORESTER: WAGES	56,603	62,956	(6,353)	89.91%	59,384	60,964	97.41%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	11,567	15,000	(3,434)	77.11%	13,396	14,500	92.38%
100-55-5520-150	FORESTER: WAGE BENEFITS	15,826	17,461	(1,635)	90.64%	16,496	17,022	96.91%
100-55-5520-320	PARKS:PROJECTS	11,264	7,000	4,264	160.91%	7,655	6,500	117.76%
100-55-5520-340	PARKS:OPERATING EXPENSE	4,629	4,400	229	105.20%	4,714	4,350	108.36%
100-55-5520-342	VILLAGE TREE SALES COSTS	5,281	6,000	(719)	88.02%	11,828	4,000	295.70%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	847	1,000	(153)	84.70%	2,068	0	0.00%
100-55-5523-343	HORTICULTURE: REFORESTATION	13,323	9,000	4,323	148.04%	7,737	8,000	96.71%
100-55-5523-350	HORTICULTURE:PLANTINGS	2,570	2,000	570	128.51%	2,555	1,700	150.30%
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	26,119	30,000	(3,882)	87.06%	34,700	32,000	108.44%
100-55-5523-650	TREE REMOVALS	23,363	25,000	(1,637)	93.45%	21,273	20,000	106.37%
100-55-5531-121	FOUR CORNERS: WAGES	12,581	12,000	581	104.85%	14,299	14,000	102.14%
100-55-5531-150	FOUR-CORNERS: BENEFITS	962	900	62	106.94%	1,094	1,071	102.14%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	1,583	650	933	243.48%	3,605	2,600	138.64%
100-55-5532-121	LAND RECREATION: WAGES	11,867	13,300	(1,433)	89.23%	15,681	13,300	117.90%
100-55-5532-150	LAND RECREATION: BENEFITS	908	1,017	(109)	89.27%	1,199	1,017	117.87%
100-55-5532-340	LAND RECREATION: OPERATING EXP	1,480	1,700	(221)	87.03%	3,977	2,000	198.84%
100-55-5533-121	TENNIS: WAGES	17,652	16,000	1,652	110.33%	18,700	18,500	101.08%
100-55-5533-150	TENNIS: BENEFITS	1,350	1,300	50	103.88%	1,431	1,415	101.10%
100-55-5533-340	TENNIS: OPERATING EXPENSES	4,123	1,000	3,123	412.29%	5,836	3,500	166.73%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 83.33%		December 31, 2018				December 31, 2017		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	1,250	1,000	250	124.95%	1,487	1,000	148.66%
100-55-5535-150	BASKETBALL: BENEFITS	96	77	19	124.17%	114	77	147.71%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	559	750	(191)	74.55%	1,398	775	180.35%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,304	1,375	(71)	94.82%	1,341	1,300	103.16%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	8,772	9,000	(228)	97.46%	8,741	9,000	97.12%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,637	4,450	187	104.21%	4,307	4,300	100.16%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	5,514	7,000	(1,486)	78.77%	8,824	8,200	107.61%
100-55-5540-340	GOLF: OPERATING EXPENSES	4,340	4,000	340	108.50%	3,917	6,000	65.29%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	806	550	146.55%
100-56-5630-150	PLANNER	1,400	800	600	175.00%	750	0	0.00%
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	1,207	800	407	150.93%	3,083	0	0.00%
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	0	0	0	0.00%	802	0	0.00%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	203	1,500	13.54%
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	0	0	0	0.00%	0	0	0.00%
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	3,886	0	0.00%
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	0	0	0	0.00%	0	0	0.00%

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100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	0	0	0	0.00%	0	0	0.00%
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	0	0	0	0.00%	0	0	0.00%
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	0	0	0	0.00%	0	0	0.00%
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	612,989	926,422	(313,433)	66.17%	758,811	772,327	98.25%
	TOTAL REVENUES	847,331	3,978,316	(3,130,985)	21.30%	982,320	3,663,903	26.81%
	TOTAL EXPENSES	2,817,256	3,947,254	(1,129,998)	71.37%	3,807,907	3,663,903	103.93%

**Village of Shorewood Hills
Board of Trustees Minutes
Monday, November 19, 2018**

1. Called to Order Village President David Benforado called the meeting to order at 7:00 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, John Imes, Anne Readel, Tracy Bailey and Village Treasurer Sean Cote. Trustee Mark Lederer was excused. Also in attendance were Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation

Mr. Benforado stated that that the last three items on the consent agenda (Public Hearing on 2019 Village budgets, Consider application to Public Service Commission to direct bill Public Fire Protection using equivalent meters method and upon PSC approval authorize staff to implement direct billing, and Resolution R-2018-16 adopting the 2019 Village budgets and tax levy) would be removed and placed on the regular agenda.

5. Appearances and Communications

6. Board Matters

A. Payment of Bills

Mr. Cote briefly explained the October prepaids and the November board bills.

Mr. Wade moved and Ms. Readel seconded the Village Board ratify payment of the October prepaid bills in the amount of \$397,036.06, and authorize payment of the November Board bills in the amount of \$194,255.76, for total bill payments of \$591,291.82.

Motion passed 6-0.

B. Consent Agenda

xv) Consider application to Public Service Commission to direct bill Public Fire Protection using equivalent meters method and upon PSC approval authorize staff to implement direct billing

Vicki Hellenbrand, Baker Tilly Virchow Krause Partner, gave a brief overview on the public fire protection change and methodologies to consider. She explained that 63% of municipalities have moved their public fire protection off the tax roll and billed as a fee on their utility bill to free up the levy.

Mr. Wade moved and Ms. Bailey seconded a motion that the Village submit an application to the Public Service Commission asking that the Village be authorized to implement direct billing of the cost of public fire protection as a charge on the Village utility bills, and request approval for calculating the bills using the equivalent meters method.

Motion passed 6-0.

E. New Business Resolutions and Motions

i) Resolution R-2018-15 Providing for the Sale of Approximately \$2,250,000 General Obligation Promissory Notes

Brad Viegut, the villages financial advisor from Baird, briefly summarized the borrowing and principal payments would start in 2020 and the first annual interest payment would begin in 2019 and end in 2028. The borrowing will be supported by TIF and will not affect the tax levy.

2.96% is the estimated interest rate but that will not be finalized until the time of borrowing. With approval at tonight's meeting, Brad will proceed forward with the official borrowing statements and go to bid on the borrowing. Brad would present the bids at the December 17th Board meeting.

Brad explained the purpose of the resolution tonight is to state the intent of the Village.

Mr. Wade moved and Mr. Friedman seconded a motion that the Board adopt Resolution R-2018-15, which will authorize the Village to issue and sell approximately \$2,250,000 of General Obligation Promissory Notes for public purposes, including financing the construction of street improvement projects and a bike path, and project costs of the Village Tax Increment District No. 3 and No. 4.

Motion Passed 6-0.

iv) Consider scope of services and retaining Vandewalle & Associates to assist with Garden Homes planning

Mr. Benforado gave a brief background on the Garden Homes area of the Village and the substantial damage from the August 20, 2018 flash flood. He asked the Plan Commission if there would be interest from the Village to hire a consultant to help decide what the plan should be for the Garden Homes area and there was. The Plan Commission recommended retaining Vandewalle and the scope of services agreement.

Tom Degen, Developer, thanked the Board for their willingness to gather community input and Michelle Hatchell, resident, spoke on behalf of the residents in Garden Homes. The residents would appreciate having public input for the design process of redeveloping the area, especially for those residents left in the area that own homes in Garden Homes

Mr. Imes moved and Ms. Readel seconded a motion to retain the services of Vandewalle & Associates to assist with Garden Homes planning not to exceed \$27,500.

Ms. Readel would like to see that the community be made aware of what portion of the design process is in the Village's control versus what factors are out of our control from the start, to keep expectations in line with what is achievable.

Mr. Benforado stated that a comprehensive plan should be like a road map for any plans that come to the Village. It provides guidance on what the community would like to see developed.

Motion passed 6-0.

iv) Adopt records retention policy

v) Approve one year extension to Madison Area Municipal Stormwater Partnership Outreach Information and Education program

Ms. Readel moved and Mr. Friedman seconded a motion to adopt the Wisconsin Municipal Records Retention policy and approve a one year extension to Madison Area Municipal Stormwater Partnership Outreach Information and Education program.

Motion passed 6-0.

vi) Approval of MGE underground utility easement

Mr. Benforado recused himself from the Board table at 7:43 pm

Mr. Imes gave a background on the approval of the MG&E underground utility easement. There were various language change requests made and those have all been made by MG&E.

Mr. Wade moved and Ms. Readel seconds approval of MGE underground utility easement

Ms. Readel asked if there was a minor change in the grade of the path.

Mr. Wade stated this puts the burden on MGE to clear the title on the easement if and when it is no longer needed.

Motion passed 5-0

Mr. Benforado returned to the Board table at 7:46 pm

xiv) Public Hearing on 2019 Village budget

Mr. Benforado opened the public hearing at 7:46 pm.

Mr. Benforado closed the public hearing at 7:47 pm

xiv) Resolution R-2018-16 adopting the 2019 Village budgets and tax levy

Mr. Wade moved and Ms. Readel seconds a motion to approve Resolution R-2018-16 adopting the 2019 Village budgets and tax levy.

Mr. Wade stated the Finance Committee was very clear that the pickup for the Forester and the resurfacing of the walking path should be in the draft budget as a policy consideration for the Board.

Mr. Wade moved and Mr. Friedman seconded to amend resolution R-2018-16 to delete the Pool and Waterfront fund budget from the 2019 budget.

Mr. Benforado stated the Pool and waterfront funds should have a prepared budget just like the other funds do for the next year's budget. He stated he will vote against this amendment tonight because the Administrator knows the pool and waterfront budget well and has included the numbers in the budget.

Mr. Wade stated there might be a wide variance in the pool budget this year due to the extensive flooding this past summer. There might be larger expenses than anticipated.

Voted on the amendment from Mr. Wade.

Motion passed 4-2, Imes and Benforado against.

Mr. Benforado then stated they would take up a vote on Resolution R-2018-16 adopting the 2019 Village budgets and tax levy.

Ms. Readel asked if the \$50,000 is steep for the school path reconstruction. Mr. Frantz said that the number may be reduced substantially based on the project scope. She also has concerns about \$5000 for a microphone for the Board room.

Mr. Benforado stated the \$50,000 for the walk path would be an item in the 2019 capital plan.

Mr. Benforado would like staff to research the cost of a new wireless microphone and invest in batteries to be on hand as needed.

Mr. Imes asked about the plow truck if we would get a trade in value or sell it.

John Mitmoen stated he is going to get an estimate from Middleton Ford and at a minimum put it out for bid with a minimum bid.

Mr. Wade asked Mr. Frantz to explain the compensation plan to the Board as it is the highest expense in the general fund.

Mr. Frantz briefly explained the compensation spreadsheet from employee wage to the cost of benefits. He also stated that for every percentage of an adjustment, it is about \$10,000 to the Village budget.

Mr. Wade stated that in the era of levy limits the Village might need to consider the future of their compensation plan to account for the inflation.

Mr. Imes stated that the Village is on the lower end of what you see on average in other municipalities for what you pay in labor. Most are at 50% and the Village is around 40% for the cost of labor.

Ms. Readel stated that we might need to consider other functions of the Village to allow for growth in other areas like having a recreation director.

The resolution as amended with the pool and waterfront budgets being removed and included items vii through xiii, consider 2019 non-union compensation plan, consider hire of Part time Forester Assistant at Grade 5 step 1, consider conditional hire of police patrol officer Grade 12 step 1, consider purchase of snow blower and brush cutter in the amount of \$7,840.32, consider purchase of brush cutter in the amount of \$5,086.80, consider purchase of salt plow truck and body from Middleton Ford and Double D Service in the amount of \$79,440.47, authorize transfer of \$160,351 from Debt Service Fund to Capital Fund.

Motion passed 6-0.

C. Public Hearing on Ordinance L-2018-5 Recreating Chapter 27 of the Village Code Floodplain Zoning Regulations

a) Public invited to speak

Mr. Benforado opened the public hearing at 8:23 pm

Mihelle Hatchell, resident from Garden Homes, stated she speaks for the public and is in favor of any plans that help with the flood problems in the Village.

b) Close public hearing

Mr. Benforado closed the public hearing at 8:24 pm

D. Ordinances

i) Third reading of an ordinance L-2018-5 repealing and recreating Chapter 27 of the Village Code Floodplain Zoning Regulations

Mr. Wade moved and Mr. Imes seconded a motion to adopt ordinance L-2018-5 recreating Chapter 27 of the Village Code Floodplain Zoning Regulation.

Mr. Benforado asked David Sykes and Karl Frantz to blast out an email to let residents know that the deadline for FEMA relief is coming in hopes that everyone will be notified who needs the assistance.

Motion passed 6-0.

E. New Business Resolutions and Motions

ii) Resolution R-2018-17 adopting Village fee schedule

Mr. Benforado gave a brief background on the Village fee schedule. The schedule has been went through services committee for approval.

Mr. Wade moved and Ms. Bailey seconded approval of R-2018-17 approving the Village fee schedule.

Motion passed 6-0.

iii) Consider entering in to State Municipal agreement: “Local Bridge Replacement Program”

Mr. Imes moved and Ms. Bailey seconded approval of entering in the State Municipal agreement: “Local Bridge Replacement Program”

Mr. Frantz briefly explained that the Village has applied for this program for every year for the last ten years and the Village finally scores high enough to qualify for the program. The cost estimate of replacement for this project is \$1,402,820.00. The state government will fund 80% of that and the local government has to make up the remaining 20% of the funding. This will pay

for a basic concrete bridge. If the Village wants some aesthetics to the bridge, we will need to come up with the additional cost for those upgrades. \$200,000 has been included for that construction. The Village may need to look at borrowing money to fund these costs in 2021. There is a formal process to select an engineer and there is a base amount for the engineering costs.

Mr. Wade asked if there are time constraints on the project.

Mr. Frantz stated it needs to be completed in 2021-2022.

Ms. Readel asked when the Village had planned on reconstructing the bridge.

Mr. Frantz stated that the next thing that would happen if it continues to deteriorate, they will put load limits on it. Currently there are no load limits on the bridge.

Mr. Benforado asked when the bridge would be under construction.

Mr. Frantz stated it would start in 2021-2022. The engineering would start now along with the public input sessions.

Motion passed 6-0.

F. Appointments

None.

7. Reports of Officials and Committees

A. Village President-Mayor Soglin is working with a small group of west side mayors to move forward on a plan for resolving the flooding issues in Madison.

BRT- Bus Rapid Transit is up and coming and will be in the Shorewood Hills area.

B. Village Administrator

i. University Avenue reconstruction update – Tom Lynch from BRT was at the meeting and put another obstacle in the process and engineering updates. Working on getting a sidewalk on the east side of University Bay Drive.

ii. Legal opinion that private covenants involving lot 7 Beloit Court are not unenforceable by Village- This allows the village to say it's a buildable lot.

C. Personnel Committee – bargaining unit has to meet with Personnel.

D. Finance Committee – Nothing to report.

E. Plan Commission – Steve's wine market has requested a new, larger lit sign and it was approved. Hovde's and Rhody's asked for approval of emergency shoring up their shoreline. Asked plan commission for approval of emergency relief immediately but will come back to plan commission for more formal submittal.

F. Public Works Committee –Talked about the bridge and speed bump for Edgehill for traffic calming.

G. Services Committee – Facilities use, garbage disposal ordinance, community center roof repairs to be discussed at the next meeting.

H. Public Health & Safety Committee – Nothing to report.

I. Recreation Committee- Discussing their role as a committee and what they want to accomplish as a whole.

J. Ad hoc Disaster Preparedness Committee – had a great first meeting.

K. Ad hoc Stormwater Committee- had initial meeting and plan to meet every first Wednesday of the month.

L. Ad hoc Heiden Haus Committee – had a second round of open houses. Most would like to see bathroom renovations and open for air flow and four season feel.

M. Parks Committee – nothing to report.

N. Blackhawk Liaison Committee –nothing to report.

O. Golf Committee – nothing to report.

P. Pool Committee – nothing to report.

Q. Waterfront Committee – nothing to report.

R. Joint Campus Committee – met and talked about a private dorm on Dayton and Charter Street. The project was not recommended by the Committee.

8. Confirm next meeting date

i. December 17

B. Consent Agenda

i) Regular Board meeting minutes of October 15, 2018

ii) Special Board minutes of November 5, 2018

Mr. Wade moved and Ms. Readel seconded a motion to approve the amended October 15, 2018 and November 5, 2018 minutes.

Motion passed 6-0.

iii) Special Board minutes of November 9, 2018

Ms. Readel moved and Mr. Wade seconded a motion to approve the amended November 9, 2018 minutes.

Motion passed 6-0.

9. Adjourn

Meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Karla Endres, Village Clerk

MEMO TO: Karl Frantz, Village Administrator
FROM: Corey George, Village Forester
DATE: December 10, 2018
SUBJECT: Truck and UTV Purchase

Karl – As recommended in the updated capital budget plan, the Services Committee and Village Board approved the purchase of an additional truck and UTV. After researching vehicles and getting quotes from several dealerships, we would like to recommend the following vehicle purchases:

Truck

2019 Chevrolet Colorado - **\$28,289.00**

- We received two bids for the Chevy Colorado (Bergstrom and Zimbrick)

UTV

Kubota RTV 500 - **\$8,205.00**

- We received 2 bids from Kubota and bids from Polaris and John Deere
- The Kubota RTV was our first choice and least expensive option

\$37,000 - Total amount approved by Services Committee and Village Board

\$36,494 – Actual cost for Truck and UTV

*Recommending purchase approval and ordering this month to lock in pricing

Confidential Memorandum
Privileged Lawyer-Client Communication

To Karl Frantz, Village Administrator
From Laura Callan, Stafford Rosenbaum LLP
Date December 14, 2018
Re Settlement Agreement with Computer Magic, Inc.

INTRODUCTION

Attached is the execution version of the Settlement and Release Agreement between the Village of Shorewood Hills and Computer Magic, Inc. (the “Agreement”). This Agreement sets forth the definitive terms of the settlement of the Village’s claim against Computer Magic, Inc. arising out of that company’s failure in 2017 to provide contracted for data backup services.

The principal terms of the Agreement are:

- Payment to the Village of the sum of \$92,454 (representing payment in full of the Village’s claim for response costs, lost productivity, and attorneys’ fees).
- Village's release of all claims against Computer Magic, Inc. arising out of or in connection with the failure to provide the data backup services.

The Agreement also contains the standard boilerplate provisions (no admission of liability, confidentiality with relevant exceptions, integration, severability, third party beneficiaries, counterpart signatures allowed, due authority and execution, and choice of Wisconsin law). The Village’s contact in negotiating the settlement has been an employee of London-based ASL Integrated Professional Services, the loss adjuster for Computer Magic, Inc.’s cyber liability insurers.

Computer Magic’s insurers will fund the settlement amount and wire the proceeds to the Village pursuant to wire transfer instructions previously provided. The lead insurer is a managing general agent (MGA) – not a traditional insurer. Because the settlement amount exceeds the amount of the MGA’s loss fund, a cash call was made to the insurers to collect the funds to meet the settlement who provide the MGA with its financial capacity. Due to the uncertainty about

when the funds will be available, the Agreement lacks a deadline for payment of the settlement amount. The Village has requested payment before the end of the year. After the Village signs the settlement agreement, we will provide a copy to the loss adjuster to hold in trust pending the Village's receipt of the settlement amount.

The administrative difficulties associated with payment of the settlement amount are emblematic of the difficulties the Village encountered in resolving its claim and in finalizing a settlement agreement since March when the Village submitted its claim. The satisfactory resolution of the Village's claim is in large part due to the care Village staff took in documenting both external and internal costs of remedial action. Please let me know if you have any questions regarding the settlement agreement or settlement mechanics.

SETTLEMENT AND RELEASE AGREEMENT

This Settlement Agreement and Release (the "**Agreement**") is made and entered into this ____ day of December 2018, by and between The Village of Shorewood Hills (Of Shorewood Hills Village Hall, 810 Shorewood Boulevard, Madison, WI 53705 - the "**Claimant**") and Computer Magic, Inc. (Of 101 Nichols Road, Monona, Wisconsin WI 53716 - the "**Respondent**").

The Claimant and the Respondent will be referred to individually as a "**Party**" and/or collectively as the "**Parties**."

RECITALS

On or around 3 March 2017, the Claimant informed the Respondent that it wanted to purchase the Respondent's IT Backup service to create an electronic backup of the data stored on its servers. On or around 8 March 2017 the Respondent agreed to provide this service to the Claimant and began taking monthly payments in this regard.

On or around 10 August 2017, the Claimant's servers failed and a large amount of data was lost. The Claimant then called upon the Respondent to restore its data from the IT Backup service. The Respondent promptly discovered that the IT Backup service had not been installed, contrary to its agreement. This resulted in the loss of data by the Claimant which had to be reconstituted. The Claimant now seeks to recover from the Respondent its losses arising, due to its failure to install the IT Backup service, including legal and other costs ("**the Claim**").

Following negotiations, the Parties enter into this Agreement in order to provide for a full and final settlement and discharge of all claims which are, or might have been, the subject matter of the Claim.

Now, in consideration of the mutual promises exchanged herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

TERMS

1. In exchange for the releases detailed below, the Respondent will pay USD 92,454 (ninety two thousand, four hundred and fifty four United States Dollars) to the Claimant for the Claim (the "**Settlement Payment**").
2. In exchange for the Settlement Payment, the Claimant, on its behalf, and on behalf of its parents, subsidiaries, affiliates, past, present, and future officers, employees and directors, and their respective representatives, agents, attorneys, executors, administrators, heirs, predecessors, successors, and assigns (each, a "**Claimant Releasor**," and collectively, the "**Claimant Releasors**"), hereby release and forever discharge Respondent and their parents, subsidiaries, affiliates, and their respective representatives, agents, administrators, directors, partners, principals, officers, employees, agents, receivers, trustees, insurers, reinsurers, auditors, attorneys, heirs predecessors, successors, and assigns (collectively, the "**Respondent Releasees**") from any and all past, present, potential, or future claims, costs, fees, demands, damages, obligations, causes of action, rights, expenses, and compensation, whether known or unknown, contractual or extra-contractual, of any kind whatsoever, arising out of, related to, or in connection with the Claim.
3. The releases set forth in Paragraph 2 above are and may be pleaded as a full and complete defense to, and are and may be used as the basis for an injunction against, prosecution of any demands, claims, actions, causes of action, controversies, suits, liabilities, costs, expenses, attorneys' fees, losses, judgments, settlements, promises, duties, responsibilities, agreements, covenants, damages, declaration of rights, monetary or non-monetary relief of whatever kind or nature that seeks recovery arising directly or indirectly out of, or in any way involving or relating to, or based upon, or in connection with the Claim.
4. The Claimant expressly waives and assumes the risk of any and all claims for damages which exist as of this date, but of which the Claimant does not know or suspect to exist, whether through ignorance, oversight, error, negligence, or otherwise, and which, if known, would materially affect the Claimant's decision to enter into this Agreement.

5. It is the intention of the Parties that, notwithstanding the possibility that the Parties discover or gain a more complete understanding of the facts, events or law which, if presently known or fully understood, would have affected the foregoing release, this Agreement shall be deemed to have fully, finally and forever settled any and all claims encompassed by the foregoing release, without regard to the subsequent discovery or existence of different or additional facts, events or law.
6. Neither the issuance of the Settlement Payment nor the execution of this Agreement shall constitute, be construed as, or offered or received into evidence as an admission of any wrongdoing by, or liability or obligation of, any Party. This Agreement is entered into for the purpose of resolving contested claims and disputes between the Parties.
7. No Party to this Agreement will disclose the provisions of this Agreement to any other entity or person, except: (a) to the extent that such disclosure may be required by operation of law, regulation, subpoena, or court order, including such disclosures as may be necessary to comply with local ordinances or financial or regulatory requirements; (b) to the board members, officers, directors, trustees, accountants, auditors, lenders, bond trustees, insurance brokers, insurers, and reinsurers of a Party to this Agreement; (c) to legal counsel of any Party to this Agreement; (d) to the extent that other disclosures may be mutually agreed upon and consented to among the Parties to this Agreement; or (e) by any Party in an action to enforce the terms of this Agreement. Except to the extent that disclosure is permitted under this Agreement, the Parties agree to notify each other promptly in the event any of them receives any request, subpoena, or court order calling or potentially calling for production or disclosure of this Agreement, and to use reasonable efforts to obtain a protective order preventing the disclosure of this Agreement.
8. The Claimant covenants and agrees that the Settlement Payment represents full and final payment by the Respondent in connection with the Claim.
9. All Parties have reviewed and revised, or have had the opportunity to revise, this Agreement. The Parties agree that any uncertainty or ambiguity shall not be interpreted or construed against any Party under or by any rule of interpretation providing for interpretation against the Party who caused an uncertainty to exist or against the draftsman, and that the Agreement shall be construed as if all Parties prepared it jointly.

10. This Agreement constitutes the complete expression of the terms of the release between the Parties. All prior and contemporaneous agreements, representations, and negotiations are hereby superseded. The Parties warrant and represent that no promise or representation of any kind has been expressed or implied by the Parties released herein or by anyone acting for them, except as is expressly stated in this Agreement. No amendment to or modification of this Agreement shall be effective unless it is in writing and signed by a duly-authorized representative of both Parties.
12. Each Party understands and agrees that the terms of this Agreement have been specifically negotiated and drafted with respect to the specific matters dealt with herein, and that in doing so each Party has made compromises from the positions which it believes itself to be legally entitled to assert, and no Party hereto shall be deemed to have established any custom, practice, or course of dealing which may be held against that Party in the future by reason of that Party's acceptance of this Agreement, or any of its terms.
13. In the event that any provision of this Agreement is held unenforceable or invalid, such holding shall not affect the validity or enforceability of the other provisions of this Agreement or the Agreement as a whole, but instead, the Agreement shall be construed as if it did not contain the unenforceable or invalid part.
14. This Agreement is intended to confer rights and benefits on the Parties. Except as otherwise expressly provided herein, no person or entity other than the Parties shall have any rights under this Agreement. The Parties represent and warrant that they are the sole owners of the respective rights and claims relinquished by this Agreement and that, prior to entering into this Agreement, the Parties have not sold, transferred, or assigned any rights or obligations under the Policy.
15. This Agreement may be executed in multiple counterparts, each of which, when so executed and delivered, shall be deemed an original, and all of which shall constitute one Agreement. Each signature may be delivered by facsimile, PDF, or by electronic mail, which shall be treated as an original signature.

16. Each Party and the person signing this agreement hereby represent and warrant that the person signing this Agreement is expressly authorized and empowered by the Party on whose behalf the person's signature appears to bind that Party to each of the obligations set forth herein.
17. The rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of Wisconsin, USA, without regard to principles of conflicts of laws.

IN WITNESS WHEREOF, the Parties have signed this Agreement by their respective authorized officers, representatives or counsel.

The Claimant:

Dated: _____

By: _____

The Respondent:

Dated: _____

By: _____

**RESOLUTION NO. R-2018-20
OF THE VILLAGE OF SHOREWOOD HILLS,
DANE COUNTY, WISCONSIN**

INTERNATIONAL MIGRATORY BIRD DAY

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

WHEREAS, these migrant species also play an important role in our community, controlling insect pests and generating recreational value statewide, *and*

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, *and*

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE I, David J. Benforado as Village President of the Village of Shorewood Hills, Wisconsin, do hereby proclaim March 7, 2019 as

International Migratory Bird Day

in the Village of Shorewood Hills, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Passed and approved by the Shorewood Hills Board of Trustees this _____ day of _____, 20____.

APPROVED:

David J. Benforado, President

Attest:

Karla Endres, Village Clerk

VILLAGE OF SHOREWOOD HILLS

A PROCLAMATION RELATING TO 2019 OBSERVANCE OF ARBOR DAY

Whereas, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, 2019 is the 147th anniversary of the holiday and Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, replenish atmospheric oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beauty to our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, David Benforado, Village President, do hereby proclaim April 26th, 2019 as



ARBOR DAY

in the Village of Shorewood Hills, and I urge all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands, and

Further I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____, 20____.

Village President _____
David J. Benforado

2019 BOARD MEETING SCHEDULE

The Village Board typically holds its regular monthly meeting on the third Monday of each month at the Village Hall at 7:00 pm with the occasional exception to avoid holidays or other conflicts:

- In January, the Board will meet on Tuesday, January 22, 2019 following the Martin Luther King, Jr. holiday.
- In April, newly elected Trustees take office 14 days after the spring election. The Board meeting may be postponed one day to Tuesday, April 16, 2019 to avoid a possible “Lame Duck” Board meeting.
- There will also be a special Board meeting on Monday, November 4, 2019 to present the preliminary 2020 Budget before the official public hearing at the regular November Board meeting.

Board Meeting Dates in 2019

Tuesday, January 22
Monday, February 18
Monday, March 18
Tuesday, April 16
Monday, May 20
Monday, June 17
Monday, July 15
Monday, August 19
Monday, September 16
Monday, October 21
Monday, November 4
Monday, November 18
Monday, December 16

VILLAGE CAUCUS

Tuesday, January 22, 2019 at 7:00 pm at the Village Hall before the monthly Board of Trustees meeting to. At the Caucus, residents will select candidates for Village President and three Trustees have terms expiring in April.

<u>Account No.</u>	<u>Account Title</u>	<u>2017 Prior Yr Actual</u>	<u>2018 Curr Yr Budget</u>	<u>2018 Curr YTD Actual</u>	<u>2018 Current Yr Est. Year End</u>	<u>2019 Future Yr Budget (by Staff)</u>	<u>2019 Future Yr Budget (by Cmte)</u>	<u>Variance Staff to Cmte Budgets</u>
REVENUES								
210-46-4618-000	CLERK: MISC FEES	0	0	0	0	0	0	0
210-46-4670-000	MEMBERSHIP FEES	466,021	465,000	464,729	464,729	465,000	445,000	20,000
210-46-4670-100	SWIM/DIVE/BALLET TEAM REG FEES	31,700	31,500	32,842	32,842	31,500	32,500	(1,000)
210-46-4672-250	AUGUST ONLY MEMBERSHIPS	(70)	0	0	0	0	0	0
210-46-4673-110	DAILY ADMISSIONS REC'D FR POOL	19,634	19,500	19,454	19,454	19,500	19,500	0
210-46-4673-150	POP MACHINE SALES	2,563	2,500	2,308	2,308	2,500	2,500	0
210-46-4673-200	CONCESSION SALES	25,927	25,500	23,816	23,816	25,500	25,500	0
210-46-4673-400	SODA POP VENDOR REBATE	0	0	0	0	0	0	0
210-46-4680-000	EXTENDED SEASON	0	0	0	0	0	0	0
210-48-4810-000	INTEREST INCOME	0	0	0	1,629	0	0	0
210-48-4810-100	BUILD AMERICA BOND SUBSIDY	1,410	1,400	692	692	1,400	1,400	0
210-48-4820-100	RENT: PRIVATE CLUBS	0	28,500	(773)	26,234	28,500	28,500	0
210-48-4820-110	RENT: BADGER STATE GAMES	0	0	0	0	0	0	0
210-48-4840-000	INSURANCE CLAIMS	0	0	0	0	0	0	0
210-49-4940-000	MEMBERSHIP GRANT DONATIONS	832	0	1,068	0	0	0	0
210-49-4941-000	MISCELLANEOUS REVENUES	0	0	1,629	0	0	0	0
210-49-4944-000	FUND BALANCE APPLIED	0	0	0	0	0	0	0
EXPENSES								
210-51-5130-210	LEGAL: ADVICE & COUNSEL	0	0	0	0	0	0	0
210-51-5142-120	CLERK: CLERICAL WAGES	25,070	26,000	21,014	21,014	25,178	25,178	0
210-51-5142-150	CLERK: BENEFITS	5,450	5,500	6,158	6,158	6,733	6,733	0
210-51-5142-310	CLERK: OFFICE SUPPLY & EXPENSE	3,404	9,000	3,354	3,354	9,000	9,000	0
210-51-5151-210	FINANCE: AUDIT EXPENSE	1,500	1,500	0	1,500	1,500	1,500	0

<u>Account No.</u>	<u>Account Title</u>	<u>2017 Prior Yr Actual</u>	<u>2018 Curr Yr Budget</u>	<u>2018 Curr YTD Actual</u>	<u>2018 Current Yr Est. Year End</u>	<u>2019 Future Yr Budget (by Staff)</u>	<u>2019 Future Yr Budget (by Cmte)</u>	<u>Variance Staff to Cmte Budgets</u>
210-51-5154-511	RISK/PROP MGT: PROP/LIABILITY	2,900	2,900	0	2,900	2,900	2,900	0
210-51-5154-512	PROPERTY INSURANCE	595	595	0	595	595	595	0
210-51-5154-530	POOL RENTAL: DUE TO GEN'L FUND	37,778	37,000	0	37,000	37,000	37,000	0
210-51-5160-121	POOL LABOR: DPW	6,641	8,000	6,594	6,594	8,000	8,000	0
210-51-5160-150	DPW CREW: BENEFITS	1,382	1,650	1,304	1,304	1,650	1,650	0
210-51-5160-220	BLDG/PLANT: GAS & ELECTRIC	28,427	28,000	18,367	18,367	28,000	28,000	0
210-51-5160-221	BLDG/PLANT: WATER	12,127	14,000	11,828	11,828	14,000	18,200	(4,200)
210-51-5160-222	BLDG/PLANT: TELEPHONE	2,744	2,500	1,808	1,808	2,500	2,500	0
210-51-5160-223	BLDGS & PLANT:STORMWATER CHRGR	1,040	1,100	1,058	1,058	1,100	1,100	0
210-51-5160-340	BLDG/PLANT: OPERATING SUPPLIES	694	3,000	550	550	3,000	3,000	0
210-51-5160-350	BLDG/PLANT: REPAIR/MAINT EXP.	15,850	27,125	18,359	18,359	27,125	48,450	(21,325)
210-51-5160-360	BIDG/PLANT: LEAK/BOILER REP	395	2,500	4,619	4,619	2,500	65,000	(62,500)
210-51-5160-510	BLDG/PLANT: INSURED REPAIRS	0	0	29,902	0	0	0	0
210-55-5542-121	STAFF: MANAGERS' WAGES	47,215	52,000	40,662	40,662	52,000	52,000	0
210-55-5542-122	STAFF: LIFE GUARDS' WAGES	87,260	88,000	84,951	84,951	88,000	97,778	(9,778)
210-55-5542-123	STAFF: COACHES' SAL. & WAGES	33,738	33,750	35,695	35,695	33,750	36,000	(2,250)
210-55-5542-124	STAFF: CHECKERS' WAGES	18,236	18,250	18,232	18,232	18,250	18,250	0
210-55-5542-125	STAFF: CONCESSION WAGES	8,117	8,250	8,510	8,510	8,250	8,250	0
210-55-5542-126	STAFF: LESSON HELPER WAGES	3,289	4,000	5,875	5,875	4,000	5,000	(1,000)
210-55-5542-130	STAFF: EXTENDED SEASON WAGES	0	0	0	0	0	0	0
210-55-5542-150	STAFF: BENEFITS	17,587	18,000	17,022	17,022	18,000	18,000	0
210-55-5542-240	REPAINTING	160	2,000	185	185	2,000	1,500	500
210-55-5542-310	POOL STAFF: OFC SPLY & EXP	635	1,000	1,352	1,352	1,000	1,000	0
210-55-5542-315	POOL STAFF: APPRECIATION	1,985	1,250	480	480	1,250	1,250	0

<u>Account No.</u>	<u>Account Title</u>	<u>2017 Prior Yr Actual</u>	<u>2018 Curr Yr Budget</u>	<u>2018 Curr YTD Actual</u>	<u>2018 Current Yr Est. Year End</u>	<u>2019 Future Yr Budget (by Staff)</u>	<u>2019 Future Yr Budget (by Cmte)</u>	<u>Variance Staff to Cmte Budgets</u>
210-55-5542-339	POOL: CHEMICALS	16,693	16,750	15,440	15,440	16,750	16,750	0
210-55-5542-340	POOL: OPERATING SUPPLY & EXP.	9,247	10,000	10,132	10,132	10,000	10,500	(500)
210-55-5542-341	POOL STAFF: UNIFORM EXPENSE	3,790	4,250	4,452	4,452	4,250	4,500	(250)
210-55-5542-342	POP MACHINE EXPENSES	1,631	2,000	1,999	1,999	2,000	2,000	0
210-55-5542-343	CONCESSIONS EXPENSE	17,273	17,500	17,791	17,791	17,500	18,000	(500)
210-55-5542-344	SPECIAL EVENTS EXPENSE	2,630	6,000	4,920	4,920	6,000	6,000	0
210-55-5542-345	EXTEND SEASON OPERATING SUP/EXP	0	0	0	0	0	0	0
210-55-5542-346	SWIM/DIVE/BALLET EXPENSES	11,585	13,750	17,589	17,589	13,750	15,000	(1,250)
210-55-5542-350	REPAIR/MAINT: SUPPLY & EXPENSE	5,656	4,500	0	0	4,500	4,500	0
210-55-5542-351	REPAIR/MAINT: POOL EQUIPMENT	20,422	26,600	24,651	24,651	26,600	10,000	16,600
210-55-5542-353	REPAIR/MAINT: CONCESSIONS	538	5,850	5,987	5,987	5,850	7,350	(1,500)
210-55-5542-354	LONG RANGE PLAN - POOL REPAIR	0	0	0	0	0	0	0
210-55-5542-400	PEPSI SIGNING BONUS	0	0	0	0	0	0	0
210-59-5910-100	LOCKER/SHOWER FLOORING	0	8,200	0	0	8,200	6,500	1,700
210-59-5910-200	COMPUTERS-CHEM AUTOMATION	1,660	2,500	1,880	1,880	2,500	5,000	(2,500)
210-59-5910-900	CONTINGENCY ACCOUNT	0	0	0	0	0	0	0
210-59-5920-900	DUE TO DEBT SERVICE	115,778	14,513	14,513	14,513	14,223	14,223	0
		548,017	573,900	545,765	571,704	573,900	554,900	19,000
		571,120	529,283	457,235	469,326	529,404	618,157	(88,753)
		(23,103)	44,617	88,530	102,378	44,496	(63,257)	107,753



December 12, 2018

► **REQUIRES IMMEDIATE ACTION** ◀
Urban Nonpoint Source & Stormwater Mgt
Grant# USC13181Y19
Grant Amount: \$21,000.00

Karl Frantz, Village Administrator
Village of Shorewood Hills
810 Shorewood Blvd
Madison, WI 53705-2115

Dear Mr. Frantz:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: *Shorewood Hills-Blackhawk Stormwater Outfall Improvements*.

This grant, and any reimbursements made under it, is governed by very specific statute and administrative code provisions. Accordingly, please read the grant documents thoroughly, paying particular attention to the Scope and Conditions sections for eligibility, grantee requirements and reimbursement provisions. There are also a number of activities where you must obtain prior departmental review and authorization before proceeding; *please see Conditions section of your grant agreement*.

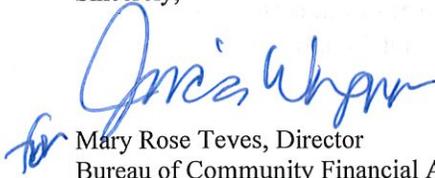
You are obligated to submit a Final Report with your final reimbursement request for the projects completed under this grant; before and after photographs are a required component.

To accept this grant, please review the agreement and transmit a copy signed by the authorized government official, along with the completed Grantee Contact Page, as well as evidence that your community has committed the necessary funding for the local share, to the Bureau of Community Financial Assistance using one of the return methods below.

Via E-mail:	Via US Postal Service:
DNRCFANONPOINTGRANTS@wisconsin.gov	Nonpoint Source Program Grant Manager Bureau of Community Financial Assistance Wisconsin DNR P. O. Box 7921 Madison, WI 53707-7921

Please review this grant thoroughly and if you have any questions, contact your Regional Nonpoint Source Coordinator Dale Gasser at (608) 275-3473. Thank you for your continued cooperation with Wisconsin's Runoff Management Program.

Sincerely,


Mary Rose Teves, Director
Bureau of Community Financial Assistance

Enclosure(s)

C (e-copy): Dale Gasser, Regional Nonpoint Source Coordinator, DNR South Central Region
Jessica Wagner, Nonpoint Source Program Grant Manager, CF/2

Notice: By signing this agreement, the grantee indicates concurrence with the conditions of this agreement, authorized under chs. 281 and 283, Wis. Stats., and chs. NR 151, 154, 155 and 216, Wis. Adm. Code. This agreement must be signed and returned to the address above within 30 days so that funds will be reserved for this project. Failure to return a signed agreement will result in denial of grant funds. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

PART 1. GRANT ADMINISTRATION INFORMATION

Grant Number USC-USC13181Y19	Grant Award Date January 1, 2019		
Grantee (Unit of Government) Village of Shorewood Hills			Total Grant Amount \$21,000
Project Name Shorewood Hills-Blackhawk Stormwater Outfall Improvements		Grant Period From January 1, 2019 Through December 31, 2020	
Authorized Government Official Karl Frantz, Village Administrator		Grantee Contact Karl Frantz, Village Administrator	
Government Official Address 810 Shorewood Blvd		Contact's E-mail Address KFRANTZ@SHOREWOOD-HILLS.ORG	
City, ZIP Code, County Madison, 53705-2115, Dane County		Contact's Telephone Number (608) 267-2680 Fax No. (608) 266-5929	
Name of Department Regional Nonpoint Source Coordinator, Phone Number and Email Address Dale Gasser, (608) 275-3473, Dale.Gasser@Wisconsin.gov			DNR Region South Central Region

PART 2. ELIGIBLE COST-SHARE BUDGET DATA

Note: Line items cannot be exceeded without grant agreement amendment.

Budget Line Item Description	State Cost-Share Amount	Cost-share Percentage
1. CONSTRUCTION	\$17,500.00	50%
2. ENGINEERING	\$3,500.00	50%
3. PROPERTY ACQUISITION		
Total Maximum Grant Amount	\$21,000.00	

PART 3. PURPOSE AND SCOPE

This grant provides cost-share funding and authorizes reimbursement by the DEPARTMENT for the above named project as described in the grant application submitted for the grant period in Part 1 above. Reimbursements may be made for eligible work performed and expenses incurred for the following Best Management Practices consistent with the project budget identified in Part 2 above.

[U6] Urban Practice Design
[U7] Urban Streambank Practices

The grantee will implement practices to address urban nonpoint sources of pollution through the installation of Best Management Practices (BMPs). Specifically, the grantee will install streambank and shoreline protection.

PART 4. CONDITIONS

A. General Conditions:

A.1. The Wisconsin Department of Natural Resources (DEPARTMENT) and the GRANTEE identified in Part 1 above mutually agree to perform this agreement in accordance with the Urban Nonpoint Source Water Pollution Abatement and Storm Water Management Grant Program and ss. 281.66 and 283, Wis. Stats., and chs. NR 151, 154, 155, and 216, Wis. Adm. Code, and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.

- A.2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or covenants pertaining to this agreement are superseded. Any revisions to this agreement must be made by written amendment, signed by both parties, prior to the termination date of this agreement, whether for changes in scope, grant period, or cost. Requests to extend the grant period must be made 45 days or more before the end of the grant period in Part 1.
- A.3. Failure by the GRANTEE to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the DEPARTMENT, such failure was due to no fault of the GRANTEE. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for reimbursement under this agreement, at the DEPARTMENT's discretion.
- A.4. Eligibility for cost-sharing reimbursement is governed by the provisions of s. NR 154.04 and ch. NR 155, Wis. Adm. Code. Cost-share rates and applicability may be further limited by departmental contract approval(s), which may restrict the cost-share amount due to the eligibility requirements of the statute and codes.
- A.5. The amount listed in Part 2 above is the maximum amount the DEPARTMENT may reimburse under this agreement.
- A.6. Neither the GRANTEE nor any landowner may adopt any land use or practice that reduces the effectiveness or defeats the purposes of any BMP installed under this agreement.
- A.7. The GRANTEE:
1. Agrees to comply with all applicable Federal, Wisconsin, and local laws in fulfilling the terms of this agreement. In particular, GRANTEE agrees to comply with all applicable local and state contract and bidding requirements. GRANTEE should consult its legal counsel with questions concerning contracts and bidding. For assistance, GRANTEE may consult [Procurement Guide for Local Governments Receiving DNR Grants](#).
 2. Agrees to obtain all necessary and appropriate permits prior to commencement of construction.
 3. Shall ensure that DEPARTMENT representatives have access to land on which grant-funded activities are being planned or installed, before, during and after BMP installation.
 4. Promises, in consideration of the promises made by the DEPARTMENT, to execute the project described in accordance with this agreement.
 5. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
 6. Agrees that its employees or agents are not employees or agents of the DEPARTMENT for any purpose, including Worker's Compensation.
 7. Agrees, to save, keep harmless, defend and indemnify the DEPARTMENT and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of GRANTEE's employees, agents or representatives.
 8. Agrees to reimburse the DEPARTMENT of any and all funds the DEPARTMENT deems appropriate in the event the GRANTEE fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the GRANTEE fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the DEPARTMENT, all obligations of the DEPARTMENT under this agreement may be terminated, including further project cost payment.

9. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the GRANTEE further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The GRANTEE agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
10. Agrees that accounting for project funds shall conform to generally accepted accounting principles and practices, and that GRANTEE shall maintain a financial management system in compliance with s. NR 155.29, Wis. Adm. Code, and separate from all other GRANTEE activities, for this agreement.
11. Agrees that all consultant and construction contracts must be approved by the DEPARTMENT in order to determine reimbursement eligibility and conformity with practice technical standards and storm water permitting requirements.
12. Agrees that project design must be approved by the DEPARTMENT before construction begins.
13. Shall comply with the cost containment and procurement procedures in the applicable administrative codes governing this agreement.
14. Agrees to obtain prior DEPARTMENT approval before entering into a cost-share agreement with landowners and land operators if the best management practice will be constructed on land not owned by the GRANTEE. The cost-share rate offered to the landowner may not exceed the cost-share percentage specified in Part 2 of this agreement. Such agreements and any agreement amendments shall be recorded with the County Register of Deeds and promptly submitted to the DEPARTMENT's Regional Nonpoint Source Coordinator listed in Part 1 above.
15. Agrees not to reimburse landowner or land operators under this agreement if landowner or land operator is delinquent in child support or child maintenance payments per s.49.854 (2) (b), Wis. Stats. Prior to entering into a cost-share agreement with a landowner or land operator, the GRANTEE shall verify the status of the cost-share recipient by viewing the Department of Workforce Development website <https://liendocket.wisconsin.gov/>.
16. Agrees to retain and make available to the DEPARTMENT for inspection all fiscal records, including invoices and canceled checks, that support all project costs claimed by the GRANTEE, for three years from the date of final payment by the DEPARTMENT or three years after the end of the Grant period, whichever is later, or for a longer period if required by the DEPARTMENT for audit purposes.
17. Agrees to comply with annual Single Audit requirement, at its own expense, if combined total state and federal grant awards received by the GRANTEE from all sources is \$750,000 or more during the calendar year. Annual Single Audit requirements are specified in 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (referred to as Uniform Guidance) and the Wisconsin State Single Audit Guidelines found at: <http://www.doa.state.wi.us/Divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines> issued by the Wisconsin Department of Administration (DOA), State Controller's Office.
18. Agrees to request reimbursement of grant-eligible activities only, as listed in Part 3, for expenses incurred during the grant period specified in Part 1.
19. Agrees to complete and submit project progress reports to the DEPARTMENT Regional Nonpoint Source Coordinator, identified in Part 1 of this agreement, with each request for partial grant reimbursement.
20. Agrees, within 60 days of the grant expiration date, to complete and submit a [Final Report Form 3400-189U](#) and final request for grant reimbursement to the DEPARTMENT's Regional Nonpoint Source Coordinator for review and approval.

21. Should consider following methods for controlling, transporting and disposing of aquatic invasive plants and animals and water in which they may be contained, as described in the DEPARTMENT's Manual Code 9183.1 *Boat, Gear, and Equipment Decontamination and Disinfection* and available on the DEPARTMENT's website at: <http://dnr.wi.gov/topic/invasives/disinfection.html>.

A.8. The DEPARTMENT:

1. Promises, in consideration of the covenants and agreements made by the GRANTEE, to obligate for the GRANTEE the amount identified in Part 2 above and to tender to the GRANTEE that portion of the obligation that is required to pay the DEPARTMENT's share of the costs based on the cost-share percentage listed in Part 2 above for eligible project work performed and expenses incurred during the grant period noted in Part 1 above.
2. Agrees that the GRANTEE shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The DEPARTMENT reserves the right only to inspect the job site or premises for the sole purpose of ensuring that the project is progressing or has been completed in compliance with the agreement. The DEPARTMENT takes no responsibility of supervision or direction of the performance of the agreement to be performed by the GRANTEE or the GRANTEE's employees or agents. The DEPARTMENT further agrees that it will exercise no control over the selection and dismissal of the GRANTEE's employees or agents.
3. Shall not reimburse GRANTEE for engineering design costs until installations of associated BMPs have been completed and certified by the GRANTEE as installed in accordance with the grant program standards and specifications of [ch. 154, Wis. Admin. Code](#).
4. Shall not issue final reimbursement to the GRANTEE unless GRANTEE has submitted the Final Report and the Final Report has been approved by the DEPARTMENT Regional Nonpoint Source Coordinator.

B. Special Conditions

- B.1. **Environmental Protection**. The GRANTEE is responsible for following all federal and state regulations for detecting and managing contaminated soils or solid waste encountered during installation of the best management practices funded under this grant. If such materials are encountered, the grantee shall immediately contact the DNR Regional Nonpoint Source Coordinator. The DEPARTMENT may terminate this grant if it determines that installation and operation of the BMP may facilitate movement of hazardous substances to waters of the state.
- B.2. **Natural Heritage Concerns**. If historical/cultural artifacts are unearthed or environmental hazards are discovered during any earth disturbance under this agreement activity, GRANTEE must immediately stop construction activities and notify the DEPARTMENT's Regional Nonpoint Source Coordinator to determine the appropriate response.
- B.3. **Enforcement**. As stipulated in the application for this project noted in Part 1 above, the GRANTEE is responsible for enforcing all local ordinance obligations for construction erosion and post-construction runoff and implementing the storm water local program indicated under the Multiplier section of the application.
- B.4. **Land Acquisition**. This grant authorizes cost-sharing reimbursement, not to exceed the amount in the Land Acquisition budget line and the cost-share percentage set forth in Part 2 above, on the actual eligible purchase price of land required for construction of the best management practice. Value of land for grant purposes is determined by appraisal. Appraisals must be approved by the DEPARTMENT **prior to any acquisition**, and maximum eligible costs are limited to the amount authorized by the DEPARTMENT's appraisal approval letter. See s. NR 155.25, Wis. Adm. Code, for grant-specific land acquisition requirements and "[Land Acquisition Guidelines for Local Governments](#)" for uniform land acquisition requirements for all DEPARTMENT grant programs.

PART 5. INELIGIBLE COSTS

1. Costs incurred, or work performed, either prior to or after the grant period (page 1, Part 1), unless specifically authorized in the grant *Purpose and Scope* (Part 3).
2. Costs which are inconsistent with the grant application or this grant agreement,
3. Costs related to operation and maintenance of BMPs.
4. Costs specified in s. NR. 155.15(2), Wis. Adm. Code.

FOR THE GRANTEE

By:

Authorized Government Official

Title

Date Signed

FOR THE STATE OF WISCONSIN

By:

Mary Rose Teves
 for _____
 Mary Rose Teves, Director
 Bureau of Community Financial Assistance

Dec. 12, 2018

 Date Signed

(Printed Name, If Different Than Authorized Government Official on P.1)

When returning the signed grant, you must also include evidence of your community's local share of the grant project costs – such as a copy showing its inclusion in the municipal budget, or other evidence that the community has, in fact, committed the necessary funding to complete the project. Alternatively, you may certify that commitment below.

Certification provided as an alternative to evidence of local share:

I, the undersigned, hereby certify and attest that the GRANTEE has incorporated the "local share" of funding for the project covered by this grant within the municipal budget or has otherwise made provisions to provide the local share.

Authorized Government Official

Resolution Number Authorizing Expenditure



Karl Frantz <kfrantz@shorewood-hills.org>

Re: Goats in Shorewood

1 message

Lamees A Elhassan <laelhassan@madison.k12.wi.us>

Fri, Dec 14, 2018 at 11:14 AM

To: Karl Frantz <kfrantz@shorewood-hills.org>

Sounds good, I will send the synopsis ASAP.

On Fri, Dec 14, 2018 at 11:00 AM Karl Frantz <kfrantz@shorewood-hills.org> wrote:

Dear Ms. Elhassen,

This request will be referred to a Committee, likely Public Health and Safety. They tend to deal with animal related matters. When that occurs I will let you know so you are able to attend and get involved. In the meantime as time permits if you can prepare your synopsis and provide it to me that would be great. When it is received we can get it on a committee agenda. There is no need to attend the meeting Monday.

Take care,

Karl

On Thu, Dec 13, 2018 at 5:33 PM Lamees A Elhassan <laelhassan@madison.k12.wi.us> wrote:

Hello Mr. Frantz, it's Lamees Elhassan (Shorewood resident) writing to you regarding my interest in changing village ordinances so that goats can be allowed to live on properties smaller than five acres in the Village. You mention adding me to the Agenda of the Board of Trustees meeting on December 17th, I hope you were able to, and if you haven't yet I hope there is still time. Assuming you are able to add me to the agenda, will it be necessary for me to attend the Board of Trustees meeting and if so do I need to prepare a presentation or short synopsis of what I am trying to do?

--

Sincerely,

Lamees Elhassan

--

Sincerely,

Lamees Elhassan

MEMORANDUM OF UNDERSTANDING
among
Village of Shorewood Hills Foundation,
Village of Shorewood Hills
and
Blackhawk Country Club

WHEREAS, the Village of Shorewood Hills Foundation (the “Foundation”) is a non-profit organization qualified as a tax-exempt entity under s. 501(c)(3) of the Internal Revenue Code, and its sole purpose is to promote and enrich the social, recreational and cultural environment of the Village of Shorewood Hills (the “Village”) through activities that support, maintain and enhance community life;

WHEREAS, the Village is a municipal entity within the state of Wisconsin;

WHEREAS, Blackhawk Country Club (“BCC”) is a Wisconsin corporation, which operates a social and golf club on property located at 3606 Blackhawk Drive, under lease from the Village; additions, alterations and improvements made to the property by BCC become the property of the Village;

WHEREAS, for the purpose of enhancing relationships between the Village and BCC, the Village has formed a committee (the “Village Liaison Committee”) and BCC has formed a committee (the “BCC Liaison Committee”) (together, the “Committees”), with the intention that the Committees shall work together to identify and manage projects that will support, maintain and enhance Village community life (“Liaison Projects”);

WHEREAS, the Village and BCC desire that, when requested by the Committees, the Foundation shall collect, hold and pay out contributions made to fund the Committees’ Liaison Projects; and

WHEREAS, the first of such Liaison Projects will be a Shorewood Golf Scramble held at BCC on September 10, 2018 (the “Scramble”), to raise funds for the enhancement of the annual Village 4th of July fireworks event (“July 4th Activities”), which is sponsored by the Village and BCC and takes place on the property leased by BCC from the Village;

NOW THEREFORE, THE PARTIES AGREE TO THE FOLLOWING:

1. Contributions for Liaison Projects will be made to the Foundation, payable to the Foundation, and will be identified as contributions for a specific Liaison Project;
2. The Foundation will provide to each donor a receipt acknowledging the amount of the donor’s charitable donation for the donor’s tax purposes;

3. In connection with the Scramble:
 - a. On behalf of the Foundation, BCC will collect \$100 per participant, of which the Foundation will (1) return to BCC \$25 for the food and other services provided by BCC at the Scramble and (2) accept \$75 as a charitable donation to the Foundation; and
 - b. BCC and the Village will instruct donors who wish to contribute to the July 4th Activities without participating in the Scramble to do so via a check payable to the Foundation, with a specific notation that it is to be applied to either the Scramble or the July 4th Activities, and mailed or delivered to Blackhawk Country Club at 3606 Blackhawk Drive, Madison, WI 53705, for collection and delivery by BCC to the Foundation.
4. In the future, when the Committees identify other Liaison Projects for which the Foundation will collect, hold and pay out contributions, the Committees shall consult with the Foundation in advance and shall inform the Foundation of the details of each such Liaison Project in writing, signed by the Chairs of both Committees.
5. The Foundation shall pay any and all expenses of a Liaison Project, upon the written instructions signed by the Chair of the Shorewood Liaison Committee and the Chair of the BCC Liaison Committee; provided, that the Foundation shall not pay out any amount in excess of the contributions received by the Foundation for such Liaison Project and the interest earned thereon.
6. The Foundation will own all funds donated for the purpose of Liaison Projects and shall hold all such donated funds in a separate, interest-bearing account designated for the benefit of the Liaison Projects (the "Liaison Projects Account").
7. The Foundation will make payments from the Liaison Projects Account as instructed in writing signed by the Chair of the Shorewood Liaison Committee and the Chair of the BCC Liaison Committee; provided that the payments are necessary and reasonable expenses of the Liaison Projects.

The Parties hereto AGREE TO THE TERMS SET FORTH ABOVE, as evidenced by the following signatures of the duly authorized representative of each Party:

L. Jane Hamblen
President
Village of Shorewood Hills Foundation

David Benforado
President
Village of Shorewood Hills

Lee Ferderer
President
Blackhawk Country Club

Acknowledged:

Chair of BCC Liaison Committee

Chair of Village Liaison Committee

Sept. 24. 2018

VIA HAND-DELIVERY

Peter Hans, Vice President & Treasurer
Shorewood Hills Foundation
c/o Shorewood Hills Village Hall
810 Shorewood Blvd.
Madison WI 53705



Country Club

Re: 2018 Shorewood Scramble Proceeds

Dear Mr. Hans:

On behalf of Blackhawk Country Club (BCC), I am pleased to transmit the following with respect to the Shorewood Scramble, held on September 10, 2018:

Attachment 1: Spreadsheet showing cash and checks collected by BCC in connection with the event. This is broken into 3 categories: those who played golf; those who came only for the "after-golf" cocktails; and those who made donations. It also shows the following:

- a. Total collected: \$6100
- b. Portion to Shorewood Hills Foundation: \$4710 (based on \$75 of each \$100/player for those who played golf; \$20 of each \$40/person for those who came for cocktails; and all donations)
- c. Portion to BCC: \$1390 (\$25 of each \$100/player for those who played golf; \$20 of each \$40/person for those who came for cocktails)

Attachment 2: Invoice in the amount of \$1390, the portion of the total proceeds the Foundation is to return to BCC. Please direct that check for Blackhawk Country Club to my attention at the address below.

Attachment 3: Envelope containing the cash and checks themselves.

We understand the Foundation will take it from here to provide donation receipts to those who contributed. Please let me know if you have any questions or if I can provide further information. Thank you very much.

Sincerely,

Matt Hartmann

Head Golf Professional

608-231-2456



3606 BLACKHAWK DRIVE
MADISON, WISCONSIN 53705
club house 608.231.2454
golf shop 608.231.2456

RESOLUTION NO. R-2018-18

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF \$2,250,000 GENERAL OBLIGATION PROMISSORY
NOTES

WHEREAS, on November 19, 2018, the Village Board of the Village of Shorewood Hills, Dane County, Wisconsin (the "Village") adopted a resolution (the "Set Sale Resolution"), providing for the sale of \$2,250,000 General Obligation Promissory Notes (the "Notes") for public purposes, including financing the construction of street improvement projects and a bike path and project costs of the Village's Tax Increment Districts No. 3 and No. 4 (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, pursuant to the Set Sale Resolution, the Village has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the Village, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on December 17, 2018;

WHEREAS, the Village Clerk (in consultation with Baird) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on December 17, 2018;

WHEREAS, the Village has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the Village. Baird has recommended that the Village accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The Village Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the Village and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TWO MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (\$2,250,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The President and Village Clerk or other appropriate officers of the Village are authorized and directed to execute an acceptance of the Proposal on behalf of the Village. The good faith deposit of the Purchaser shall be retained by the Village Treasurer and applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$2,250,000; shall be dated January 7, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on May 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Village, on May 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the Village shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2018 through 2027 for payments due in the years 2019 through 2028 in the amounts set forth on the Schedule; provided that, to the extent taxes can no longer be levied in the year 2018, the amount of tax levied in the year 2019 shall be the total amount of debt service due on the Notes in the years 2019 and 2020; and provided further that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2019.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. To the extent necessary to provide for payment of the Notes, the Village hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the Village on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2019 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes dated January 7, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and

directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Village hereby authorizes the President and Village Clerk or other appropriate officers of the Village to enter a Fiscal Agency Agreement between the Village and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf

of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 18. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded December 17, 2018.

David J. Benforado
President

ATTEST:

Karla Endres
Village Clerk

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP]

Mandatory Redemption Provision

The Notes due on May 1, ____, ____, and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on May 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on May 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on May 1, ____

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
DANE COUNTY
NO. R-___ VILLAGE OF SHOREWOOD HILLS \$_____
GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
May 1, _____ January 7, 2019 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Village of Shorewood Hills, Dane County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,250,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including financing the construction of street improvement projects and a bike path and project costs of the Village's Tax Increment Districts No. 3 and No. 4, as

authorized by a resolution adopted on December 17, 2018. Said resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on May 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Village, on May 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together

with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Shorewood Hills, Dane County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

By: _____
David J. Benforado
President

(SEAL)

By: _____
Karla Endres
Village Clerk

Date of Authentication: _____, ____.

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolution of the Village of Shorewood Hills, Dane County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

RESOLUTION NO. R-2018-19

**VILLAGE OF SHOREWOOD HILLS
DESIGNATING VILLAGE ORGANIZATIONS AUTHORIZED
TO USE VILLAGE FACILITIES**

BE IT RESOLVED, by the Village of Shorewood Hills Board.

1. A “Shorewood Hills organization” is hereby defined as an entity that has been established to provide social and/or other benefits for residents of the Village of Shorewood Hills.
2. The Village Board hereby finds and declares that the following organizations are designated as “Shorewood Hills organizations” that are eligible to use the Clubhouse of the Blackhawk Country Club subject to the terms of Section X of the lease between the Village and the Club, and/or to use the Board room at the Village Hall at times when it is not needed for governmental business:
 - a. The Shorewood Hills Community League
 - b. The Shorewood Hills Foundation
 - c. The Shorewood Hills Garden Club
 - d. The Shorewood Hills EMS & Fire Association
 - e. The Shorewood Hills Law Enforcement Association
3. Additional organizations may apply for Board designation as a “Shorewood Hills organization” by submitting an application to the Village Administrator for Board consideration.

ADOPTED by the Village of Shorewood Hills Board at a duly scheduled meeting on December 17, 2018.

Dave Benforado, Village President

Karla Endres, Village Clerk

For Office Use:	Date		Date
Application given by _____	_____	Referred to Plan Comm/Board	_____
Received by Zoning Administrator _____	_____	Public Hearing Set	_____
Fee received by Clerk _____	_____	Date Notices Mailed	_____
Zoning Certified _____	_____	Public Hearing Published	_____
Filed with Clerk _____	_____	Public Hearing Held	_____
Referred for Staff Review _____	_____	Final Action	_____

Village of Shorewood Hills
 810 Shorewood Boulevard
 Madison, WI 53705-2115
 (608) 267-2680 phone
 (608) 267-5929 fax

APPLICATION FOR CONDITIONAL USE PERMIT
 (A non-refundable \$350 fee must accompany this application upon filing)

FOR OFFICE USE ONLY

Receipt # _____

Date of Petition: 21 November 2018

The undersigned, being all the owners of the real property covered by this conditional use request hereby petition the Village of Shorewood Hills as follows:

1. Name and address of each owner: (Please attach additional pages as necessary)
Eric and Sharon Hovde
3620 Lake Mendota Drive
Madison, WI 53705

2. Name and address of applicant if not an owner. Describe interest in site (if tenancy, attach copy of current lease): _____

3. Address of site: 3620 Lake Mendota Drive

4. Tax parcel number of site: 181-0709-173-0204-4

5. Accurate legal description of site (state lot, block and recorded subdivision or metes and bounds description) (Attach copy of owner's deed): Shorewood Addition, Block 2, Lots 14 & 15

6. Present zoning classification: R-3

7. Requested conditional use: Shoreline stabilization and replacement of lake access stairs and deck/boathouse.
See Attachment A: Project Narrative

8. Brief description of each structure presently existing on site: The property currently has one single family, two-story home with attached garage. The existing lakeside deck/boathouse and stairs were demolished by slope failures in June 2018 and August 2018.

9. Brief description of present use of site and each structure on site: Single family home. owner occupied.
-
-
10. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site): Existing family home will remain as is. CUP request is for shoreline stabilization and replacement of deck/boathouse and lake access stairs to restore current use of shoreline area. The existing deck/open-air boathouse and stair will be replaced with a fully enclosed boathouse with rooftop deck and stair access. similar in size/ location as the existing. Slopes to be stabilized with concrete and segmental concrete walls/vegetated slopes.
-
-
11. The following arrangements have been made for serving the site with municipal sewer and water:
All existing utilities including municipal sewer and water servicing the residence will remain.
-
-
12. Name, address, and tax parcel number of the owners of each parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site: See Attachment B: Adjacent Property Owner Contact Information
-
-
13. A scale map or survey map must be attached showing the following:
- Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
 - The approximate location of existing structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, highway access and access restrictions, existing street, side and rear yards, proposed surface drainage, grade elevations.
14. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 10-1-108 of the Village Zoning Code.
See Attachment C: Standards of Conditional Use
-
-
-

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Petition are true and correct to the best of our knowledge.

Dated this 21 day of November, 2018.



Property Owner

Property owner

I certify that that I have reviewed this application for completeness.

Date: _____ Zoning Administrator: _____

Print Form



November 21, 2018

Hovde Residence – Conditional Use Application Attachment A: Project Narrative

3620 Lake Mendota Drive~ Village of Shorewood Hills, WI

3620 Lake Mendota Drive is a single-family residence with Lake Mendota frontage. The home on this lot is approximately 45' above the ordinary high-water mark of Lake Mendota. Access to the lake from the rear yard is separated by a steep embankment (approximately a 1:1 slope) that suffered two significant failures. The first embankment failure occurred in mid to late June, resulting in the eastern portion of the slope to shear down toward the shoreline. This failure caused significant damage to the existing stairs and elevated deck/ open air boathouse. Following another large rain event in August, the western portion of the bank sheared down towards the lake, demolishing the remaining portion of the stair and boathouse retaining walls. Following the failures, the property owner assembled a team of consultants to address the slope clean up and restoration (see informational submittal from November 13, 2018 Plan Commission Meeting).

The proposed slope restoration and stabilization plan incorporates a combination of poured concrete walls and segmental concrete retaining walls with vegetated slopes in between. The vegetated slopes will be 2:1 or flatter and will be vegetated with native grasses, forbes, shrubs, and small trees to provide a diverse root system. The combination of walls will help to facilitate construction and provide structural stability necessary to restore the steep bank. The existing slope is too steep to restore to original condition, so the combination of sloped planting areas and retaining walls are necessary to provide long-term stability. The materials proposed for the retaining walls provide two functions: 1.) a system that can be anchored into the existing bedrock to provide structural stability, and 2.) the segmental retaining wall blocks will provide a more natural aesthetic as they mimic the exposed sandstone bluff.

The plans also include a new stair system and boathouse to replace the existing structures that were demolished by the slope failures. The attached plans demonstrate the proposed size, scale, and design intent of the structures. The existing boathouse consisted of an elevated deck over a concrete slab with retaining walls on three sides. The proposed boathouse will be approximately the same size, height, and location of the previous boathouse, but will be enclosed to provide secure storage. The existing retaining walls that were demolished will be replaced with structural concrete. The form of the boathouse is fairly simple with architectural details that relate to the house above including a metal/cable railing, composite decking, and low maintenance siding. The proposed elevated stair will provide safe ingress and egress to the boathouse and lakeside with minimal impact to the slope. Lighting will be provided by down lights on the stair and deck railing to provide safe passage as well as on the front of the boathouse.

The proposed improvements will be near or below the existing bluff edge, protecting the existing views to the lake from this and neighboring properties and will restore the use of the shoreline area for the owners. Drainage is being addressed on-site to protect the slope and prevent further erosion.

Preliminary Construction Schedule

The owner has secured a Shoreline Erosion Control permit and has started the clean-up of the demolished structures and eroded soils. Erosion control measures are being installed during this process and will be maintained throughout construction as needed.

The proposed slope stabilization work and stair/boathouse construction will be very weather dependent given that the only access to most of the work is by barge. The lake and weather conditions will dictate when crews can safely work, but the intention is to continue work this fall into winter to stabilize the slopes as much as possible. Once conditions become too cold to continue work this year, construction will restart in the late winter/early spring of 2019 and continue through the summer and possibly fall of 2019.

Attachment B: Adjacent Property Owner Contact Information

Conditional Use Application

Hovde Residence

3620 Lake Mendota Drive

Lawrence H & Jean R Landweber

3644 Lake Mendota Drive,

Madison, WI 53705

070917301492

Cary L & Aviva T Shlimovitz

3636 Lake Mendota Drive

Madison, WI 53705

07091730607

Stephen E Rhody & Leonora A Neville (West adjacent neighbor)

3626 Lake Mendota Drive

Madison, WI 53705

070917301938

Linda + Anthony Granato (East adjacent neighbor)

3616 Lake Mendota Drive

070917302268

Earl H & Eleanor M Munson

3610 Lake Mendota Drive

Madison, WI 53705

070917302482

Fred Robertson

3580 Lake Mendota Drive

Madison, WI 53705

070917302599

Attachment C: Standards of Conditional Use

Conditional Use Application

Hovde Residence

3620 Lake Mendota Drive

1. Views to Lake Mendota

- a. The bulk of the proposed work to stabilize the slope and restore lake access occurs below the slope edge, obscuring it from view from above. Views from this property and adjacent properties looking out to Lake Mendota will be maintained. Proposed vegetation will be similar to the existing vegetation so that lake views are not adversely affected.
- b. The property owners at 3620 and 3626 have been communicating throughout the process to address views along the property line and provide vegetated buffers between outdoor living spaces.
- c. The proposed boathouse will be approximately 12' in height and built into the base of a 40' bluff. The proposed boathouse is approximately the same size and height of the existing deck/boathouse that was demolished by the slope failure.
- d. The proposed elevated stair will provide access to the boathouse and lakeside without additional retaining walls. The stairs will be elevated above the vegetated slope, but will follow the contour of the slope to not create a visual obstruction from above. The railings will use a cable system to allow for maximum transparency.
- e. Considerable efforts are being made to maintain a naturalistic aesthetic for the shoreline being viewed from the lake. The proposed retaining walls have been designed to follow the natural contour of the shoreline with materials to mimic the color and appearance of the exposed sandstone bluff. The walls will also be screened by native vegetation as much as possible.

2. Erosion Control

- a. Efforts are currently under way to remove loose soil and install erosion control measures as part of the Shoreline Erosion Control Permit. The proposed work will provide stable slopes that will be covered in native vegetation as soon as practicable.
- b. Erosion control measures will be installed and maintained throughout construction.
- c. Rip-Rap will be installed along the shoreline to prevent further weathering of the exposed sandstone bluff.

3. Surface Drainage

- a. Site drainage is being addressed to direct stormwater runoff to a series of surface drains that will divert runoff into the lake. Diverting the water is a necessary measure to prevent the slope from becoming saturated, leading to further instability.
- b. The proposed retaining walls at the top of the slope will also aid in the protection of the slope by redirecting runoff to the proposed surface drains.

- c. Surface drainage will be maintained on site and not be directed toward adjacent properties.
- d. Vegetated slope reinforcement will be used to protect the steep slopes along the eastern property line from eroding.

4. Infiltration of Surface Water

- a. Existing surface water infiltration will be maintained in its current state for the bulk of the property. Infiltration will be limited only along the edge of the slope to protect it from instability. The vegetated slopes will allow for rain water to infiltrate.
- b. The proposed stair to provide access from the lawn to the boathouse will allow for water to run through onto the vegetated area below.

5. Property and Structure Emergency Access

- a. Restoring shoreline access with the proposed stair will provide access to the boathouse and lake side. The proposed improvements do not alter access to the property or primary structure (home).

Image 1. View of slope after the June failure on the western side of the property. Slope failure occurred across the property line (red dashed line), affecting both 3620 and 3626 Lake Mendota Drive.

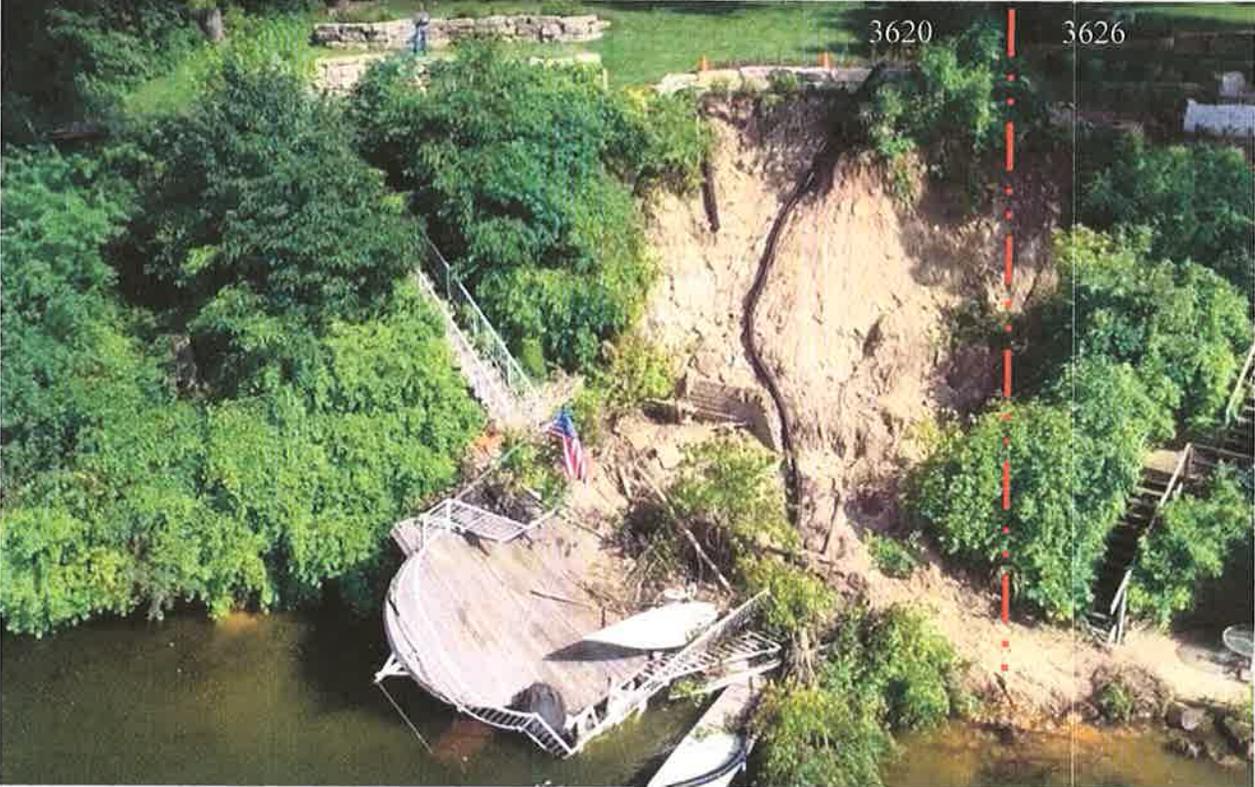


Image 2. View of the slope after August failure on the eastern side of the property. Note: existing structures, including stair, have been demolished.



Image 3. Aerial view looking at shoreline prior to slope failures. Adjacent boathouses are identified.



Image 4. View from existing house/patio to the Lake Mendota. Majority of proposed work will be below lawn elevation, protecting views out to the lake.



Image 5. Character images of two Rosetta outcropping stone blends for proposed segmental retaining walls, a close match to the existing exposed sandstone bluff. Superior Buff (left) and Fond du Lac (right)



Image 6: Existing exposed sandstone.



Image 7: Existing limestone landscape walls.



HINKLEY & R.

HINKLEY
33000 PIN OAK PARKWAY | AVON LAKE, OHIO 44022
(PH) 440.653.5500 (F) 440.653.5555
HINKLEYLIGHTING.COM | FREDRICKRAMOND.COM

LIGHT OVER BOATHOUSE DOOR-
OPTION B



ATWELL 1114OZ
OIL RUBBED BRONZE

WIDTH:	14.5"
HEIGHT:	15.3"
WEIGHT:	4.0 LBS
MATERIAL:	ALUMINUM
GLASS:	CLEAR SEEDY
SOCKET:	1-100W MED.
NOTES:	IDEAL FOR VINTAGE FILAMENT BULBS (NOT INCLUDED)
EXTENSION:	16.0"
TTO:	5.3"
CERTIFICATION:	C-US WET RATED
VOLTAGE:	120V
UPC:	640665111446

AT HINKLEY, WE EMBRACE THE DESIGN PHILOSOPHY THAT YOU CAN MERGE TOGETHER THE LIGHTING, FURNITURE, ART, COLORS AND ACCESSORIES YOU LOVE INTO A BEAUTIFUL ENVIRONMENT THAT DEFINES YOUR OWN PERSONAL STYLE. WE HOPE YOU WILL BE INSPIRED BY OUR COMMITMENT TO KEEP YOUR 'LIFE AGLOW.'

*life*AGLOW®



MARINA 2414BZ	
BRONZE	

WIDTH:	10.3"
HEIGHT:	14.5"
WEIGHT:	4.0 LBS
MATERIAL:	ALUMINUM
GLASS:	ETCHED HOLOPHANE
SOCKET:	1-100W MED.
EXTENSION:	10.5"
TTO:	3.0"
CERTIFICATION:	C-US WET RATED
VOLTAGE:	120V
UPC:	640665241402

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*life*AGLOW®

PITCH SINGLE WALL SCONCE

BOATHOUSE WALL LIGHT AT LOWER STAIR



An architectural profile reminiscent of beautifully classic roof lines delivers significant light output in this modern LED wall sconce suitable for both indoor and outdoor applications. The Pitch Single's die-cast metal body houses powerful LED light sources that create visual appeal as light cascades down along a wall.

High quality LM80-tested LEDs

for consistent long-life performance and color

Outstanding protection against the elements:

- Marine-grade powder coat finishes
- Stainless Steel mounting hardware
- Impact-resistant, UV stabilized frosted acrylic lensing

Can be mounted for up lighting or down lighting

SPECIFICATIONS

DELIVERED LUMENS	823
WATTS	26.1
VOLTAGE	120V, 277V
DIMMING	ELV
LIGHT DISTRIBUTION	Symmetric
MOUNTING OPTIONS	Downlight or Uplight
CCT	2700K, 3000K
CRI	80+
COLOR BINNING	3 Step
BUG RATING	B1-U0-G0
DARK SKY	Compliant (Downlight)
WET LISTED	IP65
GENERAL LISTING	ETL
CALIFORNIA TITLE 24	Can be used to comply with CEC 2016 Title 24 Part 6 for outdoor use. Registration with CEC Appliance Database not required.
START TEMP	-30°C
FIELD SERVICEABLE LED	No
CONSTRUCTION	Aluminum
HARDWARE	Stainless Steel
FINISH	Marine Grade Powder Coat
LED LIFETIME	L70; 70,000 Hours
WARRANTY*	5 Years



PITCH SINGLE
shown in black



PITCH SINGLE
shown in bronze



PITCH SINGLE
shown in charcoal



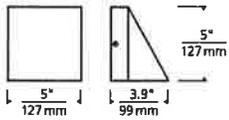
PITCH SINGLE
shown in silver

* Visit techlighting.com for specific warranty limitations and details.

ORDERING INFORMATION

700WSPIT	SIZE	FINISH	LAMP
S	SINGLE	B BLACK	-LED827 LED 80 CRI, 2700K 120V
		Z BRONZE	-LED827277 LED 80 CRI, 2700K 277V
		H CHARCOAL	-LED830 LED 80 CRI, 3000K 120V
		I SILVER	-LED830277 LED 80 CRI, 3000K 277V

PITCH SINGLE WALL SCONCE



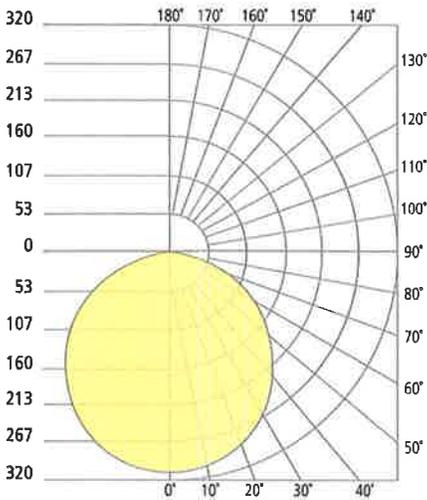
Pitch Single

PHOTOMETRICS*

*For latest photometrics, please visit www.techlighting.com/OUTDOOR

PITCH SINGLE

Total Lumen Output: 823
 Total Power: 26.2
 Luminaire Efficacy: 31.4
 Color Temp: 3000K
 CRI: 80+
 BUG Rating: BI-U0-G0



PROJECT INFO

FIXTURE TYPE & QUANTITY

JOB NAME & INFO

NOTES



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GENERATION BRANDS
 7400 Linder Avenue, Skokie, Illinois 60077
 T 847.410.4400 F 847.410.4500

Fundamentals 2700K LED Deck Light BKT

16110BKT27 (Textured Black)

Project Name: STAIRWAY LIGHTING@EACH
Location: STAIR BALUSTER- TOP, MID,
Type: BOTTOM- OPTION B
Qty: _____
Comments: _____



Ordering Information

Product ID	16110BKT27
Finish	Textured Black
Available Finishes	AZT, AZT, BBR, BBR, BKT, BKT, CO, CO, GRY, GRY, SD, SD, WHT, WHT

Electrical

Voltage	15V
---------	-----

Qualifications

Safety Rated	Wet
Warranty	www.kichler.com/warranty

Primary Lamping

Light Source	LED
Lamp Included	Not Included
Max or Nominal Watt	2.5W

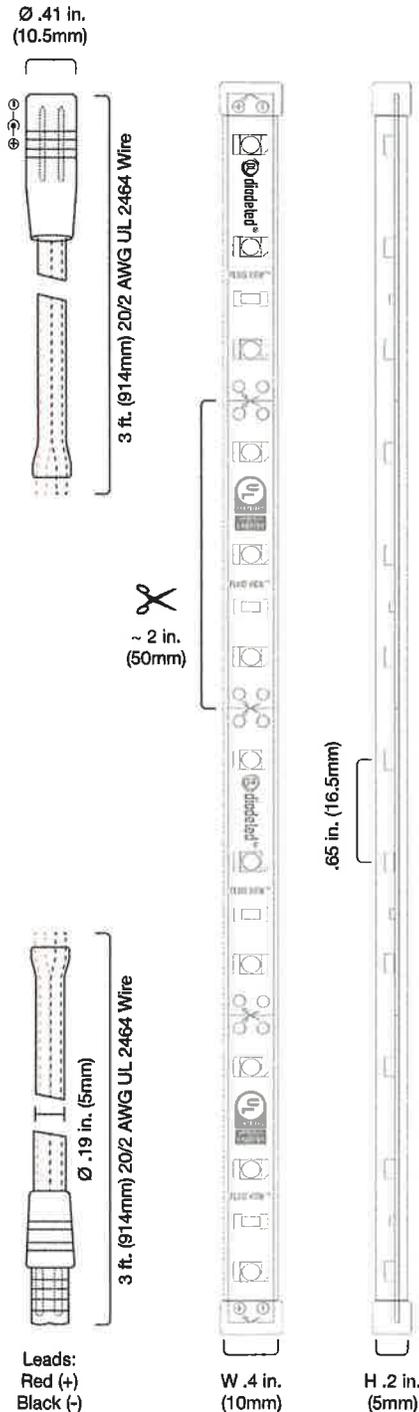
Dimensions

Height	2.50"
Width	3.25"

FLUID VIEW® 12V WET LOCATION LED STRIP LIGHT

SPECIFICATION SHEET

- Medium brightness
- Outdoor / wet location / IP65
- 16.4 ft. maximum run
- UL Listed & R/C SAM Manual
- Suitable for closet use
- 12-Year limited warranty



SPECIFICATIONS

Input Voltage: 12VDC Constant Voltage
Power Consumption / ft.: 1.44W / 120mA
LED Chip Type: Epistar 3528 SMD Chip
LED Chip Beam Angle: 120°
LED Chips / ft.: 18
Mounting: Includes mounting clips & screws
Field Cuttable: ~ 2 in.
Maximum Run¹: 16.4 ft.
Connections²: 3 ft. female wet location plug one end, 3 ft. male wet location plug opposing end, Wire gauge: 20/2 AWG
Dimmable: Yes

Ambient Temp³: -4 ~ 122°F (-20 ~ 50°C)
Operating Temp⁴: -4 ~ 176°F (-20 ~ 80°C)
Environment⁵: Outdoor / wet location / IP65
Dimensions: .4 x .2 in. (W x H)
Certifications: UL Listed 2108. UL 1598 / CSA 250.0-08, UL 8750. UL 879 / CAN/CSA-C22.2 no. 207-M89. E469769 (UL Listed), E469770 (SAMS Manual). Suitable for installation in a clothes closet.
Included Items (per spool): 6 mounting clips, 12 screws, 5 end caps, 2 terminal caps, 1 Wet Location Splice Connector Pair

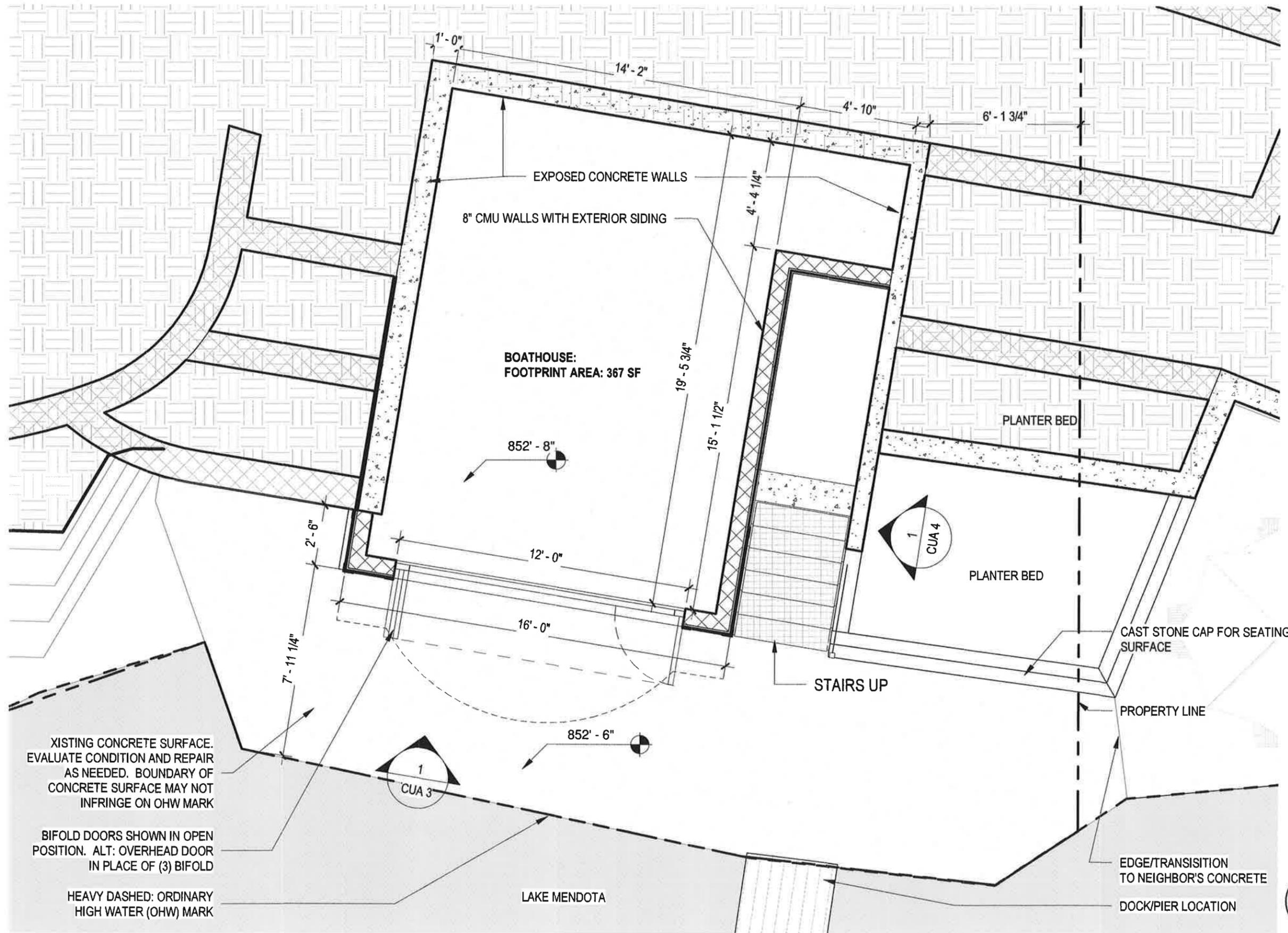
Item #	Connector Size	CCT (Kelvin) ⁶	Lumens / ft. ⁷	CRI	Efficacy (lm/W) ⁸
DI-12V-FV30-W8016 (16.4 ft.)	10.5mm	3000K	100	85.9	69.4

- Note¹** Each maximum run requires a dedicated power feed from the driver. Do not extend beyond the recommended maximum run length.
- Note²** Wire leads and accessories are not rated for in-wall installation unless otherwise noted. Attached wire leads and connections are field-cuttable.
- Note³** Do not install product in an environment outside the listed ambient temperature. Exceeding the maximum ambient temperature may damage LED chips, reduce the total lamp life, lumen output, and/or adversely impact color consistency.
- Note⁴** Operating temperature is measured according to the minimum and maximum ambient temperature environment.
- Note⁵** Do not install near or around chlorinated/treated water. This product is not rated as submersible. Do not install in location where water may pool or collect. Do not install in location where LED chips are exposed to direct sunlight as damage to the phosphor will occur.
- Note⁶** Epistar 3528 SMD Chip binning ranges: (3000K 80 CRI: 2580-2725K).
- Note⁷** Lumen value measured in accordance to IES LM-79-08. LED chips have a luminous flux range with a tolerance of +/- 5%.
- Note⁸** Actual efficacy value is dependent to specified LED driver (power supply). An estimated efficacy value has been provided and calculated as follows: Lumen value (measured in accordance to IES LM-79-08) divided by average power consumption per foot.

Item #:	Project:
---------	----------

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11/21/2018



XISTING CONCRETE SURFACE.
EVALUATE CONDITION AND REPAIR
AS NEEDED. BOUNDARY OF
CONCRETE SURFACE MAY NOT
INFRINGE ON OHW MARK

BIFOLD DOORS SHOWN IN OPEN
POSITION. ALT: OVERHEAD DOOR
IN PLACE OF (3) BIFOLD

HEAVY DASHED: ORDINARY
HIGH WATER (OHW) MARK

BOATHOUSE:
FOOTPRINT AREA: 367 SF

LAKE MENDOTA

STAIRS UP

PLANTER BED

PLANTER BED

CAST STONE CAP FOR SEATING
SURFACE

PROPERTY LINE

EDGE/TRANSITION
TO NEIGHBOR'S CONCRETE

DOCK/PIER LOCATION

1
CUA 3

1
CUA 4



841 W. Lakeside Street Suite A
Madison, WI 53715
608.709.1430
info@mottisarch.com

HOVDE BOATHOUSE
3620 LAKE MENDOTA DRIVE
MADISON, WI 53705

NOT FOR CONSTRUCTION- FOR REFERENCE ONLY

No.	Description	Date

PROJECT NO: 1801

DATE: 11/21/18

SHEET TITLE

BOATHOUSE
PLAN

CUA 1

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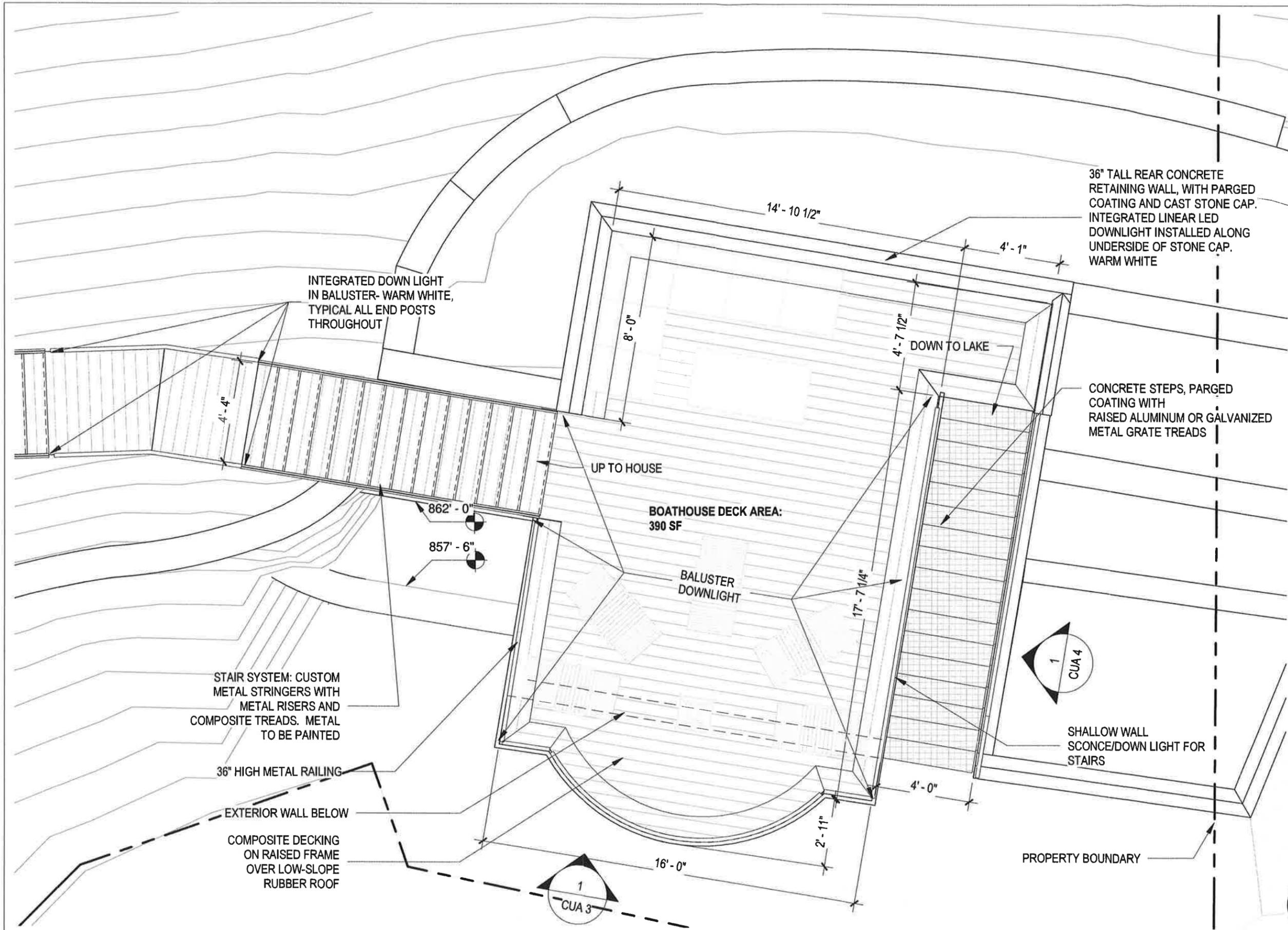
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1 BOATHOUSE FLOOR PLAN

1/4" = 1'-0"

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11/21/2018



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Madison, WI 53715
608.709.1430
info@motisarch.com

HOVDE BOATHOUSE
3620 LAKE MENDOTA DRIVE
MADISON, WI 53705

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No.	Description	Date

PROJECT NO: 1801
DATE: 11/21/18

SHEET TITLE
**BOATHOUSE
TOP DECK
PLAN**

CUA 2

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1 DECK TOP PLAN

1/4" = 1'-0"



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HOVDE BOATHOUSE
3620 LAKE MENDOTA DRIVE
MADISON, WI 53705

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No.	Description	Date

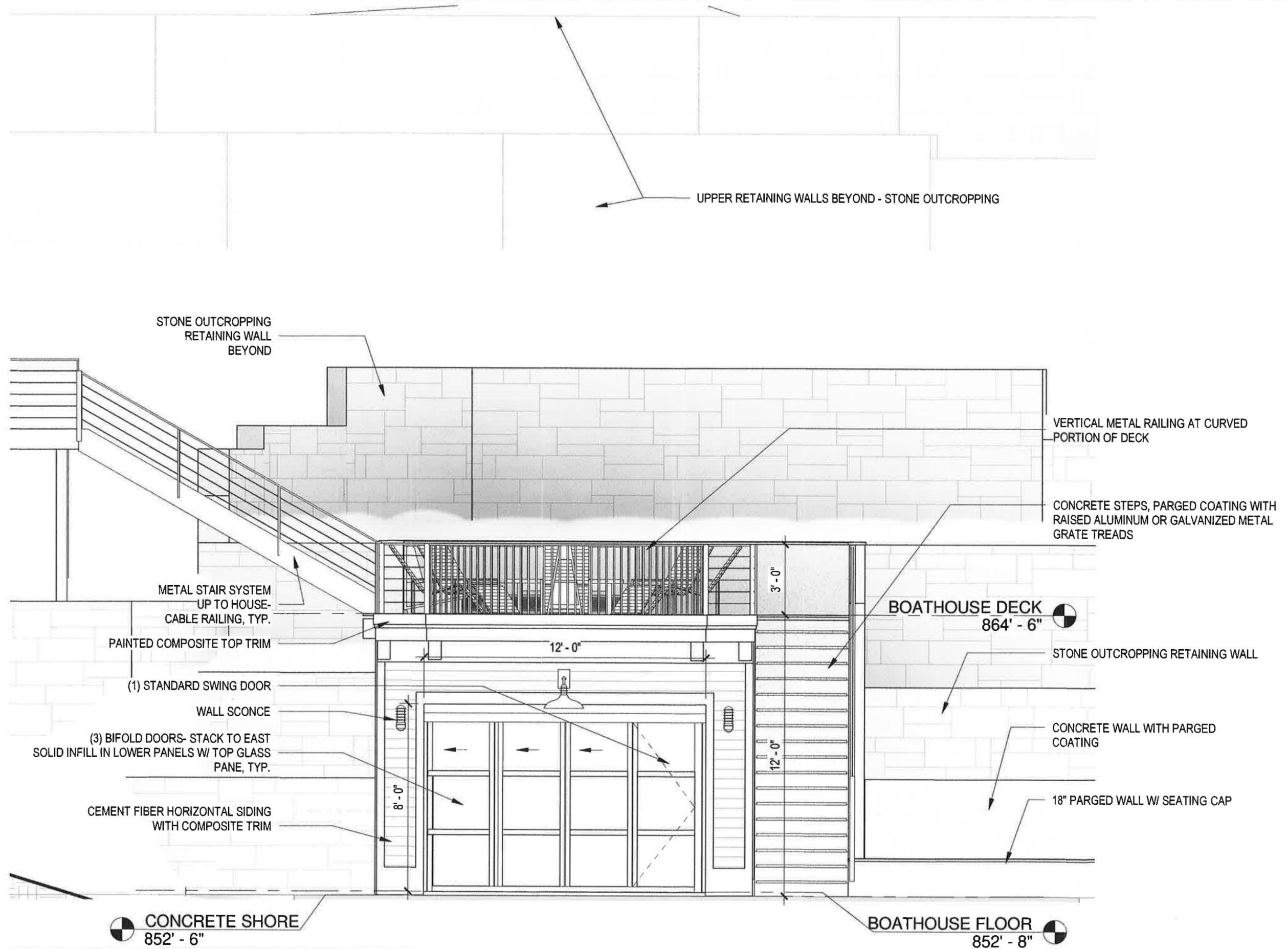
PROJECT NO: 1801
DATE: 11/21/18
SHEET TITLE

NORTH ELEVATION

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1 NORTH ELEVATION

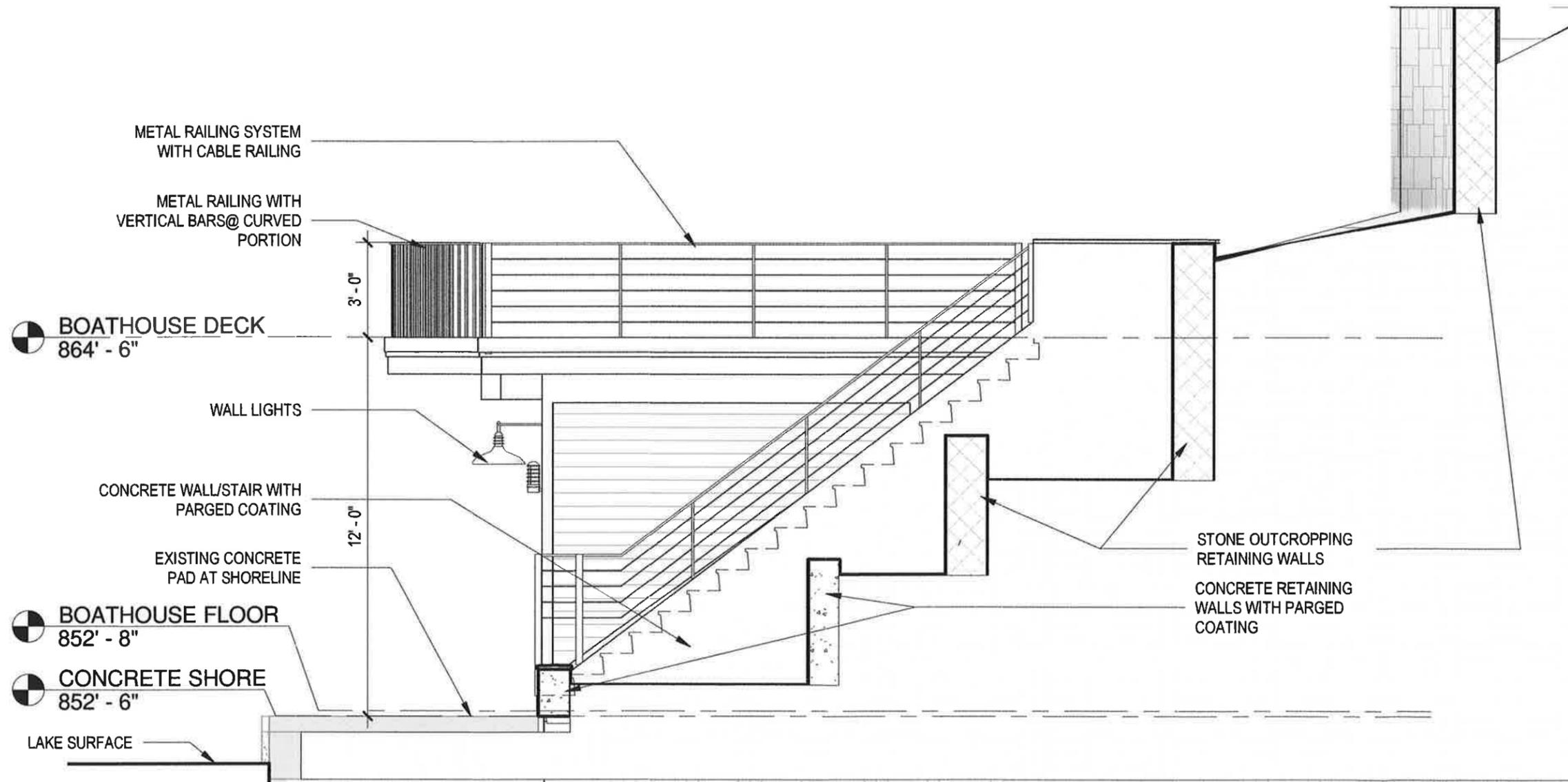
1/4" = 1'-0"

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11/21/2018

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11/21/2018



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Madison, WI 53715
608.709.1430
info@motisarch.com

HOVDE BOATHOUSE
3620 LAKE MENDOTA DRIVE
MADISON, WI 53705

NOT FOR CONSTRUCTION- FOR REFERENCE ONLY

No.	Description	Date

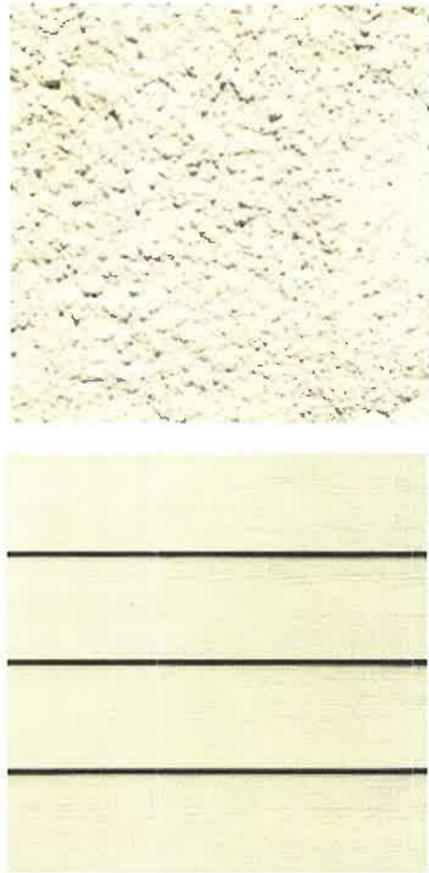
PROJECT NO: 1801
DATE: 11/21/18
SHEET TITLE

WEST ELEVATION

CUA 4

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BOATHOUSE EXTERIOR- FIBER CEMENT SIDING-PARGED CONCRETE



COMPOSITE DECK COLORS

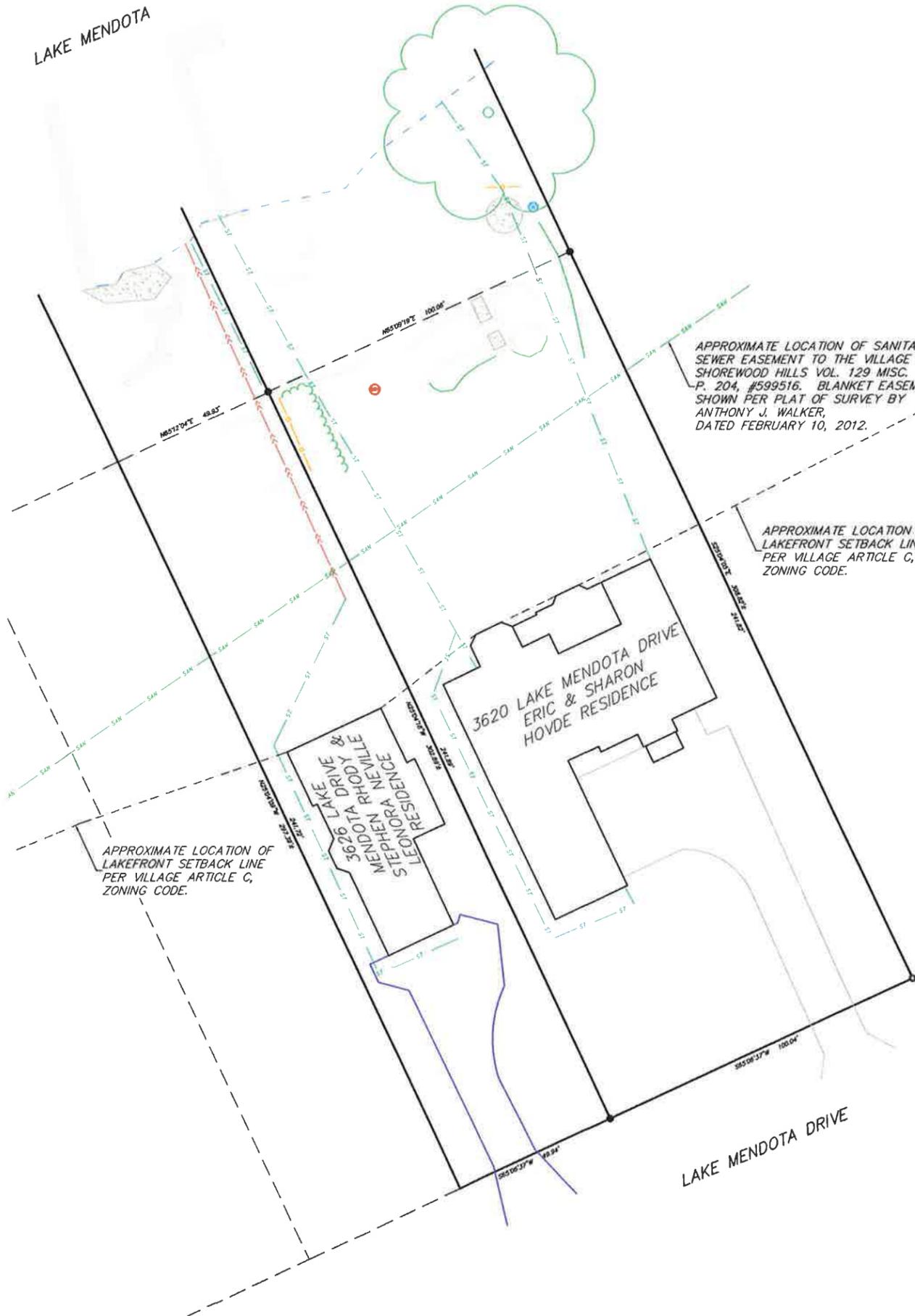


RAILING CONCEPT IMAGES

MATERIAL IMAGES



LAKE MENDOTA



APPROXIMATE LOCATION OF SANITARY SEWER EASEMENT TO THE VILLAGE OF SHOREWOOD HILLS VOL. 129 MISC. P. 204, #599516. BLANKET EASEMENT SHOWN PER PLAT OF SURVEY BY ANTHONY J. WALKER, DATED FEBRUARY 10, 2012.

APPROXIMATE LOCATION OF LAKEFRONT SETBACK LINE PER VILLAGE ARTICLE C, ZONING CODE.

APPROXIMATE LOCATION OF LAKEFRONT SETBACK LINE PER VILLAGE ARTICLE C, ZONING CODE.

SURVEY LEGEND

- FOUND 3/4" # IRON ROD
- FOUND 1" # IRON PIPE

TOPOGRAPHIC SYMBOL LEGEND

- ⊕ EXISTING WELL
- ⊙ EXISTING UNIDENTIFIED MANHOLE
- EXISTING DECIDUOUS TREE

TOPOGRAPHIC LINEWORK LEGEND

- EXISTING RETAINING WALL
- EXISTING WOOD FENCE
- SAN — APPROXIMATE LOCATION OF SANITARY EASEMENT
- EXISTING EDGE OF TREES
- EXISTING EDGE OF WATER

NOTE: Information depicted on this map is based upon a partial topographic survey, information obtained from Dane County's DCIMap website, and upon previous surveys of record. This map does not satisfy Section A-E7 of the Wisconsin Administrative Code and is to be used for illustrative purposes only.



EXISTING CONDITIONS MAP
3620 & 3626 Lake Mendota Drive
Village of Shorewood Hills
Dane County, WI

REVISIONS		REVISIONS	
NO.	DATE	NO.	DATE

SCALE
1"=20' (22"x34")
1"=40' (11"x17")

DATE
DECEMBER 06, 2018

DRAFTER
MMAR

CHECKED
PKNU

PROJECT NO.
180249

SHEET
1 OF 1

DWG. NO.

Plan Commission Conditional Use Permit Review 3626 Lake Mendota Drive Project 12/11/18

The Plan Commission hereby forwards its written advisory recommendation to the Village Board. The Plan Commission recommends approval subject to specified conditions, contained herein.

A conditional use shall be approved under this paragraph only if the applicant demonstrates by clear and convincing evidence the following:

1. Views of Lake Mendota from points off the lot on which the development or excavation proposed will not be adversely affected.

There will be no adverse impact to views.

2. Erosion will not be increased.

The project will abide by Village erosion control regulations and a plan submitted to the Village Engineer for approval. This project when completed will reduce the likelihood of erosion and is in response to an erosion/soil collapse issue.

3. The flow of surface water will not be changed so as to adversely affect other lots, the lake and other aspects of the natural environment.

No change in surface water flow as to adversely affect other lots, the lake or natural environment is expected.

4. Infiltration of surface water into the ground will not be adversely affected.

Infiltration of water into the ground will not be adversely affected.

5. Access to properties and structures by firefighters and other emergency personnel will not be adversely affected.

Access will not be adversely affected.

The Plan Commission shall review the application according to the standards below. No application shall be recommended for approval by the Plan Commission unless it finds that the following conditions are met:

1. That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Finding: The Commission finds the above conditions are met and will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

2. That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

Finding: The Commission finds that the uses, values and enjoyment of other property in the neighborhood for purposes already permitted are in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

Finding: The Commission finds that the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

4. That adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

Finding: The Commission finds that adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

5. That the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

Finding: The Commission finds that that the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

Finding: The Commission finds that the conditional use conforms to all applicable regulations of the district in which it is located.

7. That the conditional use does not violate flood plain regulations governing the site.

Finding: The Commission finds that the project does not violate floodplain regulations.

8. That, when applying the above standards to any new construction of a building, or an addition to an existing building, the Plan Commission and Board shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objectives of the zoning district.

Finding: The Commission finds that the statement of purpose for the zoning district is such that the proposed project at its location does not defeat the purposes and objectives of the zoning district.

The Plan Commission shall also evaluate the effect of the proposed conditional use upon:

- The maintenance of safe and healthful conditions.

Evaluated and no adverse impact.

- The prevention and control of water pollution including sedimentation.

Evaluated and no adverse impact. The project will improve the prevention and control of water pollution and sedimentation.

- Existing topographic and drainage features and vegetative cover on the site.

Evaluated and no adverse impact. The project will improve upon topographic and drainage features and vegetative cover on the site.

- The location of the site with respect to floodplains and floodways of rivers and streams.

Evaluated and no adverse impact.

- The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.

Evaluated and no adverse impact. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover will be improved upon after project completion.

- The location of the site with respect to existing or future access roads.

Evaluated and no adverse impact

- The need of the proposed use for a shoreland location.

This is a proposed use in a shore land location and is needed in part to improve upon erosion control and to reduce erosion potential.

- Its compatibility with uses on adjacent land.

The Commission evaluated and concluded that the proposed project is compatible with the uses on adjacent lands.

- Any other requirements necessary to fulfill the purpose and intent of the Zoning Code of the Village of Shorewood Hills conditions required:

Compliance with erosion control, dark sky and noise, hours of construction regulations are required. Parking plan and parking permits for all vehicles and equipment to be approved by Police Department. A building permit is required for the project. Approval of outdoor lighting plan by electrical inspector is required.

For Office Use:	Date		Date
Application given by _____	_____	Referred to Plan Comm/Board	_____
Received by Zoning Administrator _____	_____	Public Hearing Set	_____
Fee received by Clerk _____	_____	Date Notices Mailed	_____
Zoning Certified _____	_____	Public Hearing Published	_____
Filed with Clerk _____	_____	Public Hearing Held	_____
Referred for Staff Review _____	_____	Final Action	_____

Village of Shorewood Hills

810 Shorewood Boulevard
 Madison, WI 53705-2115
 (608) 267-2680 phone
 (608) 267-5929 fax

APPLICATION FOR CONDITIONAL USE PERMIT

(A non-refundable \$350 fee must accompany this application upon filing)

FOR OFFICE USE ONLY
Receipt # _____

Date of Petition: 21 November 2018

The undersigned, being all the owners of the real property covered by this conditional use request hereby petition the Village of Shorewood Hills as follows:

- Name and address of each owner: (Please attach additional pages as necessary)
Stephen Rhody and Leonora Neville
3626 Lake Mendota Drive
Madison, WI 53705
- Name and address of applicant if not an owner. Describe interest in site (if tenancy, attach copy of current lease): _____
- Address of site: 3626 Lake Mendota Drive
- Tax parcel number of site: 181-0709-173-0193-8
- Accurate legal description of site (state lot, block and recorded subdivision or metes and bounds description) (Attach copy of owner's deed): Shorewood Addition, Block 2, Lots 13
- Present zoning classification: R-3
- Requested conditional use: Shoreline stabilization and replacement of lake access stair.
See Attachment A: Project Narrative
- Brief description of each structure presently existing on site: The property currently has one single family, two-story home with an attached garage. The existing lakeside stairs were partially demolished by slope failures in June 2018 and August 2018.

9. Brief description of present use of site and each structure on site: The single family home, owner occupied.
-
-
10. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site): Existing family home will remain as is. CUP request is for shoreline stabilization and replacement of lake access stair to restore current use of shoreline area. A combination of concrete and segmental concrete retaining walls with vegetated slopes between will be used to restore the failed slope and a new stair will be installed to provide access from the yard to the existing concrete pad along the shoreline.
-
-
11. The following arrangements have been made for serving the site with municipal sewer and water:
All existing utilities including municipal sewer and water servicing the residence will remain.
-
-
12. Name, address, and tax parcel number of the owners of each parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site: See Attachment B: Adjacent Property Owner Contact Information
-
-
13. A scale map or survey map must be attached showing the following:
- Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
 - The approximate location of existing structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, highway access and access restrictions, existing street, side and rear yards, proposed surface drainage, grade elevations.
14. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 10-1-108 of the Village Zoning Code.
See attachment C: Standards of Conditional Use
-
-
-

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Petition are true and correct to the best of our knowledge.

Dated this 21 day of November, 2018.

Alonon North
Property Owner
Stephen E. Rhody
Property owner

I certify that that I have reviewed this application for completeness.

Date: _____ Zoning Administrator: _____



November 21, 2018

Rhody Residence – Conditional Use Application Attachment A: Project Narrative

3626 Lake Mendota Drive~ Village of Shorewood Hills, WI

3626 Lake Mendota Drive is a single-family residence with Lake Mendota frontage. The home on this lot is approximately 45' above the ordinary high-water mark of Lake Mendota. Access to the lake from the rear yard is separated by a steep embankment (approximately a 1:1 slope) that suffered two significant failures. The first embankment failure occurred in mid to late June, resulting in the eastern portion of the slope to shear down toward the shoreline. This failure caused significant damage to the lower portion of the existing stairs. Following another large rain event in August, additional soil sheared down towards the lake, demolishing the lower portion of the stair and torquing the upper stairs. Following the failures, the property owner assembled a team of consultants to address the slope clean up and restoration (see informational submittal from November 13, 2018 Plan Commission Meeting).

The proposed slope restoration and stabilization plan incorporates a combination of poured concrete walls and segmental concrete retaining walls with vegetated slopes in between. The vegetated slopes will be 2:1 or flatter and will be vegetated with native grasses, forbes, shrubs, and small trees to provide a diverse root system. The combination of walls will help to facilitate construction and provide structural stability necessary to restore the steep bank. The existing slope is too steep to restore to original condition, so the combination of sloped planting areas and retaining walls are necessary to provide long-term stability. The materials proposed for the retaining walls provide two functions: 1.) a system that can be anchored into the existing bedrock to provide structural stability, and 2.) the segmental retaining wall blocks will provide a more natural aesthetic as they mimic the exposed sandstone bluff.

The plans also include a new stair system to replace the existing structure that was demolished by the slope failures. The attached plans demonstrate the proposed size, scale, and design intent of the structures. The existing stair consisted of treated wood and timber retaining walls. The proposed stair will be in relatively the same location but will be modified to conform to the stabilized slope. The existing walls will be replaced with poured concrete and segmental concrete walls. The new stair will be similar to the existing decks on the property with cable railing, composite or wood decking, and low maintenance siding. The underside of the bottom landing will be enclosed to provide storage of water equipment. Lighting will be provided by down lights on the stair and deck railing to provide safe passage as well as a compliant post light to illuminate the concrete slab below.

The proposed improvements will be near or below the existing bluff edge, protecting the existing views to the lake from this and neighboring properties and will restore the use of the shoreline area for the owners. Drainage is being addressed on-site to protect the slope and prevent further erosion.

Preliminary Construction Schedule

The owner has secured a Shoreline Erosion Control permit and has started the clean up of the demolished structures and eroded soils. Erosion control measure are being installed during this process and will be maintained throughout construction as needed.

The proposed slope stabilization work and stair construction will be very weather dependent given that the only access to most of the work is by barge. The lake and weather conditions will dictate when crews can safely work, but the intention is to continue work this fall into winter to stabilize the slopes as much as possible. Once conditions become too cold to continue work this year, construction will restart in the late winter/early spring of 2019 and continue through the summer and possibly fall of 2019.

Attachment B: Adjacent Property Owner Contact Information

Conditional Use Application
Rhody and Neville Residence
3626 Lake Mendota Drive

Lawrence H & Jean R Landweber
3644 Lake Mendota Drive,
Madison, WI 53705
070917301492

Cary L & Aviva T Shlimovitz (West adjacent neighbor)
3636 Lake Mendota Drive
Madison, WI 53705
07091730607

Eric and Sharon Hovde (East adjacent neighbor)
3620 Lake Mendota Drive
Madison, WI 53705
070917302044

Linda + Anthony Granato
3616 Lake Mendota Drive
070917302268

Earl H & Eleanor M Munson
3610 Lake Mendota Drive
Madison, WI 53705
070917302482

Attachment C: Standards of Conditional Use

Conditional Use Application
Rhody and Neville Residence
3626 Lake Mendota Drive

1. Views to Lake Mendota
 - a. The bulk of the proposed work to stabilize the slope and restore lake access occurs below the slope edge, obscuring it from view from above. Views from this property and adjacent properties looking out to Lake Mendota will be maintained. Proposed vegetation will be similar to the existing vegetation so that lake views are not adversely affected.
 - b. The property owners at 3620 and 3626 have been communicating throughout the process to address views along the property line and provide vegetated buffers between existing and proposed outdoor living spaces.
 - c. The proposed stair will provide access to the lakeside to replace the existing treated wood steps that were damaged and/or demolished by the slope failure. The railings will use a cable system to allow for maximum transparency.
 - d. Considerable efforts are being made to maintain a naturalistic aesthetic for the shoreline being viewed from the lake. The proposed retaining walls have been designed to follow the natural contour of the shoreline with materials to mimic the color and appearance of the exposed sandstone bluff. The walls will also be screened by native vegetation as much as possible.
2. Erosion Control
 - a. Efforts will soon be under way to remove loose soil and install erosion control measures as part of the Shoreline Erosion Control Permit. The proposed work will provide stable slopes that will be covered in native vegetation as soon as practicable.
 - b. Erosion control measures will be installed and maintained throughout construction.
3. Surface Drainage
 - a. Site drainage is being addressed to direct stormwater runoff to a series of surface drains that will divert runoff into the lake. Diverting the water is a necessary measure to prevent the slope from becoming saturated, leading to further instability.
 - b. Surface drainage will be maintained on site and not be directed toward adjacent properties.
4. Infiltration of Surface Water
 - a. Existing surface water infiltration will be maintained in its current state for the bulk of the property. Infiltration will be limited only along the edge of the slope to protect it from instability. The vegetated slopes will allow for rain water to infiltrate.
 - b. The proposed stair to provide access from the lawn to the shoreline will allow for water to run through onto the vegetated area below.
5. Property and Structure Emergency Access
 - a. Restoring shoreline access with the proposed stair will provide access to the lake side. The proposed improvements do not alter access to the property or primary structure (home).

Image 1. View of the slope after the first failure on the eastern side of the property. Slope failure occurred across the property line (red dashed line), affecting both 3620 and 3626 Lake Mendota Drive.



Image 2. Views of the slope and stair after second failure on the eastern side of the property. Note: Lower portion (right) of existing stair has been demolished and upper section is badly damaged (left).



Image 3. Aerial view looking at shoreline prior to slope failure.



Image 4. View out to Lake Mendota from existing deck/house. Proposed lake access stair will use similar cable system to maintain transparency and consistent appearance.



Image 5. Character images of two Rosetta outcropping stone blends for the proposed segmental retaining walls. Superior Buff on the left, and Fond du Lac on the right.



Image 6. Existing Stair Light. Proposed steps will use a similar style of low-voltage down lighting to tie into existing system.



Plan Commission Conditional Use Permit Review 3620 Lake Mendota Drive Project 12/11/18

The Plan Commission hereby forwards its written advisory recommendation to the Village Board. The Plan Commission recommends approval subject to specified conditions, contained herein.

A conditional use shall be approved under this paragraph only if the applicant demonstrates by clear and convincing evidence the following:

1. Views of Lake Mendota from points off the lot on which the development or excavation proposed will not be adversely affected.

There will be no adverse impact to views.

2. Erosion will not be increased.

The project will abide by Village erosion control regulations and a plan submitted to the Village Engineer for approval. This project when completed will reduce the likelihood of erosion and is in response to an erosion/soil collapse issue.

3. The flow of surface water will not be changed so as to adversely affect other lots, the lake and other aspects of the natural environment.

No change in surface water flow as to adversely affect other lots, the lake or natural environment is expected.

4. Infiltration of surface water into the ground will not be adversely affected.

Infiltration of water into the ground will not be adversely affected.

5. Access to properties and structures by firefighters and other emergency personnel will not be adversely affected.

Access will not be adversely affected.

The Plan Commission shall review the application according to the standards below. No application shall be recommended for approval by the Plan Commission unless it finds that the following conditions are met:

1. That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Finding: *The Commission finds the above conditions are met and will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.*

2. That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

Finding: *The Commission finds that the uses, values and enjoyment of other property in the neighborhood for purposes already permitted are in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.*

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

Finding: *The Commission finds that the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.*

4. That adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

Finding: *The Commission finds that adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.*

5. That the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

Finding: *The Commission finds that that the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.*

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

Finding: *The Commission finds that the conditional use conforms to all applicable regulations of the district in which it is located.*

7. That the conditional use does not violate flood plain regulations governing the site.

Finding: The Commission finds that the project does not violate floodplain regulations.

8. That, when applying the above standards to any new construction of a building, or an addition to an existing building, the Plan Commission and Board shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objectives of the zoning district.

Finding: The Commission finds that the statement of purpose for the zoning district is such that the proposed project at its location does not defeat the purposes and objectives of the zoning district.

The Plan Commission shall also evaluate the effect of the proposed conditional use upon:

- The maintenance of safe and healthful conditions.

Evaluated and no adverse impact.

- The prevention and control of water pollution including sedimentation.

Evaluated and no adverse impact. The project will improve the prevention and control of water pollution and sedimentation.

- Existing topographic and drainage features and vegetative cover on the site.

Evaluated and no adverse impact. The project will improve upon topographic and drainage features and vegetative cover on the site.

- The location of the site with respect to floodplains and floodways of rivers and streams.

Evaluated and no adverse impact.

- The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.

Evaluated and no adverse impact. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover will be improved upon after project completion.

- The location of the site with respect to existing or future access roads.

Evaluated and no adverse impact

- The need of the proposed use for a shoreland location.

This is a proposed use in a shore land location and is needed in part to improve upon erosion control and to reduce erosion potential.

- Its compatibility with uses on adjacent land.

The Commission evaluated and concluded that the proposed project is compatible with the uses on adjacent lands.

- Any other requirements necessary to fulfill the purpose and intent of the Zoning Code of the Village of Shorewood Hills conditions required:

Compliance with erosion control, dark sky and noise, hours of construction regulations are required. Parking plan and parking permits for all vehicles and equipment to be approved by Police Department. A building permit is required for the project. Approval of outdoor lighting plan by electrical inspector is required.

MEMORANDUM

Date: December 6, 2018

To: Mr. Karl Frantz
Village Administrator
Village of Shorewood Hills
810 Shorewood Boulevard
Madison, WI 53705

From: Brian R. Berquist, P.E.

Subject: Scope of Services for Traffic Calming Guidance and Edgehill Drive Assistance

This memo is provided for Village review and approval of the scope of work for the referenced project. The project covers engineering assistance related to establishing a traffic calming policy related to various criteria set by the Village and exploring several alternatives for increasing safety for pedestrian and cyclists along Edgehill Drive.

1. Background

The Public Works Committee has been discussing traffic calming and pedestrian safety for the past several months. The discussion highlighted the many constraints and challenges unique to Shorewood Hills, namely topography, a Village-wide 20 mile per hour speed limit, historic policy decisions to limit sidewalks, narrow street widths, and the existence of child-centric destinations like Shorewood Elementary School and the Village Pool.

The Committee has requested support in updating the current set of policy documents and to also propose alternatives that could be helpful on Edgehill Drive.

2. Scope of the Project and Estimated Costs

We anticipate work would proceed in a parallel fashion on the document update and alternatives exploration, with both topics often discussed at the same meeting(s). Under the scope of work anticipated, Town & Country Engineering, Inc. will attend meetings as requested (currently anticipated to include three Public Works Committee meetings and one Board meeting), complete concept sketches utilizing currently available GIS information (contours, edge of pavement, building footprints, etc.), present the concepts to the Committee, and refine the selected concepts to be used in a future project.

For the document update, we propose that the current policy documents will be consolidated into one single document that can be distributed easily to residents in paper and digital form. The consolidated policy document would incorporate approximately three criteria that the Village can use in identifying potential areas of concern.

We estimate the total costs for the document updated described above to be \$400 to \$800.

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
2912 Marketplace Drive, Suite 103 • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

For the Edgehill Drive alternatives, we propose to work with the Public Works Committee to explore approximately 3 to 5 ideas for increasing safety for pedestrians and cyclists on Edgehill Drive from Topping Road to Blackhawk Road. The alternatives would be conceptually sketched using available GIS data and presented to the Committee and Board with the advantages and disadvantages along with approximate construction costs. Detailed design and implementation of any alternatives that may be selected is not part of this proposal, but would be covered under separate direction from the Village.

We estimate the total costs for the document updated described above to be \$800 to \$1,200.

Other meetings may be requested by the Village staff or committees. These meetings are not included in the estimated costs above, but could be added at approximately \$200 to \$400 per meeting. The exact count and duration of these meetings would be at Village discretion.

We at Town & Country Engineering, Inc. wish to thank you for allowing us to serve the Village on this important project. If you have any questions regarding the above material, please feel free to call.

BRB:sai

J:\JOB#S\Shorewood Hills\SH-00-00\Correspondence\2018\Scope Document - Traffic Calming.doc

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha

2912 Marketplace Drive, Suite 103 • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

**MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
PLAN COMMISSION**

The Tuesday, November 13, 2018 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Earl Munson and Brauna Hartzell. Karl Wellensiek and John Imes were excused. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. About 18 visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Consider approval of replacement signage at Steve's Wine Market 3618 University Avenue

Mary Beth Brown of Ryan Signs explained the sign permit application. The old sign that has fallen down had 18½" letters. The new sign has 30" high letters that are RGB LEDs and can change color. Ms. Brown said 30" letter were chosen because they better fit with the scale of the building and they are within square footage requirements of the zoning regulations.

Ms. Remington asked about the background color. Ms. Brown stated they would be individual letters mounted directly on the wall.

Mr. Munson asked if the colored lights would flash. Ms. Brown said these lights do not flash and even if they did, the business manager does not intend to have them flash.

Mr. Frantz indicated the reason for Ryan Signs to appear is that the Planned Unit Development (PUD) zoning for the Kohl's area redevelopment specifically regulates the signage on all the buildings. He determined this is a minor change that needs to be approved by the Plan Commission.

Mr. Munson moved and Mr. Etmanczyk second a motion to approve the replacement sign as a minor change to the PUD zoning.

Vote: 5-0 (approved).

Consider approval of emergency shoreline stabilization construction/restoration measures due to erosion/cave-in at 3620 Lake Mendota Drive

Consider approval of emergency shoreline stabilization construction/restoration measures due to erosion/cave-in at 3626 Lake Mendota Drive (these two items were considered together)

Eric Hovde of 3620 Lake Mendota Drive explained the resulting mudslide and damage to the shoreline at his property and the Rhody/Neville property at 3626 Lake Mendota Drive.

In June, he hired a landscape firm to work on his back yard. The landscaper had been watering new grass all week, and then on June 16 there was a severe storm that deluged the area. The resulting mudslide collapse the west side of his lakeshore and damaged the pier and boat lift below.

The historic August 20 storm dropped ~12" of rain in the area and caused a large oak tree to fall into the lake collapsing the east side of his property and part of the Rhody/Neville property.

Mr. Hovde has been in contact with the DNR and Dane County lakes authorities about removing the debris and mud from the lake. It has been difficult to get crews to do the work.

They have looked a number of potential solutions to the mudslide problem. The conclusion is to rebuild the slope with a terracing effect. They plan to use modular block anchored into the

ground with soil nails to stabilize the ground to create a series of retaining walls with vegetative screening in front of them to reduce the impact when viewed from the lake.

Jared Vincent, Landscape Architect of Saiki Design, reviewed the design plan submitted. The damage crossed property lines, so the repair will also cross property lines to maintain stability of the cliff. He described in detail the retaining walls with some level spots for plantings to screen the structures from view. The walls would be anchored into the ground with soil nails.

Mr. Frantz explained that the normal process would be a conditional use permit because of the amount of soil being moved and that construction would occur on property north of Lake Mendota Drive. After meeting with the property owner, the extraordinary circumstances may require immediate action to stabilize the land before the winter. He is concerned that the inevitable freeze/thaw will cause further damage, increasing the sediment going into the lake. If possible, the land should be shored up for the winter for the sake of the environment.

Mr. Hovde concurred that winter will only exacerbate the problem. The majority of the cliff work will need to be done from barges on the lake. The weather currently has not allowed work to be done due to wind, rain, cold.

Leonora Neville of 3626 Lake Mendota Drive added that this is an environmental and financial disaster. They have lost land and need to stabilize the area before more damage occurs. She and her husband support the plan developed by Mr. Hovde and his consultants.

Mr. Etmanczyk asked how much work they thought could be done before winter. Mr. Vincent said he just determined the best solution to the problem and weather is not being cooperative. Ideally, they could get the base walls and lower retaining walls on the east and west installed to prevent more erosion.

Ms. Remington asked if other lots had been similarly damaged. Mr. Hovde said yes, but not to the degree of this land failure.

Mr. Hovde also explained that there are preventative measures engineered into the plan. It is designed to keep the landscape stable by diverting water flow from traveling across the landscape.

Mr. Vincent added he would prefer to infiltrate the water but to stabilize the underlying sandstone; they need to keep the ground dry. A series of pipes will take water from collection areas directly to the lake.

Ms. Hartzell asked what could be done to prevent erosion over the winter. Mr. Vincent said the loose soil has been removed but not much else can be done.

Mr. Benforado moved and Mr. Munson seconded a motion to authorize emergency shoreline construction and stabilization measures for properties at 3620 and 3626 Lake Mendota Drive as proposed on the design plan dated November 8, 2018, highlighted in pink and yellow (see attached) subject to the conditions listed below and the property owners will come back for formal conditional use permits for the remainder of the project within the next month or so.

Conditions: Approval of an erosion control plan, approval of a traffic control/parking plan and they must obey the Village's noise ordinance.

Vote: 5-0 (approved).

Review status of Village planning and consultant selection for Garden Homes planning and any recommendations

Mr. Frantz suggested the Village might want to take a proactive approach with respect to Garden Homes rather than reacting to a developer's proposal. He explained the Village could use a planner they have used in the past. Vierbicher assisted with the Comprehensive Plan in 2009 but

the planners involved (Gary Becker and Ben Zellers) have moved on from Vierbicher. Vierbicher has been doing TIF analysis and planning for the Village but recently has had perceived conflicts of interest on a couple of projects doing work for developers. On those recent projects, the Village has used Vandewalle & Associates instead. The Plan Commission and Board could decide to go through a formal interview process. Mr. Frantz has identified six firms that could do the work. His preference is Vandewalle, based on qualifications, familiarity, resources and their ability to mobilize quickly.

Mr. Benforado added that Mr. Wellensiek could not attend this evening but indicated to him that he would support Vandewalle and the scope of work they submitted recently. He said 15 homes have already been demolished in Garden Homes. He would like to move forward and start promptly. Vandewalle indicated the planning process could be done in three months (longer if desired) and suggested starting January 1.

Mr. Frantz indicated the scope of work submitted by Vandewalle was for \$27,500 and most of it would be TIF eligible.

Ms. Hartzell asked if there would be a benefit to talking to other planners to get ideas not included in Vandewalle's scope of work.

Mr. Munson said feeling comfortable with the planning firm may be as important as the cost. He also asked what would be the goal of the planning exercise.

Mr. Frantz said the goal would be a recommendation to the Board on property use based on public input, developer's proposal and economic feasibility. The main thing would be a public process.

Mr. Munson added that the Pyare Neighborhood Plan did all of this previously. He asked if a new plan needed.

Mr. Benforado said he would like to compare the old and new plans and possibly revise the Comprehensive Plan.

Mr. Frantz said that whatever is built in Garden Homes would need to be rezoned. The lots do not conform to the present R-2 zoning. It is possible that some lots could be combined to conform to the zoning regulations.

Mr. Benforado offered the audience an opportunity for public comment.

Dave Yaeger, 3910 University Avenue, asked if the Village wants to see redevelopment of the whole area at one time or piece by piece.

Leslie Clark, 838 Maple Terrace said she does not want to see Maple Terrace open to University Avenue. She is concerned about a large building being built that could flood neighbors.

Bob Sullivan, 810 Burbank Place, said the Comprehensive Plan exists, why is the Village considering a planning process until a development is proposed.

Dan Funk, 834 Maple Terrace, reiterated that the Comprehensive Plan exists, do we need to do anything. Mr. Benforado said the Plan is almost 10 years old and due to be revised. This planning process would allow for resident input rather than reacting to a developer.

Andi Funk, 834 Maple Terrace, said she is concerned about traffic and safety.

Mr. Frantz added that the Comprehensive Plan states that Garden Homes should be kept as it is but much of what it was is no longer there. The Plan does not take into account what happened recently.

Tom Brock, 1227 Dartmouth Road, said flooding should be the number one concern. Any redesign of the area should prevent future flooding.

Ann Helsley, 817 Maple Terrace, said the Comprehensive Plan states Garden Homes should remain single-family homes. She asked if townhomes meet the Plan requirements.

Ariel Ford, 3814 University Ave, said she is concerned about a developer building something that would impact the neighbors.

Jan Sullivan, 829 Maple Terrace, said if Burbank Place were to be developed, the neighborhood would essentially be lost.

Michelle Hatchell, 821 Maple Terrace, likes the idea of neighborhood input in the process. She wants to protect the neighbors related to flooding and that Garden Homes is about the only area in the Village with affordable housing.

Fannie Hicklin, 3814 University Avenue, feels quality is more important than quantity. The Commission should think about what they want to promote for Garden Homes.

Mr. Etmanczyk said that if you want the planning process to be done quickly, the Village should use Vandewalle and the proposed scope of work.

Mr. Munson said the Village should set a goal for the process. He favors keeping the special nature of Garden Homes. He does not prefer a developer to “wag the dog”. They should find a way to make the lots capable of satisfying the developer and the neighbors.

Mr. Benforado suggested a motion to recommend the Board approval of the Vandewalle scope of service. Mr. Munson asked to amend the scope of work to emphasize a plan to preserve the Garden Homes community.

Mr. Etmanczyk moved and Mr. Munson seconded to recommend the Vandewalle scope of service dated November 12, 2018.

Vote: 5-0 (approved).

Approve previous meeting minutes

Mr. Munson moved and Ms. Remington seconded a motion to approve the September 11, 2018 meeting minutes with a few typographic corrections.

Vote: 5-0 (approved).

Adjourn

The meeting was adjourned at 9:08 pm.

Respectfully submitted,

David Sykes

Administrative Services Manager/Deputy Clerk

Draft Public Works Committee Minutes October 23, 2018

Call to Order: Chairperson Lederer called the meeting to order at 7:00 p.m.

Roll Call: On call of the roll, members present were Chair Mark Lederer, Rick Chappell, Cara Coburn Faris and Chris Petykowski, and Tracy Bailey. Tu Le was absent. Others present included, Village Engineer Brian Berquist, Village Administrator Karl Frantz, Crew Chief John Mitmoen, Village Trustee John Imes, as well as several residents residing on Edgell Drive.

Note compliance with open meeting law: Compliance with the open meeting law was noted.

Consider approval of previous meeting minutes – On motion made by Mr. Chappell seconded by Ms. Bailey the minutes for the July 9, 2018 meeting were approved 5-0.

Review and recommendation on Bridge Replacement Program agreement with Department of Transportation and recommendation on consultant selection process and scope - The Committee reviewed the proposed agreement providing 80% funding for the Lake Mendota Drive bridge replacement. The Village Engineer noted that \$200,000 was included in possible non-participating costs to cover aesthetic enhancements Village may want to see. The total cost of the bridge replacement is estimated to be \$1,402,820 with the federal /state share set at \$962,256. This is for a standard concrete bridge. Next steps will be engineer selection using a quality-based methodology. Chris Petykowski offered to assist in the selection process. Mr. Petykowski seconded by Ms. Bailey to recommend approval of the Bridge replacement program agreement with the Department of Transportation. The motion was approved 5-0.

Village flood infrastructure damage and repair plans and actions if needed.
The Committee reviewed the following projects all of which except for Edgell Parkway are needed repairs due to the August flood.

Marina Outfall repair	\$ 57,290 (\$21,000 grant received)
Marina Road	\$ 50,700
McKenna Park Outfall	\$ 35,800
Pool Ditch	\$ 40,000
Beloit Court	\$ 6,000
Edgell Infiltration	<u>\$ 80,000</u> (\$40,000 grant applied for)
Total	\$269,790
Grants	<u>(\$61,000)</u>
Net	\$208,790

Mr. Lederer seconded by Mr. Petykowski moved to recommend the Village proceed with the above projects with the lowest priority being Edgell Drive. The motion was approved 4-0. Ms. Coburn Faris abstained.

Review and possible recommendations regarding Village Public Works and capital projects/equipment budgets – This item was deferred.

Discussion and possible recommendation on temporary speed hump on Edgell Drive and traffic volume/speed issues – Frantz summarized the difficulty in deploying the temporary

speed hump that had been purchased roughly ten years ago. The Public Works Committee had approved a motion at the last meeting to place a rubber temporary speed hump we own on Edgehill Drive to gauge speed levels on that street with and without it in place. When this was approved, staff was under the impression that the cost to have the County put the speed and volume counters in place would be nominal, somewhere around \$200.00. They had placed numerous counters on Village streets this spring for \$2,000. However, this was not the case and the quote was for \$800.00. Staff felt we could eek \$2,000 of unanticipated expense out of our Public Works operations budget but another \$800 seemed like more than we might be able to handle in the budget. In addition, PW staff indicated that 250 holes would need to be drilled in the street, which could be harmful to the newer pavement and would take up to a day and half in labor. The temporary hump was purchased over eleven years ago as an experiment and may be better suited as a permanent installation in a warmer climate where snowplowing is not an issue. Due to the facts that were discovered after the meeting, staff was not comfortable to proceed with the project without Board approval due to the cost and probable harm to the street. The board did not approve the project and referred the matter back to the Committee

Concerns were raised by several residents present about traffic speeds on Edgehill Drive as well as pedestrian traffic and safety. Ms. Coburn Faris commented that vehicles going 27-28 mph is too fast for that street. There was also discussion about speed humps. Typical humps are deigned to a 25 mph limit but could made more severe. There was considerable time spent discussing about whether the Village should take a comprehensive Village wide approach to speed issues or an incremental street by street approach. While having a comprehensive plan was important, a majority of the Committee felt that it sometimes seems things can only get done if the approach is more incremental. However, they felt criteria should be developed to help inform what streets might be subject to calming effort given volumes and speeds.

Mr. Chappell left the meeting.

Ms. Coburn Faris seconded by Mr. Petykowski moved that Village Engineer develop a proposal for various traffic calming measures on Edgehill Drive including speed humps for the Committee to review then to be presented to Edgehill Drive residents, and the Engineer will also propose objective criteria for evaluating potential improvements to be implemented in the traffic calming policy. The motion passed 3-1. Mr. Lederer was opposed.

Update on projects including University Avenue reconstruction -This matter was deferred.

The meeting was adjourned at about 10:00 p.m.

**Village of Shorewood Hills
Services Committee
Approved Minutes of the October 30, 2018 Meeting**

1. Call to Order

The meeting was called to order at 5:00 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein and Charlie Field. Georgene Stratman and Chris Petykowski arrived late. Bill Muehl was excused. Others in attendance were Village Administrator Karl Franz, Public Works Director John Mitmoen, and Village Forester Cory George.

Mr. Franz confirmed compliance with the Open Meetings Law.

2. Review and Recommendations on 2019 Capital Equipment Purchases and Review of Overall Long Term Capital Plan

The meeting opened with discussion of the need for an additional utility vehicle and a vehicle that could be dedicated for use by the Village Forester. Karl Franz noted that the Forester has often used his personal vehicle in the course of his work because a Village vehicle has not been available, and that he recently received a request for reimbursement of a portion of the expenses the Forester has incurred. Corey George added that this has been a particular problem in the summer, when seasonal staff needs to use vehicles in the course of their work.

The Committee was advised that the Finance Committee had noted that the Village currently has 9 trucks, and 3 smaller utility vehicles, and had questioned the need for the Village to purchase an additional truck dedicated for use of the Forester. It recommended removal of a pickup truck from the Capital Budget and that a proposed purchase of an ATV be upgraded to include an enclosed cab that would permit all-season use by the Forester.

The Committee was advised that the ATV designation was a misnomer, because ATV's can attain speeds of 45 to 70 mph, while the vehicle in question would be a UTV, with a maximum speed of 25 mph.

The Committee then reviewed a list of Village owned vehicles and determined that most of the existing vehicles have specialized uses, and are either unsuitable for use of the Forester, or cannot be reserved for his use because of the need to use them for other purposes. The Committee also questioned the proposition that the purchase of a UTV with an enclosed cab would be adequate for the needs of the Forester.

The estimated costs were about \$27,000 for the pickup truck and \$8-10,000 for the UTV, without the addition of an enclosed cab.

Motion to Recommend Purchase of a Pickup Truck and UTV:

After further discussion, Jerry Stein moved that the Committee recommend to the Board that the Village should purchase a pickup truck that would be dedicated for use of the Village Forester, and also purchase a UTV, but without an enclosed cab. Georgene Stratman seconded the motion. The motion passed 6-0.

Motion to Recommend Purchase of a Brush Hog and Snow Blower:

John Mitmoen recommended that the Village purchase a brush hog attachment rather than continue to rent one each year. He also recommended that the Village purchase a new snow blower. The combined cost of these two items was estimated at approximately \$8,500.

Charlie Field moved that the Committee recommend to the Board that the Village should purchase a brush hog and a snow blower for approximately \$8,500, with the understanding that the Village should try to trade in the old snow blower and a tree grapple to reduce the cost. The motion was seconded by Jerry Stein. The motion passed 6-0.

Motion to Recommend Purchase of a New Dump Truck

The Committee proceeded to a discussion of the use and condition of Dump Truck #8, which was purchased in 2008 for salting, plowing and general use.

Jerry Stein moved that the Committee recommend to the Board that the Village should purchase a new truck to replace Dump Truck #8, including a new plow and salter, for approximately \$80,000. Charlie Field seconded the motion. The motion passed 6-0.

Motion to Recommend a New Roof for the Pool and Community Center

The Board was advised that the Village Board has decided, in view of the limitations on the ability of the Village to take on additional debt for renovation or reconstruction prior to 2024, that the existing structure that houses the Pool and the Community Center will neither be torn down and replaced, nor modified by removal of the existing second floor. In the course of the ensuing discussion, John Mitmoen stated that the roof has been leaking despite recent repairs, that one contractor is willing to make repairs but not to guarantee the work will last through a single storm, and that he received bids for a new roof a number of years ago that ranged from \$45,000 to \$70,000. It was also noted that different suggestions had been made in the past for a peaked roof, a flat roof and the possible addition of solar panels.

Jerry Stein moved that the Committee recommend to the Board that the Village should initiate the process of replacing the roof of the Pool/Community Center, preferably as early as 2019. Charlie Field seconded the motion. The motion passed 6-0.

3. Review of Changes to Proposed Fee Schedule

The Committee was advised that the Staff has proposed revisions to the Village Fee Schedule, and that the Village Board had asked the Committee to review items 5 and 6, which concern changes in administrative fees and building permit fees, respectively. The Committee was

also advised that item 7 with respect to community center rental fees, would make the fees previously recommended by the Committee, and approved by the Board, a part of the Fee Schedule.

After review and a brief discussion, the members of the Committee had no changes or recommendations to propose to the Board with respect to the fee schedule.

4. Report on Board decision on Community Center and Future of the Pool Facility

This item was considered in the context of the long-term capital plan and resulted in a recommendation that the Board initiate the process of replacing the roof of the structure that houses the Pool and the Community Center.

5. Review and Recommendations on Village Facilities Use Policies

This item was discussed briefly and deferred to a future meeting.

6. Review and Recommendations on Update of Garbage Disposal Ordinance

This item was discussed briefly and deferred to a future meeting. Copies of a proposed update and the existing provision of the Village Code were distributed at the meeting, and members were asked to consider the proposed changes before the next meeting.

7. Future Agenda Items

No additional items were proposed for future agendas.

8. Next Meeting Date and Time

The date and time of the next meeting will be determined at the future time.

9. Adjournment

The meeting was adjourned at 6:51 pm.

Respectfully submitted,
Fred Wade

**Village of Shorewood Hills
Services Committee
Draft Minutes of the December 5, 2018 Meeting**

1. Call to Order

The meeting was called to order at 5:00 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein, Charlie Field and Georgene Stratman. Chris Petykowski arrived a few minutes late. Others in attendance were Village Administrator Karl Frantz and Public Works Chief John Mitmoen.

- a. Open Meetings Law: Mr. Franz confirmed compliance with the Open Meetings Law.
- b. Consideration of the minutes of October 30, 2018. This item was deferred and taken up later during the meeting. At that time, Jerry Stein moved approval of the minutes as submitted. The motion received a second from Charlie Field and was approved 6-0.

2. Scope of Committee Responsibilities

This item was deferred. Fred Wade explained that this item was placed on the agenda because Trustee Tracy Bailey had advised him that the Recreation Committee had some questions, and had indicated that she might like to discuss them with the Committee. She could not attend the meeting, but may wish to have a discussion with the Committee at a future time.

3. Review and Possible Recommendations Concerning the Community Center Roof

This item (Agenda Item 5) was taken up out of order. Fred Wade introduced the discussion by noting that the Committee had recommended at its last meeting that the Community Center Roof be replaced during 2019 in view of the need to repair leaks in the roof, and the Board's recent decision that it would neither tear down the existing structure, nor remove the second floor of the building that the Village uses as its Community Center.

He added that he had separate conversations with Erik Johnson and Barbara Center about the suggestion of the Pool Committee that there might be a rooftop viewing area for pool events. Both expressed the view that a rooftop viewing area was dependent on removal of the second floor, and were in agreement that the Village could pursue the lowest cost option for replacement of the roof. However, they each expressed concern that runoff from the roof drops over the south facing doorways to the structure and is a nuisance that needs a remedy.

John Mitmoen provided the Committee with information about possible options for replacing the roof, and reviewed some of the repairs that have been needed in past years. He suggested that the problematic runoff from the roof could be dealt with by

installing gutters and downspouts on the south side of the structure to divert the water from the doorways, and release it onto the pool deck.

Fred Wade asked whether the Village should consider adding solar panels to the project. However, a member of the Committee suggested that there would probably be an insufficient payback to make that worthwhile based on his understanding of why solar panels were not added to the Village Cold Storage facility when it was built a short time ago.

After a brief discussion, the Committee reached a consensus that John Mitmoen should seek some cost estimates with respect to:

- (1) options for replacing the roof (depending on materials that might be used, and the extent to which the pitch of the roof might be adjusted to divert water from the southside doorways; and
- (2) the installation of gutters to prevent runoff from falling over the southside doorways.

4. Review and Possible Recommendations Concerning Garbage Disposal Ordinance

Fred Wade introduced the discussion by noting that the Village is no longer in the business of installing and maintaining garbage disposals, and that the Madison Metropolitan Sewer District does not favor the policy of the existing ordinance that was intended to "forbid . . . the disposal of garbage and food wastes except through garbage grinders." Village Code, Section 9.01(a).

The Committee proceeded to consideration of a draft substitute for Section 9.01 of the Village Code that Mr. Wade prepared to update the language and the policies of the Village concerning the disposal of food waste. The major change in policy would be a statement that "It is the current policy of the Village to minimize the disposal of food waste through garbage disposals by encouraging homeowners to compost [and use] food waste on site."

Discussion followed, during which it was agreed that the draft amendment to the Village Code could benefit from some changes. Mr. Wade said he would incorporate the suggestions into a new draft for consideration by the Committee at its next meeting.

5. Review and Recommendations Concerning Facilities Use

This item (Item 3 on the Agenda) was introduced by Fred Wade. He noted that the lease reserves a right for Village organizations to use facilities within the Clubhouse at the Blackhawk Country Club, provided that they are designated as Village organizations by the Board, but the Village has not designated any Village organizations as eligible to use those facilities under the terms of the lease. He added that there had also been questions raised as to what individuals or organizations could make use of the Village Board room.

The Committee then considered a draft resolution that would address both issues by designating certain organizations as eligible to use both facilities. The key language

would designate certain enumerated "Shorewood Hills organizations" that are eligible to use the Clubhouse of the Blackhawk Country Club subject to the terms of Section X of the lease and/or to use the Board room at the Village Hall at times when it is not needed for governmental business."

After discussion, Jerry Stein moved that the Committee recommend that the Board adopt the resolution. The motion received a second from Charlie Field, and was approved 6-0.

6. Future Agenda Items

There was a brief discussion, but no consensus as to additional items for future agendas.

7. Next Meeting Date and Time

The Committee agreed to meet before the January Board meeting, with a date and time to be determined.

8. Adjournment

The meeting was adjourned at 5:51 pm.

Respectfully submitted,

Fred Wade

October 1, 2018 MINUTES

Public Health and Safety Committee

1. Called to Order at 7:02 p.m.
2. Roll Call: Members present – Trustee Scott Friedman, Josh Sotos, Jim Rogers; Cara Silverman; Staff Present – Police Chief Aaron Chapin; David Sykes; Excused – Bill Muehl; Tim Crisp, Jeremy Tunis; Public – Whitney Kruser.
3. Noted compliance with open meetings law.
4. Discussion and possible recommendation regarding Operator's license policy. Chief Chapin recommended the Village change its policy regarding prior convictions so that only “criminal” convictions trigger the review process. Currently, tickets/fines (i.e., non-criminal matters) are included.

Scott Friedman motion: The PHS Committee recommends that the Village Board amend the alcohol license policy (operators’) application statement, Section D(4), to read any “*criminal*” drug-related convictions within the last five years. Josh Sotos seconded. All in favor, 4-0.

Jim Rogers also recommended that the PHS Committee add to a future agenda a discussion on what the Village can do to reform penalties related to marijuana usage.

5. Potential discussion and recommendation regarding Operator's license denial appeal. Whitney Kruser present. As a follow-up to the prior item, Ms. Kruser’s operator’s license was automatically denied because of a marijuana ticket within the last 5 years. Lt. Martins issued a letter recommending denial based on plain reading of policy. Chief Chapin reviewed and supports granting Ms. Kruser a license based on the exception that it was non-drug related criminal conviction.

Jim Rogers motion: The PHS Committee recommends that the Village Board approve Ms. Kruser’s operator’s license following our discussion. Josh Sotos seconded. All in favor, 4-0.

6. Scott Friedman moved approval of prior meeting minutes (April 2018). Jim Rogers seconded. All in favor, 4-0.
7. Update on Body Cameras. Chief Chapin has emailed our vendor, but we are still waiting for the cameras. Chief Chapin plans to cancel the order by the end of October if there is no further progress, although this would require a different storage solution and likely a more expensive order from Axon (company that does tasers).

8. EMS/Fire activity report. Nothing really stood out as unusual. Chief Chapin noted that Police recordings via CAD last two months have been incorrect. One stolen car in September.
9. Possible topics for next meeting – personnel update by Chief; December 3rd.
10. Adjourned at 7:37 p.m.

Minutes of the Ad Hoc Stormwater Committee Village of Shorewood Hills

Wed., Dec. 5, 2018

(scheduled for review at next Committee meeting)

1. **Called to Order at 7 PM:**
 - a. **Roll Call:** Committee Members Present: Chair/Village President Dave Benforado, Gloria Beach, Carolyn Benforado, Greg Brauer, Peter Hans, Mark Mandel, Eric Riedner.
 - b. **Others Present:** Village Administrator Karl Frantz, Village Engineer Brian Berquist (Town and Country Engineering), Village Trustee Mark Lederer, Village Administrative Services Manager/Deputy Clerk David Sykes, Village DPW Crew Chief John Mitmoen, City of Madison Deputy City Engineer Greg Fries, City of Madison Stormwater Engineer Janet Schmidt and approximately two Village residents.
2. **Meeting Notice:** D.Benforado inquired and K.Frantz confirmed that the meeting had been properly posted in compliance with open meeting laws.
3. **Technical Update Regarding August 20, 2018, Flood and Future Stormwater Management Options (G.Fries):** Fries' complete PowerPoint presentation is posted on the Village Stormwater Committee's Resources page. Highlights:
 - a. **Dane County Lake Levels Technical Task Force:** City Engineer Rob Phillips and Deputy Engineer Fries are participating on that Task Force; expect to report to County Board by mid-February.
 - b. **Dane County Land and Water Resources manages Yahara Chain lake levels:** solutions being examined to lessen the chance of downtown near east isthmus and downstream flooding in future years include improving system throughput by dredging at low points/choke points/RR bridges, weed harvesting up and down Yahara chain, pumping at certain key points.
 - c. **University Ave stormwater corridor:** new stormwater conduits added at each end of the Univ Ave corridor in last ten years, except the stretch between Grand Ave and Shorewood Blvd.; new conduit under Univ Ave between Segoe and Shorewood Blvd perhaps "solved" 2012 flooding at Univ Ave/Midvale Blvd but amplified flooding and debris at Univ Ave/Shorewood Blvd (a result of which was the City building a cinder block wall in the new conduit at Midvale Blvd).
 - d. **General stormwater terms and modeling approaches:** two factors to consider when discussing rainfall events – intensity and duration. Differences in meanings of 10 yr, 25 yr, 50 yr, 100 yr, 500 yr, 1000 yr rainfall events. Most stormwater pipes are designed to accommodate 10 yr events. Most culverts are designed to accommodate 25-50 yr events. Roads are designed and expected to act as overflow conduits for stormwater in extreme events (100+ yr events). Drainage of enclosed depressions (e.g., Uni Ave/Midvale intersection, Univ Ave/Shorewood Blvd intersection), are often designed for 25 yr events. Reviewed map of "hydric" soils in Madison area (former wetlands 500 years ago, areas that historically have flooded). One approach might be to divide the drainage basin that runs down University Ave corridor into two separate areas; a large tunnel or set of tunnels could drain the "Midvale Drainage area", the existing stormwater conduits could drain the remaining "Willow Creek area".

- e. **Rough estimated costs associated with potential techniques/solutions:** It cost the City \$14M to extend the 96” conduit pipe from Willow Creek to Grand Ave. Two techniques to bore a large deep tunnel (e.g., under BCC): (1) boring followed by pushing pipe segments, but experience has shown that 1500 ft is about as far as you can push 96” pipe segments; and (2) boring followed by immediate shoring of tunnel. Costs? Tunneling for 96” pipe costs roughly \$3400/LF versus open cutting/trenching a 96” pipe in from above costs roughly \$1000/LF. Unknown cost for tunneling and immediate shoring of tunnel. Cost for one 96” stormwater pipe from Univ Ave/Midvale Blvd intersection NW to Lake Mondota (under BCC): \$10M; three such pipes would be \$30M.
4. **Summary of Two Prior Village Stormwater Studies (B.Berquist):** Berquist reviewed and summarized the two prior Village stormwater studies, the 1997 Strand Study and the 2001 AES (Applied Ecological Studies) Study, noting the different rainfall distribution assumptions in each.
- a. **Conclusions of 1997 Strand Study** were that existing Univ Ave stormwater system would fail in a 10-year event, that Rennobohm Park and Lucia Crest Park basins would not significantly prevent flooding, that underground storage to prevent flooding was very expensive, that parallel stormwater conduits were desirable but would have to wait for reconstruction of Univ Ave, that a \$6.7M/108” tunnel option under BCC (initially discussed in 1965 Study) was the most cost-effective solution to a 100-year event, and that floodproofing Garden Homes neighborhood could be pursued as well.
 - b. **Conclusions of 2001 AES Study** were that if 18 upstream holding areas were established in the basin that the existing Univ Ave stormwater system could handle a 50-year event, and that Rennobohm Park and Hamilton School grounds were two crucial areas to hold stormwater upstream.
5. **Review Prior Meeting Minutes:** Committee reviewed draft meeting minutes from Nov. 14, 2018, meeting. Motion to approve by P.Hans, second by E.Riedner. Approved unanimously (7-0).
6. **Future Meetings:** Committee members brainstormed on potential future meeting topics and speakers.
- a. **City’s Stormwater Model Data:** inviting City of Madison’s G.Fries back to update the Committee on subsequent Univ Ave stormwater corridor computer model runs.
 - b. **Other Flood Damage Prevention Measures/Acceptable Levels of Flooding:** discussion; table top tour of the Village’s entire drainage network (i.e., how stormwater flows in the Village, to where, size of stormwater pipes).
 - c. **Village Debt/Ability to Finance Stormwater Projects:** presentation from K.Frantz on Village finances and policies, current debt load, general borrowing and Tax Increment District borrowing capability in future years for large stormwater projects.
 - d. **Village Stormwater Utility:** presentation from K.Frantz on current utility fee structure, stormwater utility budget uses and trends.
 - e. **June 14-15, 2018, Flooding in Village:** discussion; perhaps a table top tour of the Village’s entire drainage network
 - f. **Phrasing the Question(s)** (M.Mandel): discussion.
 - g. **Initial Findings/Recommendations to Board:** discuss and list.

7. **Future Meeting Dates:** Committee confirmed their next meeting date to be on Wed., Jan. 9 (7 PM). Otherwise, the remaining 2019 meeting dates are:
- a. Wed., Feb. 6, 2019;
 - b. Wed., March 6, 2019;
 - c. Wed., April 3, 2019;
 - d. Wed., May 1, 2019;
 - e. Wed., June 5, 2019;
 - f. Wed., July 3, 2019;
 - g. Wed., Aug. 7, 2019;
 - h. Wed., Sept. 4, 2019;
 - i. Wed., Oct. 2, 2019;
 - j. Wed., Nov.6, 2019.

8. **Adjournment:** Committee adjourned at 9:18 PM.

Respectfully submitted by Dave Benforado on Dec. 10, 2018.

DRAFT