

**Village of Shorewood Hills (VoSH)
Ad Hoc Emergency Preparedness Committee - Agenda**

Date / Time	November 28, 2018 / 6:30 pm	Place	<u>Village Hall, 810 Shorewood Blvd.</u>
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Member	P	A	E	Member	P	A	E	<i>P=Present A=Absent E=Excused</i>
Tracy Bailey (Chair)				Katie Petykowski				
Aaron Chapin (Police Chief)				Jim Richards				
Charlie Field				Jerry Stein				
Marilyn Krichko				David Sykes (Administration)				

Time	Item	Notes
6:30pm	Call to Order / Note compliance with open meeting law	
	Topic 1: Timing	Should we address winter-related events first?
	Topic 2: Updates on assignments	<ul style="list-style-type: none"> – Demographic information from 2015 Natural Hazard Mitigation Plan. – Reprogramming our portable radios – Check resources available from Dane County Emergency Management and Wisconsin Emergency Management – Identify emergency events – Possible locations for command center – Supplies / equipment needed – Evacuation – Volunteer / Contractor check-in process
	Topic 3: Emergency Operations Plan (EOP)	
	Decision Summary	
	Action Item Summary	
	Identify Items for Next Agenda	
8pm	Close	

Handouts:

1. Identification/protection for field staff (from Jerry)
2. 2016 Emergency Management Standard
3. General Emergency Planning Guidance (from Dane County)
4. Email re: text alerts (from Dave Benforado)

Future Meeting Dates:

Parking Lot/Notes:
Public input plan
Supplies
Add explosions to list

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Board, committee or commission identified in the caption of this notice.