

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Monday, October 15, 2018

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) Special Board minutes of September 6, 2018
 - ii) Regular Board meeting minutes of September 17, 2018
 - iii) Right of Way (ROW) Occupancy Permit – Lodgic Project 2801 Marshall Court
 - C. Ordinances
 - i) Third reading of an ordinance L-2018-4 creating a two-hour parking zone on Marshall Court
 - ii) First and possible second reading of an ordinance L-2018-5 repealing and recreating Chapter 27 of the Village Code Floodplain Zoning regulations
 - D. New Business Resolutions and Motions
 - i) Consider conditional use permit for landscape improvements and access tram for property located at 3696 Lake Mendota Drive
 - ii) Consider change to policy statement regarding Operator license applications
 - iii) Consider Operator's License denial appeal
 - iv) Consider changes to fee schedule
 - v) Consider formation of Ad hoc Disaster Preparedness Committee
 - vi) Consider formation of Ad hoc Stormwater Committee
 - vii) Consider Finance Committee recommendation to proceed with debt issuance for tax increment projects
 - viii) Board guidance to Pool Committee on future use of Pool/Community Center building
 - ix) Consider certified survey map for 2725, 2801 Marshall Court and 2840-2862 University Avenue
 - E. Appointments
 - i) Chair and members to Ad hoc Disaster Preparedness Committee
 - ii) Chair and members to Ad hoc Stormwater Committee
7. Reports of Officials and Committees
 - A. Village President
 - i) Village facilities planning
 - ii) Meeting with Mayors Soglin, Brar and O'Connor on lake levels
 - iii) Upcoming Tuesday, January 22, 2019 Village caucus
 - iv) Upcoming Annual Village Recognition Dinner on Saturday, February 2, 2019
 - B. Village Administrator

- i) University Avenue reconstruction update
 - ii) 2019 operating budget status and Finance Committee recommendations including Finance Committee recommendation to proceed with Public Fire Protection (PFP) Charge to be expensed on utility bills as opposed to the property tax levy
 - iii) Update on bridge replacement program
- C. Personnel Committee
- D. Finance Committee
- E. Plan Commission
- F. Public Works Committee
- G. Services Committee
- H. Public Health & Safety Committee
- I. Recreation Committee
- J. Ad hoc Sustainability Committee
- K. Ad hoc Heiden Haus Committee
- L. Parks Committee
- M. Blackhawk Liaison Committee
- N. Golf Committee
- O. Pool Committee
- P. Waterfront Committee
- Q. Joint Campus Committee
- 8. Confirm next meeting dates
 - i) November 5 budget meeting
 - ii) November 19
 - iii) December 18
- 9. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA OCTOBER 15, 2018

Board Matters

Payment of Bills - Prepays: \$23,698.15 Board Bills: \$88,571.52 Total: \$112,269.67

Consent Agenda

Special Board minutes of September 6 – Enclosed

Regular Board meeting minutes of September 17, 2018 - Enclosed

Street Use Permit – Lodgic Project 2801 Marshall Court -Enclosed and recommended for approval.

Ordinances

Third reading of an ordinance L-2018-4 creating a two-hour parking zone on Marshall Court – Approval of this ordinance will provide for approximate seven parking spaces on the westerly portion of the north side of Marshall Court in back of the shopping center.

First and possible second reading of an ordinance L-2018- 5 repealing and recreating Chapter 27 of the Village Code Floodplain Zoning regulations – This ordinance is required to participate in the National Flood Insurance Program. The main issue that was never resolved when the Village initiated an attempt to join the program in 2009 -20110 were problems with references to applicable flood maps. In addition, the form of the ordinance required by FEMA has changed since the Village adopted what is presently in place. The enclosed ordinance draft conforms with FEMA requirements and the various references were directly provided by DNR representatives of the program. The model draft ordinance was also received from them . If possible, the ordinance should not be altered from what FEMA has provided in the form of this model or we may run into the same problems we experienced when attempts were made to participate in the program previously. Should the ordinance receive a first and or second reading, a required public hearing will be scheduled for the November Board meeting. Subsequent to that the require documentation will be sent to DNR/FEMA. DNR/FEMA will review and if all is in order, the Village will be given the go ahead to participate in the program.

New Business Resolutions and Motions

Consider conditional use permit for landscape improvements and access tram for property located at 3596 Lake Mendota Drive – The Plan Commission recommends approval of this conditional use permit. A copy of the application and supporting materials including photos is enclosed in the packet along with the Plan Commission findings. The project is intended to resolve erosion issues on the lakeside of the property and to also rebuild a stairwell to the lake and add a tracked single occupant tram following the existing the slope of the lot toward the lake to provide wider access options.

Consider change to policy statement regarding Operator license applications – The Public Health and Safety Committee is recommending a one-word change to the policy that regulates the issuance or denial of operator’s licenses. The policy current requires denial of licenses by the police when denial is not likely a desired outcome, and catches applicants and the Public Health

Safety Committee as well as Board up in unneeded consideration of license appeals due to unnecessary denials.

The current policy states that any drug offense requires denial by the police. The proposed policy states that only a criminal offense requires denial. For example, personal possession of marijuana is subject to a civil non-criminal forfeiture and the police would not be required to deny issuance of an operator's license under the revised policy.

Consider operator's license denial appeal – The Police denied this application based on current policy. The Public Health and Safety Committee met with the applicant reviewed the application as required and recommends approval of this license.

Consider changes to fee schedule – These proposed changes will require a resolution amending the fee schedule. This process is in place in order to avoid the hassle of changing numerous fee amounts that would be spread through the Village code. The proposed changes are reflected in projected 2019 general fund revenues and includes an increase in parking violations. In addition, other fees have not been adjusted for several years. This agenda item provides an opportunity for review. A detailed background memo is included in the packet. A resolution can be drafted for the next meeting.

Consider formation of Adhoc Disaster Preparedness Committee - Consider formation of Adhoc Stormwater Committee - The Village code provides the Board may establish special committees from time to time to deal with matters that may arise. The Village has formed ad hoc committees at times when tasks arise that need special attention that could overwhelm the ability of standing committee to carry on with their normal work. This also provides an opportunity for citizens with interest and expertise in specific issues to have an impact and get involved in Village government. The Board disused formation of these two Committees at the September meetings.

Consider Finance Committee recommendation to proceed with debt issuance for tax increment projects – The Lodgic project and the ability to complete the bike path as well as Marshall Court infrastructure and streetscape improvements will need funding. These projects are included in the TID # 3 project plan and the district has the financial capacity to fund the projects while still projecting a \$1.5 - \$2M surplus to help complete other projects such as University Avenue. There are also paths to secure an additional \$1.15M in TID funding for University Avenue. Complete draft Finance Committee minutes are enclosed in the packet that provide detailed explanation. Pertinent excerpts are also included below. Board action on a borrowing package is anticipated at the November Board meeting when numbers will be finalized.

09/27/18 Finance Minutes Excerpt

Mr. Frantz had a meeting with Dan Lindstrom of Vierbicher and Brad Viegut of R.W. Baird about the tax increment districts and possible borrowing for various projects.

*Mr. Frantz reviewed the items that are included in the proposed borrowing.
\$184,509 to repay an advance from the General Fund to TID IV*

\$250,000 to pay for the partial signal at Maple Terrace/University Ave (TID IV)(may have existing debt proceeds of up to \$100,000 to apply) KF note

\$348,500 for engineering costs related to 2021 University Ave reconstruction (TID III)

\$225,000 for University Station property acquisition for the bike path (TID III) ((This appears now to be \$44,543 short) KF Note

\$250,000 for Psychiatric Services property acquisition for the bike path (TID III)

*\$905,000 for Marshall Court reconstruction (TID III)**

\$207,000 for construction of the bike path (TID III) (May receive \$103,500 grant)

KF note

\$2,370,009 in total

** Marshall Court reconstruction could possibly be reduced by ~40%, if the work stopped behind University Station rather than going all the way to University Ave.*

The Committee had previously expressed concern with the possible \$3.1M bill for University Ave reconstruction coming in 2021. Mr. Frantz explained TID III is projected to end with a \$1.8M surplus that could be dedicated to the University Ave reconstructions. TID IV may be able to contribute some toward the Shorewood Boulevard/University Ave intersection. The Village will have to find creative ways to cover the remaining ~\$1M of the bill.

At its next meeting, Mr. Viegut will present borrowing options for the Committee to consider.

10/09/18 meeting

Mr. Frantz reviewed items to be included in the borrowing as discussed at the previous meeting. He updated the Committee on some possible changes. TID 4 has \$108K in unspent debt proceeds, from a previous borrowing, that could be applied to these projects and reduce the new borrowing. Mr. Frantz asked Mr. Lindstrom and Mr. Viegut to provide borrowing and TID cash flow analysis for a variety of possibilities:

- 1) Complete the entire Marshall Court streetscape*
- 2) Stop the streetscape at a point behind University Station (reducing the cost by ~40%)*
- 3) Using 10-year Notes or Bonds*
- 4) Using 15-year Notes or Bonds*

With the intent of maximizing the surplus that could be available to fund the University Avenue reconstruction in 2021.

Mr. Viegut modeled payment schedules for possible borrowing which backload payments to match the cash flow of the TIDs.

Mr. Lindstrom evaluated the cash flow of the TIDs in relation to debt service payments. He also explained the characteristics of the TIDs has changed as a result of the 2017 property reevaluation done in the Village.

Mr. Frantz explained TIF 5 was originally expected to break even, but after the revaluation it is projecting a significant surplus (\$1.15M). TIF 4 is the opposite. It was expected to be the cash producer but it is projected now to have a small surplus (~\$60K).

Mr. Lindstrom mentioned that TID 5 could be amended to become a donor TID and provide its surplus to TID 3 for reconstruction of University Avenue. It was suggested that the Village talk to the Joint Review Board (JRB) that oversees the Tax Incremental Districts and explain the changing nature after the reevaluation.

Mr. Lindstrom also suggested there is another option available to the Village. In 2014, the Technical College system changed the way they calculate a millrate and theirs was cut in half. If the Village can prove to the JRB, that the reduction in millrate adversely affected the performance of the district, then the Village can request a 3 year extension of the district. His rough estimate is lower performance of \$25-30K per year (since 2014) for the life of the TID 4 (closing in 2028). Extending TID 4 could produce ~\$1.2M per year in revenue.

Mr. Viegut discussed the timing of a possible borrowing. It could be desirable to pay back the TID 4 advance (\$184,509) from the General Fund prior to 2019. If the Committee made a recommendation within the next couple of weeks, a bonding could be in front of the Board at its December meeting.

Mr. Cote recommended the 10-year borrowing option.

Mr. Wellensiek mentioned a Promissory Note would be more flexible than a Bond.

Mr. Cote moved and Mr. Wellensiek seconded a motion to fund projects in TID 3 and TID 4 in an amount up to \$2,370,009 that includes the TID 4 advance payback of \$184,509 to the General Fund financed using a 10-year Note.

Vote: 5-0 (approved)

Board guidance to Pool Committee on future use of Pool/Community Center building - See Pool Committee memo as well as memo from Trustee Wade.

Certified survey map 2801- 2725 Marshall Court 2840 -2862 University Ave – A special meeting may be required to approve the enclosed map, as it is not yet quite finalized.

Appointments

Chair and members to Adhoc Disaster Preparedness Committee. Emails of interest are enclosed from Marilyn Krichko, Jim Richard, Charlie Field, and Jerry Stein

Chair and members to Adhoc Stormwater Committee. Emails of interest are enclosed from: Peter Hans, Gloria Beach , Eric Riedner, Greg Brauer, and Carolyn Benforado

Reports of Officials and Committees

Village President

- **Village facilities planning**
- **Meeting with Mayors Soglin, Brar and O'Connor on lake levels**
- **Upcoming Tuesday January 22 , 2019 Village caucus**
- **Upcoming Annual Village Recognition Dinner on Saturday February 2, 2109**

Village Administrator

- **2019 operating budget status and Finance Committee recommendations including Finance Committee recommendation to proceed with Public Fire Protection**

- The Finance Committee has made significant progress on the 2019 budget and will likely recommend a 2019 balanced budget of \$3,889,719

Highlights include:

- \$88,597 increase over 2018 or 2%
- Applies only \$23,798 of fund balance. Fund balance will remain stable and may increase due to advance repayments and use of less fund balance than budgeted in 2018
- Public fire protection cost of \$168,221 taken off tax roll onto utility bill (see enclosed draft report on PFP) board action expected in November
- Adds one police officer to work evening night shifts providing for additional night coverage and Police Sergeant will shift to a p.m. shift. Part time and overtime wages have been reduced to net the additional cost to roughly \$30,000
- Provides funding for a half time position to assist the Forester
- Increases tree removal and pruning by \$15,000
- Absorbs debt service increase of \$32,000
- Fire/EMS contract with Madison increases by only \$5,000
- \$10,000 is budgeted back into street maintenance that was removed last year
- Provides COLA for Municipal Judge
- Fuel and oil increase of \$7,000
- 3% wage adjustment plus step and 3.5% off grid plus longevity
- Health insurance costs increased a negligible amount
- Highway aid revenue drops by \$15,656
- Tax levy increase is \$87,959

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL							
21750	U.S. BANK	GEN MUNICIPAL ADVICE	09252018	09/30/2018	184.00	184.00	09/30/2018
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					184.00	184.00	
100-51-5141-380 ADMIN: STAFF SUNSHINE FUND							
21750	U.S. BANK	SODA	09252018	09/30/2018	37.98	37.98	09/30/2018
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					37.98	37.98	
100-51-5142-310 CLERK: SUP & EXPENSES							
21750	U.S. BANK	NOTICES FO PUBLIC HEARING	09252018	09/30/2018	67.46	67.46	09/30/2018
21750	U.S. BANK	GEN OFFICE SUPPLIES	09252018	09/30/2018	50.33	50.33	09/30/2018
21750	U.S. BANK	BINDERS/FLASH DR/TICKET HO	09252018	09/30/2018	60.36	60.36	09/30/2018
21750	U.S. BANK	USPS/CERTIFIED LETER & STA	09252018	09/30/2018	33.95	33.95	09/30/2018
21750	U.S. BANK	THANK YOU CARDS - FLOOD	09252018	09/30/2018	82.23	82.23	09/30/2018
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					294.33	294.33	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
21750	U.S. BANK	GSUITE/GOOGLE	09252018	09/30/2018	162.41	162.41	09/30/2018
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					162.41	162.41	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
21750	U.S. BANK	CHARTER/MONTHLY BILLING	09252018	09/30/2018	203.66	203.66	09/30/2018
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					203.66	203.66	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
21750	U.S. BANK	MONTHLY BUS BILLING STATE	09252018	09/30/2018	419.80	419.80	09/30/2018
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					419.80	419.80	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
21750	U.S. BANK	MATS/TOWELS/MOPS	09252018	09/30/2018	77.69	77.69	09/30/2018
21750	U.S. BANK	MATS/MOPS/TOWELS	09252018	09/30/2018	77.69	77.69	09/30/2018
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					155.38	155.38	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
21750	U.S. BANK	PD MONTHLY BILLING	09252018	09/30/2018	38.18	38.18	09/30/2018
21750	U.S. BANK	FOLDERS AND SOAP	09252018	09/30/2018	28.85	28.85	09/30/2018
21750	U.S. BANK	PLANNER FOR CHIEF	09252018	09/30/2018	38.15	38.15	09/30/2018
21750	U.S. BANK	NOTEBOOKS	09252018	09/30/2018	8.40	8.40	09/30/2018
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					113.58	113.58	
100-52-5210-321 POLICE: DUES & SEMINARS							
21750	U.S. BANK	HOTEL FOR CHIEF PSPBL CON	09252018	09/30/2018	590.15	590.15	09/30/2018
21750	U.S. BANK	2019 CHIFES CONF HOTEL	09252018	09/30/2018	91.00	91.00	09/30/2018
21750	U.S. BANK	2019 CHIEF'S CONF HOTEL	09252018	09/30/2018	91.00	91.00	09/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					772.15	772.15	
100-52-5210-340 POLICE: OPERATING EXPENSE							
21750	U.S. BANK	GO DADDY WEB DOMAIN	09252018	09/30/2018	20.17	20.17	09/30/2018
21750	U.S. BANK	FLOOD - POLICE LINE TAPE	09252018	09/30/2018	109.99	109.99	09/30/2018
21750	U.S. BANK	CAMERA TRIPOD MOUNT	09252018	09/30/2018	3.31	3.31	09/30/2018
21750	U.S. BANK	CAR WASH FR 2013	09252018	09/30/2018	12.00	12.00	09/30/2018
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					145.47	145.47	
100-52-5210-341 POLICE: UNIFORM EXPENSE							
21750	U.S. BANK	FLOOD BOOTS FOR KW	09252018	09/30/2018	139.99	139.99	09/30/2018
21750	U.S. BANK	SB-VEST CARRIER/NAME TAGS	09252018	09/30/2018	214.09	214.09	09/30/2018
21750	U.S. BANK	RAIN PANTS FOR AC	09252018	09/30/2018	29.99	29.99	09/30/2018
21750	U.S. BANK	RAIN JACKET FOR AC	09252018	09/30/2018	23.15	23.15	09/30/2018
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					407.22	407.22	
100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT							
21750	U.S. BANK	FLOOD INTERIOR FOR 2017/KA	09252018	09/30/2018	2,363.58	2,363.58	09/30/2018
21750	U.S. BANK	REPLACE BLINKER MODS ON 2	09252018	09/30/2018	847.16	847.16	09/30/2018
21750	U.S. BANK	REPLACE LOW SPEED FAN MO	09252018	09/30/2018	108.92	108.92	09/30/2018
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					3,319.66	3,319.66	
100-52-5210-370 POLICE: FUEL & OIL							
21750	U.S. BANK	FUEL FOR 2013	09252018	09/30/2018	33.25	33.25	09/30/2018
Total 100-52-5210-370 POLICE: FUEL & OIL:					33.25	33.25	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
21750	U.S. BANK	TARY CLOTHING	09252018	09/30/2018	80.96	80.96	09/30/2018
21750	U.S. BANK	SANDBAGS	09252018	09/30/2018	151.50	151.50	09/30/2018
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					232.46	232.46	
100-53-5320-370 GARAGE: FUEL & OIL							
21750	U.S. BANK	OIL/EQUIP	09252018	09/30/2018	177.81	177.81	09/30/2018
Total 100-53-5320-370 GARAGE: FUEL & OIL:					177.81	177.81	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
21750	U.S. BANK	CLOTHING CRAIGS	09252018	09/30/2018	114.94	114.94	09/30/2018
21750	U.S. BANK	CHIPPER FILTERS	09252018	09/30/2018	181.47	181.47	09/30/2018
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					296.41	296.41	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
21750	U.S. BANK	ID STICKERS FOR STORAGE &	09252018	09/30/2018	53.33	53.33	09/30/2018
21750	U.S. BANK	ID STICKERS	09252018	09/30/2018	21.67	21.67	09/30/2018
21750	U.S. BANK	PAPER TOWELS/TRASH BAGS	09252018	09/30/2018	97.87	97.87	09/30/2018
21750	U.S. BANK	CLEANING SUPPLIES	09252018	09/30/2018	99.08	99.08	09/30/2018
21750	U.S. BANK	WIL KIL -VILLAGE HALL	09252018	09/30/2018	180.00	180.00	09/30/2018
21750	U.S. BANK	ROYAL CONTAINER/DUMPSTER	09252018	09/30/2018	474.50	474.50	09/30/2018
21750	U.S. BANK	TOILET REPAIR	09252018	09/30/2018	105.68	105.68	09/30/2018
21750	U.S. BANK	RECYCLING FEES TVS/MONITO	09252018	09/30/2018	480.00	480.00	09/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					1,512.13	1,512.13	
100-55-5520-340 PARKS:OPERATING EXPENSE							
21750	U.S. BANK	CPR/FIRST AID TRAINING C GE	09252018	09/30/2018	99.00	99.00	09/30/2018
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					99.00	99.00	
100-55-5520-342 VILLAGE TREE SALES COSTS							
21750	U.S. BANK	PRIVATE TREE SALES	09252018	09/30/2018	1,783.50	1,783.50	09/30/2018
Total 100-55-5520-342 VILLAGE TREE SALES COSTS:					1,783.50	1,783.50	
100-55-5523-343 HORTICULTURE: REFORESTATION							
21750	U.S. BANK	VILLAGE TREE	09252018	09/30/2018	382.50	382.50	09/30/2018
Total 100-55-5523-343 HORTICULTURE: REFORESTATION:					382.50	382.50	
100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN							
21750	U.S. BANK	T SHIRTS/SOCCER	09252018	09/30/2018	1,674.00	1,674.00	09/30/2018
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					1,674.00	1,674.00	
200-53-5361-350 OUTSIDE SERVICES							
21750	U.S. BANK	DPW MONTHLY BILLING	09252018	09/30/2018	183.78	183.78	09/30/2018
Total 200-53-5361-350 OUTSIDE SERVICES:					183.78	183.78	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
21750	U.S. BANK	MAIL CHIMP	09252018	09/30/2018	30.00	30.00	09/30/2018
21750	U.S. BANK	MEMBERSHIP DATA BASE	09252018	09/30/2018	10.02	10.02	09/30/2018
21750	U.S. BANK	WHENIWORK/SCHEDULING SY	09252018	09/30/2018	99.00	99.00	09/30/2018
21750	U.S. BANK	INTERNET FOR POOL	09252018	09/30/2018	40.80	40.80	09/30/2018
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					179.82	179.82	
210-51-5160-360 BIDG/PLANT: LEAK/BOILER REP							
21750	U.S. BANK	BOILER REPAIR	09252018	09/30/2018	337.50	337.50	09/30/2018
Total 210-51-5160-360 BIDG/PLANT: LEAK/BOILER REP:					337.50	337.50	
210-51-5160-510 BLDG/PLANT: INSURED REPAIRS							
21750	U.S. BANK	GAS - FLOOD	09252018	09/30/2018	11.89	11.89	09/30/2018
21750	U.S. BANK	GAS - FLOOD	09252018	09/30/2018	12.84	12.84	09/30/2018
21750	U.S. BANK	GAS - FLOOD	09252018	09/30/2018	13.50	13.50	09/30/2018
21750	U.S. BANK	GAS - FLOOD	09252018	09/30/2018	12.65	12.65	09/30/2018
21750	U.S. BANK	CLEANING SUPPLIES - FLOOD	09252018	09/30/2018	107.44	107.44	09/30/2018
21750	U.S. BANK	GAS/FLOOD	09252018	09/30/2018	13.11	13.11	09/30/2018
21750	U.S. BANK	PRESSURE WASHER/FLOOD	09252018	09/30/2018	648.00	648.00	09/30/2018
Total 210-51-5160-510 BLDG/PLANT: INSURED REPAIRS:					819.43	819.43	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
21750	U.S. BANK	FRONT DESK POS	09252018	09/30/2018	69.00	69.00	09/30/2018
21750	U.S. BANK	RUGS/MOPS/TOWELS	09252018	09/30/2018	116.36	116.36	09/30/2018
21750	U.S. BANK	SALTCO	09252018	09/30/2018	54.60	54.60	09/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					239.96	239.96	
210-55-5542-343 CONCESSIONS EXPENSE							
21750	U.S. BANK	POS CONCESSIONS	09252018	09/30/2018	69.00	69.00	09/30/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					69.00	69.00	
210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT							
21750	U.S. BANK	LADDER/WRENCH	09252018	09/30/2018	280.66	280.66	09/30/2018
Total 210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT:					280.66	280.66	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
21750	U.S. BANK	STAFFORD & ROSENBAUM	09252018	09/30/2018	8,394.69	8,394.69	09/30/2018
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					8,394.69	8,394.69	
470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV							
21750	U.S. BANK	TIF IV	09252018	09/30/2018	629.00	629.00	09/30/2018
Total 470-51-5141-119 PLANING LEGAL ADMIN-WALNUT GRV:					629.00	629.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
21750	U.S. BANK	JOHNS CLOTHING	09252018	09/30/2018	97.96	97.96	09/30/2018
21750	U.S. BANK	TRAILER ADAPTOR	09252018	09/30/2018	21.82	21.82	09/30/2018
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					119.78	119.78	
100-45-4513-000 PARKING VIOLATIONS							
2000069	BENNETT, KYLA M.	5Q8DDT5RH DUPLICATE PAYM	09202018	09/30/2018	37.83	37.83	09/30/2018
Total 100-45-4513-000 PARKING VIOLATIONS:					37.83	37.83	
Grand Totals:					23,698.15	23,698.15	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
600-53-0630-340 SUPPLIES AND EXPENSE							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	32172	09/30/2018	413.40	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					413.40	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
1106	ACE HILLDALE (DPW)	SIGN PARTS	36194	08/23/2018	43.57	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					43.57	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
1106	ACE HILLDALE (DPW)	810 SHOREWOOD BLVD	36194	08/23/2018	6.47	.00	
1106	ACE HILLDALE (DPW)	BUBBLER REPAIR	36194	08/23/2018	8.08	.00	
1106	ACE HILLDALE (DPW)	BENCH PART	36194	08/23/2018	58.54	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					73.09	.00	
210-51-5160-510 BLDG/PLANT: INSURED REPAIRS							
1109	ACE HILLDALE (POOL)	FLOOD CLEANUP SUPPLIES	36190	08/23/2018	94.98	.00	
1109	ACE HILLDALE (POOL)	FLOOD CLEANUP SUPPLIES	36197	08/24/2018	79.98	.00	
1109	ACE HILLDALE (POOL)	FLOOD CLEANUP SUPPLIES	36200	08/24/2018	45.10	.00	
Total 210-51-5160-510 BLDG/PLANT: INSURED REPAIRS:					220.06	.00	
100-211535 AFLAC INSURANCE							
1210	AFLAC	INSURANCE PREMIUM	10102018	10/10/2018	486.51	486.51	10/16/2018
Total 100-211535 AFLAC INSURANCE:					486.51	486.51	
100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE							
1730	ASSOCIATED APPRAISAL CONSULT	PROFESSIONAL ASSESSMENT	136681	10/01/2018	666.67	.00	
1730	ASSOCIATED APPRAISAL CONSULT	REVALUATION PROGRAM	136681	10/01/2018	182.50	.00	
1730	ASSOCIATED APPRAISAL CONSULT	INTERNET POSTING OF PARCE	136681	10/01/2018	11.93	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					861.10	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
3220	CENTURY LINK	MONTHLY BILLING	1449293193	08/31/2018	9.69	.00	
3220	CENTURY LINK	CENTREX LINES-SEPTEMBER	1451853652	09/30/2018	10.75	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					20.44	.00	
210-55-5542-343 CONCESSIONS EXPENSE							
3352	CITI CARDS (COSTCO)	CONCESSION PRODUCTS	10062018	10/06/2018	174.19	174.19	10/16/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					174.19	174.19	
100-52-5210-322 POLICE: TRAINING EXPENSES							
4036	DANE CO TREASURER	TRAINING CENTER RENTAL 3R	33912	10/02/2018	200.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					200.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-45-4511-000	COURT FINES						
4038	DANE CO TREASURER	SHARED COURT FINES	09302018	09/30/2018	467.60	.00	
Total 100-45-4511-000 COURT FINES:					467.60	.00	
100-211539	DENTAL INSURANCE - EMPLOYEE						
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	10052018	10/05/2018	1,099.14	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,099.14	.00	
100-51-5143-300	PERSONNEL: RETIREES INS PREM						
4213	DELTA DENTAL OF WISCONSIN	ANNITANT PREMIUM	10052018	10/05/2018	322.26	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	.00	
100-55-5520-320	PARKS:PROJECTS						
7625	GOOD OAK LLC	WEED MANAGEMENT - PARKS	18389	09/12/2018	495.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					495.00	.00	
210-51-5160-510	BLDG/PLANT: INSURED REPAIRS						
8365	HILL ELECTRIC INC	FLOOD DAMAGE	SHORE-01	09/28/2018	26,411.00	.00	
Total 210-51-5160-510 BLDG/PLANT: INSURED REPAIRS:					26,411.00	.00	
600-53-0682-210	OUTSIDE SERVICES						
8950	HYDROCORP	CROSS CONNECTIONS CONTR	49378IN	08/31/2018	128.00	.00	
8950	HYDROCORP	INSPECTIONS	49738	09/30/2018	128.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					256.00	.00	
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC						
13040	MADISON GAS & ELECTRIC	810 & 1008 SHOREWOOD BLVD	40550105	10/08/2018	3,816.11	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,816.11	.00	
100-53-5300-340	AIDABLE WORK: OPERATING EXP.						
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD	40550105	10/08/2018	74.32	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					74.32	.00	
100-53-5342-220	STREET LIGHTING: POWER						
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	40550105	10/08/2018	50.66	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40550105	10/08/2018	1,536.22	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,586.88	.00	
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE						
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40550105	10/08/2018	90.62	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					90.62	.00	
200-51-5160-220	BLDG/PLANT: GAS & ELECTRIC						
13040	MADISON GAS & ELECTRIC	3336 LMD	40550105	10/08/2018	109.13	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					109.13	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40550105	10/08/2018	1,002.72	.00	
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40550105	10/08/2018	533.11	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					1,535.83	.00	
220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	40550105	10/08/2018	73.50	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					73.50	.00	
600-53-0620-220 POWER FOR PUMPING							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40550105	10/08/2018	970.85	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					970.85	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
13060	MADISON SPRING CO INC	TRUCK 9 REPAIRS	24753	09/21/2018	2,095.26	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					2,095.26	.00	
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT							
13070	MADISON WATER UTILITY	URBAN FORESTRY	14094461	10/01/2018	14.93	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					14.93	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13070	MADISON WATER UTILITY	WATER & FIRE PROTECTION	14092626	10/01/2018	32.21	.00	
13070	MADISON WATER UTILITY	FS 4" FIRE PROTECTION	FS - 4" FIRE P	10/01/2018	20.46	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					52.67	.00	
600-53-0610-601 PURCHASED WATER							
13070	MADISON WATER UTILITY	FRW	14092621	10/01/2018	447.60	.00	
13070	MADISON WATER UTILITY	LMD PIT	14092622	10/01/2018	2,171.10	.00	
13070	MADISON WATER UTILITY	PIT SW BLVD @ RR TRACKS	14092623	10/01/2018	65.70	.00	
13070	MADISON WATER UTILITY	PIT LOCUST & MAPLE TER	14092625	10/01/2018	5,372.45	.00	
Total 600-53-0610-601 PURCHASED WATER:					8,056.85	.00	
100-55-5520-340 PARKS:OPERATING EXPENSE							
13365	MIDDLETON FARMERS CO-OP INC	GRASS SEED & STRAW	315350	09/24/2018	147.89	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					147.89	.00	
100-211532 LIFE INSURANCE - EMPLOYEE							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	10052018	10/05/2018	626.63	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					626.63	.00	
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING							
13623	MONONA PLUMBING & FIRE PROT	PLUMBING PERMIT REFUND/FL	092418	09/24/2018	80.00	.00	
13623	MONONA PLUMBING & FIRE PROT	PERMIT #18-38 NOGUERA/FLO	092418	09/24/2018	80.00	.00	
13623	MONONA PLUMBING & FIRE PROT	PERMIT #18-37 PETYKOWSKI/F	092418	09/24/2018	80.00	.00	
Total 100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING:					240.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-55-5523-650	TREE REMOVALS						
13950	MY TREE GUY LLC	TREE REMOVALS/OXFORD/SW	92018	09/15/2018	1,200.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					1,200.00	.00	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
15450	OLD DOMINION BRUSH INC	LC MDH 16.120 SUCTION HOSE	6356663	09/24/2018	850.00	.00	
15450	OLD DOMINION BRUSH INC	LCT60.33 IMPELLRER	6356663	09/24/2018	894.04	.00	
15450	OLD DOMINION BRUSH INC	LCT650.602A-BEARING	6356663	09/24/2018	564.00	.00	
15450	OLD DOMINION BRUSH INC	LCT650.601-BUSHING FOR FAN	6356663	09/24/2018	65.00	.00	
15450	OLD DOMINION BRUSH INC	FREIGHT	6356663	09/24/2018	150.00	.00	
15450	OLD DOMINION BRUSH INC	LCT650.504 SHAFT	6356663	09/24/2018	230.00	.00	
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					2,753.04	.00	
600-53-5403-590 PAYMENT IN LIEU OF TAX							
16850	PUBLIC SERVICE COMMISSION	ADVANCE ASSESSMENT	RA19-1-05450	10/01/2018	592.84	.00	
Total 600-53-5403-590 PAYMENT IN LIEU OF TAX:					592.84	.00	
100-52-5210-370 POLICE: FUEL & OIL							
19311	SHELL OIL CO:POLICE ACCT	SQUAD FUEL	01045810	10/08/2018	1,018.08	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					1,018.08	.00	
100-51-5160-221 BLDGS & PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	W/S 10580.00	100218	09/30/2018	68.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1.0583.00 W/S RINK	100218	09/30/2018	44.78	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S .9101.00 8N0 SHOREWOOD	100218	09/30/2018	267.41	.00	
19337	SHOREWOOD HILLS WATER & SE	3.4032.00 W/S GARDENS	100218	09/30/2018	125.04	.00	
19337	SHOREWOOD HILLS WATER & SE	3.5890.00 W/S HEIDEN	100218	09/30/2018	32.36	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					537.59	.00	
100-51-5160-223 BLDGS & PLANT:STORMWATER CHR							
19337	SHOREWOOD HILLS WATER & SE	39103.00 S/W 810 SHOREWOOD	100218	09/30/2018	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	1.035.00 TALLY HO BOOSTER	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1.0565.00 ENTRYWAY PARKS	100218	09/30/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	.9087.00 3264 UNIV AVE.	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2.3030.00 S/W BIG FOOT PARK	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1.0585.00 1008 SHROEWOOD L	100218	09/30/2018	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	2.2375.00 S/W FOUR CORNERS	100218	09/30/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	.9102.00 S/W 810 SHOREWOOD	100218	09/30/2018	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	2.3314.00 S/W MCKENNA PARK	100218	09/30/2018	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	3.4775.00 2700 OXFORD	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1.1263.00 S/W QUARRY	100218	09/30/2018	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	1.1285.00 S/W OAK WAY	100218	09/30/2018	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	3.3785.00 S/W BRADLEY PARK	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2.2855.00 S/W KOVAL WOODS	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1.1125.00 S/ 1001 EDGEHILL	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	S/W 10580.00 1008 SHOREWOOD	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3.4032.00 S/W GARDENS	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3.5890.00 S/W HEIDEN	100218	09/30/2018	9.18	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHR:					390.15	.00	
100-55-5533-340 TENNIS: OPERATING EXPENSES							
19337	SHOREWOOD HILLS WATER & SE	3.4031.00 S/W POST FARM TEN	100218	09/30/2018	151.93	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					151.93	.00	
210-51-5160-221 BLDG/PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	3.4029.00 W/S CONCESSIONS	100218	09/30/2018	25.44	.00	
19337	SHOREWOOD HILLS WATER & SE	3.4030.00 W/S COM CENTER/P	100218	09/30/2018	485.92	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					511.36	.00	
210-51-5160-223 BLDGS & PLANT:STORMWATER CHR							
19337	SHOREWOOD HILLS WATER & SE	3.4031.00 S/W POST FARM/PO	100218	09/30/2018	151.93	.00	
19337	SHOREWOOD HILLS WATER & SE	3.4029.00 S/W CONCESSIONS	100218	09/30/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3.403.00 S/WCOMM CENTER/P	100218	09/30/2018	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHR:					170.29	.00	
100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL							
19841	STOP-N-GO DPW GAS	DPW-GAS	DPW GAS	09/30/2018	700.62	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					700.62	.00	
100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL							
19845	STOP-N-GO DPW DIESEL	DPW - DIESEL	093018	09/30/2018	384.40	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					384.40	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
19846	STRAND ASSOCIATES INC	LOGIC DEV TRAFFIC REVIEW-T	0141411	09/14/2018	4,514.84	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					4,514.84	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
20350	TILSEN ROOFING COMPANY INC	REPAIRS 1008 SHOREWOOD B	7144	09/14/2018	835.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					835.00	.00	
400-53-5327-810 COLD STORAGE BUILDING							
20670	TOWN & COUNTRY ENGINEERING I	COLD STORAGE BLDG	19302	09/06/2018	110.00	.00	
20670	TOWN & COUNTRY ENGINEERING I	COLD STORAGE BLDG	19412	10/03/2018	165.00	.00	
Total 400-53-5327-810 COLD STORAGE BUILDING:					275.00	.00	
400-53-5330-819 BRIDGE REPLACEMENT							
20670	TOWN & COUNTRY ENGINEERING I	RUSTIC BRIDGE	19417	10/03/2018	756.25	.00	
Total 400-53-5330-819 BRIDGE REPLACEMENT:					756.25	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
20670	TOWN & COUNTRY ENGINEERING I	FOREST PRODUCTS/LODGC	19303	09/06/2018	926.25	.00	
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	19304	09/06/2018	1,170.60	.00	
20670	TOWN & COUNTRY ENGINEERING I	FOREST PRODUCTS/LODGC	19413	10/03/2018	363.00	.00	
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	19414	10/03/2018	3,236.55	.00	
20670	TOWN & COUNTRY ENGINEERING I	UNIV. AVE RECONSTRUCT	19415	10/03/2018	389.25	.00	
20670	TOWN & COUNTRY ENGINEERING I	2018 BUS STOP IMPROVEMENT	19416	10/03/2018	247.50	.00	
20670	TOWN & COUNTRY ENGINEERING I	MARSHALL CT IMPROVEMENT	19418	10/03/2018	768.95	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					7,102.10	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
450-53-5344-862	UNIVERSITY AVE TIF 3						
20670	TOWN & COUNTRY ENGINEERING I	2018 BUS STOP IMPROVEMENT	19306	09/06/2018	550.00	.00	
Total 450-53-5344-862 UNIVERSITY AVE TIF 3 :					550.00	.00	
500-56-5620-210 CONTRACTUAL SERVICES							
20670	TOWN & COUNTRY ENGINEERING I	2018 STORMWATER SUPPORT	19305	09/06/2018	258.75	.00	
20670	TOWN & COUNTRY ENGINEERING I	FLOOD SUPPORT	19419	10/03/2018	2,542.70	.00	
Total 500-56-5620-210 CONTRACTUAL SERVICES:					2,801.45	.00	
100-55-5523-600 TREE MAINTENANCE							
20710	TREE HEALTH MANAGEMENT	TREE DISEASE OAKS	6609	09/04/2018	165.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					165.00	.00	
100-55-5523-650 TREE REMOVALS							
21720	URBAN TREE MANAGEMENT	TREE AND STUMP REMOVALS	092818	09/28/2018	6,162.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					6,162.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
22040	VANDEWALLE & ASSOCIATES INC	PLANNING SERVICES	201808104	09/18/2018	810.00	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					810.00	.00	
100-211534 UNION DUES							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES LEER SEPTEMER	1213	09/28/2018	206.50	.00	
23342	WI PROFESSIONAL POLICE ASSOC	PAC CONTRIBUTION	1213	09/28/2018	2.50	.00	
Total 100-211534 UNION DUES:					209.00	.00	
100-45-4511-000 COURT FINES							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES-SEPTE	09302018	09/30/2018	960.80	.00	
Total 100-45-4511-000 COURT FINES:					960.80	.00	
100-211531 HEALTH INSURANCE - EMPLOYEE							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTHCARE PREMIUM	10052018	10/05/2018	14,234.82	14,234.82	10/16/2018
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					14,234.82	14,234.82	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	10052018	10/05/2018	2,196.02	2,196.02	10/16/2018
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,196.02	2,196.02	
100-51-5151-300 BOND ISSUE EXPENSES							
999610	ASSOCIATED TRUST COMPANY	GENERAL OBLIGATION BONDS	10315	09/12/2018	475.00	.00	
Total 100-51-5151-300 BOND ISSUE EXPENSES:					475.00	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPOR P	MSP-3944	09/28/2018	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MGNT PLAN	MSP-3944	09/28/2018	2,077.00	.00	
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	MSP-3944	09/28/2018	799.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,476.00	.00	
210-55-5542-343 CONCESSIONS EXPENSE							
2000005	CADENCE COLD BREW COFFEE IN	COLD BREW COFFEE	2327	07/11/2018	162.00	.00	
2000005	CADENCE COLD BREW COFFEE IN	COLD BREW COFFEE	2360	07/23/2018	81.00	.00	
Total 210-55-5542-343 CONCESSIONS EXPENSE:					243.00	.00	
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC							
2000064	AMERICAN HEATING AND AC	PERMIT 18-38/MONONT KAIKS	092418	09/10/2018	150.00	.00	
Total 100-44-4432-000 PERMIT/INSPCTN FEES: HVAC:					150.00	.00	
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING							
2000065	CHRIS ELKE PLUMBING	PLUMBING PERMIT #18-40SULL	092418	09/24/2018	80.00	.00	
Total 100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING:					80.00	.00	
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC							
2000067	R G HEATING & A C	PERMIT #18-35/NOGUERA / FLO	092418	09/24/2018	131.65	.00	
Total 100-44-4432-000 PERMIT/INSPCTN FEES: HVAC:					131.65	.00	
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC							
2000068	WARREN HEATING & COOLING	PERMIT #18-32/PETYKOWSKI/F	092418	08/29/2018	90.00	.00	
Total 100-44-4432-000 PERMIT/INSPCTN FEES: HVAC:					90.00	.00	
Grand Totals:					105,663.06	17,091.54	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

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REVENUES								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,770,440	(2,770,440)	0.00%	0	2,563,496	0.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	60,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	30	0	30	-	0	500	0.00%
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	3,133	20,888	(17,755)	15.00%	3,133	20,889	15.00%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	17,628	46,000	(28,372)	38.32%	17,373	44,075	39.42%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	0	1,800	(1,800)	0.00%	0	1,800	0.00%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	0	1,000	(1,000)	0.00%	897	0	-
100-43-4353-000	STATE AID: HIGHWAY	309,721	309,366	355	100.11%	223,662	298,862	74.84%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,905	5,000	(95)	98.10%	4,880	5,050	96.63%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,103	2,800	(698)	75.09%	2,750	3,000	91.67%
100-44-4421-000	LICENSES: BICYCLE	0	60	(60)	0.00%	6	60	10.00%
100-44-4422-000	LICENSES: DOG & CAT	1,988	2,600	(613)	76.44%	1,023	4,000	25.58%
100-44-4423-000	LICENSES: MISC	1,024	1,000	24	102.42%	930	700	132.86%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	29,984	15,000	14,984	199.89%	20,322	17,000	119.54%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	4,933	5,000	(67)	98.65%	7,412	6,000	123.54%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	5,450	5,000	450	108.99%	6,973	7,000	99.62%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	7,265	4,000	3,265	181.61%	6,085	5,000	121.70%
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	1,193	600	593	198.78%	2,201	100	2200.82%
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	965	400	565	241.25%	300	450	66.67%

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100-44-4441-000	ZONING FEES	3,950	3,000	950	131.67%	1,900	2,300	82.61%
100-44-4491-000	CABLE TV FRANCHISE FEES	21,931	31,000	(9,069)	70.74%	19,382	29,000	66.83%
100-44-4492-000	% SURCHARGE FOR RECREATION	0	7,500	(7,500)	0.00%	0	7,500	0.00%
100-45-4511-000	COURT FINES	24,678	32,000	(7,322)	77.12%	25,911	30,000	86.37%
100-45-4513-000	PARKING VIOLATIONS	36,444	43,000	(6,556)	84.75%	33,319	45,000	74.04%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	1,907	3,000	(1,093)	63.57%	1,390	0	-
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	0	25	(25)	0.00%	39	0	-
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	738	400	338	184.38%	339	200	169.40%
100-46-4613-000	CLERK: PARKING PERMITS	335	700	(365)	47.86%	316	800	39.50%
100-46-4621-000	LAW ENFORCEMENT FEES	554	400	154	138.44%	344	400	85.97%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,886	15,000	(114)	99.24%	14,892	14,138	105.33%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	327	0	-
100-46-4670-000	BOOK PUBLISHING REVENUES	30	60	(30)	49.85%	120	250	48.00%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	6,451	0	6,451	-	2,657	0	-
100-46-4672-100	GARDEN PLOT REVENUES	2,675	2,660	15	100.56%	2,520	2,000	126.00%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	2,500	2,500	0	100.00%	2,500	2,500	100.00%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	1,000	1,000	0	100.00%	0	0	0.00%
100-46-4673-100	RECREATION: FOUR CORNERS	16,775	15,135	1,640	110.84%	15,135	14,000	108.11%
100-46-4673-200	RECREATION: LAND REC	25,575	17,000	8,575	150.44%	16,888	14,250	118.51%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-300	RECREATION: TENNIS	23,135	25,500	(2,365)	90.73%	25,831	28,000	92.25%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	2,760	2,200	560	125.45%	2,210	2,200	100.45%
100-46-4673-600	RECREATION: GOLF	3,933	3,824	109	102.84%	3,824	7,000	54.63%
100-46-4673-700	RECREATION: KAYAK/CANOE	560	850	(290)	65.88%	806	700	115.14%

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100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	-	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	10,346	9,700	646	106.66%	1,280	8,780	14.58%
100-46-4674-100	COMMUNITY CENTER RENTALS	2,398	2,200	198	109.00%	2,379	3,500	67.96%
100-46-4674-210	JULY 4th FAMILY PICNIC	910	1,500	(590)	60.67%	1,254	1,200	104.50%
100-46-4674-220	JULY 4th FIREWORKS	7,587	8,000	(413)	94.84%	8,350	8,100	103.08%
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	13,494	(13,494)	0.00%	13,230	13,230	100.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	10,924	(10,924)	0.00%	10,710	10,710	100.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,034	(17,034)	0.00%	16,700	16,700	100.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,180	(9,180)	0.00%	9,000	9,000	100.00%
100-48-4810-000	INTEREST ON INVESTMENTS	0	15,000	(15,000)	0.00%	17,240	10,000	172.40%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	3,781	7,746	(3,966)	48.81%	4,430	8,502	52.11%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILITY ADVANC	0	18,465	(18,465)	0.00%	0	0	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	38,500	(38,500)	0.00%	37,778	40,000	94.45%
100-48-4822-000	RENT: BLACKHAWK C.C.	66,664	100,300	(33,636)	66.46%	74,997	100,300	74.77%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	40,067	39,612	455	101.15%	9,584	9,584	100.00%
100-48-4830-000	MISCELLANEOUS SALES	334	0	334	0.00%	252	0	-
100-48-4831-000	POLICE/ FIRE SALES	0	0	0	0.00%	4,802	3,500	137.20%
100-48-4833-000	VILLAGE TREE SALES	4,628	6,000	(1,372)	77.13%	8,913	4,000	222.84%
100-48-4836-000	DPW VEHICLE SALES	284	0	284	0.00%	0	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	708	800	(92)	88.48%	796	600	132.70%
100-48-4840-000	INSURANCE DIVIDENDS	14,098	0	14,098	-	8,888	0	-
100-48-4850-000	INSURANCE CLAIMS	2,047	0	2,047	0.00%	0	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	48,602	(48,602)	0.00%	0	0	0.00%
100-49-4941-000	MISCELLANEOUS REVENUES	16,024	17,000	(976)	94.26%	15,818	17,000	93.05%

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100-49-4944-000	FUND BALANCE APPLIED	0	133,334	(133,334)	0.00%	0	141,401	0.00%
EXPENSES								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	3,754	1,500	2,254	250.24%	3,343	1,500	222.84%
100-51-5111-720	VILLAGE BOARD: DONATIONS	400	0	400	-	0	0	0.00%
100-51-5112-310	COMMITTEES: SUP & EXPENSE	343	300	43	114.28%	253	900	28.06%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,109	2,965	(856)	71.13%	2,109	2,965	71.13%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	16,171	22,341	(6,170)	72.38%	16,277	21,822	74.59%
100-51-5120-150	JUDICIAL: BENEFITS	4,721	6,437	(1,716)	73.34%	4,654	6,237	74.61%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	1,570	1,700	(130)	92.37%	1,275	1,700	74.98%
100-51-5120-321	JUDICIAL: DUES	140	140	0	100.00%	140	140	100.00%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	1,391	1,665	(274)	83.52%	1,031	1,665	61.94%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	12,863	18,000	(5,137)	71.46%	14,827	18,000	82.37%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	15,066	29,000	(13,934)	51.95%	25,373	27,000	93.97%
100-51-5141-120	ADMIN: WAGES	63,723	85,246	(21,523)	74.75%	61,216	86,769	70.55%
100-51-5141-150	ADMIN: BENEFITS	20,357	23,079	(2,722)	88.21%	15,621	19,447	80.32%
100-51-5141-320	ADMIN: DUES & SEMINARS	2,347	1,700	647	138.05%	1,614	1,700	94.94%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	254	400	(146)	63.50%	449	300	149.79%
100-51-5142-120	CLERK: WAGES	43,904	70,608	(26,704)	62.18%	60,109	84,014	71.55%
100-51-5142-130	EXTRA OFFICE HELP	14,032	18,366	(4,334)	76.40%	14,487	17,919	80.85%
100-51-5142-150	CLERK: BENEFITS	13,091	20,689	(7,598)	63.28%	14,440	18,862	76.55%
100-51-5142-310	CLERK: SUP & EXPENSES	4,896	3,900	996	125.54%	2,304	3,900	59.09%
100-51-5142-322	CLERK: TRAINING/SEMINARS	1,146	1,600	(454)	71.65%	1,531	800	191.37%
100-51-5142-340	CLERK: POSTAL EXPENSES	1,410	3,000	(1,590)	47.01%	2,073	3,500	59.22%
100-51-5142-500	CLERK: DANE CTY CALENDARS	0	600	(600)	0.00%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0.00%	0	0	0.00%
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0.00%	194	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	47,080	44,000	3,080	107.00%	43,253	42,547	101.66%

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100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0.00%	1,113	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	0	0	0	0.00%	18,017	0	-
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	0	0	0.00%	317	0	-
100-51-5143-300	PERSONNEL: RETIREES INS PREM	24,797	48,954	(24,157)	50.65%	20,206	9,600	210.48%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	2,104	4,000	(1,896)	52.60%	1,526	1,100	138.75%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	1,125	1,000	125	112.53%	602	400	150.38%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	40,582	40,000	582	101.45%	17,584	19,000	92.55%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	1,639	2,700	(1,061)	60.71%	1,562	2,700	57.85%
100-51-5145-350	WEBSITE COSTS	20	570	(550)	3.54%	221	570	38.76%
100-51-5151-210	FINANCE: AUDIT SERVICES	38,179	25,000	13,179	152.72%	21,890	26,000	84.19%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	3,425	0	3,425	-	2,950	0	-
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	7,750	10,190	(2,440)	76.05%	40,447	32,000	126.40%
100-51-5154-511	LIABILITY INS (LEAGUE)	48,266	43,729	4,537	110.38%	39,338	43,729	89.96%
100-51-5154-512	PROPERTY INS (LGPIF)	13,619	14,708	(1,089)	92.60%	13,483	14,708	91.67%
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	24,759	42,000	(17,241)	58.95%	30,649	41,000	74.75%
100-51-5160-221	BLDGS & PLANT: WATER	3,200	8,000	(4,800)	40.00%	2,728	8,000	34.10%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	3,344	4,000	(656)	83.60%	3,783	5,000	75.66%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	4,060	6,600	(2,540)	61.52%	3,670	5,500	66.73%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	4,626	3,410	1,216	135.66%	3,012	3,410	88.33%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	4,387	2,500	1,887	175.49%	22,624	17,290	130.85%
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	67,784	95,326	(27,542)	71.11%	58,821	90,282	65.15%
100-52-5210-120	POLICE: CLERICAL WAGES	53,295	73,638	(20,343)	72.37%	50,420	71,238	70.78%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	243,331	322,202	(78,871)	75.52%	218,796	312,868	69.93%
100-52-5210-122	POLICE: OVERTIME WAGES	19,604	9,000	10,604	217.82%	11,701	8,500	137.65%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	52,830	48,000	4,830	110.06%	49,942	48,000	104.05%

<u>Account No.</u>	<u>Account Title</u>	<u>September 30, 2018</u>				<u>September 30, 2017</u>		
		<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-52-5210-125	POLICE: DIFFERENTIAL	1,732	2,000	(268)	86.59%	1,395	2,000	69.73%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	0	4,400	(4,400)	0.00%	4,578	4,400	104.05%
100-52-5210-129	POLICE: CROSSING GUARD WAG	3,790	5,000	(1,210)	75.80%	3,748	5,500	68.14%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	149,837	196,549	(46,712)	76.23%	130,307	189,482	68.77%
100-52-5210-170	POLICE: EDUCATION REIMB	0	1,000	(1,000)	0.00%	0	0	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	9,175	14,000	(4,825)	65.54%	8,977	11,000	81.61%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	1,906	3,000	(1,094)	63.53%	2,457	2,900	84.73%
100-52-5210-321	POLICE: DUES & SEMINARS	1,345	2,000	(655)	67.25%	929	1,500	61.93%
100-52-5210-322	POLICE: TRAINING EXPENSES	7,027	9,000	(1,973)	78.08%	5,872	8,000	73.40%
100-52-5210-340	POLICE: OPERATING EXPENSE	16,361	16,000	361	102.25%	10,697	14,200	75.33%
100-52-5210-341	POLICE: UNIFORM EXPENSE	5,863	5,000	863	117.25%	5,328	4,500	118.40%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	4,991	5,000	(9)	99.82%	5,305	4,000	132.62%
100-52-5210-370	POLICE: FUEL & OIL	7,124	7,000	124	101.77%	6,052	7,000	86.45%
100-52-5210-380	POLICE: DRUG PREVENTION	0	0	0	0.00%	0	200	0.00%
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	570,119	(570,119)	0.00%	522,280	522,280	100.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	20,773	21,217	(444)	97.91%	21,217	19,576	108.38%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	168,281	(168,281)	0.00%	169,045	168,281	100.45%
100-52-5240-150	INSPECTIONS: BENEFITS	1,854	2,180	(326)	85.05%	2,433	2,333	104.28%
100-52-5240-211	INSPECTIONS: BUILDINGS	13,352	14,000	(648)	95.37%	14,939	18,000	82.99%
100-52-5240-212	INSPECTIONS: HVAC	3,913	5,000	(1,087)	78.27%	5,329	5,000	106.57%
100-52-5240-213	INSPECTIONS: ELECTRICAL	4,829	7,000	(2,171)	68.99%	8,960	5,000	179.21%
100-52-5240-214	INSPECTIONS: PLUMBING	2,123	2,500	(377)	84.94%	3,122	2,500	124.89%
100-52-5240-340	INSPECTIONS: OPERATIONS	111	0	111	-	689	323	213.31%
100-52-5260-290	DANE COUNTY RADIO CONTRACT	7,794	7,058	736	110.43%	4,851	2,600	186.58%
100-53-5300-121	AIDABLE WORK: LABOR	48,942	72,262	(23,320)	67.73%	43,857	62,841	69.79%

Account No.	Account Title	September 30, 2018				September 30, 2017		
		CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-53-5300-150	AIDABLE WORK: BENEFITS	9,548	12,560	(3,012)	76.02%	9,422	13,416	70.23%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	17,544	18,000	(456)	97.47%	13,481	19,000	70.95%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	9,814	18,000	(8,186)	54.52%	13,407	18,000	74.49%
100-53-5320-370	GARAGE: FUEL & OIL	12,345	8,000	4,345	154.31%	9,016	9,000	100.17%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	783	0	-
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	10,000	0	10,000	0.00%	0	10,000	0.00%
100-53-5342-220	STREET LIGHTING: POWER	12,277	16,000	(3,723)	76.73%	14,142	16,000	88.39%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	3,141	20,000	(16,859)	15.71%	5,751	20,000	28.76%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	119	85	34	140.28%	115	33	349.15%
100-53-5352-300	BUS SERVICE	0	30,000	(30,000)	0.00%	0	30,000	0.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	66,096	94,360	(28,264)	70.05%	73,554	94,000	78.25%
100-53-5363-290	METRO LANDFILL EXPENSE	10,750	10,750	0	100.00%	12,460	12,460	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	30,788	50,931	(20,143)	60.45%	32,288	37,938	85.11%
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	4,830	8,852	(4,022)	54.57%	4,998	8,100	61.70%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	1,608	4,100	(2,492)	39.22%	2,430	4,120	58.97%
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	718	2,800	(2,082)	25.65%	218	2,800	7.79%
100-54-5400-130	VILLAGE HALL: CLEANING	3,225	5,668	(2,443)	56.91%	3,251	6,403	50.78%
100-54-5400-150	VILLAGE HALL: BENEFITS	406	985	(579)	41.23%	471	1,367	34.47%
100-55-5500-121	NON-AIDABLE WORK: LABOR	86,248	105,083	(18,835)	82.08%	72,393	91,585	79.04%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	14,586	18,265	(3,679)	79.86%	12,635	19,611	64.43%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	15,339	28,000	(12,661)	54.78%	29,194	24,000	121.64%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	458	500	(42)	91.60%	520	500	103.97%
100-55-5514-121	COMMUNITY CTR: WAGES	1,322	578	744	228.69%	559	415	134.68%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	193	100	93	193.45%	81	89	90.87%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	4,807	7,400	(2,593)	64.96%	5,102	7,000	72.89%

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		<u>CY YTD Actual</u>	<u>CY Budget</u>	<u>Variance</u>	<u>% of Budget</u>	<u>PY Actual</u>	<u>PY Budget</u>	<u>% of Budget</u>
100-55-5520-121	FORESTER: WAGES	41,620	62,956	(21,336)	66.11%	40,606	60,964	66.61%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	10,697	15,000	(4,304)	71.31%	12,382	14,500	85.39%
100-55-5520-150	FORESTER: WAGE BENEFITS	12,081	17,461	(5,380)	69.19%	11,909	17,022	69.96%
100-55-5520-320	PARKS:PROJECTS	9,743	7,000	2,743	139.18%	5,430	6,500	83.54%
100-55-5520-340	PARKS:OPERATING EXPENSE	2,969	4,400	(1,431)	67.47%	3,376	4,350	77.60%
100-55-5520-342	VILLAGE TREE SALES COSTS	3,497	6,000	(2,503)	58.29%	10,734	4,000	268.36%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	578	1,000	(423)	57.75%	1,523	0	-
100-55-5523-343	HORTICULTURE: REFORESTATION	12,941	9,000	3,941	143.79%	7,737	8,000	96.71%
100-55-5523-350	HORTICULTURE:PLANTINGS	2,416	2,000	416	120.81%	2,346	1,700	138.01%
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	24,905	30,000	(5,096)	83.02%	21,400	32,000	66.87%
100-55-5523-650	TREE REMOVALS	15,551	25,000	(9,449)	62.20%	19,073	20,000	95.37%
100-55-5531-121	FOUR CORNERS: WAGES	12,581	12,000	581	104.85%	14,299	14,000	102.14%
100-55-5531-150	FOUR-CORNERS: BENEFITS	962	900	62	106.94%	1,094	1,071	102.14%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	1,583	650	933	243.48%	2,034	2,600	78.23%
100-55-5532-121	LAND RECREATION: WAGES	11,867	13,300	(1,433)	89.23%	15,681	13,300	117.90%
100-55-5532-150	LAND RECREATION: BENEFITS	908	1,017	(109)	89.27%	1,199	1,017	117.87%
100-55-5532-340	LAND RECREATION: OPERATING EXP	1,480	1,700	(221)	87.03%	2,193	2,000	109.66%
100-55-5533-121	TENNIS: WAGES	17,652	16,000	1,652	110.33%	18,700	18,500	101.08%
100-55-5533-150	TENNIS: BENEFITS	1,350	1,300	50	103.88%	1,431	1,415	101.10%
100-55-5533-340	TENNIS: OPERATING EXPENSES	3,887	1,000	2,887	388.67%	1,812	3,500	51.78%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	1,250	1,000	250	124.95%	1,409	1,000	140.87%
100-55-5535-150	BASKETBALL: BENEFITS	96	77	19	124.17%	108	77	139.97%

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100-55-5535-340	BASKETBALL: OPERATING EXPENSE	559	750	(191)	74.55%	1,174	775	151.44%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	-	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,304	1,375	(71)	94.82%	89	1,300	6.83%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	8,772	9,000	(228)	97.46%	0	9,000	0.00%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,637	4,450	187	104.21%	4,307	4,300	100.16%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	3,765	7,000	(3,235)	53.79%	4,741	8,200	57.81%
100-55-5540-340	GOLF: OPERATING EXPENSES	4,340	4,000	340	108.50%	3,535	6,000	58.92%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	0	550	0.00%
100-56-5630-150	PLANNER	1,400	800	600	175.00%	600	0	-
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	926	800	126	115.74%	1,825	0	-
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	0	0	0	0.00%	0	0	0.00%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	0	1,500	0.00%
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	0	0	0	0.00%	0	0	0.00%
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	3,886	0	-
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	0	0	0	0.00%	0	0	0.00%
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	0	0	0	0.00%	0	0	0.00%
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	0	0	0	0.00%	0	0	0.00%

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100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	0	0	0	0.00%	0	0	0.00%
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	51,047	926,422	(875,375)	5.51%	665,306	772,327	86.14%
	TOTAL REVENUES	771,781	3,978,316	(3,206,535)	19.40%	736,215	3,663,903	20.09%
	TOTAL EXPENSES	1,829,862	3,947,254	(2,117,392)	46.36%	3,102,544	3,663,903	84.68%

**Village of Shorewood Hills
Board of Trustees Minutes
Thursday, September 6, 2018**

1. Called to Order Village President David Benforado called the meeting to order at 7:31 a.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Anne Readell, Scott Friedman, John Imes, Tracy Bailey and Village Treasurer Sean Cote. Trustee Mark Lederer attended by conference call. Also in attendance were Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes, Village Engineer Brian Berquist, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Board Matters

A. 2018 Flood Update

i) Technical presentation from Village Engineer on August 20, 2018 flood event

Brian Berquist gave a detailed presentation on the event that took place on August 20, 2018. Mr. Berquist stated 1,180 acres of land drain to the University Avenue / Midvale area. There is only 16% of that space in Shorewood Hills and the remaining 84% is in the City of Madison. This goes to the Willow Creek area and then is dumped into Lake Mendota from there. On the night of August 20th, 40 million cubic feet of water fell on this area in less than nine hours.

He explained the 9 foot proposed tunnel back in 1997 was turned down due to the cost of \$7 million, environmental concerns and various other factors. That tunnel in 2018 would cost \$12.6 million. After a study in 2001, a floodwall was built along with a stormsewer configuration which included a check valve to reduce the chance of water from University Avenue backing up into the Garden Homes neighborhood. The study showed that this would work in most events. The 1% annual chance (100 year) storm is 6.63 inches of rain in 24 hours. Shorewood Hills had over 9 inches of rain in roughly an 8 hour period.

The route overview of the storm sewers down Midvale are 12' x 5', east down Locust to Shorewood Blvd are 12' x 5', along the railroad tracks from Shorewood Blvd to Marshall/Ridge are 15' x 5', east of Marshall / Ridge are 15' x 6'. A 2nd box culvert added in 2009 stops at Shorewood Blvd, and is planned to be extended as part of the 2021 University Avenue project. The high water marks were roughly a foot higher in garden homes than the floodwall. The elevation of the high water marks showed a difference of 7 feet between Garden Homes and the Pool area.

The railroad tracks act as informal flood protection from the University Avenue area.

The heavy rains started around 4:00 p.m. and by approximately 10:00 p.m. University Avenue was flooded which closed the check valve at Locust. By approximately 10:30 p.m. the floodwall at Garden Homes overtops and the Railroad ballast at Shorewood Blvd and the Pool is breached, causing areas north of the floodwall and railroad to be inundated.

ii) Village impacts, responses, status

a) Families and homes

Mr. Benforado thanked Tracy Bailey for her immediate response to helping with volunteer efforts.

Tracy Bailey briefly discussed the volunteer efforts. She explained they started with the intake of information for those affected by the flood all the way to strategically organizing cleaning, disposing of garbage, food efforts, supplies and various other necessities to recover from this disaster.

Chief Chapin explained the next process being an after action report to pull all the information together from the event and to see what worked, what didn't work and how to plan for the future with utilizing all our resources in the event of another 100 year flood.

b) Businesses

Karla briefly explained the damage to the commercial properties which included the Marshall Court apartments, The Boulevard building and in between there. Along with the apartments, many of the stores in Shorewood Shopping Center had water damage as well.

c) Village assets (pool, Village hall, drainage facilities)

Mr. Frantz explained the extent of the damage to the Village Hall, Pool and 1008 Shorewood Blvd building. He explained the insurance will cover the Village's buildings less their deductibles.

The other damage to the Village is the extensive damage to McKenna Park due to erosion and wash out of roads. Bigfoot Park was a park that had little damage.

The Marina has the most significant damage. The access road is washed out, the foot bridge is washed out and considered dangerous for use so it has been closed until further notice.

d) Financial impacts and insurance claim

Mr. Frantz explained the various expenses incurred by the Village due to extra staffing needs, labor for refuse cleanup, hiring extra refuse pick up for a week straight, and the countless hours by Village management.

Mr. Frantz indicated that the Village does not currently participate in the Nation Flood Insurance program but is in a position to enroll in it quickly should we wish to do so.

e) Status of County, State and federal responses and relief

David Sykes explained that the County and State are working on the declaration of FEMA coverage. Small Business Administration is another option for low interest loans. Most of the State aid seems to be going toward public sector for roads and infrastructure. The idea of private assistance is not looking as positive as we would like to see.

Gloria Beach-asked about the Village's commercial insurance and how it covered the flood damage

Mr. Frantz just stated it is covered by our village's property insurance. The Village will pay their deductibles for the Village Hall, DPW building and the Pool totaling \$7500.00.

Farrah Kaiksow- stated that if homeowners would have had flood insurance, it wouldn't have even covered everything lost anyway. It would have covered items such as mechanicals but not the loss of furniture, belongings and drywall.

iii) Shorewood Hills League Flood relief Campaign

Ms. Bailey updated the board on the GoFundme page set up by the Shorewood Hills League and that the League will match donations up to \$10,000.

5. Adjourn

Meeting was adjourned at 8:30 a.m.

Respectfully submitted,

Karla Endres, Village Clerk

**Village of Shorewood Hills
Minutes Board of Trustees
Monday, September 17, 2018**

1. Called to Order Village President David Benforado called the meeting to order at 7:00 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, John Imes, Anne Readel, Mark Lederer and Village Treasurer Sean Cote. Trustee Tracy Bailey was excused. Also in attendance were Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation

C. Ordinances

i. Third reading of an ordinance L-2018-3 rezoning property located at 2801 Marshall Court from C-3 to planned unit development general development plan (Lodgic co-working, restaurant, childcare mixed use development)

Duane Johnson, KBA, briefly discussed the sign package. The signage was changed by the amount of signs on the building as well as the size of the signs. There has been a reduction in size of the signs and the lighting of the signs. The word “bar” has been removed from two of the signs. There were two signs added to the parking garage.

Mr. Benforado confirmed that the Plan Commission had reviewed and recommended approval of the sign package.

Maureen Rickman, Psychiatric Services, stated they have come to an agreement with the parking and has a minor change on Catafalque Drive. She is requesting that it be changed to a one way street to reduce congestion and increase the safety of those coming out of those four parking spaces along the Lodgic building. It also allows for angle parking and increases the flow of parking in that area. They have an agreement to rent spaces at Arbor Crossing on a month to month, but it is not a long term solution to their parking needs.

Michael Stiennon, 2814 Marshall Court, agrees with Maureen Rickman that Catafalque Drive should be made into a one way street or a dead end. Mr. Stiennon would like the Board to follow up with the parking problem on Marshall Court or take action that the residents on Marshall Court will have action taken to make it better. He also stated that the Developers have not reached out to the residents of Marshall Court to discuss the development project and the disruption it will cause during construction.

Melody Liu, 2808 Marshall Court, is concerned about the traffic issue. The bikers and congestion on Marshall Court since the stop light was installed has increased. She mentioned the UW Shuttle bus was picking up and dropping employees off on Marshall Court and wait for their employees, which causes congestion.

Vincent Gibbons, 2800 Marshall Court, has concerns on the amount of kids at the childcare facility during the day and the impact that will have on the traffic of Marshall Court. If this project doesn’t succeed in 2021 or so, what impact does that have on the Village?

Mr. Benforado explained the importance of the neighborhood plan and how that relates to the Lodgic development. He explained his thoughts on why he was in support of this development plan. He stated this plan is responsive to the comprehensive plan and the neighborhood plan. The development isn’t as tall as the previous development proposed. Mr. Benforado likes the

completion of the missing link in the bike path that will be complete. The village has also had a very positive track record and relationship with the developer. The developer is not asking for TIF money. Mr. Benforado stated that he thinks the Board should discuss and enforce Marshall Court being a regulated parking enforcement area seven days a week, 24 hours a day. Mr. Benforado explained the reasons for his support of the project (attached to these minutes). Mr. Lederer stated the parking signs going to the Lodgic project don't include the Everyday Kitchen restaurant and that might create confusion for those that are going to the restaurant and therefore take up on street parking spaces instead. He also stated that the Lodgic project has to come to the Village for approval on liquor license each year. The Village has the ability to deal with potential problems or issues that might arise.

Ms. Readel stated that the Marshall Court area was designated for high density projects on both sides of the street and keeping it a walkable street. She stated that parking will continue to be a problem that keeps popping up in the Village based on what street is being focused on. She is in support of this project.

Mr. Wade stated he is in agreement with the other trustee's comments and the project is a real opportunity for some of the younger families moving into the Village. He is concerned and continues to be concerned about the traffic on Marshall Court.

Mr. Imes stated he is in support of the project and likes the scale of the project. He stated there are some really nice amenities for village residents with not only having a workspace but also a high quality daycare facility. He would also like to see a preconstruction meeting with the developer and residents.

Mr. Friedman stated that density is good and believes that the Village is in a good position to have this project in the Village.

Mr. Imes moved and Mr. Wade seconded a motion to waive the third reading of the ordinance and approve the rezoning of the property.

Motion approved 6-0.

D. New Business Resolutions and Motions

i. Resolution R-2018-8 Approving Specific Development Plan for 2801 Marshall Court Mixed use development.

Ms. Readel moved and Mr. Friedman seconded a motion to approve resolution R-2018-8 approving specific development plan for 2801 Marshall Court that incorporates the sign package. Motion approved 6-0. Tracy Bailey excused.

C. Ordinances

ii. Second reading of an ordinance L-2018-4 creating a two-hour parking zone on Marshall Court

Mr. Friedman moved and Ms. Readel seconded a motion to approve the second reading of ordinance L-2018-4 creating a two-hour parking zone on Marshall Court.

Motion approved 6-0.

D. New Business Resolutions and Motions

vi. Resolution R-2018-10 Authorizing the Village to participate in the National Flood Insurance Program

Mr. Frantz gave a brief explanation that the Village has a Floodplain Zoning Ordinance in place but it will need to be updated. The Village needs to consider a resolution first and then publish

public hearing notices before readopt the flood plain ordinance. One that is done then village residents are able to apply for flood insurance from a private agency. The Village will have to adopt the FEMA flood maps and the Village is zoned in zone X, except for a couple areas on Lake Mendota Drive on the cliff. That means that FEMA considers them outside of the five hundred year floodplain. Mr. Frantz explained that the definition of a flood can be considered surface water runoff which is what happened on August 20, 2018. That means residents would be eligible to coverage for that event if they had flood coverage. Flood insurance doesn't cover all items lost in a flood but may cover items such as mechanicals, not furniture, drywall, etc., especially in basements.

Gloria Beach, 907 Swarthmore Court, understand the Villages flood risk assignment and questions if the village could have different zones of flood plain so that residents on the hill near the golf course would not be upset if they were required to purchase flood insurance if they really would never be prone to a flood. She also asked for the definition of a 500 year flood versus a 100 year flood being 6 inches of water in a 24 hour period. Her final question was about the definition of a flood and that surface water versus a body of water are conflicting for definitions.

Michael Stiennon, 2814 Marshall Court stated this is for unusual flooding and this happens annually.

Anne Helsley-Marchbanks, 817 Maple Terrace, wants to see the Village participate in the National Flood Insurance Program.

Mark Mandel, 3205 Tally Ho Lane, we are in the minority of municipalities that do not participate in the national flood insurance program.

Jason Stephenson, 3201 Tally Ho Lane, would like to know what implications of the history to deal with stormwater.

Leslie Clark, 838 Maple Terrace, needs flood insurance and received a quote through Lloyds of London for \$5,600 a year. She would like to make sure the Village doesn't have any future development that allows developers to build up around her that will cause more problems for flooding.

Mr. Wade moved and Ms. Readel seconded a motion to approve Resolution R-2018-10 authorizing the Village to participate in National Flood Insurance Program.

Mr. Benforado stated that if the Village is one of 50 municipalities in the State not participating in the program, why not? The Village has some due diligence to find out why we are not participating in a program that most municipalities in the state are participating in.

Motion to approve Resolution R-2018-10 passed 6-0.

5. Appearances and Communications

i. 2018 Fireworks Fund – Gary Johnson

Mr. Benforado referred to the written summary provided by Gary Johnson.

No action was taken.

6. Board Matters

A. Payment of Bills

Mr. Cote gave a brief background on the prepaids and the September board bills.

Mr. Cote ratified the August prepaids in the amount of \$58,116.41 and the September board bills in the amount of \$149,407.74 for a total of \$207,524.15 for approval.

Mr. Wade moved and Mr. Lederer seconded approval of the August prepaids in the amount of \$58116.41 and the September Board Bills in the amount of \$149,407.74 for a total of \$207,524.15.

Karla Endres asked if the Delta Dental invoice could be decreased by \$0.02 due to an estimate based of the previous month's bill to include for timely payment purposes.

The total was lowered by \$0.02 cents for a total approved amount of \$207,524.13.

Motion passed 6-0.

D. New Business Resolutions and Motions

iv. Consider conditional use permit to add a chimney and roof overhang over a stairway on property located at 3616 Lake Mendota Drive.

Mr. Imes moved and Mr. Friedman seconded to accept the findings of the conditional use permit for 3616 Lake Mendota Drive.

Motion passed 6-0.

viii. Consider engineering proposal for boiler/equipment replacement at pool

Mr. Lederer gave a brief background of the need to move quickly on this to ensure it won't interfere with the 2019 season.

Chris Carbon stated the engineering report is significant in the replacement of the boilers to ensure they are ready for the next pool season. One boilers was in need of replacement before the flood occurred but engineering must be done prior to the boiler being installed. The engineering will provide the pool with multiple options but the insurance will only cover "like" replacement to what the existing boilers were there.

Ms. Readel asked how this engineering study plays into the redesign of the area as a whole with the community center being redesigned or if the pool and community center will be done together.

Mr. Imes asked if this gives an opportunity for the future to plan accordingly now with the new boilers.

Ms. Readel moved and Mr. Wade seconded the acceptance of the August 9th engineering proposal by Ramaker and Associates not to exceed \$8,008.00.

Motion passed 6-0.

ix. Consider participation in Dane County Community restorative court program

Mr. Friedman stated this is a program that won't happen often in our municipal court and he believes it's a good program to be part of and the concept of the program is desirable.

Mr. Friedman moved and Ms. Readel seconded a motion to join the Dane County Community restorative court program.

Motion passed 6-0.

x. Consider joining Safe Communities program and \$1,500 donation

Aaron Chapin gave a brief background on the Safe Communities program.

Ms. Readel would like to know how the Village residents would know about this program that the Village would participate in.

Mr. Wade is concerned about the tough budget year and due to the flooding, he is reluctant to decide on a monetary donation.

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the village join Safe Communities.

Motion passed 6-0.

Mr. Benforado stated the Finance Committee will take this item up for a \$1,000 donation in 2019.

B. Consent Agenda

ii. Street Use Permits- Red Tutu Trot- October 14, 2018

Mr. Lederer moved and Mr. Wade seconded a motion to approve the Red Tutu Trot.

Motion passed 6-0.

i. Regular Board meeting minutes of August 20, 2018 and Special session minutes of September 6, 2018

August 20, 2018 minutes

Minor change from Mr. Lederer.

Mr. Lederer moved and Mr. Wade seconded to approve the August 20, 2018 minutes with the minor change noted.

Motion passed 6-0.

September 6, 2018 minutes were tabled for the draft to be reviewed for suggested changes by the Village engineer.

iii. Consider conditional use permit to fill in excess of ten cubic yards of soil on property located at 3580 Lake Mendota Drive.

Mr. Benforado gave a brief update of plans to demolish the existing structure and rebuild.

Mr. Imes moved and Mr. Wade seconded a motion to approve the conditional use permit at 3580 Lake Mendota Drive.

Motion passed 6-0.

v. Resolution R-2018-9 Authorizing submittal of PARC grant application for bike path project

Mr. Imes moved Mr. Friedman seconded a motion to approve resolution R-2018-9 authorizing submittal of PARC grant application for a bike path project.

Motion passed 6-0.

vii. Consider installation of temporary speed hump on Edgehill Drive and agreement with County Highway Department for speed and volume counts.

Mr. Lederer gave a brief background on the traffic study done on Edgehill Drive and the idea of installing a speed hump. He explained the cost was roughly \$800 and 200 holes drilled into the road to install the speed hump.

Mr. Wade is uncomfortable with the cost of the project as well as the 200 holes drilled into the new road and therefore is not in support of the installation of the speed hump.

Mr. Benforado would be in favor of a new speed board that holds a charge and a couple of the solar powered speed boards to be budgeted in 2019. He would not be in support of the 200 holes drilled in the road and the speed hump in general. He would like to see more efforts in education of drivers to slow down.

Ms. Readel would like to see more information as to why we want to slow traffic down more and if there are other measures that can be taken.

This item was referred back to the Public Works Committee.

xi. Consider certified survey map dividing property located 3311 Topping Road

Mr. Imes moved and Mr. Wade seconded a motion to accept the certified survey map at 3311 Topping Road.

Motion passed 6-0.

7. Reports of Officials and Committees

A. Village President

i. Discuss establishment of ad hoc and/or use of existing committees related to stormwater/flooding and disaster preparedness

Put an article in the October bulletin regarding the formation of an ad hoc committee for stormwater/flooding and disaster preparedness.

Mr. Lederer asked the continuity between public works and stormwater if they should be all in the same committee.

Mr. Benforado would like to see an ad hoc committee for Stormwater/flooding.

ii. Village facilities planning

Tabled.

Mr. Lederer made a comment that the time table on the pool is moving up fast now due to the flooding.

B. Village Administrator

i. University Avenue design update – Mr. Frantz updated the Board on the monthly progress meeting with the City. The federal funding also covers up to 60% of the University Bay Drive reconstruction.

Mr. Benforado asked Karl to write to the Madison Area Transportation Board to strongly suggest that the bike/overpass on University Bay Drive still happen as planned initially.

Mr. Frantz gave a brief update on the insurance claim from the crash recovery.

C. Report on Shorewood League Flood Relief Campaign – Tracy Bailey’s written report was given on the Leagues fundraising goals.

D. Report on Village FEMA disaster assessment submittal

David Sykes reported on the status of the FEMA submittal.

E. Personnel Committee – nothing to report.

F. Finance Committee – meeting scheduled.

G. Plan Commission – nothing to report

H. Public Works Committee –nothing to report

I. Services Committee – nothing to report.

J. Public Health & Safety Committee – nothing to report.

K. Recreation Committee- nothing to report.

L. Ad hoc Sustainability Committee – nothing to report.

M. Ad Hoc Heiden Haus – met and suggested an article in the October bulletin.

N. Parks Committee – nothing to report.

O. Blackhawk Liaison Committee –Scramble went well. Blackhawk seemed satisfied.

P. Golf Committee – nothing to report.

Q. Pool Committee – nothing to report.

R. Waterfront Committee – nothing to report.

S. Joint Campus Area Committee – September meeting was cancelled.

8. Confirm next meeting date

i. October 15

ii. November 5

iii. November 19

9. Adjourn

Meeting was adjourned at 10:32 p.m.

Respectfully submitted,

Karla Endres, Village Clerk

DRAFT



VILLAGE OF SHOREWOOD HILLS
STREET OPENING / RIGHT-OF WAY OCCUPANCY PERMIT

Permit #
18-24

The undersigned herewith applies for a permit to occupy ROW for construction pursuant to:

- Section 11.04 Permits to Work on Highways
- Section 10-1-93 Mobile Tower Siting Regulations

of the Municipal Code of the Village of Shorewood Hills. That applicant agrees and understands that if a permit is issued the applicant will comply with all existing ordinances, rules and regulations pertaining to the work or purpose for which a permit is granted and will pay all damages caused to public or private grounds or suffered by private persons caused by the applicant's agents or employees in the doing or the execution of the work for which a permit may be granted, and that the applicant will keep and save the Village of Shorewood Hills free and harmless of any damage claim resulting by reason of granting such a permit.

Applicant's Name: Ideal Builders Inc.
 Address: 1406 Emil Street, Madison, WI 53713
 Phone: 608-271-8111 E-mail: zkoch@idealbuildersinc.com
 Location of Work: 2801 Marshall Court, Madison, WI 53705
 Purpose of Work: _____
(provide scale drawing showing location, land area of proposed project and location of existing and proposed facilities)
 Start Date: October 16, 2018 End Date: _____
 Local Representative: MARK BUTTERIS Phone: (608) 575-5527
 Emergency Contact Information: MARK BUTTERIS
 Additional Comments: _____

JG M. Ke
Signature of Applicant

Submit form to: info@shorewood-hills.org or 810 Shorewood Blvd, Madison, WI 53705-2115

Fees and Costs:	
Mobile Tower Siting:	Street Opening..... \$150.00
New \$3,000.00	
Addition/Alteration of Existing \$130.00	
Right-of-Way Occupancy:	Refundable Bond..... \$1,000.00
Permanent <u>\$150.00</u>	
Temporary (30 day maximum) \$5.00 per day	
<i>Proof of liability insurance in a type and amount satisfactory to the Village may be required.</i>	

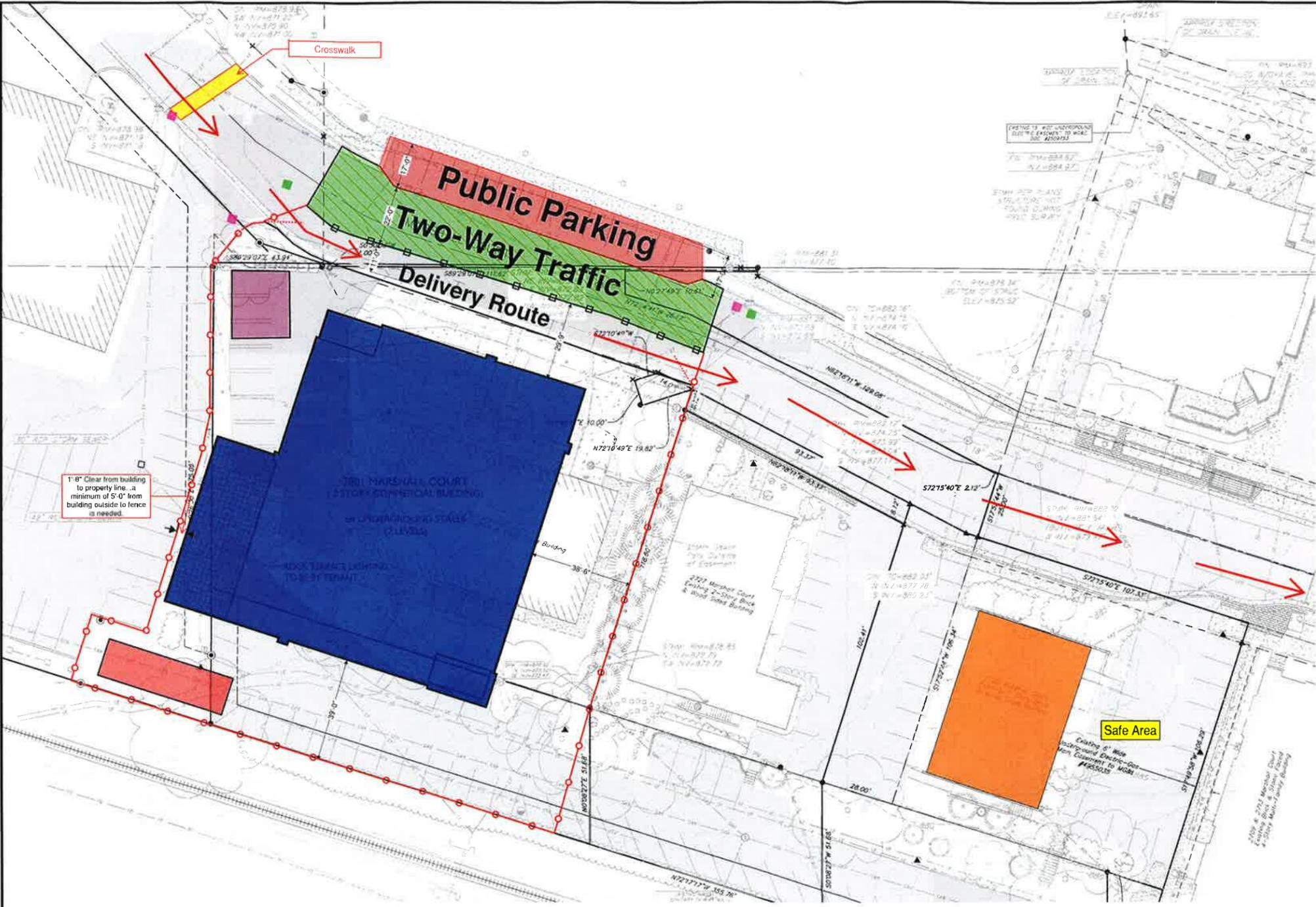
Date Application Received:	<u>10/10/18</u>	Application is: approved / not approved
Date Payment Received:	<u>10/10/18</u>	
Date Bond Received (if applicable):	<u>N/A</u>	

PAID
 CK. NO. 62001
 DATE 10/10/18
 Print Form

Signed: _____
Village Engineer or Administrator

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14 Sep 2018 - 10:53a m:\Stone House Development\150190_Arco Crossing Phase 2\CADD\150190_Base.dwg By: jdy



TOPOGRAPHIC SYMBOL LEGEND

- EXISTING BOLLARD
- EXISTING POST
- EXISTING SIGN
- ▬ EXISTING CURB INLET
- EXISTING FIELD INLET
- EXISTING STORM MANHOLE
- EXISTING SANITARY MANHOLE
- ROOF DOWNSPOUT
- EXISTING FIRE HYDRANT
- ▬ EXISTING STANDPIPE
- ▬ EXISTING WATER MAIN VALVE
- EXISTING CURB STOP
- × EXISTING GAS VALVE
- × EXISTING AIR CONDITIONING PEDESTAL
- ▬ EXISTING DOWN GUY
- EXISTING ELECTRIC MANHOLE
- EXISTING ELECTRIC PEDESTAL
- × EXISTING TRANSFORMER
- EXISTING LIGHT POLE
- EXISTING GENERIC LIGHT
- ▬ EXISTING UTILITY POLE
- EXISTING TV PEDESTAL
- EXISTING TELEPHONE MANHOLE
- EXISTING TELEPHONE PEDESTAL
- EXISTING HANDICAP PARKING
- EXISTING DECIDUOUS TREE
- ▬ ASPHALT PAVEMENT/DRIVEWAY
- ▬ PARKING LOT
- ▬ CONCRETE PAVEMENT/WALK
- ▬ BRICK PAVERS
- ▬ GRAVEL PATH



- New Building
- Flagger
- Site Office
- Street Signage
- Site Conex
- Crane
- Two-Way Traffic
- Site Gate
- Panel Site Fence
- Delivery Route
- Jersey Barrier Site Fence



Existing Conditions Plan
The Lodge
Village of Shorewood Hills
Dane County, Wisconsin

REVISIONS	NO	DATE	REMARKS
1	7/2/18		Village Resubmittal
2	7/31/18		Village Resubmittal
3	9/14/18		Bus Set

SCALE	AS SHOWN
DATE	05/23/2018
DRAFTER	JARC
CHECKED	JJOY
PROJECT NO.	150190
SHEET	1 OF 7
DWG NO.	C-0.1

ORDINANCE NO. L-2018-4

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

AN ORDINANCE AMENDING SECTION 7.08
OF THE VILLAGE CODE OF ORDINANCES RELATING TO PARKING

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

Section 7.08(5)(a) of the Municipal Code of the Village of Shorewood Hills is amended as follows (added text is red and underlined):

Two-Hour Parking Zone. A Two-Hour Parking Zone is established. The Two-Hour Parking Zone consists of that portion of Marshall Court along the north side only from the western line of Lot 3 Certified Survey Map No. 05477 to the eastern line of Lot 2 Certified Survey Map 05477 and on both sides of Marshall Court from the eastern line of Lot 2 Certified Survey Map 05477 to University Bay Drive and all residential streets, except for (i) Blackhawk Drive from Topping Road to the easterly edge extended of lot 2, First Addition, and (ii) Sunset Drive from Blackhawk Drive to Crestwood Drive. The Two-Hour Parking Zone also excludes portions of streets (i) where parking is prohibited or restricted as provided at section 7.08 (2), (ii) where stopping is prohibited as provided at section 7.08 (4), or (iii) that are in the One-Hour Zone as provided at section 7.08 (6).

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 20__.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

ORDINANCE NO. L-2018-5

AN ORDINANCE REPEALING AND RECREATING CHAPTER 27 FLOODPLAIN ZONING
OF THE VILLAGE OF SHOREWOOD HILLS MUNICIPAL CODE

WHEREAS, the Village of Shorewood Hills has expressed its intent to apply to participate in the National Flood Insurance Program by passing Resolution R-2018-10; and

WHEREAS, the Village Board desires to amend Chapter 27 Floodplain Zoning of its Municipal Code.

NOW THEREFORE, the Board of Trustees of the Village of Shorewood Hills, Dane County, Wisconsin, do ordain to repeal and recreate Chapter 27 Floodplain Zoning as listed in Exhibit 1.

This ordinance shall take effect immediately upon passage and publication as required by law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2018.

APPROVED:

David J. Benforado, Village President

ATTEST:

Karla Endres, Village Clerk

EXHIBIT 1

Chapter 27

FLOODPLAIN ZONING



Date: _____

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27-1-0 STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE, TITLE AND GENERAL PROVISIONS

27-1-1 STATUTORY AUTHORIZATION

This ordinance is adopted pursuant to the authorization in s. 61.35 and 62.23, for villages and cities; s. 59.69, s. 59.692, and s. 59.694 for counties; and the requirements in s. 87.30, Stats.

27-1-2 FINDING OF FACT

Uncontrolled development and use of the floodplains and rivers of this municipality would impair the public health, safety, convenience, general welfare and tax base.

27-1-3 STATEMENT OF PURPOSE

This ordinance is intended to regulate floodplain development to:

- (1) Protect life, health and property;
- (2) Minimize expenditures of public funds for flood control projects;
- (3) Minimize rescue and relief efforts undertaken at the expense of the taxpayers;
- (4) Minimize business interruptions and other economic disruptions;
- (5) Minimize damage to public facilities in the floodplain;
- (6) Minimize the occurrence of future flood blight areas in the floodplain;
- (7) Discourage the victimization of unwary land and homebuyers;
- (8) Prevent increases in flood heights that could increase flood damage and result in conflicts between property owners; and
- (9) Discourage development in a floodplain if there is any practicable alternative to locate the activity, use or structure outside of the floodplain.

27-1-4 TITLE

This ordinance shall be known as the Floodplain Zoning Ordinance for the Village of Shorewood Hills, Wisconsin.

27-1-5 GENERAL PROVISIONS

(1) **AREAS TO BE REGULATED**

This ordinance regulates all areas that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by DNR. Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.

(2) OFFICIAL MAPS & REVISIONS

The boundaries of all floodplain districts are designated as A, AE, AH, AO or A1-30 on the maps based on the Flood Insurance Study (FIS) listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA through the Letter of Map Change process (see s. 27-8-0 *Amendments*) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the Municipal Clerk, Village of Shorewood Hills. If more than one map or revision is referenced, the most restrictive information shall apply.

(a) OFFICIAL MAPS : Based on the FIS:

<https://msc.fema.gov/portal/advanceSearch#searchresultsanchor>

Flood Insurance Rate Map (FIRM), panel number 55025C0404G and 55025C0408G, dated 01/02/2009; with corresponding profiles that are based on the Flood Insurance Study (FIS) dated 06/16/2016, volume numbers 55025CV001D, 55025CV002D, 55025CV003D, 55025CV004D;

Approved by: The DNR and FEMA

(3) ESTABLISHMENT OF FLOODPLAIN ZONING DISTRICTS

The regional floodplain areas are divided into three districts as follows:

- (a) The Floodway District (FW), is the channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional floodwaters and are contained within AE Zones as shown on the FIRM.
- (b) The Floodfringe District (FF) is that portion between the regional flood limits and the floodway and displayed as AE Zones on the FIRM.
- (c) The General Floodplain District (GFP) is those areas that may be covered by floodwater during the regional flood and does not have a BFE or floodway boundary determined, including A, AH and AO zones on the FIRM.

(4) LOCATING FLOODPLAIN BOUNDARIES

Discrepancies between boundaries on the official floodplain zoning map and actual field conditions shall be resolved using the criteria in subd (a) or (b) below. If a significant difference exists, the map shall be amended according to s. 27-8-0 *Amendments*. The zoning administrator can rely on a boundary derived from a profile elevation to grant or deny a land use permit, whether or not a map amendment is required. The zoning administrator shall be responsible for documenting actual pre-development field conditions and the basis upon which the district boundary was determined and for initiating any map amendments required under this section. Disputes between the zoning

administrator and an applicant over the district boundary line shall be settled according to s. 27-7-3(3) and the criteria in (a) and (b) below. Where the flood profiles are based on established base flood elevations from a FIRM, FEMA must approve any map amendment or revision pursuant to s. 27-8-0 *Amendments*.

- (a) If flood profiles exist, the map scale and the profile elevations shall determine the district boundary. The regional or base flood elevations shall govern if there are any discrepancies.
- (b) Where flood profiles do not exist for projects, the location of the boundary shall be determined by the map scale.

(5) REMOVAL OF LANDS FROM FLOODPLAIN

Compliance with the provisions of this ordinance shall not be grounds for removing land from the floodplain unless it is filled at least two feet above the regional or base flood elevation, the fill is contiguous to land outside the floodplain, and the map is amended pursuant to s. 27-8-0 *Amendments*.

(6) COMPLIANCE

Any development or use within the areas regulated by this ordinance shall be in compliance with the terms of this ordinance, and other applicable local, state, and federal regulations.

(7) MUNICIPALITIES AND STATE AGENCIES REGULATED

Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this ordinance and obtain all necessary permits. State agencies are required to comply if s. 13.48(13), Stats., applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation is exempt when s. 30.2022, Stats., applies.

(8) ABROGATION AND GREATER RESTRICTIONS

- (a) This ordinance supersedes all the provisions of any municipal zoning ordinance enacted under s. 59.69, 59.692 or 59.694 for counties; s. 62.23 for cities; s. 61.35 for villages; or s. 87.30, Stats., which relate to floodplains. A more restrictive ordinance shall continue in full force and effect to the extent of the greater restrictions, but not otherwise.
- (b) This ordinance is not intended to repeal, abrogate or impair any existing deed restrictions, covenants or easements. If this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail.

(9) INTERPRETATION

In their interpretation and application, the provisions of this ordinance are the minimum requirements liberally construed in favor of the governing body and are not a limitation on or repeal of any other powers granted by the Wisconsin Statutes. If a provision of this ordinance, required by ch. NR 116, Wis. Adm. Code, is unclear, the provision shall be interpreted in light of the standards in

effect on the date of the adoption of this ordinance or in effect on the date of the most recent text amendment to this ordinance.

(10) WARNING AND DISCLAIMER OF LIABILITY

The flood protection standards in this ordinance are based on engineering experience and research. Larger floods may occur or the flood height may be increased by man-made or natural causes. This ordinance does not imply or guarantee that non-floodplain areas or permitted floodplain uses will be free from flooding and flood damages. This ordinance does not create liability on the part of, or a cause of action against, the municipality or any officer or employee thereof for any flood damage that may result from reliance on this ordinance.

(11) SEVERABILITY

Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

(12) ANNEXED AREAS FOR CITIES AND VILLAGES

The Dane County floodplain zoning provisions in effect on the date of annexation shall remain in effect and shall be enforced by the municipality for all annexed areas until the municipality adopts and enforces an ordinance which meets the requirements of ch. NR 116, Wis. Adm. Code and 44 CFR 59-72, *National Flood Insurance Program* (NFIP). These annexed lands are described on the municipality's official zoning map. County floodplain zoning provisions are incorporated by reference for the purpose of administering this section and are on file in the office of the municipal zoning administrator. All plats or maps of annexation shall show the regional flood elevation and the floodway location.

27-2-0 **GENERAL STANDARDS APPLICABLE TO ALL FLOODPLAIN DISTRICTS**

The community shall review all permit applications to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction and substantial improvements shall be designed and anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads; be constructed with flood-resistant materials; be constructed to minimize flood damages and to ensure that utility and mechanical equipment is designed and/or located so as to prevent water from entering or accumulating within the equipment during conditions of flooding.

Subdivisions shall be reviewed for compliance with the above standards. All subdivision proposals (including manufactured home parks) shall include regional flood elevation and floodway data for any development that meets the subdivision definition of this ordinance and all other requirements in s. 27-7-1(2). Adequate drainage shall be provided to reduce exposure to flood hazards and all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.

27-2-1 HYDRAULIC AND HYDROLOGIC ANALYSES

- (1) No floodplain development shall:
 - (a) Obstruct flow, defined as development which blocks the conveyance of floodwaters by itself or with other development, causing any increase in the regional flood height; or
 - (b) Cause any increase in the regional flood height due to floodplain storage area lost.
- (2) The zoning administrator shall deny permits if it is determined the proposed development will obstruct flow or cause any increase in the regional flood height, based on the officially adopted FIRM or other adopted map, unless the provisions of s. 27-8-0 *Amendments* are met.

27-2-2 WATERCOURSE ALTERATIONS

No land use permit to alter or relocate a watercourse in a mapped floodplain shall be issued until the local official has notified in writing all adjacent municipalities, the Department and FEMA regional offices, and required the applicant to secure all necessary state and federal permits. The standards of s. 27-2-1 must be met and the flood carrying capacity of any altered or relocated watercourse shall be maintained.

As soon as is practicable, but not later than six months after the date of the watercourse alteration or relocation and pursuant to s. 27-8-0 *Amendments*, the community shall apply for a Letter of Map Revision (LOMR) from FEMA. Any such alterations must be reviewed and approved by FEMA and the DNR through the LOMC process.

27-2-3 CHAPTER 30, 31, WIS. STATS., DEVELOPMENT

Development which requires a permit from the Department, under chs. 30 and 31, Stats., such as docks, piers, wharves, bridges, culverts, dams and navigational aids, may be allowed if the necessary permits are obtained and amendments to the floodplain zoning ordinance are made according to s. 27-8-0 *Amendments*.

27-2-4 PUBLIC OR PRIVATE CAMPGROUNDS

Public or private campgrounds shall have a low flood damage potential and shall meet the following provisions:

- (1) The campground is approved by the Department of Health Services;
- (2) A land use permit for the campground is issued by the zoning administrator;
- (3) The character of the river system and the campground elevation are such that a 72-hour warning of an impending flood can be given to all campground occupants;
- (4) There is an adequate flood warning procedure for the campground that offers the minimum notice required under this section to all persons in the campground. This procedure shall include a written agreement between the campground owner, the municipal emergency government coordinator and the chief law enforcement official which specifies the flood elevation at which

evacuation shall occur, personnel responsible for monitoring flood elevations, types of warning systems to be used and the procedures for notifying at-risk parties, and the methods and personnel responsible for conducting the evacuation;

- (5) This agreement shall be for no more than one calendar year, at which time the agreement shall be reviewed and updated - by the officials identified in sub. (4) - to remain in compliance with all applicable regulations, including those of the state Department of Health Services and all other applicable regulations;
- (6) Only camping units that are fully licensed, if required, and ready for highway use are allowed;
- (7) The camping units shall not occupy any site in the campground for more than 180 consecutive days, at which time the camping unit must be removed from the floodplain for a minimum of 24 hours;
- (8) All camping units that remain on site for more than 30 days shall be issued a limited authorization by the campground operator, a written copy of which is kept on file at the campground. Such authorization shall allow placement of a camping unit for a period not to exceed 180 days and shall ensure compliance with all the provisions of this section;
- (9) The municipality shall monitor the limited authorizations issued by the campground operator to assure compliance with the terms of this section;
- (10) All camping units that remain in place for more than 180 consecutive days must meet the applicable requirements in either s. 27-3-0, 27-4-0 or 27-5-0 for the floodplain district in which the structure is located;
- (11) The campground shall have signs clearly posted at all entrances warning of the flood hazard and the procedures for evacuation when a flood warning is issued; and
- (12) All service facilities, including but not limited to refuse collection, electrical service, gas lines, propane tanks, sewage systems and wells shall be properly anchored and placed at or floodproofed to the flood protection elevation.

27-3-0 FLOODWAY DISTRICT (FW)

27-3-1 APPLICABILITY

This section applies to all floodway areas on the floodplain zoning maps and those identified pursuant to s. 27-5-4.

27-3-2 PERMITTED USES

The following open space uses are allowed in the Floodway District and the floodway areas of the General Floodplain District, if:

- they are not prohibited by any other ordinance;
- they meet the standards in s. 27-3-3 and 27-3-4; and
- all permits or certificates have been issued according to s. 27-7-1.

- (1) Agricultural uses, such as: farming, outdoor plant nurseries, horticulture, viticulture and wild crop harvesting.
- (2) Nonstructural industrial and commercial uses, such as loading areas, parking areas and airport landing strips.
- (3) Nonstructural recreational uses, such as golf courses, tennis courts, archery ranges, picnic grounds, boat ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting, trap and skeet activities, hunting and fishing areas and hiking and horseback riding trails, subject to the fill limitations of s. 27-3-3(4).
- (4) Uses or structures accessory to open space uses, or classified as historic structures that comply with s. 27-3-3 and 27-3-4.
- (5) Extraction of sand, gravel or other materials that comply with s. 27-3-3(4).
- (6) Functionally water-dependent uses, such as docks, piers or wharves, dams, flowage areas, culverts, navigational aids and river crossings of transmission lines, and pipelines that comply with chs. 30 and 31, Stats.
- (7) Public utilities, streets and bridges that comply with s. 27-3-3(3).

27-3-3 STANDARDS FOR DEVELOPMENTS IN THE FLOODWAY

(1) GENERAL

- (a) Any development in the floodway shall comply with s. 27-2-0 and have a low flood damage potential.
- (b) Applicants shall provide the following data to determine the effects of the proposal according to s. 27-2-1 and 27-7-1(2)(c):
 1. A cross-section elevation view of the proposal, perpendicular to the watercourse, showing if the proposed development will obstruct flow; or
 2. An analysis calculating the effects of this proposal on regional flood height.
- (c) The zoning administrator shall deny the permit application if the project will cause any increase in the flood elevations upstream or downstream, based on the data submitted for subd. (b) above.

(2) STRUCTURES

Structures accessory to permanent open space uses or functionally dependent on a waterfront location may be allowed by permit if the structures comply with the following criteria:

- (a) Not designed for human habitation, does not have a high flood damage potential and is constructed to minimize flood damage;
- (b) Shall have a minimum of two openings on different walls having a total

net area not less than one square inch for every square foot of enclosed area, and the bottom of all such openings being no higher than one foot above grade. The openings shall be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

- (c) Must be anchored to resist flotation, collapse, and lateral movement;
 - (d) Mechanical and utility equipment must be elevated or flood proofed to or above the flood protection elevation; and
 - (e) It must not obstruct flow of flood waters or cause any increase in flood levels during the occurrence of the regional flood.
- (3) **PUBLIC UTILITIES, STREETS AND BRIDGES**
Public utilities, streets and bridges may be allowed by permit, if:
- (a) Adequate floodproofing measures are provided to the flood protection elevation; and
 - (b) Construction meets the development standards of s. 27-2-1.
- (4) **FILLS OR DEPOSITION OF MATERIALS**
Fills or deposition of materials may be allowed by permit, if:
- (a) The requirements of s. 27-2-1 are met;
 - (b) No material is deposited in navigable waters unless a permit is issued by the Department pursuant to ch. 30, Stats., and a permit pursuant to s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344 has been issued, if applicable, and all other requirements have been met;
 - (c) The fill or other materials will be protected against erosion by riprap, vegetative cover, sheet piling or bulkheading; and
 - (d) The fill is not classified as a solid or hazardous material.

27-3-4 PROHIBITED USES

All uses not listed as permitted uses in s. 27-3-2 are prohibited, including the following uses:

- (1) Habitable structures, structures with high flood damage potential, or those not associated with permanent open-space uses;
- (2) Storing materials that are buoyant, flammable, explosive, injurious to property, water quality, or human, animal, plant, fish or other aquatic life;
- (3) Uses not in harmony with or detrimental to uses permitted in the adjoining districts;
- (4) Any private or public sewage systems, except portable latrines that are removed prior to flooding and systems associated with recreational areas and

Department-approved campgrounds that meet the applicable provisions of local ordinances and ch. SPS 383, Wis. Adm. Code;

- (5) Any public or private wells which are used to obtain potable water, except those for recreational areas that meet the requirements of local ordinances and chs. NR 811 and NR 812, Wis. Adm. Code;
- (6) Any solid or hazardous waste disposal sites;
- (7) Any wastewater treatment ponds or facilities, except those permitted under s. NR 110.15(3)(b), Wis. Adm. Code; and
- (8) Any sanitary sewer or water supply lines, except those to service existing or proposed development located outside the floodway which complies with the regulations for the floodplain area occupied.

27-4-0 FLOODFRINGE DISTRICT (FF)

27-4-1 APPLICABILITY

This section applies to all floodfringe areas shown on the floodplain zoning maps and those identified pursuant to s. 27-5-4.

27-4-2 PERMITTED USES

Any structure, land use, or development is allowed in the Floodfringe District if the standards in s. 27-4-3 are met, the use is not prohibited by this or any other ordinance or regulation and all permits or certificates specified in s. 27-7-1 have been issued.

27-4-3 STANDARDS FOR DEVELOPMENT IN THE FLOODFRINGE

S. 27-2-1 shall apply in addition to the following requirements according to the use requested. Any existing structure in the floodfringe must meet the requirements of s. 27-6-0 *Nonconforming Uses*;

(1) **RESIDENTIAL USES**

Any structure, including a manufactured home, which is to be newly constructed or moved into the floodfringe, shall meet or exceed the following standards. Any existing structure in the floodfringe must meet the requirements of s. 27-6-0 *Nonconforming Uses*;

- (a) The elevation of the lowest floor shall be at or above the flood protection elevation on fill unless the requirements of s. 27-4-3 (1)(b) can be met. The fill shall be one foot or more above the regional flood elevation extending at least 15 feet beyond the limits of the structure.
- (b) The basement or crawlway floor may be placed at the regional flood elevation if it is dry floodproofed to the flood protection elevation. No basement or crawlway floor is allowed below the regional flood elevation;
- (c) Contiguous dryland access shall be provided from a structure to land outside of the floodplain, except as provided in subd. (d).
- (d) In developments where existing street or sewer line elevations make

compliance with subd. (c) impractical, the municipality may permit new development and substantial improvements where roads are below the regional flood elevation, if:

1. The municipality has written assurance from police, fire and emergency services that rescue and relief will be provided to the structure(s) by wheeled vehicles during a regional flood event; or
2. The municipality has a DNR-approved emergency evacuation plan.

(2) ACCESSORY STRUCTURES OR USES

Accessory structures shall be constructed on fill with the lowest floor at or above the regional flood elevation.

(3) COMMERCIAL USES

Any commercial structure which is erected, altered or moved into the floodfringe shall meet the requirements of s. 27-4-3(1). Subject to the requirements of s. 27-4-3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.

(4) MANUFACTURING AND INDUSTRIAL USES

Any manufacturing or industrial structure which is erected, altered or moved into the floodfringe shall have the lowest floor elevated to or above the flood protection elevation or meet the floodproofing standards in s. 27-7-5. Subject to the requirements of s. 27-4-3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.

(5) STORAGE OF MATERIALS

Materials that are buoyant, flammable, explosive, or injurious to property, water quality or human, animal, plant, fish or aquatic life shall be stored at or above the flood protection elevation or floodproofed in compliance with s. 27-7-5. Adequate measures shall be taken to ensure that such materials will not enter the water body during flooding.

(6) PUBLIC UTILITIES, STREETS AND BRIDGES

All utilities, streets and bridges shall be designed to be compatible with comprehensive floodplain development plans; and

- (a) When failure of public utilities, streets and bridges would endanger public health or safety, or where such facilities are deemed essential, construction or repair of such facilities shall only be permitted if they are designed to comply with s. 27-7-5.
- (b) Minor roads or non-essential utilities may be constructed at lower elevations if they are designed to withstand flood forces to the regional flood elevation.

(7) SEWAGE SYSTEMS

All sewage disposal systems shall be designed to minimize or eliminate

infiltration of flood water into the system, pursuant to s. 27-7-5(3), to the flood protection elevation and meet the provisions of all local ordinances and ch. SPS 383, Wis. Adm. Code.

(8) WELLS

All wells shall be designed to minimize or eliminate infiltration of flood waters into the system, pursuant to s. 27-7-5(3), to the flood protection elevation and shall meet the provisions of chs. NR 811 and NR 812, Wis. Adm. Code.

(9) SOLID WASTE DISPOSAL SITES

Disposal of solid or hazardous waste is prohibited in floodfringe areas.

(10) DEPOSITION OF MATERIALS

Any deposited material must meet all the provisions of this ordinance.

(11) MANUFACTURED HOMES

(a) Owners or operators of all manufactured home parks and subdivisions shall provide adequate surface drainage to minimize flood damage, and prepare, secure approval and file an evacuation plan, indicating vehicular access and escape routes, with local emergency management authorities.

(b) In existing manufactured home parks, all new homes, replacement homes on existing pads, and substantially improved homes shall:

1. have the lowest floor elevated to the flood protection elevation; and
2. be anchored so they do not float, collapse or move laterally during a flood

(c) Outside of existing manufactured home parks, including new manufactured home parks and all single units outside of existing parks, all new, replacement and substantially improved manufactured homes shall meet the residential development standards for the floodfringe in s. 27-4-3(1).

(12) MOBILE RECREATIONAL VEHICLES

All mobile recreational vehicles that are on site for 180 consecutive days or more or are not fully licensed and ready for highway use shall meet the elevation and anchoring requirements in s. 27-4-3(11)(b) and (c). A mobile recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick-disconnect utilities and security devices and has no permanently attached additions.

27-5-0 GENERAL FLOODPLAIN DISTRICT (GFP)

27-5-1 APPLICABILITY

The provisions for this district shall apply to all floodplains mapped as A, AO or AH zones.

27-5-2 PERMITTED USES

Pursuant to s. 27-5-4, it shall be determined whether the proposed use is located within the floodway or floodfringe.

Those uses permitted in the Floodway (s. 27-3-2) and Floodfringe (s. 27-4-2) Districts are allowed within the General Floodplain District, according to the standards of s. 27-5-3, provided that all permits or certificates required under s. 27-7-1 have been issued.

27-5-3 STANDARDS FOR DEVELOPMENT IN THE GENERAL FLOODPLAIN DISTRICT

S. 27-3-0 applies to floodway areas, s. 27-4-0 applies to floodfringe areas. The rest of this ordinance applies to either district.

- (1) In AO/AH Zones the structure's lowest floor must meet one of the conditions listed below whichever is higher:
 - (a) at or above the flood protection elevation; or
 - (b) two (2) feet above the highest adjacent grade around the structure; or
 - (c) the depth as shown on the FIRM
- (2) In AO/AH zones, provide plans showing adequate drainage paths to guide floodwaters around structures.

27-5-4 DETERMINING FLOODWAY AND FLOODFRINGE LIMITS

Upon receiving an application for development within the general floodplain district, the zoning administrator shall:

- (1) Require the applicant to submit two copies of an aerial photograph or a plan which shows the proposed development with respect to the general floodplain district limits, stream channel, and existing floodplain developments, along with a legal description of the property, fill limits and elevations, building floor elevations and flood proofing measures; and the flood zone as shown on the FIRM.
- (2) Require the applicant to furnish any of the following information deemed necessary by the Department to evaluate the effects of the proposal upon flood height and flood flows, regional flood elevation and to determine floodway boundaries.
 - (a) A Hydrologic and Hydraulic Study as specified in s. 27-7-1(2)(c).
 - (b) Plan (surface view) showing elevations or contours of the ground; pertinent structure, fill or storage elevations; size, location and layout of all proposed and existing structures on the site; location and elevations of streets, water supply, and sanitary facilities; soil types and other pertinent information;
 - (c) Specifications for building construction and materials, floodproofing, filling, dredging, channel improvement, storage, water supply and

sanitary facilities.

27-6-0 NONCONFORMING USES

27-6-1 GENERAL

(1) APPLICABILITY

If these standards conform with s.87.30, Stats. and ch. NR 116.15, Wis. Adm. Code and 44 CFR 59-72 , , they shall apply to all modifications or additions to any nonconforming use or structure and to the use of any structure or premises which was lawful before the passage of this ordinance or any amendment thereto.

(2) The existing lawful use of a structure or its accessory use which is not in conformity with the provisions of this ordinance may continue subject to the following conditions:

(a) No modifications or additions to a nonconforming use or structure shall be permitted unless they comply with this ordinance. The words "modification" and "addition" include, but are not limited to, any alteration, addition, modification, structural repair, rebuilding or replacement of any such existing use, structure or accessory structure or use. Maintenance is not considered a modification; this includes painting, decorating, paneling and other nonstructural components and the maintenance, repair or replacement of existing private sewage or water supply systems or connections to public utilities. Any costs associated with the repair of a damaged structure are not considered maintenance.

The construction of a deck that does not exceed 200 square feet and that is adjacent to the exterior wall of a principal structure is not an extension, modification or addition. The roof of the structure may extend over a portion of the deck in order to provide safe ingress and egress to the principal structure.

- (b) If a nonconforming use or the use of a nonconforming structure is discontinued for 12 consecutive months, it is no longer permitted and any future use of the property, and any structure or building thereon, shall conform to the applicable requirements of this ordinance;
- (c) The municipality shall keep a record which lists all nonconforming uses and nonconforming structures, their present equalized assessed value, the cost of all modifications or additions which have been permitted, and the percentage of the structure's total current value those modifications represent;
- (d) No modification or addition to any nonconforming structure or any structure with a nonconforming use, which over the life of the structure would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire structure is permanently changed to a

conforming structure with a conforming use in compliance with the applicable requirements of this ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 27-4-3(1). The costs of elevating the lowest floor of a nonconforming building or a building with a nonconforming use to the flood protection elevation are excluded from the 50% provisions of this paragraph;

- (e) No maintenance to any nonconforming structure or any structure with a nonconforming use, the cost of which would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 27-4-3(1).
- (f) If on a per event basis the total value of the work being done under (d) and (e) equals or exceeds 50% of the present equalized assessed value the work shall not be permitted unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 27-4-3(1).
- (g) Except as provided in subd. (h), if any nonconforming structure or any structure with a nonconforming use is destroyed or is substantially damaged, it cannot be replaced, reconstructed or rebuilt unless the use and the structure meet the current ordinance requirements. A structure is considered substantially damaged if the total cost to restore the structure to its pre-damaged condition equals or exceeds 50% of the structure's present equalized assessed value.
- (h) For nonconforming buildings that are substantially damaged or destroyed by a nonflood disaster, the repair or reconstruction of any such nonconforming building shall be permitted in order to restore it to the size and use in effect prior to the damage event, provided that the minimum federal code requirements below are met and all required permits have been granted prior to the start of construction.

1. Residential Structures

- a. Shall have the lowest floor, including basement, elevated to or above the base flood elevation using fill, pilings, columns, posts or perimeter walls. Perimeter walls must meet the requirements of s. 27-7-5(2).
- b. Shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy and shall

be constructed with methods and materials resistant to flood damage.

- c. Shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or elevated so as to prevent water from entering or accumulating within the components during conditions of flooding.
- d. In A Zones, obtain, review and utilize any flood data available from a federal, state or other source.
- e. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 27-5-3(1).
- f. In AO Zones, shall have adequate drainage paths around structures on slopes to guide floodwaters around and away from the structure.

2. Nonresidential Structures

- a. Shall meet the requirements of s. 27-6-1(2)(h)1a-f.
- b. Shall either have the lowest floor, including basement, elevated to or above the regional flood elevation; or, together with attendant utility and sanitary facilities, shall meet the standards in s. 27-7-5(1) or (2).
- c. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 27-5-3(1).

- (3) A nonconforming historic structure may be altered if the alteration will not preclude the structure's continued designation as a historic structure, the alteration will comply with s. 27-3-3(1), flood resistant materials are used, and construction practices and floodproofing methods that comply with s. 27-7-5 are used. Repair or rehabilitation of historic structures shall be exempt from the development standards of s. 27-6-1(2)(h)1 if it is determined that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and is the minimum necessary to preserve the historic character and design of the structure.

27-6-2 FLOODWAY DISTRICT

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use in the Floodway District, unless such modification or addition:
 - (a) Has been granted a permit or variance which meets all ordinance requirements;

- (b) Meets the requirements of s. 27-6-1;
- (c) Shall not increase the obstruction to flood flows or regional flood height;
- (d) Any addition to the existing structure shall be floodproofed, pursuant to s. 27-7-5, by means other than the use of fill, to the flood protection elevation; and
- (e) If any part of the foundation below the flood protection elevation is enclosed, the following standards shall apply:
 - 1. The enclosed area shall be designed by a registered architect or engineer to allow for the efficient entry and exit of flood waters without human intervention. A minimum of two openings must be provided with a minimum net area of at least one square inch for every one square foot of the enclosed area. The lowest part of the opening can be no more than 12 inches above the adjacent grade;
 - 2. The parts of the foundation located below the flood protection elevation must be constructed of flood-resistant materials;
 - 3. Mechanical and utility equipment must be elevated or floodproofed to or above the flood protection elevation; and
 - 4. The use must be limited to parking, building access or limited storage.
- (2) No new on-site sewage disposal system, or addition to an existing on-site sewage disposal system, except where an addition has been ordered by a government agency to correct a hazard to public health, shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing on-site sewage disposal system in a floodway area shall meet the applicable requirements of all municipal ordinances, s. 27-7-5(3) and ch. SPS 383, Wis. Adm. Code.
- (3) No new well or modification to an existing well used to obtain potable water shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing well in the Floodway District shall meet the applicable requirements of all municipal ordinances, s. 27-7-5(3) and chs. NR 811 and NR 812, Wis. Adm. Code.

27-6-3 FLOODFRINGE DISTRICT

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use unless such modification or addition has been granted a permit or variance by the municipality, and meets the requirements of s. 27-4-3 except where s. 27-6-3(2) is applicable.
- (2) Where compliance with the provisions of subd. (1) would result in unnecessary hardship and only where the structure will not be used for human habitation or be associated with a high flood damage potential, the Board of Adjustment/Appeals, using the procedures established in s. 27-7-3, may grant

a variance from those provisions of subd. (1) for modifications or additions using the criteria listed below. Modifications or additions which are protected to elevations lower than the flood protection elevation may be permitted if:

- (a) No floor is allowed below the regional flood elevation for residential or commercial structures;
 - (b) Human lives are not endangered;
 - (c) Public facilities, such as water or sewer, shall not be installed;
 - (d) Flood depths shall not exceed two feet;
 - (e) Flood velocities shall not exceed two feet per second; and
 - (f) The structure shall not be used for storage of materials as described in s. 27-4-3(5).
- (3) All new private sewage disposal systems, or addition to, replacement, repair or maintenance of a private sewage disposal system shall meet all the applicable provisions of all local ordinances, s. 27-7-5(3) and ch. SPS 383, Wis. Adm. Code.
- (4) All new wells, or addition to, replacement, repair or maintenance of a well shall meet the applicable provisions of this ordinance, s. 27-7-5(3) and ch. NR 811 and NR 812, Wis. Adm. Code.

27-7-0 ADMINISTRATION

Where a zoning administrator, planning agency or a board of adjustment/appeals has already been appointed to administer a zoning ordinance adopted under ss. 59.69, 59.692 or 62.23(7), Stats., these officials shall also administer this ordinance.

27-7-1 ZONING ADMINISTRATOR

(1) **DUTIES AND POWERS**

The zoning administrator is authorized to administer this ordinance and shall have the following duties and powers:

- (a) Advise applicants of the ordinance provisions, assist in preparing permit applications and appeals, and assure that the regional flood elevation for the proposed development is shown on all permit applications.
- (b) Issue permits and inspect properties for compliance with provisions of this ordinance and issue certificates of compliance where appropriate.
- (c) Inspect and assess all damaged floodplain structures to determine if substantial damage to the structures has occurred.
- (d) Keep records of all official actions such as:
 - 1. All permits issued, inspections made, and work approved;
 - 2. Documentation of certified lowest floor and regional flood elevations;

3. Floodproofing certificates.
 4. Water surface profiles, floodplain zoning maps and ordinances, nonconforming uses and structures including changes, appeals, variances and amendments.
 5. All substantial damage assessment reports for floodplain structures.
 6. List of nonconforming structures and uses.
- (e) Submit copies of the following items to the Department Regional office:
1. Within 10 days of the decision, a copy of any decisions on variances, appeals for map or text interpretations, and map or text amendments;
 2. Copies of case-by-case analyses and other required information including an annual summary of floodplain zoning actions taken.
 3. Copies of substantial damage assessments performed and all related correspondence concerning the assessments.
- (f) Investigate, prepare reports, and report violations of this ordinance to the municipal zoning agency and attorney for prosecution. Copies of the reports shall also be sent to the Department Regional office.
- (g) Submit copies of amendments to the FEMA Regional office.
- (2) LAND USE PERMIT
A land use permit shall be obtained before any new development; repair, modification or addition to an existing structure; or change in the use of a building or structure, including sewer and water facilities, may be initiated. Application to the zoning administrator shall include:
- (a) GENERAL INFORMATION
1. Name and address of the applicant, property owner and contractor;
 2. Legal description, proposed use, and whether it is new construction or a modification;
- (b) SITE DEVELOPMENT PLAN
A site plan drawn to scale shall be submitted with the permit application form and shall contain:
1. Location, dimensions, area and elevation of the lot;
 2. Location of the ordinary highwater mark of any abutting navigable waterways;
 3. Location of any structures with distances measured from the lot lines and street center lines;

4. Location of any existing or proposed on-site sewage systems or private water supply systems;
5. Location and elevation of existing or future access roads;
6. Location of floodplain and floodway limits as determined from the official floodplain zoning maps;
7. The elevation of the lowest floor of proposed buildings and any fill using the vertical datum from the adopted study – either National Geodetic Vertical Datum (NGVD) or North American Vertical Datum (NAVD);
8. Data sufficient to determine the regional flood elevation in NGVD or NAVD at the location of the development and to determine whether or not the requirements of s. 27-3-0 or 27-4-0 are met; and
9. Data to determine if the proposed development will cause an obstruction to flow or an increase in regional flood height or discharge according to s. 27-2-1. This may include any of the information noted in s. 27-3-3(1).

(c) **HYDRAULIC AND HYDROLOGIC STUDIES TO ANALYZE DEVELOPMENT**

All hydraulic and hydrologic studies shall be completed under the direct supervision of a professional engineer registered in the State. The study contractor shall be responsible for the technical adequacy of the study. All studies shall be reviewed and approved by the Department.

1. Zone A floodplains:
 - a. Hydrology

The appropriate method shall be based on the standards in ch. NR 116.07(3), Wis. Admin. Code, *Hydrologic Analysis: Determination of Regional Flood Discharge*.
 - b. Hydraulic modeling

The regional flood elevation shall be based on the standards in ch. NR 116.07(4), Wis. Admin. Code, *Hydraulic Analysis: Determination of Regional Flood Elevation* and the following:

 - i. determination of the required limits of the hydraulic model shall be based on detailed study information for downstream structures (dam, bridge, culvert) to determine adequate starting WSEL for the study.
 - ii. channel sections must be surveyed.
 - iii. minimum four foot contour data in the overbanks shall be used for the development of cross section overbank and floodplain mapping.

- iv. a maximum distance of 500 feet between cross sections is allowed in developed areas with additional intermediate cross sections required at transitions in channel bottom slope including a survey of the channel at each location.
- v. the most current version of HEC_RAS shall be used.
- vi. a survey of bridge and culvert openings and the top of road is required at each structure.
- vii. additional cross sections are required at the downstream and upstream limits of the proposed development and any necessary intermediate locations based on the length of the reach if greater than 500 feet.
- viii. standard accepted engineering practices shall be used when assigning parameters for the base model such as flow, Manning's N values, expansion and contraction coefficients or effective flow limits. The base model shall be calibrated to past flooding data such as high water marks to determine the reasonableness of the model results. If no historical data is available, adequate justification shall be provided for any parameters outside standard accepted engineering practices.
- ix. the model must extend past the upstream limit of the difference in the existing and proposed flood profiles in order to provide a tie-in to existing studies. The height difference between the proposed flood profile and the existing study profiles shall be no more than 0.00 feet.

c. Mapping

A work map of the reach studied shall be provided, showing all cross section locations, floodway/floodplain limits based on best available topographic data, geographic limits of the proposed development and whether the proposed development is located in the floodway.

- i. If the proposed development is located outside of the floodway, then it is determined to have no impact on the regional flood elevation.
- ii. If any part of the proposed development is in the floodway, it must be added to the base model to show the difference between existing and proposed conditions. The study must ensure that all coefficients remain the same as in the existing model, unless adequate justification based on standard accepted engineering practices is provided.

2. Zone AE Floodplains

a. Hydrology

If the proposed hydrology will change the existing study, the appropriate method to be used shall be based on ch. NR 116.07(3), Wis. Admin. Code, *Hydrologic Analysis: Determination of Regional Flood Discharge*.

b. Hydraulic model

The regional flood elevation shall be based on the standards in ch. NR 116.07(4), Wis. Admin. Code, *Hydraulic Analysis: Determination of Regional Flood Elevation* and the following:

i. Duplicate Effective Model

The effective model shall be reproduced to ensure correct transference of the model data and to allow integration of the revised data to provide a continuous FIS model upstream and downstream of the revised reach. If data from the effective model is available, models shall be generated that duplicate the FIS profiles and the elevations shown in the Floodway Data Table in the FIS report to within 0.1 foot.

ii. Corrected Effective Model.

The Corrected Effective Model shall not include any man-made physical changes since the effective model date, but shall import the model into the most current version of HEC-RAS for Department review.

iii. Existing (Pre-Project Conditions) Model.

The Existing Model shall be required to support conclusions about the actual impacts of the project associated with the Revised (Post-Project) Model or to establish more up-to-date models on which to base the Revised (Post-Project) Model.

iv. Revised (Post-Project Conditions) Model.

The Revised (Post-Project Conditions) Model shall incorporate the Existing Model and any proposed changes to the topography caused by the proposed development. This model shall reflect proposed conditions.

v. All changes to the Duplicate Effective Model and subsequent models must be supported by certified topographic information, bridge plans, construction plans and survey notes.

vi. Changes to the hydraulic models shall be limited to the stream reach for which the revision is being requested. Cross sections upstream and downstream of the revised reach shall be identical to those in the effective model and

result in water surface elevations and topwidths computed by the revised models matching those in the effective models upstream and downstream of the revised reach as required. The Effective Model shall not be truncated.

c. Mapping

Maps and associated engineering data shall be submitted to the Department for review which meet the following conditions:

- i. Consistency between the revised hydraulic models, the revised floodplain and floodway delineations, the revised flood profiles, topographic work map, annotated FIRMs and/or Flood Boundary Floodway Maps (FBFMs), construction plans, bridge plans.
- ii. Certified topographic map of suitable scale, contour interval, and a planimetric map showing the applicable items. If a digital version of the map is available, it may be submitted in order that the FIRM may be more easily revised.
- iii. Annotated FIRM panel showing the revised 1% and 0.2% annual chance floodplains and floodway boundaries.
- iv. If an annotated FIRM and/or FBFM and digital mapping data (GIS or CADD) are used then all supporting documentation or metadata must be included with the data submission along with the Universal Transverse Mercator (UTM) projection and State Plane Coordinate System in accordance with FEMA mapping specifications.
- v. The revised floodplain boundaries shall tie into the effective floodplain boundaries.
- vi. All cross sections from the effective model shall be labeled in accordance with the effective map and a cross section lookup table shall be included to relate to the model input numbering scheme.
- vii. Both the current and proposed floodways shall be shown on the map.
- viii. The stream centerline, or profile baseline used to measure stream distances in the model shall be visible on the map.

(d) EXPIRATION

All permits issued under the authority of this ordinance shall expire no more than 180 days after issuance. The permit may be extended for a maximum of 180 days for good and sufficient cause.

(3) CERTIFICATE OF COMPLIANCE

No land shall be occupied or used, and no building which is hereafter constructed, altered, added to, modified, repaired, rebuilt or replaced shall be occupied until a certificate of compliance is issued by the zoning administrator, except where no permit is required, subject to the following provisions:

- (a) The certificate of compliance shall show that the building or premises or part thereof, and the proposed use, conform to the provisions of this ordinance;
- (b) Application for such certificate shall be concurrent with the application for a permit;
- (c) If all ordinance provisions are met, the certificate of compliance shall be issued within 10 days after written notification that the permitted work is completed;
- (d) The applicant shall submit a certification signed by a registered professional engineer, architect or land surveyor that the fill, lowest floor and floodproofing elevations are in compliance with the permit issued. Floodproofing measures also require certification by a registered professional engineer or architect that the requirements of s. 27-7-5 are met.

(4) **OTHER PERMITS**

Prior to obtaining a floodplain development permit the applicant must secure all necessary permits from federal, state, and local agencies, including but not limited to those required by the U.S. Army Corps of Engineers under s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344.

27-7-2 ZONING AGENCY

- (1) The Plan Commission shall:
 - (a) oversee the functions of the office of the zoning administrator; and
 - (b) review and advise the governing body on all proposed amendments to this ordinance, maps and text.
- (2) The Plan Commission shall not:
 - (a) grant variances to the terms of the ordinance in place of action by the Board of Adjustment/Appeals; or
 - (b) amend the text or zoning maps in place of official action by the governing body.

27-7-3 BOARD OF ADJUSTMENT/APPEALS

The Board of Adjustment/Appeals, created under s. 59.694, Stats., for counties or s. 62.23(7)(e), Stats., for cities or villages, is hereby authorized or shall be appointed to act for the purposes of this ordinance. The Board shall exercise the powers conferred

by Wisconsin Statutes and adopt rules for the conduct of business. The zoning administrator shall not be the secretary of the Board.

(1) POWERS AND DUTIES

The Board of Adjustment/Appeals shall:

- (a) Appeals - Hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement or administration of this ordinance;
- (b) Boundary Disputes - Hear and decide disputes concerning the district boundaries shown on the official floodplain zoning map; and
- (c) Variances - Hear and decide, upon appeal, variances from the ordinance standards.

(2) APPEALS TO THE BOARD

- (a) Appeals to the board may be taken by any person aggrieved, or by any officer or department of the municipality affected by any decision of the zoning administrator or other administrative officer. Such appeal shall be taken within 30 days unless otherwise provided by the rules of the board, by filing with the official whose decision is in question, and with the board, a notice of appeal specifying the reasons for the appeal. The official whose decision is in question shall transmit to the board all records regarding the matter appealed.

(b) NOTICE AND HEARING FOR APPEALS INCLUDING VARIANCES

- 1. Notice - The board shall:
 - a. Fix a reasonable time for the hearing;
 - b. Publish adequate notice pursuant to Wisconsin Statutes, specifying the date, time, place and subject of the hearing; and
 - c. Assure that notice shall be mailed to the parties in interest and the Department Regional office at least 10 days in advance of the hearing.
- 2. Hearing - Any party may appear in person or by agent. The board shall:
 - a. Resolve boundary disputes according to s. 27-7-3(3);
 - b. Decide variance applications according to s. 27-7-3(4); and
 - c. Decide appeals of permit denials according to s. 27-7-4.

- (c) DECISION: The final decision regarding the appeal or variance application shall:

1. Be made within a reasonable time;
2. Be sent to the Department Regional office within 10 days of the decision;
3. Be a written determination signed by the chairman or secretary of the Board;
4. State the specific facts which are the basis for the Board's decision;
5. Either affirm, reverse, vary or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or grant or deny the variance application; and
6. Include the reasons for granting an appeal, describing the hardship demonstrated by the applicant in the case of a variance, clearly stated in the recorded minutes of the Board proceedings.

(3) BOUNDARY DISPUTES

The following procedure shall be used by the Board in hearing disputes concerning floodplain district boundaries:

- (a) If a floodplain district boundary is established by approximate or detailed floodplain studies, the flood elevations or profiles shall prevail in locating the boundary. If none exist, other evidence may be examined;
- (b) The person contesting the boundary location shall be given a reasonable opportunity to present arguments and technical evidence to the Board; and
- (c) If the boundary is incorrectly mapped, the Board should inform the zoning committee or the person contesting the boundary location to petition the governing body for a map amendment according to s. 27-8-0 *Amendments*.

(4) VARIANCE

- a) The Board may, upon appeal, grant a variance from the standards of this ordinance if an applicant convincingly demonstrates that:
 1. Literal enforcement of the ordinance will cause unnecessary hardship;
 2. The hardship is due to adoption of the floodplain ordinance and unique property conditions, not common to adjacent lots or premises. In such case the ordinance or map must be amended;
 3. The variance is not contrary to the public interest; and
 4. The variance is consistent with the purpose of this ordinance in s. 27-1-3.

- (b) In addition to the criteria in subd. (a), to qualify for a variance under FEMA regulations, the following criteria must be met:
 - 1. The variance shall not cause any increase in the regional flood elevation;
 - 2. Variances can only be granted for lots that are less than one-half acre and are contiguous to existing structures constructed below the RFE; and
 - 3. Variances shall only be granted upon a showing of good and sufficient cause, shall be the minimum relief necessary, shall not cause increased risks to public safety or nuisances, shall not increase costs for rescue and relief efforts and shall not be contrary to the purpose of the ordinance.
- (c) A variance shall not:
 - 1. Grant, extend or increase any use prohibited in the zoning district;
 - 2. Be granted for a hardship based solely on an economic gain or loss;
 - 3. Be granted for a hardship which is self-created.
 - 4. Damage the rights or property values of other persons in the area;
 - 5. Allow actions without the amendments to this ordinance or map(s) required in s. 27-8-0 *Amendments*; and
 - 6. Allow any alteration of an historic structure, including its use, which would preclude its continued designation as an historic structure.
- (d) When a floodplain variance is granted the Board shall notify the applicant in writing that it may increase risks to life and property and flood insurance premiums could increase up to \$25.00 per \$100.00 of coverage. A copy shall be maintained with the variance record.

27-7-4 TO REVIEW APPEALS OF PERMIT DENIALS

- (1) The Zoning Agency (s. 27-7-2) or Board shall review all data related to the appeal. This may include:
 - (a) Permit application data listed in s. 27-7-1(2);
 - (b) Floodway/floodfringe determination data in s. 27-5-4;
 - (c) Data listed in s. 27-3-3(1)(b) where the applicant has not submitted this information to the zoning administrator; and
 - (d) Other data submitted with the application, or submitted to the Board with the appeal.

- (2) For appeals of all denied permits the Board shall:
 - (a) Follow the procedures of s. 27-7-3;
 - (b) Consider zoning agency recommendations; and
 - (c) Either uphold the denial or grant the appeal.
- (3) For appeals concerning increases in regional flood elevation the Board shall:
 - (a) Uphold the denial where the Board agrees with the data showing an increase in flood elevation. Increases may only be allowed after amending the flood profile and map and all appropriate legal arrangements are made with all adversely affected property owners as per the requirements of s. 27-8-0 *Amendments*; and
 - (b) Grant the appeal where the Board agrees that the data properly demonstrates that the project does not cause an increase provided no other reasons for denial exist.

27-7-5 FLOODPROOFING STANDARDS FOR NONCOMFORMING STRUCTURES OR USES

- (1) No permit or variance shall be issued for a non-residential structure designed to be watertight below the regional flood elevation until the applicant submits a plan certified by a registered professional engineer or architect that the floodproofing measures will protect the structure or development to the flood protection elevation and submits a FEMA Floodproofing Certificate.
- (2) For a structure designed to allow the entry of floodwaters, no permit or variance shall be issued until the applicant submits a plan either:
 - (a) certified by a registered professional engineer or architect; or
 - (b) meets or exceeds the following standards:
 - 1. a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - 2. the bottom of all openings shall be no higher than one foot above grade; and
 - 3. openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
- (3) Floodproofing measures shall be designed, as appropriate, to:
 - (a) Withstand flood pressures, depths, velocities, uplift and impact forces and other regional flood factors;
 - (b) Protect structures to the flood protection elevation;

- (c) Anchor structures to foundations to resist flotation and lateral movement;
- (d) Minimize or eliminate infiltration of flood waters; and
- (e) Minimize or eliminate discharges into flood waters.

27-7-6 PUBLIC INFORMATION

- (1) Place marks on structures to show the depth of inundation during the regional flood.
- (2) All maps, engineering data and regulations shall be available and widely distributed.
- (3) Real estate transfers should show what floodplain district any real property is in.

27-8-0 AMENDMENTS

Obstructions or increases may only be permitted if amendments are made to this ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 27-8-1.

- (1) In AE Zones with a mapped floodway, no obstructions or increases shall be permitted unless the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 27-8-1. Any such alterations must be reviewed and approved by FEMA and the DNR.
- (2) In A Zones increases equal to or greater than 1.0 foot may only be permitted if the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this ordinance, the official floodplain maps, floodway lines, and water surface profiles, in accordance with s. 27-8-1.

27-8-1 GENERAL

The governing body shall change or supplement the floodplain zoning district boundaries and this ordinance in the manner outlined in s. 27-8-2 below. Actions which require an amendment to the ordinance and/ or submittal of a Letter of Map Change (LOMC) include, but are not limited to, the following:

- (1) Any fill or floodway encroachment that obstructs flow causing any increase in the regional flood height;
- (2) Any change to the floodplain boundaries and/or watercourse alterations on the FIRM;
- (3) Any changes to any other officially adopted floodplain maps listed in s. 27-1-5 (2)(b);
- (4) Any floodplain fill which raises the elevation of the filled area to a height at or above the flood protection elevation and is contiguous to land lying outside

the floodplain;

- (5) Correction of discrepancies between the water surface profiles and floodplain maps;
- (6) Any upgrade to a floodplain zoning ordinance text required by s. NR 116.05, Wis. Adm. Code, or otherwise required by law, or for changes by the municipality; and
- (7) All channel relocations and changes to the maps to alter floodway lines or to remove an area from the floodway or the floodfringe that is based on a base flood elevation from a FIRM requires prior approval by FEMA.

27-8-2 PROCEDURES

Ordinance amendments may be made upon petition of any party according to the provisions of s. 62.23, Stats., for cities and villages, or s. 59.69, Stats., for counties. The petitions shall include all data required by s. 27-5-4 and 27-7-1(2). The Land Use Permit shall not be issued until a Letter of Map Revision is issued by FEMA for the proposed changes.

- (1) The proposed amendment shall be referred to the zoning agency for a public hearing and recommendation to the governing body. The amendment and notice of public hearing shall be submitted to the Department Regional office for review prior to the hearing. The amendment procedure shall comply with the provisions of s. 62.23, Stats., for cities and villages or s. 59.69, Stats., for counties.
- (2) No amendments shall become effective until reviewed and approved by the Department.
- (3) All persons petitioning for a map amendment that obstructs flow causing any increase in the regional flood height, shall obtain flooding easements or other appropriate legal arrangements from all adversely affected property owners and notify local units of government before the amendment can be approved by the governing body.

27-9-0 ENFORCEMENT AND PENALTIES

Any violation of the provisions of this ordinance by any person shall be unlawful and shall be referred to the municipal attorney who shall expeditiously prosecute all such violators. A violator shall, upon conviction, forfeit to the municipality a penalty of not more than \$50.00 (fifty dollars), together with a taxable cost of such action. Each day of continued violation shall constitute a separate offense. Every violation of this ordinance is a public nuisance and the creation may be enjoined and the maintenance may be abated by action at suit of the municipality, the state, or any citizen thereof pursuant to s. 87.30, Stats.

27-10-0 DEFINITIONS

Unless specifically defined, words and phrases in this ordinance shall have their common law meaning and shall be applied in accordance with their common usage. Words used in the present tense include the future, the singular number includes the

plural and the plural number includes the singular. The word "may" is permissive, "shall" is mandatory and is not discretionary.

1. A ZONES – Those areas shown on the Official Floodplain Zoning Map which would be inundated by the regional flood. These areas may be numbered or unnumbered A Zones. The A Zones may or may not be reflective of flood profiles, depending on the availability of data for a given area.
2. AH ZONE – See “AREA OF SHALLOW FLOODING”.
3. AO ZONE – See “AREA OF SHALLOW FLOODING”.
4. ACCESSORY STRUCTURE OR USE – A facility, structure, building or use which is accessory or incidental to the principal use of a property, structure or building.
5. ALTERATION – An enhancement, upgrading or substantial change or modifications other than an addition or repair to a dwelling or to electrical, plumbing, heating, ventilating, air conditioning and other systems within a structure.
6. AREA OF SHALLOW FLOODING – A designated AO, AH, AR/AO, AR/AH, or VO zone on a community’s Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flood may be evident. Such flooding is characterized by ponding or sheet flow.
7. BASE FLOOD – Means the flood having a one percent chance of being equaled or exceeded in any given year, as published by FEMA as part of a FIS and depicted on a FIRM.
8. BASEMENT – Any enclosed area of a building having its floor sub-grade, i.e., below ground level, on all sides.
9. BUILDING – See STRUCTURE.
10. BULKHEAD LINE – A geographic line along a reach of navigable water that has been adopted by a municipal ordinance and approved by the Department pursuant to s. 30.11, Stats., and which allows limited filling between this bulkhead line and the original ordinary highwater mark, except where such filling is prohibited by the floodway provisions of this ordinance.
11. CAMPGROUND – Any parcel of land which is designed, maintained, intended or used for the purpose of providing sites for nonpermanent overnight use by 4 or more camping units, or which is advertised or represented as a camping area.
12. CAMPING UNIT – Any portable device, no more than 400 square feet in area, used as a temporary shelter, including but not limited to a camping trailer, motor home, bus, van, pick-up truck, or tent that is fully licensed, if required, and ready for highway use.

13. CERTIFICATE OF COMPLIANCE – A certification that the construction and the use of land or a building, the elevation of fill or the lowest floor of a structure is in compliance with all of the provisions of this ordinance.
14. CHANNEL – A natural or artificial watercourse with definite bed and banks to confine and conduct normal flow of water.
15. CRAWLWAYS or CRAWL SPACE – An enclosed area below the first usable floor of a building, generally less than five feet in height, used for access to plumbing and electrical utilities.
16. DECK – An unenclosed exterior structure that has no roof or sides, but has a permeable floor which allows the infiltration of precipitation.
17. DEPARTMENT – The Wisconsin Department of Natural Resources.
18. DEVELOPMENT – Any artificial change to improved or unimproved real estate, including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or alterations to buildings, structures or accessory structures; the repair of any damaged structure or the improvement or renovation of any structure, regardless of percentage of damage or improvement; the placement of buildings or structures; subdivision layout and site preparation; mining, dredging, filling, grading, paving, excavation or drilling operations; the storage, deposition or extraction of materials or equipment; and the installation, repair or removal of public or private sewage disposal systems or water supply facilities.
19. DRYLAND ACCESS – A vehicular access route which is above the regional flood elevation and which connects land located in the floodplain to land outside the floodplain, such as a road with its surface above regional flood elevation and wide enough for wheeled rescue and relief vehicles.
20. ENCROACHMENT – Any fill, structure, equipment, use or development in the floodway.
21. FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) – The federal agency that administers the National Flood Insurance Program.
22. FLOOD INSURANCE RATE MAP (FIRM) – A map of a community on which the Federal Insurance Administration has delineated both the floodplain and the risk premium zones applicable to the community. This map can only be amended by the Federal Emergency Management Agency.
23. FLOOD or FLOODING – A general and temporary condition of partial or complete inundation of normally dry land areas caused by one of the following conditions:
 - The overflow or rise of inland waters;
 - The rapid accumulation or runoff of surface waters from any source;
 - The inundation caused by waves or currents of water exceeding anticipated cyclical levels along the shore of Lake Michigan or Lake Superior; or

- The sudden increase caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a seiche, or by some similarly unusual event.
24. FLOOD FREQUENCY – The probability of a flood occurrence which is determined from statistical analyses. The frequency of a particular flood event is usually expressed as occurring, on the average once in a specified number of years or as a percent (%) chance of occurring in any given year.
 25. FLOODFRINGE – That portion of the floodplain outside of the floodway which is covered by flood waters during the regional flood and associated with standing water rather than flowing water.
 26. FLOOD HAZARD BOUNDARY MAP – A map designating approximate flood hazard areas. Flood hazard areas are designated as unnumbered A-Zones and do not contain floodway lines or regional flood elevations. This map forms the basis for both the regulatory and insurance aspects of the National Flood Insurance Program (NFIP) until superseded by a Flood Insurance Study and a Flood Insurance Rate Map.
 27. FLOOD INSURANCE STUDY – A technical engineering examination, evaluation, and determination of the local flood hazard areas. It provides maps designating those areas affected by the regional flood and provides both flood insurance rate zones and base flood elevations and may provide floodway lines. The flood hazard areas are designated as numbered and unnumbered A-Zones. Flood Insurance Rate Maps, that accompany the Flood Insurance Study, form the basis for both the regulatory and the insurance aspects of the National Flood Insurance Program.
 28. FLOODPLAIN – Land which has been or may be covered by flood water during the regional flood. It includes the floodway and the floodfringe, and may include other designated floodplain areas for regulatory purposes.
 29. FLOODPLAIN ISLAND – A natural geologic land formation within the floodplain that is surrounded, but not covered, by floodwater during the regional flood.
 30. FLOODPLAIN MANAGEMENT – Policy and procedures to insure wise use of floodplains, including mapping and engineering, mitigation, education, and administration and enforcement of floodplain regulations.
 31. FLOOD PROFILE – A graph or a longitudinal profile line showing the relationship of the water surface elevation of a flood event to locations of land surface elevations along a stream or river.
 32. FLOODPROOFING – Any combination of structural provisions, changes or adjustments to properties and structures, water and sanitary facilities and contents of buildings subject to flooding, for the purpose of reducing or eliminating flood damage.
 33. FLOOD PROTECTION ELEVATION – An elevation of two feet of freeboard

above the water surface profile elevation designated for the regional flood. (Also see: FREEBOARD.)

34. FLOOD STORAGE – Those floodplain areas where storage of floodwaters has been taken into account during analysis in reducing the regional flood discharge.
35. FLOODWAY – The channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge.
36. FREEBOARD – A safety factor expressed in terms of a specified number of feet above a calculated flood level. Freeboard compensates for any factors that cause flood heights greater than those calculated, including ice jams, debris accumulation, wave action, obstruction of bridge openings and floodways, the effects of watershed urbanization, loss of flood storage areas due to development and aggregation of the river or stream bed.
37. HABITABLE STRUCTURE – Any structure or portion thereof used or designed for human habitation.
38. HEARING NOTICE – Publication or posting meeting the requirements of Ch. 985, Stats. For appeals, a Class 1 notice, published once at least one week (7 days) before the hearing, is required. For all zoning ordinances and amendments, a Class 2 notice, published twice, once each week consecutively, the last at least a week (7 days) before the hearing. Local ordinances or bylaws may require additional notice, exceeding these minimums.
39. HIGH FLOOD DAMAGE POTENTIAL – Damage that could result from flooding that includes any danger to life or health or any significant economic loss to a structure or building and its contents.
40. HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
41. HISTORIC STRUCTURE – Any structure that is either:
 - Listed individually in the National Register of Historic Places or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
 - Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program, as determined by the Secretary of the Interior; or by the Secretary of the Interior in states without approved programs.
42. INCREASE IN REGIONAL FLOOD HEIGHT – A calculated upward rise in the

regional flood elevation greater than 0.00 foot, based on a comparison of existing conditions and proposed conditions which is directly attributable to development in the floodplain but not attributable to manipulation of mathematical variables such as roughness factors, expansion and contraction coefficients and discharge.

43. LAND USE – Any nonstructural use made of unimproved or improved real estate. (Also see DEVELOPMENT.)
44. LOWEST ADJACENT GRADE – Elevation of the lowest ground surface that touches any of the exterior walls of a building.
45. LOWEST FLOOR – The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 CFR 60.3.
46. MAINTENANCE – The act or process of restoring to original soundness, including redecorating, refinishing, non structural repairs, or the replacement of existing fixtures, systems or equipment with equivalent fixtures, systems or structures.
47. MANUFACTURED HOME – A structure transportable in one or more sections, which is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities. The term "manufactured home" includes a mobile home but does not include a "mobile recreational vehicle."
48. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land, divided into two or more manufactured home lots for rent or sale.
49. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION, EXISTING – A parcel of land, divided into two or more manufactured home lots for rent or sale, on which the construction of facilities for servicing the lots is completed before the effective date of this ordinance. At a minimum, this would include the installation of utilities, the construction of streets and either final site grading or the pouring of concrete pads.
50. MOBILE/MANUFACTURED HOME PARK, EXPANSION TO EXISTING – The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed. This includes installation of utilities, construction of streets and either final site grading, or the pouring if concrete pads.

51. **MOBILE RECREATIONAL VEHICLE** – A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light-duty vehicle, is licensed for highway use if registration is required and is designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel or seasonal use. Manufactured homes that are towed or carried onto a parcel of land, but do not remain capable of being towed or carried, including park model homes, do not fall within the definition of "mobile recreational vehicles."
52. **MODEL, CORRECTED EFFECTIVE** – A hydraulic engineering model that corrects any errors that occur in the Duplicate Effective Model, adds any additional cross sections to the Duplicate Effective Model, or incorporates more detailed topographic information than that used in the current effective model.
53. **MODEL, DUPLICATE EFFECTIVE** – A copy of the hydraulic analysis used in the effective FIS and referred to as the effective model.
54. **MODEL, EFFECTIVE** – The hydraulic engineering model that was used to produce the current effective Flood Insurance Study.
55. **MODEL, EXISTING (PRE-PROJECT)** – A modification of the Duplicate Effective Model or Corrected Effective Model to reflect any man made modifications that have occurred within the floodplain since the date of the effective model but prior to the construction of the project for which the revision is being requested. If no modification has occurred since the date of the effective model, then this model would be identical to the Corrected Effective Model or Duplicate Effective Model.
56. **MODEL, REVISED (POST-PROJECT)** – A modification of the Existing or Pre-Project Conditions Model, Duplicate Effective Model or Corrected Effective Model to reflect revised or post-project conditions.
57. **MUNICIPALITY or MUNICIPAL** – The county, city or village governmental units enacting, administering and enforcing this zoning ordinance.
58. **NAVD or NORTH AMERICAN VERTICAL DATUM** – Elevations referenced to mean sea level datum, 1988 adjustment.
59. **NGVD or NATIONAL GEODETIC VERTICAL DATUM** – Elevations referenced to mean sea level datum, 1929 adjustment.
60. **NEW CONSTRUCTION** – For floodplain management purposes, "new construction" means structures for which the start of construction commenced on or after the effective date of floodplain zoning regulations adopted by this community and includes any subsequent improvements to such structures. For the purpose of determining flood insurance rates, it includes any structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.

61. **NONCONFORMING STRUCTURE** – An existing lawful structure or building which is not in conformity with the dimensional or structural requirements of this ordinance for the area of the floodplain which it occupies. (For example, an existing residential structure in the floodfringe district is a conforming use. However, if the lowest floor is lower than the flood protection elevation, the structure is nonconforming.)
62. **NONCONFORMING USE** – An existing lawful use or accessory use of a structure or building which is not in conformity with the provisions of this ordinance for the area of the floodplain which it occupies. (Such as a residence in the floodway.)
63. **OBSTRUCTION TO FLOW** – Any development which blocks the conveyance of floodwaters such that this development alone or together with any future development will cause an increase in regional flood height.
64. **OFFICIAL FLOODPLAIN ZONING MAP** – That map, adopted and made part of this ordinance, as described in s. 27-1-5(2), which has been approved by the Department and FEMA.
65. **OPEN SPACE USE** – Those uses having a relatively low flood damage potential and not involving structures.
66. **ORDINARY HIGHWATER MARK** – The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristic.
67. **PERSON** – An individual, or group of individuals, corporation, partnership, association, municipality or state agency.
68. **PRIVATE SEWAGE SYSTEM** – A sewage treatment and disposal system serving one structure with a septic tank and soil absorption field located on the same parcel as the structure. It also means an alternative sewage system approved by the Department of Safety and Professional Services, including a substitute for the septic tank or soil absorption field, a holding tank, a system serving more than one structure or a system located on a different parcel than the structure.
69. **PUBLIC UTILITIES** – Those utilities using underground or overhead transmission lines such as electric, telephone and telegraph, and distribution and collection systems such as water, sanitary sewer and storm sewer.
70. **REASONABLY SAFE FROM FLOODING** – Means base flood waters will not inundate the land or damage structures to be removed from the floodplain and that any subsurface waters related to the base flood will not damage existing or proposed buildings.
71. **REGIONAL FLOOD** – A flood determined to be representative of large floods known to have occurred in Wisconsin. A regional flood is a flood with a one percent chance of being equaled or exceeded in any given year, and if depicted on

the FIRM, the RFE is equivalent to the BFE.

72. **START OF CONSTRUCTION** – The date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond initial excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling, nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For an alteration, the actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
73. **STRUCTURE** – Any manmade object with form, shape and utility, either permanently or temporarily attached to, placed upon or set into the ground, stream bed or lake bed, including, but not limited to, roofed and walled buildings, gas or liquid storage tanks, bridges, dams and culverts.
74. **SUBDIVISION** – Has the meaning given in s. 236.02(12), Wis. Stats.
75. **SUBSTANTIAL DAMAGE** – Damage of any origin sustained by a structure, whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the equalized assessed value of the structure before the damage occurred.
76. **SUBSTANTIAL IMPROVEMENT** – Any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the equalized assessed value of the structure before the improvement or repair is started. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the work performed. The term does not, however, include either any project for the improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions; or any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.
77. **UNNECESSARY HARDSHIP** – Where special conditions affecting a particular property, which were not self-created, have made strict conformity with restrictions governing areas, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of the ordinance.
78. **VARIANCE** – An authorization by the board of adjustment or appeals for the construction or maintenance of a building or structure in a manner which is

inconsistent with dimensional standards (not uses) contained in the floodplain zoning ordinance.

79. VIOLATION – The failure of a structure or other development to be fully compliant with the floodplain zoning ordinance. A structure or other development without required permits, lowest floor elevation documentation, floodproofing certificates or required floodway encroachment calculations is presumed to be in violation until such time as that documentation is provided.
80. WATERSHED – The entire region contributing runoff or surface water to a watercourse or body of water.
81. WATER SURFACE PROFILE – A graphical representation showing the elevation of the water surface of a watercourse for each position along a reach of river or stream at a certain flood flow. A water surface profile of the regional flood is used in regulating floodplain areas.
82. WELL – means an excavation opening in the ground made by digging, boring, drilling, driving or other methods, to obtain groundwater regardless of its intended use.

For Office Use:	Date		Date
Application given by _____	<u>9/20/18</u>	Referred to Plan Comm/Board	<u>9/20/18</u>
Received by Zoning Administrator	<u>9/20/18</u>	Public Hearing Set	<u>9/20/18</u>
Fee received by Clerk	<u>9/20/18</u>	Date Notices Mailed	<u>9/23/18</u>
Zoning Certified	<u>9/20/18</u>	Public Hearing Published	<u>9/24/18 & 10/1/18</u>
Filed with Clerk	<u>9/20/18</u>	Public Hearing Held	<u>10/9/18</u>
Referred for Staff Review	<u>9/20/18</u>	Final Action	_____

Village of Shorewood Hills

810 Shorewood Boulevard
 Madison, WI 53705-2115
 (608) 267-2680 phone
 (608) 267-5929 fax

APPLICATION FOR CONDITIONAL USE PERMIT

(A non-refundable \$350 fee must accompany this application upon filing)

FOR OFFICE USE ONLY

Receipt # 26809

Date of Petition: September 19, 2018

The undersigned, being all the owners of the real property covered by this conditional use request hereby petition the Village of Shorewood Hills as follows:

- Name and address of each owner: (Please attach additional pages as necessary)
Mark & Jayne Turner
3696 Lake Mendota Dr.
Madison, WI 53705
- Name and address of applicant if not an owner. Describe interest in site (if tenancy, attach copy of current lease): _____
- Address of site: 3696 Lake Mendota Dr.
- Tax parcel number of site: 0709-173-0001-9
- Accurate legal description of site (state lot, block and recorded subdivision or metes and bounds description) (Attach copy of owner's deed): Lot 1, Block 1, Shorewood, Village of Shorewood Hills, Dane County, WI
- Present zoning classification: R-3, single family residential
- Requested conditional use: Development in the area between Lake Mendota and the lakefront setback line
- Brief description of each structure presently existing on site: 2 story single family home, asphalt driveway, paved patio, wooden stairs and deck, rock retaining walls, and a dock.

9. Brief description of present use of site and each structure on site: single family residence.
-
10. Brief description of any proposed change in use of structures if request for conditional use is granted (include change in number of employees on site): The proposed development will replace the existing stairs with new stairs, replace rock retaining walls with concrete retaining walls, and install an electric tram system alongside the existing stairway.
-
11. The following arrangements have been made for serving the site with municipal sewer and water:
No change to municipal services.
-
12. Name, address, and tax parcel number of the owners of each parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site: Harry & Karen Roth, 3690 Lake Mendota Dr., 070917300126
Bradley & Gale Lemke, 3682 Lake Mendota Dr., 070917300340; Engel Living Tr., 3676 Lake Medota Dr., 070917300617
Village of Shorewood Hills (Blackhawk County Club), 3700 Lake Mendota Dr., 07091739002
-
13. A scale map or survey map must be attached showing the following:
- Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
 - The approximate location of existing structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, highway access and access restrictions, existing street, side and rear yards, proposed surface drainage, grade elevations.
14. State in detail, the evidence indicating proof that the proposed conditional use shall conform to each of the standards for conditional uses set forth in section 10-1-108 of the Village Zoning Code.
Please see the proposed plans for evidence of compliance with 10-1-108.
-

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Petition are true and correct to the best of our knowledge.

Dated this 20 day of Sept, 2018. Mark Yurmer
Property Owner
Jayme M. Lurner
Property owner

I certify that that I have reviewed this application for completeness.
Date: 9/20/18 Zoning Administrator: Karl J...

Print Form

PAID
CK. NO. 12795 Updated: 2/18/15
DATE 9/20/18

Plan Commission Conditional Use Permit Review 3696 Lake Mendota Drive Project 10/09/18

The Plan Commission hereby forwards its written advisory recommendation to the Village Board. The Plan Commission recommends approval subject to specified conditions, contained herein.

A conditional use shall be approved under this paragraph only if the applicant demonstrates by clear and convincing evidence the following:

1. Views of Lake Mendota from points off the lot on which the development or excavation proposed will not be adversely affected.

There will be no adverse impact to views.

2. Erosion will not be increased.

The project will abide by Village erosion control regulations and a plan submitted to the Village Engineer for approval. This project when completed will reduce the likelihood of erosion and is in response to an erosion issue. It will also improve mitigate erosion and the potential for erosion on Village owned property to the west.

3. The flow of surface water will not be changed so as to adversely affect other lots, the lake and other aspects of the natural environment.

No change in surface water flow as to adversely affect other lots, the lake or natural environment is expected. The project when complete should improve the flow of surface water on the lot and will also improve the flow of water on Village owned property to the west.

4. Infiltration of surface water into the ground will not be adversely affected.

Infiltration of water into the ground will not be adversely affected.

5. Access to properties and structures by firefighters and other emergency personnel will not be adversely affected.

Access will not be adversely affected.

The Plan Commission shall review the application according to the standards below. No application shall be recommended for approval by the Plan Commission unless it finds that the following conditions are met:

1. That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Finding: The Commission finds the above conditions are met and will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

2. That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

Finding: The Commission finds that the uses, values and enjoyment of other property in the neighborhood for purposes already permitted are in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with the use of adjacent land.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

Finding: The Commission finds that the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district, and will not be contrary to an adopted comprehensive plan of the Village.

4. That adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

Finding: The Commission finds that adequate utilities, access roads, drainage and other necessary site improvements have been, are being or will be provided.

5. That the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

Finding: The Commission finds that that the establishment, maintenance or operation of the conditional use is unlikely to increase the level of traffic congestion or reduce the level of safety at any point on the public streets.

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

Finding: The Commission finds that the conditional use conforms to all applicable regulations of the district in which it is located.

7. That the conditional use does not violate flood plain regulations governing the site.

Finding: The Commission finds that the project does not violate floodplain regulations.

8. That, when applying the above standards to any new construction of a building, or an addition to an existing building, the Plan Commission and Board shall bear in mind the statement of purpose for the zoning district such that the proposed building or addition at its location does not defeat the purposes and objectives of the zoning district.

Finding: The Commission finds that the statement of purpose for the zoning district is such that the proposed project at its location does not defeat the purposes and objectives of the zoning district.

The Plan Commission shall also evaluate the effect of the proposed conditional use upon:

- The maintenance of safe and healthful conditions.

Evaluated and no adverse impact.

- The prevention and control of water pollution including sedimentation.

Evaluated and no adverse impact. The project will improve the prevention and control of water pollution and sedimentation.

- Existing topographic and drainage features and vegetative cover on the site.

Evaluated and no adverse impact. The project will improve upon topographic and drainage features and vegetative cover on the site.

- The location of the site with respect to floodplains and floodways of rivers and streams.

Evaluated and no adverse impact.

- The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.

Evaluated and no adverse impact. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover will be improved upon after project completion.

- The location of the site with respect to existing or future access roads.

Evaluated and no adverse impact

- The need of the proposed use for a shoreland location.

This is a proposed use in a shore land location and is needed in part to improve upon erosion control and to reduce erosion potential.

- Its compatibility with uses on adjacent land.

The Commission evaluated and concluded that the proposed project is compatible with the uses on adjacent lands.

- Any other requirements necessary to fulfill the purpose and intent of the Zoning Code of the Village of Shorewood Hills conditions required:

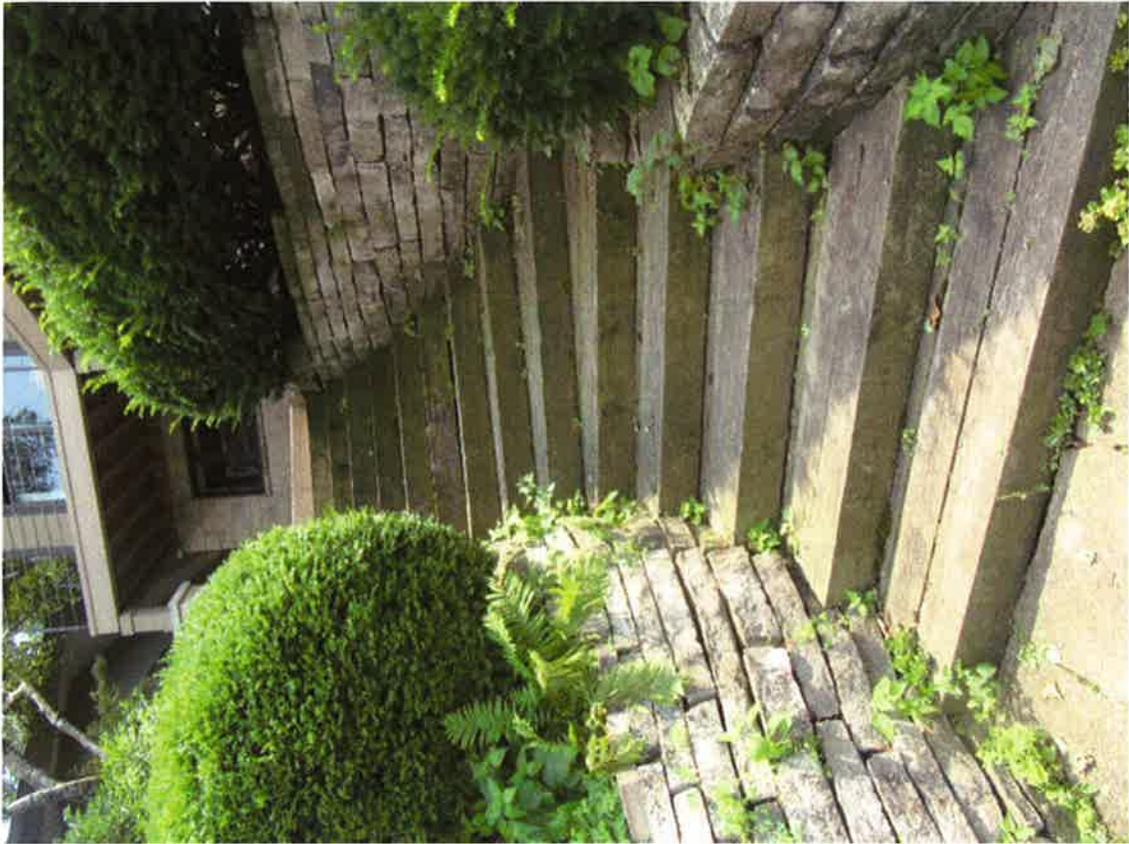
Compliance with erosion control, dark sky and noise, hours of construction regulations are required. Parking plan and parking permits for all vehicles and equipment to be approved by Police Department. A building permit is required for the project.



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IMG_6743.JPG



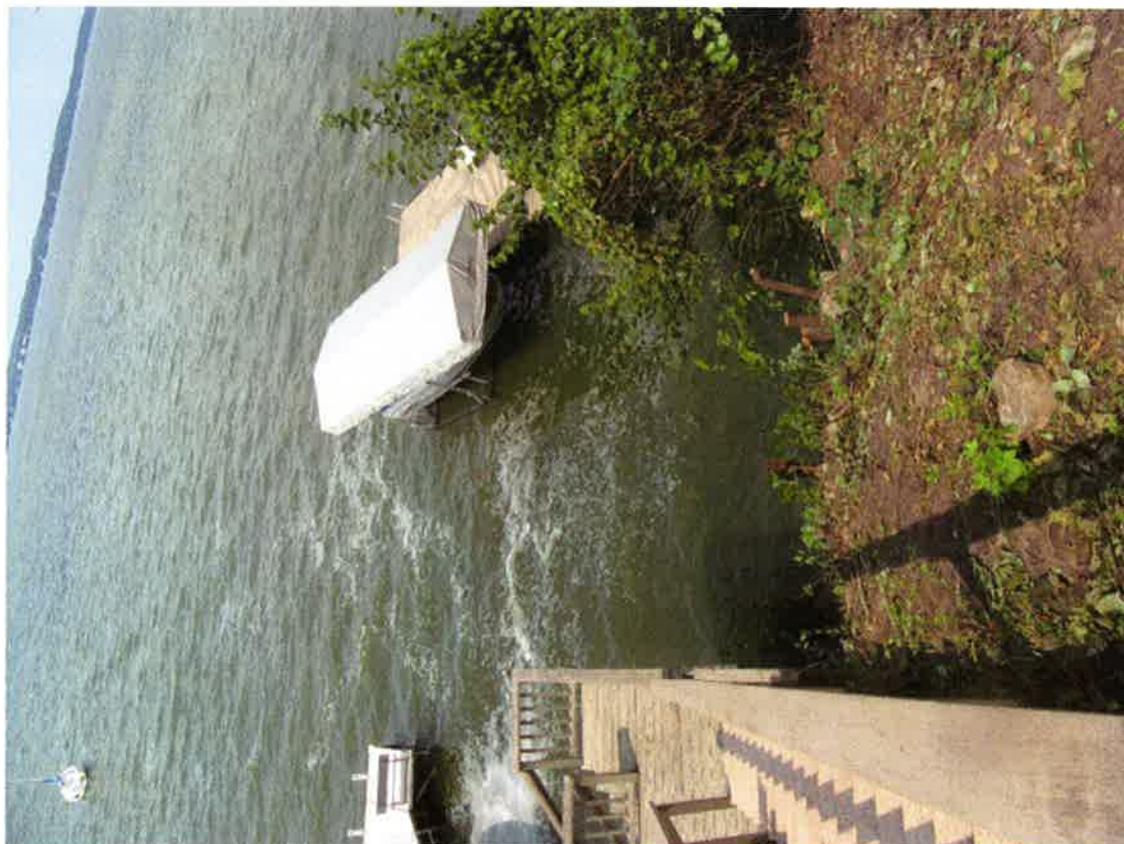
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IMG_6781.JPG



IMG_6782.JPG



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IMG_6787.JPG



IMG_6791.JPG

TURNER RESIDENCE SITE IMPROVEMENTS 3696 LAKE MENDOTA DRIVE SHOREWOOD HILLS, WISCONSIN



SITE LOCATION



 **SITE LOCATION MAP**

PROJECT DIRECTORY:

ENGINEER:
 EDGE CONSULTING ENGINEERS, INC.
 624 WATER STREET
 PRAIRIE DU SAC, WI 53578
 CONTACT: ARLEN OSTRENG
 PHONE: (608) 644-1449

OWNER:
 MARK & JAYNE TURNER
 3696 LAKE MENDOTA DRIVE
 MADISON, WI 53705

CONTRACTOR:
 CARL ACKER CONSTRUCTION, LLC
 3015 MARVIN COURT
 CROSS PLAINS, WI 53528
 CONTACT: CARL ACKER
 PHONE: (608) 235-8658

PROJECT INFO:

SITE LOCATION:
 3696 LAKE MENDOTA DRIVE
 MADISON, WI 53705

PLSS INFORMATION:
 LOT 1, BLOCK 1, SHOREWOOD PLAT
 PART OF THE NE 1/4 OF THE SW 1/4
 SECTION 17, T7N, R9E
 VILLAGE OF SHOREWOOD HILLS
 DANE COUNTY
 WISCONSIN

PARCEL NUMBER: 181/0709-173-001-9

SHEET INDEX:

NO.:	PAGE TITLE
G-001	COVER SHEET
V-101	EXISTING SITE PLAN
C-101	SITE PLAN
C-102	TRAM PROFILE
L-101	PLANTING PLAN
L-501	LANDSCAPE DETAILS
L-901	PLANT IMAGES
L-902	3D MODEL IMAGES
L-903	3D MODEL IMAGES

**COVER SHEET
 TURNER RESIDENCE
 SITE IMPROVEMENTS
 3696 LAKE MENDOTA DRIVE
 SHOREWOOD HILLS, WISCONSIN**

SHEET TITLE:

SUBMITTAL:

INT.	DATE:	DESCRIPTION:

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	G-001



TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN, CALL DIGGERS HOTLINE

TOLL FREE: 1-800-242-8511
 FAX A LOCATE: 1-800-242-5811

WI STATUTE 182.0175 (1974) REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

ENGINEER SEAL:

I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF WISCONSIN.

SIGNATURE: _____

DATE: _____



CONSULTANT:
Edge
 Consulting Engineers, Inc.
 624 WATER STREET
 PRAIRIE DU SAC, WI 53578
 608.644.1449 VOICE
 608.644.1549 FAX
 www.edgeconsult.com

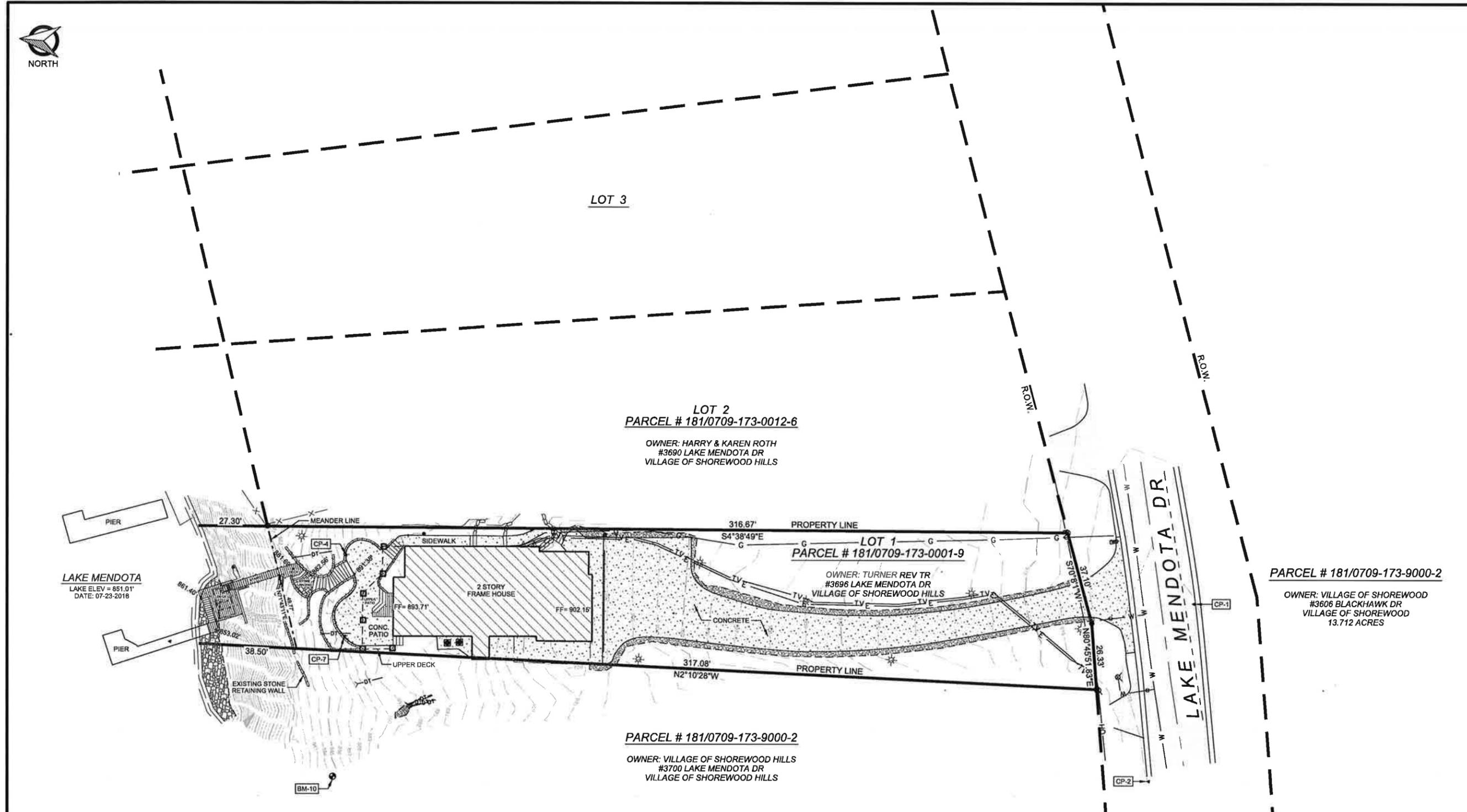
CLIENT:

EXISTING SITE PLAN
TURNER RESIDENCE
SITE IMPROVEMENTS
3696 LAKE MENDOTA DRIVE
SHOREWOOD HILLS, WISCONSIN

SHEET TITLE:

SUBMITTAL:		
INT.	DATE	DESCRIPTION

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	V-101



GENERAL SURVEY NOTES: (THIS SHEET)

- NO PROPERTY SURVEY WAS PERFORMED AS PART OF THIS PROJECT. ALL PROPERTY AND R.O.W. LINES SHOWN ARE BASED ON PLAT OF SURVEY, PREPARED BY MSA PROFESSIONAL SERVICES, DATED 07-15-2015.
- HORIZONTAL COORDINATES REFERENCED TO WISCONSIN COUNTY COORDINATE SYSTEM - DANE COUNTY.
- ELEVATIONS ARE BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88).
- CONTOUR INTERVAL IS ONE FOOT
- SUBSURFACE UTILITIES AND FEATURES SHOWN ON THIS MAP HAVE BEEN APPROXIMATED BY LOCATING SURFICIAL FEATURES AND APPURTENANCES AND BY LOCATING DIGGERS HOT LINE FIELD MARKINGS.
- PRIVATE UTILITIES SHOWN ARE BASED ON PRIOR PLANS AND ARE SCHEMATIC ONLY. NO FIELD VERIFICATION WAS COMPLETED. A PRIVATE UTILITY LOCATE SHALL BE PERFORMED PRIOR TO ANY EXCAVATION.
- BEFORE EXCAVATION, APPROPRIATE UTILITY COMPANIES SHOULD BE CONTACTED. FOR EXACT LOCATION OF PUBLIC UTILITIES, CONTACT DIGGERS HOT LINE, AT 1.800.242.8511.
- THE ACCURACY OF THE CONTROL POINTS AND BENCHMARKS SHOWN ON THIS MAP SHALL BE VERIFIED BEFORE BEING UTILIZED. EDGE CONSULTING ENGINEERS, INC. DOES NOT WARRANT THE ACCURACY OF THESE CONTROL POINTS AND BENCHMARKS. THE ENGINEER SHALL BE NOTIFIED OF ANY DEVIATIONS AND/OR DISCREPANCIES.

SURVEY LEGEND:

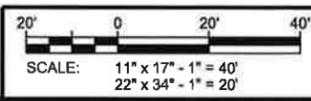
W	EX. WATER SERVICE	⊠	SIGNAGE
SS	EX. SANITARY SEWER	⊞	TRANSFORMER
ST	EX. STORM SEWER	⊞	PEDESTAL (ELEC./CABLE/TEL)
G	EX. GAS	⊞	METER (PARKING)
E	EX. UNDERGROUND ELECTRIC	⊞	CURB INLET (INL)
OHE	EX. OVERHEAD ELECTRIC	⊞	CATCH BASIN (CB)
⊞	EX. MAN HOLE	⊞	BENCHMARK
⊞	HYDRANT	⊞	CONTROL POINT
⊞	VALVE	⊞	SOIL BORING
⊞	UTILITY POLE	⊞	IRON PIPE - FOUND
⊞	LIGHT POLE	⊞	EXISTING CONTOUR
⊞	CONCRETE	— 931	
⊞	ASPHALT	⊞	GRAVEL
		⊞	LANDSCAPE/MULCH BED

BENCHMARK

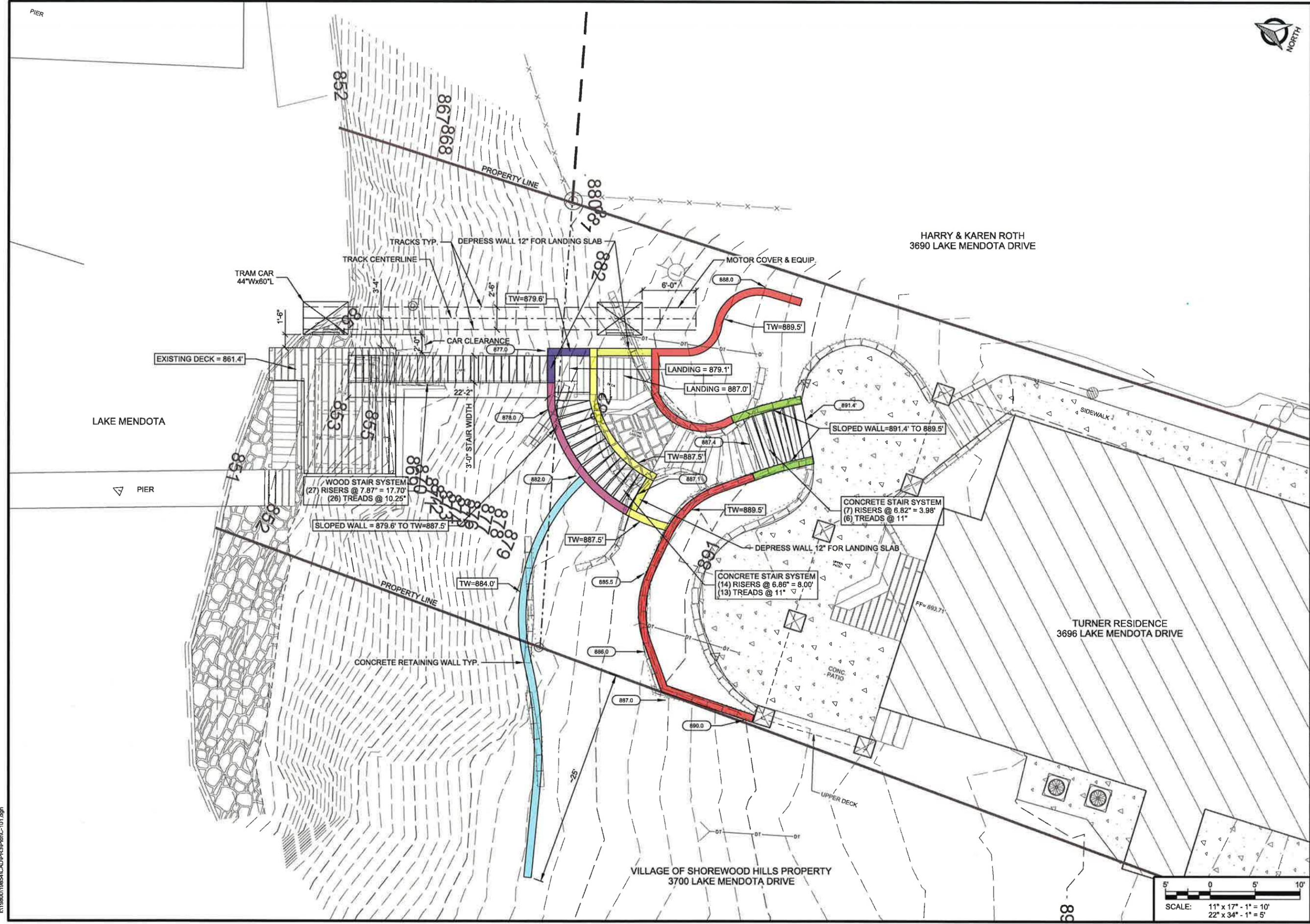
POINT ID	ELEVATION	DESCRIPTION
BM-10	885.98	SPIKE IN TREE
CP-4	891.3	"X" ON CONCRETE PATIO

CONTROL POINTS

POINT ID	NORTHING	EASTING	ELEVATION	DESCRIPTION
CP-1	484871.762	801417.79	918.041	PK NAIL SET IN ASPHALT
CP-2	484883.474	801345.979	918.049	PK NAIL SET IN ASPHALT
CP-4	485207.851	801407.149	891.303	ENSCRIBED "X" IN CONC
CP-7	485205.57	801375.086	891.355	ENSCRIBED "X" IN CONC



I:\198001\9854\CA\DWG\PR3\PR3.dwg



CONSULTANT:
Edge
 Consulting Engineers, Inc.
 624 WATER STREET
 PRAIRIE DU SAC, WI 53578
 608.844.1449 VOICE
 608.844.1549 FAX
 www.edgeconsult.com

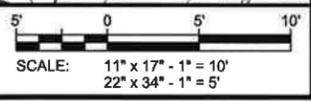
CLIENT:

SITE PLAN
TURNER RESIDENCE
SITE IMPROVEMENTS
3696 LAKE MENDOTA DRIVE
SHOREWOOD HILLS, WISCONSIN

SHEET TITLE:

SUBMITTAL:		
INT.	DATE:	DESCRIPTION:

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	C-101



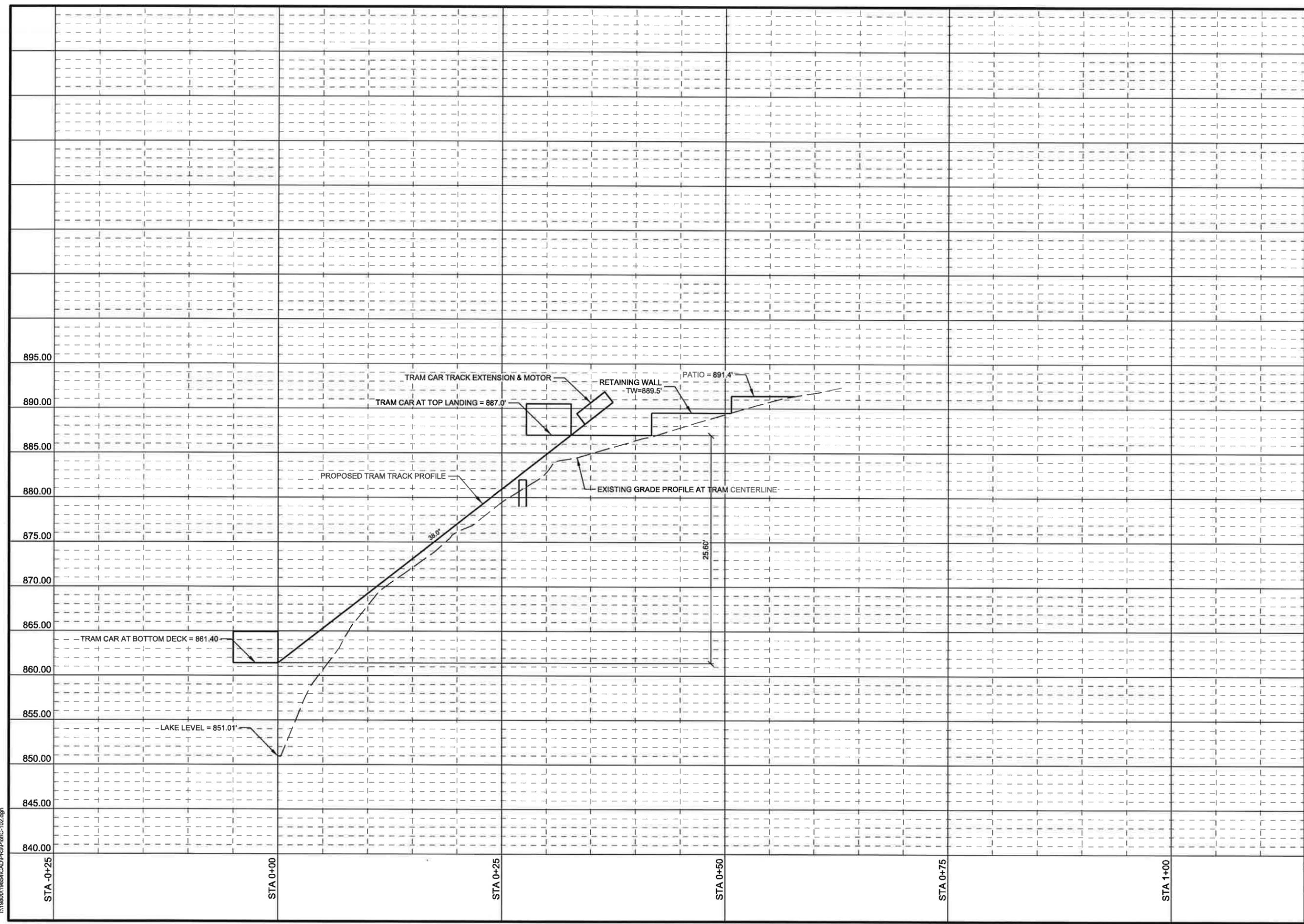
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CONSULTANT:

Edge
Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
808.644.1449 VOICE
808.644.1549 FAX
www.edgeconsult.com

CLIENT:

TRAM PROFILE
TURNER RESIDENCE
SITE IMPROVEMENTS
3696 LAKE MENDOTA DRIVE
SHOREWOOD HILLS, WISCONSIN



SHEET TITLE:

SUBMITTAL:
INT. DATE: DESCRIPTION:

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	C-102

I:\198001\9854\CAD\PR3\PlotC-102.dgn

PLANTING KEY

TREES						
Symbol	Quantity	Scientific Name	Common Name	Height	Spread	Size
AA	1	Amelanchier arborea	Downy Serviceberry	15-25'	10-12'	1" Cal.

SHRUBS						
Symbol	Quantity	Scientific Name	Common Name	Height	Spread	Size
BG	3	Buxus x 'Green Mound'	Green Mound Boxwood	3'	3'	3 gal.
BM	8	Buxus x 'Green Mountain'	Green Mountain Boxwood	5'	3'	3 gal.
JS	8	Juniperus squamata 'Blue Star'	Blue Star Junipers	2'	3-4'	3 gal.
PO	3	Physocarpus opulifolius 'Donna May'	Little Devil Ninebark	3-4'	3-4'	3 gal.
SA	2	Spiraea alba	Meadowsweet	3-5'	3-5'	3 gal.
SJ	4	Spiraea japonica 'Goldmound'	Goldmound Spirea	2'	2-3'	3 gal.

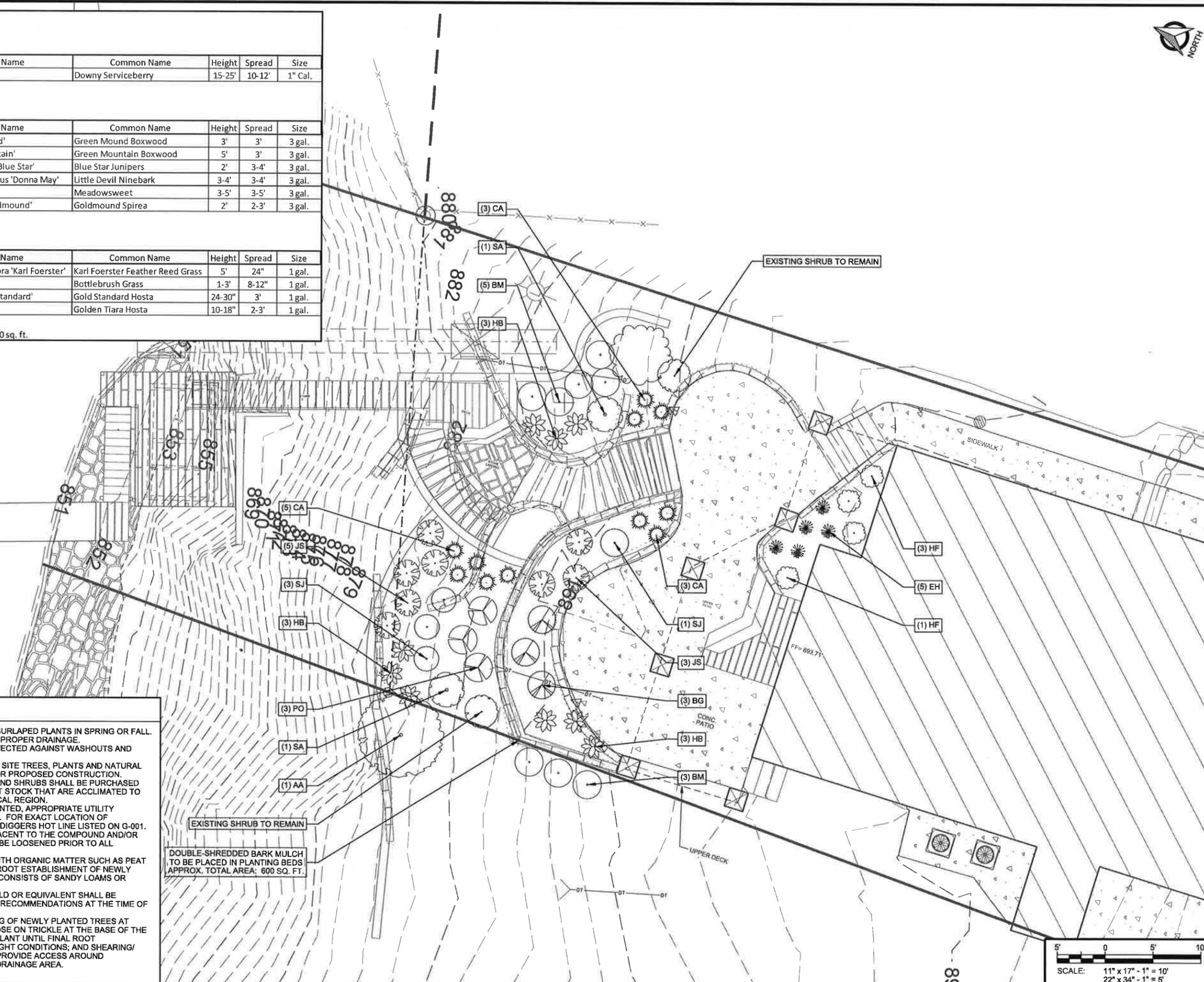
PERENNIALS						
Symbol	Quantity	Scientific Name	Common Name	Height	Spread	Size
CA	11	Calamagrostis acutiflora 'Karl Foerster'	Karl Foerster Feather Reed Grass	5'	24"	1 gal.
EH	5	Elymus hystrix	Bottlebrush Grass	1-3'	8-12"	1 gal.
HF	4	Hosta fortunei 'Gold Standard'	Gold Standard Hosta	24-30"	3'	1 gal.
HB	9	Hosta 'Golden Tiara'	Golden Tiara Hosta	10-18"	2-3'	1 gal.

Double-shredded Bark Mulch = approx. 600 sq. ft.

NOTES: (THIS SHEET)

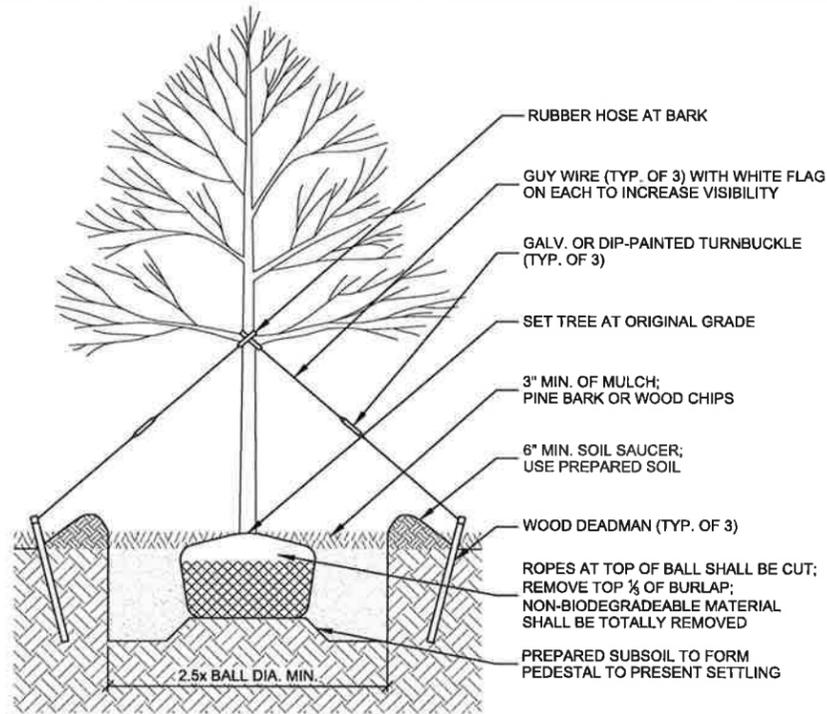
1. PLANT CONTAINER OR BALLED-AND-BURLAPED PLANTS IN SPRING OR FALL.
2. PLANT ON A RAISED BED TO ENSURE PROPER DRAINAGE.
3. ALL EXPOSED AREAS SHALL BE PROTECTED AGAINST WASHOUTS AND SOIL EROSION.
4. MINIMIZE DISTURBANCE TO EXISTING SITE TREES, PLANTS AND NATURAL ROCK OUT AS MUCH AS POSSIBLE FOR PROPOSED CONSTRUCTION.
5. ALL PROPOSED LANDSCAPE TREES AND SHRUBS SHALL BE PURCHASED FROM A LOCAL NURSERY WITH PLANT STOCK THAT ARE ACCLIMATED TO THE CLIMATIC VARIATION OF THE LOCAL REGION.
6. BEFORE LANDSCAPE TREES ARE PLANTED, APPROPRIATE UTILITY COMPANIES SHOULD BE CONTACTED. FOR EXACT LOCATION OF UNDERGROUND UTILITIES, CONTACT DIGGERS HOT LINE LISTED ON G-001.
7. ALL DISTURBED SOILS LOCATED ADJACENT TO THE COMPOUND AND/OR WITHIN THE PLANTING AREAS SHALL BE LOOSENED PRIOR TO ALL LANDSCAPE PLANTING.
8. AMEND NATIVE SOIL AS REQUIRED WITH ORGANIC MATTER SUCH AS PEAT MOSS AND/OR MANURE TO ENSURE ROOT ESTABLISHMENT OF NEWLY PLANTED TREES IF THE NATIVE SOIL CONSISTS OF SANDY LOAMS OR CLAYEY SOILS.
9. A ROOT STIMULATOR SUCH AS HI-YIELD OR EQUIVALENT SHALL BE UTILIZED PER THE MANUFACTURERS RECOMMENDATIONS AT THE TIME OF PLANTING.
10. MAINTENANCE TO INCLUDE WATERING OF NEWLY PLANTED TREES AT MINIMUM ONCE PER WEEK WITH A HOSE ON TRICKLE AT THE BASE OF THE TRUNK FOR A MIN. 30 MINUTES PER PLANT UNTIL FINAL ROOT ESTABLISHMENT, AND DURING DROUGHT CONDITIONS; AND SHEARING/ PRUNING OF LANDSCAPE TREES TO PROVIDE ACCESS AROUND COMPOUND AND TO THE ADJACENT DRAINAGE AREA.

DOUBLE-SHREDDED BARK MULCH TO BE PLACED IN PLANTING BEDS APPROX. TOTAL AREA: 600 SQ. FT.

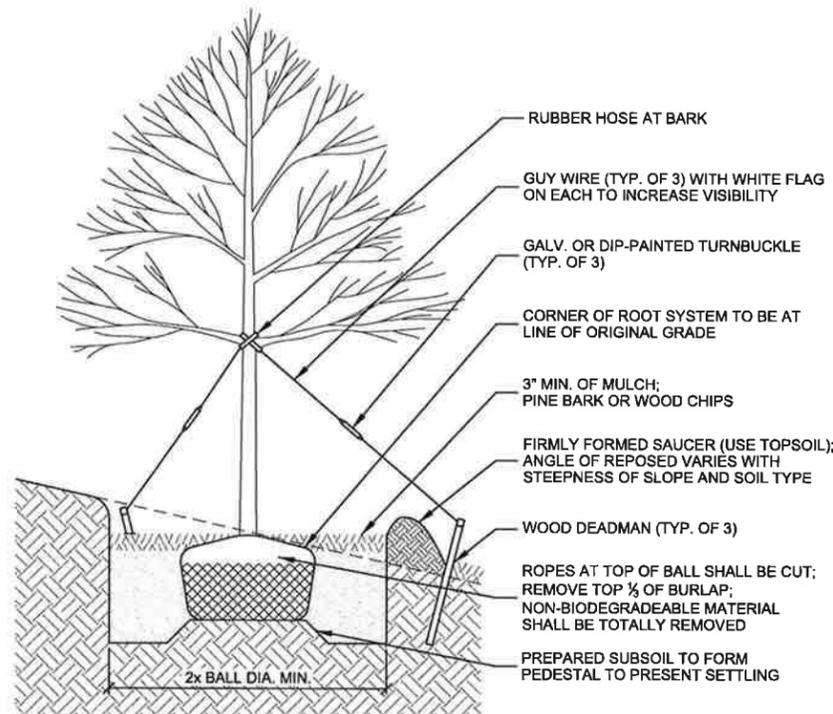


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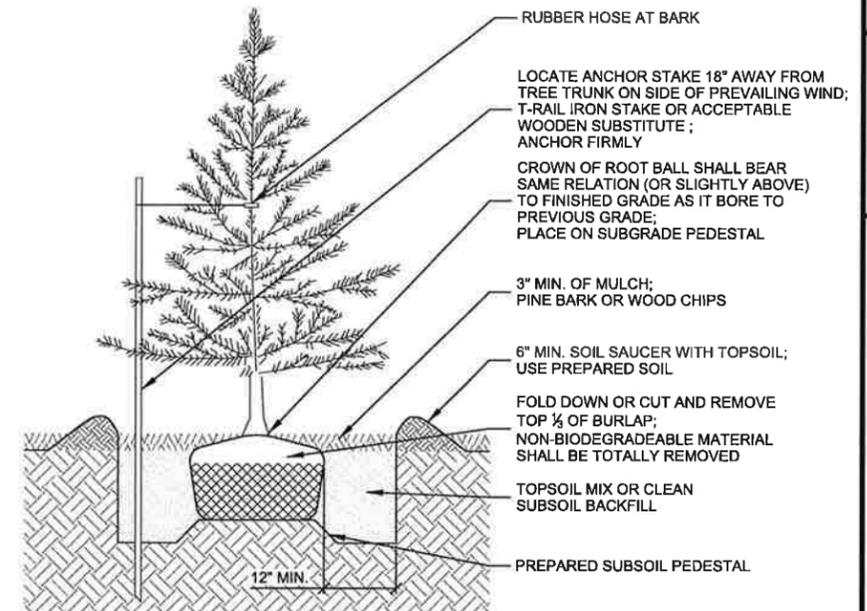
LANDSCAPE DETAILS
 TURNER RESIDENCE
 SITE IMPROVEMENTS
 3696 LAKE MENDOTA DRIVE
 SHOREWOOD HILLS, WISCONSIN



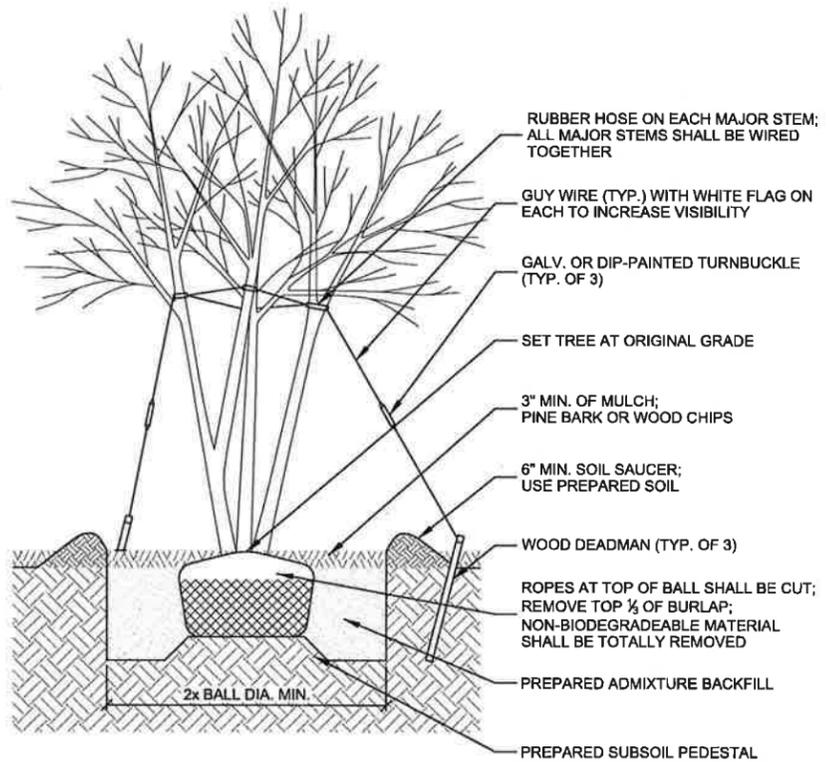
A DECIDUOUS TREE PLANTING



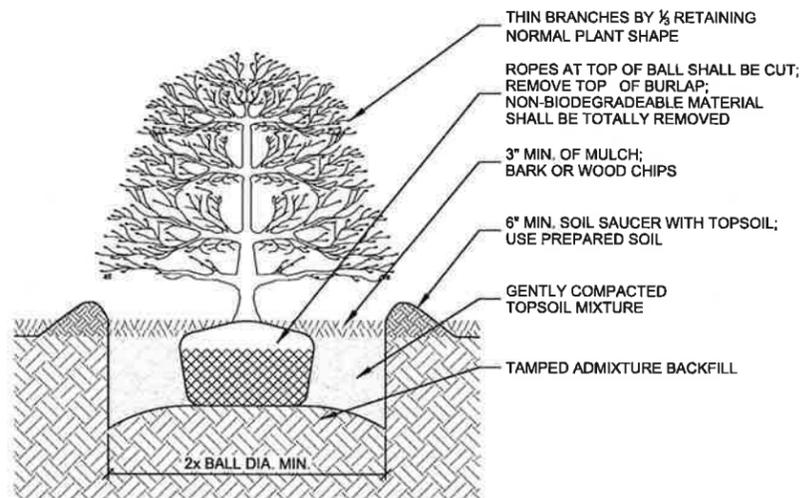
B DECIDUOUS TREE PLANTING ON SLOPE



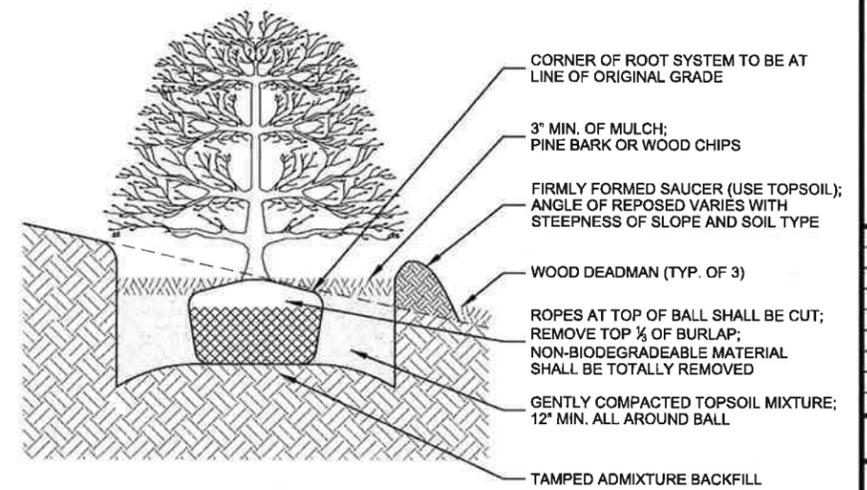
C CONIFEROUS TREE PLANTING



D MULTI-STEM TREE PLANTING



E SHRUB PLANTING: BALL AND BURLAP



F SHRUB PLANTING ON SLOPE: BALL AND BURLAP

SHEET TITLE:

SUBMITTAL:
 INT. DATE: DESCRIPTION:

INT.	DATE:	DESCRIPTION:

DRAWN BY: NED

CHECKED BY: AJO

PLOT DATE: 10/1/2018

PROJECT NUMBER: 19848

SET TYPE: PR

SHEET NUMBER: **L-501**



Downy Serviceberry
Amelanchier arborea



Green Mound Boxwood
Buxus x 'Green Mound'



Green Mountain Boxwood
Buxus x 'Green Mountain'



Blue Star Juniper
Juniperus squamata 'Blue Star'



Little Devil Ninebark
Physocarpus opulifolius 'Donna May'



Meadowsweet
Spiraea alba



Goldmound Spirea
Spiraea japonica 'Goldmound'



Feather Reed Grass
Calamagrostis acutiflora 'Karl Foerster'



Bottlebrush Grass
Elymus histrix



Gold Standard Hosta
Hosta fortunei 'Gold Standard'



Golden Tiara Hosta
Hosta 'Golden Tiara'



Double Shredded Bark Mulch
Dark Brown

CONSULTANT:
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624 WATER STREET
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CLIENT:

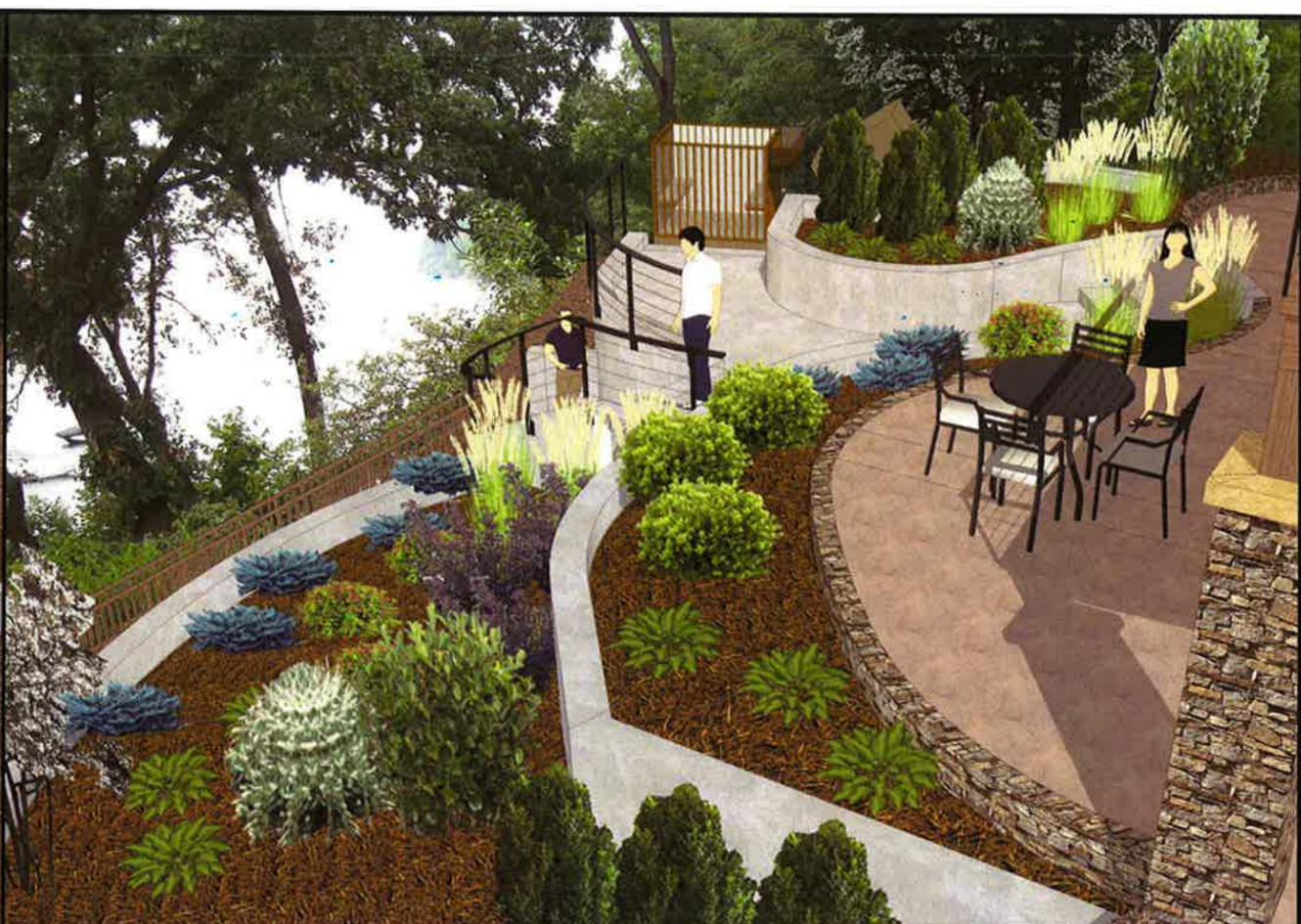
PLANT IMAGES
TURNER RESIDENCE
SITE IMPROVEMENTS
3696 LAKE MENDOTA DRIVE
SHOREWOOD HILLS, WISCONSIN

SHEET TITLE:

SUBMITTAL:		
INT.	DATE	DESCRIPTION

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	L-901

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CONSULTANT:
Edge
 Consulting Engineers, Inc.
 624 WATER STREET
 PRAIRIE DU SAC, WI 53578
 608.644.1449 VOICE
 608.644.1549 FAX
 www.edgeconsult.com

CLIENT:

3D MODEL IMAGES
 TURNER RESIDENCE
 SITE IMPROVEMENTS
 3696 LAKE MENDOTA DRIVE
 SHOREWOOD HILLS, WISCONSIN

SHEET TITLE

SUBMITTAL:		
INT.	DATE	DESCRIPTION

DRAWN BY	NED
CHECKED BY	AJO
PLOT DATE	10/1/2018
PROJECT NUMBER	19848
SET TYPE	PR
SHEET NUMBER	L-902

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CONSULTANT:

Edge
Consulting Engineers, Inc.
624 WATER STREET
PRAIRIE DU SAC, WI 53578
608.844.1449 VOICE
608.844.1549 FAX
www.edgeconsult.com

CLIENT:

3D MODEL IMAGES
TURNER RESIDENCE
SITE IMPROVEMENTS
3696 LAKE MENDOTA DRIVE
SHOREWOOD HILLS, WISCONSIN

SHEET TITLE:

SUBMITTAL:

INT. DATE DESCRIPTION:

INT.	DATE	DESCRIPTION

DRAWN BY NED

CHECKED BY AJO

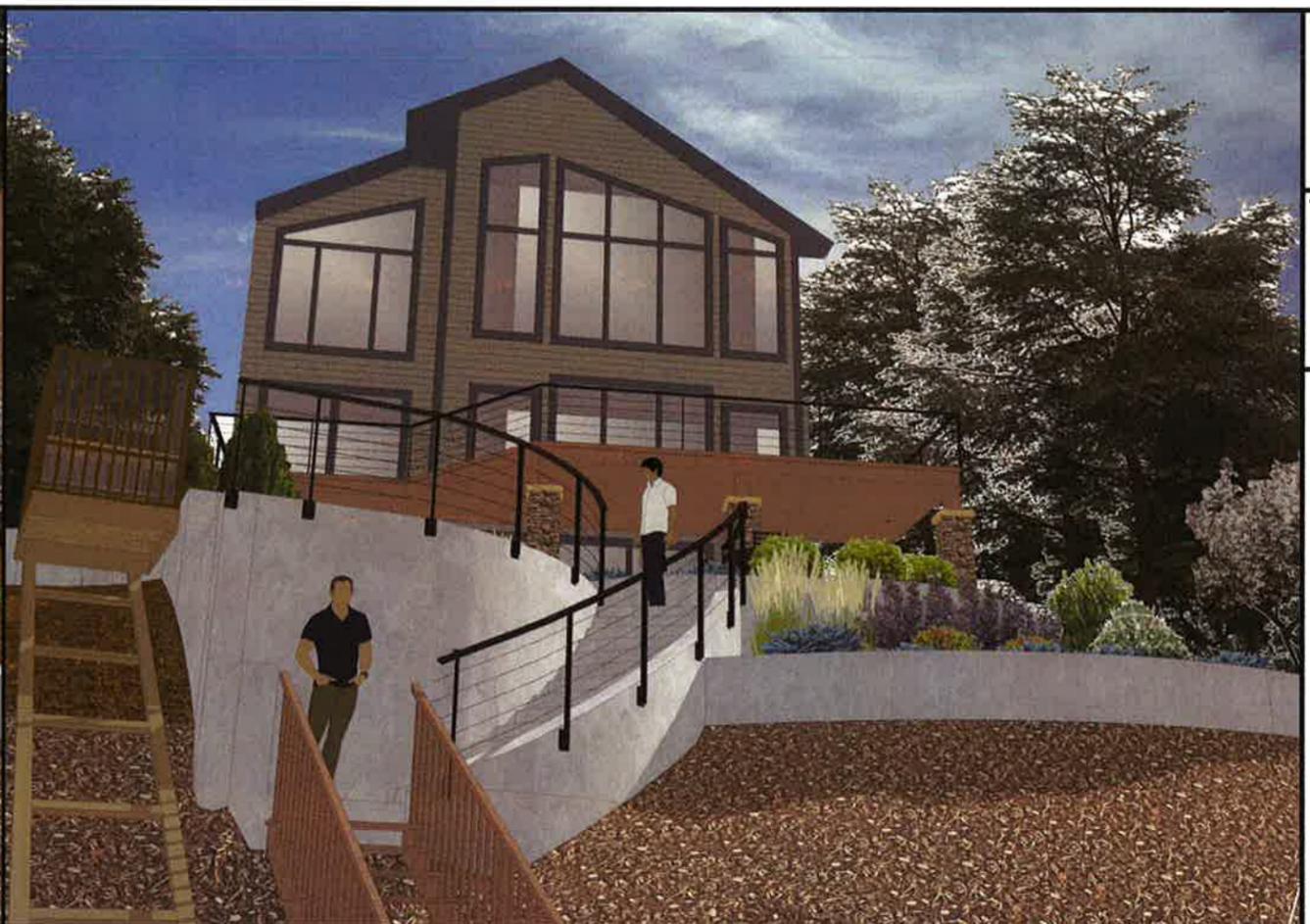
PLOT DATE 10/1/2018

PROJECT NUMBER 19848

SET TYPE PR

SHEET NUMBER **L-903**

© EDGE CONSULTING ENGINEERS, INC



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**VILLAGE OF SHOREWOOD HILLS
POLICY STATEMENT
ALCOHOL LICENSE (OPERATORS') APPLICATIONS**

PURPOSE

In order to provide for an effective and consistent system of alcohol licensing that protects the public safety and is applied in a uniform and equitable manner, the Village of Shorewood Hills has adopted the following written policy to govern the granting of operators' licenses pursuant to Chapter 125 of the Wisconsin Statutes.

APPROVAL AND ISSUANCE OF ORIGINAL OPERATOR'S (BARTENDER'S) LICENSE

- A. The Police Department will conduct a records check, including criminal and traffic, of all applicants for operators' licenses. If necessary, the records check may include an interview with the applicant or contact with other jurisdictions or third parties to verify or investigate information obtained in the records check.
- B. When the records check has been completed and the applicant's record is free from any violations, they are not required to appear before the Public Health and Safety Committee. The Police Chief, or the Police Chiefs designee, then shall forward the application to the Village Clerk, or the Village Clerk's designee, with a recommendation that the application be approved. If all other application requirements are satisfied, the Village Clerk, or the Village Clerk's designee, shall approve the application and issue the operator's (bartender's) license.
- C. Consistent with the provisions of Wis. Stat. Sections 111.335 and 125.17, the records check conducted by the Police Department shall determine whether an applicant's conviction record reveals any of the factors in section D of this policy. If so, an operator's license may not be issued by the Village Clerk, or the Village Clerk's designee, without the consideration by the Public Health and Safety Committee and Village Board in compliance with section E below.
- D. Factors pertaining to conviction record:
 1. Any unpardoned felony conviction
 2. Any arrest or conviction for an alcohol violation or substantially related offenses within the last twelve months.
 3. Any two or more arrests or convictions for alcohol violations or substantially related offenses within the last five years.
 4. Any criminal drug-related convictions within the last five years.
 5. Any conviction within the last twenty-four months which involve resisting arrest, battery to a police officer or obstructing justice.
 6. At least two convictions in the last twenty-four months for disorderly behavior type offenses if they occurred in conjunction with activity at a licensed alcohol establishment (should be indicated on application).

7. Any incomplete, misleading or falsified application when the incomplete, misleading or falsified information provided by the applicant pertains to either the identification of the applicant or to any matter occurring within five years prior to the date of application.
 8. Any other charge, conviction, or incident which, in the judgment of the Police Chief or his/her designee, would substantially relate to the circumstances of employment as an operator or to activity at a licensed alcohol establishment.
- E. When an application or records check reveals one or more of the factors contained in paragraph D above, the Police Chief, or the Police Chiefs designee, shall review the applicant's record and make a recommendation to the Public Health and Safety Committee on approval or denial. If the Police Chief recommends denial, the Police Chief/designee shall provide to the Village Clerk/designee a letter indicating the reasons for the recommended denial. Applications will then be reviewed by the Public Health and Safety Committee.

The Clerk, or the Clerk's designee, shall forward the license application and any related materials to the Public Health and Safety Committee. The Village Clerk, or the Village Clerk's designee, shall provide notice to the applicant in writing that he or she is being recommended for denial and may appear before the Public Health and Safety Committee for individual review if they wish to contest the denial of license. The notification to the applicant shall state that failure to appear before the Public Health and Safety Committee will result in denial of the application.

The Committee, after interview of the applicant, shall make a recommendation to either grant or not grant an operator's license to the Village Board, which shall make the final decision.



Village of
Shorewood Hills

August 16, 2018

Whitney Kruser
2040 Winnebago St
Madison, WI 53704

Dear Ms. Kruser:

The Shorewood Hills Police Department has recommended denial of your application for an Operator's License to work at Blackhawk Country Club.

During the required background check, the Police Department determined your record revealed a factor that caused them to recommend denial of the license. Specifically a drug related conviction within the last five years.

The Village of Shorewood Hills policy on alcohol licenses is enclosed with this letter. You have the right to contest the denial of the license. If you choose to do so, you may ask to appear before the Shorewood Hills Public Health & Safety Committee, which meets next on Monday, October 1, 2018 at 7:00 pm.

Please contact me if you have any questions or to confirm that you would like to appear before the Public Health & Safety Committee.

Sincerely,

David Sykes
Administrative Services Manager/Deputy Clerk



Village of
Shorewood Hills

Deputy Clerk David Sykes
810 Shorewood Blvd.
Madison, WI 53705

August 16, 2018

RE: Background Investigation Operator's License

Dear Deputy Clerk Sykes,

On August 10, 2018, I conducted a background investigation for Whitney A. Kruser, an applicant for a Shorewood Hills Operator's (Bartender) License. Upon conducting the background check, it was learned Kruser had been convicted for Possession of Marijuana. The conviction stemmed from an arrest by the UW-Lacrosse Police Department. According to Wisconsin Circuit Court Access, Kruser was convicted of the violation on, or around, August 14, 2016.

Per the Shorewood Hills Operator's License policy, Page 1, Section D, Line 4, "Any drug-related convictions within the last five years" makes an operator ineligible for an Operator's License.

Therefore, based on the information available and applicable policy, it is recommended Kruser be denied an Operator's Permit.

Respectfully,

Lt. Courtland Martens, JD
810 Shorewood Blvd.
Madison, WI 53705
cmartens@shorewood-hills.org
608-267-1110 Ext. 102

Shorewood Hills Police Department • Aaron P. Chapin, Chief

810 Shorewood Boulevard Madison, WI 53705-2115 • Phone: 608-267-1110 • Fax: 608-267-1155

www.shorewood-hills.org



VILLAGE OF SHOREWOOD HILLS OPERATOR'S LICENSE APPLICATION

License #

- An Operator's License is a privilege, not a right. Any false answers or omissions may result in the denial of your application.
- The Village of Shorewood Hills will perform a background check to verify that the information you provided is complete and accurate.
- This application must be filled out accurately and completely. All fees are non-refundable.

Please print legibly

Applicant's Full Name: Whitney Amber Kruser Phone #: [REDACTED]
First Middle Last
 Driver's License (DL) #: [REDACTED] DL Expiration Date: [REDACTED] State DL Issued: WI
 Date of Birth: [REDACTED] Social Security #: [REDACTED]
 Sex: f Height: 5'4" Weight: 120 Eye Color: brown Hair Color: brown
 Current Address: 2040 Winnebago St City / State / Zip: Madison WI 53704
 Previous Address: 925 E Johnson St City / State / Zip: Madison WI 53703
(within the past five (5) years)

List of current and former employers for the last three (3) years:

Date	Employer	Street Address	City / State / Zip
4/16 - current	Blackhawk Country Club	3606 Blackhawk Dr.	Madison WI 53703
11/16 - 3/17	Eldorado Grill	744 Williamson St	Madison WI 53703
1/16 - 4/16	Benvenuto's	1849 No Airport Dr	Madison WI 53704
2/16 - 5/16	Coffee Gallerie	1865 No Airport Dr	Madison WI 53704

Where will you be employed under this license:

Name of Business: Blackhawk Country Club
 Address of Business: 3606 Blackhawk Dr

Have you ever held an Operator's / Bartender's license in Shorewood Hills before? yes no

If YES, list the name(s) and address(es) of the businesses: _____

Have you taken the Responsible Beverage Server Training Course*? yes no
(*Proof of successful completion of the course must be provided for all new licenses or if your license has not been renewed within the past two (2) years)

Have you ever been denied an Operator's / Bartender's license? yes no

If YES, please explain: _____

Do you understand that if this application is denied, we will notify the employer? yes no

Have you been a resident of the State of Wisconsin for at least the last 90 days? yes no

OPERATOR'S LICENSE APPLICATION

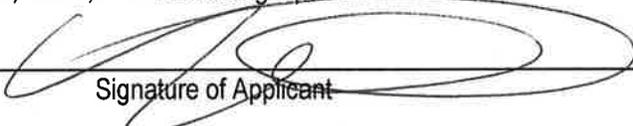
Have you ever been convicted of the following violations:

- Felonies __ yes no (if YES; list below)
- Misdemeanors (in the past five (5) years) yes __ no (if YES; list below)
- OWI, DUI, Operating Motor Vehicle Intoxicated (list any and all) __ yes no (if YES; list below)
- Other traffic offenses and local ordinance violations (in the past five (5) years) __ yes no (if YES; list below)

List all convictions, citations, tickets, and pending charges as stated above. Be specific (use additional page(s) if necessary):

Year	Location	Charge	Disposition
2015	LaCrosse	possession of marijuana	no contest (foolish 18 y/o)
2015	DeForest	disorderly conduct	no contest (family issues)

I, Whitney Kuzer, being first duly sworn on oath, say that I am the person who made and signed this application for an Operator's (Bartender's) license, and that all statements made herein are true and complete. I further understand and consent to a full background investigation by the Shorewood Hills Police Department prior to consideration of this application. I do further agree to be familiar and comply with all laws, ordinances, and regulations - Federal, State, or local - affecting the sale of fermented malt beverages, wines, and intoxicating liquors.



8/8/18
Date

Subscribed and sworn before me this _____ day of _____, 20____

Notary Public, Dane County, Wisconsin

My commission expires _____

FOR OFFICE USE ONLY BELOW THIS LINE

Fee Collected: \$ 30.00 Received by: NAT Date 8/8/18

New Application _____ Renewal Application _____ License Number _____

Background Investigation: SHPD Case Number: 18-306361

- C.I.B. Criminal History Record: DC ARREST
- D.O.T. Driver's File Record: TRAFFIC OWI (1ST) 2016
- Dane County Sheriff Record: _____
- Madison Police Record: _____
- LCRMS Record: POSS OF FIRE (CIVIL) 01/21/16

Investigator's Recommendation: APPROVAL DENIAL Reason: DRUG CONVICTION 01/21/16 w/5-YEMU
Investigator: C. MARTENS

Operator's License expires on: _____

Village Clerk's Signature

Serving Alcohol Incorporated

is proud to present this certificate to

Whitney Kruser

for successful completion of the online course

Wisconsin Alcohol Seller-Server



PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6) and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
bZmjcpvSff

Date Issued
Aug 8th, 2018

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Wisconsin Bartender License

Name: Whitney Kruser

Certification Date: Aug 8th, 2018

Certificate Code: bZmjcpvSff

Verify Online: servingalcohol.com

125.17(6) & 125.04(5)(a)5. Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Intra - Office M • E • M • O



to: Board of Trustees
from: Aaron Chapin, David Sykes, Karla Endres
re: Revised Fee Schedule
date: October 12, 2018

Staff would like to propose the following changes to the Village's official fee and forfeiture schedule:

1. Remove Stormwater Review from the Zoning Fees section. Staff has been charging for Stormwater and Floor Area/Height reviews as part of the building permit process.
2. Dog & Cat Licenses. In an effort to increase revenue, raise the dog license fees from \$15/\$20 to \$20/\$25 and establish a single late fee amount of \$10. Also, raise the cat license fees from \$8/\$13 to \$10/\$15 and establish a single late fee amount of \$10. The last time pet license fees were adjusted was 3/16/2015, prior to that 3/28/2011.
3. Bicycle Licenses. In an effort to have more bicycles licensed, Chief Chapin proposes eliminating the fee and expiration for bicycle licenses.
4. Parking Violations. In an effort to discourage non-Marshall Court patrons from parking on Marshall Court for extended periods, raise parking violations by \$10 from \$40/\$60 to \$50/70. The last time parking fees were adjusted was 3/17/2014.
5. HVAC, Plumbing, Building and Electrical Permit Fees (Administrative Fee). In an effort to increase revenue, raise the administrative fee on all construction permits by \$5 from \$30 to \$35. The fee change would subsequently change the Minimum Fee amount from \$80 to \$85. The last time the Admin Fee was adjusted was 12/15/2008.
6. Building Permit Fees. All of the other additions in this section reflect what staff has been charging but was not previously listed on the Fee Schedule. In the Commercial Building Inspection Fees, the Minimum Fee of \$80 is deleted because it is incorrect and not necessary.
7. Community Center Rental Fees. The use and fee structure for Community Center Rentals has changed significantly since the Fee Schedule was last updated. The changes in this section reflect the Community Center Rules previously recommended by the Recreation Committee and approved by the Board.

8. Operator's (Bartender's) Licenses. In an effort to increase revenue, raise the Operator's License fee \$10 from \$30 to \$40. Businesses typically reimburse employees for the license fee. Records indicate the Operator's License fee has not been adjusted since at least 2005 (maybe longer).
9. Commercial Sign. Staff would like to add a minimum fee of \$50 for a commercial sign. The Village has recently had a couple of small sign permit applications that calculate to a \$10-20 fee. That small of a fee does not adequately cover staff time to process the permit.
10. Street Boring. The fee was not included in the previous version of the Fee Schedule.
11. DPW Service Calls. The Village is no longer in the business of installing and servicing garbage disposals.

Note: Some of these fee scheduled changes were recommended by Staff in May 2018. The Board referred the matter to the Services Committee for review and recommendation. The Services Committee has not met yet to consider the fee schedule change.

Resolution R – 2018 – __
Of the Village of Shorewood Hills,
Dane County, Wisconsin

RESOLVED by the Village of Shorewood Hills Board of Trustees that in accordance with Section 1.10 of the Village Code, the official fee and forfeiture schedule is hereby amended through the adoption Exhibit A attached:

Adopted and dated this ____ day of _____, 2018

David J. Benforado, Village President

Karla Endres, Village Clerk

VILLAGE OF SHOREWOOD HILLS FEE SCHEDULE

ZONING FEES

DOGS, CATS & CHICKENS LICENSES

FIRE PREVENTION FEES ORDINANCE / CODE VIOLATION FEES AMBULANCE CONVEYANCE FEES

POLICE DEPARTMENT FEES

HVAC FEES PLUMBING FEES BUILDING FEES ELECTRICAL FEES

COMMUNITY CENTER RENTAL FEES

MISCELLANEOUS ADMINISTRATIVE FEES

Zoning Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
Conditional Use Permit	\$350 + consulting cost	
Planned Unit Development (PUD) Application Fee for commencement of a PUD	\$350 + consulting cost	
Variance, Zoning (See Zoning Appeal)	\$250.00	
Zoning: <ul style="list-style-type: none"> • Rezoning Application • Special Exception Permit • Conditional Use Permit • Certified Survey Submission • Stormwater Review (included in building permit fees) 	All: \$350 + consulting cost	DELETE
Fence Permit	\$50.00	

Revised 3/28/16 1/1/19

Dogs, Cats & Chickens License Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
Dogs (Annual Fee): <ul style="list-style-type: none"> • Neutered or Spayed • Un-neutered or Un-spayed • Late Fee after April 1 • Late Fee after June 1 	\$15.00 \$20.00 \$5.00 \$10.00	\$20.00 \$25.00 \$10.00 DELETE
Cats (Annual Fee): <ul style="list-style-type: none"> • Neutered or Spayed • Un-neutered or Un-spayed • Late Fee after April 1 • Late Fee after June 1 	\$8.00 \$13.00 \$5.00 \$10.00	\$10.00 \$15.00 \$10.00 DELETE
Chickens (Three-Year Permit) <i>Also required, Wisconsin Dept. of Agriculture, Trade and Consumer Protection Registration</i>	\$20.00	

Revised 3/16/15 1/1/19

Fire Prevention and Ordinance/Code Violation Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
Village Board adopts the fee schedules that conform to Madison General Ordinances Chapters 34 and 40.		

Revised 02/17/14

Police Department Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
Audio / Visuals: <ul style="list-style-type: none"> DVD Copy, Audio Copy Paper Copy 	\$10.00 \$1.00 per page (2-sided)	
Bicycle License: Reprinted every 3 years with updated expiration date Non-expiring license	\$5.00 — three years \$4.00 — two years \$3.00 — one year	FREE
Parking Violations (§ 7.08):		
Parking Where Prohibited by Official Sign	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parking Past Posted Time Limits (1- and 2-hour)	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked on Posted Private Property	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Handicap Parking Zone	\$100.00 – within 7 days \$115.00 – after 7 days	
Registration Violation	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked Against Traffic	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Abandoned Vehicle 48 Hours	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Street Storage 24 Hours	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked Too Close to Fire Hydrant	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked in Fire Lane	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked Too Close to Crosswalk	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked Too Close to Driveway	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Parked on Terrace	\$40.00 — within 7 days \$60.00 — after 7 days	\$50.00 – within 7 days \$70.00 – after 7 days
Security Alarm Systems:		
False Alarms <ul style="list-style-type: none"> Police Response (3 in 12 month period) Subsequent False Alarms Per Location (in same 12 month period) 	No Charge \$150.00 – fourth offense \$250.00 – fifth offense \$500.00 – sixth offense	

Revised 3/17/14 1/1/19

HVAC, Plumbing, Building and Electrical Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
HVAC Permits:		
New 1- & 2-Family	\$0.07/sq ft (\$60 minimum)	
Alterations & Additions	\$0.07/sq ft (\$60 minimum)	
Wood Burning Stoves	\$60.00	
Fire Places	\$60.00	
Furnace / Boiler Replacement	\$60.00	
Minimum Fee	\$80.00	\$85.00
Administrative Fee	\$30.00	\$35.00
Plumbing Permits:		
Fixtures	\$15.00 each	
New Private Mains	\$15.00/100 ft	
Building Sewer	\$15.00/100 ft	
Water Main	\$15.00/100 ft	
Minimum Fee	\$80.00	\$85.00
Administrative Fee	\$30.00	\$35.00
Building Permits-Residential:		
Plan Review; New Building Additions; Alterations:		
<ul style="list-style-type: none"> • 0-500 sq ft • 501-1,000 sq ft • Over 1,000 sq ft 	\$50.00 \$100.00 \$0.10/sq ft	
Building Inspection Fees-Residential:		
New & Additions	\$0.10/sq ft	(\$50 minimum)
Alterations	\$0.10/sq ft	
Start Work (plans must be submitted)	\$75.00	
Razing / Demolition	\$75.00	\$150.00
Red Tag/Extra Inspection		
<ul style="list-style-type: none"> • 1st one • Additional ones 		\$50.00 \$75.00

Floor Area/Height Limitation Compliance Review		\$150.00
Stormwater Compliance Review		\$150.00
Administrative Fee		\$35.00
Building Permits-Commercial:		
Plan Review; New Building Additions; Alterations:		
<ul style="list-style-type: none"> • 0-6,000 sq ft • 6,000-100,000 sq ft • Over 100,000 sq ft.....1st 100,000 sq ftadditional sq ft • Structural • Revisions (unless requested by plan reviewer) 	\$0.05/sq ft (\$100 min) \$50/component \$100	\$0.17/sq ft \$0.17/sq ft \$0.13/sq ft
Building Inspection Fees-Commercial:		
New & Additions	\$0.16/sq ft	(Minimum \$100)
Alterations	\$0.16/sq ft	
Start Work	\$100.00	
Certificate of Occupancy (each additional)	\$75.00	
Change of Use Only	\$75.00	
Razing/Demolition		
<ul style="list-style-type: none"> • 1st 20,000 cu. ft. • Each additional 20,000 cu. ft. 		\$150.00 \$100.00
Red Tag/Extra Inspection		\$50.00
Stormwater Compliance Review		\$150.00
Minimum Fee	\$80.00	DELETE
Administrative Fee	\$30.00	\$35.00
Electrical Fees:		
1-5 Openings	\$20.00	
6-10 Openings	\$30.00	
11-15 Openings	\$40.00	
16-20 Openings	\$45.00	
21-25 Openings	\$50.00	
26-30 Openings	\$55.00	
31-35 Openings	\$60.00	
36-40 Openings	\$65.00	
41-45 Openings	\$70.00	
46-50 Openings	\$75.00	
51-60 Openings	\$80.00	
61-70 Openings	\$85.00	
71-80 Openings	\$90.00	

81-90 Openings	\$95.00	
91-100 Openings	\$105.00	
100+ Openings	\$105.00 + 1.00/opening	
Temporary Service	\$35.00	
Panel / Service Entrance	\$35.00	
New Buildings and Additions: Residential	\$35.00 + 0.04/sq ft	
New Buildings and Additions: Office	\$35.00 + 0.05/sq ft	
New Buildings and Additions: Commercial	\$35.00 + 0.06/sq ft	
New Buildings and Additions: Other	\$35.00 + 0.04/sq ft	
Administrative Fee	\$30.00	\$35.00
Minimum Fee	\$80.00	\$85.00

Revised 3/28/16 1/1/19

Community Center Rental Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
DEPOSIT: (Deposits apply to all who rent the community center) <ul style="list-style-type: none"> No Alcohol Served Alcohol Served 	\$250.00 \$500.00	
RENT: (Residents must make ALL reservations, all reservations are non-refundable)		
Village sponsored events (e.g., committee mtgs, League events, Rec programs, etc.) are free		No Charge
Private Groups/Party & Commercial/Professional Rates: (Up to 4 hours. After 4 hours fee increases \$25 for each additional hour of use) (Base rate is for use up to 4 hours. After 4 hours fee increases as a pro-rated amount (25% of the base rate) for each additional hour of use) # of People/Guests 1-100 101-246 <ul style="list-style-type: none"> Monday-Thursday Friday (before 5:00 pm) Friday (after 5:00 pm)-Sunday and Village Holidays 	\$100.00 \$200.00	\$50.00 Base + \$12.50 \$50.00 Base + \$12.50 \$100.00 Base + \$25.00
Series Groups Rate—Regularly scheduled events: (i.e.— boy and girl scouts, playgroups, dance lessons, international week) *Must book 3 months/events at a time	\$10.00 per hour	DELETE
Non-Private Group Rates <ul style="list-style-type: none"> Non-profit organizations and Village user groups For Profit Series Groups 		\$10.00/session (up to 3 hrs) \$25.00/day (up to 10 hrs) \$20.00/session (up to 3 hrs) \$50.00/day (up to 10 hrs)

<p>For Profit Series Groups Rate Regularly scheduled events: (i.e. private yoga classes, art classes) *Must book 3 months at a time</p>	<p>\$25.00 per hour</p>	<p>DELETE</p>
<p>ADDITIONAL CHARGES:</p> <ul style="list-style-type: none"> • Damage or Failure to clean the facility to a condition equal to or better than the facilities' condition upon arrival will result in loss of security deposit plus additional cleaning charges required to restore the building to its pre-use condition. The extra costs will be charged to and paid by the village sponsor. These extra costs may also include administrative fees. Complete the checklist on the backside of the rental agreement to avoid these additional charges. • The Village reserves the right to require forfeiture of part or all of the deposit to cover damage to the building, fixtures, or building contents during use—this includes replacement of missing contents. In addition, if such costs exceed the amount of the deposit, the user may be required to pay these extra costs as determined by the Village Administrator. 		

Revised 3/16/15 1/1/19

Miscellaneous Administrative Fees – Village of Shorewood Hills

Service Provided	Current Fee	Proposed Change
Transient Merchant Permit: <ul style="list-style-type: none"> • Individual • Group (i.e. Food Carts) 	\$150.00 \$500.00	
Solicitors Permit	\$15.00	
Liquor Licenses: <ul style="list-style-type: none"> • Operator’s (Bartender’s) License • Alcohol Sales: <ul style="list-style-type: none"> ○ Class A or B Beer ○ Class A & B Liquor ○ Class C Wine ○ Publishing Fee • Temporary Class B 	\$30.00 \$100.00 \$500.00 \$100.00 \$35.00 \$10.00	\$40.00
Tobacco Sales	\$100.00	
Commercial Sign <i>(pursuant to Zoning Code 10-1-80)</i>	\$2.50/sq ft	(\$50 minimum)
Block Party	\$10.00	
Street Use Permit: <ul style="list-style-type: none"> • Under 100 guests/participants • Over 100 guests/participants • For-profit events 	\$20.00 \$50.00 \$200.00	
Street Opening	\$150 + bond	
Street Boring		\$150 + bond
Key Replacement <i>(Marina, Community Center, etc.)</i> <ul style="list-style-type: none"> • Issue Key • Replace Key 	\$15.00 \$25.00	
DPW Service Calls <i>(Garbage disposal install & repair)</i>	\$35.00 + parts	DELETE

Revised 3/28/16 1/1/19

MEMORANDUM

October 12, 2018

From: Fred Wade, Trustee



To : Village Board

Re : Future of the Pool/Community Center

Recommendation : That the Board should provide guidance to the Pool Committee by determining that the existing structure will neither be torn down and replaced, nor modified by removal of the existing second floor

Introduction

At our April Board meeting, members of the Pool Committee and staff appeared before the Board and asked for guidance about the future of the building that houses pool facilities and the Community Center. The Board was informed that future plans for the pool facilities “might include an expansion of the building to the north, but would otherwise conform to the existing footprint.” The Board was also advised that “maintaining the building in its current location would avoid the added expense of rerouting existing below ground infrastructure related to both pool mechanicals and the building itself.”

At that time, the Pool Committee asked the Board for guidance with respect to three options:

1. Replacing the existing building with a one-story structure dedicated to use of the pool;
2. Renovating the first floor and demolishing the second story; or
3. Renovating the first floor without determining the future of the second floor.

Reasons for the Recommendation

The Village general fund is currently obligated to pay about \$970,000 per year in debt service. That amount is near the Village’s internal debt limit of 25% of its operating budget, and is an obligation that will continue at that dollar amount through 2024, before it drops markedly.

In addition, it is evident that the Village will face additional needs for borrowing in the interim. The Finance Committee is recommending that the Board approve issuance of a 10 year note to fund projects in TID 3 and TID 4 in an amount up to \$2,370,009 (with the additional debt service to be paid by the TIDs). It is also concerned about the potential cost of the Village share of the reconstruction of University Avenue, which is currently estimated at \$3.1 million and may require additional borrowing by the Village. Other needs may arise as well.

Under these circumstances, I believe the Board should determine that the existing building will not be torn down and replaced, because it appears to be structurally sound, and the Village does not have the capacity to fund a replacement until at least 2025. In addition, I do not believe it would be prudent to invest a substantial amount in removing the second story of the structure, because that would eliminate any potential for use of the existing Community Center, without any prospect of replacing its capacity to accommodate community events until 2025.

Opening Remarks of the Pool Committee to the Village Board

On behalf of the Pool Committee and the approximately 3000 members it represents, 25% of which are Village residents, we thank the Board for this opportunity to discuss with you our initial plan for future capital investment. It has been several decades since the last significant expansion of the pool and related facilities, having last occurred in 1996. Since that time, the Committee has been focused on annual improvements to those facilities while paying down the debt incurred from the 1996 expansion and remodel. Since the expansion, the pool budget has been able to adequately cover the significant annual debt service within its budget each season. After completing many years of spending over \$100,000, the budgeted debt service has now dropped to approximately \$15,000 for 2018 and will remain at a similar amount until the final payment in 2030. The current pool fund balance is \$243,000. The 2018 budget anticipates a surplus of \$45,000 with future expectations potentially reaching \$100,000 annually. We have always recognized that capital investment is one of the essential components of maintaining the quality and competitiveness of the facility and retaining the loyalty of our members. In that spirit we come before you with our very preliminary plans for future capital spending.

Our plan is roughly divided into short-term, medium-term and long-term spending. Our short-term plan, as set forth in our 2018 budget, is focused on continued maintenance and improvements to the facility, as well as enhancements to the pool member experience as a whole. For example, we've budgeted for modest locker room improvements (new toilets/urinals, countertops, ventilation improvements, etc), as well as a large inflatable obstacle course and log rolling for pool entertainment. These are just a few examples of the

types of annual improvements that have allowed us to enjoy the continued success of the pool and the satisfaction of our members.

Before proceeding to describe our medium-term plans, particularly as they relate to the Community Center and locker room building, it is useful to introduce separate terms to describe the first and second floors. In our remarks, we refer to the second floor as the “Community Center” so as not to confuse it with the entire building. We refer to the pool office, locker rooms, storage areas, and guard/staff room as the “first floor.”

Our medium-term plans cover roughly the years 2019 – 2022. During this time period, we are planning to replace the pool heating boilers. Despite ongoing preventative maintenance, the boilers are of an age and a condition where potential catastrophic failure is an increasing probability, which if experienced, could potentially force the closure of the pool in mid-season. In order to avoid this outcome, the Committee feels the boilers should be replaced in the fall of 2018, or the spring of 2019 at the latest. The ballpark cost of this project is estimated to be around \$100,000. The current pool fund balance is adequate to pay for this necessary expense, but doing so will significantly diminish the fund.

We understand that the other major anticipated expense during the medium-term is an extensive repair or replacement of the roof of the Community Center. Historically, decisions regarding the Community Center space, its budget, and its utilization, have been the responsibility of the Village Services Committee. It’s our understanding that to a significant degree, the decision on the approach and timing of this repair or replacement has been postponed as the future of the building has been discussed. From the Pool Committee’s perspective, only the first floor of the building has been deemed essential for the purpose of

operating the pool. While more space is generally preferable to less, the Pool Committee anticipates the cost of renovating the second floor would significantly exceed any benefits to the pool membership.

Even if the Pool Committee had the final say as to the future of the building, which the Pool Committee recognizes is vested in the Board, the Pool Committee is not far enough along in its plans to recommend whether it would replace the building with a one-story structure, renovate the first floor and demolish the second story, or simply renovate the first floor. The Committee is of the opinion that only the first floor can cost effectively serve the needs of the pool membership. Therefore, the Committee will be looking for guidance (instruction) from the Board as to the future of the second floor. In trying to renovate or replace the facility in a cost efficient manner, the Committee is hopeful that plans would allow for any new facility to use the same basic footprint, with the possibility of a modest expansion to the north of it's current location. Maintaining the building in its current location would avoid the added expense of rerouting existing below ground infrastructure related to both the pool mechanicals and the building itself.

The Pool Committee has identified several needs when considering any replacement or improvement to the first floor. Examples of these include improved men's and women's shower areas, the addition of men's, women's, and family locker room facilities, full-facility handicap access, increased administrative office space, and increased storage and facility maintenance areas. As noted earlier, this might include an expansion of the building to the north, but would otherwise conform to the existing footprint. The Committee also recognizes some enhanced benefit to the membership in having a large outdoor rooftop viewing area.

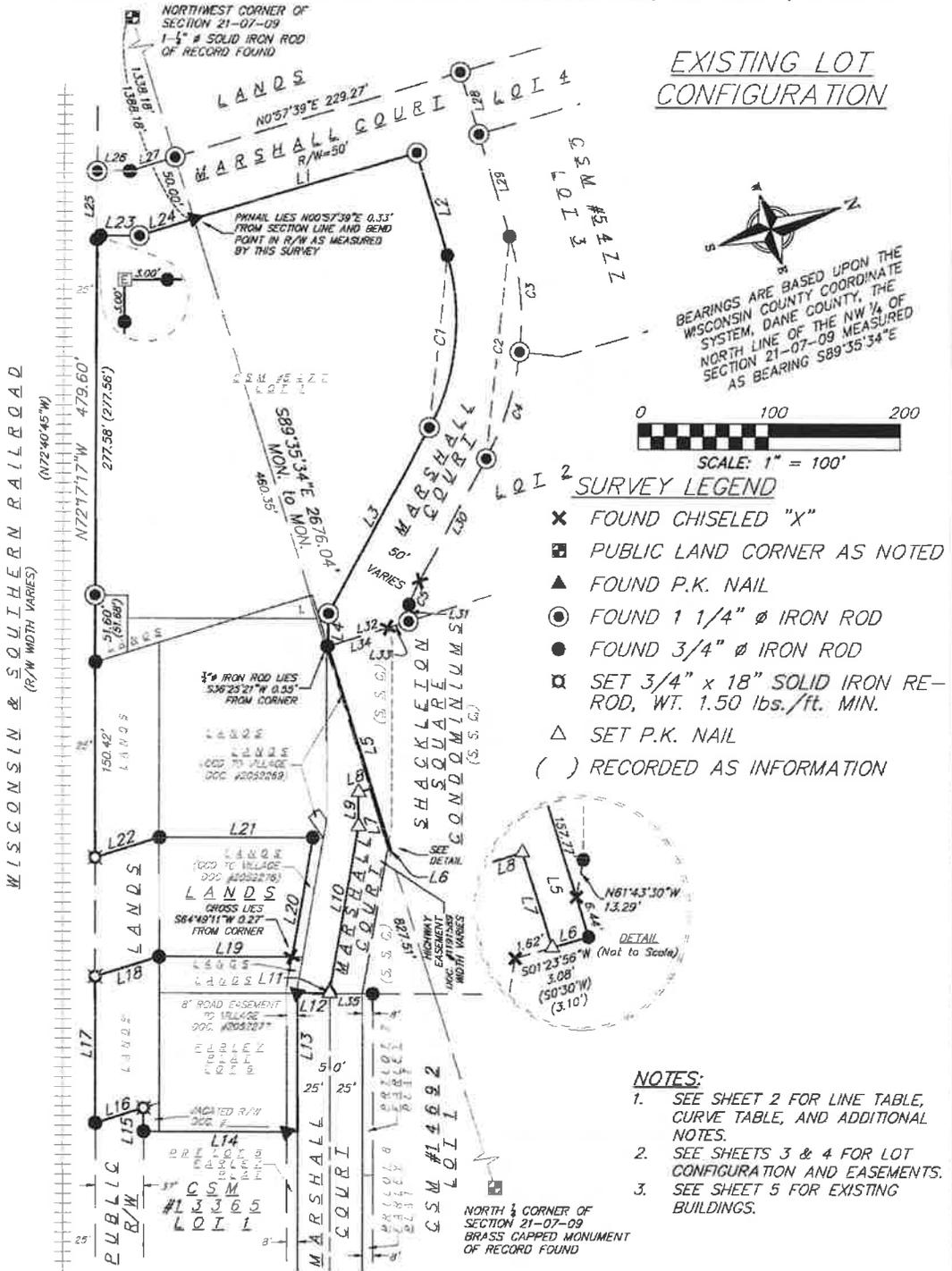
Thus far, the Committee's discussion on medium-term plans do not meaningfully encroach upon space used by or reserved for other Village groups. Longer-term, the Committee would like the Board to consider expansions that would address how the land in Post Farm Park is used. In particular, the existing parking lot is aging and its size is inadequate during the peak season. Redesigning the lot in its current location is one possibility. Another is potentially relocating the lot or adding an additional lot to the east adjoining Marshall Court, thereby dramatically shifting the traffic pattern. The Committee is aware that completing the bike path is a priority and that this project will be focused on the intersection of Marshall Court and University Avenue. Given the number of interested parties and the complexity of the redesigning of these spaces, the Committee looks to the Board for guidance in what options might be realistically considered.

In summary, the Committee seeks the Board's guidance as to its future plans for the Community Center so that the Committee might further narrow and more specifically explore its options for the renovation of the first floor. Finally, the Committee will benefit from hearing the Board's perspective with regard to the future of both parking and access to Post Farm Park.

Thank you again for your time with these requests. We look forward to your comments, questions, and dialogue, and we are excited to be in the position to be able to explore potential enhancements to this great Village facility.

CERTIFIED SURVEY MAP No.

LOT 1, CERTIFIED SURVEY MAP NUMBER 5477, AS RECORDED IN VOLUME 25 OF CERTIFIED SURVEY MAPS, ON PAGES 43-44, AS DOCUMENT NUMBER 2067153, DANE COUNTY REGISTRY, ALSO LOT 6 FARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 894244, DANE COUNTY REGISTRY, ALSO PART OF THE SE $\frac{1}{4}$ -SW $\frac{1}{4}$ OF SECTION 16, ALSO PART OF THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$ OF SECTION 21, ALL IN TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN



10 Jul 2018 - 4:10p M:\Stone House Development\150190_Arbor Crossing Phase 2\CADD\150190_CS.M.dwg by: mmr

vierbicher
planners | engineers | advisors
Phone: (800) 261-3898

FN: 150191
DATE: 07/10/2018
REV:
Drafted By: MMAR
Checked By: PKNU

SURVEYED FOR:
Marshall Court
Investors, LLC
625 N. Segoe Road,
Suite 107
Madison, WI 53705

C.S.M. No. _____
Doc. No. _____
Vol. _____ Page _____

SHEET
1 OF 9

Potential Framework to Consider Renovation of Village Facilities, Processes and Timeline

1. Gain familiarity with Village facilities and discuss issues/needs with staff

10/18 - 5/19

Tour Four Corner Park restrooms, Heiden Haus, Community Center pool area. Tour DPW Building and storage building. Tour Village Hall and Police Department. Tour Marina and Boathouse. Learn and discuss issues, conditions, space needs with staff for each facility as a part of tours.

2-3 meetings (e.g. hour long evening meetings outside of regular scheduled Board meetings)

2. Gain familiarity with Financing needs and capacity

6/19 - 12/19

Learn about and determine financial capacity of Village to undertake facility improvements of various magnitudes incorporating other needed capital improvements, such as infrastructure, with assistance from the Village financial advisor Baird Inc.

2-3 meetings

3. Determine needs and demands for Community spaces and develop priorities

12/19 - 6/20

Determine need/demand for community spaces through surveys, facilitated public input sessions with assistance from outside consulting facilitation services.

7/20 - 12/20

Order projects by priority and determine sequencing of projects using financial capacity.

2-3 meetings

4. Update Capital plan

Ongoing through process

5. Start work on designing/bidding project(s)

2021 - 2023

Hire firm to begin work on design and specifications for first priorities.

- Some possible outcomes of planning may allow the pool to proceed more expeditiously.
- Some meetings may be combined or part of other regularly scheduled meetings.

(revised 8/14/18)

**Village of Shorewood Hills
Finance Committee
Approved Meeting Minutes
Wednesday, July 11, 2018**

1. **Call to Order** – Finance Committee Chairperson Fred Wade called the meeting to order at 5:31 pm.
2. **Roll Call Committee** – Members present were Mr. Wade, Mark Lederer, Karl Wellensiek, David Ahmann and Sean Cote. Carl Gulbrandsen and Gard Strother were excused. Also in attendance were Village Administrator Karl Frantz, Administrative Services Manager/Deputy Clerk David Sykes.
3. **Note Compliance with open meeting laws** – Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve June 12, 2018 minutes** – Mr. Wade suggested a clarification to the approval of the February 14, 2018 minutes item related to the federal tax deduction limits along with a number of other clarifications and grammatical changes. He also suggested a change to the content and sentence structure for the discussion of the 2017 Financial Statements (strikeout words deleted, underlined words added, italic words moved):

Mr. Lederer asked about the material misstatements section. There are some tasks that the auditors ~~complete~~ routinely perform rather than staff, but ~~misstatements remain year after year~~ the draft letter states that the work was done in response to misstatements by management. Could the language be changed to “Audit Adjustments” or language added to clarify ~~the~~ that some work was regularly tasked to the ~~done by the~~ auditors and was not the result of misstatements by Village management. Ms. Nelson said ~~most municipalities she works with have material misstatements in their Governance Letter~~ but she would check to see if the language could be changed. *Mr. Wade added that some language should be added to the Governance Letter to illustrate management’s reliance on the auditors for preparation of certain entries in the Financial Statements*. Mr. Lederer also asked what is the magnitude of decentralized cash collection at Pool and Police Department. The Pool is moving more towards credit card payments, so the amount of ~~money is~~ cash may not be significant but the auditors take a conservative approach to highlight the situation for consideration by management.

Mr. Wade asked if there was any further discussion on the minutes or additional revisions. Being none, the minutes were approved.

5. **Consider 2017 Financial Statements and Management Letter** – Mr. Frantz reviewed the changes made to the financial statements and management letter since the June 12 Finance Committee meeting:
 - An adjustment was made to the Unassigned and Nonspendable balances in the General Fund to take into account the advance to TIF 4. Unassigned decreased

from \$807,833 to \$699,615. Nonspendable increased, by the same amount, from \$127,351 to \$235,589. Page 35 of the Financial Statements shows a breakdown of all the advances to other funds. Mr. Lederer pointed out that Page 41 has a detailed breakdown of the fund balance categories.

- Page 7 of the draft Financial Statements did not have the breakdown of 2017 debt issuance allocated correctly. It did not take into account the refunding of old debt. The bottom line did not change but now the allocations are correct.
- On page 3, fourth paragraph of the Management Letter, the language has been changed to show that the auditors assist management with some adjustments to the Financial Statements. These adjustments are listed on page 15 as Corrected Misstatements (which was changed from Material Misstatements in the draft). Mr. Frantz provided detail on each of the corrected misstatements listed.

Mr. Cote said he had talked to a couple of accounting colleagues regarding the financial statements and was given the opinion that the auditors are using mostly standard language.

Mr. Wade proposed the Village continue the conversation with the auditors regarding the use of the word “misstatements.”

Mr. Lederer said the misstatements were really omissions of amounts that needed to be entered.

Mr. Wade mentioned where the management letter describes “recorded...” items, they could be listed as “prepared for entry.”

- On page 6 of the Management Letter, they added a note that the amounts of decentralized cash collections is “immaterial.”

Mr. Lederer mentioned that the mathematical error in Table 2 on Page vi of the draft Financial Statements, which he pointed out at the June 12 meeting, was not corrected in the final version.

Mr. Frantz will talk to the auditors about this correction and the other items discussed.

- 6. Consider engaging firm to perform GASB 75 actuarial** – Mr. Frantz reported GASB 75 requires an actuarial study of Village’s employee Other Post-Employment Benefits (i.e. converting unpaid sick leave accrued to healthcare benefits). He contacted four companies that do this kind of work and received two responses.

Actuarial & Health Care Solutions, LLC asked a few questions and submitted a simple proposal for service.

Key Benefit Concepts, LLC asked a number of questions, asked for additional information and submitted a more detailed proposal.

The Committee discussed whether the actuarial study really needed to be done. The relevant information is in the financial statements and the liability is diminimus. What are the consequences if we do not have an actuarial study done? Can the Village independently determine if the OPEB liability needs to be recognized, reported and disclosed?

Mr. Frantz will discuss the implications of the GASB 75 rule with the auditors.

- 7. Update on water utility water loss matters** – Mr. Frantz reported he received an e-mail correspondence from Madison Water indicating they will look at the issue more but their

initial reaction is that the Public Service Commission may not allow the Village to give a refund.

Mr. Lederer asked about the computer crash insurance claim. Mr. Frantz said he and the Village attorney contacted the adjuster, who is in London, about the claim but received an out of office until July 16 reply.

Mr. Cote asked about a wheeling charge for carrying Madison water to other customers through the Village's utility system.

Mr. Frantz suggested the Committee, at its next meeting, should talk about the wheeling charge, Public Fire Protection (PFP) study and the computer insurance claim.

8. Set next meeting date – To be determined.

9. The meeting was **adjourned** at 6:31 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

**Village of Shorewood Hills
Finance Committee
Approved Meeting Minutes
Thursday, September 20, 2018**

1. **Call to Order** – Finance Committee Chairperson Fred Wade called the meeting to order at 5:32 pm.
2. **Roll Call Committee** – Members present were Mr. Wade, Mark Lederer, Karl Wellensiek, and Sean Cote. Gard Strother arrived at 5:42 pm. Dave Ahmann and Carl Gulbrandsen were excused. Also in attendance were Village Administrator Karl Frantz, Administrative Services Manager/Deputy Clerk David Sykes.
3. **Note Compliance with open meeting laws** – Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve July 11, 2018 minutes** – Mr. Lederer suggested some additional clarifications to his comments on the federal tax deduction limits at the February 14, 2018 meeting. Some additional clarifying words were added to the remainder of the minutes, along with some grammatical and spelling corrections. Mr. Cote moved and Mr. Lederer second a motion to approve the July 11, 2018 minutes with these changes. Vote: 4-0 (approved)
5. **Review and recommendation on debt issuance and timing for upcoming tax increment improvement and acquisition projects**

Mr. Frantz explained reviewed the TIF district current and expected debt that will need to be borrowed this year. TID IV was advanced money from the General Fund and is paying back about \$50K per year for the next few years. The remaining balance is \$184K. TID IV is responsible for the partial traffic signal being installed at Maple Terrace/University Ave (\$250K). TID III will need to pay for University Avenue reconstruction design costs over the next three year (\$348,500). The District will also have bills for land acquisition at University Station (\$225K) and Psychiatric Services (est. \$250K), along with Marshall Court reconstruction (\$905K) and completion of the Bike Path (\$207K). The total borrowing being proposed is about \$2,370,000.

Mr. Frantz referred to draft borrowing debt schedules and will be evaluating if the TIF Districts will be capable of paying the debt.
6. **Review Village debt capacity projections in association with capital plan**

Mr. Frantz explained that the proposed borrowing described above would not affect the Village's internal debt limit policy and bond rating as it relates to that policy because it is for the TIF Districts, not the General Fund, and the Districts would show that they could cover the debt service.

Mr. Frantz referred to charts that shows the Village is slightly above its self-imposed debt policy limit (principal and interest payments shall not exceed 25% of operating revenue) but well below the state requirement debt limit that outstanding debt principal shall not exceed 75% of statutory debt limit for all outstanding General Obligation debt). The

Village could manage borrowing for small projects/equipment (~\$100-200K) until the debt service begins to drop off in 2023.

Mr. Frantz explained that the proposed borrowing and future debt estimates do not take into account the excess cost of University Avenue reconstruction in 2021 that may not be covered by the TIF District(s). We may find the Districts do better than expected and there will be a larger surplus to apply to the University Avenue project. The Village may need to find creative ways to fund the debt needed for University Avenue.

7. Status of pool and community center projects and planning

Mr. Wade reported that the Pool Committee requested guidance from the Board on the Pool/Community Center building. Mr. Lederer added that the Pool Committee's position is that they do not need the Community Center level for Pool operations. A decision on the future of the building may need to be pushed forward to assist the Pool in its renovations after the flooding damage.

The Pool Committee identified three options: (1) Renovation and possible expansion of the existing structure to the north; (2) tear down the existing structure and construction of a new pool facility; and (3) remove the second floor of the existing structure.

Mr. Wade asked that members of the Finance Committee think about these options.

8. Impact of flood on Village infrastructure as well as expenses associated with recovery

Mr. Frantz explained the FEMA requirements for possible public and private sector assistance. He also discussed the impact on Village facilities. The Village buildings are covered by our property liability insurance but the stormwater facilities and marina access road do not appear to be covered.

Mr. Strother suggested checking the insurance policy again to see if some of these items should be covered. He offered to assist with the policy review. He also asked about reimbursement to marina and pool users that had their season cut short by the storm damage.

Mr. Frantz mentioned some questions that Committees and the Board will need to consider with respect to the stormwater facilities, if not covered by insurance and if FEMA assistance is delayed or is not granted:

Does the Village fix the stormwater facilities right away?

How does the Village pay for it? Stormwater Fund? If so, should the stormwater fee be increased?

9. Initiate work on 2019 Village general fund budget

Mr. Frantz reviewed a budget summary that he prepared. He compared the 2018 projected results to the 2018 Budget. Projected revenues are \$4,104,118 compared to \$3,978,316 budgeted for 2018, a variance of \$125,802. Projected expenses are \$4,054,634 compared to \$3,947,254 budgeted for 2018, a variance of \$107,380. That calculates to a \$49,484 surplus for 2018.

The increased revenue comes from the computer crash insurance claim settlement and unexpected building permit revenues. The increased expenses are predominately from data processing contractual costs (\$11,200), Police wages (\$33,000), fuel/oil costs

(\$8,500), insurance costs (\$8,000), flood debris removal costs (\$22,750), reforestation (\$5,000) and audit services (\$13,179).

Mr. Frantz reviewed the fund balance information for the General Fund.

At year-end of 2017 the General Fund had \$235,589 designated as Non-spendable, which included \$184,509 advanced to TIF IV. There was \$183,363 designated as Assigned, which included \$133,374 being applied to balance the 2018 budget. The projected surplus in 2018 will reduce the \$133,374 needed to balance the budget. The Unassigned balance was \$669,615.

At year-end of 2018, it is expected that the Assigned fund balance will be \$99,510 and the Unassigned fund balance will be \$719,099. The Non-spendable fund balance will depend on TID IV results. \$50K is budgeted to paid back to the General Fund or the \$184,509 advance could be paid back in full by borrowing money and having TID IV pay the debt service on that money rather than the General Fund.

The initial proposal for the 2019 Budget sets revenue at \$3,907,132 and expenses at \$4,042,825 for a deficit of \$135,693. That does not take into account the use of unassigned fund balance but it does include \$50K of TID IV payback. Expenses are \$95,571 more than the 2018 Budget (2.4% increase).

Some areas of increase include: debt service (\$32,000), Madison Fire contract (est. \$30,000), additional Police Officer (\$30,000), Forestry tree maintenance (\$15,000), street maintenance (\$10,000), and fuel/oil increase (\$7,000). There are some savings in other areas.

The Village's General Fund pays the Water Utility ~\$168K annually for Public Fire Protection (PFP). That payment could be moved off of the tax levy and paid as a fee on the utility bills (similar to the Stormwater fee). The Board engaged Baker Tilly to study and recommend options for the Village to direct bill the PFP fee. The 2019 Budget presently assumes the Village will move ¼ of the Public Fire Protection cost to a direct billed PFP fee (~\$42K). The Finance Committee will discuss the draft memo from Baker Tilly at a future meeting to make a recommendation to the Board on a PFP fee.

8. **Set next meeting date** – The Committee set its next meeting as Thursday, September 27, 2018 at 5:30 pm.
9. The meeting was **adjourned** at 7:33 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

**Village of Shorewood Hills
Finance Committee
Approved Meeting Minutes
Thursday, September 27, 2018**

1. **Call to Order** – Finance Committee Chairperson Fred Wade called the meeting to order at 5:30 pm.
2. **Roll Call Committee** – Members present were Mr. Wade, Sean Cote, Gard Strother and Carl Gulbrandsen. Dave Ahmann, Mark Lederer and Karl Wellensiek were excused. Also in attendance were Audit Manager Vicki Hellenbrand (Baker Tilly), Village Administrator Karl Frantz, Village Clerk Karla Endres and Administrative Services Manager/Deputy Clerk David Sykes.
3. **Note Compliance with open meeting laws** – Mr. Frantz confirmed the meeting had been properly posted and noticed.
5. **Review of public fire protection expense and options for charging this expense including possible recommendations**
Ms. Hellenbrand explained the purpose of the Public Fire Protection (PFP) fee. The main reason to move the PFP fee off of the tax levy is to free up levy capacity for other projects and to include properties that do not pay property taxes. The Village does not have any heavy water users (like a car wash) and there are only a handful of non-profits that do not pay property taxes.

The Village's water system is larger than needed for delivery of water and includes hydrants to provide fire protection. The water utility would charge the Village residents for including the hydrants and larger pipes that would not be needed, if not for the fire protection. The total cost for PFP paid from the levy is about \$169,000.

The Public Service Commission (PSC) recently did a study analyzing the costs included in municipal PFP fees to see if they were reasonable. The study concluded upsized pipes are not needed for fire protection in large cities. The larger pipes larger cities use to deliver water are adequate for fire flow and hydrants are the only additions to the system needed to fight fires. The PSC determined the pipe portion of the PFP fee should be eliminated. The PFP fee should be eliminated from the City of Madison. As a result, the Village could see a reduction in the PFP fee charged by the City of Madison on the Village's purchased water.

There is currently a legislative window that allows municipalities to move the PFP fee off of the property tax levy and charge it as a separate fee. That window could close again in the future.

In the past, the biggest complaint about moving the PFP fee off of the tax bill was that homeowners would no longer be able to deduct that amount when filing their income taxes. But, with the change in the law limiting property tax deductions to \$10,000, that argument does not apply to most Village residents.

Ms. Hellenbrand reviewed the various methods available to calculate and administer a PFP fee on the utility bills. Charging based on property value may be the most equitable method but may also be the most difficult to administer. In the Village, the amount paid by residents does not vary much between the various billing methods and Ms. Hellenbrand recommends utilizing the Equivalent Meter method to calculate the PFP fee.

Once a letter of intent is sent to the PSC, a public hearing would be set, and it takes the PSC 2-6 weeks to grant approval.

Mr. Cote expressed his concern that the recent property revaluation affected homes at the lower end of the spectrum more than others homes. These homes will experience more of the PFP fee increase proportionately than larger homes, if the fee is based on property values.

There was discussion about moving part or all of the PFP cost off of the tax levy. By consensus, the Committee thought it would be preferable to move the entire cost to a fee in 2019, rather than to phase in the changeover a couple of years.

Mr. Gulbrandsen moved and Mr. Cote seconded a motion to recommend to the Board that the Village move 100% of the PFP cost to the water utility bill using the Equivalent Meter method.

Vote: 4-0 (approved)

4. **Review/approve September 20, 2018 minutes** – Mr. Wade provided some clarification language to the draft meeting minutes and added information on the discussion of the pool/community center projects and planning item. Mr. Cote moved and Mr. Strother seconded a motion to approve the September 20, 2018 minutes with these changes.

Vote: 4-0 (approved)

6. **Review and recommendation on debt issuance and timing for upcoming tax increment district public improvements and acquisition projects**

Mr. Frantz had a meeting with Dan Lindstrom of Vierbicher and Brad Viegut of R.W. Baird about the tax increment districts and possible borrowing for various projects.

Mr. Frantz reviewed the items that are included in the proposed borrowing.

\$184,509 to repay an advance from the General Fund to TID IV

\$250,000 to pay for the partial signal at Maple Terrace/University Ave (TID IV)

\$348,500 for engineering costs related to 2021 University Ave reconstruction (TID III)

\$225,000 for University Station property acquisition for the bike path (TID III)

\$250,000 for Psychiatric Services property acquisition for the bike path (TID III)

\$905,000 for Marshall Court reconstruction (TID III)*

\$207,000 for construction of the bike path (TID III)

\$2,370,009 in total

* Marshall Court reconstruction could possibly be reduced by ~40%, if the work stopped behind University Station rather than going all the way to University Ave.

The Committee had previously expressed concern with the possible \$3.1M bill for University Ave reconstruction coming in 2021. Mr. Frantz explained TID III is projected to end with a

\$1.8M surplus that could be dedicated to the University Ave reconstructions. TID IV may be able to contribute some toward the Shorewood Boulevard/University Ave intersection. The Village will have to find creative ways to cover the remaining ~\$1M of the bill.

At its next meeting, Mr. Viegut will present borrowing options for the Committee to consider.

8. Set next meeting dates

The Committee decided to meet next on Thursday, October 4 at 6:00 pm.

(Note: the meeting was subsequently rescheduled to Monday, October 8 at 5:30 pm).

7. Continue work on 2019 Village general and other fund budgets and possible recommendations

Mr. Frantz reviewed the general fund budget highlighting the revenue projection changes for 2018 and adjustments to revenues and expenses for 2019. The proposed budget includes increased fees for licenses and permits, a portion of the PFP fee, reducing some expenses and a 3% wage adjustment (plus step increase). Mr. Frantz explained a 1% wage increase has about a \$10,000 impact on the general fund budget.

9. The meeting was adjourned at 7:15 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

**Village of Shorewood Hills
Finance Committee
Draft Meeting Minutes
Monday, October 8, 2018**

1. **Call to Order** – Finance Committee Chairperson Fred Wade called the meeting to order at 5:31 pm.
2. **Roll Call Committee** – Members present were Mr. Wade, Dave Ahmann, Karl Wellensiek, Sean Cote and Carl Gulbrandsen. Mark Lederer and Gard Strother were excused. Also in attendance were Brad Viegut (R.W. Baird), Dan Lindstrom (Vierbicher), Village Administrator Karl Frantz and Administrative Services Manager/Deputy Clerk David Sykes.
3. **Note Compliance with open meeting laws** – Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve September 27, 2018 Finance meeting minutes**
Mr. Wellensiek and Mr. Wade had some grammatical suggestions and additions to provide more detail to the draft minutes. Mr. Gulbrandsen moved and Mr. Cote second a motion to approve the minutes with modifications.
Vote: 5-0 (approved)
5. **Update on public fire protection expense study**
Mr. Frantz said Vicki Hellenbrand of Baker Tilly is working to finalize the draft study before the Board meeting on October 15. It will include better examples of business and residential properties and a better estimate of the median value home in the Village.
6. **Review and recommendation on debt issuance, TID performance and timing for upcoming tax increment district public improvement and acquisition projects**
Mr. Frantz reviewed items to be included in the borrowing as discussed at the previous meeting. He updated the Committee on some possible changes. TID 4 has \$108K in unspent debt proceeds, from a previous borrowing, that could be applied to these projects and reduce the new borrowing. Mr. Frantz asked Mr. Lindstrom and Mr. Viegut to provide borrowing and TID cash flow analysis for a variety of possibilities:
 - 1) Complete the entire Marshall Court streetscape
 - 2) Stop the streetscape at a point behind University Station (reducing the cost by ~40%)
 - 3) Using 10-year Notes or Bonds
 - 4) Using 15-year Notes or BondsWith the intent of maximizing the surplus that could be available to fund the University Avenue reconstruction in 2021.
Mr. Viegut modeled payment schedules for possible borrowing which backload payments to match the cash flow of the TIDs.
Mr. Lindstrom evaluated the cash flow of the TIDs in relation to debt service payments. He also explained the characteristics of the TIDs has changed as a result of the 2017 property reevaluation done in the Village.
Mr. Frantz explained TIF 5 was originally expected to break even, but after the revaluation it is projecting a significant surplus (\$1.15M). TIF 4 is the opposite. It was expected to be the cash producer but it is projected now to have a small surplus (~\$60K).

Mr. Lindstrom mentioned that TID 5 could be amended to become a donor TID and provide its surplus to TID 3 for reconstruction of University Avenue. It was suggested that the Village talk to the Joint Review Board (JRB) that oversees the Tax Increment Districts and explain the changing nature after the reevaluation.

Mr. Lindstrom also suggested there is another option available to the Village. In 2014, the Technical College system changed the way they calculate a millrate and theirs was cut in half. If the Village can prove to the JRB, that the reduction in millrate adversely affected the performance of the district, then the Village can request a 3 year extension of the district. His rough estimate is lower performance of \$25-30K per year (since 2014) for the life of the TID 4 (closing in 2028). Extending TID 4 could produce ~\$1.2M per year in revenue.

Mr. Viegut discussed the timing of a possible borrowing. It could be desirable to pay back the TID 4 advance (\$184,509) from the General Fund prior to 2019. If the Committee made a recommendation within the next couple of weeks, a bonding could be in front of the Board at its December meeting.

Mr. Cote recommended the 10-year borrowing option.

Mr. Wellensiek mentioned a Promissory Note would be more flexible than a Bond.

Mr. Cote moved and Mr. Wellensiek seconded a motion to fund projects in TID 3 and TID 4 in an amount up to \$2,370,009 that includes the TID 4 advance payback of \$184,509 to the General Fund financed using a 10-year Note.

Vote: 5-0 (approved)

7. Continue work on 2019 Village general and other fund budgets and possible recommendations

Mr. Frantz reviewed revisions to the General Fund budget projections since the last Committee meeting, which include moving the PFP fee to the utility bills, removing the \$50,000 TIF advance repayment, a lower estimate of the Madison Fire fee, and an increased amount for State Highway Aid than was originally estimated.

Mr. Frantz also mentioned the Debt Service Fund has some residual proceeds from previous borrowings. That money is available for the Village to use, possibly for capital projects, if needed.

8. Set next meeting dates

The Committee decided to meet next on Wednesday, October 17 at 5:30 pm.

9. The meeting was adjourned at 7:19 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

**APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
PLAN COMMISSION**

The Tuesday, September 11, 2018 meeting of the Plan Commission was called to order at 7:01 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson and John Imes. Brauna Hartzell was excused. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. 18 visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Public Hearing on conditional use permit to fill in excess of ten cubic yards of soil on property located at 3580 Lake Mendota Drive

Mr. Benforado opened the public hearing at 7:04 pm. Mr. Munson recused himself from the discussion and joined the audience.

Property owner Fred Robertson explained he purchased the property last summer. The existing home does not comply with the Lakefront Setback Line (LSL). He plans to tear down the existing house and rebuild a home that will be south of the LSL.

Earl Munson, 3610 Lake Mendota Drive suggested that the hole would not be an ordinary hole in the ground, it is on a pretty steep hill. Based on past excavations, there is likely stone in the ground. Its proximity to the lake pose stormwater complications.

Mr. Robertson agreed that it is a challenging site and concedes that the topography is difficult. They have hired Olson Toon Landscaping to design a landscape plan to fill the resulting hole and provide a plan for stormwater retention.

The Plan Commission received a letter of support from Jim Berbee & Karen Walsh, who own land next door to Mr. Robertson's lot.

The public hearing was closed at 7:09 pm.

Action on conditional use permit to fill in excess of ten cubic yards of soil on property located at 3580 Lake Mendota Drive

Mr. Wellensiek asked how the Village determines the natural grade.

Mr. Robertson indicated the certified survey map (CSM) shows the current elevations. They hired Olson Toon Landscaping for the design to avoid directing water to the neighbors.

Mr. Frantz added that the Village Engineer would require an erosion control plan and check the CSM elevations.

Mr. Benforado led a discussion of the Plan Commission findings for this project.

Mr. Wellensiek moved and Ms. Remington second a motion to adopt the Commission's findings and recommend approval of the conditional use permit to the Board.

Vote: 5-0-1 (Mr. Munson recused himself) (approved).

Public hearing on conditional use permit to add a chimney and roof overhang on property located at 3616 Lake Mendota Drive

Mr. Benforado opened the public hearing at 7:24 pm. Mr. Munson recused himself from the discussion and continued to sit in the audience.

Property owner Linda Granato explained she has made some minor changes to the house plan after the Plan Commission previously approved the conditional use permit to build the home.

Jason Eckstrom of Destree Design Architects presented the changes to the building plan. A covered porch would be added over an outside entrance and stairway on the west side of the home to shed water way from the building and a second chimney would be added to the den on the west side of the home. The chimney has been tapered down as much as possible.

Mr. Benforado asked if Ms. Granato had talked with their neighbors.

Ms. Granato said she had not specifically talked with the neighbors but both were noticed on the changes to the plan. She has not received any negative feedback from the neighbors.

Mr. Benforado closed the public hearing at 7:30 pm

Action on conditional use permit for a second chimney and roof overhang on property located at 3616 Lake Mendota Drive

Ms. Remington asked why the conditional use permit is required for this change.

Mr. Frantz said his interpretation was that they are adding structures to a building on the lakeside of Lake Mendota Drive not in the original plan. The change was enough to trigger the conditional use permit process.

Mr. Frantz said there was no comment on the project except the letter of support received from Jim Berbee & Karen Walsh, who are neighbors a couple homes to the east of Ms. Granato.

Mr. Benforado led a discussion of the Plan Commission findings for this project.

Mr. Imes moved and Mr. Wellensiek seconded a motion to approve the Commission's findings and recommend approval of the conditional use permit to the Board.

Vote: 5-0-1 (Mr. Munson recused himself) (approved).

Mr. Munson rejoined the Commission at 7:40 pm.

Consider recommendation on certified survey map dividing parcel located at 3311 Topping Road

Mr. Benforado explained, for the audience's benefit, the history of why the Plan Commission reviews certified survey maps (CSMs). Prior to a Village ordinance change, CSMs could be filed with the County Clerk without any input from the Village. Now the Village is aware of any lot division (or joining) and can ensure that the new lot complies with Village zoning regulations.

Mr. Frantz said the resulting lot division would satisfy the minimum lot size (5,000 sq. ft.). The existing house would continue to meet the side yard setbacks (10') and floor area ratio regulations after the lot division.

Mr. Imes moved and Ms. Remington seconded a motion to accept the CSM dividing the parcel located at 3311 Topping Road.

Vote: 6-0 (approved).

Consider approval of external signage to be incorporated into SDP for Lodgic project at 2801 Marshall Court

Duane Johnson of Knothe Bruce Architects presented the revised sign package. He acknowledged the input from the Plan Commission and Board during the SDP approval process.

Concerns about reducing light on the Marshall Court side of the building were taken into account. All signs have been reduced in size and moved further back from Marshall Court to make them less intrusive. The main "Lodgic Everyday Community" sign is reduced in size by 60% and move back 6' from its initial location. The "Everyday Kitchen" sign has also been reduced in size and will be using backlit channel lights instead of LED lights that appear like

neon lights. References to “Bar” have been changed to “Market Café & Restaurant”. The parking signs include verbiage for “Lodgic Customers Only” to discourage people from trying to park in the underground parking and going off to other locations.

Mr. Benforado said the SDP was previously recommended to the Board except for the sign package. He offered the audience some time to speak to the sign package proposal.

Jane Pearlmuter, 2820 Marshall Court, said her unit would be directly facing the Lodgic building. The prior sign package was obtrusive, the revised package is somewhat better. She asked do the signs need to be illuminated when the restaurant is closed.

Cheryl Farr of Signal Partners agreed that the signs could be turned off when the restaurant is closed. Rich Arneson of Stone House Development said they would include the lights being turned off in the SDP that is expected to go to the Board on September 17.

Peg Olson, 2822 Marshall Court, appreciated the changes to the signs. She said the developer should have acknowledged the input of the community, which brought several ideas to the project that were incorporated in the plans.

Mr. Frantz said he feels the developer did respond to the Commission’s and public comments at numerous meetings, even though Mr. Johnson’s opening comments were directed at the Commission.

Mr. Wellensiek asked if there are any signs in the Commercial district that are 5’ tall, it seems large.

Mr. Frantz and Mr. Arneson gave the examples of The Lodge, Dental Health Associates at Arbor Crossing and UW Hospital.

Ms. Remington asked about the underground parking signage and suggested some kind of warning to prevent people from parking there. Mr. Arneson said there would be some language at the entry about being ticketed and towed if not a Lodgic customer.

Ms. Remington asked about lighting for people entering the co-work space after hours when the regular lights are dimmed or off. Mr. Johnson explained there would be downward facing can lights in the canopy to provide light.

Mr. Munson moved and Mr. Wellensiek seconded a motion to recommend the proposed sign package dated 9/6/2018 for the Lodgic project to the Board for review and approval.

Vote: 6-0 (approved).

Mr. Benforado acknowledged the letter received from Sarah Kaiksow on behalf of 17 Shackleton Square residents and a previously received letter on behalf of 31 residents. He appreciates the Shackleton Square resident’s input, which helped move the review process along. The letter questions the viability of the business and the Village’s due diligence when evaluating the project. Mr. Benforado asked Mr. Frantz to share his research into the Lodgic facility in Champagne, Illinois.

Mr. Frantz said he talked to Carli McCrary in DeKalb County’s Economic Development Agency. She said it was “the best project and best developers they’ve worked with”, “especially the childcare”. They had similar concerns about the bar. Pictures of the Champagne facility show it looks like a restaurant. They also had similar concerns about the security between the bar and the childcare spaces. They are comfortable with Moose International’s financial capability to support the business. They went through a two-year review process and the facility has a grand opening scheduled for October 3. She encouraged anyone to visit and contact her. There were some initial community concerns about the mixed use building in a predominantly rural county

(except for the Champaign-Urbana Campus). Now the community is supportive. The project will support 86 new, good paying jobs to the area.

Mr. Benforado said the Board, at its September 17 meeting, would consider the third reading of the GDP, SDP and CSM for the Lodgic project.

Approve previous meeting minutes

Mr. Wellensiek moved and Mr. Etmanczyk seconded a motion to approve the August 7, 2018 meeting minutes with one grammatical change.

Vote: Approved 6-0.

Adjourn

The meeting was adjourned at 8:24 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

August 9, 2018 APPROVED MINUTES

Public Health and Safety Committee

1. Called to Order at 7:05 pm.
2. Roll Call: Members present – Trustee Scott Friedman, Josh Sotos, Tim Crisp, Bill Muehl, Jim Rogers, Jeremy Tunis; Staff Present – Police Chief Aaron Chapin; Excused – Cara Silverman; Public – Cheryl Wittke, Safe Communities.
3. Noted compliance with open meetings law.
4. Bill Muehl moved approval of prior meeting minutes (April 2018). Tim Crisp seconded. All in favor, 5-0; Trustee Friedman abstaining.
5. Discussion regarding becoming a member of Safe Communities. Chief Chapin is on the Safe Communities board. Safe Communities focuses on (i) drug and overdose prevention (with use of “recovery coaches”); (ii) traffic safety (signs, etc.); (iii) falls/slips prevention (including classes); (iv) suicide prevention.

Chief Chapin further explained two new initiatives. First, if any law enforcement officer comes into contact with addict/person with addiction issues, he/she can push them to a recovery coach. Second, there is an opportunity for gun owners who feel depressed or suicidal to give up their gun to a gun shop for “maintenance” for 3 months.

Cheryl Wittke from Safe Communities further described to the PHS Committee how Safe Communities works. In response to concerns about costs, Cheryl Wittke said that any donation/support is appreciated. Tim Crisp also wondered if Karl could let us know what other programs the village partakes in.

Tim Crisp asked about prescription drug addiction, fraud prevention and coalitions that Safe Communities works with. On prescription drugs, Cheryl explained that we know opioid/heroin epidemic resulted from prescription drugs. Safe Communities is working to change prescribing practices from physicians, but also looking at other pain management (physical therapy, etc.). On fraud prevention, there are other programs, so Safe Communities promotes those rather than replicates.

Bill Muehl motion: With a continuing goal of supporting good quality of life for residents of Shorewood Hills, the PHS Committee recommends supporting the Safe Communities Coalition by becoming a Safe Communities member and making a contribution to Safe Communities appropriate to the size of the village and the village’s need for Safe Communities’ services. Tim Crisp seconded. All in favor, 6-0.

Discussion regarding addition of a Med-Drop box. Chief Chapin explained that this is part of the Safe Communities drug prevention program. There is a value to the community of having a med-drop box to fill gap – on a regular basis people try to go to Walgreens, who will not take the drugs, and get referred to us. But then we have to send them to Middleton, Madison or UW PD.

We have a med-drop box in the garage, but need to figure out how to make it so that only two employees can access it (together). Chief Chapin wants to avoid potential abuse that could occur if only one officer is able to take the drugs out of the box. Issue is cost of electronic key access. Body cameras would also be required to be worn when removing drugs from the box and security camera would be on.

A discussion followed on whether the village could have another entity pick up the drugs or at least help in some capacity.

Getting box up and operational would be Chief drafting policy, getting John to drill it into the wall (around the wall near the table inside the doors, available only when people are in the building).

Action items – we need the body cameras here, the policy drafted and implemented, and need to figure out the keys. Keywatcher would be \$7,000 (total cost of \$8,000ish) to store the two keys appropriately. Can we contract with someone for this to avoid cost? Boxes would be weighed and sealed with evidence tape in storage areas on camera.

Chief to do further research and also alert Karl to potential budget cost if we go that route.

6. Discussion and possible recommendation regarding joining restorative justice program. Principle of restoring harm rather than punitive action, with a focus on 18-25 year old offenders with non-violent offenses. Both the victim and offender and/or members of the community work together. The offender has to admit the harm and do something to repair the harm. The victim has some say in this restorative action.

To move forward, we need peacekeepers in the community. Looking to have support from the village to buy into and support.

Scott Friedman motion: PHS Committee recommends that the village board adopt a motion to join the Dane County Community Restorative court program, with appropriate village outreach to encourage involvement from the community in the process. Bill Muehl seconded. All in favor, 6-0.

7. Review and discussion of recent police activity reports. July slightly lower than June. Main item: non-residential burglary of a retail store. Nothing else really stood out.
8. Possible topics for next meeting: med-box drop; fire/EMS report; report back from board on action items.
9. Next meeting date and agenda items to be determined. First Monday of each month starting October 1 at 7:00 pm.
10. Adjourn.

2018 MFD Call Activity - 1st Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrival	Arrival To Cleared	Clear Time
1	1/3/2018	18-003524	4610UNIVERSITY	321	EMS Call	Engine	E9	1/3/2018 18:09	0:01:50	0:02:12	0:13:18	1/3/2018 18:27
	1/3/2018	18-003524	4610UNIVERSITY	321	EMS Call	ALS unit	M4	1/3/2018 18:09	0:02:02	0:04:21	0:27:30	1/3/2018 18:43
2	1/4/2018	18-004097	EDGEHILL	321	EMS Call	Engine	E9	1/4/2018 8:50	0:01:18	0:03:48	0:12:10	1/4/2018 9:07
	1/4/2018	18-004097	EDGEHILL	321	EMS Call	ALS unit	M4	1/4/2018 8:50	0:01:25	0:15:21	0:15:59	1/4/2018 9:22
3	1/5/2018	18-006080	University Ave / Marshall	322	Motor Vehicle Crash	Engine	E9	1/5/2018 17:29	0:01:55	0:02:10	0:10:02	1/5/2018 17:43
	1/5/2018	18-006080	University Ave / Marshall	322	Motor Vehicle Crash	ALS unit	M4	1/5/2018 17:29	0:01:56	0:05:41	0:24:46	1/5/2018 18:01
4	1/6/2018	18-006773	EDGEHILL	321	EMS Call	Engine	E9	1/6/2018 8:52	0:01:59	0:02:29	0:21:48	1/6/2018 9:18
	1/6/2018	18-006773	EDGEHILL	321	EMS Call	ALS unit	M4	1/6/2018 8:52	0:01:18	0:04:50	0:29:15	1/6/2018 9:27
5	1/7/2018	18-008011	TOPPING	321	EMS Call	Engine	E9	1/7/2018 11:38	0:01:32	0:02:50	0:10:34	1/7/2018 11:53
	1/7/2018	18-008011	TOPPING	321	EMS Call	ALS unit	M4	1/7/2018 11:38	0:01:07	0:05:01	0:32:08	1/7/2018 12:17
6	1/7/2018	18-008422	TOPPING	321	EMS Call	Engine	E9	1/7/2018 18:28	0:01:05	0:02:43	0:16:17	1/7/2018 18:48
	1/7/2018	18-008422	TOPPING	321	EMS Call	ALS unit	M4	1/7/2018 18:28	0:01:05	0:09:00	0:41:43	1/7/2018 19:20
7	1/9/2018	18-010298	1105SHOREWOOD	744	Detector activation, unintentional	Engine	E9	1/9/2018 7:47	0:01:44	0:02:46	0:06:49	1/9/2018 7:58
8	1/10/2018	18-011833	2880UNIVERSITY	321	EMS Call	ALS unit	M4	1/10/2018 10:17			0:16:02	1/10/2018 10:39
9	1/10/2018	18-012262	TOPPING	321	EMS Call	Engine	E9	1/10/2018 16:05	0:01:28	0:03:23	0:16:57	1/10/2018 16:27
	1/10/2018	18-012262	TOPPING	321	EMS Call	ALS unit	M4	1/10/2018 16:05	0:00:50	0:11:17	0:22:45	1/10/2018 16:40
10	1/10/2018	18-012349	3700UNIVERSITY	324	Motor Vehicle Crash	Engine	E9	1/10/2018 17:03	0:01:45			1/10/2018 17:05
	1/10/2018	18-012349	3700UNIVERSITY	324	Motor Vehicle Crash	ALS unit	M2	1/10/2018 17:03	0:00:07	0:02:15	0:12:34	1/10/2018 17:18
11	1/11/2018	18-012980	3500UNIVERSITY	611	Dispatched, canceled en route	Engine	E9	1/11/2018 6:19				1/11/2018 6:21
12	1/12/2018	18-014802	2880UNIVERSITY	321	EMS Call	ALS unit	M3	1/12/2018 15:55	0:00:16	0:03:22	0:25:45	1/12/2018 16:25
13	1/12/2018	18-015118	2880UNIVERSITY	321	EMS Call	Engine	E4	1/12/2018 20:03				1/12/2018 20:04
	1/12/2018	18-015118	2880UNIVERSITY	321	EMS Call	ALS unit	M4	1/12/2018 20:03	0:00:58	0:03:27	0:33:21	1/12/2018 20:41
14	1/14/2018	18-016965	4610UNIVERSITY	321	EMS Call	ALS unit	M4	1/14/2018 12:58	0:01:16			1/14/2018 13:00
	1/14/2018	18-016965	4610UNIVERSITY	321	EMS Call	Engine	E9	1/14/2018 12:58	0:01:34	0:01:43	0:17:41	1/14/2018 13:19
	1/14/2018	18-016965	4610UNIVERSITY	321	EMS Call	ALS unit	M3	1/14/2018 13:00		0:03:07	0:34:09	1/14/2018 13:37
15	1/15/2018	18-018373	4000UNIVERSITY	321	EMS Call	Engine	E9	1/15/2018 20:53	0:01:27	0:01:56	0:07:20	1/15/2018 21:04
	1/15/2018	18-018373	4000UNIVERSITY	321	EMS Call	ALS unit	M4	1/15/2018 20:53	0:01:07	0:03:55	0:28:46	1/15/2018 21:27
16	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Chief officer car	C31	1/15/2018 20:59	0:02:00			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Engine	E1	1/15/2018 20:59	0:01:52			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Engine	E3	1/15/2018 20:59	0:01:15			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Truck or aerial	L1	1/15/2018 20:59	0:01:29			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Truck or aerial	L2	1/15/2018 20:59	0:01:33			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	ALS unit	M6	1/15/2018 20:59	0:01:25			1/15/2018 21:04
	1/15/2018	18-018380	1675HIGHLAND	745	Alarm Activation, unintentional	Engine	E4	1/15/2018 20:58	0:02:15	0:03:31	0:04:22	1/15/2018 21:08
17	1/16/2018	18-019205	2880UNIVERSITY	735	Alarm-malfunction	Engine	E9	1/16/2018 14:42	0:04:39	0:01:01	0:17:15	1/16/2018 15:05
18	1/16/2018	18-019355	3618UNIVERSITY	735	Alarm-malfunction	Engine	E9	1/16/2018 16:19	0:01:04	0:02:51	0:18:18	1/16/2018 16:41
19	1/18/2018	18-022414	3700UNIVERSITY	321	EMS Call	ALS unit	M4	1/18/2018 22:54	0:01:36			1/18/2018 23:02
	1/18/2018	18-022414	3700UNIVERSITY	321	EMS Call	Engine	E9	1/18/2018 22:54	0:02:14	0:01:55	0:05:04	1/18/2018 23:04
20	1/21/2018	18-025833	3600UNIVERSITY	552	Police matter	Engine	E9	1/21/2018 22:25	0:02:03	0:03:02	0:03:41	1/21/2018 22:34
	1/21/2018	18-025833	3600UNIVERSITY	552	Police matter	ALS unit	M4	1/21/2018 22:25	0:01:46	0:05:01	0:00:34	1/21/2018 22:33
21	1/22/2018	18-026671	3618UNIVERSITY	321	EMS Call	Engine	E9	1/22/2018 15:24	0:01:24	0:01:16	0:12:23	1/22/2018 15:39
	1/22/2018	18-026671	3618UNIVERSITY	321	EMS Call	ALS unit	M4	1/22/2018 15:24	0:00:18	0:13:56	0:30:08	1/22/2018 16:08
22	1/24/2018	18-029155	2880UNIVERSITY	321	EMS Call	ALS unit	M4	1/24/2018 11:52	0:00:52	0:04:09	0:31:34	1/24/2018 12:29
23	1/25/2018	18-030795	COLUMBIA	321	EMS Call	Engine	E9	1/25/2018 14:38	0:02:14	0:02:23	0:12:36	1/25/2018 14:56
	1/25/2018	18-030795	COLUMBIA	321	EMS Call	ALS unit	M4	1/25/2018 14:38	0:01:59	0:07:14	0:42:19	1/25/2018 15:30

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Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrival	Arrival To Cleared	Clear Time
24	1/28/2018	18-035072	LAKE MENDOTA	321	EMS Call	Engine	E9	1/28/2018 23:50	0:01:57	0:05:00	0:24:45	1/29/2018 0:22
	1/28/2018	18-035072	LAKE MENDOTA	321	EMS Call	ALS unit	M4	1/28/2018 23:50	0:00:07	0:21:25	0:28:04	1/29/2018 0:40
25	1/31/2018	18-038100	TOPPING	745	Alarm activation, unintentional	Engine	E9	1/31/2018 12:41	0:01:13	0:02:53	0:07:42	1/31/2018 12:53
26	2/1/2018	18-039632	LAKE MENDOTA	321	EMS Call	ALS unit	M2	2/1/2018 14:21	0:00:51			2/1/2018 14:22
	2/1/2018	18-039632	LAKE MENDOTA	321	EMS Call	ALS unit	M8	2/1/2018 14:22	0:00:51	0:04:00	0:32:08	2/1/2018 14:59
	2/1/2018	18-039632	LAKE MENDOTA	321	EMS Call	Engine	E9	2/1/2018 14:21	0:05:16	0:04:30	0:07:19	2/1/2018 14:38
27	2/1/2018	18-039870	3650UNIVERSITY	321	EMS Call	Engine	E9	2/1/2018 17:42	0:01:11	0:01:51	0:09:47	2/1/2018 17:54
	2/1/2018	18-039870	3650UNIVERSITY	321	EMS Call	ALS unit	M4	2/1/2018 17:42	0:01:07	0:05:13	0:43:19	2/1/2018 18:31
28	2/3/2018	18-042169	3416UNIVERSITY	651	Smoke scare, odor of smoke	Engine	E9	2/3/2018 15:08	0:00:57	0:02:46	0:02:37	2/3/2018 15:14
29	2/4/2018	18-043540	COLUMBIA	321	EMS Call	Engine	E9	2/4/2018 17:33	0:00:33	0:04:05	0:20:51	2/4/2018 17:58
	2/4/2018	18-043540	COLUMBIA	321	EMS Call	ALS unit	M2	2/4/2018 17:33	0:01:09	0:07:46	0:16:40	2/4/2018 17:59
30	2/5/2018	18-044297	EDGEHILL	300	Rescue or EMS, other	Engine	E4	2/5/2018 10:40				2/5/2018 10:42
	2/5/2018	18-044297	EDGEHILL	300	Rescue or EMS, other	ALS unit	M4	2/5/2018 10:40	0:01:17	0:05:34	0:29:46	2/5/2018 11:17
	2/5/2018	18-044297	EDGEHILL	300	Rescue or EMS, other	Engine	E9	2/5/2018 10:42	0:00:24	0:05:22	0:09:47	2/5/2018 10:57
31	2/5/2018	18-044925	COLUMBIA	550	Public service assistance, other	ALS unit	M4	2/5/2018 18:22	0:01:15			2/5/2018 18:25
	2/5/2018	18-044925	COLUMBIA	550	Public service assistance, other	Engine	E9	2/5/2018 18:22	0:01:12	0:05:36	0:04:29	2/5/2018 18:34
32	2/7/2018	18-047375	1105SHOREWOOD	400	Hazardous condition, other	ALS unit	M6	2/7/2018 13:42				2/7/2018 13:44
	2/7/2018	18-047375	1105SHOREWOOD	400	Hazardous condition, other	Engine	E9	2/7/2018 13:40	0:01:51	0:02:54	0:15:13	2/7/2018 14:00
	2/7/2018	18-047375	1105SHOREWOOD	400	Hazardous condition, other	ALS unit	M7	2/7/2018 13:44	0:00:07	0:05:56	0:03:37	2/7/2018 13:53
	2/7/2018	18-047375	1105SHOREWOOD	400	Hazardous condition, other	ALS unit	M4	2/7/2018 13:41	0:02:41	0:06:10	0:08:58	2/7/2018 13:59
33	2/9/2018	18-049590	University Ave/Schmitt	130	Mobile property (vehicle) fire, other	Engine	E9	2/9/2018 6:50	0:14:32	0:00:02	0:14:08	2/9/2018 7:19
34	2/9/2018	18-049705	2500OVERLOOK	321	EMS Call	ALS unit	M4	2/9/2018 8:36	0:01:03	0:06:14	0:32:58	2/9/2018 9:16
35	2/13/2018	18-054796	2880UNIVERSITY	321	EMS Call	ALS unit	M10	2/13/2018 12:21	0:00:36	0:13:14	0:28:47	2/13/2018 13:03
36	2/13/2018	18-055413	4600UNIVERSITY	321	EMS Call	Engine	E9	2/13/2018 21:07	0:01:11	0:01:34	0:21:34	2/13/2018 21:32
	2/13/2018	18-055413	4600UNIVERSITY	321	EMS Call	ALS unit	M4	2/13/2018 21:07	0:01:35	0:04:58	0:39:04	2/13/2018 21:53
37	2/16/2018	18-059007	4610UNIVERSITY	321	EMS Call	Engine	E9	2/16/2018 14:14	0:00:28	0:03:36	0:21:39	2/16/2018 14:40
	2/16/2018	18-059007	4610UNIVERSITY	321	EMS Call	ALS unit	M8	2/16/2018 14:14	0:00:32	0:12:27	0:33:31	2/16/2018 15:00
38	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	ALS unit	M4	2/26/2018 18:12	0:00:20			2/26/2018 18:13
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	ALS unit	M6	2/26/2018 18:11				2/26/2018 18:12
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Engine	E12	2/26/2018 18:13	0:00:11	0:01:45	0:27:32	2/26/2018 18:43
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	ALS unit	M2	2/26/2018 18:13	0:01:05	0:02:28	0:27:34	2/26/2018 18:44
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Engine	E4	2/26/2018 18:11	0:01:39	0:03:45	2:15:41	2/26/2018 20:32
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Engine	E9	2/26/2018 18:11	0:01:27	0:04:00	0:26:24	2/26/2018 18:43
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Chief officer car	C31	2/26/2018 18:11	0:00:37	0:05:48	0:26:28	2/26/2018 18:44
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Truck or aerial	L1	2/26/2018 18:11	0:01:37	0:04:54	0:25:14	2/26/2018 18:43
	2/26/2018	18-071826	2880UNIVERSITY	445	Arcing electrical equip	Engine	E1	2/26/2018 18:11	0:01:27	0:06:21	0:13:04	2/26/2018 18:32
39	3/6/2018	18-082198	4500UNIVERSITY	552	Police matter	Engine	E1	3/6/2018 17:23	0:00:16			3/6/2018 17:28
	3/6/2018	18-082198	4500UNIVERSITY	552	Police matter	ALS unit	M4	3/6/2018 17:23	0:02:16			3/6/2018 17:29
	3/6/2018	18-082198	4500UNIVERSITY	552	Police matter	Truck or aerial	L2	3/6/2018 17:28	0:01:17	0:04:10	0:02:10	3/6/2018 17:35
	3/6/2018	18-082198	4500UNIVERSITY	552	Police matter	ALS unit	M2	3/6/2018 17:29	0:01:52	0:02:48	0:02:11	3/6/2018 17:35

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Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrival	Arrival To Cleared	Clear Time
40	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Chief officer car	C31	3/7/2018 10:15	0:03:42			3/7/2018 10:26
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E9	3/7/2018 10:14	0:00:23	0:05:27	0:11:31	3/7/2018 10:32
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	ALS unit	M4	3/7/2018 10:15	0:01:50	0:03:00	0:05:51	3/7/2018 10:26
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L2	3/7/2018 10:15	0:01:17	0:07:00	0:02:19	3/7/2018 10:26
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E4	3/7/2018 10:15	0:02:20	0:06:10	0:02:04	3/7/2018 10:26
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E3	3/7/2018 10:15	0:03:51	0:04:52	0:01:54	3/7/2018 10:26
	3/7/2018	18-082928	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L6	3/7/2018 10:15	0:02:44	0:06:50	0:01:15	3/7/2018 10:26
41	3/7/2018	18-083396	3700UNIVERSITY	321	EMS Call	Engine	E9	3/7/2018 15:56	0:00:22	0:01:04	0:11:36	3/7/2018 16:09
	3/7/2018	18-083396	3700UNIVERSITY	321	EMS Call	ALS unit	M2	3/7/2018 15:56	0:01:12	0:04:56	0:36:08	3/7/2018 16:38
42	3/7/2018	18-083503	3700UNIVERSITY	321	EMS Call	Engine	E4	3/7/2018 17:20				3/7/2018 17:22
	3/7/2018	18-083503	3700UNIVERSITY	321	EMS Call	ALS unit	M4	3/7/2018 17:20	0:00:43			3/7/2018 17:22
43	3/8/2018	18-084077	900UNIVERSITY BAY	321	EMS Call	Engine	E9	3/8/2018 8:50	0:00:39	0:03:47	0:13:54	3/8/2018 9:08
	3/8/2018	18-084077	900UNIVERSITY BAY	321	EMS Call	ALS unit	M4	3/8/2018 8:50	0:00:20	0:06:06	0:25:31	3/8/2018 9:22
44	3/11/2018	18-088001	OXFORD	321	EMS Call	ALS unit	M3	3/11/2018 5:38				3/11/2018 5:40
	3/11/2018	18-088001	OXFORD	321	EMS Call	ALS unit	M4	3/11/2018 5:40	0:00:35	0:04:32	0:34:53	3/11/2018 6:20
	3/11/2018	18-088001	OXFORD	321	EMS Call	Engine	E4	3/11/2018 5:38	0:03:00	0:04:57	0:07:20	3/11/2018 5:53
45	3/12/2018	18-089132	EDGEHILL	554	Assist invalid	ALS unit	M4	3/12/2018 9:40	0:00:11			3/12/2018 9:41
	3/12/2018	18-089132	EDGEHILL	554	Assist invalid	Engine	E9	3/12/2018 9:40	0:01:14	0:04:27	0:08:01	3/12/2018 9:53
46	3/12/2018	18-089403	SHOREWOOD	554	Assist invalid	Engine	E9	3/12/2018 13:21	0:02:07	0:02:46	0:06:52	3/12/2018 13:33
	3/12/2018	18-089403	SHOREWOOD	554	Assist invalid	ALS unit	M4	3/12/2018 13:21	0:00:14	0:06:19	0:04:39	3/12/2018 13:33
47	3/12/2018	18-089968	LAKE MENDOTA	700	Alarm-false	Engine	E9	3/12/2018 20:53	0:02:10	0:04:14	0:07:03	3/12/2018 21:06
48	3/13/2018	18-090157	3650UNIVERSITY	321	EMS Call	Engine	E9	3/13/2018 1:00	0:02:23	0:01:52	0:04:55	3/13/2018 1:09
	3/13/2018	18-090157	3650UNIVERSITY	321	EMS Call	ALS unit	M4	3/13/2018 1:00	0:01:55	0:04:17	0:11:53	3/13/2018 1:18
49	3/21/2018	18-100985	2715MARSHALL	700	Alarm-false	Engine	E9	3/21/2018 7:17	0:02:07	0:01:57	0:11:24	3/21/2018 7:33
50	3/24/2018	18-105717	Highbury Rd / Tally Ho	652	Steam/vapor/fog/dust thought to be smoke	Engine	E9	3/24/2018 19:45	0:00:53	0:05:44	0:26:40	3/24/2018 20:18
51	3/24/2018	18-105801	Highbury Rd / Tally Ho	652	Steam/vapor/fog/dust thought to be smoke	Engine	E9	3/24/2018 21:01	0:00:14	0:04:11	0:06:59	3/24/2018 21:13
52	3/26/2018	18-107259	CRESTWOOD	321	EMS Call	Engine	E9	3/26/2018 8:07	0:01:31	0:03:44	0:20:41	3/26/2018 8:33
	3/26/2018	18-107259	CRESTWOOD	321	EMS Call	ALS unit	M2	3/26/2018 8:07	0:00:13	0:07:15	0:32:26	3/26/2018 8:47
53	3/26/2018	18-107296	4000UNIVERSITY	744	Detector activation, unintentional	Engine	E9	3/26/2018 8:45	0:02:04	0:01:32	0:06:43	3/26/2018 8:55
54	3/28/2018	18-109546	TOPPING	321	EMS Call	Engine	E9	3/28/2018 0:34	0:02:17	0:03:18	0:16:52	3/28/2018 0:56
	3/28/2018	18-109546	TOPPING	321	EMS Call	ALS unit	M6	3/28/2018 0:34	0:01:06	0:05:50	0:37:50	3/28/2018 1:19
55	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Chief officer car	C31	3/28/2018 2:40	0:03:06			3/28/2018 2:45
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E1	3/28/2018 2:40	0:01:53			3/28/2018 2:44
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E9	3/28/2018 2:40				3/28/2018 2:46
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L1	3/28/2018 2:40	0:02:21			3/28/2018 2:45
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L6	3/28/2018 2:40	0:03:55			3/28/2018 2:44
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	ALS unit	M4	3/28/2018 2:40	0:03:58			3/28/2018 2:45
	3/28/2018	18-109611	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E4	3/28/2018 2:39	0:02:50	0:02:51		
56	3/29/2018	18-111176	2880UNIVERSITY	321	EMS Call	ALS unit	M4	3/29/2018 9:26	0:01:10	0:17:53	0:10:02	3/29/2018 9:55
57	3/29/2018	18-111186	COLUMBIA	321	EMS Call	Engine	E9	3/29/2018 9:34	0:01:30	0:03:03	0:22:19	3/29/2018 10:01
58	3/29/2018	18-111186	COLUMBIA	321	EMS Call	ALS unit	M2	3/29/2018 9:34	0:00:34	0:09:48	0:28:21	3/29/2018 10:12

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Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrival	Arrival To Cleared	Clear Time
59	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Truck or aerial	L2	3/30/2018 6:09	0:02:32			3/30/2018 6:17
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Engine	E9	3/30/2018 6:08	0:02:51	0:03:19	0:03:40	3/30/2018 6:18
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Engine	E4	3/30/2018 6:09	0:02:31	0:03:08	0:02:40	3/30/2018 6:17
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Chief officer car	C31	3/30/2018 6:09			0:02:26	3/30/2018 6:17
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Truck or aerial	L1	3/30/2018 6:09	0:01:48	0:04:46	0:01:37	3/30/2018 6:17
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	Engine	E1	3/30/2018 6:09	0:01:55	0:05:15	0:01:13	3/30/2018 6:17
	3/30/2018	18-112363	1675HIGHLAND	743	Smoke detector activation	ALS unit	M4	3/30/2018 6:09	0:03:24	0:04:09	0:01:04	3/30/2018 6:18
60	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Chief officer car	C31	3/30/2018 10:05	0:02:15			3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Engine	E1	3/30/2018 10:05	0:03:03			3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Truck or aerial	L1	3/30/2018 10:05	0:01:40			3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Truck or aerial	L2	3/30/2018 10:06	0:00:08			3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Truck or aerial	L7	3/30/2018 10:05				3/30/2018 10:06
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Engine	E4	3/30/2018 10:04	0:01:29	0:04:06	0:00:52	3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	ALS unit	M4	3/30/2018 10:05	0:00:53	0:04:01	0:00:24	3/30/2018 10:10
	3/30/2018	18-112579	2500OVERLOOK	700	Alarm-false	Engine	E9	3/30/2018 10:05	0:01:53	0:03:04	0:00:19	3/30/2018 10:10
61	3/31/2018	18-114531	SWEETBRIAR	321	EMS Call	Engine	E9	3/31/2018 22:20	0:01:53	0:03:44	0:10:59	3/31/2018 22:37
	3/31/2018	18-114531	SWEETBRIAR	321	EMS Call	ALS unit	M2	3/31/2018 22:20	0:00:10	0:09:02	0:28:45	3/31/2018 22:58

**61 calls - 6 of them at the VA Hospital (4) and UW Children's Hospital (2) which was traditionally outside SHEMS & SHFD response area
5 call to apartment buildings (1 at Arbor Crossing and 4 at The Lodge II Buildings)**

2018 MFD Call Activity - 2nd Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
1	4/2/2018	18-115854	600HIGHLAND	741	Sprinkler activation, unintentional	Engine	E4	4/2/2018 10:36				4/2/2018 10:37
2	4/5/2018	18-119745	COLUMBIA	321	EMS call	Engine	E4	4/5/2018 10:17				4/5/2018 10:23
	4/5/2018	18-119745	COLUMBIA	321	EMS call	ALS unit	M2	4/5/2018 10:17	0:00:11			4/5/2018 10:53
	4/5/2018	18-119745	COLUMBIA	321	EMS call	Engine	E9	4/5/2018 10:18	0:00:03	0:04:13	0:31:03	4/5/2018 10:53
	4/5/2018	18-119745	COLUMBIA	321	EMS call	ALS unit	M4	4/5/2018 10:23	0:00:33	0:01:52	0:29:13	4/5/2018 10:54
3	4/5/2018	18-119824	COLUMBIA	321	EMS call	Engine	E9	4/5/2018 11:21	0:00:59	0:02:54	0:11:45	4/5/2018 11:37
	4/5/2018	18-119824	COLUMBIA	321	EMS call	ALS unit	M6	4/5/2018 11:21	0:00:19	0:07:32	0:46:32	4/5/2018 12:16
4	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Chief officer car	C31	4/6/2018 9:45	0:01:17			4/6/2018 9:48
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E4	4/6/2018 9:45	0:01:35			4/6/2018 9:48
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E9	4/6/2018 9:45				4/6/2018 9:47
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L1	4/6/2018 9:45	0:01:29			4/6/2018 9:47
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L7	4/6/2018 9:45	0:01:17			4/6/2018 9:48
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	ALS unit	M4	4/6/2018 9:45	0:01:24			4/6/2018 9:48
	4/6/2018	18-121024	2500OVERLOOK	745	Alarm activation, unintentional	Engine	E12	4/6/2018 9:44	0:00:25	0:05:27	0:00:03	4/6/2018 9:50
5	4/8/2018	18-124025	COLUMBIA	321	EMS call	ALS unit	M2	4/8/2018 17:37	0:00:49			4/8/2018 17:39
	4/8/2018	18-124025	COLUMBIA	321	EMS call	ALS unit	M3	4/8/2018 17:39	0:00:04	0:02:23	0:24:26	4/8/2018 18:06
	4/8/2018	18-124025	COLUMBIA	321	EMS call	Engine	E9	4/8/2018 17:37	0:00:43	0:03:31	0:06:02	4/8/2018 17:47
6	4/9/2018	18-125546	2880UNIVERSITY	321	EMS call	ALS unit	M4	4/9/2018 20:52	0:01:13	0:04:01	0:27:06	4/9/2018 21:24
7	4/10/2018	18-126073	2880UNIVERSITY	745	Alarm activation, unintentional	Truck or aerial	L2	4/10/2018 10:28	0:01:58	0:06:17	0:13:09	4/10/2018 10:49
8	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Chief officer car	C31	4/10/2018 14:53	0:00:09			4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Engine	E9	4/10/2018 14:53	0:02:24			4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Truck or aerial	L1	4/10/2018 14:53	0:01:46			4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Truck or aerial	L2	4/10/2018 14:53	0:00:18			4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Engine	E4	4/10/2018 14:52	0:00:17	0:03:50		4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	ALS unit	M4	4/10/2018 14:53	0:01:03	0:03:40	0:00:26	4/10/2018 14:58
	4/10/2018	18-126397	2500OVERLOOK	743	Smoke detector activation	Engine	E1	4/10/2018 14:53	0:01:35	0:03:22	0:00:10	4/10/2018 14:58
9	4/11/2018	18-127182	2716MARSHALL	331	Extricate (lock-in structure)	Engine	E4	4/11/2018 8:05	0:02:31			4/11/2018 8:12
10	4/11/2018	18-127343	TALLY HO	323	MVC v. pedestrian	Engine	E9	4/11/2018 10:26	0:01:18	0:02:03	0:11:54	4/11/2018 10:42
	4/11/2018	18-127343	TALLY HO	323	MVC v. pedestrian	ALS unit	M2	4/11/2018 10:26	0:00:49	0:06:34	0:21:13	4/11/2018 10:55
11	4/12/2018	18-129109	2500OVERLOOK	700	Alarm-false	Engine	E9	4/12/2018 13:54	0:02:46	0:04:55	0:00:05	4/12/2018 14:02
12	4/13/2018	18-130148	2880UNIVERSITY	745	Alarm activation, unintentional	Engine	E9	4/13/2018 8:50	0:01:53	0:02:39	0:14:25	4/13/2018 9:09
13	4/18/2018	18-136467	810SHOREWOOD	611	Dispatched, canceled en route	Engine	E9	4/18/2018 13:18	0:01:18			
14	4/18/2018	18-136872	3650UNIVERSITY	622	No incident found on arrival	ALS unit	M4	4/18/2018 17:37	0:01:21			4/18/2018 17:43
	4/18/2018	18-136872	3650UNIVERSITY	622	No incident found on arrival	Engine	E9	4/18/2018 17:36	0:01:32	0:02:00	0:06:25	4/18/2018 17:46
15	4/25/2018	18-146652	University Ave / Hilldale Way	331	Extricate (lock-in vehicle)	Engine	E9	4/25/2018 18:01	0:00:37	0:02:38	0:10:12	4/25/2018 18:14
16	4/28/2018	18-150584	700UNIVERSITY BAY	321	EMS call	ALS unit	M4	4/28/2018 12:04	0:01:51	0:02:21	0:57:46	4/28/2018 13:06
	4/28/2018	18-150584	700UNIVERSITY BAY	321	EMS call	Engine	E9	4/28/2018 12:04	0:01:18	0:03:01	0:09:37	4/28/2018 12:18
17	5/1/2018	18-154728	3606BLACKHAWK	700	Alarm-false	Truck or aerial	L2	5/1/2018 9:26	0:00:13	0:04:37	0:07:58	5/1/2018 9:39
	5/1/2018	18-154728	3606BLACKHAWK	700	Alarm-false	ALS unit	M4	5/1/2018 9:26	0:01:58	0:05:27	0:05:23	5/1/2018 9:39

2018 MFD Call Activity - 2nd Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
18	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Chief officer car	C31	5/2/2018 11:59	0:00:57			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Engine	E10	5/2/2018 11:59				5/2/2018 12:00
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Engine	E4	5/2/2018 11:59	0:02:00			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Truck or aerial	L1	5/2/2018 11:59	0:01:35			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Truck or aerial	L2	5/2/2018 11:59	0:01:10			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	ALS unit	M4	5/2/2018 11:59	0:01:47			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Engine	E1	5/2/2018 12:01	0:00:14			5/2/2018 12:04
	5/2/2018	18-156325	3800UNIVERSITY	651	Smoke scare, odor of smoke	Engine	E9	5/2/2018 11:57	0:01:57	0:02:07	0:14:07	5/2/2018 12:15
19	5/2/2018	18-157191	2840UNIVERSITY	735	Alarm-malfunction	Engine	E9	5/2/2018 22:51	0:02:50	0:02:31	0:13:21	5/2/2018 23:10
20	5/3/2018	18-157623	2880UNIVERSITY	311	Assist EMS crew	Engine	E9	5/3/2018 9:48				5/3/2018 9:49
	5/3/2018	18-157623	2880UNIVERSITY	311	Assist EMS crew	ALS unit	M4	5/3/2018 9:48	0:02:28	0:03:39	0:24:14	5/3/2018 10:18
21	5/6/2018	18-162818	University Ave / Marshall Ct	322	Motor vehicle crash	Engine	E4	5/6/2018 21:24	0:01:35	0:04:37	0:11:12	5/6/2018 21:41
	5/6/2018	18-162818	University Ave / Marshall Ct	322	Motor vehicle crash	ALS unit	M2	5/6/2018 21:24	0:01:31	0:09:06	0:04:37	5/6/2018 21:39
22	5/8/2018	18-164737	BURBANK	321	EMS call	Engine	E9	5/8/2018 4:21	0:01:56	0:02:44	0:14:10	5/8/2018 4:40
	5/8/2018	18-164737	BURBANK	321	EMS call	ALS unit	M4	5/8/2018 4:21	0:02:26	0:05:02	0:29:22	5/8/2018 4:58
23	5/10/2018	18-168854	3650UNIVERSITY	700	Alarm-false	Engine	E9	5/10/2018 18:00	0:00:41	0:02:12	0:02:00	5/10/2018 18:05
24	5/12/2018	18-170890	TALLY HO	700	Alarm-false	Engine	E9	5/12/2018 8:26	0:02:02	0:02:03	0:10:24	5/12/2018 8:40
25	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Chief officer car	C31	5/12/2018 13:53	0:01:50			5/12/2018 13:58
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Engine	E1	5/12/2018 13:53	0:01:10			5/12/2018 13:57
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Engine	E3	5/12/2018 13:53				5/12/2018 13:55
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Truck or aerial	L1	5/12/2018 13:53	0:01:34			5/12/2018 13:57
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Truck or aerial	L6	5/12/2018 13:53	0:03:49			5/12/2018 13:57
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	ALS unit	M2	5/12/2018 13:53	0:01:11			5/12/2018 13:57
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Engine	E4	5/12/2018 13:55	0:00:45			5/12/2018 13:57
	5/12/2018	18-171219	2500OVERLOOK	700	Alarm-false	Engine	E9	5/12/2018 13:51	0:03:26	0:04:09	0:09:37	5/12/2018 14:08
	5/12/2018	18-171260	2500OVERLOOK	700	Alarm-false	Engine	E9	5/12/2018 14:30				5/12/2018 14:32
26	5/12/2018	18-171314	TALLY HO	700	Alarm-false	Engine	E9	5/12/2018 15:17	0:01:31	0:02:09	0:22:19	5/12/2018 15:43
27	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Engine	E4	5/14/2018 0:14	0:01:33	0:04:38	0:11:04	5/14/2018 0:31
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Engine	E9	5/14/2018 0:15	0:02:25	0:04:11	0:06:12	5/14/2018 0:28
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Chief officer car	C31	5/14/2018 0:15	0:02:23	0:04:21	0:06:04	5/14/2018 0:28
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Engine	E1	5/14/2018 0:15	0:01:59	0:05:10	0:05:23	5/14/2018 0:28
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Truck or aerial	L1	5/14/2018 0:15	0:02:33	0:04:41	0:05:10	5/14/2018 0:28
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	ALS unit	M2	5/14/2018 0:15	0:01:54	0:09:01	0:01:53	5/14/2018 0:28
	5/14/2018	18-173032	2500OVERLOOK	522	Water or steam leak	Truck or aerial	L2	5/14/2018 0:15	0:02:52	0:08:21	0:01:12	5/14/2018 0:28
28	5/15/2018	18-175566	4000UNIVERSITY	323	MVC v. pedestrian	ALS unit	M7	5/15/2018 18:19	0:00:27	0:03:15	0:13:20	5/15/2018 18:36
	5/15/2018	18-175566	4000UNIVERSITY	323	MVC v. pedestrian	Engine	E9	5/15/2018 18:19	0:01:01	0:02:57	0:04:39	5/15/2018 18:28
29	5/18/2018	18-179486	2500OVERLOOK	611	Dispatched, canceled en route	Engine	E4	5/18/2018 10:23				
	5/18/2018	18-179486	2500OVERLOOK	611	Dispatched, canceled en route	ALS unit	M4	5/18/2018 10:23				
30	5/21/2018	18-184235	2715MARSHALL	321	EMS call	Engine	E9	5/21/2018 17:34	0:01:10	0:03:14	0:21:04	5/21/2018 18:00
	5/21/2018	18-184235	2715MARSHALL	321	EMS call	ALS unit	M4	5/21/2018 17:34	0:01:40	0:08:37	0:32:25	5/21/2018 18:17
31	5/21/2018	18-184498	Blackhawk / Oak Way	444	Power line down	Engine	E9	5/21/2018 22:00	0:02:17	0:03:30	1:02:53	5/21/2018 23:09
32	5/25/2018	18-190347	2862UNIVERSITY	745	Alarm activation, unintentional	Engine	E9	5/25/2018 16:04	0:00:09	0:03:29	0:10:38	5/25/2018 16:18
33	5/25/2018	18-190351	3606BLACKHAWK	321	EMS call	Engine	E4	5/25/2018 16:04				5/25/2018 16:06
	5/25/2018	18-190351	3606BLACKHAWK	321	EMS call	ALS unit	M4	5/25/2018 16:04	0:01:10	0:07:14	0:21:28	5/25/2018 16:34

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Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
34	5/25/2018	18-190691	2840UNIVERSITY	733	Smoke detector-malfunction	Engine	E4	5/25/2018 19:58				5/25/2018 19:59
	5/25/2018	18-190691	2840UNIVERSITY	733	Smoke detector-malfunction	Engine	E9	5/25/2018 19:59	0:00:49	0:12:36	0:05:44	5/25/2018 20:18
35	5/25/2018	18-190736	2850UNIVERSITY	735	Alarm-malfunction	Engine	E4	5/25/2018 20:38				5/25/2018 20:39
	5/25/2018	18-190736	2850UNIVERSITY	735	Alarm-malfunction	Engine	E9	5/25/2018 20:39	0:00:39	0:06:21		
36	5/25/2018	18-190835	2862UNIVERSITY	735	Alarm-malfunction	Engine	E9	5/25/2018 21:50	0:01:13	0:02:32		
37	5/25/2018	18-190943	2716MARSHALL	745	Alarm activation, unintentional	Engine	E9	5/25/2018 23:36	0:01:13	0:04:42	0:13:47	5/25/2018 23:55
	5/27/2018	18-192801	UNIVERSITY BAY	130	Mobile property (vehicle) fire	Engine	E9	5/27/2018 10:28	0:01:17	0:03:29	0:18:05	5/27/2018 10:51
38	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Engine	E3	5/29/2018 9:15				5/29/2018 9:16
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Truck or aerial	L2	5/29/2018 9:16	0:02:52			5/29/2018 9:24
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Truck or aerial	L7	5/29/2018 9:15				5/29/2018 9:16
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Engine	E1	5/29/2018 9:14	0:00:23	0:03:51	0:09:43	5/29/2018 9:28
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Engine	E9	5/29/2018 9:16	0:00:07	0:02:27	0:04:27	5/29/2018 9:23
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	ALS unit	M2	5/29/2018 9:15	0:01:06	0:03:17	0:04:18	5/29/2018 9:23
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Engine	E4	5/29/2018 9:15	0:01:59	0:03:45	0:03:25	5/29/2018 9:24
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Chief officer car	C31	5/29/2018 9:15	0:02:03	0:04:43	0:02:00	5/29/2018 9:23
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Truck or aerial	L1	5/29/2018 9:15	0:00:28	0:06:46	0:01:13	5/29/2018 9:23
	5/29/2018	18-195421	1675HIGHLAND	745	Alarm activation, unintentional	Truck or aerial	L1	5/29/2018 9:15	0:00:28	0:06:46	0:01:13	5/29/2018 9:23
39	5/30/2018	18-196643	700UNIVERSITY BAY	551	Assist police	Engine	E9	5/30/2018 0:59	0:02:16	0:02:28	0:09:01	5/30/2018 1:12
	5/30/2018	18-196643	700UNIVERSITY BAY	551	Assist police	ALS unit	M4	5/30/2018 0:59	0:04:08	0:02:28	0:07:12	5/30/2018 1:12
40	6/7/2018	18-209446	4200UNIVERSITY	321	EMS call	Engine	E9	6/7/2018 12:23	0:01:19	0:02:18	0:06:01	6/7/2018 12:33
	6/7/2018	18-209446	4200UNIVERSITY	321	EMS call	ALS unit	M4	6/7/2018 12:23	0:00:59	0:04:58	0:42:43	6/7/2018 13:12
41	6/8/2018	18-210972	1105SHOREWOOD	700	Alarm-false	Engine	E9	6/8/2018 11:14	0:01:37	0:02:44	0:10:49	6/8/2018 11:30
42	6/8/2018	18-211482	2715MARSHALL	353	Extricate (from stalled elevator)	Truck or aerial	L2	6/8/2018 17:24	0:00:04	0:03:27	0:11:02	6/8/2018 17:39
43	6/9/2018	18-212769	BOWDOIN	550	Public service assistance	Engine	E4	6/9/2018 14:29	0:01:51	0:04:25	0:21:59	6/9/2018 14:57
44	6/9/2018	18-212994	DARTMOUTH	321	EMS call	Engine	E9	6/9/2018 17:31	0:00:44	0:04:04	0:19:44	6/9/2018 17:55
	6/9/2018	18-212994	DARTMOUTH	321	EMS call	ALS unit	M4	6/9/2018 17:31	0:00:43	0:07:49		
45	6/9/2018	18-213533	3606BLACKHAWK	745	Alarm activation, unintentional	Engine	E9	6/9/2018 23:51	0:01:00	0:06:28	0:30:36	6/10/2018 0:29
46	6/12/2018	18-217015	2500OVERLOOK	735	Alarm activation, unintentional	Truck or aerial	L6	6/12/2018 13:33	0:01:26	0:02:35	0:10:19	6/12/2018 13:47
	6/12/2018	18-217052	2500OVERLOOK	745	Alarm activation, unintentional	Truck or aerial	L6	6/12/2018 13:51	0:00:19	0:06:25	0:02:27	6/12/2018 14:00
47	6/12/2018	18-217869	SUMAC	424	Carbon monoxide incident	Engine	E9	6/12/2018 23:55	0:02:17	0:05:02	1:55:14	6/13/2018 1:57
48	6/13/2018	18-218638	OXFORD	321	EMS call	Engine	E9	6/13/2018 13:39	0:01:52	0:06:40	0:11:50	6/13/2018 13:59
	6/13/2018	18-218638	OXFORD	321	EMS call	ALS unit	M4	6/13/2018 13:39	0:01:35	0:06:58	0:25:14	6/13/2018 14:13
49	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Truck or aerial	L2	6/14/2018 21:43	0:01:59			6/14/2018 21:51
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Engine	E4	6/14/2018 21:43	0:02:05	0:03:02		
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	ALS unit	M4	6/14/2018 21:43	0:02:04	0:02:33	0:07:06	6/14/2018 21:55
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Engine	E9	6/14/2018 21:43	0:01:41	0:03:49	0:02:07	6/14/2018 21:51
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Truck or aerial	L1	6/14/2018 21:43	0:01:38	0:03:53	0:02:11	6/14/2018 21:51
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Engine	E1	6/14/2018 21:43	0:01:55	0:03:53	0:01:52	6/14/2018 21:51
	6/14/2018	18-221000	2500OVERLOOK	743	Smoke detector activation	Chief officer car	C31	6/14/2018 21:43	0:02:58	0:03:05	0:01:39	6/14/2018 21:51
50	6/15/2018	18-221228	TALLY HO	321	EMS call	ALS unit	M2	6/15/2018 2:37				6/15/2018 2:38
	6/15/2018	18-221228	TALLY HO	321	EMS call	Engine	E9	6/15/2018 2:37	0:01:36	0:21:48	0:06:46	6/15/2018 3:07
51	6/15/2018	18-221666	University Ave / Highbury Rd	322	Motor vehicle crash	ALS unit	M2	6/15/2018 11:44	0:00:53			6/15/2018 11:49
	6/15/2018	18-221666	University Ave / Highbury Rd	322	Motor vehicle crash	Engine	E9	6/15/2018 11:44	0:00:35	0:02:06	0:18:15	6/15/2018 12:05
	6/15/2018	18-221666	University Ave / Highbury Rd	322	Motor vehicle crash	ALS unit	M4	6/15/2018 11:44	0:01:35	0:04:34	0:19:27	6/15/2018 12:09

2018 MFD Call Activity - 2nd Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
52	6/16/2018	18-223811	3618UNIVERSITY	322	Motor vehicle crash	Engine	E4	6/16/2018 12:49	0:01:46	0:04:22	0:09:19	6/16/2018 13:05
	6/16/2018	18-223811	3618UNIVERSITY	322	Motor vehicle crash	ALS unit	M2	6/16/2018 12:49	0:01:26	0:16:47	0:13:13	6/16/2018 13:21
53	6/17/2018	18-225460	4000UNIVERSITY	733	Smoke detector activation	Engine	E9	6/17/2018 17:01	0:01:38	0:01:53	0:30:32	6/17/2018 17:35
54	6/19/2018	18-227815	TALLY HO	440	Electrical problem, other	Engine	E9	6/19/2018 8:34	0:00:04		0:04:49	6/19/2018 8:39
55	6/20/2018	18-229946	UNIVERSITY BAY	321	EMS call	Engine	E1	6/20/2018 15:52	0:00:19	0:03:44	0:04:11	6/20/2018 16:00
	6/20/2018	18-229946	UNIVERSITY BAY	321	EMS call	ALS unit	M10	6/20/2018 15:52	0:00:26	0:04:08	0:24:39	6/20/2018 16:21
56	6/21/2018	18-231510	University Ave / N Franklin	322	Motor vehicle crash	ALS unit	M2	6/21/2018 16:40	0:00:47			6/21/2018 16:42
	6/21/2018	18-231510	University Ave / N Franklin	322	Motor vehicle crash	ALS unit	M10	6/21/2018 16:42	0:00:18	0:03:52	0:35:43	6/21/2018 17:21
	6/21/2018	18-231510	University Ave / N Franklin	322	Motor vehicle crash	Engine	E4	6/21/2018 16:40	0:01:41	0:04:36	0:15:21	6/21/2018 17:02
57	6/25/2018	18-236916	2880UNIVERSITY	321	EMS call	ALS unit	M4	6/25/2018 12:16	0:01:17	0:03:04	0:21:29	6/25/2018 12:42
58	6/25/2018	18-237319	2880UNIVERSITY	321	EMS call	ALS unit	M4	6/25/2018 16:23	0:02:26	0:04:12	0:28:24	6/25/2018 16:58
	6/27/2018	18-240179	2880UNIVERSITY	321	EMS call	ALS unit	M2	6/27/2018 13:54	0:04:01	0:00:18	0:34:08	6/27/2018 14:33
59	6/29/2018	18-243381	3750UNIVERSITY	321	EMS call	ALS unit	M2	6/29/2018 15:05	0:00:32	0:03:10	0:37:36	6/29/2018 15:47
	6/29/2018	18-243381	3750UNIVERSITY	321	EMS call	Engine	E9	6/29/2018 15:05	0:00:48	0:04:16	0:07:58	6/29/2018 15:18
60	6/30/2018	18-245123	EDGEHILL	611	Dispatched, cancelled en route	Engine	E9	6/30/2018 16:52	0:01:51			6/30/2018 16:56

**60 calls - 10 of them at the VA Hospital (8), UW Children's Hospital (1) AND UW Hospital & Clinics (1) which were traditionally outside SHEMS & SHFD response area
5 call to apartment buildings (2 at Arbor Crossing, 2 at 700 UBD and 1 at The Lodge I Buildings)**

Call Comparison through the Years

	Q1 2013	Q1 2017*	Q1 2018*	Average
EMS Incidents	36	28	36	33.3
Fire-only Incidents	14	20	19	17.7
TOTAL	50	48	55	51.0

*excludes calls to UWHC or VA Hosp

	Q2 2013	Q2 2017*	Q2 2018*	Average
EMS Incidents	39	43	22	34.7
Fire-only Incidents	18	22	28	22.7
TOTAL	57	65	50	57.3

*excludes calls to UWHC or VA Hosp

	Q3 2013	Q3 2017*	Q3 2018*	Average
EMS Incidents	35	32		33.5
Fire-only Incidents	17	20		18.5
TOTAL	52	52	0	52.0

*excludes calls to UWHC or VA Hosp

	Q4 2013**	Q4 2017*	Q4 2018*	Average
EMS Incidents		33		
Fire-only Incidents		14		
TOTAL	0	47	0	

*excludes calls to UWHC or VA Hosp

** terminated service on 9/30/2013