

**Village of Shorewood Hills
Minutes Board of Trustees
Monday, June 18, 2018**

1. Called to Order Village President David Benforado called the meeting to order at 7:02 p.m.
2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, John Imes, Anne Readel, Mark Lederer and Village Treasurer Sean Cote. Tracy Bailey was excused. Also in attendance were Chief Aaron Chapin, Public Works Chief John Mitmoen, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.

3. Statement of Public Notice Karla Endres stated the meeting has been properly noticed.

4. Procedures Orientation

6. Board Matters

D. New Business Resolutions and Motions

ii) Consider Resolution R-2018-7 Honoring the 100th Birthday of Dr. Fannie Ella Frazier Hicklin

Mr. Benforado read Resolution R-2018-7 honoring Dr. Fannie Ella Frazier Hicklin.

Mr. Benforado moved and Mr. Wade seconded a motion to adopt Resolution R-2018-7.

Motion passed 6-0.

5. Appearances and Communications

i) Mr. Ron Johnson-Dane County Community Restorative Court Program

Aaron Chapin introduced Mr. Ron Johnson to speak on the Dane County Community Restorative Court Program.

Mr. Ron Johnson, Coordinator of Community Restorative Court Program, gave a brief description of the way the restorative court program works. They work with individuals between the ages of 17-25 that are facing charges and gives the victim a voice and chance to be heard. They help find a solution for the charges committed and harm caused by repairing it through community service. This provides the individual a chance to not have their name on the Wisconsin Circuit Court Public Records website. The program has been running for four years and has a success rate of 94%. Mr. Johnson asked for individuals from Shorewood Hills to become peacemakers in which they are trained to help work through the process of helping the victim and individual who committed the charge, to come to common grounds.

Aaron Chapin briefly explained the process and that Judge Borisy-Rudin has had conversations with the Chief about the program.

Mr. Johnson said that ordinance violations would go directly to the program but misdemeanors have to go to the D.A.'s office first and be referred back to the program.

Mr. Chapin stated they are trying to get the entire county in the program so there is no bias for those offenders from municipality to municipality.

Mr. Benforado suggested the Dane County Community Restorative Court Program go through the Public Health and Safety Committee and be recommended to the Board.

6. Board Matters

B. Consent Agenda

Mr. Wade requested the May 21, 2018 regular minutes be removed from the consent agenda.

Mr. Lederer asked to have item vii and xi removed from the consent agenda for discussion.

Mr. Benforado would like to remove the street use permit for “Her Madison Half Marathon” from the consent agenda and recuse himself from the basketball hires.

Mr. Imes moved and Mr. Wade seconded the remainder of the consent agenda with the previously stated items removed.

Motion passed 6-0.

Mr. Lederer moved and Mr. Wade seconded a motion to approve the May 21st 2018 regular minutes with amendments of correcting the spelling of Mr. Stineman’s name in three locations and adding minor language adjustments to the Reports of Officials and Committees.

Motion 5-0-1. Ms. Readel abstained.

Mr. Benforado stated the Her Madison Half Marathon street use permit is not consistent. He has concerns about this particular application having eight to ten streets with parking restrictions.

Aaron Chapin stated Tally Ho and Western roads should not be in the application because the route has changed.

Tabled until later in the meeting for the Chief to do a little research

7:50 pm Mr. Benforado recused himself from the Board for the hiring of the summer basketball hires.

Mr. Lederer moved and Ms. Readel seconded a motion to approve the basketball and tennis summer hires as presented in the packet.

Motion 5-0-0. Mr. Benforado recused.

7:51 pm Mr. Benforado returned to the Board table.

Aaron Chapin stated he has not experienced any issues with the Pick-N-Save liquor license and he has no concerns.

Aaron Chapin briefly explained the billable charge of \$60.00 per hour for having Police Officer services at a special event.

Mr. Imes moved and Mr. Wade seconded a motion to approve the proposed change to the personnel policy manual.

Motion passed 6-0.

Mr. Lederer moved and Mr. Friedman seconded approval of class A retail combination beer and liquor license for Pick-N-Save.

Motion passed 6-0.

A. Payment of Bills

Mr. Cote gave a brief description of the bills being requested for approval and he would recommend approval.

Mr. Wade moved and Mr. Lederer seconded a motion that the Board ratify payment of the May bills in the amount of \$53,202.20, that have already been paid by the staff, and that it authorize payment of the June bills in the amount of \$122,468.18, for a total of \$175,670.38.

Motion passed 6-0.

C. Ordinances

i. Third reading of Ordinance L-2018-1 An ordinance creating section 5.07(1) of the Village code of ordinances relating to abandoned or unclaimed property in the possession of the Police Department

Mr. Friedman moved and Mr. Wade seconded approval of the third and final reading.

Motion passed 6-0.

ii. First reading of ordinance L-2018-2 amending Sections 10-1-100 and 10-1-140 of the zoning code clarifying that decks are structures and amending the definition of lot coverage.

Mr. Benforado moved and Mr. Wade seconded approval of the first reading of ordinance L-2018-2 amending sections 10-1-100 and 10-1-140 of the zoning code clarifying decks are structures and amending the definition of lot coverage.

Motion passed 6-0.

D. New Business Resolutions and Motions

i. Consider Reslolution R-2018-6 Consider 2017 Sewer Utility Compliance Maintenance Annual Report

Mr. Lederer moved and Ms. Readel seconded a motion for approval of R-2018-6 Considering 2017 sewer utility compliance maintenance annual report.

Motion passed 6-0.

iii. Authorize crew chief to proceed with slurry seal road maintenance projects on Lake Mendota Drive, Bowdoin Road, Shorewood Boulevard and Edgehill Drive, street striping projects.

Mr. Lederer gave a brief summary on the project.

John Mitmoen briefly described his plans for repairs to the roads with boiler slag seal coating.

Mr. Lederer explained the total cost of the seal coating was \$34,910.00. \$18,000 out of capital fund and the remainder from the general fund, not to exceed \$38,500.

Mr. Lederer moved and Ms. Readel seconded a motion to use boiler slag treatments for the specified road maintenance projects not to exceed \$38,500. Half of the amount will come from the capital fund and half from the Department of public works funds.

Motion passed 6-0.

E. Appointments

i. Personnel Committee-Amy Neeno-Eckwell and Alan Goldenberg

ii. Rec Committee- Lucy Richards and Gloria Beach

Mr. Imes moved and Mr. Friedman seconded a motion to approve both the Personnel and Recreation Committee appointments.

Motion passed 6-0.

B. ii. Street use permit for Her Madison Half Marathon

Aaron Chapin stated both Edgehill Parkway north side and Edgehill Drive on the west side of the road would need to be posted. Haight Road can come off the permit. Oxford Road and Bowdoin need to be posted. Shorewood Blvd does not need to be posted. The streets would be posted from 6:00 am Sunday morning until 1:00 pm on the July 24.

Mr. Benforado suggested if there is a car to be ticketed, the door of the residence be knocked upon prior to ticketing.

Ms. Readel moved and Mr. Friedman seconded approval of the street use permit for the Her Madison Half Marathon.

Motion passed 6-0.

7. Reports of Officials and Committees

A. Village President-

i. 4th of July- Unsure if he will be in attendance.

ii. League of Wisconsin Municipalities Mutual Insurance Trust Dividend

Mr. Benforado briefly explained the dividend.

B. Village Administrator –nothing to report.

C. Personnel Committee – Minutes included in packet.

- D. Finance Committee** – Audit not finalized yet due to some numbers in flux.
- E. Plan Commission** – Met and reported that the Lodgic project has been proposed for Marshall Court. He also updated the Board on a resident asking for dormers on the lake side of Lake Mendota Drive on the back of their home. Mr. Benforado stated there might be a Certified Survey Map submitted to the Plan Commission.
- F. Public Works Committee** –nothing to report
- G. Services Committee** – nothing to report
- H. Public Health & Safety Committee** – nothing to report.
- I. Recreation Committee**- nothing to report.
- J. Ad hoc Sustainability Committee** – reported that the survey stated most interest was with phosphorus and urban canopy. The committee is looking to put together measures to proceed with those interests.
- K. Ad Hoc Heiden Haus**- met and building plan has been reduced to more of a building renovation. Looking into different funding approaches through private funding and donating to the Village or competitive bidding process.
- L. Parks Committee**- Met and forestry department struggling with finding experienced help. There was discussion on the public right of way in regards to the CSM of the property on Hunter Hill that backs up to Harvard.
- M. Blackhawk Liaison Committee** – nothing to report
- N. Golf Committee** – update on registrations. Jr. Golf has 15 village participants. Adult golf has had 3 out of 8 sessions. Registration for adult golf is still open.
- O. Pool Committee** – nothing to report.
- P. Waterfront Committee** – Nothing to report.
- Q. Joint Campus Area Committee** – nothing to report.

8. Confirm next meeting date

- i. July 16**- Start time of 6:30 p.m.
- ii. August 20**

9. Adjourn

Meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Karla Endres, Village Clerk