

**Village of Shorewood Hills
Board of Trustees Minutes
Special Board Meeting
Thursday, May 31, 2018**

1. Called to Order Village President David Benforado called the meeting to order at 5:05p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Tracy Bailey, Mark Lederer, Scott Friedman and Village Treasurer Sean Cote. Also in attendance were Village Administrator Karl Frantz, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.

Sean Cote, Anne Readel, John Imes, and Fred Wade arrived later.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Board Matters

A. Presentation and facilitated interactive session from Gwen Drury on Village facility design planning principles (this will be a working session for the Village Board as it considers processes to use for eventual renovation of existing village facilities)

i. Possible Board actions as a result of session

Mr. Benforado briefly described the intent for the working meeting and introduced Gwen Drury.

Gwen Drury showed a movie called The Social Life of Small Urban Spaces by William H. Whyte.

She started the business Growing Interaction, LLC in which she has worked on Wisconsin Institute of Discovery, Union South and Memorial Union renovations. She explained the importance of planning principles in the design of public spaces.

The Board of Trustees held a discussion about the old fire station, community center and Heiden Haus Area. They discussed the characteristics of each property.

Mr. Benforado stated the Board will need to discuss future design principles for the overall Village spaces but also on an individual basis. They reviewed the capital plan and a perspective timeline for projects to be complete.

Gwen suggested the Board put together planning principles so that even if the Board changes hands there are guidance principles to help in the future and not start over from scratch. She suggested using the app Sifter to catalog pictures with GIS, to keep track of the different uses of that property.

Mr. Lederer stated that the pool is ready to move forward and it's the Village that is holding the pool up from moving forward based on the idea of having a community center. He also stated that it is important to think about more than just renovating spaces but also deciding what is desired by the community.

Mr. Cote stated it is important to think about what the need is for these spaces. He also suggested that it would be nice to have a street sponsor the food carts one night and take ownership of cleanup and hosting to gain a sense of community.

Mr. Wade stated the board needs to make a decision whether they are going to push forward with renovating the community center or demolish and start over. It's important to make that building handicap accessible and then feels it will get more use.

Ms. Readel stated one issue is the buildings are not accessible during the day like the Village Hall. She would like to see Village buildings more accessible during the day for residents to use.

Ms. Bailey stated she would like to have a better sense if the village was going to put all departments/employees under one building or not and then that might help let the Board know if there is a need for community center space or not.

Mr. Wade stated the DPW has some spaces that could be used for meetings and might help but the space available isn't enough for the DPW now so we if put everything there, we are downsizing the space available for people to use for various events as well. There is also a parking issue at the current DPW space that might make it difficult to hold various events there.

Mr. Imes stated he agrees that we need to decide what the community need is. He stated structurally we have the buildings that are sound but they are grossly underutilized and run down.

Mr. Benforado stated the Board needs to think on the presented materials and discuss at a later date.

5. Adjourn 8:06p.m. Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Karla Endres, Village Clerk