

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Meeting Announcement & Agenda at 7:00 p.m.*

**Monday, May 21, 2018**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communication
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) Board Minutes of April 19 and May 3, 2018
    - ii) Street Use Permit: Ronald McDonald House Groundbreaking (June 2); Moovin 5K, Wisconsin Track Club (June 2), Tri it Triathlon (July 4), Make Music Madison (June 21)
    - iii) Approve hire and wage rates of seasonal Pool, Land Recreation, Four Corners, Forestry and Public Works employees
    - iv) Approve step increase for police officer John Pierce Grade 14 step 6 \$27.17 per hour
    - v) Extend employee benefits to Officer Dodsworth while filling patrol vacancy created by pending alternate duty status of Officer Dostalek
  - C. Ordinances
    - i) First and possible second reading of an Ordinance L-2018-1 An ordinance creating section 5.07(1) of the Village code of ordinances relating to abandoned or unclaimed property in the possession of the Police Department
  - D. New Business Resolutions and Motions
    - i) Consider Resolution R-2018- 6 Revising fee schedule
    - ii) Consider action on establishment of policy related to use of the Board room
    - iii) Authorize correspondence to the City of Madison requesting “Class B” transfer combination liquor license
    - iv) Consider authorization to purchase phone Mitel 250 phone system from ESG Group and necessary cabling in an amount not to exceed \$23,000
    - v) Authorize demolition of Scout Shack at Post Farm Park
    - vi) Consider underground electric service easement to MG&E
  - E. Appointments
    - i) Public Works Committee
    - ii) Golf Committee Coordinator – Michael Steinman
    - iii) Tracy Bailey – Chair Recreation Committee

7. Reports of Officials and Committees
  - A. Village President
    - i) Fourth of July Picnic
  - B. Village Administrator
    - i) Food carts and music before Fireworks at Blackhawk on July 4
    - ii) Data Loss Insurance Claim Status
  - C. Personnel Committee
  - D. Finance Committee
  - E. Plan Commission
  - F. Public Works Committee
  - G. Services Committee
  - H. Public Health & Safety Committee
  - I. Recreation Committee
  - J. Ad hoc Sustainability Committee
  - K. Ad hoc Heiden Haus Committee
  - L. Parks Committee
  - M. Blackhawk Liaison Committee
  - N. Golf Committee
  - O. Pool Committee
  - P. Waterfront Committee
  - Q. Joint West Committee
8. Confirm next meeting dates
  - i) May 31 5:00 – 8:00 p.m. Special Meeting
  - ii) June 18 7:00 p.m. Regular Meeting
9. Adjourn

Please take notice that the committee/panel may adjourn to closed session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and for bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (police compensation and employment matters).

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

## Notes to the Agenda Monday, May 21, 2018

<b>Payment of Bills -</b>	April prepaids	65,744.42
	May	<u>166,192.34</u>
	Total	231,936.76

### Consent Agenda

**Street Use Permit: Ronald McDonald House Groundbreaking (June 2); Moving 5K, Wisconsin Track Club (June 2)** – The applications are enclosed and recommended for approval.

**Approve hire and wage rates of seasonal Pool, Land Recreation, Four Corners, Forestry and Public Works employees** – The Personnel Committee has reviewed and recommended the hire and wage rates for the above employees. Included in the Board packet is detailed supporting documentation.

**Approve step increase for police officer John Pierce Grade 14 step 6 \$27.17 per hour** – This step increase coincides with the employee successfully completing his orientation/probationary period and was reviewed and recommended by the Personnel Committee. A supporting memo from the Chief of Police is enclosed.

**Extend employee benefits to Officer Dodsworth while filling patrol vacancy created by pending alternate duty status of Officer Dostalek** - The Personnel Committee has recommended this action. Officer Dodsworth will be taking on fulltime employee status for an extended period of time beginning June and likely through next January. Officer Dodsworth has worked as our most consistent regular part time officer for several years. The Village is fortunate to have the ability to access an employee with his kind of experience and knowledge of the community to pick up this work and it is prudent to offer benefits while he works in this capacity for an extended period.

### Ordinances

**First and possible second reading of an Ordinance L-2018-1 An ordinance creating section 5.07(1) of the Village code of ordinances relating to abandoned or unclaimed property in the possession of the Police Department** – The Public Health and Safety Committee has recommended this ordinance change. The main impetus for this ordinance is to allow the police department to donate certain property (bikes predominantly) to charitable organizations or other philanthropic causes. Presently the department is limited to destroying, auctioning or converting to police use, property that is deemed abandoned.

Excerpt of PHS Meeting minutes:

*Discussion and possible action on Ordinance L-2018-1, for disposal of unclaimed property. Chief Chapin reports that evidence and abandoned property are high liability issues. The evidence room has limited space, so we need to remove items as soon as is appropriate. Certain items need to be destroyed. Other items may have other uses. In years past, we donated bicycles to charity. However, by state law, in order to dispose of property in any way other than by selling or destroying, we must have an ordinance. Wis. Stat. Sec. 66.0139(2), Disposal of*

*abandoned property, states that “A political subdivision may dispose of any personal property which has been abandoned, or remained unclaimed for a period of 30 days, after the taking of possession of the property by an officer of the political subdivision by any means determined to be in the best interest of the political subdivision.” It also requires that “any means of disposal other than public auction shall be specified by ordinance.” In addition, Wis. Stat. Sec. 968.20, Return of property seized (1) provides that “Any person claiming the right to possession of property seized pursuant to a search warrant or seized without a search warrant, except for an animal taken into custody . . . or withheld from its owner . . . may apply for its return,” and “Property not required for evidence or use in further investigation, unless contraband or property covered under sub. (1m) or (1r) or s. 173.12 or 968.205 . . . , may be returned by the officer to the person from whom it was seized without the requirement of a hearing.”*

*ACTION ITEM: Bill Muehl moves to recommend that the Board adopt Ord. L-2018-1, as revised below. Josh Sotos seconds. “5.07 Abandoned or Unclaimed Property. Except as otherwise provided by law, personal property in the possession of the Police Department which has been abandoned or remained unclaimed for a period of 30 days after the taking of possession of the property by the Police Department, as specified in Wis. Stat. sec. 66.0139(2), may be disposed of by any means determined by the Chief of Police in his or her discretion.” All in favor 6:0.*

### **New Business Resolutions and Motions**

**Consider Resolution R-2018- 6 Revising fee schedule** – A redlined revised schedule is enclosed. The major change is to waive the fee for bike licenses along with some other minor modifications and reorganization. The Village adopted a procedure that allows us to change fees by resolution as opposed to having to make incremental changes throughout the code.

**Consider action on establishment of policy related to use of the Board room** – This matter may be referred to the Services Committee. Staff has attempted to gather information from other municipalities but what has been gathered to date is not very helpful and some of it seems to be problematic if challenged in terms of allowing some outside use but prohibiting others (unequal treatment). The large difficulty I am encountering is trying to find some way to limit Village Hall use to governmental entities but to also allow for the Shorewood League, Foundation, and Garden Club to have access to Village Hall. I spoke with members of the Investment Club and they told me they had been using the space for over twenty years with the permission of a former administrator with the stipulation that there would be no food or drink and were also told they were grandfathered in.

It is also quite possible the Board and Services Committee would like to expand the availability to use the space and that is certainly a possibility, but we need to be conscious of the equal use issue as well as the fact that the Board and other meeting rooms are used on an impromptu as needed basis during the day for staff meetings and other official business meetings that just come up. The Municipal Judge has also indicated an interest in periodically using the space to do research on an intermittent basis.

**Class B Transfer of Liquor license** - The Village is currently out of Class B liquor licenses it can issue as we have reached our population quota of five. However, a clause in the state statutes allows for a transfer of license from one adjacent community to another. We are currently working on a development project that would bring in a nice cafe bistro that will need a liquor license. There has been considerable interest over the years to try to bring this sort of an establishment into one of our redevelopments. I have been working closely with City of Madison Alder Shiva Bidar-Sieloff, Mayor Soglin's office and the office of the City Attorney to try and accomplish this transfer for several months and it is finally ripe. It has not been done very often, if at all in the state. A letter to the City is enclosed and the City Council will be prepared soon to act on the request. \$10,000 is the minimum that can be charged and the developer of our project has agreed to pay it.

I will not go into detail here, but over the years the Village has had to do major gymnastics to deal with liquor license needs (including trying to change state law) and this is one more time.

**Consider authorization to purchase phone Mitel 250 phone system from ESG Group and necessary cabling in an amount not to exceed \$23,000** – A Village staff team consisting of Martha Davis, Nancy Kolberg, Karla Endres, Davis Sykes, Arron Chapin and Karl Frantz have been working on the much needed purchase of a new phone system to replace the thirteen year old system now in place. As a starting point, we queried sixteen Dane county municipalities on the systems they were using and their satisfaction levels. That helped us narrow our focus to a Mitel phone system through Enterprise Systems Group and an Avaya phone system through Convergent Solutions. The cost of both these systems is virtually the same. We also evaluated TDS but determined that a leased hosted Cloud based system was going to be more expensive to the Village in the span of 4-5 years and we believe this system will last over 10 years.

The staff team is recommending that the Village purchase the Mitel 250 phone system from ESG. The estimated cost is \$19,554.50. We are asking for a \$23,000 not to exceed in order to perform necessary new cabling as well as to bring in a fiber connection. The fiber connection will really help with Village data speed and connectivity to remote locations. Part of the package will be converting our service from ATT to Spectrum. A comprehensive outside consultant analysis was done by both firms looking at multiple carriers for the best level of service at the lowest possible process. In both cases, Spectrum was the preferred option.

The major factors that lead to this recommendation since cost is not a factor are.

- Customer Service- ESG has a relationship with a LaCrosse company called Five Star that acts as an intermediary to the carriers at no cost to the Village. They have immediate access to carrier engineers and technicians that we simply do not have. In fact, when we were so frustrated with our phone problems this past week I called and asked them for help and they were incredibly quick and helpful in getting ATT to respond even though they have no relationship with us.
- Local presence in Madison.

- Equipment seems to be more durable
- Lower annual service support costs
- Satisfaction of other municipalities - Dane County communities that I checked with were happy with their Mitel Systems including Monona, Deforest and Fitchburg.
- The staff that will be the heavy users of the phones as well as the staff level phone system administrator, David Sykes prefer this phone system. This says a lot since we currently use Avaya and there would be less of a learning curve with the Avaya system and the phones more closely resemble what we use now.

This purchase was budgeted in the Capital fund at \$20,000.00 and has been for the last several years. There is in excess of \$100,000 available in this fund for 2018 projects. I would like to move ahead quickly with this as the current system is not entirely stable and the lead-time is 30 – 60 days minimally.

**Authorize demolition of Scout Shack at Post Farm Park** – The Services and Parks Committee are recommending this project that will be performed by staff. Asbestos testing was done and came back negative.

**Consider underground electric service easement to MG&E** – A revised red and blue lined easement agreement is included in the packet that narrows the scope from what was presented at the last meeting. I was able to locate an attorney (Julie Potter at the Boardman Clark firm) who is very familiar with these easements and what will and will not be accepted. The revisions you see were all proposed by her and accepted by MG&E.

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	4162018	04/16/2018	524.85	524.85	04/16/2018
Total 100-211535 AFLAC INSURANCE:					524.85	524.85	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	4126	04/30/2018	1,162.48	1,162.48	04/17/2018
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,162.48	1,162.48	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	4126	04/30/2018	322.26	322.26	04/17/2018
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	322.26	
<b>100-51-5111-310 VILLAGE BOARD: SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	LEAGUE WI MUNI/TRAINING BA	042518	04/25/2018	85.00	85.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	BOARD EXPENSE	042518	04/25/2018	48.85	48.85	04/30/2018
10635	JP MORGAN CHASE BANK NA	GORDNFLSH/COPIER MAINT	042518	04/25/2018	127.82	127.82	04/30/2018
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					261.67	261.67	
<b>100-51-5112-310 COMMITTEES: SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CAPITOL NEWSPPRS/PUB HEA	042518	04/25/2018	16.52	16.52	04/30/2018
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					16.52	16.52	
<b>100-51-5120-310 JUDICIAL: OFFC. SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	GRAD APPAREL/ROBE FOR JU	042518	04/25/2018	75.40	75.40	04/30/2018
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					75.40	75.40	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
10635	JP MORGAN CHASE BANK NA	BOARDMAN CLARK/PD NEGOTI	042518	04/25/2018	61.50	61.50	04/30/2018
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					61.50	61.50	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD&ROSBAUM/TIFF III	042518	04/25/2018	1,748.00	1,748.00	04/30/2018
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					1,748.00	1,748.00	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
10635	JP MORGAN CHASE BANK NA	PICNSAVE/SODA FOR VOSH	042518	04/25/2018	42.12	42.12	04/30/2018
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					42.12	42.12	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	GORDNFLSCH/COPIER MAINT	042518	04/25/2018	123.83	123.83	04/30/2018
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONES FORES	042518	04/25/2018	2.00	2.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONESADMIN	042518	04/25/2018	2.00	2.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	STAPLS/ADMIN SUP	042518	04/25/2018	3.73	3.73	04/30/2018
10635	JP MORGAN CHASE BANK NA	STAPLS/OFFICE SUP	042518	04/25/2018	4.16	4.16	04/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
10635	JP MORGAN CHASE BANK NA	OFFICMAX/COPY PAPER	042518	04/25/2018	118.12	118.12	04/30/2018
10635	JP MORGAN CHASE BANK NA	LIQ/CIG/LICENSE	042518	04/25/2018	25.00	25.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	STPLS/RED FLAGS/HYPE TANK	042518	04/25/2018	8.66	8.66	04/30/2018
10635	JP MORGAN CHASE BANK NA	STPLS/PAPER/PADS	042518	04/25/2018	48.34	48.34	04/30/2018
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					335.84	335.84	
<b>100-51-5144-340 ELECTIONS: OPERATING SUPPLIES</b>							
10635	JP MORGAN CHASE BANK NA	CITY OF MSN/PARKING	042518	04/25/2018	.50	.50	04/30/2018
10635	JP MORGAN CHASE BANK NA	MINUTEMAN PRS/VOTING ENV	042518	04/25/2018	142.01	142.01	04/30/2018
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					142.51	142.51	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	GOOGLE/G SUITE BASIC	042518	04/25/2018	160.00	160.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	AVENET/SOC MEDIA LAUNCH P	042518	04/25/2018	395.00	395.00	04/30/2018
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					555.00	555.00	
<b>100-51-5145-340 D.P.: OPERATIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CHARTER/INTERNET TV	042518	04/25/2018	203.68	203.68	04/30/2018
10635	JP MORGAN CHASE BANK NA	CHARTER/INTERNET TV	042518	04/25/2018	203.68	203.68	04/30/2018
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					407.36	407.36	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	ATT /MONTHLY SER	042518	04/25/2018	408.80	408.80	04/30/2018
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					408.80	408.80	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
10635	JP MORGAN CHASE BANK NA	BAYTOWEL/MATS/MOPS/TOWE	042518	04/25/2018	62.81	62.81	04/30/2018
10635	JP MORGAN CHASE BANK NA	BAYTOWEL/MATS/MOPS/TOWE	042518	04/25/2018	62.81	62.81	04/30/2018
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					125.62	125.62	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	POLICYMFT SOFTWARE	042518	04/25/2018	1,350.00	1,350.00	04/30/2018
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					1,350.00	1,350.00	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
10635	JP MORGAN CHASE BANK NA	STAPLS/MAGNETS/PENS	042518	04/25/2018	35.75	35.75	04/30/2018
10635	JP MORGAN CHASE BANK NA	STAPLS/POSTITNOTES	042518	04/25/2018	21.54	21.54	04/30/2018
10635	JP MORGAN CHASE BANK NA	ECONOPRINT/EVIDENCE TAPE	042518	04/25/2018	45.60	45.60	04/30/2018
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					102.89	102.89	
<b>100-52-5210-321 POLICE: DUES &amp; SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	WPY/WI CHIEFS CONF	042518	04/25/2018	320.00	320.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	IACP/MEMBERSHIP4CHIEF	042518	04/25/2018	150.00	150.00	04/30/2018
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					470.00	470.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	ACE/SNOW BRUSH	042518	04/25/2018	11.99	11.99	04/30/2018
10635	JP MORGAN CHASE BANK NA	ACE/RAGS/BATTERY/KEY	042518	04/25/2018	28.97	28.97	04/30/2018
10635	JP MORGAN CHASE BANK NA	USPS/SHIP TO L3MIC	042518	04/25/2018	7.45	7.45	04/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONES PD	042518	04/25/2018	361.73	361.73	04/30/2018
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONESPD	042518	04/25/2018	321.74	321.74	04/30/2018
10635	JP MORGAN CHASE BANK NA	GRDNFLSH/COPIER USAGE	042518	04/25/2018	49.54	49.54	04/30/2018
10635	JP MORGAN CHASE BANK NA	BROWNELLS/GLOCK SIGHT TO	042518	04/25/2018	111.99	111.99	04/30/2018
10635	JP MORGAN CHASE BANK NA	GALLS/OC SPRAY	042518	04/25/2018	80.89	80.89	04/30/2018
10635	JP MORGAN CHASE BANK NA	ACE/CAR WASH SUP	042518	04/25/2018	21.65	21.65	04/30/2018
10635	JP MORGAN CHASE BANK NA	DEANPTSR/PRE-HIRING MEDIC	042518	04/25/2018	348.00	348.00	04/30/2018
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,343.95	1,343.95	
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	TOP PACK DEF/TAGS/HAT/VEST	042518	04/25/2018	409.66	409.66	04/30/2018
10635	JP MORGAN CHASE BANK NA	TOP PACK DEF/PATCHES/HAT	042518	04/25/2018	576.00	576.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	LARK UNIFORM/AD/AC/CE	042518	04/25/2018	149.85	149.85	04/30/2018
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					1,135.51	1,135.51	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	KAYSER/OIL CHANGE	042518	04/25/2018	35.00	35.00	04/30/2018
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					35.00	35.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
10635	JP MORGAN CHASE BANK NA	DECKER/UBD DEFLECTORS	042518	04/25/2018	200.00	200.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	FASTSIGNS/SIGN ENTRANCE	042518	04/25/2018	154.00	154.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	ZAPPOS/WORK BOOTS/JOHN	042518	04/25/2018	121.27	121.27	04/30/2018
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					475.27	475.27	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	MOTOR PARS/DESEL ADD/TK2	042518	04/25/2018	214.15	214.15	04/30/2018
10635	JP MORGAN CHASE BANK NA	BOBCAT MSN/FILTER/SAFTY S	042518	04/25/2018	119.27	119.27	04/30/2018
10635	JP MORGAN CHASE BANK NA	MENARDS	042518	04/25/2018	73.29	73.29	04/30/2018
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					406.71	406.71	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
10635	JP MORGAN CHASE BANK NA	PELITERI/TRASH PICKUP	042518	04/25/2018	8,229.90	8,229.90	04/30/2018
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,229.90	8,229.90	
<b>100-53-5365-370 RECYCLING/YARDWASTE:FUEL &amp; OIL</b>							
10635	JP MORGAN CHASE BANK NA	FARM/FLEET/LEAFPIKR H2O TA	042518	04/25/2018	230.18	230.18	04/30/2018
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					230.18	230.18	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	WIRELIGHTS	042518	04/25/2018	224.21	224.21	04/30/2018
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					224.21	224.21	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONES FORES	042518	04/25/2018	41.51	41.51	04/30/2018
10635	JP MORGAN CHASE BANK NA	INTL SOC ARBORICULTURE/TR	042518	04/25/2018	19.95	19.95	04/30/2018
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONESFOREST	042518	04/25/2018	41.50	41.50	04/30/2018
10635	JP MORGAN CHASE BANK NA	ARBORWEAR/FORESTER APPA	042518	04/25/2018	144.57	144.57	04/30/2018
10635	JP MORGAN CHASE BANK NA	BEN MEADOWS/TREE PROTEC	042518	04/25/2018	177.98	177.98	04/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					425.51	425.51	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	RADISSON WRA CONF	042518	04/25/2018	219.63	219.63	04/30/2018
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					219.63	219.63	
<b>200-53-5361-350 OUTSIDE SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	ATT/TELEMETRY LINE	042518	04/25/2018	312.96	312.96	04/30/2018
Total 200-53-5361-350 OUTSIDE SERVICES:					312.96	312.96	
<b>210-51-5142-310 CLERK: OFFICE SUPPLY &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	ECONOPRINT/POOL PKTS	042518	04/25/2018	1,382.17	1,382.17	04/30/2018
Total 210-51-5142-310 CLERK: OFFICE SUPPLY & EXPENSE:					1,382.17	1,382.17	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	SURVEYMONKEY/SURV SYS	042518	04/25/2018	35.00	35.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	MSFT/OFFICE SUBSCRIP	042518	04/25/2018	4.66	4.66	04/30/2018
10635	JP MORGAN CHASE BANK NA	5NINESDATA/WIRELESS SER	042518	04/25/2018	75.00	75.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	MAILCHIMPEMAIL	042518	04/25/2018	25.00	25.00	04/30/2018
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					139.66	139.66	
<b>210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES</b>							
10635	JP MORGAN CHASE BANK NA	HELLENBRAND/SOLAR SALT	042518	04/25/2018	16.38	16.38	04/30/2018
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					16.38	16.38	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
10635	JP MORGAN CHASE BANK NA	BADGER HERLD/ADVERTISING	042518	04/25/2018	67.00	67.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	BADGER HERLD/ADVERTISING	042518	04/25/2018	50.00	50.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	SHOPKEEP/CHECKR POS	042518	04/25/2018	9.99	9.99	04/30/2018
10635	JP MORGAN CHASE BANK NA	EXXON/GAS FOR PRES WASHE	042518	04/25/2018	5.64	5.64	04/30/2018
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					132.63	132.63	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP/CONCESS POS	042518	04/25/2018	9.99	9.99	04/30/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					9.99	9.99	
<b>210-55-5542-346 SWIM/DIVE/BALLET EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	TEAMUNIFY/SWIM/DIVE SITE	042518	04/25/2018	299.00	299.00	04/30/2018
Total 210-55-5542-346 SWIM/DIVE/BALLET EXPENSES:					299.00	299.00	
<b>210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT</b>							
10635	JP MORGAN CHASE BANK NA	RECREONICS/WIBIT FST TRAC	042518	04/25/2018	10,155.00	10,155.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	PREMIUMPOLY/CHARS/BENCH	042518	04/25/2018	5,856.66	5,856.66	04/30/2018
Total 210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT:					16,011.66	16,011.66	
<b>400-54-5440-800 FIRE/EMS/PD/DPW RADIO EQUIPMNT</b>							
10635	JP MORGAN CHASE BANK NA	MOTOROLA/PD RADIO EQUIP	042518	04/25/2018	6,583.97	6,583.97	04/30/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 400-54-5440-800 FIRE/EMS/PD/DPW RADIO EQUIPMNT:					6,583.97	6,583.97	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD&ROSBAUM/ORD E	042518	04/25/2018	1,739.40	1,739.40	04/30/2018
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					1,739.40	1,739.40	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONES DPW	042518	04/25/2018	57.38	57.38	04/30/2018
10635	JP MORGAN CHASE BANK NA	US CELL/CELLPHONESDPW	042518	04/25/2018	51.58	51.58	04/30/2018
10635	JP MORGAN CHASE BANK NA	4 CORNERS BOOSTER	042518	04/25/2018	100.00	100.00	04/30/2018
10635	JP MORGAN CHASE BANK NA	RADISSON WRA CONF	042518	04/25/2018	219.63	219.63	04/30/2018
10635	JP MORGAN CHASE BANK NA	STYKNSTICHS/VESTS	042518	04/25/2018	16.00	16.00	04/30/2018
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					444.59	444.59	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP, INC.	PREMIUM	4127	04/18/2018	660.86	660.86	04/18/2018
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					660.86	660.86	
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CARE PREMIUM	04132018	04/30/2018	14,526.44	14,526.44	04/13/2018
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					14,526.44	14,526.44	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	04132018	04/30/2018	2,196.02	2,196.02	04/13/2018
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,196.02	2,196.02	
<b>450-51-5141-310 CLERK:SUPPLY/EXPENSE</b>							
23388	WISCONSIN DEPT. OF REVENUE	TIF3	04102018	04/30/2018	150.00	150.00	04/10/2018
Total 450-51-5141-310 CLERK:SUPPLY/EXPENSE:					150.00	150.00	
<b>470-51-5141-310 CLERK: SUPPLY/EXPENSE</b>							
23388	WISCONSIN DEPT. OF REVENUE	TIF 4 ANNUAL FEE	04102018	04/30/2018	150.00	150.00	04/10/2018
Total 470-51-5141-310 CLERK: SUPPLY/EXPENSE:					150.00	150.00	
<b>480-51-5141-310 CLERK:SUPPLY/EXPENSE</b>							
23388	WISCONSIN DEPT. OF REVENUE	TIF 5 ANNUAL FEE	04102018	04/30/2018	150.00	150.00	04/10/2018
Total 480-51-5141-310 CLERK:SUPPLY/EXPENSE:					150.00	150.00	
Grand Totals:					65,744.42	65,744.42	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0 included.
  - Paid and unpaid invoices included.
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Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
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Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	31133	04/30/2018	415.35	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					415.35	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
1106	ACE HILLDALE (DPW)	ANTI FREEZE	35066	04/18/2018	10.77	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					10.77	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	35098	04/09/2018	13.99	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					13.99	.00	
<b>100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP</b>							
1106	ACE HILLDALE (DPW)	PAINT	35140	04/12/2018	25.34	.00	
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					25.34	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1106	ACE HILLDALE (DPW)	LIGHTBULBS	34985	03/23/2018	23.96	.00	
1106	ACE HILLDALE (DPW)	BUBBLERS	34999	04/26/2018	23.26	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					47.22	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1106	ACE HILLDALE (DPW)	GALO NIPPLE	35204	04/20/2018	11.28	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					11.28	.00	
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	5102018	05/10/2018	524.85	524.85	05/10/2018
Total 100-211535 AFLAC INSURANCE:					524.85	524.85	
<b>100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE</b>							
1730	ASSOCIATED APPRAISAL CONSULT	REVALUATION PROGRAM	134184	05/01/2018	182.50	.00	
1730	ASSOCIATED APPRAISAL CONSULT	INTERNET POSTING OF PARCE	134184	05/01/2018	11.93	.00	
1730	ASSOCIATED APPRAISAL CONSULT	PROFESSIONAL ASSESSMENT	134184	05/01/2018	666.67	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					861.10	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1857	AUTOMATIC ENTRANCES OF WI IN	VILLAGE HALL DOOR CONTRO	126379	04/18/2018	806.03	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					806.03	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
2602	BOBCAT OF MADISON	NEW BOBCAT	64682	04/09/2018	1,250.00	.00	
2602	BOBCAT OF MADISON	250 UPGRADE	64683	04/09/2018	450.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					1,700.00	.00	
<b>400-57-5714-810 VILLAGE HALL</b>							
3140	CDW GOVERNMENT INC	LVOTIO22 GEN3 22" MONITOR	MKN2622	04/16/2018	382.68	.00	
Total 400-57-5714-810 VILLAGE HALL:					382.68	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES-APRIL	1439631142	04/30/2018	9.96	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					9.96	.00	
<b>100-51-5120-310 JUDICIAL: OFFC. SUP &amp; EXPENSE</b>							
3310	CHAMPIONSHIP AWARDS	NAME PLACQUES JUDGE/SIGN	55636	04/18/2018	56.03	.00	
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					56.03	.00	
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
3705	CRESCENT ELECTRIC SUPPLY CO	BUBS/BALLASTS/TENNIS LIGHT	S50500002500	05/01/2018	845.51	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					845.51	.00	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES	05212018	04/01/2018	488.80	.00	
Total 100-45-4511-000 COURT FINES:					488.80	.00	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	51518	05/15/2018	1,162.40	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,162.40	.00	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANTS PREMIUM	51518	05/15/2018	322.26	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
6369	FIRST SUPPLY MADISON	MAIN REPAIR PARTS	1107834600	04/05/2018	252.38	.00	
6369	FIRST SUPPLY MADISON	MAIN REPAIR PARTS	1108886100	04/13/2018	651.92	.00	
6369	FIRST SUPPLY MADISON	LATERAL REPAIR PARTS	1108886700	04/13/2018	282.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					1,186.30	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
7230	NAPA AUTO PARTS-DIVISION MPEC	RELAYS & CIRCUIT TESTER	820985	04/16/2018	220.55	.00	
7230	NAPA AUTO PARTS-DIVISION MPEC	CREDIT BILLING ERROR	820987	04/16/2018	157.90-	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					62.65	.00	
<b>100-55-5520-320 PARKS:PROJECTS</b>							
7625	GOOD OAK LLC	WEED MANAGEMENT/GARLIC	INV-18-106	04/27/2018	1,128.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					1,128.00	.00	
<b>100-51-5111-310 VILLAGE BOARD: SUP &amp; EXPENSE</b>							
7725	GRIMM BOOK BINDERY	BINDING MINUTES	71958	04/09/2018	424.11	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					424.11	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
8950	HYDROCORP	CROSS CONNECTION INSPECT	47013	04/30/2018	128.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810/1008 SHOREWOOD BLVD	40517450	05/08/2018	3,038.54	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,038.54	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON	40517450	05/08/2018	126.07	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					126.07	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	40517450	05/08/2018	48.45	.00	
13040	MADISON GAS & ELECTRIC	2700 MARSHALL CT	40517450	05/08/2018	1,524.47	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,572.92	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40517450	05/08/2018	129.09	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					129.09	.00	
<b>100-55-5514-220 COMMUNITY CTR: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40517450	05/08/2018	1,173.67	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					1,173.67	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	40517450	05/08/2018	73.86	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					73.86	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT/CONCE	40517450	05/08/2018	130.68	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					130.68	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	40517450	05/08/2018	73.98	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					73.98	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40517450	05/08/2018	1,607.11	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,607.11	.00	
<b>200-53-5361-223 SEWER TREATMENT EXPENSE</b>							
13046	MADISON METRO SEWERAGE DIS	SEWER SERVICE 1ST QUARTE	IN000014297	04/12/2018	41,983.15	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 200-53-5361-223 SEWER TREATMENT EXPENSE:					41,983.15	.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
13050	MADISON POLICE DEPARTMENT	SHIELD TRAINING B. O.	16192	04/11/2018	100.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					100.00	.00	
<b>600-53-5601-604 FIRE PROTECTION: VILLAGE</b>							
13080	MADISON TREASURER, CITY OF	2ND QUARTER FIRE PROTECTI	16697	05/09/2018	9,879.00	.00	
Total 600-53-5601-604 FIRE PROTECTION: VILLAGE:					9,879.00	.00	
<b>100-53-5342-340 STREET LIGHTING: CONTRACTUAL</b>							
13082	MADISON CITY TREASURER	SHARED TRAFFIC LIGHTS	16387	04/19/2018	845.95	.00	
Total 100-53-5342-340 STREET LIGHTING: CONTRACTUAL:					845.95	.00	
<b>100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT</b>							
13085	MADISON TREASURER, CITY OF	4694 UNIVERSITY AVE-STORM	13135610	04/30/2018	14.88	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					14.88	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIO	13133742	04/30/2018	31.05	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					31.05	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	13133737	04/30/2018	447.60	.00	
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	13133738	04/30/2018	2,232.90	.00	
13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	13133739	04/30/2018	127.80	.00	
13085	MADISON TREASURER, CITY OF	700 UNIVERSITY BAY DR UBD-P	13133740	04/30/2018	69.90	.00	
13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER-LOCUST	13133741	04/30/2018	16,528.61	.00	
Total 600-53-0610-601 PURCHASED WATER:					19,406.81	.00	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP, INC.	PREMIUM	5102018	05/10/2018	608.92	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					608.92	.00	
<b>100-55-5523-650 TREE REMOVALS</b>							
13950	MY TREE GUY LLC	STUMP GRINDING	51018	05/10/2018	2,915.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					2,915.00	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
14620	NORTHWESTERN STONE	SAND & GRAVEL WATER MAIN	35891	03/31/2018	174.96	.00	
14620	NORTHWESTERN STONE	CRUSHED STONE	35984	04/24/2018	188.76	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					363.72	.00	
<b>400-53-5330-814 DPW: LEAF PICKER</b>							
15450	OLD DOMINION BRUSH INC	NEW LCT 650 LEAF PICKER	0117065-IN	03/29/2018	33,152.35	.00	
Total 400-53-5330-814 DPW: LEAF PICKER:					33,152.35	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-52-5210-370	POLICE: FUEL & OIL						
19311	SHELL OIL CO:POLICE ACCT	PD VEHICLE FUEL	05/06/18	05/07/2018	857.86	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					857.86	.00	
<b>100-51-5160-221 BLDGS &amp; PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	W/S 10580.00	33118	04/01/2018	118.38	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S .9101.00 810 SHOREWOOD	33118	04/01/2018	10.81	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 3.4032.00 GARDES	33118	04/01/2018	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 3.5890.00 HEIDEN	33118	04/01/2018	25.86	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 1.0583.00 RINK	33118	04/01/2018	40.05	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					211.10	.00	
<b>100-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHR</b>							
19337	SHOREWOOD HILLS WATER & SE	SE 10580.00 1008 SHOREWOOD	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE .9087.00 3264 UNIV. AVE LOT	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE .9102.00 810 SHOREWOOD	33118	04/01/2018	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	SE .9103.00 810 SHOREWOOD	33118	04/01/2018	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.0305.00 TALLY HO BOOST	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.0565.00 ENTRYWAY PARK	33118	04/01/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.1285.00 OAK WAY LOTS	33118	04/01/2018	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 3.3785.00 BRADLEY PARK	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 2.2855.00 KOVAL WOODS	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 2.3030.00 BIG FOOT PARK	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.0585.00 1008 SHOREWOOD	33118	04/01/2018	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 2.2375.00 FOUR CORNERS	33118	04/01/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 2.3314.00 MCKENNA PARK	33118	04/01/2018	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.1125.00 1001 DGEHILL LOT	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 3.4775.00 2700 OXFORD LO	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 1.1263.00 QUARRY	33118	04/01/2018	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 3.4032.00 GARDENS	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 3.5890.00 HEIDEN	33118	04/01/2018	9.18	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHR					390.15	.00	
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
19337	SHOREWOOD HILLS WATER & SE	SE 3.4031.00 POST FARM LOT	33118	04/01/2018	151.93	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					151.93	.00	
<b>210-51-5160-221 BLDG/PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	W/S 3.4030.00 CC/POOL	33118	04/01/2018	225.88	.00	
19337	SHOREWOOD HILLS WATER & SE	W/S 3.4029.00 CONCESSIONS	33118	04/01/2018	21.81	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					247.69	.00	
<b>210-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHR</b>							
19337	SHOREWOOD HILLS WATER & SE	SE 3.4031.00 POST FARM LOT	33118	04/01/2018	151.93	.00	
19337	SHOREWOOD HILLS WATER & SE	S 3.4030.00 CC/POOL	33118	04/01/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	SE 3.4029.00 CONCESSIONS	33118	04/01/2018	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHR					170.29	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19843	STOP-N-GO FIRE/EMS- DIESEL	DEISEL- DPW	4302018	04/18/2018	294.09	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5320-370 GARAGE: FUEL & OIL:					294.09	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19844	STOP-N-GO FIRE/EMS-GAS	APRIL GAS	4302018	04/30/2018	806.28	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					806.28	.00	
<b>100-56-5640-210 PROF CONSULTANT:PLAN REVIEW</b>							
20670	TOWN & COUNTRY ENGINEERING I	2018 MISCELLANEOUS	18822	05/03/2018	268.40	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					268.40	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
20670	TOWN & COUNTRY ENGINEERING I	RONALD MCDONALD HOUSE R	18820	05/03/2018	286.50	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					286.50	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSION	18821	05/03/2018	918.75	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					918.75	.00	
<b>100-56-5630-150 PLANNER</b>							
22360	VIERBICHER ASSOCIATES INC	GENERAL CONSULTING TID #4	60	05/11/2018	560.00	.00	
Total 100-56-5630-150 PLANNER:					560.00	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
22360	VIERBICHER ASSOCIATES INC	TID 4 ADMIN	59	05/11/2018	460.00	.00	
22360	VIERBICHER ASSOCIATES INC	GENERAL CONSULTING TID #3	71	04/11/2018	510.00	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					970.00	.00	
<b>100-51-5151-210 FINANCE: AUDIT SERVICES</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1248985	04/26/2018	264.00	.00	
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1248985	04/26/2018	4,757.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					5,021.00	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #3	BT1248985	04/26/2018	399.00	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					399.00	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #4	BT1248985	04/26/2018	399.00	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					399.00	.00	
<b>480-51-5141-120 PLANNING, LEGAL &amp; ADMIN</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #5	BT1248985	04/26/2018	399.00	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					399.00	.00	
<b>100-211534 UNION DUES</b>							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES-APRIL	043018	05/01/2018	167.20	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-211534 UNION DUES:					167.20	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	05012018	05/01/2018	1,258.10	.00	
Total 100-45-4511-000 COURT FINES:					1,258.10	.00	
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CARE PREMIUM	5102018	05/10/2018	14,526.44	14,526.44	05/10/2018
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					14,526.44	14,526.44	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	5102018	05/10/2018	2,196.02	2,196.02	05/10/2018
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,196.02	2,196.02	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
23374	WI DEPT OF JUSTICE-TIME	TIME ACCESS	455TIME00000	04/10/2018	282.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					282.00	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
23594	WISCONSIN VALVE SERVICE	1008 VALVE TEST	265192	05/09/2018	155.40	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					155.40	.00	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
23594	WISCONSIN VALVE SERVICE	BACKFLOW VALVES AT POOL	265192	05/09/2018	310.80	.00	
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					310.80	.00	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
1000266	ENDRES, KARLA	SYMPATHY CARD	05012018	05/01/2018	3.43	.00	
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					3.43	.00	
<b>100-51-5144-340 ELECTIONS: OPERATING SUPPLIES</b>							
1000266	ENDRES, KARLA	BAGELS FOR ELECTION WORK	05012018	05/01/2018	5.50	.00	
1000266	ENDRES, KARLA	BAGELS FOR ELECTION WORK	05012018	05/01/2018	5.40	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					10.90	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1000266	ENDRES, KARLA	USED FLOOR/H2O VAC	05012018	05/01/2018	5.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					5.00	.00	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
1000580	STRATMAN, GEORGENE	LOVE MADISON FOOD	042918	04/29/2018	19.75	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					19.75	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPORT	MSP-3686	04/30/2018	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MGNT PLAN	MSP-3686	04/30/2018	2,010.00	.00	
1000688	COMPUTER MAGIC INC	BACKUP SERV W/CLOUD RETE	MSP-3686	04/30/2018	799.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,409.00	.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
1000688	COMPUTER MAGIC INC	500 GB HARD DRIVE	20143712	04/30/2018	155.32	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					155.32	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1000724	ADVANCED HEALTH AND SAFETY	SCOUT SHACK INSPECTION	AHS9428	05/15/2018	335.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					335.00	.00	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
1000818	STOPPLEWORTH PLUMBING LTD.	REPLACE 2 URINALS/1 TOILET	34355	04/20/2018	2,502.56	.00	
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					2,502.56	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1000820	TIMOTHY J LAWHERN	GARDEN TILLING	42718	04/27/2018	450.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					450.00	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
2000015	VERNS BODY SHOP	REPAIR WINDOW TRK #8	51518	05/15/2018	90.00	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					90.00	.00	
<b>100-46-4673-200 RECREATION: LAND REC</b>							
2000039	JUNG, EUNYOUNG	REFUND LAND REC	050718	05/07/2018	150.00	.00	
Total 100-46-4673-200 RECREATION: LAND REC:					150.00	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
2000039	JUNG, EUNYOUNG	ADMINISTRATION FEE	050718	05/07/2018	25.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					25.00-	.00	
Grand Totals:					166,192.34	17,247.31	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41-4111-000	GENERAL PROPERTY TAXES	.00	.00	2,770,440.00	(2,770,440.00)	.00
100-41-4131-000	PAYMENTS IN LIEU OF TAX	.00	.00	62,000.00	( 62,000.00)	.00
100-41-4181-000	INTEREST & PENALTIES ON TAXES	.00	29.94	.00	29.94	.00
	<b>TOTAL TAXES</b>	<b>.00</b>	<b>29.94</b>	<b>2,832,440.00</b>	<b>(2,832,410.06)</b>	<b>.00</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43-4330-000	FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000	STATE SHARED REVENUE	.00	.00	20,888.00	( 20,888.00)	.00
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	.00	.00	21,217.00	( 21,217.00)	.00
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	.00	.00	46,000.00	( 46,000.00)	.00
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	.00	.00	1,800.00	( 1,800.00)	.00
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	.00	.00	.00
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	.00	.00	1,000.00	( 1,000.00)	.00
100-43-4353-000	STATE AID: HIGHWAY	.00	.00	309,366.00	( 309,366.00)	.00
100-43-4353-100	LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300	STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000	FORESTRY GRANTS	.00	.00	.00	.00	.00
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>400,271.00</b>	<b>( 400,271.00)</b>	<b>.00</b>
<u>LICENSES &amp; PERMITS</u>						
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	.00	.00	5,000.00	( 5,000.00)	.00
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	500.00	755.00	2,800.00	( 2,045.00)	26.96
100-44-4421-000	LICENSES: BICYCLE	.00	.00	60.00	( 60.00)	.00
100-44-4422-000	LICENSES: DOG & CAT	211.00	2,878.00	2,600.00	278.00	110.69
100-44-4423-000	LICENSES: MISC	159.17	399.17	1,000.00	( 600.83)	39.92
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	450.00	6,343.10	15,000.00	( 8,656.90)	42.29
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	534.00	2,280.18	5,000.00	( 2,719.82)	45.60
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	250.00	2,046.08	5,000.00	( 2,953.92)	40.92
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	565.00	2,845.00	4,000.00	( 1,155.00)	71.13
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	600.75	600.75	600.00	.75	100.13
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	.00	.00	400.00	( 400.00)	.00
100-44-4441-000	ZONING FEES	600.00	1,350.00	3,000.00	( 1,650.00)	45.00
100-44-4491-000	CABLE TV FRANCHISE FEES	.00	7,646.15	31,000.00	( 23,353.85)	24.67
100-44-4492-000	% SURCHARGE FOR RECREATION	.00	.00	7,500.00	( 7,500.00)	.00
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>3,869.92</b>	<b>27,143.43</b>	<b>82,960.00</b>	<b>( 55,816.57)</b>	<b>32.72</b>
<u>FINES, FORFEITS, &amp; PENALTIES</u>						
100-45-4511-000	COURT FINES	2,309.00	9,989.93	32,000.00	( 22,010.07)	31.22
100-45-4513-000	PARKING VIOLATIONS	7,075.00	19,205.00	43,000.00	( 23,795.00)	44.66

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	1,000.00	1,109.18	3,000.00	( 1,890.82)	36.97
TOTAL FINES, FORFEITS, & PENALTIES	10,384.00	30,304.11	78,000.00	( 47,695.89)	38.85
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	.00	.00	25.00	( 25.00)	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	.00	300.00	400.00	( 100.00)	75.00
100-46-4613-000 CLERK: PARKING PERMITS	5.00	195.00	700.00	( 505.00)	27.86
100-46-4621-000 LAW ENFORCEMENT FEES	32.13	279.72	400.00	( 120.28)	69.93
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	.00	15,000.00	( 15,000.00)	.00
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	.00	.00	.00	.00
100-46-4670-000 BOOK PUBLISHING REVENUES	.00	.00	60.00	( 60.00)	.00
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS: PARKS & FORESTRY	.00	816.00	.00	816.00	.00
100-46-4672-100 GARDEN PLOT REVENUES	705.00	2,355.00	2,660.00	( 305.00)	88.53
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	.00	2,500.00	( 2,500.00)	.00
100-46-4672-130 CONTRIBUTIONS: HORT CONSULTANT	.00	1,000.00	1,000.00	.00	100.00
100-46-4673-100 RECREATION: FOUR CORNERS	500.00	16,025.00	15,135.00	890.00	105.88
100-46-4673-200 RECREATION: LAND REC	1,675.00	19,325.00	17,000.00	2,325.00	113.68
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	10,390.00	11,278.00	25,500.00	( 14,222.00)	44.23
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	1,200.00	1,200.00	2,200.00	( 1,000.00)	54.55
100-46-4673-600 RECREATION: GOLF	1,347.50	2,337.50	3,824.00	( 1,486.50)	61.13
100-46-4673-700 RECREATION: KAYAK/CANOE	105.00	105.00	850.00	( 745.00)	12.35
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	440.00	.00	440.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	342.50	1,483.00	9,700.00	( 8,217.00)	15.29
100-46-4674-100 COMMUNITY CENTER RENTALS	.00	248.00	2,200.00	( 1,952.00)	11.27
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	.00	1,500.00	( 1,500.00)	.00
100-46-4674-220 JULY 4TH FIREWORKS	.00	.00	8,000.00	( 8,000.00)	.00
TOTAL PUBLIC CHARGES FOR SERVICES	16,302.13	57,387.22	108,654.00	( 51,266.78)	52.82
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	.00	13,494.00	( 13,494.00)	.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	.00	10,924.00	( 10,924.00)	.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	.00	17,034.00	( 17,034.00)	.00
100-47-4744-000 STORMWATER:REIMB FOR SERVICES	.00	.00	9,180.00	( 9,180.00)	.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	.00	50,632.00	( 50,632.00)	.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	.00	.00	15,000.00	( 15,000.00)	.00
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	.00	7,746.00	( 7,746.00)	.00
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4815-000	REPAYMENT: WATER UTILTY ADVANC	.00	.00	18,465.00 ( 18,465.00)	.00
100-48-4821-000	RENT: DUE FROM POOL	.00	.00	38,500.00 ( 38,500.00)	.00
100-48-4822-000	RENT: BLACKHAWK C.C.	8,333.00	24,999.00	100,300.00 ( 75,301.00)	24.92
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	.00	.00	.00 .00	.00
100-48-4825-000	RENT: PARKING SPACES	.00	.00	.00 .00	.00
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	.00	.00	39,612.00 ( 39,612.00)	.00
100-48-4830-000	MISCELLANEOUS SALES	.00	.00	.00 .00	.00
100-48-4831-000	POLICE/ FIRE SALES	.00	.00	.00 .00	.00
100-48-4833-000	VILLAGE TREE SALES	.00	.00	6,000.00 ( 6,000.00)	.00
100-48-4836-000	DPW VEHICLE SALES	.00	.00	.00 .00	.00
100-48-4838-000	DANE CTY CALENDARS	.00	585.90	800.00 ( 214.10)	73.24
100-48-4840-000	INSURANCE DIVIDENDS	.00	.00	.00 .00	.00
100-48-4850-000	INSURANCE CLAIMS	.00	.00	.00 .00	.00
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	.00 .00	.00
100-48-4895-000	REPAYMENT: TIF ADVANCE	.00	.00	48,602.00 ( 48,602.00)	.00
	TOTAL MISCELLANEOUS REVENUE	8,333.00	25,584.90	275,025.00 ( 249,440.10)	9.30
	<u>OTHER FINANCING SOURCES</u>				
100-49-4941-000	MISCELLANEOUS REVENUES	35.00	2,254.96	17,000.00 ( 14,745.04)	13.26
100-49-4944-000	FUND BALANCE APPLIED	.00	.00	133,334.00 ( 133,334.00)	.00
	TOTAL OTHER FINANCING SOURCES	35.00	2,254.96	150,334.00 ( 148,079.04)	1.50
	TOTAL FUND REVENUE	38,924.05	142,704.56	3,978,316.00 (3,835,611.44)	3.59

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>VILLAGE BOARD</u>						
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	.00	2,835.30	1,500.00	( 1,335.30)	189.02
100-51-5111-720	VILLAGE BOARD: DONATIONS	.00	.00	.00	.00	.00
	TOTAL VILLAGE BOARD	.00	2,835.30	1,500.00	( 1,335.30)	189.02
<u>COMMITTEES</u>						
100-51-5112-310	COMMITTEES: SUP & EXPENSE	.00	33.92	300.00	266.08	11.31
	TOTAL COMMITTEES	.00	33.92	300.00	266.08	11.31
<u>JUDICIAL</u>						
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	228.00	912.00	2,965.00	2,053.00	30.76
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	1,676.48	6,782.24	22,341.00	15,558.76	30.36
100-51-5120-150	JUDICIAL: BENEFITS	506.18	2,034.87	6,437.00	4,402.13	31.61
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	.00	1,000.00	1,700.00	700.00	58.82
100-51-5120-321	JUDICIAL: DUES	.00	40.00	140.00	100.00	28.57
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	.00	711.45	1,665.00	953.55	42.73
	TOTAL JUDICIAL	2,410.66	11,480.56	35,248.00	23,767.44	32.57
<u>LEGAL</u>						
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	.00	6,578.00	18,000.00	11,422.00	36.54
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	.00	5,494.69	29,000.00	23,505.31	18.95
	TOTAL LEGAL	.00	12,072.69	47,000.00	34,927.31	25.69
<u>ADMINISTRATION</u>						
100-51-5141-120	ADMIN: WAGES	6,954.82	27,277.29	85,246.00	57,968.71	32.00
100-51-5141-150	ADMIN: BENEFITS	2,828.14	8,936.70	23,079.00	14,142.30	38.72
100-51-5141-320	ADMIN: DUES & SEMINARS	.00	1,238.00	1,700.00	462.00	72.82
100-51-5141-340	ADMIN: MONTHLY BULLETIN	.00	.00	.00	.00	.00
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	.00	74.02	400.00	325.98	18.51
	TOTAL ADMINISTRATION	9,782.96	37,526.01	110,425.00	72,898.99	33.98

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>CLERK</u>						
100-51-5142-120	CLERK: WAGES	4,392.44	21,485.24	70,608.00	49,122.76	30.43
100-51-5142-130	EXTRA OFFICE HELP	1,735.11	6,744.16	18,366.00	11,621.84	36.72
100-51-5142-150	CLERK: BENEFITS	1,596.56	6,259.59	20,689.00	14,429.41	30.26
100-51-5142-310	CLERK: SUP & EXPENSES	99.34	1,876.63	3,900.00	2,023.37	48.12
100-51-5142-322	CLERK: TRAINING/SEMINARS	.00	104.18	1,600.00	1,495.82	6.51
100-51-5142-340	CLERK: POSTAL EXPENSES	.00	550.15	3,000.00	2,449.85	18.34
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	.00	600.00	600.00	.00
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00	.00
TOTAL CLERK		7,823.45	37,019.95	118,763.00	81,743.05	31.17
<u>PERSONNEL</u>						
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	.00	.00	.00	.00	.00
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	.00	24,965.00	44,000.00	19,035.00	56.74
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	.00	.00	.00	.00
100-51-5143-200	PERSONNEL: RECRUITMENT	.00	.00	.00	.00	.00
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	.00	.00	.00	.00
100-51-5143-300	PERSONNEL: RETIREES INS PREM	.00	9,687.56	48,954.00	39,266.44	19.79
TOTAL PERSONNEL		.00	34,652.56	92,954.00	58,301.44	37.28
<u>ELECTIONS</u>						
100-51-5144-140	ELECTIONS: PER DIEM WAGES	709.55	1,400.00	4,000.00	2,600.00	35.00
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	.00	463.84	1,000.00	536.16	46.38
TOTAL ELECTIONS		709.55	1,863.84	5,000.00	3,136.16	37.28
<u>DATA PROCESSING</u>						
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	3,409.00	18,038.59	40,000.00	21,961.41	45.10
100-51-5145-340	D.P.: OPERATIONS EXPENSE	.00	606.83	2,700.00	2,093.17	22.48
100-51-5145-350	WEBSITE COSTS	.00	.00	570.00	570.00	.00
TOTAL DATA PROCESSING		3,409.00	18,645.42	43,270.00	24,624.58	43.09
<u>FINANCE</u>						
100-51-5151-210	FINANCE: AUDIT SERVICES	.00	16,744.00	25,000.00	8,256.00	66.98
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00	.00
100-51-5151-300	BOND ISSUE EXPENSES	.00	.00	.00	.00	.00
TOTAL FINANCE		.00	16,744.00	25,000.00	8,256.00	66.98

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>TREASURY</u>						
100-51-5152-340	TREASURY: OPERATIONS	.00	.00	.00	.00	.00
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00	.00
TOTAL TREASURY		.00	.00	.00	.00	.00
<u>ASSESSOR</u>						
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	861.10	3,444.40	10,190.00	6,745.60	33.80
TOTAL ASSESSOR		861.10	3,444.40	10,190.00	6,745.60	33.80
<u>RISK &amp; PROPERTY MANAGEMENT</u>						
100-51-5154-511	LIABILITY INS (LEAGUE)	.00	25,790.00	43,729.00	17,939.00	58.98
100-51-5154-512	PROPERTY INS (LGPIF)	.00	13,619.00	14,708.00	1,089.00	92.60
TOTAL RISK & PROPERTY MANAGEMENT		.00	39,409.00	58,437.00	19,028.00	67.44
<u>BUILDINGS &amp; PLANT</u>						
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	2,923.40	10,479.44	42,000.00	31,520.56	24.95
100-51-5160-221	BLDGS & PLANT: WATER	386.80	1,537.93	8,000.00	6,462.07	19.22
100-51-5160-222	BLDGS & PLANT: TELEPHONE	7.04	1,240.70	4,000.00	2,759.30	31.02
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	703.19	2,109.57	6,600.00	4,490.43	31.96
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	.00	1,757.91	3,410.00	1,652.09	51.55
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	.00	4,387.19	2,500.00	( 1,887.19)	175.49
TOTAL BUILDINGS & PLANT		4,020.43	21,512.74	66,510.00	44,997.26	32.35

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>POLICE DEPARTMENT</u>						
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	7,332.80	29,241.60	95,326.00	66,084.40	30.68
100-52-5210-120	POLICE: CLERICAL WAGES	5,844.11	23,101.35	73,638.00	50,536.65	31.37
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	25,739.80	99,372.86	322,202.00	222,829.14	30.84
100-52-5210-122	POLICE: OVERTIME WAGES	1,179.49	4,769.81	9,000.00	4,230.19	53.00
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	6,120.00	18,050.00	48,000.00	29,950.00	37.60
100-52-5210-125	POLICE: DIFFERENTIAL	163.10	711.82	2,000.00	1,288.18	35.59
100-52-5210-128	POLICE: COM SERVICE OFFICERS	.00	.00	4,400.00	4,400.00	.00
100-52-5210-129	POLICE: CROSSING GUARD WAG	445.85	2,229.25	5,000.00	2,770.75	44.59
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00	.00
100-52-5210-150	POLICE: BENEFITS	16,350.02	64,004.55	196,549.00	132,544.45	32.56
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	1,000.00	1,000.00	.00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	.00	1,158.00	14,000.00	12,842.00	8.27
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	.00	990.13	3,000.00	2,009.87	33.00
100-52-5210-321	POLICE: DUES & SEMINARS	.00	476.00	2,000.00	1,524.00	23.80
100-52-5210-322	POLICE: TRAINING EXPENSES	387.45	2,045.16	9,000.00	6,954.84	22.72
100-52-5210-340	POLICE: OPERATING EXPENSE	19.01	7,572.14	16,000.00	8,427.86	47.33
100-52-5210-341	POLICE: UNIFORM EXPENSE	( 441.28)	4,060.03	5,000.00	939.97	81.20
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00	.00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	1,317.16	5,000.00	3,682.84	26.34
100-52-5210-370	POLICE: FUEL & OIL	760.38	2,223.86	7,000.00	4,776.14	31.77
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	.00	.00	.00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00	.00
TOTAL POLICE DEPARTMENT		63,900.73	261,323.72	818,115.00	556,791.28	31.94
<u>FIRE DEPARTMENT</u>						
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	.00	.00	570,119.00	570,119.00	.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	.00	21,217.00	21,217.00	.00
100-52-5220-310	FIRE: OFFICE SUPPLIES & EXP.	.00	.00	.00	.00	.00
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	.00	168,281.00	168,281.00	.00
TOTAL FIRE DEPARTMENT		.00	.00	759,617.00	759,617.00	.00
<u>INSPECTIONS</u>						
100-52-5240-150	INSPECTIONS: BENEFITS	271.98	715.64	2,180.00	1,464.36	32.83
100-52-5240-211	INSPECTIONS: BUILDINGS	1,665.20	4,620.93	14,000.00	9,379.07	33.01
100-52-5240-212	INSPECTIONS: HVAC	624.45	2,081.50	5,000.00	2,918.50	41.63
100-52-5240-213	INSPECTIONS: ELECTRICAL	874.23	1,623.57	7,000.00	5,376.43	23.19
100-52-5240-214	INSPECTIONS: PLUMBING	374.67	957.49	2,500.00	1,542.51	38.30
100-52-5240-340	INSPECTIONS: OPERATIONS	.00	99.00	.00	( 99.00)	.00
TOTAL INSPECTIONS		3,810.53	10,098.13	30,680.00	20,581.87	32.91

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>EMERGENCY COMMUNICATION</u>						
100-52-5260-290	DANE COUNTY RADIO CONTRACT	.00	2,138.00	7,058.00	4,920.00	30.29
	TOTAL EMERGENCY COMMUNICATION	.00	2,138.00	7,058.00	4,920.00	30.29
<u>PUBLIC WORKS</u>						
100-53-5300-121	AIDABLE WORK: LABOR	4,693.48	24,462.88	72,262.00	47,799.12	33.85
100-53-5300-150	AIDABLE WORK: BENEFITS	980.86	4,820.33	12,560.00	7,739.67	38.38
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	220.04	9,675.58	18,000.00	8,324.42	53.75
100-53-5300-450	SCHOOL SAFE ZONE	.00	.00	.00	.00	.00
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	.00	.00	.00	.00	.00
	TOTAL PUBLIC WORKS	5,894.38	38,958.79	102,822.00	63,863.21	37.89
<u>MUNICIPAL GARAGE</u>						
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	4.78	1,918.66	18,000.00	16,081.34	10.66
100-53-5320-370	GARAGE: FUEL & OIL	1,003.03	4,246.73	8,000.00	3,753.27	53.08
	TOTAL MUNICIPAL GARAGE	1,007.81	6,165.39	26,000.00	19,834.61	23.71
<u>STREET MAINTENANCE &amp; REPAIR</u>						
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	.00	.00	.00	.00	.00
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	.00	.00	.00	.00	.00
	TOTAL STREET MAINTENANCE & REPAIR	.00	.00	.00	.00	.00
<u>STREET LIGHTING</u>						
100-53-5342-220	STREET LIGHTING: POWER	1,557.05	4,725.68	16,000.00	11,274.32	29.54
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	.00	344.18	20,000.00	19,655.82	1.72
	TOTAL STREET LIGHTING	1,557.05	5,069.86	36,000.00	30,930.14	14.08
<u>STORM SEWERS</u>						
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	14.88	44.64	85.00	40.36	52.52
	TOTAL STORM SEWERS	14.88	44.64	85.00	40.36	52.52



VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>COMMUNITY CENTER</u>						
100-55-5514-121	COMMUNITY CTR: WAGES	.00	1,068.04	578.00	( 490.04)	184.78
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	.00	156.86	100.00	( 56.86)	156.86
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	953.25	3,633.20	7,400.00	3,766.80	49.10
TOTAL COMMUNITY CENTER		953.25	4,858.10	8,078.00	3,219.90	60.14
<u>PARKS</u>						
100-55-5520-121	FORESTER: WAGES	4,502.40	17,954.40	62,956.00	45,001.60	28.52
100-55-5520-122	GRANT FUNDED HORT WAGES	.00	.00	.00	.00	.00
100-55-5520-125	HORT ASSISTANT WAGES	581.75	1,373.75	15,000.00	13,626.25	9.16
100-55-5520-150	FORESTER: WAGE BENEFITS	1,295.16	5,100.16	17,461.00	12,360.84	29.21
100-55-5520-320	PARKS:PROJECTS	.00	1,070.00	7,000.00	5,930.00	15.29
100-55-5520-340	PARKS:OPERATING EXPENSE	50.00	977.83	4,400.00	3,422.17	22.22
100-55-5520-342	VILLAGE TREE SALES COSTS	.00	.00	6,000.00	6,000.00	.00
100-55-5520-350	MCKENNA PARK	.00	.00	.00	.00	.00
100-55-5520-370	FORESTER: FUEL & OIL	.00	.00	.00	.00	.00
TOTAL PARKS		6,429.31	26,476.14	112,817.00	86,340.86	23.47
<u>HORTICULTURIST</u>						
100-55-5523-341	HORTICULTURE: CONSULTANT	.00	70.00	1,000.00	930.00	7.00
100-55-5523-343	HORTICULTURE: REFORESTATION	.00	.00	9,000.00	9,000.00	.00
100-55-5523-350	HORTICULTURE:PLANTINGS	.00	.00	2,000.00	2,000.00	.00
100-55-5523-550	FORESTRY GRANTS	.00	.00	.00	.00	.00
100-55-5523-600	TREE MAINTENANCE	9,920.00	22,220.00	30,000.00	7,780.00	74.07
100-55-5523-650	TREE REMOVALS	2,125.00	13,685.90	25,000.00	11,314.10	54.74
TOTAL HORTICULTURIST		12,045.00	35,975.90	67,000.00	31,024.10	53.70
<u>FOUR CORNERS PROGRAM</u>						
100-55-5531-121	FOUR CORNERS: WAGES	.00	.00	12,000.00	12,000.00	.00
100-55-5531-150	FOUR-CORNERS: BENEFITS	.00	.00	900.00	900.00	.00
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	.00	.00	650.00	650.00	.00
TOTAL FOUR CORNERS PROGRAM		.00	.00	13,550.00	13,550.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>LAND RECREATION PROGRAM</u>						
100-55-5532-121	LAND RECREATION: WAGES	.00	.00	13,300.00	13,300.00	.00
100-55-5532-150	LAND RECREATION: BENEFITS	.00	.00	1,017.00	1,017.00	.00
100-55-5532-340	LAND RECREATION: OPERATING EXP	.00	.00	1,700.00	1,700.00	.00
TOTAL LAND RECREATION PROGRAM		.00	.00	16,017.00	16,017.00	.00
<u>TENNIS PROGRAM</u>						
100-55-5533-121	TENNIS: WAGES	.00	.00	16,000.00	16,000.00	.00
100-55-5533-150	TENNIS: BENEFITS	.00	.00	1,300.00	1,300.00	.00
100-55-5533-340	TENNIS: OPERATING EXPENSES	.00	.00	1,000.00	1,000.00	.00
TOTAL TENNIS PROGRAM		.00	.00	18,300.00	18,300.00	.00
<u>BASEBALL PROGRAM</u>						
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00	.00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00	.00	.00
TOTAL BASEBALL PROGRAM		.00	.00	.00	.00	.00
<u>BASKETBALL PROGRAM</u>						
100-55-5535-121	BASKETBALL: WAGES	.00	.00	1,000.00	1,000.00	.00
100-55-5535-150	BASKETBALL: BENEFITS	.00	.00	77.00	77.00	.00
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	.00	.00	750.00	750.00	.00
TOTAL BASKETBALL PROGRAM		.00	.00	1,827.00	1,827.00	.00
<u>MISC RECREATION PROGRAMS</u>						
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00	.00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00	.00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00	.00	.00
TOTAL MISC RECREATION PROGRAMS		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>DEPARTMENT 5537</u>						
100-55-5537-340	SPEC EVENTS: JULY 4TH EXPENSE	.00	21.80	1,375.00	1,353.20	1.59
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	.00	.00	9,000.00	9,000.00	.00
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	.00	4,637.22	4,450.00	( 187.22)	104.21
TOTAL DEPARTMENT 5537		.00	4,659.02	14,825.00	10,165.98	31.43
<u>DEPARTMENT 5538</u>						
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	450.00	450.00	7,000.00	6,550.00	6.43
TOTAL DEPARTMENT 5538		450.00	450.00	7,000.00	6,550.00	6.43
<u>DEPARTMENT 5540</u>						
100-55-5540-340	GOLF: OPERATING EXPENSES	.00	.00	4,000.00	4,000.00	.00
TOTAL DEPARTMENT 5540		.00	.00	4,000.00	4,000.00	.00
<u>DEPARTMENT 5550</u>						
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	.00	.00	550.00	550.00	.00
TOTAL DEPARTMENT 5550		.00	.00	550.00	550.00	.00
<u>DEPARTMENT 5630</u>						
100-56-5630-150	PLANNER	.00	840.00	800.00	( 40.00)	105.00
TOTAL DEPARTMENT 5630		.00	840.00	800.00	( 40.00)	105.00
<u>DEPARTMENT 5640</u>						
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	127.50	356.25	800.00	443.75	44.53
TOTAL DEPARTMENT 5640		127.50	356.25	800.00	443.75	44.53
<u>DEPARTMENT 5735</u>						
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5735		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>CAPITAL OUTLAY: GEN'L GOV'T</u>					
100-57-5751-800	CAP OUTLAY: COMPUTERS	.00	.00	.00	.00
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	.00	.00	.00	.00
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	.00	.00	.00	.00
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	.00	.00	.00	.00
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	.00	.00	.00	.00
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: GEN'L GOV'T	.00	.00	.00	.00
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>					
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	.00	.00	.00	.00
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	.00	.00	.00	.00
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	.00	.00	.00	.00
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	.00	.00	.00	.00
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	.00	.00	.00	.00
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	.00	.00	.00	.00
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: PUBLIC SAFETY	.00	.00	.00	.00
<hr/>					
100-59-5910-900	CONTINGENT ACCOUNT	.00	.00	.00	.00
	TOTAL DEPARTMENT 5910	.00	.00	.00	.00
<u>DEPARTMENT 5920</u>					
100-59-5920-900	DUE TO DEBT SERVICE	.00	.00	926,422.00	926,422.00
	TOTAL DEPARTMENT 5920	.00	.00	926,422.00	926,422.00
<hr/>					
	TOTAL FUND EXPENDITURES	137,075.29	724,407.22	3,947,254.00	3,222,846.78
	NET REVENUES OVER EXPENDITURES	( 98,151.24)	( 581,702.66)	31,062.00	(7,058,458.22)

**Village of Shorewood Hills**  
**Draft Minutes Board of Trustees**  
**Tuesday, April 17, 2018**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:00 p.m.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, John Imes, Anne Readel and Mark Lederer. Village Treasurer Sean Cote was excused. Also in attendance were Village Administrator Karl Frantz, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation** nothing to report.

**5. Appearances and Communications**

**i. Pool Committee Chair Barbara Center and Pool Manager Eric Johnson will discuss pool facility planning and capital improvements with the Board**

Barb Center, Pool Committee member, explained the future needs of the pool which includes the community space, locker rooms and parking space. She explained the pool's debt service is very low and they are in a good position financially to think about future improvements.

Mr. Imes asked if there would be additional pool facilities with the future renovations. Eric Johnson (EJ) stated the focus would be on the pool house and the parking initially. Mr. Imes asked if there is potential for the boilers to have new technology and provide any cost savings in the future.

Mr. Lederer summarized the needs of the pool and that the facility is deteriorating. The pool is ready to proceed with a one story structure and roof top space but do not want to redesign a space if the village wants to see a community center room available at that location.

Ms. Readel stated there is a real need to address the facilities in the community. She stated her interest in creating a new space with the same footprint and adding an elevator. She would like to explore what options there are and what the cost would be sooner than later.

Mr. Lederer agreed with Ms. Readel's comments and sees the need for a community center space with accessibility.

Mr. Frantz stated that roughly four years ago there was extensive planning for what the community would like to see in Post Farm Park area that included the pool and community center. He mentioned that it might be beneficial in looking at those plans initially because of the funds previously spent on those in the recent past.

Ms. Readel would like to see what the cost would be preliminarily before we get community input but without getting too specific with plans where you would want to include the community's ideas.

Barb Center stated they would like to have a more concrete conversation with the Board in the future with regards to doing renovations or a major reconstruction project.

Mr. Benforado suggested a joint Board meeting and Pool Committee standalone meeting to discuss suggestions with regards to renovations or reconstruction.

Felice Borisy-Rudin, 3219 Topping Road, suggested looking at the previous plans from Kubala Washatco Architects that were paid for in the past planning process.

Nathan Rudin, 3219 Topping Road, suggested that the current facility would be difficult to make compliant from an ADA standpoint.

Chris Carbon stated the membership rates should not continue to be at the rate they are if there are no future plans for spending or remodeling in the future.

## **6. Board Matters**

### **D. Discussion and possible action on communication from Robert Hurley regarding use of Board Room.**

7:41 p.m. Mr. Wade recused himself from the discussion.

Mr. Benforado stated the Board has touched on this issue in the past and the Board should give Mr. Frantz a policy for the future use of the Village Hall. He explained the various groups that have been allowed to use it in the past. Mr. Benforado would suggest that the Board refers it to a committee or the Board should take action on the issue at a future meeting.

Mr. Imes suggested it be referred to a committee, but probably not services committees. He is aware of the State Capital being used in this way with a payment for use. He would like to see how other municipalities deal with situations like this.

Mr. Lederer stated it should be referred to a committee and services committee would be the correct committee to deal with this. He suggested the Board give the committee some guidelines.

Mr. Friedman stated there wouldn't be any conflict going forward for Mr. Wade but he would also like to see what other communities do with this situation.

Ms. Readel suggested getting information from other small communities on how they deal with situations like this prior to the Board taking any action.

Mr. Benforado asked what the Board thought of restricting use of this facility to government functions only and utilizing the community center and old village hall for other gatherings.

Ms. Readel would like to see more facilities available in general.

Mr. Imes referred to the League of Municipalities article Mr. Frantz included with the Board packet.

Mr. Frantz stated that there are policies with regards to facilities being available.

Mr. Lederer agreed that the Board needs to give Mr. Frantz a policy to follow so it doesn't put him in difficult situations.

Mr. Benforado tabled this until the May 21, 2018 Board meeting.

### **A. Payment of Bills**

Mr. Wade moved and Ms. Readel seconded a motion to move approval of the March prepays in the amount of \$45,112.96 and authorize payment of the April board bills in the amount of \$81,820.74 for a total of \$126,933.70.

Motion passed 6-0.

### **B. Consent Agenda**

#### **i. Board Minutes of March 19, 2018**

Mr. Benforado asked to remove the Minutes, Ronald McDonald House Construction and recused himself from the MG&E easement on the consent agenda.

Mr. Imes moved and Mr. Lederer seconded a motion to approve items iii, iv, v, vi and Bucky's Race for Rehab as well as Let's Eat Out food carts on the consent agenda. Motion approved 6-0.

**ii. Street Use Permit: Ronald McDonald House Construction**

Mr. Lederer moved and Mr. Wade seconded approval of the street use permit for the Ronald McDonald House Construction.

Mr. Frantz gave a brief summary of the project and the need to restrict parking on Marshall Court to be fenced off for the construction area. The street will be reduced to one lane, west bound, leaving temporary cross walks on the opposite side of the street. They would be using the public street for the next year to do renovations and construction of the addition to the Ronald McDonald House. Ronald McDonald House will be renting Rich Arneson's vacant building for their construction office instead of having a construction trailer on the street.

Mr. Lederer is concerned with the loss of public space for a years' time. He stated if village staff has discussed this with the construction company and is comfortable with the use, then he understands.

Mr. Benforado suggested that he would have "or earlier" added to the construction events scheduled timeline to give flexibility to the Village for opening up street access earlier if possible.

Aaron Chapin added that the construction site will host all materials so they are not having safety concerns with moving materials across the street to add safety concerns to the construction area as well.

Mr. Frantz stated he has already denied Ronald McDonald House parking permits for their volunteers and that they will have to find alternate parking options.

Motion passed 6-0.

Mr. Imes moved and Mr. Wade seconded a motion to approve the March 19, 2018 meeting minutes with the three suggested changes.

Motion passed 3-0-3 Ms. Readel, Mr. Lederer and Mr. Freidman abstained.

Mr. Benforado recused himself from the MG&E easement at 8:18 pm

Mr. Imes gave a brief description on the easement being requested.

Mr. Frantz updated the Board that the Forester went to the site today and stated there is no problem from his standpoint on granting the easement.

Mr. Lederer moved and Ms. Readel seconded a motion to approve the MG&E easement.

Mr. Wade stated the easement is too broad and states in perpetuity which seems like it is too broad and needs to be revised with some guidelines.

Ms. Readel explained the Village uses the easement all the time and therefore there has to be access maintained.

Mr. Freidman stated they have had that overhead line there for a long time and therefore they probably have an easement already because of how long this has been there overhead. He said the language does seem a bit concerning for long term use. The easement states they would have the right to maintain the buried lines at any point.

Mr. Frantz stated he believes he could move forward with some form of an agreement to make the project proceed without the approval of the easement.

Mr. Imes stated the Board was not going to take action on this issue at this time.

Mr. Benforado returned to the Board table at 8:39 p.m.

**E. New Business Resolutions and Motions**

**iii. Resolution R-2018-4 Thanking Felice Borisy-Rudin for her service as Trustee**

Mr. Wade moved and Mr. Imes seconded a motion to adopt Resolution R-2018-4.  
Mr. Benforado read the resolution aloud and thanked Ms. Borisy-Rudin for her service.  
Motion passed 6-0.

**i. Board action to fill Trustee vacancy and remaining term of former Trustee Felice Borisy-Rudin**

Mr. Benforado explained the vote and a vote was taken by ballot.  
Mr. Benforado announced upon election of the Board that the new Village Trustee would be Tracy Bailey.  
Motion passed 6-0.

**ii. Resolution R-2018-3 Thanking Marilyn Townsend for her service as Municipal Judge**

Mr. Benforado read aloud resolution R-2018-3.  
Mr. Imes moved and Ms. Readel seconded adoption of resolution R-2018-3 thanking Marilyn Townsend for her service as Municipal Judge.  
Motion passed 6-0.

**iv. Resolution R-2018-5 Thanking David DeVito for his service as Trustee**

Mr. Benforado read aloud the resolution R-2018-5.  
Mr. Friedman moved and Mr. Lederer seconded a motion to adopt R-2018-5.  
Motion passed 6-0.

**v. Consider additional appointments to ad hoc Heiden Haus Committee**

Mr. Benforado suggested the appointment of John Voegeli, Nancy Holyoke and Sally Corden be added to the ad hoc Heiden Haus Committee.  
Mr. Imes moved and Mr. Lederer seconded a motion to approve appointment of John Voegeli, Nancy Holyoke and Sally Corden to the ad hoc Heiden Haus Committee.  
Motion passed 6-0.

**vi. Consider providing further direction to add hoc Heiden Haus Committee**

Ms. Readel gave a brief update of the direction the Heiden Haus Committee would be proceeding in and that the thoughts were to walk away from the pavilion idea.  
Ms. Readel moved and Mr. Wade seconded a motion that the Board instruct the Hedien Haus Area committee to remove a permanent pavilion from consideration and reduce the number of bathrooms to no more than three in future discussions and architectural plans of the Heiden Haus area.  
Tracy Koziol, 3414 Lake Mendota Drive, explained the desired goal to improve the Heiden Haus area and the hope that with the new committee members that the goal can be achieved without the pavilion.  
Motion passed 6-0.

**vii. Consider date for Socially Ergonomic Environmental Design planning session facilitated by Gwen Drury.**

The Board agreed to meet on Thursday May 31, 2018 with Gwen Drury from 5:00 p.m. to 8:00 p.m. with dinner and beverages provided.

**F. Appointments**

**i. Village President's Trustee Committee/Commission/Board appointments**

Mr. Benforado read the appointments of each village committee.

Mark Lederer-Blackhawk Liason Committee Chair

Board of Review-Nate Brand Chair and Mark Lederer Alternate

Board of Zoning Appeals-Scott Friedman

Finance Committee-Fred Wade Chair and Mr. Lederer Trustee member

Golf Committee- Fred Wade Chair

Heiden Haus Committee- Tracy Koziol Chair and Anne Readel Trustee Member

Joint West Campus- John Imes Trustee Member and Karl Frantz

Parks Committee- Anne Readel Chair

Personnel Committee- John Imes Chair

Plan Commission- Dave Benforado Chair and John Imes Trustee Member

Pool Committee- Barb Center Chair and Mark Lederer Trustee Member

Public Health and Safety- Scott Friedman Chair

Public Works Committee- Mark Lederer Chair

Recreation Committee- Mr. Benforado is holding and will potentially have the new trustee appointed as the chair.

Services- Fred Wade Chair

Sustainability Committee- Anne Readel Chair

Waterfront Committee- John Voegeli Chair and Scott Friedman Trustee Member.

Mr. Imes moved and Mr. Wade seconded approval of the appointments.

Motion passed 6-0.

**ii. Village President Pro tem**

Mr. Benforado moved and Ms. Readel seconded a motion to continue to elect Mr. Imes as Village President Pro tem.

Motion passed 6-0.

**iii. Other Committee/Board appointments**

Mr. Benforado explained the memo by Mr. Wade with regards to the appointments of the finance committee with their recommended term ending in May listed behind their name.

Trustee/Chair- Fred Wade, N/A

Trustee Member- Vacant

Village Treasurer- Sean Cote, N/A

Citizen Member- Carl Gulbrandsen, 2021

Citizen Member- Gard Strother, 2019

Citizen Member- Karl Wellensiek, 2020

Citizen Member- Dave Ahmann, 2020

Mr. Benforado moved and Mr. Friedman seconded a motion to approve finance committee terms.  
Motion passed 6-0.

## **7. Reports of Officials and Committees**

**A. Village President** Mr. Benforado updated the Board on his ride along with the Police Department from April 6<sup>th</sup>.

### **B. Village Administrator**

#### **i. Submittal of UNPS Grant application for marina outfall remediation**

Mr. Frantz stated the erosion at the marina is substantial and Town and Country found a grant opportunity for the Village and applied for it.

Mr. Imes asked if there was anything that could be done now instead of waiting for the grant in August/September.

Mr. Lederer asked if there was any involvement from Blackhawk Country Club and Mr. Frantz stated no.

#### **ii. Development of Records Retention Program**

Mr. Frantz gave a brief description of the request to approve the state record retention plan.

Mr. Benforado asked that we check in with Tom Brock, the Village Historian, before the Board takes action on the records retention policy.

#### **iii. Phone System Status Report**

Mr. Frantz stated we have had several significant issues with the voicemail system. He would suggest we move forward with replacing the phone system. Avaya, MiTel and TDS are the three companies the Village is meeting with to get quotes from.

#### **iv. Water Utility water purchase wholesale billing / use credit issues with City Utility**

Mr. Frantz explained the history with the utility and the financial burden this creates with the capital plan. It is also holding up the audit from 2017.

**C. Personnel Committee** Nothing to report.

**D. Finance Committee** nothing to report.

**E. Plan Commission** Waiting for Lodgic to submit their plans for approval.

**F. Public Works Committee** Partial signal by Hilldale is on the agenda for the meeting on April 19<sup>th</sup>. Getting data on traffic control on several streets.

**G. Services Committee** will meet on April 25<sup>th</sup>. They will be working on the garbage disposal process. Pellitteri will be attending the meeting to talk about recycling glass with paper.

**H. Public Health & Safety Committee** Minutes included in the packet.

**I. Recreation Committee** Nothing to report.

**J. Ad hoc Sustainability Committee** Extended the survey through the month of April, will meet in May.

**K. Ad Hoc Heiden Haus-** Nothing to report.

**L. Parks Committee** The committee is asking the Board for policy on treating trees on properties being redeveloped. Scout Shack removal is asked to be done in the winter to avoid damage to the landscape. They would like to see the space left natural. Possibly keep the existing concrete foundation for picnic tables.

**M. Blackhawk Liaison Committee** Held an informal meeting with Blackhawk Country Club and led to the Shorewood scramble fundraiser for the July 4<sup>th</sup> fireworks.

**N. Golf Committee** Advertised two months for volunteers for the golf committee.

**O. Pool Committee** Reported on seasonal hires.

**P. Waterfront Committee** The committee met and made changes to allow hydraulic lifts with Baulmann lifts. They chose not to install spacers in the pier currently.

**Q. Joint West Committee** Joint Area Campus Committee is being formed so they held the last Joint West Committee.

**8. Confirm next meeting date** Monday May 21, 2018.

**9. Adjourn**

Meeting was adjourned at 10:07 p.m.

Respectfully submitted,

Karla Endres, Village Clerk

DRAFT

**Village of Shorewood Hills  
Draft Minutes Board of Trustees  
Tuesday, May 3, 2018**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:30 a.m.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Scott Freidman, John Imes, Anne Readel, Tracy Bailey and Mark Lederer. Village Treasurer Sean Cote was excused. Also in attendance were Village Administrator Karl Frantz, Police Chief Aaron Chapin, Department of Public Works Chief John Mitmoen and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation**

**5. Board Matters**

**A. New Business Resolutions and Motions**

**i. Consider approval of intergovernmental agreement and project with City of Madison for intersection modifications, installation of partial signal light and pedestrian crossing at the intersection of University Avenue, Maple Terrace and Hilldale Way.**

Mr. Benforado allowed a moment for public comment.

Bill Thomas, 3230 Tally Ho Lane, handed out an alternative design to the proposed signaled location.

Kathy Killian, 2910 Harvard Drive, stated her concern with pedestrians being stranded in the middle of a median on an island.

Ann Helsley-Marchbanks, 817 Maple Terrace, is concerned with the timing and would like to get from the north to the south side without being stranded in the middle of the road on a median. She would like to see the signals installed.

Clyde Cark, 838 Maple Terrace, is concerned about the traffic flows if they can't go east and doesn't want to see the traffic coming back down Locust Drive.

Mr. Lederer gave a brief background on the partial signaled intersection and introduced Jerry Schippa and Chris Petykowski with the City of Madison Engineering. He stated that the Public Works Committee recommended the plan approval to the Board.

Jerry Schippa, explained the intersection and that there were 31 preventable crashes at that location in the last five years. He explained that the pedestrians would have less of a wait time because of the timing of signals. The signals can be programmed to stop traffic and allow shorter waiting times for pedestrians in the wider median.

Mr. Wade asked if we need to maintain the left turn on to Maple Terrace and instead using the alternate entrance up to the west by Park Bank.

Mr. Benforado stated the morning McDonalds traffic is a large user of that entrance. It would be unfavorable to close off that entrance onto Maple Terrace from University Avenue.

Ms. Readel is concerned about this new intersection backing up traffic. She likes the idea of the pedestrian crosswalk at this intersection.

Jerry Schippa explained they are moving to more of an adaptive system to allow for changes in the traffic patterns.

Mr. Benforado stated he had one complaint from a resident that the new signals will inhibit his ability to back out of his driveway onto University Avenue between Rose Place and Maple Terrace.

Jerry Schippa stated they will work with the residents and try to find solutions to alleviate any potential problems.

Mr. Imes asked about stormwater and if there would be any improvements to it.

Chris Petykowski, City of Madison Engineering, stated that there would be no improvements to the stormwater with this project. They are strictly focusing on the signaled intersection.

Mr. Lederer stated that this new agreement would replace the agreement from 2011 with regards to traffic lights and maintenance. He also has concerns with the timing of the signal and that the agreement gives the Village a consultation to the agreement in paragraph four.

Mr. Benforado stated he was in agreement with Mr. Lederer's concerns but stated that in the past the Village and the City of Madison have had a great working relationship and believes this will continue with this new agreement as well. He suggested that Mr. Frantz write up a letter of understanding to the City of Madison instead of changing the language in the agreement.

Mr. Lederer moved and Mr. Imes seconded a motion that the Village President is authorized to sign an intergovernmental cost sharing agreement between the Village of Shorewood Hills and the City of Madison for the installation and maintenance of traffic control signals and street lighting on University Avenue; including the installation of a new traffic signal at Maple Terrace, Hilldale Way and University Avenue, at a Village cost not to exceed \$250,000 to be funded by Tax Increment District IV.

Anne Readel left at 8:00 a.m.

The motion passed 6-0. Ms. Readel was excused for the vote.

## **6. Adjourn**

Meeting was adjourned at 8:11 a.m.

Respectfully submitted,

Karla Endres, Village Clerk



# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
18-10

## Event Information

Name of Event: Ronald McDonald House Groundbre Event Organizer/Sponsor: Ronald McDonald House of Madison

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: ES-34731

Address: 2716 Marshall Ct. City/State/Zip: Madison, WI 53705

Primary Contact: Kevin Huddleston Phone during day: 608-332-6446, 608-232-4677

e-mail: khuddleston@rmhcmadison.org Phone during event: Same

Secondary Contact: Gwen Kochan Phone during day: 608-232-4676

e-mail: gkochan@rmhcmadison.org Phone during event: 608-234-2116

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Ronald McDonald House Charities of Madison, Inc.

Estimated Attendance: ~75 (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: Groundbreaking ceremony

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Marshall Ct. -- the portion in between the East border of 2712 and West border of 2716 Marshall Ct.

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: June 2, 2018 Rain Date(s): N/A

Event Start Date(s)/Time(s): 10:00AM Set-Up Date(s)/Time for Event: 7:00AM

Event End Date(s)/Time(s): 11:00AM Take-Down Time: 11:30AM

(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Kevin Huddleston [Signature] 4-24-18  
Print Applicant's Name Applicant's Signature Date

Fee: \$ <u>20.00</u>	Date Received: <u>4/24/18</u>	Received by: <u>DTS</u>
Approved: SHPD: <u>cm</u>	DPW: <u>[Signature]</u>	MFD: <u>ok R. MAD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____		<b>FOR OFFICIAL USE ONLY</b>
Village Clerk or Deputy Clerk		

Print Form



# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
16-9

## Event Information

Name of Event: Moovin 5K Event Organizer/Sponsor: Wisconsin Track Club

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: \_\_\_\_\_

Address: 1601 Chadbourne Ave City/State/Zip: Madison, WI 53726

Primary Contact: Nick Feyer Phone during day: 920-266-2113

e-mail: nfeyer@wisc.edu Phone during event: 920-266-2113

Secondary Contact: Megan Buechel Phone during day: 920-948-6009

e-mail: \_\_\_\_\_ Phone during event: 920-948-6009

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance: 80 (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: \_\_\_\_\_

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Oxford Rd, Bowdoin Rd, Amherst Dr, Yale Rd, Colgate Rd.

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: 6/2/18 Rain Date(s): \_\_\_\_\_

Event Start Date(s)/Time(s): 9:00 am Set-Up Date(s)/Time for Event: 7:00 am

Event End Date(s)/Time(s): 10:00 am Take-Down Time: 12:00 pm

(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

(See Attached)

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

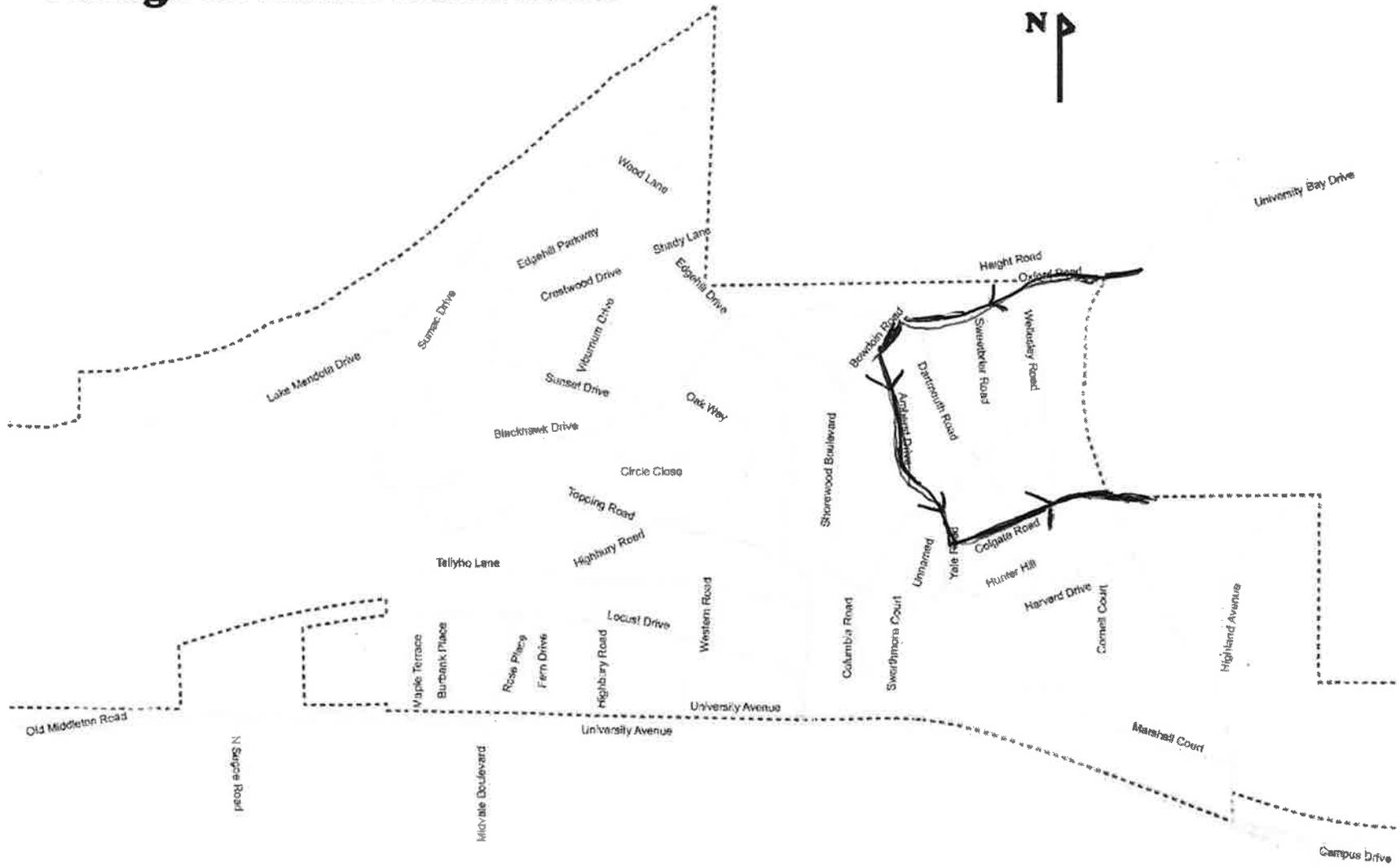
Fee: \$ <u>50.00</u>	Date Received: <u>4/20/18</u>	Received by: <u>DTS</u>
Approved: SHPD: <u>ARC</u>	DPW: <u>JB/M</u>	MFD: <u>ok per MPD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: <u>5/21/18</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Signed: _____ Village Clerk or Deputy Clerk		

Print Form

FOR OFFICIAL USE ONLY  
**PAID**

CK. NO. 1023  
DATE 4/23/18

# Village of Shorewood Hills





# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:

## Event Information

Name of Event: 4<sup>th</sup> July Tri - IT Event Organizer/Sponsor: VOSH Rec Comm + SHES PTO

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: 057131 SHES PTO

Address: Shorewood Blvd City/State/Zip: Madison WI 53705

Primary Contact: Karen Knetter Phone during day: \_\_\_\_\_

e-mail: kjknetter@gmail.com Phone during event: 608 334-7698

Secondary Contact: Tracy Koziol Phone during day: 315 752-0985

e-mail: tracykoziol@gmail.com Phone during event: \_\_\_\_\_

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: SHES PTO

Estimated Attendance: 60 (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: swim bike run

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): primarily Locust Dr + kid bike route

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: 7-4-18 Rain Date(s): NA

Event Start Date(s)/Time(s): 8:30 AM Set-Up Date(s)/Time for Event: 7-3-18

Event End Date(s)/Time(s): 11:00 AM Take-Down Time: Noon  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

[Signature]  
Applicant's Signature

5-18-18  
Date

Fee: \$ N/A Date Received: 5-17-18 Received by: DTS

Approved: SHPD: [Signature] DPW: [Signature] MFD: \_\_\_\_\_

Denial recommended by: \_\_\_\_\_ because \_\_\_\_\_

Submitted to Village Board on: \_\_\_\_\_  Approved  Denied

Signed: \_\_\_\_\_  
Village Clerk or Deputy Clerk

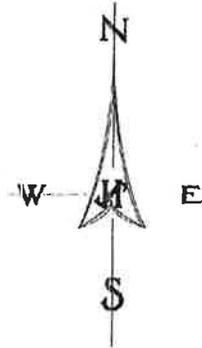
**FOR OFFICIAL USE ONLY**

Adult Run: pool - Harvard - Univ Bay Dr -  
 Columbia - Dartmouth - Oxford -  
 Edgell Dr - Wood Lane -  
 Koval Woods -  
 Edgell Dr to SHES

Adult Bike: pool - bike path W  
 Spring Harbor  
 Lake Mendota Dr  
 Edgell Pkwy

Oxford  
 Dartmouth  
 Columbia  
 Pool

# SHOREWOOD HILLS WISCONSIN



 Kid bike rte (block through traffic  $\approx$  20 min)  
 (Kid run: around school twice)

## 2018 Shorewood Hills Pool Staff

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Bauch	Pat	Assistant Pool Manager	\$16.25				
Ellmaker	Amanda	Assistant Pool Manager	\$14.75	Administrative Coordinator	\$1,975.00		
Johnson	Jacob	Assistant Pool Manager	\$15.50				
Lawson	Nicole	Assistant Pool Manager	\$13.50	Head Swim Coach	\$3,850.00		
Miskowski	Sam	Head Guard	\$13.00	Lifeguard	\$9.75		
Viren	Solveig	Head Guard	\$13.00	Lifeguard	\$9.00	Master Coach	\$15.50

**Total: 4 Asst. Managers, 2 Head Guards**

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Barber	Jack	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Boller	Olivia	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Cranley	Joe	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Gartner	Olivia	Checker/Concessions	\$7.50	Guard Certified Lesson Assistant	\$8.25		
Gotzler	Jane	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Griffen	Arun	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Henner Ulanski	Taylor	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Jordahl	Serena	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Klodd	Alexa	Checker/Concessions	\$7.50	Guard Certified Lesson Assistant	\$8.25		
Knisley	Katherine	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Lemmenes	Alexander	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Link	Phoebe	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Maly	Chris	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Messner	Kate	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Mickelson	Leah	Checker/Concessions	\$7.50	Guard Certified Lesson Assistant	\$8.25		
Morgan	Maggie	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
O'Donnell-Mache	Tessa	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
O'Donnell-Mache	Maddie	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Pollock	Natalie	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Purtell	Mitchell	Checker/Concessions	\$7.50	Lesson Assistant	\$7.50		
Ripple	Katie	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Schick	Natalie	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Sullivan	Bridget	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Tarter	Annabelle	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Thomas	Ella	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Tracy	Anna	Checker/Concessions	\$7.25	Lesson Assistant	\$7.25		
Weygandt	Max	Checker/Concessions	\$7.25	Guard Certified Lesson Assistant	\$8.25		
Winslow	Lily	Checker/Concessions	\$7.25	Guard Certified Lesson Assistant	\$8.25		

**Total: 28 Checker/Concessions**

## 2018 Shorewood Hills Pool Staff

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Berge	Amaya	Guard/Instructor	\$8.50	Checker/Concessions	\$7.75		
DeAngeles	Alexandra	Guard/Instructor	\$8.25	Checker/Concessions	\$7.75		
Gotzler	Ella	Guard/Instructor	\$8.50	Checker/Concessions	\$7.75		
Jordahl	Ella	Guard/Instructor	\$8.50	Checker/Concessions	\$7.75	Little Sharks Coach	\$10.50
Messner	Molly	Guard/Instructor	\$8.50	Checker/Concessions	\$7.75		
Miller	Henry	Guard/Instructor	\$8.25	Checker/Concessions	\$7.50		
Moran	Lauren	Guard/Instructor	\$8.25	Checker/Concessions	\$7.75		

**Total: 7 Checker/Concessions/Part-time guards**

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Altaweel	William	Guard/Instructor	\$9.25	Assistant Swim Coach	\$2,075.00		
Alwari	Yacoub	Guard/Instructor	\$8.50				
Anders	Grace	Guard/Instructor	\$8.50				
Behan	Emma	Guard/Instructor	\$9.50				
Boller	Emma	Guard/Instructor	\$9.00				
Cardwell	Katie	Guard/Instructor	\$9.25	Assistant Swim Coach	\$2,655.00		
Cranley	Owen	Guard/Instructor	\$8.50	Little Sharks Coach	\$10.50		
Herdina	Zoe	Guard/Instructor	\$8.25				
Jaye	Anna	Guard/Instructor	\$9.25				
Lawson	Alicia	Guard/Instructor	\$9.25	Little Sharks Coach	\$11.25		
Lederer	Emma	Guard/Instructor	\$8.50				
Lemmenes	Aris	Guard/Instructor	\$8.50				
Link	Grace	Guard/Instructor	\$9.00				
McAuliffe- Schroeder	Maya	Guard/Instructor	\$9.00				
Melnick	Noah	Guard/Instructor	\$9.25	Assistant Swim Coach	\$2,555.00		
Mickelson	Emma	Guard/Instructor	\$9.25	Dive Coach	\$1,125.00		
Neigbauer	Ryan	Guard/Instructor	\$9.50				
Nelson	Beata	Guard/Instructor	\$9.25				
Nettum	Signe	Guard/Instructor	\$9.00				
Ohnesorge	Max	Guard/Instructor	\$9.00				
Peterson-Weber	Alex	Guard/Instructor	\$9.75	Masters Coach	\$16.00		
Pfau	Meghan	Guard/Instructor	\$8.50				
Quattrucci	Izzy	Guard/Instructor	\$9.00				
Raichle	Emmet	Guard/Instructor	\$9.00	Little Sharks Coach	\$11.00		
Ralphe	Riley	Guard/Instructor	\$9.00				
Sheehan	Dane	Guard/Instructor	\$8.50				
Tracy	Emma	Guard/Instructor	\$9.25	Little Sharks Coach	\$11.25	Water Ballet Instructor	\$900.00
Weiss	Jaden	Guard/Instructor	\$8.25	Little Sharks Coach	\$10.25		
Wilson	Ashley	Guard/Instructor	\$8.50	Assistant Swim Coach	\$1,975.00		

**Total: 29 Guard/Instructors**

## 2018 Shorewood Hills Pool Staff

Last	First	Position 1	Wage 1	Position 2	Wage 2	Position 3	Wage 3
Altaweel	Ryan	Substitute Guard	\$9.75	Assistant Swim Coach	\$2,755.00		
Bogen	Elizabeth	Substitute Guard	\$8.50				
Higgins	Sydney	Substitute Guard	\$9.25	Assistant Swim Coach	\$2,655.00		
Jarrard	William	Substitute Guard	\$9.25				
Lambert	Katherine	Substitute Guard	\$8.50	Assistant Swim Coach	\$2,075.00		
Meara	Aidan	Substitute Guard	\$8.75	Masters Coach (Sub)	\$15.50		
O'Donnell-Mache	Jack	Substitute Guard	\$9.00				
Schneider	Jenna	Substitute Guard	\$9.00				
Seaton	Morgan	Substitute Guard	\$10.00				
Sullivan	Maddy	Substitute Guard	\$9.25	Assistant Swim Coach	\$1,975.00		

### **Total: 10 Sub-Guards**

Last	First	Position 1	Wage 1	Position 2	Wage 2		
Chitwood	Mickey	Water Aerobics Inst.	\$20.25				
Ford	Elyse	Water Ballet Coach	\$1,025.00				
LaBarre	Melanie	Water Aerobics Inst. (Sub)	\$18.00				
Reilly	Susan	Water Aerobics Inst.	\$18.75				
Williams	Josh	Dive Coach (100%)	\$1,875.00				
Williams	Steffenie	Lesson Instructor	\$11.50	Water Ballet Instructor	\$1,100.00		

### **Total: 6 Miscellaneous**

## 2018 Shorewood Hills Pool Staff Summary

### **Total Employees: 86**

**Total Positions: 4 Asst. Managers, 2 Head Guard, 28 Checker/Concessions, 7 Checker/Concessions/Part-time Guards, 29 Guard/Instructors, 10 Substitute Guards, 9 Swim Coaches, 6 Little Sharks Coaches, 2 Dive Coaches, 1 Administrative Coordinator, 3 Water Aerobics Instructors, 3 Water Ballet Instructors, 3 Masters Coaches, 1 Lesson instructors**

<b>Wage Scale:</b>		<b>Asst Manager</b>	<b>Guards</b>	<b>Concessions</b>	<b>Checker</b>	<b>Asst Swim Coach (2grps)</b>	<b>Dive Coach</b>	<b>Water Ballet</b>
7th year		\$15.00	\$10.00	n/a	n/a	\$2,575	\$1,375	\$1,025
6th Year		\$14.75	\$9.75	n/a	n/a	\$2,475	\$1,325	\$1,000
5th year		\$14.50	\$9.50	n/a	n/a	\$2,375	\$1,275	\$975
4th Year		\$14.25	\$9.25	\$8.00	\$8.00	2275 (2875)	\$1,225	\$950
3rd Year		\$14.00	\$9.00	\$7.75	\$7.75	2175 (2775)	\$1,175	\$900
2nd Year		\$13.50	\$8.50	\$7.50	\$7.50	2075 (2655)	\$1,125	\$850
1st Year		\$13.00	\$8.25	\$7.25	\$7.25	1975 (2555)	\$1,075	\$800
					<b>Administrative</b>			
		<b>Masters</b>	<b>Water Aerobics</b>	<b>Head Swim Coach</b>	<b>Coordinator</b>	<b>Little Sharks</b>		
5th year		\$16.50	\$18.50	\$4,250.00	\$2,275.00	guard wage + \$2.00		
4th year		\$16.25	\$18.25	\$4,150.00	\$2,175.00			
3rd year		\$16.00	\$18.00	\$3,950.00	\$2,075.00			
2nd year		\$15.75	\$17.75	\$3,850.00	\$1,975.00			
1st year		\$15.50	\$17.50	\$3,750.00	\$1,875.00			



Karla Endres <kendres@shorewood-hills.org>

**Land Rec Counselor Positions**

1 message

Jessica DeVito <jmdevito29@gmail.com>

Sun, Mar 25, 2018 at 10:18 AM

To: Karla Endres <kendres@shorewood-hills.org>, David Sykes <DSYKES@shorewood-hills.org>

Karla,

These are the hires that we made. I have notified them each by email about the position and they have each told me they would like to accept the position.

2018	Name		Pay rate	Session 1	Session 2
Cit	Natasha	Igic	8.25	Yes	yes
CIT	Maia	Sherman	8.25	Yes	Yes
Counselor	Erik	Buinevicius	10	Yes	Yes
Counselor	Ian	Hedican	9.5	Yes	Sub
Counselor	Stella	Rumble	9.75	Yes	Yes
Counselor	Molly	Dorr	9.5	Yes	Yes
Counselor	Benjamin	Matthew	9.75	Yes	Sub
Counselor	Adam	Beuncamino	10	Yes	Yes
Counselor	Ryan	Beuncamino	9.5	Sub	Yes
Counselor	William	Barford	9.75	Sub	Yes
Counselor	Anna	Grutzner	10	Yes	Yes
Counselor	Henry	Goldenberg	12	Yes	Yes
Counselor	Eran	Sherman	9.5	Yes	Yes
Director	Cole	Kieman	13.00	<del>11.5</del> Yes	Yes
Director	Genevieve	Redsten	13.00	<del>11.75</del> Yes	Yes

Please let me know what other information you need. Most of them are returning from last year with the exception of the two new CITs.

Thanks,

Jessica DeVito



Karla Endres <kendres@shorewood-hills.org>

**Four Corners staffing - 2018**

1 message

Grace Trewartha <grace@stanfordalumni.org>

Thu, Apr 5, 2018 at 10:47 AM

To: David Sykes <dsykes@shorewood-hills.org>, Karla Endres <kendres@shorewood-hills.org>

Hi Karla,

Here is the staff line up for this year. Let me know if you have any questions and also when you and David are available to discuss next steps.

Thank you!  
Grace

**Co-Directors (\$12.50/hour)**

13.00

Emma Cranley  
Jens Shager

**Lead Counselor (\$10.50/hour)**

Natalie Whitehead

**Counselors (\$9.50/hour)**

Anna Grutzner  
Hannah Krupp  
Henry Goldenberg  
Molly Dorr  
Paul Cranley

**Counselors-In-Training (\$8.25/hour)**

Elise Schmit  
Miles Bauer  
Nora Cote  
Brendan Hurley

**MEMO TO:** Personnel Committee  
**FROM:** Corey George, Village Forester  
**DATE:** April 24, 2018

**SUBJECT:** Forestry and Parks Seasonal Staff

---

Dear Members of the Personnel Committee,

Please consider the following recommendations for our 2018 Forestry and Parks seasonal staff:

<b>Position</b>	<b>Name</b>	<b>\$/hour</b>
Forestry/Parks Crew Leader	Carter Thomas	\$14.00
Forestry/Parks Assistant	MacKenzie Keen	\$12.00
Forestry/Parks Assistant	Schulyer Hedican	\$12.00
Forestry/Parks Assistant	Theresa Nepomcueno	\$12.00

Carter Thomas started as a seasonal intern in 2016. He has been working with us part-time ever since. His experience and work ethic make him invaluable to our Forestry and Parks team. Carter graduates this spring from UW-Madison with a degree in Environmental Science.

Mackenzie Keen is Landscape Architecture student at UW-Madison. Mrs. Keen is currently volunteering with us as a Park Steward and has gained experience removing invasive species and planting trees.

Schulyer Hedican is a resident and is currently studying at Saint John's University in Minnesota. Schuler worked for the Village as a counselor at VOSH Land Rec and Four Corners the last few years.

Theresa Nepomcueno is studying Environmental Studies at UW-Madison. Mrs. Nepomcueno is currently volunteering with us as a Park Steward and has gained experience removing invasive species and planting trees. Both Theresa and MacKenzie have become familiar with the Village and our equipment during their time volunteering.

Thank you for your time and consideration on this matter.

Corey George, Forester

# Memo

**To:** Karl Frañz  
**From:** John Mitmoen  
**cc:** Personnel Committee  
**Date:** 4/13/2018  
**Re:** Summer Crew

---

I would like to recommend these individuals for summer crew.

Tucker Sandborn-Faris at \$13.00 an hour 2<sup>nd</sup> summer

Stephanie Hanke at \$12.00 an hour 1<sup>st</sup> summer

Jackie Anderson at \$12.00 an hour 1<sup>st</sup> summer



**TO: PERSONNEL COMMITTEE**

**FROM: CHIEF AARON P CHAPIN**

**DATE: MAY 2, 2018**

**RE: PO JOHN PIERCE**

**Background:**

PO John Pierce was hired by Chief Pine as a full-time officer for the SHPD in October of 2016 at Grade 12 Step 4 \$22.94 per hour. John brought considerable experience with him from his previous employer and has utilized the training and experience to benefit the SHPD and the Village of Shorewood Hills. John was placed on an 18 month probationary period upon hire and according to Chief Pine (ret.) was told he would receive a step increase in his pay upon successful completion of probation.

**Summary:**

PO Pierce completed his probationary period successfully on April 17<sup>th</sup>. PO Pierce has demonstrated a willingness to be an integral part of the organization by instructing at in-service as a main instructor for the department and he has filled shift vacancies sometimes with short notice. John has become an important part of the department over the last 18 months.

I recommend that based on John's performance and his completion of the probationary period he be given a step increase on the grid. John's current rate is Grade 14 step 5 \$26.49/hr and a step increase would place him at \$27.17/hr. Grade 14 step 6. The \$0.68/hr increase would be a \$1,414.40 increase on John's base salary.

Thank you for your consideration.

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

ORDINANCE NO. L-2018-1

VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN

AN ORDINANCE CREATING SECTION 5.07 (1)  
OF THE VILLAGE CODE OF ORDINANCES  
RELATING TO ABANDONED OR UNCLAIMED PROPERTY IN THE  
POSSESSION OF THE POLICE DEPARTMENT

**RECITALS**

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin adopts the following ordinance:

*Section 1.* Section 5.07 (1) of the Village Code is created as follows:

5.07 Abandoned or Unclaimed Property

(1) Except as otherwise provided by law, personal property in the possession of the Police Department which has been abandoned or remained unclaimed for a period of 30 days after the taking of possession of the property by the Police Department as specified in Wi. ss 66.0139 (2) may be disposed of by any means determined by the Chief of Police in his or her discretion

*Section 2.* This Ordinance shall take effect upon passage and publication pursuant to law.

*The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 20\_\_\_\_, by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ not voting.*

APPROVED:

\_\_\_\_\_  
David J. Benforado, Village President

ATTEST:

\_\_\_\_\_  
Karla Endres, Village Clerk

# Intra-Office M • E • M • O



---

**to:** Board of Trustees  
**from:** Aaron Chapin, Police Chief  
David Sykes, ASM/Deputy Clerk  
**re:** Revised Fee Schedule  
**date:** May 16, 2018

---

Staff would like to propose the following changes to the Village's official fee and forfeiture schedule (last revised March 28, 2016):

1. Remove Stormwater Review from the Zoning Fees section. Staff has been charging for Stormwater and Floor Area/Height reviews as part of the building permit process.
2. Bicycle Licenses. In an effort to have more bicycles licensed, Chief Chapin proposes eliminating the fee and expiration for bicycle licenses.
3. Building Permit Fees. All of the additions in this section reflect what staff has been charging but was not previously listed on the Fee Schedule. In the Commercial Building Inspection Fees, the Minimum Fee of \$80 is deleted because it is incorrect and not necessary.
4. Community Center Rental Fees. The use and fee structure for Community Center Rentals has changed significantly since the Fee Schedule was last updated. The changes in this section reflect the approved Community Center Rules.
5. Commercial Sign. Staff would like to add a minimum fee of \$50 for a commercial sign. The Village has recently had a couple of small sign permit applications that calculate to a \$10-20 fee. That small of a fee does not adequately cover staff time to process the permit.
6. Street Boring. The fee was not included in the previous version of the Fee Schedule.
7. DPW Service Calls. The Village is no longer in the business of installing and servicing garbage disposals.

**Resolution R – 2018 – 6**  
**Of the Village of Shorewood Hills,**  
**Dane County, Wisconsin**

RESOLVED by the Village of Shorewood Hills Board of Trustees that in accordance with Section 1.10 of the Village Code, the official fee and forfeiture schedule is hereby amended through the adoption Exhibit A attached:

Adopted and dated this 21st day of May, 2018

---

David J. Benforado, Village President

---

Karla Endres, Village Clerk

# **VILLAGE OF SHOREWOOD HILLS FEE SCHEDULE**

## **ZONING FEES**

### **DOGS, CATS & CHICKENS LICENSES**

### **FIRE PREVENTION FEES ORDINANCE / CODE VIOLATION FEES AMBULANCE CONVEYANCE FEES**

### **POLICE DEPARTMENT FEES**

### **HVAC FEES PLUMBING FEES BUILDING FEES ELECTRICAL FEES**

### **COMMUNITY CENTER RENTAL FEES**

### **MISCELLANEOUS ADMINISTRATIVE FEES**

**Police Department Fees – Village of Shorewood Hills**

<b>Service Provided</b>	<b>Current Fee</b>	<b>Proposed Change</b>
<b>Audio / Visuals:</b> <ul style="list-style-type: none"> <li>DVD Copy, Audio Copy</li> <li>Paper Copy</li> </ul>	\$10.00 \$1.00 per page (2-sided)	
<b>Bicycle License:</b> <del>Reprinted every 3 years with updated expiration date</del> Non-expiring license	<del>\$5.00 – three years</del> <del>\$4.00 – two years</del> <del>\$3.00 – one year</del>	FREE
<b>Parking Violations (\$ 7.08):</b>		
Parking Where Prohibited by Official Sign	\$40.00 – within 7 days \$60.00 – after 7 days	
Parking Past Posted Time Limits (1- and 2-hour)	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked on Posted Private Property	\$40.00 – within 7 days \$60.00 – after 7 days	
Handicap Parking Zone	\$100.00 – within 7 days \$115.00 – after 7 days	
Registration Violation	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked Against Traffic	\$40.00 – within 7 days \$60.00 – after 7 days	
Abandoned Vehicle 48 Hours	\$40.00 – within 7 days \$60.00 – after 7 days	
Street Storage 24 Hours	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked Too Close to Fire Hydrant	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked in Fire Lane	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked Too Close to Crosswalk	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked Too Close to Driveway	\$40.00 – within 7 days \$60.00 – after 7 days	
Parked on Terrace	\$40.00 – within 7 days \$60.00 – after 7 days	
<b>Security Alarm Systems:</b>		
False Alarms <ul style="list-style-type: none"> <li>Police Response (3 in 12 month period)</li> <li>Subsequent False Alarms Per Location (in same 12 month period)</li> </ul>	No Charge \$150.00 – fourth offense \$250.00 – fifth offense \$500.00 – sixth offense	

Revised 5/21/18

Floor Area/Height Limitation Compliance Review		\$150.00
Stormwater Compliance Review		\$150.00
Administrative Fee		\$30.00
<b>Building Permits-Commercial:</b>		
Plan Review; New Building Additions; Alterations:		
<ul style="list-style-type: none"> <li>• 0-6,000 sq ft</li> <li>• 6,000-100,000 sq ft</li> <li>• Over 100,000 sq ft.....1<sup>st</sup> 100,000 sq ft .....additional sq ft</li> <li>• Structural</li> <li>• Revisions (unless requested by plan reviewer)</li> </ul>	\$0.05/sq ft (\$100 min)  \$50/component \$100	\$0.17/sq ft \$0.17/sq ft \$0.13/sq ft
<b>Building Inspection Fees-Commercial:</b>		
New & Additions	\$0.16/sq ft	(Minimum \$100)
Alterations	\$0.16/sq ft	
Start Work	\$100.00	
Certificate of Occupancy (each additional)	\$75.00	
Change of Use Only	\$75.00	
Razing/Demolition		
<ul style="list-style-type: none"> <li>• 1<sup>st</sup> 20,000 cu. ft.</li> <li>• Each additional 20,000 cu. ft.</li> </ul>		\$150.00 \$100.00
Red Tag/Extra Inspection		\$50.00
Stormwater Compliance Review		\$150.00
<del>Minimum Fee</del>	<del>\$80.00</del>	<del>DELETE</del>
Administrative Fee	\$30.00	
<b>Electrical Fees:</b>		
1-5 Openings	\$20.00	
6-10 Openings	\$30.00	
11-15 Openings	\$40.00	
16-20 Openings	\$45.00	
21-25 Openings	\$50.00	
26-30 Openings	\$55.00	
31-35 Openings	\$60.00	
36-40 Openings	\$65.00	
41-45 Openings	\$70.00	
46-50 Openings	\$75.00	
51-60 Openings	\$80.00	
61-70 Openings	\$85.00	
71-80 Openings	\$90.00	

<p><b>For Profit Series Groups Rate—Regularly scheduled events:</b> (i.e. private yoga classes, art classes)  *Must book 3 months at a time</p>	\$25.00 per hour	DELETE
<p><b>ADDITIONAL CHARGES:</b></p> <ul style="list-style-type: none"> <li>• Damage or Failure to clean the facility to a condition equal to or better than the facilities' condition upon arrival will result in loss of security deposit plus additional cleaning charges required to restore the building to its pre-use condition. The extra costs will be charged to and paid by the village sponsor. These extra costs may also include administrative fees. Complete the checklist <del>on the backside of the rental agreement</del> to avoid these additional charges.</li> <li>• The Village reserves the right to require forfeiture of part or all of the deposit to cover damage to the building, fixtures, or building contents during use—this includes replacement of missing contents. In addition, if such costs exceed the amount of the deposit, the user may be required to pay these extra costs as determined by the Village Administrator.</li> </ul>		

Revised 5/21/18

**Miscellaneous Administrative Fees – Village of Shorewood Hills**

Service Provided	Current Fee	Proposed Change
<p><b>Transient Merchant Permit:</b></p> <ul style="list-style-type: none"> <li>• Individual</li> <li>• Group (i.e. Food Carts)</li> </ul>	<p>\$150.00 \$500.00</p>	
<p><b>Solicitors Permit</b></p>	<p>\$15.00</p>	
<p><b>Liquor Licenses:</b></p> <ul style="list-style-type: none"> <li>• Operator's (Bartender's) License</li> <li>• Alcohol Sales: <ul style="list-style-type: none"> <li>○ Class A or B Beer</li> <li>○ Class A &amp; B Liquor</li> <li>○ Class C Wine</li> <li>○ Publishing Fee</li> </ul> </li> <li>• Temporary Class B</li> </ul>	<p>\$30.00 \$100.00 \$500.00 \$100.00 \$35.00 \$10.00</p>	
<p><b>Tobacco Sales</b></p>	<p>\$100.00</p>	
<p><b>Commercial Sign</b> (pursuant to Zoning Code 10-1-80)</p>	<p>\$2.50/sq ft</p>	<p>(\$50 minimum)</p>
<p><b>Block Party</b></p>	<p>\$10.00</p>	



## Village of Shorewood Hills

Honorable Mayor Paul Soglin and the Madison Common Council  
210 Martin Luther King Jr. Blvd  
Room 403  
Madison, WI 53703

May 21, 2018

Dear Mayor Soglin and Members of the Madison Common Council:

The Village of Shorewood Hills very much appreciates that the City of Madison has shown a willingness to consider transferring a Class B liquor license to the Village at a cost of \$10,000.

By way of background the Village is in the approval process for an innovative mixed use shared workspace. It also includes a café/bistro with food service prepared “time-saving” meals, and drop in day care with extended hours on Marshall Court, as well as structured underground parking.

The project requires a class “B” liquor license and the Village has issued the five licenses we have available under the population quota system, however, a clause has been added to the state statutes that allows for transfers of licenses between adjacent communities.

Importantly this project will facilitate completion of the final missing pieces to connect the campus commuter bike path. The Village has been able to work with multiple parties through this development to accomplish the land acquisition for the bike path. This is a vital transportation link for the Dane County region.

The increased tax base from this project will also act to increase the Villages proportional share of our Fire/EMS payment to the City.

The Village of Shorewood Hills and the City of Madison have developed a great working relationship over the past several years, including but not limited to:

1. University Avenue stimulus package reconstruction
2. Fire/EMS contract for service
3. Ridge St/Marshall Court partial signal
4. University Avenue Traffic Study
5. Madison Metro Subsidy payment
6. Hilldale Way partial signal project
7. Design phase 2022 University Avenue reconstruction
8. Cooperative relationships on the Joint West Committee

Several of the above cases have involved a cost share by the Village and the City. In most cases a 50/50 split.

It is unfortunate that the state cannot see its way to change its antiquated approach to liquor licensing. It makes little sense that the City would be able to issue an almost endless number of its available licenses on the south side of University Avenue, while the Village can issue none on the other side of the street. But that is the way it is and the Village has been stymied in its concerted attempts to change this law. We also think it is important for the City to know that this liquor license is not intended to be issued to an establishment that has alcohol consumption as its primary purpose. Rather this will be more of a place to have a glass of wine, beer or cocktail with one's meal.

In closing we appreciate the close collaborative working relationship we have with the city and hope this can be one more instance of working together for the overall benefit of both our communities. This letter was reviewed by and authorized by the Village President and Board of Trustees at a meeting on May 21, 2018.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Karl P. Frantz', with a large, stylized flourish at the end.

Karl P. Frantz  
Village Administrator  
Village of Shorewood Hills



Date: 5/17/2018  
 Account Rep: Mike Booth  
 Prepared By: Mike DeBaal  
 TP SO #:  
 TP Sprrt Hrs #:

**Quotation and Sales Agreement**

**CUSTOMER:** Village of Shorewood Hills  
 Address: 810 Shorewood Blvd  
 City/State/Zip: Madison, WI 53705  
 County:  
 Contact: Karl Frantz  
 Telephone #: 608-267-2680  
 E-Mail: [kfrantz@shorewood-hills.org](mailto:kfrantz@shorewood-hills.org)

**SHIP TO:** Same  
 Address:  
 City/State/Zip:  
 County:  
 Ship Attention To:  
 Telephone #:  
 Acct Type: New      Ship Via: ESG  
 Install: Project

Qty	Part #	Description	Unit Price	Extn'd Price
1		Mitel MiVoice Office 250 IP Solution	\$19,554.90	\$19,554.90
		*See Schedule A for Details		
		**Quote based on Customers Data Network being in compliance for a VOIP implementation including POE Switches and QoS throughout Voice VLAN/WAN. Station cabling clearly marked and tested. Customer to provide necessary rack space, power and carrier connections. ESG recommends UPS on service affecting controllers and servers.		

Subtotal: \$19,554.90

Estimated Lease Opti	Payment
60 Month	\$451.33

Estimated rates are based on 0 payments in advance. This is a One Dollar Buy Out Purchase Option. Tax is not included in lease payment. Rates are in effect for 30 days from the date of quote and are subject to credit approval.

**PAYMENT METHOD**  
 P.O.      P.O.#:  
 Check      Check #:  
 Lease

Shipping & Handling:  
 Sales Tax:  
**TOTAL PURCHASE:**

**Payment Schedule Phase Billing**  
 (Does not include any applicable taxes or shipping charges.)

\$4,888.73	25% Upon Contract Signing
\$9,777.45	50% Upon Staging/Delivery
\$3,910.98	20% Upon Cutover
\$977.75	5% Upon Acceptance

Quotation is valid for 30 days.

**PROPRIETARY AND CONFIDENTIAL** - Do not distribute without the written consent of Enterprise Systems Group.

Any additions or deletions to the agreement must be approved in writing by the Purchaser and Seller. The above prices, specifications and conditions are satisfactory and are hereby accepted. Seller is authorized to proceed with work as specified. This agreement is subject to ESG's terms and conditions attached and to the acceptance of any order or any change by an authorized officer of ESG.

\_\_\_\_\_  
 Authorized Signature  
 \_\_\_\_\_  
 Enterprise Systems Group

\_\_\_\_\_  
 Date  
 \_\_\_\_\_  
 Date

**Schedule A**

**MiVoice Office 250**

	<b>Description</b>	<b>Qty</b>	<b>Price</b>	<b>Ext. Cust.</b>
Boards	Compact Flash 2 GB NA	1	120.00	120.00
	Dual T1/E1 Pri TIM2 NA	1	1,000.00	1,000.00
Licences	MiVoice Office License - IP Phone Cat D	12	140.00	1,680.00
	MiVoice Office License - IP Phone Cat F	1	100.00	100.00
Software Assurance	SWA Std 1y MiVO250 upto 32 usr	1	200.00	200.00
System	MiVo Office IP Base Pack NA	1	1,995.00	1,995.00
Terminals	5320e IP Phone Promo (4x) [Prod.Mgmt.Apprl reqd]	3	990.00	2,970.00
	5330e IP Phone Promo (4x) [Prod.Mgmt.Apprl reqd]	4	1,200.00	4,800.00
	MiVoice Conference Phone (aka UC360 Audio variant)	1	1,195.00	1,195.00

**Professional Services**

	Labor Services: Assigned Project Coordinator, System Design, Full System Programming, Application Design and Programming, System Cutover following designated test plan, post cutover support. Customer to provide detailed drawings with jack and extension identified for phone placement.	1	7,656.00	7,656.00
	End User Training - 1/2 Day	1		Included
	1 Year Warranty on Mitel Parts and Labor	1		Included
	Misc MDF Allowance	1	150.00	150.00
	iView 24x7x365 Proactive Remote Monitoring with Dispatch	1	1,350.00	1,350.00
	<b>Sub-Total</b>			<b>\$23,216.00</b>
	<b>ESG System Discount</b>			<b>-3,661.10</b>
	<b>Total</b>			<b>\$19,554.90</b>

**Optional Items**

<b>Description</b>	<b>Qty</b>	<b>Cust Price</b>
Aruba 2930F 48-Port PoE+ Data Switch <i>*Hardware Price Only - No Labor Included</i>		3,478.06
MiVoice Office 250 Overview Admin Training		750.00

# Mitel MiVoice Office 250

A hybrid communications solution for today's business



In today's competitive business environment, the ability to quickly and effectively connect with customers, partners, staff and suppliers is critical to delivering success to your business. While business success is built upon establishing and maintaining relationships, delivering exceptional levels of service, and satisfying customers; it's also built upon operating in a cost-effective manner.

Whether you need a communications solution that supports digital handsets that can re-use existing wiring, or one that provides your business with access to the latest in IP phones and productivity enhancing applications, or even one that provides mobility solutions to support your employees on the go, the Mitel® MiVoice Office 250 is the answer.

## Key Benefits

- Flexible solution that can easily scale to address an evolving business
- No more out of the office for employees on the go
- Comprehensive suite of embedded productivity applications
- Integration to business applications
- Low cost of ownership



## A complete communications solution built specifically to address business needs

Mitel doesn't make set-top-boxes, gaming devices, TVs or other consumer electronics. We only make products that help businesses communicate better. It's what we do best.

Mitel communications solutions have been helping businesses for more than 40 years – with the Mitel MiVoice Office 250 being designed specifically with small- and medium-sized businesses in mind. It provides the ability to connect employees from every location, to help increase business productivity and streamline customer interactions; all the while helping to lower your communication costs.

## Flexible hybrid solution that can easily address evolving business needs

Businesses need to be able to evolve in response to changes in their surrounding environment, whether it's due to new competition or the introduction of new technologies. As your business evolves so should one of the most important business tools you own – your communications solution.

The MiVoice Office 250 provides exactly that. It is built on a scalable, digital-IP platform that combines the best of IP telephony and traditional digital-based phone system architectures. What this provides is the ability for you to deploy a communications solution that can easily address your current and future needs. It allows you to easily take advantage of re-using your existing wiring, greatly reducing the costs of deploying a new communications solution, while still allowing you to benefit from powerful IP-based functionality, such as SIP Trunking, remotely located phones, mobile twinning, etc.

Through its unique combination of rich communications software, hybrid architecture and in-the-skin (& external) modules the MiVoice Office 250 can easily grow with your business – up to 250 users on a single communications solution.

In addition to being the ideal communications platform of choice for single site businesses, the MiVoice Office 250 also provides out-of-the-box IP networking that provides the ability for up to 99 sites to be connected together with full feature transparency, meaning that it can easily evolve and grow as your business does.

### No more out of the office for employees while away from their desk

The reality of the current business landscape is that work often takes employees away from their desks, and their desk phone, each day. To counter this, most client-facing employees often have a mobile phone so that they can remain reachable wherever they go.

MiVoice Office 250 assists businesses with being more flexible and responsive to client needs; ensuring client facing employees don't miss important customer calls, by allowing external mobile devices to become more integrated with the business.

Through a complete suite of out-of-the-box productivity applications, your employees are able to easily "twin" their desk phone with up to eight other communications devices, providing enhanced personal accessibility, client availability and an in-office telephony experience, while away from their desk.

With MiVoice Office 250, calls can ring all twinned devices at the same time or cascade from one device to the next. This allows employees to provide clients with a single business number that they can be reached at – no matter where their day takes them.

Furthermore, calls answered on their desk phone can be easily handed-off to their twinned mobile device, when they need to be mobile; yet remain on the call (and vice versa when they return to their desk). Plus, if the employee is unable to answer the call, it goes straight to their office voice mail in-box, removing the need for voice mail services on the other devices.

### Comprehensive suite of business productivity applications

Employees are the 'heartbeat' of the business and ensuring that employees remain productive, no matter what their day throws at them, is vital to a business. However, being productive just doesn't mean working harder or longer, but also means being able to be more efficient throughout the day and remaining connected with the office. This might mean being able to answer important questions or making time sensitive decisions, even while they are away from their desk.

MiVoice Office 250 can provide your business with a complete communications solution that can address all your communications, audio conferencing, client interaction, mobility and messaging needs.

Embedded within it is a complete suite of productivity enhancing applications that will provide your business with the ability to:

- *Have employees be more responsive to clients, by remaining connected with the office even while they are away from their desk*
- *Streamline the process of clients being routed to the person / department they need to interact with*
- *Easily extend business communications into an employee's home office through a standard residential Internet connection*
- *Eliminate costly fees associated with utilizing third-party conferencing companies, by moving Meet-Me and Ad-Hoc conferencing services in-house*
- *Have voice mail message forwarded to email allowing employees that are away from their desk to be alerted to the arrival of new messages*

Furthermore, the Mitel MiVoice Office 250 supports a range of external, next-generation unified communications and collaboration solutions that can easily be added to the solution to further enhance employee productivity, and customer service. These include solutions that provide the ability to:

- *Deploy unified communication (UC) clients onto mobile devices, including Android and iOS-based devices*
- *Enhance operational efficiency through real-time and historical views of what is happening on your Mitel communications system*
- *Monitor employee performance and identify opportunities for improvement and opportunities for cost savings*
- *Enable clients to interact with your business in a manner that best suits their style or time-frame*
- *Monitor and respond accordingly to current call center queue conditions*
- *Conduct web collaboration sessions, with internal and external participants, with only a few clicks of a mouse*

## Integration to third-party business applications

Unless a business is brand new, chances are it already has applications in place that are critical to the success of the business.

To further enhance the business the MiVoice Office 250 can be integrated with many business applications. This includes integrating to Interactive Voice Response (IVR) solutions that provide your business with 24-hour service to clients even when the office is closed, call recording solutions to address compliancy or industry regulations, and even Customer Relationship Management (CRM) solutions that are used to store your vital client information.

For example, if your business utilizes a Customer Relationship Management database, the ability to automate interactions between customers and your business, via screen pops, can easily be achieved through integration with most common CRM solutions.

## Low total cost of ownership

Sometimes in order to be successful, or make the jump to the next level, businesses need to invest in new technologies. Technologies that can help them overcome business challenges, operate in an efficient manner, and provide the necessary flexibility to respond to the ever changing business environment.

However, investment in new technologies does not need to come with a high price.

When it comes acquiring a new communications solution for your business, purchase price alone should not be the sole determining factor, but rather the solution's total cost of ownership, which takes into account all costs associated with a solution, including the positive effects it will have on the business over a period of time.



The MiVoice Office 250 was designed specifically with businesses like yours in mind – those looking to improve customer service by enabling employees with the ability to quickly locate subject matter experts streamlining client interactions, boost employee productivity by enabling workers to be connected with the business from anywhere and on any device, and foster better communications and collaboration between colleagues, partners and clients through easy access to video & web collaboration applications.

With Mitel MiVoice Office 250 decision making can be made more streamlined, customers served more proficiently and employees made more productive; all with a communications solution that offers one of the lowest total costs of ownership.

## About Mitel

Mitel® (Nasdaq:MITL) (TSX:MNW) is a global leader in business communications that easily connect employees, partners and customers - anywhere, anytime and over any device, for the smallest business to the largest enterprise. Mitel offers customers maximum choice with one of the industry's broadest portfolios and the best path to the cloud. With more than US\$1 billion in combined annual revenue, 60 million customers worldwide, and #1 market share in Western Europe, Mitel is a clear market leader in business communications.

For more information, please go to [www.mitel.com](http://www.mitel.com)



[mitel.com](http://mitel.com)

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63091-63322-460229-R1509-CN

Document No.

UNDERGROUND ELECTRIC EASEMENT

The undersigned, herein called Grantor, in consideration of One Dollar (\$1.00) and other valuable considerations, paid to Grantor by MADISON GAS AND ELECTRIC COMPANY, a Wisconsin corporation, Grantee, receipt of which is hereby acknowledged, does hereby grant, convey, and warrant unto said Grantee, its successors, and assigns, the perpetual right and easement to construct, maintain, and operate ~~manholes, conduits, and cables, pedestals, transformers, and other appurtenances~~ necessary for the transmission and distribution of electrical current and Grantee's communication signals ~~upon, under, across,~~ and through the following described land located in Dane County, Wisconsin (the "Easement Area"):

A strip of land, six (6) feet in width, located in Lot 65, Second Addition to Shorewood a/k/a Shorewood Replat of Outlot B, and Lots 62, 63, and 64, Second Addition to Shorewood, lying in part of the NE¼ of the SE¼ of Section 17, T7N-R9E, Village of Shorewood Hills, Dane County, Wisconsin, said strip being more particularly described as follows:

The northeasterly 6 feet of said Lot 65.

THIS SPACE RESERVED FOR RECORDING DATA

Return To:  
Rights-of-Way Department  
Madison Gas and Electric Co.  
PO Box 1231  
Madison WI 53701-1231

PIN 181-0709-174-0635-2

TOGETHER with the right to enter upon ~~the Easement Area~~ said land for the above purposes, including repairing or removing the same, and the right to trim or remove such trees and brush as may now or hereafter interfere with or endanger said facilities. The Grantee shall not have the right to erect any fence or other structures on or around the Easement Area. All utility facilities installed within the Easement Area shall be placed underground. ~~unless otherwise specifically provided for herein.~~ The Grantor and its employees, agents, licensees, and invitees shall have the right to use and enjoy the surface of the ~~Easement Area conveyed hereby~~ but shall not interfere with the use of same by Grantee for purposes hereinabove granted. The Grantor shall not build, create, or construct any buildings or other structures; plant trees; inundate; or change the grade of said ~~e~~ Easement Area, nor permit others to do so without the express written consent of the Grantee. The Grantee agrees to promptly repair and restore all property, surfaces, and landscaping disturbed by its activities in the Easement Area to the condition existing prior to the disturbance. It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future and that none of the rights herein granted shall be lost by non-use.

This Agreement is binding upon heirs, administrators, executors, and assigns of Grantor.

The undersigned warrants and represents that the undersigned has the proper power and authority to grant this Easement.

WITNESS, the hand and seal of the Grantor(s) this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

\_\_\_\_\_  
Print or type name (and title)

\_\_\_\_\_  
Print or type name (and title)

STATE OF WISCONSIN )  
COUNTY OF \_\_\_\_\_ ) )ss  
ACKNOWLEDGMENT

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ the above-named

\_\_\_\_\_ to me known (or satisfactorily proven) to be the person(s) who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public  
State of Wisconsin  
My commission expires \_\_\_\_\_

CORPORATE ACKNOWLEDGMENT

STATE OF WISCONSIN )  
COUNTY OF \_\_\_\_\_ ) )ss

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ the above-named

\_\_\_\_\_, President and \_\_\_\_\_, Secretary of the above-named corporation, to me known (or satisfactorily proven) to be such persons and officers who executed the foregoing instrument and acknowledge that they executed the same as such officers, by its authority, for the purposes therein contained.

\_\_\_\_\_  
Notary Public  
State of Wisconsin  
My commission expires \_\_\_\_\_

Consent

In consideration of \$1.00 and other valuable consideration, the undersigned hereby adopts and joins in the execution of the above and foregoing Underground Electric Easement grant (and does hereby subordinate its mortgage/lease thereto) and consents to the enjoyment by the Grantee therein of the rights by said grant. Dated \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(Corporate Seal)

By \_\_\_\_\_  
Secretary

By \_\_\_\_\_  
President

ACKNOWLEDGMENT

STATE OF WISCONSIN )  
COUNTY OF \_\_\_\_\_ ) )ss

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ the above-named

\_\_\_\_\_ to me known (or satisfactorily proven) to be the person(s) who executed the foregoing instrument and acknowledged the same.

This instrument drafted by  
Madison Gas and Electric Company  
Drafter: Michael J. Halcarz

\_\_\_\_\_  
Notary Public  
State of Wisconsin  
My commission expires \_\_\_\_\_

# MEMO

TO: Shorewood Hills Village Board

FROM: Mark Lederer, Chair, Public Works Committee

DATE: May 16, 2018

RE: Update Terms and Finalize Appointments for Existing Village Public Works Committee Members

The purpose of this memo is to provide a comprehensive update to the Village Board on Village Public Works Committee members. I have listed the entire Committee below, all of whom have expressed an interest in being reappointed, and I have also recommended new appointment terms, all of which I ask that you to approve.

Thank you.

<b>Name/Address</b>	<b>Recommended Term Ending in May:</b>
• Trustee/Chair: Mark Lederer, 1121 Wellesley Rd.	N/A
• Trustee/Member: Tracy Bailey, 3311 Topping Rd.	N/A
• Citizen Member: Chris Petykowski, 909 Columbia Rd.	2021
• Citizen Member: Yang Tao, 3518 Tally Ho Ln.	2021
• Citizen Member: Rick Chapell, 2715 Marshall Ct #313	2020
• Citizen Member: Cara Coburn-Faris, 1124 Edghill Dr.	2021
• Citizen Member: Tu Le, Marshall Ct.	2020

**Village of Shorewood Hills**  
**Personnel Committee**  
Meeting Minutes  
Thursday February 15, 2018 7:30 a.m.

1. **Call to Order** Chairperson John Imes called the meeting to order at 7:37 a.m. Present, in addition to Mr. Imes, were Committee members David Vitse, Paula Hogan and Erica Moeser. Mary Gulbrandsen was excused. Village Administrator Karl Frantz, Police Chief Aaron Chapin and Village Clerk Karla Endres were also in attendance  
**a. Note compliance with open meeting law** Mr. Frantz confirmed the meeting had been properly posted and noticed.
  2. **Approve previous meeting minutes** Ms. Moeser moved and Mr. Vitse seconded a motion to approve the minutes of the Personnel Committee meeting on October 11, 2017. Motion passed 3-1, Ms. Hogan abstained.
  3. **Consider recommendation on conditional hire of part-time police officers** Police Chief Aaron Chapin gave a brief summary on the interview process of the part time police officer. He had interviewed five applicants. Of those five, four were eligible for hire based on background checks. Seth Bouya, John Mashinaw and Shawn Allbough were in background check status. The fourth applicant, Jeffrey Blum, would be backgrounded based on the success of the first three. Chief Chapin asked the committee for approval to hire the applicants upon passing their background checks.  
Ms. Moeser moved and Ms. Hogan seconded a recommendation to the Board of Trustees for the hiring of Seth Bouya, John Mashinaw and Shawn Allbough upon successful background screenings.  
Motion passed unanimously.
  4. **Consider recommendation on hire of Accounting Clerk/ Administrative Assistant** Mr. Frantz briefly explained that out of fifteen applicants, five were scheduled for interviews. One dropped out prior to the interview. There were three residents and one non-resident interviewed. The interview panel agreed on the two highest applicants and recommended approval of Nancy Kolberg.  
Ms. Moeser moved and Ms. Hogan seconded recommendation to the Board of Trustees to hire Nancy Kolberg for the Accounting Clerk/ Administrative Assistant position.  
Motion passed unanimously.
  5. **Consider recommendation on 2018 Compensation for Pool Manager and Assistant** Mr. Frantz gave a brief background on Chris Carbon's wage and Erik Johnson's wage adjustment. There was a discussion to have Erik's wage be on the same schedule as all Village employees.  
Ms. Hogan suggested the Pool Committee revisit if Erik needs to work more hours and be compensated to get the work done.  
Ms. Moeser moved and Ms. Hogan seconded approval of the 2018 compensation with the caveat of understanding the consulting position of Mr. Carbon would end with this year.  
Motion passed unanimously.
- Mr. Frantz gave a brief update on the Police Bargaining Unit.
6. **Adjourn** Meeting adjourned at 8:36 a.m.

Respectfully submitted,

Karla Endres  
Village Clerk

**Village of Shorewood Hills**  
**Personnel Committee**  
Meeting Minutes  
Wednesday May 9, 2018 7:30 a.m.

**1. Call to Order** Chairperson John Imes called the meeting to order at 7:34 a.m. Present, in addition to Mr. Imes, were Committee member Mary Gulbrandsen, Paula Hogan and Erica Moeser. David Vitse was excused. Village Administrator Karl Frantz, Police Chief Aaron Chapin, Public Works Crew Chief John Mitmoen, Pool Manager Erik Johnson and Village Clerk Karla Endres were also in attendance

**a. Note compliance with open meeting law** Mr. Frantz confirmed the meeting had been properly posted and noticed.

**2. Approve previous meeting minutes**

Ms. Moeser moved and Ms. Hogan seconded approval of the February 15, 2018 minutes.  
Motion passed 4-0.

**5. Consider recommendation on seasonal hires and wage rates for Pool**

Eric Johnson (EJ) briefly summarized the interview process and that there were a majority of returning employees from last year. The assistant manager wages were increased to \$13.00 per hour instead of \$12.00. Next year the guard wages will be reviewed for increases since the concession staff is close in wage to the guard wages.

Ms. Gulbrandsen inquired if the staff was trained on sexual harassment.

EJ stated the staff are trained on the first night of training for sexual harassment. That is the first part of the training and then it moves on to practical job duties training.

Ms. Moeser moved and Ms. Gulbrandsen seconded approval of the pool wage rates and seasonal hires to the Board of Trustees.

Motion passed 4-0.

**3. Consider recommendation on seasonal hires and wage rates for Forestry and Public Works**

Mr. Frantz explained that Carter Thomas has been a great asset to the Forestry department throughout the school year and will be continuing employment with the village through the summer.

Ms. Moeser moved and Ms. Gulbrandsen seconded approval of the Forestry seasonal hires to the Board of Trustees.  
Motion passed 4-0.

Karl explained that the Village Staff would work to improve their sexual harassment and discrimination training. John Mitmoen briefly explained his memo and that he would like approval to hire Tucker Sandborn-Faris, Stephanie Hanke and Jackie Anderson.

Ms. Moeser moved and Ms. Gulbrandsen seconded approval of the Public Works seasonal hires to the Board of Trustees.

Motion passed 4-0.

**4. Consider recommendation on seasonal hires and wage rates for Four Corners and Land Recreation**

Ms. Moeser would like to see the co-directors at \$13.00 per hour instead of \$12.50 per hour to bring them in line with the Public Works and Forestry summer help.

Ms. Moeser moved and Ms. Gulbrandsen seconded recommendation of the seasonal hires for both Land Recreation and Four Corners with the wage increase for directors and co-directors to be at \$13.00 per hour.

Motion passed 4-0.

**6. Consider wage adjustment for Officer John Pierce**

Chief Chapin gave a brief background on John Pierce's probationary period that was successfully completed this past March. He explained that John is a fantastic employee and has been willing to help out where needed. There was an agreement with the previous chief that with John's hire, upon successful completion of probation, he would be eligible for a step increase.

Ms. Moeser moved and Ms. Gulbrandsen seconded a motion to approve recommendation of the step increase for John Pierce based on his completion of probation.

Motion passed 4-0.

**7. Consider temporary extension of full time benefits to Police Officer Dodsworth for covering vacancy while Police Officer Dostalek is on alternative duty and or leave**

Chief Chapin gave a brief background on the current staffing situation with Officer Dostalek's leave and that there will be a need to fill her position temporarily.

The committee tabled this agenda item until later in the meeting.

**8. Police Chief report on staffing, reorganization and recruitment for eligibility list Sargent, Police officer and any recommendations**

Chief Chapin is working on professional development within the department. He has sent officers to supervisor training to provide personal development for current employees. He stated that the Chief, Lieutenant and Detective have been working at night with the officers to give them feedback on supervisory roles. He then stated he would like to take the investigator role out of the Sargent position and make it an assignment instead of a position. He would reassign the sergeant position to go to the night shift or some alternative so they would have supervisor roles with both the B and C night shifts. There would also be a possibility for them to work a power shift to cover parts of both B and C shifts.

There was a discussion on adding an officer and the workload for officers on duty at the same time. Chief Chapin explained his eligibility list process for the sergeant and officer position.

No action was taken on this item.

The Committee returned to agenda item 7.

Ms. Moeser moved and Ms. Hogan seconded temporary extension of full time benefits to Officer Dodsworth while Officer Dostalek is on alternative duty.

Motion passed 4-0.

**9. Update on status of police contract negotiations**

Chief Chapin gave a brief update on the status of the bargaining unit. They are still waiting for a contract to review. He said in the future he would like to see the Sargent removed from the bargaining unit because of their supervisory roles with the officers who are in the bargaining unit.

Mr. Frantz would like to see the personnel policy manual inserted in the negotiated contract so that there are not many differences between employee's benefits outside the bargaining unit to those who are in the bargaining unit.

**10. Adjourn**

Meeting adjourned at 8:50 a.m.

Respectfully submitted,

Karla Endres  
Village Clerk

## **Public Works Committee Minutes April 19, 2018**

**Call to Order:** The meeting was called to order at 7:00 p.m. by Chairperson Lederer

**Roll Call:** On call of the roll members present were Chair Mark Lederer, Tracy Bailey, Yang Tao, Rick Chappell and Chris Petykowski, Cara Coburn-Faris, was excused. Tu Le was absent. Others present included, Village Engineer Brian Berquist, Crew Chief John Mitmoen, and Village Administrator Karl Frantz.

**Note compliance with open meeting law:** Compliance with the open meeting law was noted.

**Consider approval of previous meeting minutes** –On motion made and seconded the December 2017 and January 2018 minutes were approved as amended.

**Update and possible actions on partial signal project at Hilldale Way** - Yang Tao explained the need and reasoning for the project due to accident frequencies as well as to provide safer pedestrian passage. The final estimated cost is \$500,000 to be split equally between the Village and City. The Village will utilize a tax increment district to pay for the project expenses. Catell Construction won the bid and has proven to be a very good contractor for the City and Village. The bid is very close to the estimate.

The only major known downside to the project is loss of the ability to make westbound turns off Hilldale Way and eastbound from Maple Terrace. On motion made and seconded, the Committee recommended the Village proceed with the project. The motions was approved 3-0-2. Mr. Tao and Mr. Petykowski abstained due to their employment with the City of Madison.

**Discussion regarding accident frequency/causes and possible actions on westbound University Avenue at Highbury due to vehicles making U turns or left turns** – City traffic engineering attributes this problem to the Midvale signal and backups as opposed to U and left turns at the Highbury intersection and has more accurate accident location and cause data than that which the Village received from the City IT department. A meeting will be scheduled to include the Police Chief, Lieutenant and City traffic engineering staff to further discuss this matter.

**Discussion and recommendation on specific locations for traffic counts on Edgehill Drive, LMD, UBD, Oxford and Shorewood Boulevard** – the Committee reviewed a map of locations prepared by staff and made some adjustments. The adjusted map will be produced by Brian and sent to the County. The Village staff will, using Village equipment, provide for counts on Topping Road, Blackhawk Drive and the pool loop later this summer with exact locations to be determined by the Committee.

The meeting was the adjourned.

Respectfully submitted,

Karl Frantz, Village Administrator

**Village of Showaterewood Hills  
Services Committee  
Draft Minutes of the April 25, 2018 Meeting**

The meeting was **called to order** at 4:30 pm by Chairperson Fred Wade. Committee members present included Mr. Wade, David Logan, Jerry Stein, Charlie Field and Chris Petykowski (arrived late). Bill Muehl and Georgene Stratman were excused. Others in attendance were Karl Frantz, John Mitmoen, Karla Endres, David Sykes and Tim Bolhuis of Pellitteri Waste Systems.

Mr. Frantz confirmed compliance with the **Open Meetings Law**.

Mr. Field moved and Mr. Stein second a motion to **approve the minutes** of the February 13, 2018 meeting with one change of “pickup” to “dump truck”. The motion was approved on a 4-0 vote.

**Update from Pellitteri Waste Systems on refuse recycling program and any recommendations** – Tim Bolhuis discussed the Village’s refuse and recycling program, recent trends in the business and problems with contamination in the recycling stream. On average, residential households produce about 25 lbs of trash weekly and about 25 lbs of recycling every two weeks. Shorewood Hills has the highest curbside recycling rate in Dane County. It has become more difficult to find companies that will accept recyclables. China and other traditional recycling businesses have stopped accepting material, primarily due to contamination. Glass is the most problematic recyclable due to contamination. Small items like bread ties, bottle caps, can tabs and pieces of plastic utensils are difficult to remove in the separating process. Recycling companies are lowering the level of acceptable contamination is material loads. Mr. Bolhuis mentioned a video on Pellitteri’s website that showcases the recycling process at their facility. He suggested continued education of our residents regarding recyclables and refuse. They are finding recyclables in trash carts and trash in the recycling carts. The Committee discussed food waste at length. Mr. Bolhuis indicated the best practice for food waste is home composting. Other alternatives are difficult to determine, the landfill does not want food waste filling up the landfill and Madison Metropolitan Sewer District wants to reduce the amount of food waste treated at the sewer plant.

**Welcome new member Chris Petykowski** – Mr. Wade introduced and welcomed Chris Petykowski attending his first Services Committee meeting. Mr. Petykowski is the principle engineer for the City of Madison’s Traffic Engineering Division and has also been a member of the Public Works Committee since 2009.

**Review and recommendation on demolition of the Scout Shack** – Mr. Mitmoen indicated the Public Works Crew could demolish the building and thought the material could be removed in two loads of a 30-yard dumpster. Mr. Petykowski asked if there is any concern about asbestos. Mr. Mitmoen will arrange for testing of the roof shingles. A motion was made by Mr. Stein and seconded by Mr. Petykowski to recommend to the Board that the Scout Shack be demolished pending the results of the asbestos testing and provided it can be done within the budget. The motion was approved on a 5-0 vote.

**Review and recommendations on Village facilities use policy** – Mr. Frantz reviewed the conditions that he has allowed the use of the Board Room at the Village Hall. He has usually limited it to Village business with a few other governmental entities and historic exceptions. Staff is collecting information from other municipalities regarding if they allow use of their Board chambers. The Committee will continue to consider the matter. Mr. Wade brought to the Committee's attention a memo submitted to the Board by the Pool Committee outlining the Pool Committee's desire to renovate or replace the first floor pool facilities at some point in the future. They plan to do incremental improvements beginning in 2018 including work on the bathrooms/locker room areas and replacing the boiler. One of the questions that will be considered by the Board is whether or not there is a need for a community center. Mr. Mitmoen reported that the Village pays a lot in utility costs outside the pool season when the facility is seldom used. Low usage may be a matter of both lack of interest from residents and the facility not being in the best shape.

**Review and possible recommendation concerning update of garbage disposal ordinance** – Mr. Wade provided some proposed changes to ordinance 9.01 related to garbage disposals. The Committee intends to investigate organic food waste disposal options further. Staff will also check with the plumbing inspector to determine if there are any requirements for garbage disposals in the State's plumbing code. It is possible that the garbage disposal ordinance can be repealed entirely.

**Discussion and possible recommendation on cyber security and ransomware issues** – Mr. Frantz and Mr. Sykes briefly reviewed the Village's cyber security preparations and concerns. No recommendations were made at this time.

The meeting was **adjourned** at 6:08 pm.

Respectfully submitted,

David Sykes  
Administrative Services Manager/Deputy Clerk



Karl Frantz &lt;kfrantz@shorewood-hills.org&gt;

**Re: Hilldale Way crossing comments**

1 message

**David Benforado** <dbenforado@shorewood-hills.org>

Thu, May 3, 2018 at 4:20 PM

To: Craig Weinhold &lt;cweinhold@gmail.com&gt;

Cc: Karl Frantz &lt;kfrantz@shorewood-hills.org&gt;, Mark Lederer &lt;mlederer@shorewood-hills.org&gt;

Hi Craig,

Thanks for your comments, and I am copying in Shorewood Hills Village Administrator Karl Frantz and Village Trustee Mark Lederer (Chair, Public Works Committee) so that they can read your comments as well. Karl, could you please add Craig's comments to the May Board of Trustees meeting packet?

The Village Board did meet this morning at 7:30 AM and ultimately approved the Univ Ave./Maple Terrace/Hilldale Way project as presented. I appreciate your question as to what the rush was on this project. The project has been talked about for years -- the Village had it in mind generally when we adopted Tax Increment District IV in 2010, and then once the last project in TID IV was completed (the western most Lodge at Walnut Grove building) and traffic patterns settled out, we focused in earnest on safety improvements to that intersection. It's been on the City's radar screen for about the same period. There have been 31 accidents at the intersection in the last five years (we thought that number was 25, but Jerry Schippa from the City corrected that number to 31 at this morning's meeting). The Village Public Works Committee did meet last month to review and approve the project for recommendation to the Village Board. And then the City contacted us last month and requested expedited review by the Village Board so that they could start construction on Mon., May 7 (they wanted to do complete this project before starting a nearby project at another entry point to the Hilldale Mall). We agreed, resulting in this morning's Board meeting.

In terms of your comments about the Ridge/University Ave intersection, I would encourage you to stay plugged in -- that entire stretch of University Ave (from Shorewood Blvd to UBay Drive) is scheduled to be completely reconstructed in the 2022-2024 period. There will be public meetings in advance to weigh in and advocate safety improvements to that intersection and the other intersections in that stretch.

Regarding your bulleted comments towards the bottom of your e-mail, Jerry Schippa from the City did discuss how these signals will be managed, and that they will be incorporated into the City's transition to adaptive signal technology on the entire stretch of Univ Ave (from Allen Blvd to UBay Drive) this summer. For example, while the timing sequence will be set to allow longer east and west green lights during morning and evening rush hour, if the sensors indicate significant backups along Univ Ave at odd times like an hour or two before or after a badger Football games or in the case of an accident, the timing will be adjusted automatically to allow more throughput traffic. And the City promised to work with the Village to smooth out any signal related problems or issues that arise at that intersection, so if you spot a timing problem once the project is completed, please let Village Administrator Karl Frantz know and he will contact the City. As I understand the traffic signal plan, blinking yellow left turn signals at that intersection are part of the plan. The plan will not allow for pedestrians or bikes to cross the Avenue all at once. The plan as designed will allow U-turns in both directions, and those U-turns do not conflict or compete with the ped crossings (i.e., the U-turn lines do not cross the ped crossing areas). I also appreciate your forward looking thoughts as to what the impacts of the massive new Hill Farms development to University Ave traffic and bicycle traffic will be. We've tried in years past to talk with the State about extending Locust and hit a brick wall. You are probably right that some east/west bike traffic through the area might use the new ped crossing at Maple Terrace/Hilldale Way to connect with the Locust bike path and route and that we should plan for that (e.g., we may need to widen the ped/bike opening at the south end of Maple Terrace).

Best regards,

Dave

-----  
Dave Benforado, Village President  
Village of Shorewood Hills  
[dbenforado@shorewood-hills.org](mailto:dbenforado@shorewood-hills.org)

**\*\* Sign up for Village e-blasts at: [www.shorewood-hills.org/notifications](http://www.shorewood-hills.org/notifications) \*\***

On Thu, May 3, 2018 at 3:04 PM, Craig Weinhold <[cweinhold@gmail.com](mailto:cweinhold@gmail.com)> wrote:

Hello,

Let me first say that the Ridge/Marshall Ct intersection is a disaster of poor engineering, and I hold its design partially responsible for Matthew Court's death. These types of split intersections may look fine on paper, but the layout and light timings don't match the expectations or intuition of peds, bikes, or vehicles.

Second, the urgency of this project is frustrating. The University Ave neighbors have been trying to get a safe pedestrian crossing at Blackhawk for years. There've been listening sessions, surveys, and studies, but absolutely nothing has improved. Meanwhile, this project comes out of the blue and is fast-tracked for construction to start in less than a week. What gives? Just because Blackhawk may show fewer accidents, the need for a safe crossing has not vanished.

As for Hilldale way, I feel the improvements are not necessary. Traffic-wise, the adjacent lights provide ample gaps in traffic to allow left-turning traffic at Hilldale Way. Even at rush hour, it's rare to see left-turning cars backed up more than 2-3 deep. Pedestrian-wise, today Midvale is a very safe crossing -- it's what my kids use daily to get to school and soccer, and it's far safer than crossing at Shorewood Blvd, Segoe, or Eau Claire. I think the only improvement could be a "no left turn" sign for Maple Terrace.

Despite my skepticism, I do see benefits of this new crossing, especially for the residents and businesses north of University and for the expected increased ped/bike traffic from Madison Yards. Since the project is undoubtedly going forward, here are some thoughts to improve it's success and safety:

- green left turn lights must be sync'd with the Segoe and Midvale lights.
- when not green, left turn traffic should be presented with blinking yellow to keep traffic moving and reduce the chance of back ups into University Ave (keep in mind that 8-10 cars fit in the westbound turn lane today, but only 5-6 will fit after the reconstruction)
- the ped/bike lights should get people across in one motion. To expect them to hang out in the refuge for an entire light cycle (as long as 2 minutes) is only to invite risk-taking. We see that today at Ridge St and Regent & Monroe.
- today, U-turns are popular at this intersection. The reconstruction will put U-turns in conflict with pedestrian crossing.
- One likely future traffic pattern is bike traffic coming from Madison Yards eastbound on University Ave headed for the Locust Drive. This intersection could be an attractive crossing. You might take that into account when designing the crosswalk ramp in the southwest corner (orange in the pic at bottom).

Finally, can Shorewood Hills, Madison, and the State all work together to **connect Locust Drive to the Segoe stoplight?** I think this, more than anything, could help alleviate some of the crazy U-turns, University Ave crisscrossing, and Rose Place rush-hour congestion that plague that section of road.

Thank you,

-Craig Weinhold, Shorewood Hills

