

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Meeting Announcement & Agenda at 7:00 p.m.*

**Monday, March 19, 2018**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
  - i) Individuals expressing interest in upcoming Board vacancy
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) Board Minutes of February 19, 2018
    - ii) Street Use Permit – UW Kinesiology Club (Throwback Thursday 5K)
    - iii) Street Use Permit – Tree Removal at 1220 Edgehill Dr (H&H Arborists)
  - C. Ordinances
  - D. New Business Resolutions and Motions
    - i) Consider purchase of body worn cameras
    - ii) Consider purchase of building access control and camera system
    - iii) Consider agreement with Baker Tilly for Public Fire Protection study
    - iv) Consider \$400 donation to PTO for 5<sup>th</sup> grade school safety officer scholarship
  - E. Appointments
    - i) Joint Campus Area Committee John Imes, Karl Frantz
    - ii) Discuss process for additional Ad hoc Heiden Haus Committee members
    - iii) Services Committee Bill Muehl, Chris Petykowski
    - iv) Pending vacancies on Board of Zoning Appeals and Board of Review due to likely election of Trustee Felice- Borisy-Rudin as Municipal Judge
7. Reports of Officials and Committees
  - A. Village President
  - B. Village Administrator
  - C. Police Chief
    - i) Department response to Shorewood school incident on February 22
  - D. Personnel Committee
  - E. Finance Committee
  - F. Plan Commission
  - G. Public Works Committee
  - H. Services Committee
  - I. Public Health & Safety Committee
  - J. Recreation Committee

- K. Ad hoc Sustainability Committee
  - L. Parks Committee
  - M. Blackhawk Liaison Committee
  - N. Golf Committee
  - O. Pool Committee
  - P. Waterfront Committee
  - Q. Joint West Committee
  - R. Confirm next meeting date
8. Adjourn

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PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

## NOTES TO THE AGENDA MARCH 19, 2018

### Appearances and Communications

**Individuals expressing interest in upcoming Board vacancy** – The following individuals have expressed interest in being appointed to fill the remaining term of Trustee Felice- Borisy- Rudin should she be elected Municipal Judge. Tracy Bailey, Alan Goldenberg, Anne Helsley- Marchbanks, Rocky Van Asten. Copies of their letters of interest are enclosed and they have been invited to come to the meeting. Action will not take place until the April Board meeting after the election.

### Board Matters

**Payment of Bills** -February prepaids: \$46,974.42 March Board Bills: \$135,418.08  
Total: \$182,392.50

### Consent Agenda

**Board Minutes of February 19, 2018 and draft caucus minutes from January `16 caucus** - Draft minutes are enclosed.

**Street Use Permit – UW Kinesiology Club (Throwback Thursday 5K)** – A copy of the application is enclosed and is recommended for approval. **Tree Removal 1220 Edgehill Drive H&H Tree Removal** - This removal will require a crane and street closure. The Village staff will be placing conditions on the project regarding advance signage

### New Business Resolutions and Motions

**Consider purchase of body worn cameras** – The Public Health and Safety Committee is recommending this purchase. A detailed background memo on the purchase from the Police Chief is enclosed. A copy of the departmental body worn camera police is also enclosed for your information. The recommended purchase is in the amount of \$2,475 for the three cameras. This purchase is budgeted in the Village capital fund.

**Consider purchase of building access control and camera system** – The Public Health and Safety Committee is recommending the purchase in the amount of \$24,076. A detailed memo from the Police Chief is enclosed. This project will implement one of the recommendations included in the Riseling Group review of evidence handling procedures. It will also provide better access control to Village Hall especially when we have night meetings that may not always include a staff presence. It will also put in place the infrastructure for the Village to have a med drop box at Village Hall if we decide we want to offer that service in the future.

\$15,000 was budgeted in the 2018 capital fund for police equipment purchases. However the recently adopted five year capital plan budgeted \$25,000 total for building security cameras and access control in 2018.

**Consider agreement with Baker Tilly for Public Fire Protection study** – The Finance Committee is recommending that the Village proceed with this study in the amount of \$3,000. Draft Finance minutes from the meeting where this was discussed and recommended are enclosed

A copy of the proposal letter is also enclosed. A question arose regarding the last point in the engagement letter. Here is a response from Ms. Heather Acker, managing partner at Baker Tilly.

*In follow up to our conversation regarding the Shorewood Hills engagement letter, I understand the village is concerned about the section related to non-attest services. Here is some information related to that section that may help explain the necessity.*

- *Since we are the auditors of the village, under our professional standards of the AICPA, we need to identify when we are performing other non-audit services, such as the PFP study.*
- *To preserve our independence (also required by our professional standards), we cannot perform management functions for the village.*
- *Therefore, we can work at the direction of management in preparing this study, but ultimately management needs to accept responsibility for it. Otherwise, we would be performing a management function and our independence for the audit would be jeopardized.*
- *Also note that there is a separate section of the letter that relates to legal protections related to our services.*

*To help management get comfortable with the work in order to accept responsibility for it, our team will explain the results, answer questions, and make sure management understands and is comfortable with the report. This is important because ultimately village management will be implementing the results. It may also be noteworthy to share that there will be multiple reviewers of the study since it will also go before the PSC for review.*

Management staff be working closely with Baker Tilly directing this analysis and are comfortable accepting responsibility for the completed product.

**Consider \$400 donation to PTO for 5<sup>th</sup> grade school safety officer scholarship**

See enclosed request from the PTO. The Shorewood Hills Fire EMS Association made a \$500.00 contribution and the Shorewood Hills Police Association \$100.00 A \$400 donation from the Village would fully fund two scholarships for a Washington DC trip. The safety officers at the school are a helpful addition to the Village police and crossing guard presence at the school. This item was not specifically budgeted but could be taken from Village Board supplies and expense where \$1,500 was budgeted.

**Appointments**

**Joint Campus Area Committee John Imes, Karl Frantz** – The City of Madison is combining the Joint West and Joint Southeast Committee’s into one committee. The City initially had reduced the number of Village representatives to one but we requested and the City increased the number to two. Part of the reason to combine and reduce the number on the Committee is problems getting quorum. The role of the committee has also changed due to City adoption of the campus master plan and formation of a design review board. A copy of the city ordinance involved is enclosed.



Karl Frantz <kfrantz@shorewood-hills.org>

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## Trustee

1 message

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**Rocky Van Asten** <rock.vanasten@gmail.com>

Tue, Mar 6, 2018 at 5:29 PM

To: Karl Frantz <kfrantz@shorewood-hills.org>

I read Dave Benforado's request for volunteers to replace Trustee Felice Borisy-Rudin, after she moves to Village Judge this April. I would like to throw my hat in the ring. I would hit the ground running. Also, if we have four people volunteering to run at the next caucus, I will bow out and let a new resident have his/her "time in the breach".

We all know I had a mid-life crisis during my last term; unfortunately ending in divorce. We bought a home for Laurie in Albuquerque NM, I re-married, moved to Mt Horeb, and came back... just can't seem to leave this Village.

Again, it would be an honor to be considered for completing Ms. Borisy-Rudin's final year.

Respectfully,  
Rocky Van Asten



Karl Frantz <kfrantz@shorewood-hills.org>

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## Board Member Opening

1 message

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**Tracy Bailey** <tracysebailey@gmail.com>

Sun, Mar 11, 2018 at 1:09 PM

To: "Shorewood Village (karl)" <kfrantz@shorewood-hills.org>

Greetings Karl,

My name is Tracy Bailey and this letter is to formally express my interest in serving as a Board Member for the Village of Shorewood Hills. I have spoken with Dave on the phone, attended a board meeting, and Anne graciously gave me an hour of her time discussing the role. I am enthusiastic about this role and I also believe I would be a great fit.

Who am I?

My husband and I moved to Shorewood four years ago after doing extensive research on neighborhoods and schools. We are both graduates of UW and love being near the lake and campus. Our home, on Topping, is like a dream come true. The "feel" of this neighborhood is delightful and even richer than imagined. I have participated in many of the Village programs - Four Corners, Land Rec, tennis and swimming lessons, kayak share, the community garden, etc. - as well as having served on the PTO Board at the school and as a member of both the Public Works and Heiden Haus Committees.

Why am I interested?

I believe strongly in preserving the many facets that make this community special while also addressing the needs of a growing and changing demographic. As a Trustee, I will focus represent the perspective of a parent with young children. My passions are safety and community as well as responsibility for this beautiful neighborhood of caring residents and beautiful land.



Karl Frantz <kfrantz@shorewood-hills.org>

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## Letter of Interest

1 message

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**agoldenberg@charter.net** <agoldenberg@charter.net> Wed, Mar 14, 2018 at 3:17 PM  
To: kfrantz@shorewood-hills.org

Karl,

I heard one of the trustees may be taking up a position that will require vacating their seat as Village trustee. My understanding is the board is looking for candidates interested in serving out the remainder of the term. If so, I'd like to be considered in this capacity. I've always been interested in Village affairs, and I believe my background would serve the Village well.

For many years when Henry & Grace were young, I coordinated the Village golf programs at Blackhawk Country Club. I also served the Village on the Blackhawk Committee during the period when there was more than a little friction between the Village and the Club. More often than not, our efforts were successful in maintaining productive dialog between the parties.

Sarah, Henry, Grace & I have lived in Shorewood Hills for the past 16 years. I graduated from the UW in 1982 and my area of study was Accounting and Information Systems. Prior to moving to Madison in 2002, I was a partner with a firm in Chicago directing strategic technology and management consulting initiatives for our privately-held clients.

Since 2007, I served as Chief Information Officer for a large structural steel tubing manufacturer based in Chicago. Late in 2016, we sold to a Fortune 100 company, and last year, I left that position. I'm presently consulting for former clients on an ad-hoc basis. I had my knee replaced in September, and enjoyed (!) the last few months rehabilitating, reading, and contemplating where to re-focus my energies during this next chapter of my life.

I've considered serving as a trustee before, but as much as I travelled, time at home with the family was precious - so I never did. As my time is (more) my own now, I'd like to offer my service to the Village at this time.

Thanks for your consideration.

Warm regards,  
Alan

Alan Goldenberg  
1230 Dartmouth Road  
Madison, WI 53705

608·628·8474



Karl Frantz <kfrantz@shorewood-hills.org>

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## Board of Trustees,

1 message

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**Anne M Helsley-Marchbanks** <ahelsley@wisc.edu> Wed, Mar 14, 2018 at 10:36 PM  
To: Karl Frantz <kfrantz@shorewood-hills.org>  
Cc: David Benforado <dbenforado@shorewood-hills.org>

Dear Karl,

I am writing to express my interest in being considered for appointment to the Village Board of Trustees, should there indeed be a vacancy next month. As you know, I have been interested in Village affairs for several years (about 20?), and I try to attend Village Board meetings when possible, so I am aware of many, but certainly not all, of the issues which come before it. I have lived in the Village since August, 1992.

In the case specifically of the positions in which Felice serves as Trustee, I am, believe it or not, rather specially interested in the committees and boards on which she currently serves, should that make any difference to consideration of the members of the Village Board in their deliberations and ultimate decision-making.

My schedule has freed up to some extent over what it has been the past few years, and, with the exception of May, I should be able to attend regularly-scheduled meetings of the board this year. I will be out of the country May 12-28.

I apologize for sending this message at the "last minute". Your email to me indicated the deadline was today, the Village Bulletin lists March 15 (tomorrow) as the deadline, and yet the text of the description says by today, which might mean by this morning. I've been traveling, and not in areas with much internet connectivity; I sincerely hope that I can still be considered.

Thanks, and see you Monday.

Anne

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	2202018	02/19/2018	524.85	524.85	02/19/2018
Total 100-211535 AFLAC INSURANCE:					524.85	524.85	
<b>100-51-5112-310 COMMITTEES: SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWS-PUB HEAR NO	02252018	02/25/2018	23.17	23.17	02/28/2018
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					23.17	23.17	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-GEN MUNI ADVICE	02252018	02/25/2018	1,974.00	1,974.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAFFORD-COMPUTER MAGIC	02252018	02/25/2018	156.00	156.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	BOARDMAN CLARK-EMPLOYM	02252018	02/25/2018	900.00	900.00	02/28/2018
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					3,030.00	3,030.00	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-ORD ENFORCEME	02252018	02/25/2018	1,806.50	1,806.50	02/28/2018
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					1,806.50	1,806.50	
<b>100-51-5141-320 ADMIN: DUES &amp; SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	INTERNATION-MEMBERSHIP IC	02252018	02/25/2018	912.00	912.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	WMCA-MEMBERSHIP DUES-SY	02252018	02/25/2018	50.00	50.00	02/28/2018
Total 100-51-5141-320 ADMIN: DUES & SEMINARS:					962.00	962.00	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
10635	JP MORGAN CHASE BANK NA	PICK N SAVE-SUNSHINE FUND	02252018	02/25/2018	26.85	26.85	02/28/2018
10635	JP MORGAN CHASE BANK NA	PICK N SAVE-SUNSHINE FUND	02252018	02/25/2018	42.64	42.64	02/28/2018
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					69.49	69.49	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	USPS-MAIL 1099's	02252018	02/25/2018	7.62	7.62	02/28/2018
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-ADMIN COPI	02252018	02/25/2018	115.53	115.53	02/28/2018
10635	JP MORGAN CHASE BANK NA	PELLITTERI-DATA SHRED ADMI	02252018	02/25/2018	12.00	12.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-SCOTCH TAPE	02252018	02/25/2018	5.56	5.56	02/28/2018
10635	JP MORGAN CHASE BANK NA	EMMONS-LATER FILE CABINET	02252018	02/25/2018	626.28	626.28	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-PAPER/DRY ERASE	02252018	02/25/2018	9.81	9.81	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-CALCULATOR/OFFIC	02252018	02/25/2018	179.29	179.29	02/28/2018
10635	JP MORGAN CHASE BANK NA	MAD MAILING EQUIP-POSTAGE	02252018	02/25/2018	249.95	249.95	02/28/2018
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					1,206.04	1,206.04	
<b>100-51-5142-322 CLERK: TRAINING/SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	WMCA-DISTRICT MTG-SYKES	02252018	02/25/2018	25.00	25.00	02/28/2018
Total 100-51-5142-322 CLERK: TRAINING/SEMINARS:					25.00	25.00	
<b>100-51-5142-340 CLERK: POSTAL EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	NEOPOST-POSTAGE METER R	02252018	02/25/2018	546.20	546.20	02/28/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5142-340 CLERK: POSTAL EXPENSES:					546.20	546.20	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	GOOGLE-G SUITE BASIC (FEBR	02252018	02/25/2018	155.00	155.00	02/28/2018
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					155.00	155.00	
<b>100-51-5145-340 D.P.: OPERATIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CHARTER-TV & INTERNET (FEB	02252018	02/25/2018	202.30	202.30	02/28/2018
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					202.30	202.30	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	ATT-MONTHLY PHONES (FEBR	02252018	02/25/2018	401.00	401.00	02/28/2018
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					401.00	401.00	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-MOPS, MATS, TO	02252018	02/25/2018	62.81	62.81	02/28/2018
10635	JP MORGAN CHASE BANK NA	HELLENBRAND-SOFTENER SA	02252018	02/25/2018	31.96	31.96	02/28/2018
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-TOWELS/MOPS/M	02252018	02/25/2018	62.81	62.81	02/28/2018
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					157.58	157.58	
<b>100-52-5210-210 POLICE: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	ATLAS BUS SOLN-SCHEDULIN	02252018	02/25/2018	600.00	600.00	02/28/2018
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					600.00	600.00	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-PD COPIES	02252018	02/25/2018	39.13	39.13	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-OFFICE SUPPLIES	02252018	02/25/2018	84.99	84.99	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-MOUSE FOR AC COM	02252018	02/25/2018	19.99	19.99	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-MISC OFFICE SUPPLI	02252018	02/25/2018	143.44	143.44	02/28/2018
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					287.55	287.55	
<b>100-52-5210-321 POLICE: DUES &amp; SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	KALAHARI-CHIEF'S CONF ROO	02252018	02/25/2018	218.00	218.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	KALAHARI-CHIEF'S CONF ROO	02252018	02/25/2018	218.00	218.00	02/28/2018
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					436.00	436.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	FVTC FINANCIAL-OD DEATH IN	02252018	02/25/2018	55.00	55.00	02/28/2018
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					55.00	55.00	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	BELL CO-2015 & 2017 SEAT CO	02252018	02/25/2018	330.00	330.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	PELLITTERI-DATA SHRED PD	02252018	02/25/2018	12.00	12.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	EVIDENT-EVIDENCE SUPPLIES	02252018	02/25/2018	242.83	242.83	02/28/2018
10635	JP MORGAN CHASE BANK NA	MISTER CAR WASH-VEHICLE U	02252018	02/25/2018	5.69	5.69	02/28/2018
10635	JP MORGAN CHASE BANK NA	SCHMIDT AUTO-TOW FOR 3 RE	02252018	02/25/2018	315.00	315.00	02/28/2018
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					905.52	905.52	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	LARK-BOOTS/SHIRTS/GLOVES	02252018	02/25/2018	267.75	267.75	02/28/2018
10635	JP MORGAN CHASE BANK NA	CHIEF SUPPLY-REFUND FOR J	02252018	02/25/2018	79.89-	79.89-	02/28/2018
10635	JP MORGAN CHASE BANK NA	LARK-UNIFORM FOR CM	02252018	02/25/2018	236.69	236.69	02/28/2018
10635	JP MORGAN CHASE BANK NA	LARK-UNIFORMS FOR TE AND	02252018	02/25/2018	321.76	321.76	02/28/2018
10635	JP MORGAN CHASE BANK NA	LARK-UNIFORM ITEMS FOR AD	02252018	02/25/2018	331.54	331.54	02/28/2018
10635	JP MORGAN CHASE BANK NA	LARK-UNIFORM ITEMS FOR TE	02252018	02/25/2018	100.85	100.85	02/28/2018
10635	JP MORGAN CHASE BANK NA	RAY OHERRON-FIREARM PUR	02252018	02/25/2018	1,185.27	1,185.27	02/28/2018
10635	JP MORGAN CHASE BANK NA	AMAZON-HOLSTER FOR CHIEF	02252018	02/25/2018	20.71	20.71	02/28/2018
10635	JP MORGAN CHASE BANK NA	AMAZON-HOLSTER FOR CHIEF	02252018	02/25/2018	37.44	37.44	02/28/2018
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					2,422.12	2,422.12	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	BELL CO-2013 PRINTER WIRIN	02252018	02/25/2018	104.00	104.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	BELL CO-2017 SPOILER LIGHTI	02252018	02/25/2018	75.00	75.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	KAYSER-BATTERY REPLACE F	02252018	02/25/2018	154.90	154.90	02/28/2018
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					333.90	333.90	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
10635	JP MORGAN CHASE BANK NA	ROAD SOLUTIONS-ICE BITE	02252018	02/25/2018	893.75	893.75	02/28/2018
10635	JP MORGAN CHASE BANK NA	MENARDS-BOARDS FOR SHEL	02252018	02/25/2018	128.87	128.87	02/28/2018
10635	JP MORGAN CHASE BANK NA	FARM&FLEET-TARY'S CLOTHE	02252018	02/25/2018	33.97	33.97	02/28/2018
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					1,056.59	1,056.59	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	NAPA-OIL/FILTERS/MISC	02252018	02/25/2018	61.93	61.93	02/28/2018
10635	JP MORGAN CHASE BANK NA	NAPA-WASHER FLUID	02252018	02/25/2018	16.36	16.36	02/28/2018
10635	JP MORGAN CHASE BANK NA	DELTA FOREMOST CHEMICAL-	02252018	02/25/2018	9.83-	9.83-	02/28/2018
10635	JP MORGAN CHASE BANK NA	ULINE-SHELVING SHOP/MATS/	02252018	02/25/2018	590.55	590.55	02/28/2018
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-TOOL KAT RE	02252018	02/25/2018	124.68	124.68	02/28/2018
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-REPAIR CON	02252018	02/25/2018	79.67	79.67	02/28/2018
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					863.36	863.36	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
10635	JP MORGAN CHASE BANK NA	AMSOIL-OIL TRUCKS AND EQUI	02252018	02/25/2018	609.96	609.96	02/28/2018
10635	JP MORGAN CHASE BANK NA	NAPA-GAS TREATMENT/DIESE	02252018	02/25/2018	137.16	137.16	02/28/2018
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-OILS AND FIL	02252018	02/25/2018	157.84	157.84	02/28/2018
Total 100-53-5320-370 GARAGE: FUEL & OIL:					904.96	904.96	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
10635	JP MORGAN CHASE BANK NA	PELLITTERI-SHACKELTON FEE	02252018	02/25/2018	308.14	308.14	02/28/2018
10635	JP MORGAN CHASE BANK NA	PELLITTERI-FEBRUARY FEES	02252018	02/25/2018	7,953.91	7,953.91	02/28/2018
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,262.05	8,262.05	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CRESCENT-LIGHTS AND BALLA	02252018	02/25/2018	308.49	308.49	02/28/2018
10635	JP MORGAN CHASE BANK NA	PKK LIGHTING-RECYCLE LIGH	02252018	02/25/2018	104.61	104.61	02/28/2018
10635	JP MORGAN CHASE BANK NA	HILL ELECT-BALLAST REPLAC	02252018	02/25/2018	272.17	272.17	02/28/2018
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					685.27	685.27	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	BEN MEADOWS-FORESTRY TO	02252018	02/25/2018	400.45	400.45	02/28/2018
10635	JP MORGAN CHASE BANK NA	ARBORWEAR-APPAREL JACKE	02252018	02/25/2018	131.35	131.35	02/28/2018
10635	JP MORGAN CHASE BANK NA	UPS STORE-RETURN SHIPPIN	02252018	02/25/2018	18.41	18.41	02/28/2018
10635	JP MORGAN CHASE BANK NA	ARBORWEAR-VEST FOR FORE	02252018	02/25/2018	47.40	47.40	02/28/2018
10635	JP MORGAN CHASE BANK NA	ARBORWEAR-RETURNED JAC	02252018	02/25/2018	119.95-	119.95-	02/28/2018
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					477.66	477.66	
<b>100-55-5523-650 TREE REMOVALS</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL CITY TREE-TREE REM	02252018	02/25/2018	1,900.00	1,900.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	ARBORCARE-TREE REMOVAL	02252018	02/25/2018	990.00	990.00	02/28/2018
Total 100-55-5523-650 TREE REMOVALS:					2,890.00	2,890.00	
<b>100-55-5537-340 SPEC EVENTS: JULY 4th EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	STAPLES-DAX PLATE	02252018	02/25/2018	11.99	11.99	02/28/2018
10635	JP MORGAN CHASE BANK NA	STAPLES-AVERY TENT CARDS	02252018	02/25/2018	9.81	9.81	02/28/2018
Total 100-55-5537-340 SPEC EVENTS: JULY 4th EXPENSE:					21.80	21.80	
<b>200-53-5361-350 OUTSIDE SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	ATT-TELEMETRY LINE (FEBRU	02252018	02/25/2018	127.22	127.22	02/28/2018
Total 200-53-5361-350 OUTSIDE SERVICES:					127.22	127.22	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	ATT-FEBRUARY CHARGE UVE	02252018	02/25/2018	40.80	40.80	02/28/2018
10635	JP MORGAN CHASE BANK NA	5NINES DATA-WIRELESS SERV	02252018	02/25/2018	75.00	75.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	SURVEYMONKEY-SURVEY SYS	02252018	02/25/2018	35.00	35.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	MAILCHIMP-EMAIL SYSTEM	02252018	02/25/2018	25.00	25.00	02/28/2018
10635	JP MORGAN CHASE BANK NA	MICROSOFT-OFFICE SUBSCRI	02252018	02/25/2018	4.99	4.99	02/28/2018
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					180.79	180.79	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
10635	JP MORGAN CHASE BANK NA	STOPPLEWORTH-POOL OUTSI	02252018	02/25/2018	260.00	260.00	02/28/2018
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					260.00	260.00	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CHECKER POS	02252018	02/25/2018	9.99	9.99	02/28/2018
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					9.99	9.99	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSIONS PO	02252018	02/25/2018	9.99	9.99	02/28/2018
Total 210-55-5542-343 CONCESSIONS EXPENSE:					9.99	9.99	
<b>210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT</b>							
10635	JP MORGAN CHASE BANK NA	G H STENNER-CHEMICAL PUM	02252018	02/25/2018	96.21	96.21	02/28/2018
10635	JP MORGAN CHASE BANK NA	G H STENNER-CHEMICAL PUM	02252018	02/25/2018	77.24	77.24	02/28/2018
10635	JP MORGAN CHASE BANK NA	G H STENNER-CHEMICAL PUM	02252018	02/25/2018	133.44	133.44	02/28/2018
10635	JP MORGAN CHASE BANK NA	G H STENNER-CHEMICAL PUM	02252018	02/25/2018	81.10	81.10	02/28/2018
10635	JP MORGAN CHASE BANK NA	G H STENNER-CHEMICAL PUM	02252018	02/25/2018	91.59	91.59	02/28/2018

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 210-55-5542-351 REPAIR/MAINT: POOL EQUIPMENT:					479.58	479.58	
<b>400-54-5400-100 POLICE: SQUAD VEHICLE</b>							
10635	JP MORGAN CHASE BANK NA	AMS-KEYLESS ENTRY FOR 201	02252018	02/25/2018	235.00	235.00	02/28/2018
Total 400-54-5400-100 POLICE: SQUAD VEHICLE:					235.00	235.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	ITRON-HARDWARE & SOFTWA	02252018	02/25/2018	436.96	436.96	02/28/2018
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					436.96	436.96	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
999519	BROWN, CLAUDIA & DAVID	REFUND 2017 TAX OVERPAYM	1051	02/27/2018	271.31	271.31	02/27/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					271.31	271.31	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
999964	BERGHAWN, MARCUS AND LAURA	REFUND 2017 TAX OVERPAYM	1041	02/27/2018	134.90	134.90	02/27/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					134.90	134.90	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000006	CRANLEY, SUSY & PAUL	REFUND 2017 TAX OVERPAYM	1031	02/16/2018	164.13	164.13	02/16/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					164.13	164.13	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000036	VASSALLO, MICHELLE & MARK	REFUND 2017 TAX OVERPAYM	1030	02/16/2018	223.54	223.54	02/16/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					223.54	223.54	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000046	HUDSON, JAMES & DIANE MARTIN	REFUND 2017 TAX OVERPAYM	1045	02/27/2018	142.10	142.10	02/27/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					142.10	142.10	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000150	FISHER, MICHAEL & JODY	REFUND 2017 TAX OVERPAYM	1035	02/16/2018	1,488.03	1,488.03	02/16/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					1,488.03	1,488.03	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000409	LOEFFLER, CHRIS & GALE SISNEY	REFUND 2017 TAX OVERPAYM	1036	02/16/2018	1,092.80	1,092.80	02/16/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					1,092.80	1,092.80	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000543	FRACKMAN, SUSAN & JANIS EELLS	REFUND 2017 TAX OVERPAYM	1049	02/27/2018	83.58	83.58	02/27/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					83.58	83.58	
<b>800-122100 PROPERTY TAXES RECEIVABLE</b>							
1000551	MECOZZI, SANDRO	REFUND 2017 TAX OVERPAYM	1037	02/16/2018	600.65	600.65	02/16/2018
Total 800-122100 PROPERTY TAXES RECEIVABLE:					600.65	600.65	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
800-122100	PROPERTY TAXES RECEIVABLE						
1000557	SOTOS, JOSHUA & TRACY	REFUND 2017 TAX OVERPAYM	1046	02/27/2018	81.03	81.03	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			81.03	81.03	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
1000559	JHAGROO, ROY	REFUND 2017 TAX OVERPAYM	1039	02/22/2018	27.14	27.14	02/22/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			27.14	27.14	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
1000762	BEACH, GLORIA	REFUND 2017 TAX OVERPYAM	1052	02/27/2018	503.72	503.72	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			503.72	503.72	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
1000839	WELLS, LISA & SHANE	REFUND 2017 TAX OVERPAYM	1044	02/27/2018	286.24	286.24	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			286.24	286.24	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000029	ZAMANIAN MOSTAFA, SAGHA ZAH	REFUND 2018 TAX OVERPAYM	1032	02/16/2018	585.35	585.35	02/16/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			585.35	585.35	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000030	MARTIN, CHASIDLEY	REFUND 2017 TAX OVERPAYM	1033	02/16/2018	419.87	419.87	02/16/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			419.87	419.87	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000031	MALONE, DANIEL& ANN	REFUND 2017 TAX OVERPAYM	1038	02/16/2018	1,734.28	1,734.28	02/16/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			1,734.28	1,734.28	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000032	KNETTER, MICHAEL & KAREN	REFUND 2017 TAX OVERPAYM	1040	02/27/2018	1,404.68	1,404.68	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			1,404.68	1,404.68	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000033	JARRAD, DAVE	REFUND 2017 TAX OVERPAYM	1043	02/27/2018	292.52	292.52	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			292.52	292.52	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000034	FALK, DAVID	REFUND 2017 TAX OVERPAYM	1048	02/27/2018	5,490.63	5,490.63	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			5,490.63	5,490.63	
<b>800-122100</b>	<b>PROPERTY TAXES RECEIVABLE</b>						
2000035	BREUER, AMANDA	REFUND 2017 TAX OVERPAYM	1050	02/27/2018	897.48	897.48	02/27/2018
	Total 800-122100	PROPERTY TAXES RECEIVABLE:			897.48	897.48	
	Grand Totals:				46,974.42	46,974.42	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0 included.
  - Paid and unpaid invoices included.
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## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	30715	03/01/2018	415.35	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					415.35	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
1106	ACE HILLDALE (DPW)	BRINE TANK	34590	01/25/2018	6.99	.00	
1106	ACE HILLDALE (DPW)	BRINE TANK	34625	01/29/2018	2.68	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					9.67	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
1106	ACE HILLDALE (DPW)	KEY TAGS/ FIRE SIGNS	34650	01/31/2018	35.35	.00	
1106	ACE HILLDALE (DPW)	COMMUNITY CENTER/PAINT	34769	02/22/2018	6.99	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					42.34	.00	
<b>100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE</b>							
1730	ASSOCIATED APPRAISAL CONSUL	REVALUATION PROGRAM	133186	03/01/2018	861.10	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					861.10	.00	
<b>100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS</b>							
2049	BAER INSURANCE SERVICES LLC	WORKERS COMP DOWN PAY	564	03/02/2018	12,481.00	.00	
Total 100-51-5143-160 PERSONNEL: WORKMAN'S COMP INS:					12,481.00	.00	
<b>100-51-5154-511 LIABILITY INS (LEAGUE)</b>							
2049	BAER INSURANCE SERVICES LLC	BLANKET CRIME POLICY	1097	03/09/2018	1,895.00	.00	
2049	BAER INSURANCE SERVICES LLC	LIABILITY DOWN PAYMENT	564	03/02/2018	11,188.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					13,083.00	.00	
<b>100-55-5537-342 SPEC EVENTS: RECOGNITION NIGHT</b>							
2450	BLACKHAWK COUNTRY CLUB INC	2017 RECOGNITION DINNER	2172018	02/17/2018	4,637.22	.00	
Total 100-55-5537-342 SPEC EVENTS: RECOGNITION NIGHT:					4,637.22	.00	
<b>400-57-5714-810 VILLAGE HALL</b>							
3140	CDW GOVERNMENT INC	LENOVO THINKCENTER M7109	LTH6087	02/19/2018	1,274.88	.00	
3140	CDW GOVERNMENT INC	HP ELITE DISPLAY	LTH6087	02/19/2018	314.82	.00	
3140	CDW GOVERNMENT INC	LENOVO TINY COMPUTER MO	LVH5332	02/23/2018	28.78	.00	
Total 400-57-5714-810 VILLAGE HALL:					1,618.48	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES	1434553829	02/28/2018	11.28	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					11.28	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
4017	DANE CO HWY & TRANS DEPT	56 YRDS SALT	27045	01/31/2018	4,956.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					4,956.00	.00	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES	03012018	03/01/2018	220.00	.00	
Total 100-45-4511-000 COURT FINES:					220.00	.00	
<b>100-211539 DENTAL INSURANCE - EMPLOYEE</b>							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	3162018	03/16/2018	1,162.44	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,162.44	.00	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANTS PREMIUM	3162018	03/16/2018	322.26	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	.00	
<b>100-55-5520-320 PARKS:PROJECTS</b>							
7625	GOOD OAK LLC	INVASIVE BRUSH REMOVAL-KE	18-23	03/14/2018	532.00	.00	
7625	GOOD OAK LLC	INVASIVE BRUSH REMOVAL-KE	18-37	03/14/2018	538.00	.00	
Total 100-55-5520-320 PARKS:PROJECTS:					1,070.00	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
8950	HYDROCORP	CROSS CONNECTION INSPECT	46124	02/28/2018	128.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					128.00	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810/1008 SHOREWOOD BLVD	40504425	03/08/2018	3,638.47	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,638.47	.00	
<b>100-51-5160-530 BLDGS &amp; PLANT: RENTAL EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY AVE	40504425	03/08/2018	8.11	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					8.11	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON ROAD	40504425	03/08/2018	145.29	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					145.29	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	2914 OXFORD/900 SWBLVD/140	40504425	03/08/2018	50.25	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40504425	03/08/2018	1,530.05	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,580.30	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40504425	03/08/2018	176.22	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					176.22	.00	
<b>100-55-5514-220 COMMUNITY CTR: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-COMM	40504425	03/08/2018	1,142.88	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					1,142.88	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	40504425	03/08/2018	211.00	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					211.00	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-CONCE	40504425	03/08/2018	148.94	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					148.94	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400/4898 LMD	40504425	03/08/2018	72.77	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					72.77	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40504425	03/08/2018	1,572.61	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,572.61	.00	
<b>100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT</b>							
13085	MADISON TREASURER, CITY OF	4694 UNIVERSITY AVE-STORM	12795356	03/01/2018	14.88	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					14.88	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIO	12793475	03/01/2018	31.93	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					31.93	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FLAT RATE	12793470	03/01/2018	447.60	.00	
13085	MADISON TREASURER, CITY OF	PIT-LAKE MENDOTA DRIVE	12793471	03/01/2018	2,588.40	.00	
13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	12793472	03/01/2018	126.90	.00	
13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER-LOCUST	12793473	03/01/2018	18,634.60	.00	
Total 600-53-0610-601 PURCHASED WATER:					21,797.50	.00	
<b>100-53-5363-290 METRO LANDFILL EXPENSE</b>							
13377	MIDDLETON CITY TREASURER	FIRST HALF 2018 ASSESSMEN	120-2018	02/19/2018	5,375.00	.00	
Total 100-53-5363-290 METRO LANDFILL EXPENSE:					5,375.00	.00	
<b>100-55-5523-600 TREE MAINTENANCE</b>							
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	21618	02/16/2018	2,200.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	22218	02/15/2018	1,200.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	22318	02/15/2018	1,200.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	22818	02/26/2018	1,200.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	3718	03/07/2018	1,200.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TALLY H	3918	03/09/2018	1,200.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					8,200.00	.00	
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
19311	SHELL OIL CO:POLICE ACCT	PD VEHICLE FUEL	03062018	03/06/2018	745.28	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-370 POLICE: FUEL & OIL:					745.28	.00	
<b>100-51-5160-221 BLDGS &amp; PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	1058000 W/S 1008 SHOREWOOD	22818	02/28/2018	180.17	.00	
19337	SHOREWOOD HILLS WATER & SE	910100 W/S 810 SHOREWOOD	22818	02/28/2018	10.81	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 W/S GARDENS	22818	02/28/2018	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 W/S HEIDEN	22818	02/28/2018	29.41	.00	
19337	SHOREWOOD HILLS WATER & SE	1058300 W/S RINK	22818	02/28/2018	76.28	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 W/S COMMUNITY CEN	22818	02/28/2018	190.55	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					503.22	.00	
<b>100-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHR</b>							
19337	SHOREWOOD HILLS WATER & SE	1058000 SE 1008 SHOREWOOD	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 SE GARDENS	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3378500 SE BRADLEY PARK	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2285500 SE KOVAL WOODS	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2303000 SE BIG FOOT PARK	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1058500 SE 1008 SHOREWOOD	22818	02/28/2018	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	2237500 SE FOUR CORNERS L	22818	02/28/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	3403100 SE POST FARM LOT	22818	02/28/2018	303.86	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 SE COMMUNITY CENT	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2331400 SE MCKENNA PARK	22818	02/28/2018	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	1112500 SE 1001 EDGEHILL LO	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3477500 SE 2700 OXFORD LOT	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1126300 SE QUARRY	22818	02/28/2018	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	1128500 SE OAK WAY LOTS	22818	02/28/2018	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 SE HEIDEN	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	910200 SE 810 SHOREWOOD B	22818	02/28/2018	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	910300 SE 810 SHOREWOOD B	22818	02/28/2018	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	1030500 SE TALLY HO BOOSTE	22818	02/28/2018	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1056500 SE ENTRYWAY PARKS	22818	02/28/2018	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	908700 SE 3264 UNIV AVE LOT	22818	02/28/2018	9.18	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHR					703.19	.00	
<b>210-51-5160-221 BLDG/PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	3402900 W/S CONCESSIONS	22818	02/28/2018	21.81	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					21.81	.00	
<b>210-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHR</b>							
19337	SHOREWOOD HILLS WATER & SE	3402900 SE CONCESSIONS	22818	02/28/2018	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHR					9.18	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19841	STOP-N-GO DPW GAS	DPW - GAS	2282018	02/28/2018	705.92	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					705.92	.00	
<b>100-53-5320-370 GARAGE: FUEL &amp; OIL</b>							
19845	STOP-N-GO DPW DIESEL	DPW - DIESEL	2282018	02/28/2018	596.33	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					596.33	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-56-5640-210 PROF CONSULTANT:PLAN REVIEW</b>							
20670	TOWN & COUNTRY ENGINEERING I	2017 MISCELLANEOUS	18600	03/08/2018	105.00	.00	
20670	TOWN & COUNTRY ENGINEERING I	2018 MISCELLANEOUS	18603	03/08/2018	123.75	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					228.75	.00	
<b>400-52-5210-814 TRAFFIC CALMING MEASURES</b>							
20670	TOWN & COUNTRY ENGINEERING I	2017 UBD TRAFFIC CALMING	18601	03/08/2018	368.75	.00	
Total 400-52-5210-814 TRAFFIC CALMING MEASURES:					368.75	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSIO	18602	03/08/2018	2,386.75	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					2,386.75	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
20670	TOWN & COUNTRY ENGINEERING I	LOCUST ST AREA IMPROVEME	18599	03/08/2018	427.50	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					427.50	.00	
<b>100-56-5630-150 PLANNER</b>							
22360	VIERBICHER ASSOCIATES INC	GENERAL ZONING ASSISTANC	02162018	02/16/2018	690.00	.00	
Total 100-56-5630-150 PLANNER:					690.00	.00	
<b>100-51-5151-210 FINANCE: AUDIT SERVICES</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1217332	02/28/2018	13,691.00	.00	
22370	BAKER TILLY VIRCHOW KRAUSE L	DISCUSSIONS RE: SERVER CR	BT1217332	02/28/2018	1,190.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					14,881.00	.00	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #3	BT1217332	02/28/2018	393.34	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					393.34	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #4	BT1217332	02/28/2018	393.33	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					393.33	.00	
<b>480-51-5141-120 PLANNING, LEGAL &amp; ADMIN</b>							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT TID #5	BT1217332	02/28/2018	393.33	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					393.33	.00	
<b>100-211534 UNION DUES</b>							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES-MARCH	03012018	03/01/2018	167.20	.00	
Total 100-211534 UNION DUES:					167.20	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	03012018	03/01/2018	475.20	.00	
Total 100-45-4511-000 COURT FINES:					475.20	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-211531	HEALTH INSURANCE - EMPLOYEE						
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CARE PREMIUM	03162018	03/16/2018	16,087.66	16,087.66	03/16/2018
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					16,087.66	16,087.66	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	03162018	03/16/2018	2,196.02	2,196.02	03/16/2018
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,196.02	2,196.02	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
23380	WI DEPT OF NATURAL RESOURCE	LICENSE RENEWAL-TARY	36486	02/28/2018	45.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					45.00	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
23620	WOLF PAVING & EXCAVATING INC	COLD MIX ASPHALT	60939	02/22/2018	139.93	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					139.93	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
1000688	COMPUTER MAGIC INC	SERVER/WORKSTATION/BACK	MSP-3502	12/29/2017	3,374.00	.00	
1000688	COMPUTER MAGIC INC	SERVER/WORKSTATION/BACK	MSP-3587	02/28/2018	3,409.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					6,783.00	.00	
<b>400-57-5714-810 VILLAGE HALL</b>							
1000688	COMPUTER MAGIC INC	DISPLAY ADAPTER & DVI-D DU	20143603	02/28/2018	90.00	.00	
Total 400-57-5714-810 VILLAGE HALL:					90.00	.00	
<b>100-55-5523-341 HORTICULTURE: CONSULTANT</b>							
1000852	MURRAY, SUSAN B	LANDSCAPE DESIGN SERVICE	239412	03/11/2018	70.00	.00	
Total 100-55-5523-341 HORTICULTURE: CONSULTANT:					70.00	.00	
<b>100-46-4673-200 RECREATION: LAND REC</b>							
2000027	ADAMANY, KAMILLE	REFUND FOR 2ND SESSION LA	02262018	02/26/2018	150.00	.00	
Total 100-46-4673-200 RECREATION: LAND REC:					150.00	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
2000027	ADAMANY, KAMILLE	ADMIN FEE	02262018	02/26/2018	25.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					25.00-	.00	
<b>001-111106 CASH CLEARING UTILITY</b>							
2000028	PREST, SUSAN	REFUND OVERPAYMENT ON FI	2282018	02/28/2018	132.35	.00	
Total 001-111106 CASH CLEARING UTILITY:					132.35	.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
2000036	U.S. ATTORNEY'S OFFICE	THREAT RESPONSE CONFERE	02212018	02/21/2018	75.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					75.00	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
2000037	CITY OF FITCHBURG	BIOMELT 64	3690	02/19/2018	450.00	.00	

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Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
		Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:			450.00	.00	
		Grand Totals:			<u>135,418.08</u>	<u>18,283.68</u>	

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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

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VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41-4111-000 GENERAL PROPERTY TAXES	.00	.00	2,770,440.00	(2,770,440.00)	.00
100-41-4131-000 PAYMENTS IN LIEU OF TAX	.00	.00	62,000.00	( 62,000.00)	.00
100-41-4181-000 INTEREST & PENALTIES ON TAXES	29.94	29.94	.00	29.94	.00
<b>TOTAL TAXES</b>	<b>29.94</b>	<b>29.94</b>	<b>2,832,440.00</b>	<b>(2,832,410.06)</b>	<b>.00</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43-4330-000 FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000 STATE SHARED REVENUE	.00	.00	20,888.00	( 20,888.00)	.00
100-43-4342-000 FIRE INSURANCE PREMIUM-2% DUES	.00	.00	21,217.00	( 21,217.00)	.00
100-43-4351-000 STATE AID: EXEMPT COMPUTERS	.00	.00	46,000.00	( 46,000.00)	.00
100-43-4352-100 LAW ENFORCEMENT TRAINING AIDS	.00	.00	1,800.00	( 1,800.00)	.00
100-43-4352-105 PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	.00	.00	.00
100-43-4352-110 GRANTS TO POLICE DEPARTMENT	.00	.00	1,000.00	( 1,000.00)	.00
100-43-4353-000 STATE AID: HIGHWAY	.00	.00	309,366.00	( 309,366.00)	.00
100-43-4353-100 LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300 STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000 FORESTRY GRANTS	.00	.00	.00	.00	.00
100-43-4360-000 DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>400,271.00</b>	<b>( 400,271.00)</b>	<b>.00</b>
<u>LICENSES &amp; PERMITS</u>					
100-44-4411-000 LICENSES: LIQUOR/MALT BEVERAGE	.00	.00	5,000.00	( 5,000.00)	.00
100-44-4412-000 LICENSES: OTHER BUS/OCCUPATION	.00	180.00	2,800.00	( 2,620.00)	6.43
100-44-4421-000 LICENSES: BICYCLE	.00	.00	60.00	( 60.00)	.00
100-44-4422-000 LICENSES: DOG & CAT	436.00	1,833.00	2,600.00	( 767.00)	70.50
100-44-4423-000 LICENSES: MISC	150.00	200.00	1,000.00	( 800.00)	20.00
100-44-4431-000 PERMIT/INSPCTN FEES: BUILDINGS	1,047.30	1,679.50	15,000.00	( 13,320.50)	11.20
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC	330.00	660.00	5,000.00	( 4,340.00)	13.20
100-44-4433-000 PERMIT/INSPCTN FEES: ELECTRICAL	300.00	460.00	5,000.00	( 4,540.00)	9.20
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING	380.00	1,160.00	4,000.00	( 2,840.00)	29.00
100-44-4435-000 PERMIT/INSPCTN FEES: SIGNS	.00	.00	600.00	( 600.00)	.00
100-44-4436-000 PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000 PERMIT/INSPCTN FEES: MISC.	.00	.00	400.00	( 400.00)	.00
100-44-4441-000 ZONING FEES	.00	500.00	3,000.00	( 2,500.00)	16.67
100-44-4491-000 CABLE TV FRANCHISE FEES	2,484.34	2,484.34	31,000.00	( 28,515.66)	8.01
100-44-4492-000 % SURCHARGE FOR RECREATION	.00	.00	7,500.00	( 7,500.00)	.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>5,127.64</b>	<b>9,156.84</b>	<b>82,960.00</b>	<b>( 73,803.16)</b>	<b>11.04</b>
<u>FINES, FORFEITS, &amp; PENALTIES</u>					
100-45-4511-000 COURT FINES	1,354.10	2,947.53	32,000.00	( 29,052.47)	9.21
100-45-4513-000 PARKING VIOLATIONS	4,925.00	6,590.00	43,000.00	( 36,410.00)	15.33

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	109.18	109.18	3,000.00	( 2,890.82)	3.64
TOTAL FINES, FORFEITS, & PENALTIES	6,388.28	9,646.71	78,000.00	( 68,353.29)	12.37
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	.00	.00	25.00	( 25.00)	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	300.00	300.00	400.00	( 100.00)	75.00
100-46-4613-000 CLERK: PARKING PERMITS	45.00	125.00	700.00	( 575.00)	17.86
100-46-4621-000 LAW ENFORCEMENT FEES	62.00	75.23	400.00	( 324.77)	18.81
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	.00	15,000.00	( 15,000.00)	.00
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	.00	.00	.00	.00
100-46-4670-000 BOOK PUBLISHING REVENUES	.00	.00	60.00	( 60.00)	.00
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS: PARKS & FORESTRY	1,000.00	1,560.00	.00	1,560.00	.00
100-46-4672-100 GARDEN PLOT REVENUES	.00	.00	2,660.00	( 2,660.00)	.00
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	.00	2,500.00	( 2,500.00)	.00
100-46-4672-130 CONTRIBUTIONS: HORT CONSULTANT	.00	.00	1,000.00	( 1,000.00)	.00
100-46-4673-100 RECREATION: FOUR CORNERS	6,075.00	6,075.00	15,135.00	( 9,060.00)	40.14
100-46-4673-200 RECREATION: LAND REC	5,400.00	5,400.00	17,000.00	( 11,600.00)	31.76
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	.00	.00	25,500.00	( 25,500.00)	.00
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	.00	.00	2,200.00	( 2,200.00)	.00
100-46-4673-600 RECREATION: GOLF	.00	.00	3,824.00	( 3,824.00)	.00
100-46-4673-700 RECREATION: KAYAK/CANOE	.00	.00	850.00	( 850.00)	.00
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	.00	.00	.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	520.50	520.50	9,700.00	( 9,179.50)	5.37
100-46-4674-100 COMMUNITY CENTER RENTALS	.00	248.00	2,200.00	( 1,952.00)	11.27
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	.00	1,500.00	( 1,500.00)	.00
100-46-4674-220 JULY 4TH FIREWORKS	.00	.00	8,000.00	( 8,000.00)	.00
TOTAL PUBLIC CHARGES FOR SERVICES	13,402.50	14,303.73	108,654.00	( 94,350.27)	13.16
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	.00	13,494.00	( 13,494.00)	.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	.00	10,924.00	( 10,924.00)	.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	.00	17,034.00	( 17,034.00)	.00
100-47-4744-000 STORMWATER:REIMB FOR SERVICES	.00	.00	9,180.00	( 9,180.00)	.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	.00	50,632.00	( 50,632.00)	.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	.00	.00	15,000.00	( 15,000.00)	.00
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	.00	7,746.00	( 7,746.00)	.00
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4815-000	REPAYMENT: WATER UTILTY ADVANC	.00	.00	18,465.00 ( 18,465.00)	.00
100-48-4821-000	RENT: DUE FROM POOL	.00	.00	38,500.00 ( 38,500.00)	.00
100-48-4822-000	RENT: BLACKHAWK C.C.	.00	8,333.00	100,300.00 ( 91,967.00)	8.31
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	.00	.00	.00 .00	.00
100-48-4825-000	RENT: PARKING SPACES	.00	.00	.00 .00	.00
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	.00	.00	39,612.00 ( 39,612.00)	.00
100-48-4830-000	MISCELLANEOUS SALES	.00	.00	.00 .00	.00
100-48-4831-000	POLICE/ FIRE SALES	.00	.00	.00 .00	.00
100-48-4833-000	VILLAGE TREE SALES	.00	.00	6,000.00 ( 6,000.00)	.00
100-48-4836-000	DPW VEHICLE SALES	.00	.00	.00 .00	.00
100-48-4838-000	DANE CTY CALENDARS	.00	585.90	800.00 ( 214.10)	73.24
100-48-4840-000	INSURANCE DIVIDENDS	.00	.00	.00 .00	.00
100-48-4850-000	INSURANCE CLAIMS	.00	.00	.00 .00	.00
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	.00 .00	.00
100-48-4895-000	REPAYMENT: TIF ADVANCE	.00	.00	48,602.00 ( 48,602.00)	.00
	TOTAL MISCELLANEOUS REVENUE	.00	8,918.90	275,025.00 ( 266,106.10)	3.24
	<u>OTHER FINANCING SOURCES</u>				
100-49-4941-000	MISCELLANEOUS REVENUES	187.60	372.60	17,000.00 ( 16,627.40)	2.19
100-49-4944-000	FUND BALANCE APPLIED	.00	.00	133,334.00 ( 133,334.00)	.00
	TOTAL OTHER FINANCING SOURCES	187.60	372.60	150,334.00 ( 149,961.40)	.25
	TOTAL FUND REVENUE	25,135.96	42,428.72	3,978,316.00 (3,935,887.28)	1.07

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>VILLAGE BOARD</u>					
100-51-5111-310	.00	2,827.32	1,500.00	( 1,327.32)	188.49
100-51-5111-720	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	2,827.32	1,500.00	( 1,327.32)	188.49
<u>COMMITTEES</u>					
100-51-5112-310	10.75	10.75	300.00	289.25	3.58
TOTAL COMMITTEES	10.75	10.75	300.00	289.25	3.58
<u>JUDICIAL</u>					
100-51-5120-110	228.00	456.00	2,965.00	2,509.00	15.38
100-51-5120-120	1,636.49	3,436.96	22,341.00	18,904.04	15.38
100-51-5120-150	503.12	1,024.78	6,437.00	5,412.22	15.92
100-51-5120-310	.00	1,000.00	1,700.00	700.00	58.82
100-51-5120-321	.00	40.00	140.00	100.00	28.57
100-51-5120-322	700.00	700.00	1,665.00	965.00	42.04
TOTAL JUDICIAL	3,067.61	6,657.74	35,248.00	28,590.26	18.89
<u>LEGAL</u>					
100-51-5130-210	.00	2,544.50	18,000.00	15,455.50	14.14
100-51-5130-211	.00	1,110.22	29,000.00	27,889.78	3.83
TOTAL LEGAL	.00	3,654.72	47,000.00	43,345.28	7.78
<u>ADMINISTRATION</u>					
100-51-5141-120	6,657.25	13,615.79	85,246.00	71,630.21	15.97
100-51-5141-150	1,762.08	3,566.79	23,079.00	19,512.21	15.45
100-51-5141-320	.00	276.00	1,700.00	1,424.00	16.24
100-51-5141-340	.00	.00	.00	.00	.00
100-51-5141-380	4.53	4.53	400.00	395.47	1.13
TOTAL ADMINISTRATION	8,423.86	17,463.11	110,425.00	92,961.89	15.81

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

		PERIOD			BUDGET		
		ACTUAL	YTD ACTUAL	AMOUNT			% OF
						BUDGET	
<u>CLERK</u>							
100-51-5142-120	CLERK: WAGES	5,907.99	12,783.08	70,608.00	57,824.92	18.10	
100-51-5142-130	EXTRA OFFICE HELP	1,624.73	3,344.58	18,366.00	15,021.42	18.21	
100-51-5142-150	CLERK: BENEFITS	1,507.73	3,169.41	20,689.00	17,519.59	15.32	
100-51-5142-310	CLERK: SUP & EXPENSES	.00	286.30	3,900.00	3,613.70	7.34	
100-51-5142-322	CLERK: TRAINING/SEMINARS	.00	.00	1,600.00	1,600.00	.00	
100-51-5142-340	CLERK: POSTAL EXPENSES	.00	.00	3,000.00	3,000.00	.00	
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	.00	600.00	600.00	.00	
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00	.00	
TOTAL CLERK		9,040.45	19,583.37	118,763.00	99,179.63	16.49	
<u>PERSONNEL</u>							
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	.00	.00	.00	.00	.00	
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	.00	12,484.00	44,000.00	31,516.00	28.37	
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	.00	.00	.00	.00	
100-51-5143-200	PERSONNEL: RECRUITMENT	.00	.00	.00	.00	.00	
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	.00	.00	.00	.00	
100-51-5143-300	PERSONNEL: RETIREES INS PREM	2,421.89	7,169.28	48,954.00	41,784.72	14.64	
TOTAL PERSONNEL		2,421.89	19,653.28	92,954.00	73,300.72	21.14	
<u>ELECTIONS</u>							
100-51-5144-140	ELECTIONS: PER DIEM WAGES	.00	.00	4,000.00	4,000.00	.00	
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	.00	453.00	1,000.00	547.00	45.30	
TOTAL ELECTIONS		.00	453.00	5,000.00	4,547.00	9.06	
<u>DATA PROCESSING</u>							
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	3,074.00	7,535.00	40,000.00	32,465.00	18.84	
100-51-5145-340	D.P.: OPERATIONS EXPENSE	.00	202.27	2,700.00	2,497.73	7.49	
100-51-5145-350	WEBSITE COSTS	.00	.00	570.00	570.00	.00	
TOTAL DATA PROCESSING		3,074.00	7,737.27	43,270.00	35,532.73	17.88	
<u>FINANCE</u>							
100-51-5151-210	FINANCE: AUDIT SERVICES	1,863.00	1,863.00	25,000.00	23,137.00	7.45	
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00	.00	
100-51-5151-300	BOND ISSUE EXPENSES	.00	.00	.00	.00	.00	
TOTAL FINANCE		1,863.00	1,863.00	25,000.00	23,137.00	7.45	

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>TREASURY</u>					
100-51-5152-340	TREASURY: OPERATIONS	.00	.00	.00	.00
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00
	TOTAL TREASURY	.00	.00	.00	.00
<u>ASSESSOR</u>					
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	861.10	1,722.20	10,190.00	8,467.80
	TOTAL ASSESSOR	861.10	1,722.20	10,190.00	8,467.80
<u>RISK &amp; PROPERTY MANAGEMENT</u>					
100-51-5154-511	LIABILITY INS (LEAGUE)	.00	12,707.00	43,729.00	31,022.00
100-51-5154-512	PROPERTY INS (LGPIF)	.00	13,619.00	14,708.00	1,089.00
	TOTAL RISK & PROPERTY MANAGEMENT	.00	26,326.00	58,437.00	32,111.00
<u>BUILDINGS &amp; PLANT</u>					
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	3,917.57	3,917.57	42,000.00	38,082.43
100-51-5160-221	BLDGS & PLANT: WATER	647.91	647.91	8,000.00	7,352.09
100-51-5160-222	BLDGS & PLANT: TELEPHONE	11.58	412.58	4,000.00	3,587.42
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	703.19	703.19	6,600.00	5,896.81
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	.00	125.62	3,410.00	3,284.38
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	24.31	4,379.08	2,500.00	( 1,879.08)
	TOTAL BUILDINGS & PLANT	5,304.56	10,185.95	66,510.00	56,324.05

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>POLICE DEPARTMENT</u>						
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	7,332.80	14,576.00	95,326.00	80,750.00	15.29
100-52-5210-120	POLICE: CLERICAL WAGES	5,774.00	11,480.29	73,638.00	62,157.71	15.59
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	24,388.80	48,785.77	322,202.00	273,416.23	15.14
100-52-5210-122	POLICE: OVERTIME WAGES	77.76	3,075.46	9,000.00	5,924.54	34.17
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	4,260.00	8,065.00	48,000.00	39,935.00	16.80
100-52-5210-125	POLICE: DIFFERENTIAL	186.51	374.49	2,000.00	1,625.51	18.72
100-52-5210-128	POLICE: COM SERVICE OFFICERS	.00	.00	4,400.00	4,400.00	.00
100-52-5210-129	POLICE: CROSSING GUARD WAG	482.00	1,060.40	5,000.00	3,939.60	21.21
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00	.00
100-52-5210-150	POLICE: BENEFITS	15,672.31	31,893.11	196,549.00	164,655.89	16.23
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	1,000.00	1,000.00	.00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	558.00	558.00	14,000.00	13,442.00	3.99
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	.00	218.33	3,000.00	2,781.67	7.28
100-52-5210-321	POLICE: DUES & SEMINARS	.00	40.00	2,000.00	1,960.00	2.00
100-52-5210-322	POLICE: TRAINING EXPENSES	202.46	491.77	9,000.00	8,508.23	5.46
100-52-5210-340	POLICE: OPERATING EXPENSE	7.20	2,620.68	16,000.00	13,379.32	16.38
100-52-5210-341	POLICE: UNIFORM EXPENSE	( 282.16)	2,399.53	5,000.00	2,600.47	47.99
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00	.00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	606.64	5,000.00	4,393.36	12.13
100-52-5210-370	POLICE: FUEL & OIL	648.20	683.20	7,000.00	6,316.80	9.76
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	.00	.00	.00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00	.00
TOTAL POLICE DEPARTMENT		59,307.88	126,928.67	818,115.00	691,186.33	15.51
<u>FIRE DEPARTMENT</u>						
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	.00	.00	570,119.00	570,119.00	.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	.00	21,217.00	21,217.00	.00
100-52-5220-310	FIRE: OFFICE SUPPLIES & EXP.	.00	.00	.00	.00	.00
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	.00	168,281.00	168,281.00	.00
TOTAL FIRE DEPARTMENT		.00	.00	759,617.00	759,617.00	.00
<u>INSPECTIONS</u>						
100-52-5240-150	INSPECTIONS: BENEFITS	201.92	276.78	2,180.00	1,903.22	12.70
100-52-5240-211	INSPECTIONS: BUILDINGS	1,207.27	1,831.72	14,000.00	12,168.28	13.08
100-52-5240-212	INSPECTIONS: HVAC	790.97	957.49	5,000.00	4,042.51	19.15
100-52-5240-213	INSPECTIONS: ELECTRICAL	374.67	374.67	7,000.00	6,625.33	5.35
100-52-5240-214	INSPECTIONS: PLUMBING	249.78	416.30	2,500.00	2,083.70	16.65
100-52-5240-340	INSPECTIONS: OPERATIONS	.00	99.00	.00	( 99.00)	.00
TOTAL INSPECTIONS		2,824.61	3,955.96	30,680.00	26,724.04	12.89

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>EMERGENCY COMMUNICATION</u>					
100-52-5260-290 DANE COUNTY RADIO CONTRACT	2,138.00	2,138.00	7,058.00	4,920.00	30.29
TOTAL EMERGENCY COMMUNICATION	2,138.00	2,138.00	7,058.00	4,920.00	30.29
<u>PUBLIC WORKS</u>					
100-53-5300-121 AIDABLE WORK: LABOR	6,533.17	13,710.50	72,262.00	58,551.50	18.97
100-53-5300-150 AIDABLE WORK: BENEFITS	1,271.21	2,648.78	12,560.00	9,911.22	21.09
100-53-5300-340 AIDABLE WORK: OPERATING EXP.	2,172.75	2,549.69	18,000.00	15,450.31	14.16
100-53-5300-450 SCHOOL SAFE ZONE	.00	.00	.00	.00	.00
100-53-5300-600 AIDABLE: INSURANCE REPAIRS	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS	9,977.13	18,908.97	102,822.00	83,913.03	18.39
<u>MUNICIPAL GARAGE</u>					
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT	.00	885.99	18,000.00	17,114.01	4.92
100-53-5320-370 GARAGE: FUEL & OIL	836.07	836.07	8,000.00	7,163.93	10.45
TOTAL MUNICIPAL GARAGE	836.07	1,722.06	26,000.00	24,277.94	6.62
<u>STREET MAINTENANCE &amp; REPAIR</u>					
100-53-5330-210 STR MAINT/REPAIR: ENGINEERING	.00	.00	.00	.00	.00
100-53-5330-230 STR MAINT/REPAIR: ANNUAL CNTCT	.00	.00	.00	.00	.00
TOTAL STREET MAINTENANCE & REPAIR	.00	.00	.00	.00	.00
<u>STREET LIGHTING</u>					
100-53-5342-220 STREET LIGHTING: POWER	1,588.33	1,588.33	16,000.00	14,411.67	9.93
100-53-5342-340 STREET LIGHTING: CONTRACTUAL	344.18	344.18	20,000.00	19,655.82	1.72
TOTAL STREET LIGHTING	1,932.51	1,932.51	36,000.00	34,067.49	5.37
<u>STORM SEWERS</u>					
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT	14.88	14.88	85.00	70.12	17.51
TOTAL STORM SEWERS	14.88	14.88	85.00	70.12	17.51

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>DEPARTMENT 5352</u>						
100-53-5352-300	BUS SERVICE	.00	.00	30,000.00	30,000.00	.00
	TOTAL DEPARTMENT 5352	.00	.00	30,000.00	30,000.00	.00
<u>REFUSE COLLECTION</u>						
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	.00	8,210.61	94,360.00	86,149.39	8.70
	TOTAL REFUSE COLLECTION	.00	8,210.61	94,360.00	86,149.39	8.70
<u>METRO LANDFILL DISTRICT</u>						
100-53-5363-290	METRO LANDFILL EXPENSE	.00	.00	10,750.00	10,750.00	.00
	TOTAL METRO LANDFILL DISTRICT	.00	.00	10,750.00	10,750.00	.00
<u>LEAF COLLECTION</u>						
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	2,095.97	3,427.40	50,931.00	47,503.60	6.73
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	359.89	600.85	8,852.00	8,251.15	6.79
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	.00	.00	4,100.00	4,100.00	.00
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	488.13	488.13	2,800.00	2,311.87	17.43
	TOTAL LEAF COLLECTION	2,943.99	4,516.38	66,683.00	62,166.62	6.77
<u>VILLAGE HALL</u>						
100-54-5400-130	VILLAGE HALL: CLEANING	230.28	382.38	5,668.00	5,285.62	6.75
100-54-5400-150	VILLAGE HALL: BENEFITS	33.22	55.13	985.00	929.87	5.60
	TOTAL VILLAGE HALL	263.50	437.51	6,653.00	6,215.49	6.58
<u>NON-AIDABLE EXPENSES</u>						
100-55-5500-121	NON-AIDABLE WORK: LABOR	10,753.77	20,877.61	105,083.00	84,205.39	19.87
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	1,853.27	3,593.46	18,265.00	14,671.54	19.67
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	498.77	1,177.07	28,000.00	26,822.93	4.20
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	.00	.00	.00	.00	.00
100-55-5500-700	COMMUNITY GARDENS	.00	.00	500.00	500.00	.00
	TOTAL NON-AIDABLE EXPENSES	13,105.81	25,648.14	151,848.00	126,199.86	16.89

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
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GENERAL FUND

		PERIOD			BUDGET		
		ACTUAL	YTD ACTUAL	AMOUNT			% OF
						BUDGET	
<u>COMMUNITY CENTER</u>							
100-55-5514-121	COMMUNITY CTR: WAGES	.00	.00	578.00	578.00	.00	
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	.00	.00	100.00	100.00	.00	
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	1,537.07	1,537.07	7,400.00	5,862.93	20.77	
TOTAL COMMUNITY CENTER		1,537.07	1,537.07	8,078.00	6,540.93	19.03	
<u>PARKS</u>							
100-55-5520-121	FORESTER: WAGES	4,502.40	8,949.60	62,956.00	54,006.40	14.22	
100-55-5520-122	GRANT FUNDED HORT WAGES	.00	.00	.00	.00	.00	
100-55-5520-125	HORT ASSISTANT WAGES	210.00	426.00	15,000.00	14,574.00	2.84	
100-55-5520-150	FORESTER: WAGE BENEFITS	1,266.72	2,526.34	17,461.00	14,934.66	14.47	
100-55-5520-320	PARKS:PROJECTS	.00	.00	7,000.00	7,000.00	.00	
100-55-5520-340	PARKS:OPERATING EXPENSE	.00	450.17	4,400.00	3,949.83	10.23	
100-55-5520-342	VILLAGE TREE SALES COSTS	.00	.00	6,000.00	6,000.00	.00	
100-55-5520-350	MCKENNA PARK	.00	.00	.00	.00	.00	
100-55-5520-370	FORESTER: FUEL & OIL	.00	.00	.00	.00	.00	
TOTAL PARKS		5,979.12	12,352.11	112,817.00	100,464.89	10.95	
<u>HORTICULTURIST</u>							
100-55-5523-341	HORTICULTURE: CONSULTANT	.00	.00	1,000.00	1,000.00	.00	
100-55-5523-343	HORTICULTURE: REFORESTATION	.00	.00	9,000.00	9,000.00	.00	
100-55-5523-350	HORTICULTURE:PLANTINGS	.00	.00	2,000.00	2,000.00	.00	
100-55-5523-550	FORESTRY GRANTS	.00	.00	.00	.00	.00	
100-55-5523-600	TREE MAINTENANCE	4,100.00	4,100.00	30,000.00	25,900.00	13.67	
100-55-5523-650	TREE REMOVALS	3,600.00	4,800.00	25,000.00	20,200.00	19.20	
TOTAL HORTICULTURIST		7,700.00	8,900.00	67,000.00	58,100.00	13.28	
<u>FOUR CORNERS PROGRAM</u>							
100-55-5531-121	FOUR CORNERS: WAGES	.00	.00	12,000.00	12,000.00	.00	
100-55-5531-150	FOUR-CORNERS: BENEFITS	.00	.00	900.00	900.00	.00	
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	.00	.00	650.00	650.00	.00	
TOTAL FOUR CORNERS PROGRAM		.00	.00	13,550.00	13,550.00	.00	

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

		PERIOD	BUDGET		% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	BUDGET	
<u>LAND RECREATION PROGRAM</u>						
100-55-5532-121	LAND RECREATION: WAGES	.00	.00	13,300.00	13,300.00	.00
100-55-5532-150	LAND RECREATION: BENEFITS	.00	.00	1,017.00	1,017.00	.00
100-55-5532-340	LAND RECREATION: OPERATING EXP	.00	.00	1,700.00	1,700.00	.00
TOTAL LAND RECREATION PROGRAM		.00	.00	16,017.00	16,017.00	.00
<u>TENNIS PROGRAM</u>						
100-55-5533-121	TENNIS: WAGES	.00	.00	16,000.00	16,000.00	.00
100-55-5533-150	TENNIS: BENEFITS	.00	.00	1,300.00	1,300.00	.00
100-55-5533-340	TENNIS: OPERATING EXPENSES	.00	.00	1,000.00	1,000.00	.00
TOTAL TENNIS PROGRAM		.00	.00	18,300.00	18,300.00	.00
<u>BASEBALL PROGRAM</u>						
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00	.00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00	.00	.00
TOTAL BASEBALL PROGRAM		.00	.00	.00	.00	.00
<u>BASKETBALL PROGRAM</u>						
100-55-5535-121	BASKETBALL: WAGES	.00	.00	1,000.00	1,000.00	.00
100-55-5535-150	BASKETBALL: BENEFITS	.00	.00	77.00	77.00	.00
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	.00	.00	750.00	750.00	.00
TOTAL BASKETBALL PROGRAM		.00	.00	1,827.00	1,827.00	.00
<u>MISC RECREATION PROGRAMS</u>						
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00	.00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00	.00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00	.00	.00
TOTAL MISC RECREATION PROGRAMS		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 5537</u>						
100-55-5537-340	SPEC EVENTS: JULY 4TH EXPENSE	.00	.00	1,375.00	1,375.00	.00
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	.00	.00	9,000.00	9,000.00	.00
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	.00	.00	4,450.00	4,450.00	.00
TOTAL DEPARTMENT 5537		.00	.00	14,825.00	14,825.00	.00
<u>DEPARTMENT 5538</u>						
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	.00	.00	7,000.00	7,000.00	.00
TOTAL DEPARTMENT 5538		.00	.00	7,000.00	7,000.00	.00
<u>DEPARTMENT 5540</u>						
100-55-5540-340	GOLF: OPERATING EXPENSES	.00	.00	4,000.00	4,000.00	.00
TOTAL DEPARTMENT 5540		.00	.00	4,000.00	4,000.00	.00
<u>DEPARTMENT 5550</u>						
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	.00	.00	550.00	550.00	.00
TOTAL DEPARTMENT 5550		.00	.00	550.00	550.00	.00
<u>DEPARTMENT 5630</u>						
100-56-5630-150	PLANNER	150.00	150.00	800.00	650.00	18.75
TOTAL DEPARTMENT 5630		150.00	150.00	800.00	650.00	18.75
<u>DEPARTMENT 5640</u>						
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	.00	.00	800.00	800.00	.00
TOTAL DEPARTMENT 5640		.00	.00	800.00	800.00	.00
<u>DEPARTMENT 5735</u>						
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5735		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>CAPITAL OUTLAY: GEN'L GOV'T</u>					
100-57-5751-800	CAP OUTLAY: COMPUTERS	.00	.00	.00	.00
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	.00	.00	.00	.00
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	.00	.00	.00	.00
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	.00	.00	.00	.00
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	.00	.00	.00	.00
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: GEN'L GOV'T	.00	.00	.00	.00
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>					
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	.00	.00	.00	.00
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	.00	.00	.00	.00
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	.00	.00	.00	.00
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	.00	.00	.00	.00
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	.00	.00	.00	.00
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	.00	.00	.00	.00
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: PUBLIC SAFETY	.00	.00	.00	.00
<hr/>					
100-59-5910-900	CONTINGENT ACCOUNT	.00	.00	.00	.00
	TOTAL DEPARTMENT 5910	.00	.00	.00	.00
<u>DEPARTMENT 5920</u>					
100-59-5920-900	DUE TO DEBT SERVICE	.00	.00	926,422.00	926,422.00
	TOTAL DEPARTMENT 5920	.00	.00	926,422.00	926,422.00
<hr/>					
	TOTAL FUND EXPENDITURES	142,777.79	335,490.58	3,947,254.00	3,611,763.42
	NET REVENUES OVER EXPENDITURES	( 117,641.83)	( 293,061.86)	31,062.00	(7,547,650.70)

Village of Shorewood Hills  
Draft Caucus Minutes  
Tuesday, January 18, 2018 7:00 pm

1. Village President David Benforado called the Caucus to order at 7:05 p.m. He announced that the meeting was being held to determine the Village candidates for the Spring Election on April 3, 2018. Mr. Benforado asked the approximately 25 attendees to sign the attendance roster, indicating their names and addresses.
2. Mr. Benforado opened nominations for the election of two tellers to canvass the vote in the event it became necessary. Marilyn Townsend nominated Cokie Albrecht, 1231 Wellesley Road; her nomination was seconded by Paula Hogan. Marilyn Townsend nominated Paula Hogan, 3417 Crestwood Drive; his nomination was seconded by John Imes. Mr. Benforado called three times, "Are there any more nominations?" There were no additional nominations. By a voice vote of those in attendance, Ms. Albrecht and Ms. Hogan were elected unanimously.
3. Mr. Benforado announced that the term of the Municipal Judge, Marilyn Townsend, would end in April, 2018 and she would not seek re-election for another term. He opened nominations for Municipal Judge. He asked each resident making a nomination to give his or her name and the nominee's name and address. Nathan Rudin nominated Felice Borisy-Rudin, 3219 Topping Road; her nomination was seconded by Anne Readel. Kevin Eichhorn nominated Scott Friedman, 3209 Lake Mendota Drive; his nomination was seconded by Nandita Geerdink. Mr. Benforado called three times, "Are there any more nominations?" There were no additional nominations; no runoff election was necessary.
4. Mr. Benforado announced the names of the three incumbent Village Trustees whose terms will expire in April, 2017: John Imes, Mark Lederer and David Devito. Mr. Devito indicated he will not be seeking re-election. Mr. Benforado opened nominations for the three Trustee positions. He asked each resident making a nomination to give his or her name and the nominee's name and address. Fred Wade nominated John Imes, 1008 Edgehill Drive; the nomination was seconded by Felice Borisy-Rudin. Susan Lederer nominated Mark Lederer, 3447 Edgehill Parkway; the nomination was seconded by Fred Wade. Nandita Geerdink nominated Scott Friedman, 3209 Lake Mendota Drive; the nomination was seconded by Mark Lederer. Mr. Benforado called three times, "Are there any more nominations?" There were none. Since fewer than six candidates were nominated for Village Trustee there was no need for a runoff election.
5. Mr. Benforado gave each candidate, in order of his/her nomination, an opportunity to give a short speech. Afterward Mr. Benforado asked each candidate to see the Village Clerk before leaving to receive the necessary nomination paperwork.
6. Mr. Benforado closed the Caucus at 7:34 p.m.

Respectfully submitted,

Karla Endres  
Village Clerk

**Village of Shorewood Hills  
Draft Minutes Board of Trustees  
Monday, February 19, 2018**

- 1. Called to Order** Village President David Benforado called the meeting to order at 7:00 p.m.
- 2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Felice Borisy-Rudin, Mark Lederer, David Devito, Anne Readel and John Imes. Village Treasurer Sean Cote was excused. Also in attendance were Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.
- 3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.
- 4. Procedures Orientation** nothing to report.
- 5. Appearances and Communications** nothing to report.
- 6. Board Matters**
  - D. New Business Resolutions and Motions**
    - i) Consider Intergovernmental Agreement with City of Madison for University Avenue design.**

Mr. Frantz explained the proposed project with respect to the design as well as the financial component.

Chris Petykowski, City of Madison Engineer and Mike Bakalars, KL Engineering, explained that on behalf of the City and Village, an application was submitted for federal funding and the project was awarded funding. It will assist with 60% of the project cost. Mr. Petykowski put out request for proposals for the design and received four proposals. KL Engineering was awarded the contract. The design phase is not eligible for federal funding and therefore it is locally funded, splitting it 50/50 between the City of Madison and the Village. He stated the storm sewer is a large contributing factor in the cost of the road. The storm sewer will cost roughly \$12 million and the road reconstruction will also cost roughly \$12 million.

Ms. Borisy-Rudin asked what the cost to the Village would be responsible for.

Mr. Frantz said the storm sewer portion is based on watershed. The Village's portion of the storm sewer cost will be much less than 50/50 based on the watershed area.

Mr. Petykowski said he would calculate this cost.

Mr. Lederer asked if there is any State funding. He also asked about the overpass and if it is strictly east west and nothing for north south.

Mr. Petykowski stated there might be other funding but there would be no State Funding. PedBike funding is a possibility. Safety funds might be available but would be hard to obtain since there aren't any large crash corridors on this stretch of the road. Mr. Petykowski stated there is nothing in the design process for north south but only east west. He also stated that University Avenue scored the highest of any project he has applied for reconstruction so it is likely to be completed first and taken with highest priority.

Mr. Imes asked if Ridge Street would be considered for additional safety.

Mr. Petykowski confirmed that Ridge Street would be considered since there are roughly 30 concerns on record due to ice; which means there are safety concerns in the winter. Mr. Petykowski stated the preliminary design process would entail traffic studies and patterns. The following year would entail ecological design. The construction would start in the year 2022.

Ms. Readel asked if this would entail borrowing for the Village.

Mr. Frantz explained that currently T.I.D. III should be able to internally handle the design phase based on incremental cost of about \$87,000 per year. Borrowing may be necessary in the future and will be for the construction phase.

Mr. Petykowski stated the contract includes design plans for the pedestrian bridge/tunnel and if that shows not to be feasible, then the cost of the design will be cheaper.

Mr. Wade moved and Mr. Imes seconded a motion to recommend approval of the Intergovernmental Agreement with the City of Madison for University Avenue design at an estimated cost of \$348,500.

The motion was approved 7-0.

### **B. Consent Agenda**

Mr. Devito moved and Ms. Readel seconded the consent agenda with item v. (Approve change order associated with 2017 Street Projects) and minutes removed.

The motion was approved 7-0

The Board of Trustees made edits to the January 16, 2018 minutes and voted on approval.

The minutes were approved 7-0

Mr. Lederer moved and Mr. Wade seconded a motion to approve the change order associated with the 2017 street projects.

Mr. Devito stated that the raised sidewalks were not built to specification on University Bay Drive and therefore we should receive a credit for that.

Mr. Frantz stated the Village is holding a high retainage amount and has not paid the full amount due because of those items.

The motion was approved 7-0

### **A. Payment of Bills**

Mr. Wade moved and Ms. Readel seconded a motion to approve payment of the bills in the amount of \$7,198,595.11

Mr. Frantz stated the total tax revenue collected by the Village thus far \$9,997,994.29. Of those revenues collected, Madison Metropolitan School District received \$5,001,647.85, Dane County received \$1,526,064.54 and Madison College received \$405,552.35.

The motion was approved 7-0

**6.**

**C. Ordinances** nothing to report.

**D.**

#### **ii) Consider five-year Village capital plan**

Mr. Frantz gave a brief description of the changes made by staff.

Mr. Benforado would like the Services Committee to discuss the Four Corners bathrooms.

Ms. Borisy-Rudin stated the comments received regarding the Heiden Haus remodel is something the Board needs to take into consideration. She stated the Village has a responsibility to take the same consideration we would take for any other Village project on Village property.

Ms. Readel explained that there is a real desire to update the facilities in the Village. She stated that with the borrowing capacity in the future, to have funded projects by donations is a positive aspect for the Village to have these facilities updated with little cost to the Village overall. The plans are not final and they have been taking Village comments into consideration throughout this process but this is the first negative comments received and those individuals will have a chance to get involved.

Mr. Lederer asked if any other Village committee will be reviewing the plans or is the process of this project in the hands of the Ad Hoc Committee.

Mr. Benforado sees this as a Village project and that the Board will have the final say.

Mr. Wade stated that Services Committee would take a look at this project too.

Ms. Readal has been taking plans to the Recreation and Parks Committees and also involved Nancy Heiden with regards to the plans.

Mr. Frantz stated that the committee would be hosting a second open house.

Ms. Borisy-Rudin stated that Peggy Scallon and Nancy Holyoke made some very valid observations. The Board is not handling this project like we have handled other Village projects and therefore it doesn't seem like it is a Village driven project. The process needs to be laid out so everyone knows where the votes will be taken and where the decisions will be made.

Mr. Benforado stated the five year capital plan is a good plan and that it should be adopted tonight. In line 34 of the capital plan pertaining to the Heiden Haus remodel, we should put a range of \$600,000 to \$1.2 million for the other funding source column.

Mr. Lederer stated this has been a project that hasn't had any Village approval but will need Village approval after it has went through the committees.

Mr. Imes moved and Ms. Borisy-Rudin seconded approval of the five year capital plan with one change on line 34 for the \$600,000-\$1.2 million range.

The motion was approved 7-0

### **iii) Consider adopting Village Salt use reduction policy**

Mr. Wade moved and Ms. Readel seconded a motion to approve the salt reduction policy with three minor edits.

Ms. Borisy-Rudin asked John Mitmoen why the Village isn't using sand anymore and if there is a way to increase traction on roads without the use of salt or sand.

Mr. Mitmoen stated that sand is not proven to be effective and causes more negative effects on the lake than using beet juice and minimal salt. This policy is a guideline for the Village but not a policy based on specific street by street use.

Mr. Imes asked how much we were buying in salt in years before.

Mr. Mitmoen stated we are down roughly 50% in salt use compared to last years.

The motion was approved 7-0.

Mr. Devito excused himself at 8:39 pm

### **iv) Consider purchase of leaf collection machine**

Mr. Wade moved and Ms. Readel seconded approval of the leaf collection machine not to exceed \$36,000.

Mr. Imes asked if this was a replacement of an old one and if it is quieter and safer than the old.

John Mitmoen stated it is quieter and gas powered, improving emissions.

The motion was approved 6-0

**v) Consider agreement with Baker Tilly for Public Fire Protection study**

Mr. Wade explained a brief background on the recommendation of the Finance committee in agreement that public fire protection be analyzed by Baker Tilly to see if it is advisable to charge this required expense in a different way. He then explained the forestry utility but stated it needs more thought and was not ready to move forward at the same time as the public fire protection.

Mr. Wade moved and Ms. Readal seconded the approval to engage with Baker Tilly's agreement of the February 19<sup>th</sup> letter.

Ms. Readal was excused at 8:46 PM. She stated she generally approves of the engagement with Baker Tilly for the study.

Mr. Benforado is very comfortable with approving this agreement as is. The Village has a good working relationship with Baker Tilly and Vicki Hellenbrand has a good professional reputation.

This item was tabled and no vote taken, in order that some clarifications regarding the engagement letter can be made.

**vi) Discussion regarding Village rights of way**

Mr. Benforado stated he removed this resolution from the agenda because the Village should consider educating village residents instead of taking action. He suggested publishing two articles in the Village Bulletin in the next 12 months to educate residents.

Mr. Wade is in agreement with Mr. Benforado that no action should be taken by the Board on the resolution regarding right of ways.

No vote taken.

**E. Appointments**

Village President David Benforado recommended reappointment of Charlie Field, Jerry Stein, David Logan and Georgene Stratman to the Services Committee and Karl Wellensiek, Carl Gulbrandsen and Gard Strother to the Finance Committee.

Ms. Borisy-Rudin suggested that Karla/David put together a list of the terms and expiration dates.

Mr. Lederer moved and Mr. Imes seconded the approval of the appointments to Services and Finance Committees.

The motion was approved 5-0.

**7. Reports of Officials and Committees**

**A. Village President**

**i) Procedure to fill pending Board vacancy**

The procedure utilized last year to fill the vacancy created when David Benforado vacated his seat after being elected Village President will be used again to fill the anticipated vacancy if Felice Borisy-Rudin is elected judge.

Mr. Benforado gave a brief update on the good neighbor policy and how the first meeting was positive but no one attended.

**B. Village Administrator** Nothing to report.

**C. Personnel Committee** minutes are included in this Board packet and approved in the consent agenda.

**D. Finance Committee** Nothing to report.

**E. Plan Commission-**

Mr. Benforado updated the Board on the newly enacted legislation that severely constrains local control and the ability for local government to deny applications for conditional use permits.

Mr. Imes suggested the Board have a longer discussion on this issue to be prepared and know our opportunities.

**F. Public Works Committee** Nothing to report.

**G. Services Committee** Mr. Wade gave an update on recommendation to improve the bus shelters. They will also review the ordinance on garbage disposals.

**H. Public Health & Safety Committee** Nothing to report.

**I. Recreation Committee** Nothing to report

**J. Ad hoc Sustainability Committee** Nothing to report.

**K. Parks Committee** Nothing to report.

**L. Blackhawk Liaison Committee** Mr. Benforado stated he spoke with Gary Johnson that the Fire Department needs to find a spokesperson that would take on the partnership with the Country Club.

**M. Golf Committee** Nothing to report.

**N. Pool Committee** Roughed out a capital plan and will bring it to the Board.

**O. Waterfront Committee** Nothing to report.

**P. Joint West Committee** Nothing to report.

## **8. Adjourn**

Meeting was adjourned at 9:38 p.m.

Respectfully submitted,

Karla Endres, Village Clerk



# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:

18 - 2

## Event Information

Name of Event: Throwback Thursday 5K Event Organizer/Sponsor: OW-Madison Kinesiology Club

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: \_\_\_\_\_

Address: 119 Lathrop Street City/State/Zip: Madison, WI 53726

Primary Contact: Joe Chapman Phone during day: 414 510 4019

e-mail: jchapman2@wisc.edu Phone during event: 414 510 4019

Secondary Contact: Carly Wilson Phone during day: 608 216 4624

e-mail: cjwilson5@wisc.edu Phone during event: 608 216 4624

Annual Event?  Yes  No Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Tri 4 Schools

Estimated Attendance: 75-80 (last year) (certificate of insurance and/or an Emergency Action Plan may be required)

## Event Category

Run/Walk  Festival  Music/Concert  Other: \_\_\_\_\_

## Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): University Bay Drive

Park Name(s): \_\_\_\_\_

## Event Schedule

Date(s) of Event: April 19, 2018 Rain Date(s): \_\_\_\_\_

Event Start Date(s)/Time(s): 6:00 pm Set-Up Date(s)/Time for Event: 4:30 pm

Event End Date(s)/Time(s): 6:45 pm Take-Down Time: 7:30 pm  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Joe Chapman  
Print Applicant's Name

Joe Chapman  
Applicant's Signature

3-12-18  
Date

Fee: \$ <u>20<sup>00</sup></u>	Date Received: <u>3/13/18</u>	Received by: <u>DTS</u>
Approved: SHPD: <u>APC</u>	DPW: <u>[Signature]</u>	MFD: <u>ok Per MFD</u>
Denial recommended by: _____ because _____		
Submitted to Village Board on: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Signed: _____ Village Clerk or Deputy Clerk		<b>FOR OFFICIAL USE ONLY</b>

Print Form





# Village of Shorewood Hills Special Event Street Use Permit

Permit No.:  
18-3

### Event Information

Name of Event: Tree Removal 1220 Edgchill Dr. Event Organizer/Sponsor: H.H Arborists Inc. Bill Haessig

Does this event cross jurisdictions into the City of Madison or University of Wisconsin?  Yes  No  
If Yes, copies of the Emergency Action Plan submitted to the Madison Fire Department may be required.

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of WI Tax Exempt Number: \_\_\_\_\_

Address: H.H Arborists 1717 Autumn Hill Dr. City/State/Zip: Verona WI 53593

Primary Contact: Bill Haessig Phone during day: 608-274-7001

e-mail: billhaessig@hharborists.com Phone during event: 608-279-4583

Secondary Contact: \_\_\_\_\_ Phone during day: same

e-mail: \_\_\_\_\_ Phone during event: same

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ (certificate of insurance and/or an Emergency Action Plan may be required)

### Event Category

Run/Walk  Festival  Music/Concert  Other: Tree Removal / street closure

### Location Requested (indicate street(s) / park being used on attached map)

Street Name(s): Edgchill Dr and Blackhawk Dr. OVER →

Park Name(s): \_\_\_\_\_

### Event Schedule

Date(s) of Event: April Rain Date(s): April

Event Start Date(s)/Time(s): April 8am Set-Up Date(s)/Time for Event: 1 day

Event End Date(s)/Time(s): April 4pm Take-Down Time: 1 hour  
(beginning of take-down to street reopened)

This permit is subject to all ordinances, statutes and laws appropriate in addition to all rules and regulations detailed in this permit application instructions and guidelines. The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all Municipal Ordinances as defined by the Village of Shorewood Hills. The applicant has attached all of the appropriate permit applications for this event.

Bill Haessig  
Print Applicant's Name

[Signature]  
Applicant's Signature

3-13-18  
Date

Fee: \$ \_\_\_\_\_ Date Received: 3/16/18 Received by: DTJ

Approved: SHPD: \_\_\_\_\_ DPW: \_\_\_\_\_ MFD: \_\_\_\_\_

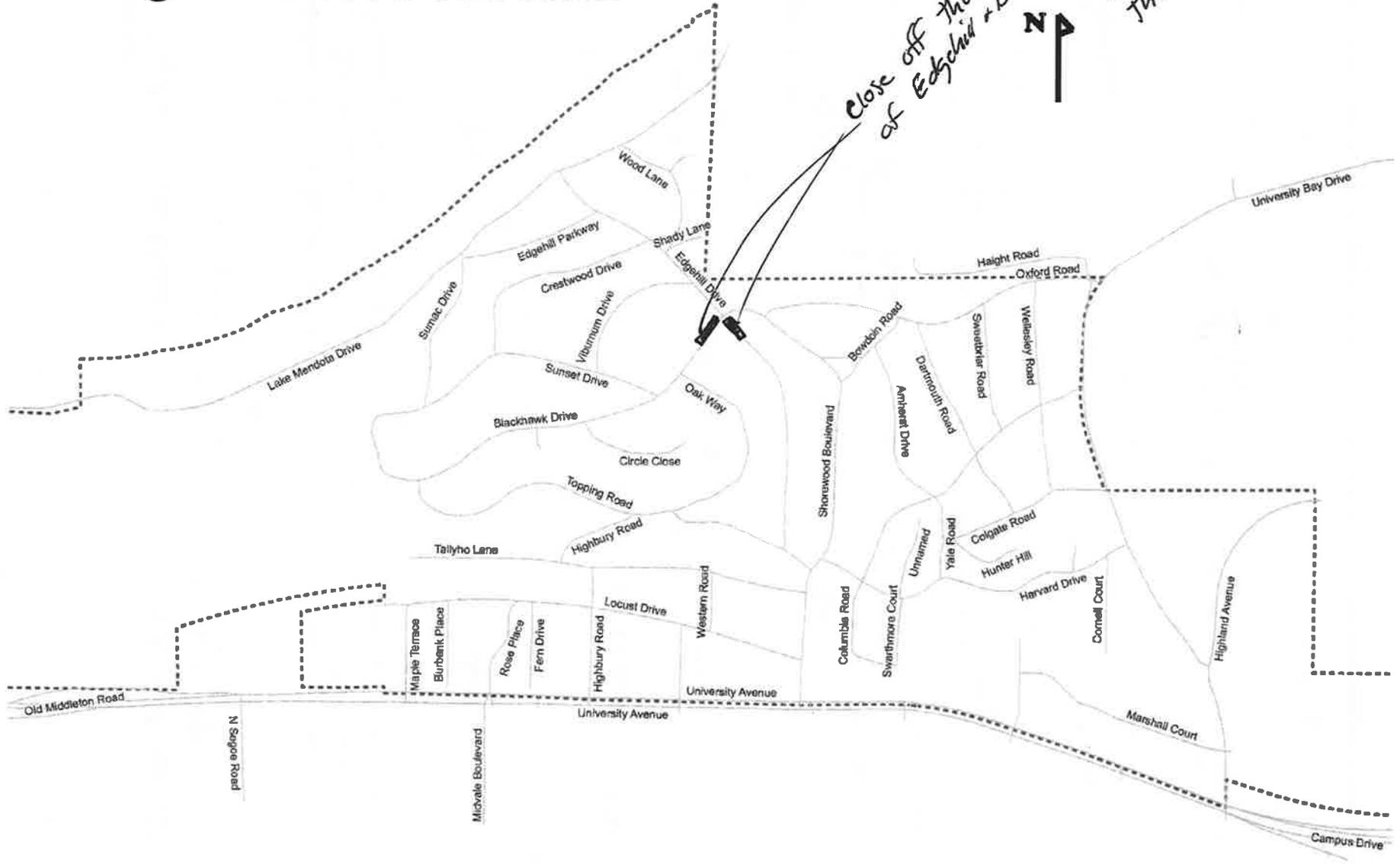
Denial recommended by: \_\_\_\_\_ because \_\_\_\_\_

Submitted to Village Board on: \_\_\_\_\_  Approved  Denied

Signed: \_\_\_\_\_  
Village Clerk or Deputy Clerk

**FOR OFFICIAL USE ONLY**

# Village of Shorewood Hills





**TO: PUBLIC HEALTH AND SAFETY COMMITTEE**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: BODY WORN CAMERA PROPOSAL**

**DATE: MARCH 2, 2018**

**SCOPE OF PROJECT:**

Body worn cameras have been a tool available to police organizations for several years. The SHPD has not purchased/implemented BWCs for the department, but the technology has been proven to be effective in gathering evidence in cases and also to utilize the devices for training/coaching officers to improve tactics and other skills important to policing.

I am proposing to purchase 3 BWC devices for the initial purchase in 2018. The department will evaluate these devices to decide if this is the correct solution for the department. If the devices that are evaluated work as desired, the department would consider purchasing additional devices in the future.

**POTENTIAL SOLUTIONS:**

There are many different products available which would be acceptable solutions for a BWC program. I obtained quotes from 3 different companies who are known leaders in BWCs.

The first potential solution is Axon which is the company who makes Taser devices. In the initial request for quotes, Axon provided a quotation for 7 devices and the storage needed for those devices. The devices were provided at a discounted price which made them free and therefore the only cost for the Axon product was the camera licensing and storage of evidence as they use a web based service for their product. The initial pricing from Axon was \$4,027.00 for the first year and then \$2,283.00 each of the following years for a 5 year agreement. The total cost for Axon with 7 cameras over 5 years was \$13,183.42.

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Based on the pricing provided, I can estimate that if Axon's quotation was revised to only include 3 cameras it would cost approximately \$2,100.00 the initial year and then \$1,350.00 each of the following years for an estimated cost of \$7,500.00 over five years without expanding beyond the initial 3 cameras. Based on storage concerns with Axon having a cloud based storage system and the need to continually pay for their services, I would not recommend choosing Axon as the solution for the SHPD BWC program.

The second potential solution is the company who makes the in-car video solution the department currently has. L3 Mobile-Vision has a BWC that has just been released and works with the current video server the department utilizes for in-car video storage. The cameras are \$675.00 each and can be configured to work with the in-car solution so that when the lights on the squad car are activated, the BWC turns on. The trigger box for the squad cars costs \$150.00 each and three of the vehicles would be equipped with these trigger boxes. The license for the cameras and the software is \$350.00 each, but the company has discounted the license fee for SHPD to \$0.00. There is an extended warranty available for the camera that would cover everything on the camera for 2 years for \$349.00 each. If SHPD purchased 3 of these cameras with the trigger boxes and the warranty, the cost would be \$3,522.00. The benefit to the L3 cameras is that there is no need to purchase any additional storage or server space.

The third potential solution is a company called Watchguard. Their cameras will not work with the SHPD storage solution and they would be independent of the in-car camera solutions the SHPD currently uses. Watchguard's cameras are \$895.00 each with a 1 year warranty included. There is a very basic software solution that the department could use in the event Watchguard is chosen, but that would likely require a different computer to be used purely for storage of the video footage from the BWC devices. Watchguard cameras are very nice devices and have numerous mounting options which officers would like. If the SHPD needs to seek out a different in-car solution in the future, it may be beneficial to explore Watchguard as a vendor for both in-car and BWC options.

#### **RECOMMENDED SOLUTION:**

I believe that the L3 Mobile-Vision solution is the best solution for SHPD in the immediate future. I would propose buying either 2 or 3 cameras and would like the PH&S committee input on whether to purchase the extended warranty or not. The fact that the storage solution already exists makes me the most comfortable in implementing the product with as few problems as possible. I was able to see the camera and it is very rugged and appears durable. I think the L3 solution is the most practical of the three options.

After further research, the L3 cameras have a 1 year warranty included in purchase. I would recommend purchasing 3 cameras, the three trigger boxes and no extended warranty. The cost for this would be \$2,475.00.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

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# POLICY & PROCEDURE

## SHOREWOOD HILLS POLICE DEPARTMENT

SUBJECT: **BODY WORN CAMERAS**

SCOPE: All Sworn Personnel  
DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statute: 175.22 Locker Rooms  
WI State Statute: 19.32(2)

NUMBER: 9.03  
ISSUED: 03/15/2018  
EFFECTIVE: 03/15/2018  
 RESCINDS  
 AMENDS  
WILEAG STANDARDS: N/A

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**PURPOSE:** The purpose of this Policy & Procedure is to provide direction for the use of Body Worn Camera (BWC) devices. The use of Department-approved BWC systems can provide powerful evidence of criminal activity and has proved to be a valuable tool for law enforcement in documenting officers' honesty, integrity and professionalism.

This Policy & Procedure consists of the following numbered sections:

- I. POLICY
- II. DEFINITIONS
- III. PROGRAM OBJECTIVES
- IV. OPERATING PROCEDURES
- V. OPERATING GUIDELINES
- VI. APPROVED USE OF BWC
- VII. PROHIBITED USE OF BWC
- VIII. RECORDING CONTROL AND MANAGEMENT

## I. POLICY

- A. Officers shall use their BWC systems in compliance with manufacture's operational guidelines, Department training and this policy. It is the policy of the Department to authorize use of BWCs to collect audio-visual evidence of criminal activity, to evaluate officers' performance and as a training tool for members. BWCs will generally be utilized in situations to include but are not limited to:
1. Citations
  2. Arrests
  3. Warnings
  4. Investigations to be submitted for Complaint

## II. DEFINITIONS

- A. (BWC) BODY-WORN CAMERA (EQUIPMENT): a recording device worn by the officer on the uniform that captures audio and video of the encounter between police and citizens. The video is from the officer's perspective and is used to better document the event.
- B. LAW ENFORCEMENT ACTION: any official action taken by officers of this department in the performance of their duties. These include, but are not limited to: traffic stops, calls for service, investigative stops, crash investigations, citizen interviews, and any other situation where an officer may have an accusatorial encounter with citizens.
- C. RECORDINGS: Refers to audio-video signals recorded on any of several storage devices, including analog tape (VHS, SVHS, Hi 8mm), digital tape (DV), or other portable digital storage devices (CD, DVD, hard drive, etc.)
- D. USE OF FORCE INCIDENT: Any amount of force beyond cooperative handcuffing used by an officer to control an uncooperative person.

## III. PROGRAM OBJECTIVES

- A. The Shorewood Hills Police Department has adopted the use of body worn camera equipment (BWC) in order to accomplish the following objectives:
1. Accurate documentation of events, actions, conditions, and statements made during arrests and critical incidents to enhance officer reports, collection of evidence and testimony in court.

2. The enhancement of the Department's ability to review probable cause for arrest, arrest procedures, officer/suspect interaction, evidence for investigative purposes, as well as officer evaluation and training.
3. Protect officers from false allegations of improper police conduct.

#### IV. OPERATING PROCEDURES

- A. Only sworn members of the Department shall be authorized to utilize BWCs as a part of their duties.
- B. Officers shall only use the issued equipment to record encounters between citizens and the police. No personal devices may be used.
- C. Care and use of the mobile audio/video recording equipment is the responsibility of the officer assigned to that equipment and shall be used in conformity with Department policy and training.
- D. Prior to each shift, officers shall determine whether their recording equipment is working properly and shall report any problems to a supervisor as soon as practical.
  1. Officers will power on the BWC and ensure it is functioning properly throughout their shift.
  2. The officer will ensure the encoded date/time is accurate.
  3. Any malfunction shall be reported to a supervisor as soon as practicable.

#### V. OPERATING GUIDELINES:

- A. The BWC should be activated when an officer is engaging in an official law enforcement action. The device may be manually activated or activated using the trigger from the patrol vehicle in-car camera.
- B. Officers should notify individuals they are in contact with that a BWC is being utilized. This should be done when practical and should not compromise officer safety or the integrity of an investigation
- C. There are circumstances where utilizing a BWC may hinder an investigation including, but not limited to interviewing a victim of a crime, confidential informants, juveniles or situations involving medical treatment or care. In these types of situations, officers should ask involved individuals for consent to record the interaction. If the individual does not want the interaction recorded, the officer will comply with the request and document in the incident report that the BWC was not activated and the reason why.
- D. In locations where individuals have a reasonable expectation of privacy, such as a residence or medical setting, they may decline to be recorded unless the recording is being made pursuant to official law enforcement duties.

- E. Request to have recordings deleted from the video server (eg. Recordings of a personal nature) must be made to the Chief or designee in writing. All requests for deletion and the decision regarding the request will be kept for the duration the video would have been maintained under WI open records laws.
- F. Once recording, personnel shall ensure there are no obvious obstructions to recording.
- G. Once recording has begun it shall remain on until the incident has reached its conclusion or the officer has left the scene.
- H. With automatic activation, officers will record all of the events in view of the BWC. The BWC will not be powered off until after the officer clears the scene or unless directed by a supervisor. Automatic activation of the BWC system occurs when the in-car camera is activated.
- I. Manual activation is required for any citizen contact other than the listed exceptions, any situation where there is potential evidence to be recorded or where directed by a supervisor.
- J. Manual activation is not required for:
  - 1. Station calls
  - 2. Lunch breaks; non-meal breaks
  - 3. Foot patrols
  - 4. Non-investigative contacts
- K. The equipment may be deactivated during non-enforcement activities such as protecting accident scenes from other vehicular traffic or perimeter assignments at critical incidents.
- L. Officers shall document in all incident reports whenever recordings are made during an incident in question. This should be done at the beginning of the report when the officer(s) identify if bank or juvenile information is included in the report.
- M. Officers are encouraged to inform their supervisors of any recorded sequences that may be of value for training purposes, court, or unusual circumstances or events.
- N. Officers shall not intentionally alter or attempt to alter recordings in any way.
- O. Use of BWCs is for on-duty, official police business only.

## VI. APPROVED USE OF BWC

- A. Officers should record their interactions while in direct contact with the public on incidents or contacts as outlined above. Additional examples include but are not limited to:
  - 1. All officer/subject contacts during traffic stops.
  - 2. All officer/subject contacts during an arrest including approach, custody, statements, transportation, Department booking process and release.
  - 3. All officer/subject contacts of arrested subjects taken to the Dane County Jail or Juvenile Detention Center. Recordings will cease upon entry to the Juvenile Reception Center unless approved by facility staff.
  - 4. Any other contacts with persons under circumstances that lead the officer to believe that the specifics of the contact may need to be retrieved or reviewed.

## VII. PROHIBITED USE OF BWC

- A. BWCs shall not be used to gather intelligence information based on First Amendment protected speech, associations, or religion, or to record activity that is unrelated to a response to a call for service or a law enforcement or investigative encounter between an officer and a member of the public.
- B. The department shall not utilize any biometric technology, such as facial recognition, to conduct searches of video files or passive searches of the public. Stored video and audio data from a BWC shall not:
  - 1. Be used to create a database or pool of mug shots;
  - 2. Be used as fillers in photo arrays; or
  - 3. Be searched using facial recognition software.
- C. Audio or video recording devices shall not be used in Department locker rooms, restrooms or any other intimate places where there would be a reasonable expectation of privacy.
- D. Generally officers will not record interactions with confidential informants or undercover officers. If a conversation needs to be recorded it is encouraged to capture the audio portions only.
- E. Officers will not activate their BWC to record a trial or portions of a trial in court.
- F. Officers shall not record tactical planning briefings.
- G. Officers shall not access, obtain or view video footage from another officer without the permission of a supervisor after demonstrating a reasonable need to do so. This does not preclude a Training Officer or Supervisor from reviewing recordings of individuals they are training/supervising for the purpose of coaching/mentoring.

- H. Employees shall not convert, obtain, or copy and BWC footage for personal use. No images, footage or BWC information will be released to any social media site without the permission of the Chief of Police.
- I. Officers shall not use BWC recording equipment to record administrative conversations, i.e. disciplinary actions, supervisor's directives, or talks between employees.
- J. Officers are expressly prohibited from viewing the video file until after an initial incident report is complete when:
  - 1. An officer is suspected of wrongdoing; or
  - 2. An officer is involved in a critical incident, such as an officer involved shooting or other serious use of force.

## VIII. RECORDING CONTROL AND MANAGEMENT

- A. Recordings are subject to existing State of Wisconsin open records laws.
  - 1. The Records Custodian will establish a reproduction fee for the duplication of recordings. The fee will include the cost of storage media and the actual necessary costs of the reproduction effort.
  - 2. Recordings may be duplicated for another criminal justice agency when required for trial, or otherwise authorized by the Chief or designee.
- B. Recordings may be shown to Shorewood Hills Police Department employees for training and evaluation purposes.
  - 1. Recordings may be shown to persons other than Shorewood Hills Police Department employees provided prior approval is obtained from the Chief or designee.

### C. Storage of Media

BWC media will be downloaded utilizing the BWC dock in the SHPD squad room. The server for the video system will be secured in the VOSH server room at SHPD.

- 1. Storage of Media as Evidence; the recording media will be recorded as evidence when any of the following events are captured. These recording will be kept until the case has been adjudicated and time limits for appeal have expired or 180 days from the creation of the recording, whichever is greater. Once the time limits have been met, the recordings will be deleted:
  - a) Operating while intoxicated arrests
  - b) Physical altercation(s)
  - c) Patrol vehicle collision

- d) Injury to officer or citizen
  - e) Pursuit
  - f) Shooting incident/use of force incident
  - g) Incident involving citizen complaint
  - h) Any other incident in the officers or supervisors judgment that should be secured as evidence
2. Storage of Media not held as evidence
- a) The recordings will be downloaded to the video server utilizing the BWC dock in the SHPD squad room.
  - b) The recorded media will be stored in files identified in weekly increments.
  - c) After 180 days, pursuant to Policy & Procedure 10.04: Retention of Records, the recorded data will be deleted.
- D. Media integrity
- 1. The BWC recordings generated are property of the Department.
  - 2. BWC recordings are subject to Wisconsin Open Records Laws.
  - 3. Release of copies of recordings for prosecution shall be coordinated through the District Attorney and/or the Village Attorney's Office.
  - 4. Release of copies of recordings for civil proceedings shall be coordinated through the Village Attorney's Office.
  - 5. All BWC media and recordings are possessions of the Department. As such, no recording shall be released, shared, duplicated or distributed without authorization from the Chief of Police.
- E. Miscellaneous
- 1. No employee shall attempt to erase, alter, or cause to be erased or altered, any BWC media. The only exception would be pursuant Policy & Procedure: 10.04 Retention of Records.
  - 2. Supervisors will coordinate the repair or replacement of BWC equipment.
    - a) Supervisors will ensure officers follow established procedures for the use of maintenance of BWC equipment and the proper documentation of its use.
  - 3. Recordings used for training purposes.

- a) When an incident that is recorded that is perceived to be of value as training aid, the officer responsible for the recording will notify his/her supervisor.
  - b) The supervisor will review the recording to determine the value for training.
  - c) The supervisor will obtain expressed permission from the Chief of Police or designee to use the recording for training.
4. Recording review.
- a) The BWC recordings may be routinely or randomly reviewed by supervisors to monitor officer performance.
  - b) Field Training Officers should routinely use the recordings of probationary officers during the FTO process for constructive critique review.
  - c) Officers may review their own recordings within the squad car prior to the data being downloaded. With the exceptions listed in 9.04 (V)(I).
  - d) No recording shall be used or shown for the purpose of officer ridicule or embarrassment.

F. Recordings Retention; 180 Day Hold

- 1. Recordings are considered records as defined by Wisconsin Statute 19.32(2). Pursuant Policy 10.04: Retention of Records, recordings will be saved at minimum 180 days.

Aaron P Chapin  
Chief of Police

This Policy & Procedure cancels and supersedes any and all previous written directives relative to the subject matter contained herein.

Initial or their designee

03/15/2018



**TO: PUBLIC HEALTH AND SAFETY COMMITTEE**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: DEPARTMENT ACCESS CONTROL AND VIDEO SYSTEM**

**DATE: FEBRUARY 15, 2018**

**SCOPE OF PROJECT:**

During the search for the new Police Chief, The Riseling Group conducted an assessment of the needs of the organization. There were several recommendations made regarding the security of evidence and property to increase accountability in high liability areas. The project involves installing cameras in the locations where cameras currently exist and adding in cameras in the parking lot/garage entrance of the PD, the evidence vault, evidence processing area and the Village Hall lobby (for future med-drop coverage.)

As I have researched camera and access control solutions there are a couple of goals that became apparent. There are areas within the Village Hall that need additional camera coverage and it would make operations in the village easier to add additional access control, specifically the front door of the building.

PD operations will be impacted by a different access control system which will allow interoperability between UWPD and SHPD. A new system will allow for officer access cards to be utilized on both agency buildings and will increase officer safety.

**POTENTIAL SOLUTIONS:**

There are many different companies that offer camera and access control solutions. I was able to obtain quotes from five companies for camera purchase/installation. Three of the companies also provided some solutions for access control.

The first option is Capital Fire and Security. Capital Fire and Security proposed installing 11 cameras in various locations inside and outside the department. The access control portion

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would involve replacing the current system which is nearing end of life and adding access control to two additional doors. One of the additional doors would be the front door to Village Hall which would increase the security for the building and lessen the work of staff members having to secure the door daily.

The cost for the Capital Fire and Security project would be \$10,520.00 for access control and \$13,556.00 for security cameras. The total cost is \$24,076.00.

The second option is to utilize Boldtronics which is the company who installed the current access control system about 10 years ago.

Boldtronics quoted two different camera systems. The first system was a high-definition system with 12 cameras in similar locations to the Capital Fire and Security project. The technology is slightly dated and a different company said they would not quote a similar system as the technology is outdated. The cost for this project would be \$8,893.00.

Boldtronics also quotes a 12 camera IP system which is current technology. The cost of the IP system would be \$19,694.00.

For access control, Boldtronics quoted \$1,448.00 to add access control to the front door of village hall. It would probably be a similar cost to add access to the evidence door in the garage area and throughout the process the vendor identified that the server would likely need to be replaced at a cost of \$4,100.00. The challenge is that the UWPD cards may still not work on an upgraded system.

The third option is by a vendor named Fearing's Audio-Video-Security. Fearing's only quoted video and not access control. The Fearing's proposal would include 10 cameras in similar locations to the other proposals. The cost for the Fearing's proposal would be \$9,015.48, but there is language that refers to the customer having to provide channeling and other duct work. I am concerned there may be additional hidden costs associated with this proposal.

The fourth option is Globalcom Technologies. Globalcom Technologies provided two different quotations for cameras but no access control solutions. The first proposal 12 cameras of the same quality as the more expensive Boldtronics quotation. The cost for that proposal was \$17,860.00.

Globalcom Technologies also quoted a solution with less expensive cameras for \$16,025.00.

The final option is by LaForce. LaForce quoted a solution with 11 cameras for \$17,410.00. They also provided a partial access control solution to add access onto the front door of the Village Hall and also the evidence intake room in the garage. The cost for access added to those doors is \$3,955.00. It is likely there would still need to be an upgrade to the access control server for about \$4,100.00.

**RECOMMENDED SOLUTION:**

Based on the different quotation and the goal of the project, I believe the Capital Fire and Security proposal is the most prudent decision. The interoperability between UWPD and SHPD is an important part of the project. It gives the ability for UWPD to come to SHPD and help if an officer is in need or the other way around. It is also important to keep in mind that the data created by the video system could become evidence and having a robust system is very important.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

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Baker Tilly Virchow Krause, LLP  
Ten Terrace Ct, PO Box 7398  
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tel 608 249 6622  
fax 608 249 8532  
bakertilly.com

January 5, 2018

Karl Frantz, Village Administrator  
Village of Shorewood Hills  
810 Shorewood Blvd.  
Madison, WI 53705

Dear Karl;

Thank you for engaging Baker Tilly Virchow Krause, LLP (“we” or “our”) to assist the Village of Shorewood Hills (“Village” or “Client”) with the project as described below. We appreciate the opportunity to serve the Village. The terms and conditions of our audit engagement letter also pertain to this service.

The purpose of this letter is to confirm our understanding of the objectives of this engagement and the nature of the services we will provide.

### **Services**

The services (“Services”) we provide under this letter will be directed by Client’s management. The types of Services to be provided are as follows:

- > Analyze your current public fire protection revenue stream and payors (tax payors) or provide assistance to the Village to determine the types of properties where costs will shift
- > Document the changes for the Village board to analyze
- > Provide discussion points on the various allocation methods the PSC allows
- > Guide the Village through the PSC process

None of these services can be relied on to detect errors, fraud, or illegal acts that may exist; however, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless they are clearly inconsequential.

### **Non-Attest Services**

The services that we will be providing are non-attest services. You are responsible for reviewing our work and understanding the nature of our work.

We will not perform any management functions or make management decisions on your behalf with respect to any non-attest services we provide.

Karl Frantz, Village Administrator  
Village of Shorewood Hills

January 5, 2018  
Page 2

In connection with our performance of any non-attest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving our work product when it is submitted to you.
- > Designate an employee with suitable skill, knowledge and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the non-attest services we perform.
- > Accept responsibility for the results of our non-attest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the non-attest function.

We appreciate the opportunity to be of service to you.

We anticipate fees for this analysis to be \$3,000 including two meetings. We will, of course, be happy to provide the Village with any other services you may find necessary or desirable. For the sake of convenience, either party may terminate this contract at any time.

In there are any questions regarding the engagement letter, please contact Vicki Hellenbrand, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and determining that the engagement has been completed in accordance with professional standards. Vicki is available at 608.240.2387 or [vicki.hellenbrand@bakertilly.com](mailto:vicki.hellenbrand@bakertilly.com).

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP

*Baker Tilly Virchow Krause, LLP*

Enclosures

The services and terms as set forth in the Engagement Letter are agreed to by:

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Official's Name

---

Official's Signature

---

Title

---

Date



Karl Frantz <kfrantz@shorewood-hills.org>

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## Shorewood Hills Elementary Safety Patrol

1 message

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**Melissa Lantta O'Russa** <mjlantta@yahoo.com>

Thu, Feb 8, 2018 at 10:53 AM

To: Karl Frantz <kfrantz@shorewood-hills.org>, David Sykes <dsykes@shorewood-hills.org>, "achapin@shorewood-hills.org" <achapin@shorewood-hills.org>

Dear Karl Frantz, David Sykes and Chief Chapin,

I'm writing today as a village resident, the current PTO treasurer, and as a parent of a 5th grade safety patroller.

The Safety Patrol program at our school offers 5th grade students the opportunity to be civically involved, demonstrate leadership, and help keep our school safer before and after school. These dedicated kids dutifully arrive to school early and stay late so that our streets are safer for pedestrians, and they demonstrate role model behavior for all ages.

For the past few years, our school has sent two safety patrol students to Washington D.C. with the Wisconsin Safety Patrols Inc. (WSPI). Safety patrollers from around the state who have demonstrated exemplary leadership, maturity and responsibility travel as a group with the WSPI for a national Safety Patrol conference. The cost to send one child, all expenses paid, is \$400. The PTO donates \$500 towards this endeavor via our school-wide fundraising. This requires the Safety Patrol to raise the remaining \$300 through popcorn sales, craft fairs, etc. In addition, the teacher advisor likes to reward all the Safety Patrol students with a fun activity as the end of the year such as a bus trip to the roller rink as a thank you for their yearlong service. As a result, the Safety Patrol usually struggles to raise the needed money for both the DC trip and the end of year event. At times, parents make up the difference, but this is not always possible for families.

As the Safety Patrol is a valuable service to our school and our overall community, I am reaching out to the Village, the Police Department and the Fire Dept. Fund to consider donating to this worthwhile cause by sponsoring a child on the DC trip, or underwriting the end of the year event. It would be a great way to strengthen the links between our school and the broader community and to show these great kids that the appreciation for their civic service goes beyond our school.

Thank you kindly for your consideration! Please let me know if you have any questions!

Thanks!

Melissa O'Russa

3415 Blackhawk Dr  
608-358-5291  
[mjlantta@yahoo.com](mailto:mjlantta@yahoo.com)

### **33.32 JOINT CAMPUS AREA COMMITTEE.**

- (1) Creation. There is hereby created a Joint Campus Area Committee consisting of 19 voting members and one (1) non-voting member. The Committee takes the place of both the Joint West Campus Area Committee and the Joint Southeast Campus Area Committee described within the UW Campus Master Plan adopted by City ordinance 17-00074 to meet the standards established under Section 28.097.

#### Composition.

- (a) The following members shall be appointed by the City of Madison: Common Council members representing districts 4, 5, 8, and 13; one (1) resident representative each from the Greenbush, Vilas, and Regent neighborhoods; one (1) resident representative from Capitol Neighborhoods or the State-Langdon Neighborhood; one (1) member of the Plan Commission; and one (1) member of a transportation-related City committee. The Plan Commission member, transportation-related committee member, and each neighborhood resident representative shall be appointed by the Mayor subject to confirmation by the Common Council. Additionally, the District 13 Common Council member shall be a non-voting member.
  - (b) The following members shall be appointed by the UW-Madison: one (1) Special Assistant to the Chancellor; one (1) representative from Facilities Planning and Management; one (1) representative from Transportation Services; one (1) representative from the Athletic Department; one (1) representative from University Housing; and one (1) representative from the School of Medicine and Public Health.
  - (c) Associated Students of Madison shall appoint one (1) representative.
  - (d) UW Hospital and Clinics shall appoint one (1) representative.
  - (e) The Shorewood Hills Village Board President shall appoint two (2) representatives. (Am. by ORD-09-00147, 11-6-09; Am. by ORD-13-00090, 5-29-13)
- (2) Terms of Appointees. Common Council members shall serve for as long as they represent their district; neighborhood resident representatives shall serve for three (3) years and may be reappointed; Plan Commission and transportation-related committee appointees shall serve for as long as they are a member of the respective commission or committee they represent. All other members shall serve at the pleasure of the appointing body.
  - (3) Committee Representative on UW-Madison Design Review Board (DRB). One City of Madison appointee unaffiliated with the UW-Madison shall be appointed to the DRB established by the University of Wisconsin-Madison Campus Master Plan adopted by City ordinance 17-00074 to meet the standards established under Section 28.097.
  - (4) Powers and Duties. The Committee shall:
    - (a) Provide feedback on UW-Madison projects to the DRB established under the UW-Madison Campus Master Plan at the 35 percent and 60 percent stages of the project planning/design process for projects within Campus-Institutional (CI) zoned areas. Other informational presentations may be made to the Committee at other stages of project development.
    - (b) Identify, discuss, and summarize community-wide and neighborhood impact of UW Madison infrastructure and development projects, city/village-initiated infrastructure and development projects, and private sector development projects inside the campus boundary and within a quarter mile of the campus boundary. When relevant, make

recommendations on whether a project should be approved and/or recommend strategies to mitigate negative impacts to applicable City, Village, or UW-Madison committee(s), commission(s), or other governing bodies.

- (c) Summarize city/village, UW-Madison, and neighborhood comments concerning current and planned pedestrian networks, bicycle routes, vehicular traffic, traffic analyses, parking, and transit service, and provide those comments to relevant governmental bodies.
- (d) Review and provide comments to the appropriate City of Madison or Village of Shorewood Hills committee(s)/commission(s) on development projects, rezoning requests, and Planned Development alterations that are inside the UW-Madison Campus boundary but not covered under Campus-Institutional zoning.

(Sec. 33.32 Cr. by ORD-09-00052, Pub. 4-2-09, Eff. 8-1-09)

**Village of Shorewood Hills  
Finance Committee  
Draft Meeting Minutes  
Wednesday, February 14, 2018**

1. **Call to Order** Finance Committee Chairperson Fred Wade called the meeting to order at 5:32 pm.
2. **Roll Call Committee** members present were Mr. Wade, Dave Ahmann, Karl Wellensiek, Gard Strother and Sean Cote. Carl Gulbrandsen and David DeVito were excused. Also in attendance were Village Administrator Karl Frantz, Administrative Services Manager/Deputy Clerk David Sykes and three members of the Parks Committee (Trustee Anne Readel, Roma Lenehan and Sue Denholm).
3. **Note Compliance with open meeting laws** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve October 25, 2017 minutes** Mr. Ahmann moved and Mr. Cote second a motion to approve the minutes. The motion was approved on a vote of 5-0.
5. **Discussion and possible recommendation on fees for service including Forestry and Public Fire Protection** Ms. Readel provided a review of the Parks Committee's discussion regarding a Forest Utility over the past few years. She also referenced an extensive memo prepared by the Village Administrator for the Committees. The utility could cover costs for tree planting, maintenance and removals. Other parks and forestry costs could be included in the utility. The total budget is roughly \$160,000. The Parks Committee is bringing the recommendation for a Forestry Utility now as State imposed levy limits continue to affect the Village budget. The members of the Parks Committee left the meeting.  
  
Mr. Cote indicated he has changed his mind regarding adding fees in light of the tax law changes. With the \$10K limit on property tax write off, how much is a utility going to affect most residents. Things to consider:  
Is the cost per month going to be a hardship on residents?  
It is another bill being charged to residents.  
Can the Village find an equitable fee that is not too difficult to administer.  
If the fee/utility is put in place, the Village is probably not going to reduce the levy by the same amount since we have had deficits in recent years.  
Is it possible to implement a fee for emergency costs related to EAB and Oak Wilt for a few years, and then end it at some point in the future?
6. **Review and possible recommendation to retain Baker Tilly to provide an analysis, options and possibly assist with implementation of a public fire protection fee** Mr. Frantz discussed the Public Fire Protection (PFP) charge on the tax levy that could be moved to a fee based charge. An advantage to a PFP fee would be that it includes properties that are tax exempt. 40% of the municipalities in Wisconsin charge a separate PFP fee rather than include it in property taxes. The Village would need to hire a

consultant to help figure out the apportionment of the fee and find the most equitable/easily administered process.

Mr. Cote said the PFP fee seems like the more obvious choice to pursue, rather than a Forestry fee and other Committee members concurred. They noted that it appears the forestry budget appears to be about \$15,000 short to fully fund removals, maintenance and emerald ash borer and they should try to close that gap in 2019

Mr. Strother said he believes everyone should be paying for fire protection.

Mr. Cote moved and it was seconded to prioritize the PFP fee/utility, engage Baker Tilly to provide analysis and possibly assist with implementation of a PFP fee. The motion passed on a vote of 5-0.

7. **Update on Village computer system hard drive crash and restoration of system progress and any recommendations** Mr. Frantz reported that the auditors were in the middle of their field work this week and should be able to provide an estimate of the audit cost by the end of the month. With that in hand, the Village can finalize the insurance claim.
7. **Set next meeting dates** No meeting date was selected.
8. **Adjourn** Meeting adjourned at 6:30 p.m.

Respectfully submitted,

David Sykes, Administrative Services Manager, Deputy Clerk

**DRAFT MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS  
PLAN COMMISSION**

The Tuesday, February 13, 2018 meeting of the Plan Commission was called to order at 7:03 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Deb Remington and Jim Etmanczyk were excused. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. Six visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

**Pre-application presentation on rezoning to Planned Unit Development for a mixed use shared work space, daycare, bistro project at 2801 Marshall Court**

Rich Arneson of Stone House Development provided a history of the previous project he proposed for the site. That project would developed three properties in the area to apartments and commercial space. At that time, issues in the market caused him to forego that project. He was approached by Moose International regarding the current Lodgic project proposed at 2801 Marshall Court (the former Forest Products Society building). Lodgic is a coworking space that also includes a bistro and drop-in daycare component. The concept is for freelance workers to come work for a few hours, drop off kids at daycare while they work and eat at the bistro or take food to go. The bistro and daycare would be available to the public, not just the people who utilize the coworking space. He believes it is possible to have a July/August start date.

Randy Bruce and Duane Johnson of Knothe Bruce Architects presented the project to the Commission. The development would allow Catafalque Drive to be extended next to 2801 Marshall Court. Initial design plans are for a two-story building with two levels of underground parking (66 parking stalls). The garage entrance will most likely be off of Marshall Court. The project fits into the Village's Neighborhood Plan for the area and is much smaller than the previously proposed project in height. They provided some concept pictures of mixed exterior materials with glass and wood pillars. There would be some parallel surface parking on Catafalque Drive next to the building with the main entrance on Marshall Court. The entrance for the daycare is expected to be on the side of the building and there will be a plaza deck off of the bistro.

Mr. Wellensiek asked about the work hours. Gretchen Lins of CBRE, Inc. explained it would be 24 hour access to the coworking space with a key fob. There would be a number of flexible options for workers. The bistro and daycare would be more typical hours. There would be evening and weekend hours for each. The daycare has capacity for up to 72 children on a membership or drop in basis.

Mr. Wellensiek asked if parking would be restricted to building users. Mr. Arneson stated no, but during the day they would primarily be for coworking space members. It is possible that after 5:00 pm, spaces could be opened up to others. He would have to work this out with the client.

Mr. Wellensiek assumed coworking members would have to bring their own computer. Mr. Arneson said yes, that is the plan but the building would have amenities like high speed internet, printers, scanners, etc.

Mr. Imes asked about the size and style of the food service component, 6,200 sq ft seems large. Mr. Arneson explained it is pretty spread out for seating, bar, lounge but mostly prep space. The

kitchen would service the daycare, provide sit down meals and take out meals. The space is large enough that they may consider special events on weekends.

Mr. Munson asked about the full service restaurant style, including sale of beer and liquor. Mr. Arneson indicated yes, they were seeking a full liquor license. Mr. Frantz explained the State's quota system and the Village's availability of licenses. The Village does not currently have a license available, but State law allows the Village to purchase a license from an adjacent municipality, in this case, the City of Madison. Initial discussions with City staff are favorable to this option. Another option is the Village will be able to issue an additional license due to its population increase when the next population estimate is provided later this year. Mr. Arneson said the liquor license is a key factor in negotiating a lease with Moose International but he is comfortable with the process of the Village obtaining a liquor license provided he can get some assurance that the available license will be issued to this project as part of the plan approval. Ms. Hartzell asked about the land swap with University Station. Mr. Bruce indicated the land swap will happen. She also remarked on how close the two driveways are to each other. Mr. Bruce indicated they would probably seek advice from Town & Country Engineers on the configuration. She also asked about the hours of operation. Ms. Lins said they would be relying on the model being used in Champagne, IL to determine hours at this project.

Mr. Benforado asked about parking at the Psychiatric Services building. Mr. Arneson said he has had no discussions since their last meeting regarding the bike path. Mr. Benforado also asked about the glass windows and lights shining late at night. Mr. Arneson said that would be something he'd have to discuss with the client. Mr. Benforado confirmed that the project was not requesting TIF assistance. He also reviewed the Ronald McDonald House expansion project starting in May. The completion of the Marshall Court streetscape may make sense for 2019. Mr. Frantz said it may be possible to work with developers to complete it during construction. They discussed the notification/public hearing schedule and the Board could make a final decision as early as its May meeting.

#### **Review and possible recommendation on draft ordinance regarding 25% lot coverage**

A draft ordinance was developed from recommendations made by Dan Lindstrom of Vierbicher at the last Commission meeting. By consensus, the Commission would hold the required public hearing on the ordinance and make a recommendation to the Board.

#### **Review and possible recommendation regarding draft ordinance regulating limits on impervious surfaces on parcels**

The Village's stormwater ordinance requires 90% rooftop runoff be contained and infiltrate on the person's property. At the previous Commission meeting, Mr. Munson asked about impervious surfaces on lots. Currently, the Village code does not have anything that regulates impervious areas other than driveways widths. Staff drafted an ordinance to define impervious surfaces and limits on lots as a starting point for the Commission. Staff could provide an aerial survey to show various lots in the Village. This may create more work in calculating impervious surface to do commonly approved projects that are allowed by the Code (like addition of an at-grade patio or widen driveway).

Mr. Munson asked if he were replacing his driveway, would he need a permit? Mr. Frantz said currently the answer is no permit is needed. If the impervious surface ordinance was in place, some kind of permit would be required to trigger a calculation of the impervious surface.

Mr. Benforado said he believes the stormwater ordinance covers many of the objectives of this proposed ordinance. The Village is going to need to revisit the stormwater ordinance to adjust the fees being charged. These impervious surface changes could be included in the revised version of the stormwater ordinance.

Mr. Munson said the Village should be proactive to curtail impervious surfaces in the Village. It would not be to penalize people but to change the Village overall over time.

Mr. Imes mentioned there are types of permeable surfaces that allow water infiltration. Possible to incentivize the fee schedule to give credit for permeable surfaces, rain gardens, other features.

Mr. Frantz explained all residential properties are considered the same (ERU or Equivalent Residential Unit). The more complicated process must balance the equitability versus the ability to administer the system and calculate fees.

The Commission asked Mr. Frantz to research articles on new technology for permeable surface and what other communities are requiring for permits. Staff could provide best practices or examples of permeable driveways.

### **Discussion on and possible recommendation on state legislation curtailing municipal conditional use authority**

Mr. Frantz explained the State considers special exception and conditional use permits are interchangeable. The Village Code lists conditional uses allowed (only after review and approval) in all zoning districts. Rarely have conditional use permits been issued for an actual use. They are typically used for Floor Area Regulation (FAR) and Height exceptions or projects on Lake Mendota Drive. Some communities are going to eliminate conditional uses entirely. The State rule change requires a quantifiable reason to deny a conditional use permit. There must be something that is measurable. One way the Village could deal with FAR and Height limits is to make them hard rules and require a variance from the Zoning Board of Appeals to exceed the limits. Some municipalities are going to continue status quo and wait to be challenged.

After a discussion, Mr. Benforado indicated he would bring the discussion to the Board of Trustees: Review the new State law, consequences of doing nothing (if challenged, what basis is the request denied), and what to do, if anything, to be proactive.

### **Approve previous meeting minutes**

Mr. Imes move and Mr. Wellensiek second a motion to approve the previous meeting minutes with a couple of minor changes.

Voted: 5-0

Passed.

### **Adjourn**

The meeting was adjourned at 9:08 pm.

Respectfully submitted,

David Sykes  
Administrative Services Manager/Deputy Clerk

**Village of Shorewood Hills  
Services Committee  
Draft Minutes of the Meeting of February 13, 2018**

**Preliminary Matters**

1. The meeting was called to order at 4:04 pm.
2. Trustee Fred Wade, Charlie Field, Jerry Stein, Georgene Stratman, and David Logan were present. Bill Muehl was excused Village Administrator Karl Frantz, and DPW Chief John Mitmoen, also attended the meeting.
3. Karl Frantz confirmed compliance with the Open Meetings Law.
4. The Committee on a 5-0 vote approved the minutes of its prior meeting December 19, 2017 on a motion by Mr. Field and a second by Mr. Stein.

**Action Items**

**Review and possible recommendation on salt use policy** – The Committee reviewed the draft policy and made two revisions. In the fifth paragraph second page, second sentence, the words “bus route” was added after the phrase “Shorewood Elementary School”. In the fourth paragraph, second page second sentence “(2018)” was added after the words “This year”. Mr. Logan seconded by Ms. Stratman moved to recommend the Village of Shorewood Hills Salt Use Policy to the Village Board. The motion carried 5-0

**Possible Recognition of Bill Munkwitz** – Trustee Wade read a statement he had written recognizing the late William Munkwitz, a long-standing member of the Committee. He suggested it be read at the upcoming recognition dinner at which Ms. Munkwitz and her son will be invited to attend. Members of the Committee thanked Mr. Wade for his work and had nothing to add or change. Mr. Field seconded by Ms. Stratman moved to approve the statement and for the recognition to take place. The motion carried 5-0.

**Update on DPW Plan to Renovate Bus Shelters** – Mr. Wade and Mr. Mitmoen provided a report on a project to reconstruct the Village kiosk bus shelters that are in very poor condition. The shelters will be renovated at a rate of one per year for the next three years. They will be very similar to the existing shelters and painted the same color. No action is necessary because there are no significant changes to the architectural style; they will be painted the same color and the funds are budgeted. The materials cost is about \$2,500 per shelter and PW Crew member Tary Handshue will build them with help from other crew. The Board will also be provided a report.

**Review and possible recommendations concerning update of garbage disposal Ordinance**  
Mr. Wade opened up discussion saying that the current garbage grinder ordinance does not reflect current practice or terminology and likely should be updated. He had started to work on some possible revisions. He also indicated that Administrator Frantz had suggested it could possibly be eliminated. Mr. Field stated that the requirement for disposals to be installed in every

home occurred in the 1950's when the village crew was collecting garbage on the back of pickup trucks and complained about the smell and poor working conditions. The Village did not want to go to the \$26,000 expense to purchase a garbage packer truck and decided it would be less expensive to buy every residence in the Village a grinder (disposal) and tell them to dispose of their food waste this way, not in the garbage. The Village then also decided to keep an inventory of disposals, and also repair and replace them. The Village recently eliminated that policy in part because the crew does not have the required licenses for plumbing and electrical work.

Frantz said the best method to deal with vegetable waste is home composting. The Madison Metropolitan Sanitary Sewer district would prefer this organic matter not be put in the sanitary sewer system because it increases the cost of treatment and it is also not advisable to put it in the waste stream and into landfills. The ordinance does mention that it is lawful to compost on site with certain safeguards, so there was some discussion about whether there might be reason keep and revise some sections of the ordinance. Frantz mentioned there is also a section of the code devoted to garbage and recycling and that chapter should be reviewed to see if there is duplication or an ability to consolidate. After further discussion, it was decided that staff should research the matter further and develop recommendations for the Committee to consider.

**Next Meeting** - The Committee did not set a date and time for its next meeting, one will be scheduled for this spring or as needed.

**Adjournment** - The meeting was then adjourned a 4:34 p.m.

Respectfully submitted,

Karl Frantz



**TO: VILLAGE OF SHOREWOOD HILLS BOARD OF TRUSTEES**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: POLICE DEPARTMENT SUMMARY**

**DATE: MARCH 15, 2018**

**CALLS FOR SERVICE:**

During the month of February SHPD staff handled 311 incidents. 13 of the calls for service were classified by the officers as a criminal offense including 1 stolen motor vehicle, 1 fraud investigation, 4 non-domestic disturbances, 2 non-retail thefts, 4 retail thefts, 1 weapons offense. There were six 9-1-1 calls that were not related to another investigation.

Officers conducted 13 crash investigations during the month. There were 49 parking cases for vehicles parked illegally on the village streets and zero complaints of illegal parking on private property. Officers also conducted 39 traffic stops for various violations.

The significant call for service was the parent who entered the school and caused a disturbance in his daughter's classroom and the administrative offices. The case is with the DAs office and he has been tentatively charged with Disorderly Conduct.

The rest of the calls for service were of a routine nature including foot patrols, check areas, check property and other non-investigative police services.

**TRAINING:**

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

February had additional training for department members including the second week of the Leadership in Police Organizations training for Lt. Martens and PO A. Dostalek. The final week of training for them is in March.

Sgt. Denzer and I attended the Wisconsin Chiefs of Police Association annual training conference. There were numerous training opportunities and several networking events offered.

PO Pierce attended the 2<sup>nd</sup> annual Active Threat Integrated Response Conference in Fond du Lac. The training was focused on preventing and mitigating threats in the community.

**FUTURE ISSUES/CONCERNS:**

I have hired Shawn Allbaugh and John Maginot as part time police officers with the department. They begin training in March and April. Both have some prior policing experience and will be a good addition to the department part time staff.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Monthly Incident Summary Report  
 2/1/2018 Through 2/28/2018



Incident Type	Total
911 Abandoned Call	1
911 Call Silent	2
911 Call Unintentional	1
911 Disconnect	2
Accident Hit and Run	1
Accident Private Property	1
Accident Property Damage	10
Accident w/Injuries	1
Alarm	12
Animal Bite	1
Animal Stray	8
Assist Citizen	23
Assist EMS/Fire	9
Assist Police	13
Check Person	5
Check Property	32
Civil Dispute	1
Disturbance	3
Disturbance Unwanted Person	1
Follow-Up	7
Foot Patrol	2
Fraud	1
Information	28
Medical Examiner	1
Missing Juvenile/Runaway	1
OMVWI Arrest/Intoxicated Driver	1
Parking Complaint On Street	49
Phone	21
Preserve the Peace	1
Property Lost	2
Safety Hazard	8
Serving Legal Papers	1
Special Event	2
Stolen Auto	1
Suspicious Person	3
Suspicious Vehicle	1
Theft	2
Theft Retail	4
Traffic Complaint/Investigation	8
Traffic Stop	39
Weapons Offense	1
<b>Grand Total</b>	<b>311</b>

## 2017 Madison Fire Dept Calls - 4th Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
1	10/1/2017	17-353904	Edgehill	321	EMS call	Engine	E9	10/1/2017 14:31	0:01:21	0:04:15	0:11:04	10/1/2017 14:50
	10/1/2017	17-353904	Edgehill	321	EMS call	ALS unit	M2	10/1/2017 14:31	0:01:03	0:08:55	0:22:32	10/1/2017 15:06
2	10/3/2017	17-356354	2500OVERLOOK	622	No incident found on arrival	Engine	E1	10/3/2017 11:08	0:00:11			10/3/2017 11:10
	10/3/2017	17-356354	2500OVERLOOK	622	No incident found on arrival	Engine	E4	10/3/2017 11:08	0:00:17	0:03:39	0:07:20	10/3/2017 11:21
	10/3/2017	17-356354	2500OVERLOOK	622	No incident found on arrival	ALS unit	M3	10/3/2017 11:08	0:00:16			10/3/2017 11:11
	10/3/2017	17-356354	2500OVERLOOK	622	No incident found on arrival	ALS unit	M4	10/3/2017 11:08	0:01:09	0:01:51	0:06:58	10/3/2017 11:21
3	10/3/2017	17-356461	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/3/2017 12:25	0:01:16	0:03:16	0:23:27	10/3/2017 12:54
4	10/3/2017	17-356501	2870UNIVERSITY	321	EMS call	Engine	E9	10/3/2017 12:52	0:02:00	0:02:42	0:17:15	10/3/2017 13:14
	10/3/2017	17-356501	2870UNIVERSITY	321	EMS call	ALS unit	M4	10/3/2017 12:52	0:00:58	0:02:16	0:33:19	10/3/2017 13:30
	10/3/2017	17-356501	2870UNIVERSITY	321	EMS call	ALS unit	M6	10/3/2017 12:52	0:00:07			10/3/2017 12:54
5	10/3/2017	17-356887	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/3/2017 17:21	0:01:32	0:03:40	0:22:38	10/3/2017 17:50
	10/4/2017	17-358308	Marshall	321	EMS call	Engine	E9	10/4/2017 17:44	0:01:26	0:02:29	0:15:54	10/4/2017 18:05
	10/4/2017	17-358308	Marshall	321	EMS call	ALS unit	M2	10/4/2017 17:44	0:01:43	0:10:57	0:20:08	10/4/2017 18:18
6	10/8/2017	17-363526	Columbia	321	EMS call	Engine	E9	10/8/2017 16:49	0:00:59	0:03:53	0:14:26	10/8/2017 17:09
	10/8/2017	17-363526	Columbia	321	EMS call	ALS unit	M4	10/8/2017 16:49	0:00:26	0:08:13	0:10:39	10/8/2017 17:09
7	10/10/2017	17-365783	2500OVERLOOK	611	Dispatched and cancelled en route	Engine	E4	10/10/2017 9:05	0:00:13			
	10/10/2017	17-365783	2500OVERLOOK	611	Dispatched and cancelled en route	ALS unit	M4	10/10/2017 9:05	0:01:30			
8	10/11/2017	17-367659	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/11/2017 15:40	0:01:51	0:03:25	0:31:50	10/11/2017 16:18
9	10/12/2017	17-368744	Sunset	321	EMS call	Engine	E9	10/12/2017 12:25	0:01:29	0:04:24	0:14:47	10/12/2017 12:46
	10/12/2017	17-368744	Sunset	321	EMS call	ALS unit	M4	10/12/2017 12:25	0:01:57	0:05:13	0:35:46	10/12/2017 13:08
10	10/12/2017	17-368839	University Bay	321	EMS call	Engine	E9	10/12/2017 13:20	0:01:03	0:03:42	0:08:11	10/12/2017 13:35
	10/12/2017	17-368839	University Bay	321	EMS call	ALS unit	M6	10/12/2017 13:20	0:00:21	0:03:33	0:27:52	10/12/2017 13:54
11	10/14/2017	17-372050	2862UNIVERSITY	733	Smoke detector activation-malfunction	Engine	E4	10/14/2017 18:59	0:02:18	0:04:04	0:11:39	10/14/2017 19:18
12	10/15/2017	17-372478	Sunset	611	Dispatched and cancelled en route	Engine	E9	10/15/2017 1:25	0:01:39			10/15/2017 1:28
	10/15/2017	17-372478	Sunset	611	Dispatched and cancelled en route	ALS unit	M4	10/15/2017 1:25	0:01:09			10/15/2017 1:28
13	10/16/2017	17-373766	University Ave / University Bay	321	EMS call	Engine	E4	10/16/2017 8:21	0:01:16	0:04:02	0:24:30	10/16/2017 8:52
	10/16/2017	17-373766	University Ave / University Bay	321	EMS call	ALS unit	M5	10/16/2017 8:21	0:00:11	0:04:05	0:44:18	10/16/2017 9:11
14	10/16/2017	17-373864	Tally Ho	321	EMS call	Engine	E9	10/16/2017 9:41			0:13:30	10/16/2017 10:00
	10/16/2017	17-373864	Tally Ho	321	EMS call	ALS unit	M4	10/16/2017 9:41	0:00:47	0:05:06	0:11:54	10/16/2017 10:00
15	10/16/2017	17-374387	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/16/2017 16:23	0:00:22	0:04:11	0:29:23	10/16/2017 16:57
16	10/18/2017	17-377406	800UNIVERSITY BAY	622	No incident found on arrival	Engine	E9	10/18/2017 18:30	0:01:21	0:03:06	0:02:15	10/18/2017 18:37
17	10/20/2017	17-379255	800University Bay	611	Dispatched and cancelled en route	Engine	E9	10/20/2017 0:42	0:01:56			10/20/2017 0:47
	10/20/2017	17-379255	800University Bay	611	Dispatched and cancelled en route	ALS unit	M4	10/20/2017 0:42	0:01:46			10/20/2017 0:47
18	10/22/2017	17-382497	2500OVERLOOK	733	Smoke detector activation-malfunction	Engine	E4	10/22/2017 5:20	0:02:52	0:03:47		
19	10/23/2017	17-383821	2880UNIVERSITY	321	EMS call	ALS unit	M7	10/23/2017 11:16	0:00:14	0:05:54	0:24:50	10/23/2017 11:47
20	10/23/2017	17-384094	1105SHOREWOOD	611	Dispatched and cancelled en route	Engine	E1	10/23/2017 14:41	0:01:10			10/23/2017 14:48
	10/23/2017	17-384094	1105SHOREWOOD	611	Dispatched and cancelled en route	ALS unit	M4	10/23/2017 14:41	0:01:03	0:04:40	0:37:22	10/23/2017 15:26
21	10/23/2017	17-384131	3416UNIVERSITY	622	No incident found on arrival	Engine	E9	10/23/2017 15:09	0:01:31	0:02:28	0:08:46	10/23/2017 15:22
	10/23/2017	17-384131	3416UNIVERSITY	622	No incident found on arrival	ALS unit	M6	10/23/2017 15:09	0:00:50	0:07:42	0:00:37	10/23/2017 15:19
22	10/24/2017	17-385249	2500OVERLOOK	611	Dispatched and cancelled en route	Engine	E4	10/24/2017 13:34				10/24/2017 13:39
	10/24/2017	17-385249	2500OVERLOOK	611	Dispatched and cancelled en route	ALS unit	M4	10/24/2017 13:34	0:01:25			10/24/2017 13:39
23	10/24/2017	17-385680	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/24/2017 19:54	0:01:15	0:04:15	0:28:36	10/24/2017 20:29
24	10/25/2017	17-386586	Amherst	700	False alarm or false call, other	Engine	E9	10/25/2017 15:29	0:01:33	0:03:51	0:03:32	10/25/2017 15:39
	10/25/2017	17-386586	Amherst	700	False alarm or false call, other	ALS unit	M4	10/25/2017 15:29	0:01:06			10/25/2017 15:36
25	10/26/2017	17-387595	2715Marshall	321	EMS call	Engine	E9	10/26/2017 11:06	0:01:10	0:03:15	0:10:28	10/26/2017 11:24
	10/26/2017	17-387595	2715Marshall	321	EMS call	ALS unit	M4	10/26/2017 11:06	0:00:51	0:03:20	0:17:48	10/26/2017 11:31

## 2017 Madison Fire Dept Calls - 4th Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
26	10/27/2017	17-388942	Columbia	321	EMS call	Engine	E9	10/27/2017 10:32	0:01:34	0:03:02	0:13:57	10/27/2017 10:51
	10/27/2017	17-388942	Columbia	321	EMS call	ALS unit	M4	10/27/2017 10:32	0:01:02	0:06:44	0:01:52	10/27/2017 10:42
27	10/28/2017	17-390243	Topping	321	EMS call	Engine	E9	10/28/2017 8:36	0:01:58	0:02:49	0:14:16	10/28/2017 8:56
	10/28/2017	17-390243	Topping	321	EMS call	ALS unit	M4	10/28/2017 8:36	0:01:01	0:05:58	0:29:38	10/28/2017 9:13
28	10/28/2017	17-390680	FRANKLIN AVE / UNIVERSITY	552	Police matter	Engine	E9	10/28/2017 16:01	0:01:05	0:02:36	0:16:09	10/28/2017 16:21
	10/28/2017	17-390680	FRANKLIN AVE / UNIVERSITY	552	Police matter	ALS unit	M4	10/28/2017 16:01	0:04:22	0:04:07	0:15:33	10/28/2017 16:25
29	10/30/2017	17-392660	2500OVERLOOK	412	Gas leak (natural gas or LPG)	Engine	E4	10/30/2017 9:26	0:02:03	0:04:29		
30	10/31/2017	17-393962	2880UNIVERSITY	321	EMS call	ALS unit	M4	10/31/2017 9:25	0:00:37	0:04:17	0:41:31	10/31/2017 10:12
31	11/2/2017	17-396797	1105SHOREWOOD	321	EMS call	Engine	E4	11/2/2017 12:37	0:01:52	0:04:07	0:06:01	11/2/2017 12:50
	11/2/2017	17-396797	1105SHOREWOOD	321	EMS call	ALS unit	M4	11/2/2017 12:37	0:00:05	0:03:06	0:24:59	11/2/2017 13:07
	11/2/2017	17-396797	1105SHOREWOOD	321	EMS call	ALS unit	M8	11/2/2017 12:37				11/2/2017 12:38
32	11/6/2017	17-402067	2880UNIVERSITY	321	EMS call	Engine	E9	11/6/2017 16:02	0:00:58	0:02:43	0:16:10	11/6/2017 16:22
	11/6/2017	17-402067	2880UNIVERSITY	321	EMS call	ALS unit	M4	11/6/2017 16:02	0:00:37	0:13:30	0:20:29	11/6/2017 16:37
33	11/8/2017	17-404138	University Bay	321	EMS call	Engine	E9	11/8/2017 9:20	0:00:06	0:04:30	0:10:44	11/8/2017 9:36
	11/8/2017	17-404138	University Bay	321	EMS call	ALS unit	M6	11/8/2017 9:20	0:00:22	0:06:35	0:43:02	11/8/2017 10:11
34	11/8/2017	17-404502	2880UNIVERSITY	321	EMS call	ALS unit	M4	11/8/2017 13:20	0:00:59	0:03:56	0:45:45	11/8/2017 14:12
35	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Chief officer car	C31	11/11/2017 15:56	0:01:51	0:03:48	0:02:58	11/11/2017 16:06
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Engine	E1	11/11/2017 15:56	0:01:21	0:04:22	0:02:52	11/11/2017 16:06
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Engine	E4	11/11/2017 15:56	0:01:54	0:03:46	0:03:25	11/11/2017 16:06
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Engine	E9	11/11/2017 15:56	0:01:52	0:03:50	0:18:28	11/11/2017 16:21
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Truck or aerial	L1	11/11/2017 15:56	0:01:26	0:04:39	0:02:28	11/11/2017 16:06
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	Truck or aerial	L2	11/11/2017 15:56	0:01:56			11/11/2017 16:06
	11/11/2017	17-408749	1675HIGHLAND	733	Smoke detector activation-malfunction	ALS unit	M4	11/11/2017 15:56	0:01:54	0:03:47	0:03:24	11/11/2017 16:06
36	11/11/2017	17-409150	4500UNIVERSITY	321	EMS call	Engine	E9	11/11/2017 20:50	0:00:48	0:02:05	0:11:12	11/11/2017 21:05
	11/11/2017	17-409150	4500UNIVERSITY	321	EMS call	ALS unit	M3	11/11/2017 20:50	0:00:18	0:13:09	0:10:09	11/11/2017 21:14
37	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Chief officer car	C31	11/19/2017 14:56	0:00:45			11/19/2017 15:03
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Engine	E1	11/19/2017 14:56	0:01:01			11/19/2017 15:03
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Engine	E4	11/19/2017 14:56	0:02:16	0:02:59	0:05:01	11/19/2017 15:07
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Engine	E9	11/19/2017 14:56	0:01:51	0:03:17		11/19/2017 15:03
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Truck or aerial	L1	11/19/2017 14:56	0:02:11			11/19/2017 15:03
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	Truck or aerial	L2	11/19/2017 14:56	0:01:16			11/19/2017 15:03
	11/19/2017	17-419139	2500OVERLOOK	650	Steam, other gas mistaken for smoke, other	ALS unit	M4	11/19/2017 14:56	0:00:52	0:03:42	0:00:34	11/19/2017 15:03
38	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Chief officer car	C31	11/20/2017 8:36				11/20/2017 8:41
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Engine	E1	11/20/2017 8:36	0:01:01			11/20/2017 8:41
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Engine	E4	11/20/2017 8:36	0:01:32			11/20/2017 8:41
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Engine	E9	11/20/2017 8:36	0:02:10	0:04:47	0:03:41	11/20/2017 8:48
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Truck or aerial	L1	11/20/2017 8:36	0:01:49			11/20/2017 8:41
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	Truck or aerial	L2	11/20/2017 8:36	0:01:40			11/20/2017 8:41
	11/20/2017	17-419855	1675HIGHLAND	700	False alarm or false call, other	ALS unit	M3	11/20/2017 8:36	0:01:20	0:02:51	0:02:59	11/20/2017 8:45
39	11/27/2017	17-427589	2500OVERLOOK	321	EMS call	Engine	E9	11/27/2017 8:58	0:02:30	0:02:03	0:09:14	11/27/2017 9:12
	11/27/2017	17-427589	2500OVERLOOK	321	EMS call	ALS unit	M6	11/27/2017 8:58	0:00:23	0:06:42	0:21:51	11/27/2017 9:28
40	11/27/2017	17-427681	Lake Mendota	611	Dispatched and cancelled en route	Engine	E4	11/27/2017 10:22	0:01:39			11/27/2017 10:25

## 2017 Madison Fire Dept Calls - 4th Quarter

Call #	Date	Inc #	Full Address	Inc Code	Inc Type	App Type	App ID	Dispatch Time	Dispatch To En Route	En Route To Arrived	Arrived To Cleared	Clear Time
41	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Chief officer car	C31	11/28/2017 8:57	0:01:17		0:04:42	11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Engine	E3	11/28/2017 8:57	0:00:12	0:05:25	0:00:12	11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Engine	E4	11/28/2017 8:57	0:00:27	0:05:34	0:00:17	11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Engine	E9	11/28/2017 8:57	0:01:33	0:04:16	0:02:17	11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Truck or aerial	L1	11/28/2017 8:57	0:01:38			11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	Truck or aerial	L2	11/28/2017 8:57	0:02:45			11/28/2017 9:06
	11/28/2017	17-429010	1675HIGHLAND	710	Malicious, mischievous false call, other	ALS unit	M4	11/28/2017 8:57	0:00:23			11/28/2017 9:06
42	11/28/2017	17-429926	2716MARSHALL	321	EMS call	Engine	E9	11/28/2017 20:47	0:01:31	0:02:31	1:00:18	11/28/2017 21:52
	11/28/2017	17-429926	2716MARSHALL	321	EMS call	ALS unit	M4	11/28/2017 20:47	0:02:21	0:03:24	1:19:51	11/28/2017 22:13
43	11/30/2017	17-432115	Oxford	622	No incident found on arrival	Engine	E9	11/30/2017 13:02	0:01:22	0:10:24	0:10:47	11/30/2017 13:25
	11/30/2017	17-432115	Oxford	622	No incident found on arrival	ALS unit	M2	11/30/2017 13:02	0:00:16	0:02:46	0:18:04	11/30/2017 13:25
	11/30/2017	17-432115	Oxford	622	No incident found on arrival	ALS unit	M3	11/30/2017 13:02				11/30/2017 13:04
44	12/2/2017	17-434500	Sumac	321	EMS call	Engine	E9	12/2/2017 7:43	0:02:10	0:05:13	0:25:01	12/2/2017 8:16
	12/2/2017	17-434500	Sumac	321	EMS call	ALS unit	M4	12/2/2017 7:43	0:00:45	0:07:45	0:49:17	12/2/2017 8:41
45	12/4/2017	17-436829	Maple Ter / Locust	445	Arcing, shorted electrical equipment	Engine	E9	12/4/2017 9:51	0:02:35	0:04:29	0:30:19	12/4/2017 10:30
46	12/8/2017	17-442490	Lake Mendota	735	Alarm system activation-malfunction.	Engine	E9	12/8/2017 14:07	0:01:43	0:04:03		
	12/8/2017	17-442512	Lake Mendota	735	Alarm system activation-malfunction.	Engine	E9	12/8/2017 14:21	0:00:59	0:05:05	0:03:18	12/8/2017 14:31
47	12/9/2017	17-443398	Circle Close	321	EMS call	Engine	E9	12/9/2017 3:07	0:02:49	0:06:00	0:13:23	12/9/2017 3:30
	12/9/2017	17-443398	Circle Close	321	EMS call	ALS unit	M4	12/9/2017 3:07	0:01:50	0:06:58	0:28:56	12/9/2017 3:45
48	12/9/2017	17-444347	2716MARSHALL	700	False alarm or false call, other	Engine	E9	12/9/2017 23:48	0:03:04	0:02:55	0:13:18	12/10/2017 0:08
49	12/12/2017	17-446911	Edgehill			Other resource	F43	12/12/2017 9:09			0:24:58	12/12/2017 9:34
50	12/12/2017	17-447230	2880UNIVERSITY	321	EMS call	Engine	E4	12/12/2017 13:40	0:00:28			12/12/2017 13:42
	12/12/2017	17-447230	2880UNIVERSITY	321	EMS call	ALS unit	M4	12/12/2017 13:40	0:00:13	0:03:49	0:30:51	12/12/2017 14:16
51	12/14/2017	17-449950	4500UNIVERSITY	321	EMS call	Engine	E1	12/14/2017 14:35	0:00:35	0:05:00	0:05:22	12/14/2017 14:47
	12/14/2017	17-449950	4500UNIVERSITY	321	EMS call	ALS unit	M2	12/14/2017 14:35	0:00:59			12/14/2017 14:37
	12/14/2017	17-449950	4500UNIVERSITY	321	EMS call	ALS unit	M4	12/14/2017 14:35	0:01:45	0:02:37	0:32:38	12/14/2017 15:14
52	12/15/2017	17-451908	3650UNIVERSITY	321	EMS call	Engine	E9	12/15/2017 22:41	0:01:51			12/15/2017 22:48
	12/15/2017	17-451908	3650UNIVERSITY	321	EMS call	ALS unit	M4	12/15/2017 22:41				12/15/2017 22:43
53	12/17/2017	17-454304	Sweetbriar	321	EMS call	Engine	E9	12/17/2017 23:27	0:01:54	0:03:53	0:08:23	12/17/2017 23:42
	12/17/2017	17-454304	Sweetbriar	321	EMS call	ALS unit	M4	12/17/2017 23:27	0:01:09	0:05:08	0:23:35	12/17/2017 23:58
54	12/22/2017	17-460655	Shorewood	321	EMS call	Engine	E9	12/22/2017 21:56	0:00:46	0:05:33	0:14:37	12/22/2017 22:17
	12/22/2017	17-460655	Shorewood	321	EMS call	ALS unit	M4	12/22/2017 21:56	0:02:15	0:05:16	0:14:15	12/22/2017 22:18
55	12/24/2017	17-461999	University Bay	321	EMS call	Engine	E9	12/24/2017 9:09	0:02:01	0:02:45	0:08:34	12/24/2017 9:24
	12/24/2017	17-461999	University Bay	321	EMS call	ALS unit	M4	12/24/2017 9:09	0:00:52	0:04:29	0:18:22	12/24/2017 9:34
56	12/26/2017	17-463626	Lake Mendota	321	EMS call	Engine	E9	12/26/2017 8:23	0:01:29	0:04:03	0:15:50	12/26/2017 8:45
	12/26/2017	17-463626	Lake Mendota	321	EMS call	ALS unit	M2	12/26/2017 8:23	0:00:22	0:11:21	0:24:40	12/26/2017 9:00
57	12/28/2017	17-466830	Dartmouth	622	No incident found on arrival	Engine	E4	12/28/2017 21:41	0:01:44			12/28/2017 21:46
	12/28/2017	17-466830	Dartmouth	622	No incident found on arrival	Engine	E9	12/28/2017 21:41	0:00:10	0:02:49	0:07:08	12/28/2017 21:56
	12/28/2017	17-466830	Dartmouth	622	No incident found on arrival	ALS unit	M3	12/28/2017 21:41	0:00:16			12/28/2017 21:48
	12/28/2017	17-466830	Dartmouth	622	No incident found on arrival	ALS unit	M4	12/28/2017 21:41	0:00:07	0:01:56	0:06:13	12/28/2017 21:56

**57 calls - 10 of them at the VA Hospital (7) and UW Children's Hospital (3) which was traditionally outside SHEMS & SHFD response area  
1 call to apartment buildings (1 at Arbor Crossing)**

Shorewood Pool Committee  
Draft Meeting Minutes  
December 19, 2017  
7 pm  
Village Hall

Committee Members present: Lois Polenz, Barbara Center, Jon Miskowski, Mark Lederer and Kip Schick  
Staff: Erik Johnson, Chris Carbon  
Guest: Colleen Teitelbaum

1. Call to Order

a. Note compliance with open meeting law

Done

b. Approve previous meeting minutes

Postponed

2. Feedback from Pool Member about Pool Schedule

Pool member, C. Teitelbaum came to the Pool Committee meeting to present her request that the pool schedule be altered to allow swimming for children directly after completion of lessons. Currently the schedule includes lessons until 12:30 pm followed by Adult Swim from 12:35 to 1:15 followed by Open Swim which allows children in the main pool. She also asked that we consider opening the pool for Open Swim earlier in the day once we transition to the August schedule.

The Committee discussed the requests at length including the need to provide a dedicated Adult Swim period and the decision to provide this programming over the lunch time. The interests of many families to access the pool earlier was also recognized. No motion was made to alter the schedule.

3. 2017 Budget Review

The Pool ended up with about a 10K surplus at the end of the season. The original budget had suggested a 16K loss would be anticipated.

4. 2018 Budget Recommendations

Eric Johnson, Pool Manager presented a proposed 2018 budget. The budget was discussed and amended for submission to the Board for approval.

Barb Center made a motion to accept the proposed budget as amended by the Pool Committee for presentation to the Village Board for approval. Kip Schick seconded the motion. The motion passed unanimously.

5. Facility planning / capital improvement planning and recommendations

It was agreed to defer this discussion to an upcoming meeting where it be the focus of the meeting.

6. Set next meeting date

Will be done with Google Poll of members for availability.

7. Adjourn

There was unanimous agreement to adjourn.

Shorewood Pool Committee  
Draft Meeting Minutes  
February 6, 2018  
7 pm  
Village Hall

Committee Members present: Barbara Center, Jon Miskowski, Mark Lederer Kip Schick, Michelle Reynolds  
Staff: Erik Johnson, Chris Carbon  
Guest: Jon Garland

1. Call to Order
  - a. Note compliance with open meeting law  
Done
  - b. Approve previous meeting minutes  
Postponed

## 2. Discussion and recommendation on 2018 Pool schedule /calendar

Erik Johnson reviewed important season dates and the full calendar and schedule with Committee members. The basic structure and schedule is unchanged from the previous year. Jon Miskowski made a motion to accept the calendar /schedule as proposed. Kip Schick seconded the motion. It was passed unanimously.

## 3. Discussion and recommendation on 2018 membership policies

The Pool Membership Policies were reviewed. Jonathan Garland asked about the rationale for the policies around guest passes. He would like to see more passes available for sale to pool members. No change was proposed by committee members, but there was discussion regarding the existing policy and the desire to support the use of guest passes but continue to emphasize our role as a membership pool. It was also clarified that additional guest passes could be purchased with the transition to the August pool schedule.

## 4. Discussion on 2018 Hiring Timeline

Erik Johnson reported that applications are available for seasonal employment positions at the pool. They are due on 2/27/18. Erik anticipates that the majority of applications will come in just before the due date consistent with past years. Chris Carbon will send out information regarding the interview schedule. Erik reviewed the Committee policy of trying to have a panel with consistent members complete the interviews over several interview days. The Pool Management will do the interviews for entry level Checker/Concession positions as they have in the past.

## 5. Facility planning / capital improvement planning and recommendations

Erik Johnson and Chris Carbon presented a proposed summary document including anticipated large expenses and priorities for future facility development at the pool based on a survey of pool member ship and input from Committee members.

There is a large anticipated expense for boiler replacement. This will likely be done in the fall, 2018. The plan is to replace the boilers. They have had repair work in the past and are nearing the end of their expected life. Replacing the boilers prior to having a failure that would close the pool during the season was an important priority. The replacement will likely be done in the fall, 2018.

Other priorities for future facility/capital improvements includes renovation or replacement of the existing first floor of the existing building. The role of this building and future Village plans for the existing Community Center space on the second floor was also discussed. The building would remain in the same site although the footprint could be enlarged. This would allow for preserving the pool mechanicals which are in the basement of the current building. Addressing parking needs for the pool is also a priority.

Barb Center, Erik Johnson and others will work on a detailed summary document and a presentation to the Village Board regarding the Pool Committee's proposed improvements.

#### 6. Discussion and recommendation on Manager Compensation

This issue was discussed in closed session. Barb Center will follow up with Karl Frantz regarding the Manager Compensation .

#### 7. Adjourn

There was unanimous agreement to adjourn.



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft JOINT WEST CAMPUS AREA COMMITTEE

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Wednesday, February 28, 2018

4:45 PM

WARF Bldg., Room 132  
610 Walnut Street

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### CALL TO ORDER / ROLL CALL

Co-Chair Carlson called the meeting to order at 4:59 pm.

**Present:** 12 - Stephanie G. Jones; Melissa M. Berger; Susan M. De Vos; Mary Czyszczak-Lyne; Douglas K. Carlson; Leslie G. Orrantia; Gary A. Brown; Kelly Ignatoski; Mark C. Wells; John R. Imes; Felice Borisy-Rudin and Liz E. Vowles

**Absent:** 2 - Sharon Devenish and Karl Frantz

**Excused:** 8 - Shiva Bidar-Sielaff; Arvina Martin; Sara Eskrich; Julia Billingham; Rob Kennedy; Liz Douglas; Lisa M. Reese and Emmet J. Gaffney

### APPROVAL OF MINUTES

Moved by Czyszczak-Lyne, seconded by Imes, to approve the minutes of December 6, 2017. Motion approved unanimously by voice vote.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### 1 LOCAL AGENCY UPDATES

- University of Wisconsin-Madison (Brown)
  - Babcock Dairy Plant and Center for Dairy Research Addition: Project is out for bid, it is expected that bids will be opened in mid-March.
  - Meat Science and Muscle Biology Lab: Project is on schedule.
  - UW Houses Renovations: No new news.
  - Natatorium Replacement Study: It is anticipated that the project will be presented at the next JW meeting. The project has been submitted as part of the 2019-2021 budget and is supported by segregated fees.
  - Lot 62 Parking Structure: An architecture and engineering team is being selected for design.
  - Vet Med Addition: Project has been submitted for 2019-2021 capital budget.
  - WIMR West Wedge Addition: Bids are in, and Findorff is likely to be the contractor. Project to start in spring.

- Camp Randall South End Zone Seating: Submitted for 2019-2021 capital budget.
- School of Medicine & Public Health space plan: Doing a master plan for campus facilities, and coordinating with UW Health on their facilities. UW and UW-Health is working collaboratively to support the missions of both organizations. The goal is to be close to finishing the plan by the end of the year.
- Nielson Tennis Stadium: Out for bid soon.
- South Campus Utility Project: Redoing steam, chilled water, electric from Nolen Hall to Park Street. The project is in design, with the goal to bid the project in the summer. Also doing Charter Street across Johnson to the Chemistry Building. Will be working with the City and MG&E to coordinate utility replacement. Carlson: will any of the Campus Master Plan Dayton "green street" initiatives be implemented? Brown: project doesn't include that - there is not a lot of room on the north side of the street, where the project is occurring. Also, the project budget was approved prior to Master Plan approval, and did not include any budget for anything beyond the utility upgrades.

- Village of Shorewood Hills (Imes & Borisy-Rudin)

- The City and Village have evaluated bids for designing the reconstruction of University Avenue and selected KL engineering. Project is to design the reconstruction of University Avenue from Shorewood Blvd. to Campus Dr. in 2022. The project includes consideration of a University Bay Drive pedestrian/bicycle overpass.
- Borisy-Rudin is running unopposed for the Village's municipal judge position, and barring an unexpected write-in campaign, will likely need to resign from Joint West when elected.

- City of Madison (Berger)

- The redevelopment of the current Associated Banksite was recently approved by the Plan Commission, after an initial denial after the developer made some changes to the project.
- 222 N Charter St. project is on the Plan Commission's next agenda. Brown: south side of building was adjusted due to a mapped right-of-way reservation. The first floor has been pulled out to Charter Street. UDC passed it.
- Staff mentioned that Monroe Street project is underway and will run through November.

## 2 NEIGHBORHOOD ASSOCIATION UPDATES

- Regent (Czynszak-Lyne)

- Czynszak-Lyne thanked everyone for their service on JW.
- Dave Cieslewicz met with the association to update on Greenbush-Vilas revitalization initiatives.

- Sunset Village (Vowles)

- Road construction will be starting soon on some neighborhood streets.

- Vilas (Carlson)

- The new Associated Bank building is wrapping up construction.
- The neighborhood is selecting a new president tonight.

- Greenbush (no updates)

- Dudgeon-Monroe (no updates)

**3 DISCUSSION: POTENTIAL CONSOLIDATION OF JOINT SOUTHEAST AND JOINT WEST CAMPUS AREA COMMITTEES**

Staff summarized the ideas behind consolidation of the Joint West and Joint Southeast Campus Area Committees and reviewed the expected timeline for the City Council to consider the ordinance advancing consolidation. Borisy-Rudin asked whether it would be possible for the Village to have an alternate in the case of one of the regular representatives not being able to attend the meeting. Carlson said that neighborhoods may request something similar if that idea was included in the ordinance.

**ADJOURNMENT**

**Moved by Czyszczak-Lyne, seconded by Ignatoski, to adjourn. The motion passed unanimously by voice vote, and the meeting adjourned at 5:39 pm.**