

Village of Shorewood Hills
Approved Minutes Board of Trustees
Monday, February 19, 2018

1. Called to Order Village President David Benforado called the meeting to order at 7:00 p.m.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees Fred Wade, Felice Borisy-Rudin, Mark Lederer, David DeVito, Anne Readell and John Imes. Village Treasurer Sean Cote was excused. Also in attendance were Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Police Chief Aaron Chapin, Administrative Services Manager/Deputy Clerk David Sykes and Village Clerk Karla Endres.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation nothing to report.

5. Appearances and Communications nothing to report.

6. Board Matters

D. New Business Resolutions and Motions

i) Consider Intergovernmental Agreement with City of Madison for University Avenue design.

Mr. Frantz explained the proposed project with respect to the design as well as the financial component.

Chris Petykowski, City of Madison Engineer and Mike Bakalars, KL Engineering, explained that on behalf of the City and Village, an application was submitted for federal funding and the project was awarded funding. It will assist with 60% of the project cost. Mr. Petykowski put out request for proposals for the design and received four proposals. KL Engineering was awarded the contract. The design phase is not eligible for federal funding and therefore it is locally funded, splitting it 50/50 between the City of Madison and the Village. He stated the storm sewer is a large contributing factor in the cost of the road. The storm sewer will cost roughly \$12 million and the road reconstruction will also cost roughly \$12 million.

Ms. Borisy-Rudin asked what the cost to the Village would be responsible for.

Mr. Frantz said the storm sewer portion is based on watershed. The Village's portion of the storm sewer cost will be much less than 50/50 based on the watershed area.

Mr. Petykowski said he would calculate this cost.

Mr. Lederer asked if there is any State funding. He also asked about the overpass and if it is strictly east west and nothing for north south.

Mr. Petykowski stated there might be other funding but there would be no State Funding. PedBike funding is a possibility. Safety funds might be available but would be hard to obtain since there aren't any large crash corridors on this stretch of the road. Mr. Petykowski stated there is nothing in the design process for north south but only east west. He also stated that University Avenue scored the highest of any project he has applied for reconstruction so it is likely to be completed first and taken with highest priority.

Mr. Imes asked if Ridge Street would be considered for additional safety.

Mr. Petykowski confirmed that Ridge Street would be considered since there are roughly 30 concerns on record due to ice; which means there are safety concerns in the winter. Mr. Petykowski stated the preliminary design process would entail traffic studies and patterns. The following year would entail ecological design. The construction would start in the year 2022.

Ms. Readel asked if this would entail borrowing for the Village.

Mr. Frantz explained that currently T.I.D. III should be able to internally handle the design phase based on incremental cost of about \$87,000 per year. Borrowing may be necessary in the future and will be for the construction phase.

Mr. Petykowski stated the contract includes design plans for the pedestrian bridge/tunnel and if that shows not to be feasible, then the cost of the design will be cheaper.

Mr. Wade moved and Mr. Imes seconded a motion to recommend approval of the Intergovernmental Agreement with the City of Madison for University Avenue design at an estimated cost of \$348,500.

The motion was approved 7-0.

B. Consent Agenda

Mr. DeVito moved and Ms. Readel seconded the consent agenda with item v. (Approve change order associated with 2017 Street Projects) and minutes removed.

The motion was approved 7-0

The Board of Trustees made edits to the January 16, 2018 minutes and voted on approval.

The minutes were approved 7-0

Mr. Lederer moved and Mr. Wade seconded a motion to approve the change order associated with the 2017 street projects.

Mr. DeVito stated that the raised sidewalks were not built to specification on University Bay Drive and therefore we should receive a credit for that.

Mr. Frantz stated the Village is holding a high retainage amount and has not paid the full amount due because of those items.

The motion was approved 7-0

A. Payment of Bills

Mr. Wade moved and Ms. Readel seconded a motion to approve payment of the bills in the amount of \$7,198,595.11

Mr. Frantz stated the total tax revenue collected by the Village thus far \$9,997,994.29.

Of those revenues collected, Madison Metropolitan School District received \$5,001,647.85, Dane County received \$1,526,064.54 and Madison College received \$405,552.35.

The motion was approved 7-0

6.

C. Ordinances nothing to report.

D.

ii) Consider five-year Village capital plan

Mr. Frantz gave a brief description of the changes made by staff.

Mr. Benforado would like the Services Committee to discuss the Four Corners bathrooms.

Ms. Borisy-Rudin stated the comments received regarding the Heiden Haus remodel is something the Board needs to take into consideration. She stated the Village has a responsibility to take the same consideration we would take for any other Village project on Village property.

Ms. Readel explained that there is a real desire to update the facilities in the Village. She stated that with the borrowing capacity in the future, to have funded projects by donations is a positive aspect for the Village to have these facilities updated with little cost to the Village overall. The plans are not final and they have been taking Village comments into consideration throughout this process but this is the first negative comments received and those individuals will have a chance to get involved.

Mr. Lederer asked if any other Village committee will be reviewing the plans or is the process of this project in the hands of the Ad Hoc Committee.

Mr. Benforado sees this as a Village project and that the Board will have the final say.

Mr. Wade stated that Services Committee would take a look at this project too.

Ms. Readel has been taking plans to the Recreation and Parks Committees and also involved Nancy Heiden with regards to the plans.

Mr. Frantz stated that the committee would be hosting a second open house.

Ms. Borisy-Rudin stated that Peggy Scallon and Nancy Holyoke made some very valid observations. The Board is not handling this project like we have handled other Village projects and therefore it doesn't seem like it is a Village driven project. The process needs to be laid out so everyone knows where the votes will be taken and where the decisions will be made.

Mr. Benforado stated the five year capital plan is a good plan and that it should be adopted tonight. In line 34 of the capital plan pertaining to the Heiden Haus remodel, we should put a range of \$600,000 to \$1.2 million for the other funding source column.

Mr. Lederer stated this has been a project that hasn't had any Village approval but will need Village approval after it has went through the committees.

Mr. Imes moved and Ms. Borisy-Rudin seconded approval of the five year capital plan with one change on line 34 for the \$600,000-\$1.2 million range.

The motion was approved 7-0

iii) Consider adopting Village Salt use reduction policy

Mr. Wade moved and Ms. Readel seconded a motion to approve the salt reduction policy with three minor edits.

Ms. Borisy-Rudin asked John Mitmoen why the Village isn't using sand anymore and if there is a way to increase traction on roads without the use of salt or sand.

Mr. Mitmoen stated that sand is not proven to be effective and causes more negative effects on the lake than using beet juice and minimal salt. This policy is a guideline for the Village but not a policy based on specific street by street use.

Mr. Imes asked how much we were buying in salt in years before.

Mr. Mitmoen stated we are down roughly 50% in salt use compared to past years.

The motion was approved 7-0.

Mr. DeVito excused himself at 8:39 pm

iv) Consider purchase of leaf collection machine

Mr. Wade moved and Ms. Readel seconded approval of the leaf collection machine not to exceed \$36,000.

Mr. Imes asked if this was a replacement of an old one and if it is quieter and safer than the old.

John Mitmoen stated it is quieter and gas powered, improving emissions.

The motion was approved 6-0

v) Consider agreement with Baker Tilly for Public Fire Protection study

Mr. Wade explained a brief background on the recommendation of the Finance committee in agreement that public fire protection be analyzed by Baker Tilly to see if it is advisable to charge this required expense in a different way. He then explained that the finance committee also considered a proposal that the Village create a forestry utility but stated it needs more thought and that the committee was not ready to move forward with that proposal at the same time as the public fire protection, because both proposals would shift costs from the levy to fees.

Mr. Wade moved and Ms. Readel seconded the approval to engage with Baker Tilly's agreement of the February 19th letter.

Ms. Readel was excused at 8:46 PM. She stated she generally approves of the engagement with Baker Tilly for the study.

Mr. Benforado is very comfortable with approving this agreement as is. The Village has a good working relationship with Baker Tilly and Vicki Hellenbrand has a good professional reputation.

This item was tabled and no vote taken, in order that some clarifications regarding the engagement letter can be made.

vi) Discussion regarding Village rights of way

Mr. Benforado stated he removed this resolution from the agenda because the Village should consider educating village residents instead of taking action. He suggested publishing two articles in the Village Bulletin in the next 12 months to educate residents.

Mr. Wade is in agreement with Mr. Benforado that no action should be taken by the Board on the resolution regarding right of ways.

No vote taken.

E. Appointments

Village President David Benforado recommended reappointment of Charlie Field, Jerry Stein, David Logan and Georgene Stratman to the Services Committee and Karl Wellensiek, Carl Gulbrandsen and Gard Strother to the Finance Committee.

Ms. Borisy-Rudin suggested that Karla/David put together a list of the terms and expiration dates.

Mr. Lederer moved and Mr. Imes seconded the approval of the appointments to Services and Finance Committees.

The motion was approved 5-0.

7. Reports of Officials and Committees

A. Village President

i) Procedure to fill pending Board vacancy

The procedure utilized last year to fill the vacancy created when David Benforado vacated his seat after being elected Village President will be used again to fill the anticipated vacancy if Felice Borisy-Rudin is elected judge.

Mr. Benforado gave a brief update on the good neighbor policy and how the first meeting was positive but no one attended.

B. Village Administrator Nothing to report.

C. Personnel Committee minutes are included in this Board packet and approved in the consent agenda.

D. Finance Committee Nothing to report.

E. Plan Commission-

Mr. Benforado updated the Board on the newly enacted legislation that severely constrains local control and the ability for local government to deny applications for conditional use permits.

Mr. Imes suggested the Board have a longer discussion on this issue to be prepared and know our opportunities.

F. Public Works Committee Nothing to report.

G. Services Committee Mr. Wade gave an update on recommendation to improve the bus shelters. They will also review the ordinance on garbage disposals.

H. Public Health & Safety Committee Nothing to report.

I. Recreation Committee Nothing to report

J. Ad hoc Sustainability Committee Nothing to report.

K. Parks Committee Nothing to report.

L. Blackhawk Liaison Committee Mr. Benforado stated he spoke with Gary Johnson that the Fire Department needs to find a spokesperson that would take on the partnership with the Country Club.

M. Golf Committee Nothing to report.

N. Pool Committee Roughed out a capital plan and will bring it to the Board.

O. Waterfront Committee Nothing to report.

P. Joint West Committee Nothing to report.

8. Adjourn

Meeting was adjourned at 9:38 p.m.

Respectfully submitted,

Karla Endres, Village Clerk