

# VILLAGE OF SHOREWOOD HILLS

## BOARD OF TRUSTEES

### *Meeting Announcement & Agenda at 7:00 p.m.*

**Monday, December 18, 2017**

**Village Hall, 810 Shorewood Boulevard**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
  - i) Tracy Koziol –Ad hoc Heiden Haus Committee project report
6. Board Matters
  - A. Payment of Bills
  - B. Consent Agenda
    - i) Regular and Closed Session Minutes of November 20, 2017
  - C. Ordinances
    - i) First, second and possible third reading of an Ordinance L-2017-5 Amending Section 2.02(10)(b) and (10)(b)7 of the municipal code  
Standing Committees
  - D. New Business Resolutions and Motions
    - i) Resolution R-2017-11 Statement regarding Village rights of way
    - ii) Resolution R-2017-12 Consider 2018 wages
    - iii) Consider five-year Village capital plan
    - iv) Set 2018 meeting dates
  - E. Appointments
    - i) Sarah Goldenberg, Karen Rebholz –Blackhawk Liaison Committee
    - ii) Tu Le–Public Works Committee
    - iii) Appoint poll workers
  - F. Reports of Officials and Committees
    - i) Village President
      - a. Committee vacancies
    - ii) Village Administrator
  - G. Personnel Committee
  - H. Finance Committee
  - I. Plan Commission
  - J. Public Works Committee
  - K. Services Committee
  - L. Public Health & Safety Committee
  - M. Recreation Committee
  - N. Ad hoc Sustainability Committee
  - O. Parks Committee
  - P. Blackhawk Liaison Committee

- Q. Golf Committee
  - R. Pool Committee
  - S. Waterfront Committee
  - T. Joint West Committee
7. Adjourn

Please take notice that the Board may adjourn to closed session pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes due to bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (police union bargaining reasons).

---

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

## NOTES TO THE AGENDA DECEMBER 18, 2017

### Appearances and Communications

**Tracy Koziol –Ad hoc Heiden Haus Committee project report.** Substantial progress is being made by the Committee The latest concept plans are enclosed in the packet well as minutes from the last meeting. Chairperson Koziol will update the Village Board on next steps planned, which will include a public comment/ information meeting/open house.

### Board Matters

**Payment of Bills** – The bills are enclosed. November prepaids: \$46,236.33. December Board bills: \$85,425.87 Total: \$131,662.20

### Consent Agenda

**Minutes of November 20, 2017** –Draft minutes are enclosed.

### Ordinances

**First, second and possible third reading of an Ordinance L-2017-5 Amending Section 2.02(10)(b) and (10)(b)7 of the Municipal Code Standing Committees** – The recently approved new lease with the Blackhawk Country Club includes a provision in XXXIV Mutual Understanding that states:

"In order to continue mutual understanding between the parties, it is agreed that each party shall appoint a committee from its residents or members, as the case may be, to meet at least twice a year, to jointly discuss matters of mutual interest and any potential problems which may arise from time to time."

The Village has a standing committee enumerated in the code titled, Blackhawk Liaison Committee. It seems redundant and unnecessary to create an ad hoc Committee to comply with this section of the lease, but under current code, the Village committee would have to have seven members, and one can surmise that Blackhawk would want to also have seven members on their committee. A group of fourteen seems a bit cumbersome and unwieldy.

Blackhawk has indicated that they wish to meet, and a meeting has been scheduled for December 20. They have three individuals who will constitute their Committee. In turn, it seems sensible for the Village to also to have three on its Committee. In order to do this and keep it under the auspices of the Village Standing Committee code section, the Village will need to amend the code to allow the Blackhawk Liaison Committee to consist of three members. The ordinance enclosed accomplishes that. The agenda provides opportunity for three readings and passage tonight.

### New Business Resolutions and Motions

**Resolution R-2017-11 Statement regarding Village rights of way** – Questions periodically come up regarding use of village right of way. Parking pads on Lake Mendota Drive being one instance of that, along with walls, landscaping, rock borders, vegetation and landscaping in many parts of the Village. The enclosed resolution is an effort to provide public education about the right of way and that the Village controls its use as public property. Use of public right of way

other than planting grass and low vegetation is prohibited, although historic encroachments may be allowed to remain until a need for their elimination occurs.

Much of the confusion emanates from the fact that in many cases the Village public right of way is much wider than the paved street, and appears to be a part of the private yard, which it is not. Most Village right of way is 60 feet and street widths range from 20 to 30 feet wide. Attorney Matt Dregne will attend the meeting to help answer questions that may arise.

**Resolution R-2017-12 Consider 2018 wages-** A resolution is enclosed. The 2018 budget includes a 1% across the board increase, plus a step for ten employees. A 2.5% increase for seven employees who are over the top step as well as the Police Chief and Administrator. The updated salary schedule is included in the packet. These adjustments are as recommended by the Personnel Committee.

**Consider five-year Village capital plan** – A draft five-year plan is included in the packet as well as a detail of the equipment replacement plan. Please note that the DPW and Community Center are included only for purposes of identifying possible projects.

The Village borrowed \$1.295M for projects in 2017 and in 2017 the capital fund will also begin to be paid back close to \$500,000 in advances at a rate of about \$100,000 per year. In 2017 the Village spent approximately \$1,000,000 on capital projects and equipment. We will have a handout on Monday that shows levy impacts on various borrowing scenarios as well as our borrowing capacity that is being prepared by Baird. Below is our debt service schedule before the 2017 borrowing and after.

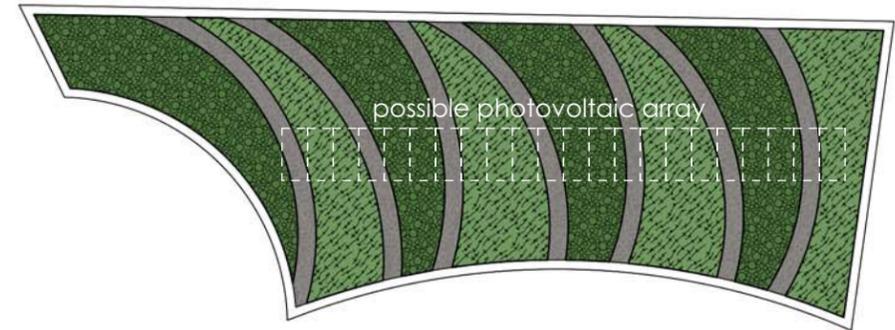
<b>General Obligation Debt Service Payments before and after 2017 borrowing</b>							
	2017 Schedule			2016 Schedule			
Calendar Year	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	
2015				\$460,324	\$202,605	\$662,929	
2016				\$572,357	\$225,562	\$797,919	
2017	\$561,247	\$209,143	\$770,390	\$561,247	\$202,641	\$763,888	
2018	\$725,645	\$193,029	\$918,674	\$580,645	\$187,226	\$767,871	
2019	\$778,577	\$172,648	\$951,225	\$623,577	\$169,808	\$793,385	
2020	\$810,196	\$153,349	\$963,545	\$655,196	\$150,804	\$806,000	
2021	\$816,662	\$136,044	\$952,706	\$666,662	\$130,528	\$797,190	
2022	\$853,730	\$118,129	\$971,859	\$703,730	\$108,861	\$812,591	
2023	\$876,402	\$96,733	\$973,135	\$736,402	\$85,552	\$821,954	
2024	\$910,079	\$71,512	\$981,591	\$770,079	\$60,130	\$830,209	
2025	\$585,545	\$49,987	\$835,532	\$428,351	\$40,533	\$468,884	
2026	\$276,885	\$37,424	\$314,309	\$156,885	\$32,024	\$188,909	
2027	\$280,419	\$29,091	\$309,510	\$160,419	\$27,291	\$187,710	

2028	\$98,953	\$23,077	\$122,030		\$98,953	\$23,077	\$122,030
2029	\$102,487	\$19,296	\$121,783		\$102,487	\$19,296	\$121,783
2030	\$106,021	\$15,126	\$121,147		\$106,021	\$15,126	\$121,147
2031	\$106,021	\$10,885	\$116,906		\$106,021	\$10,885	\$116,906
2032	\$109,555	\$8,573	\$116,128		\$109,555	\$6,573	\$116,128
2033	\$109,555	\$2,191	\$111,746		\$109,555	\$2,191	\$111,746
<b>TOTAL</b>	<b>\$8,107,979</b>	<b>\$1,344,237</b>	<b>\$9,452,216</b>		<b>\$7,708,466</b>	<b>\$1,770,712</b>	<b>\$9,409,178</b>

**Set 2018 meeting dates** – A proposed schedule is enclosed in the packet.



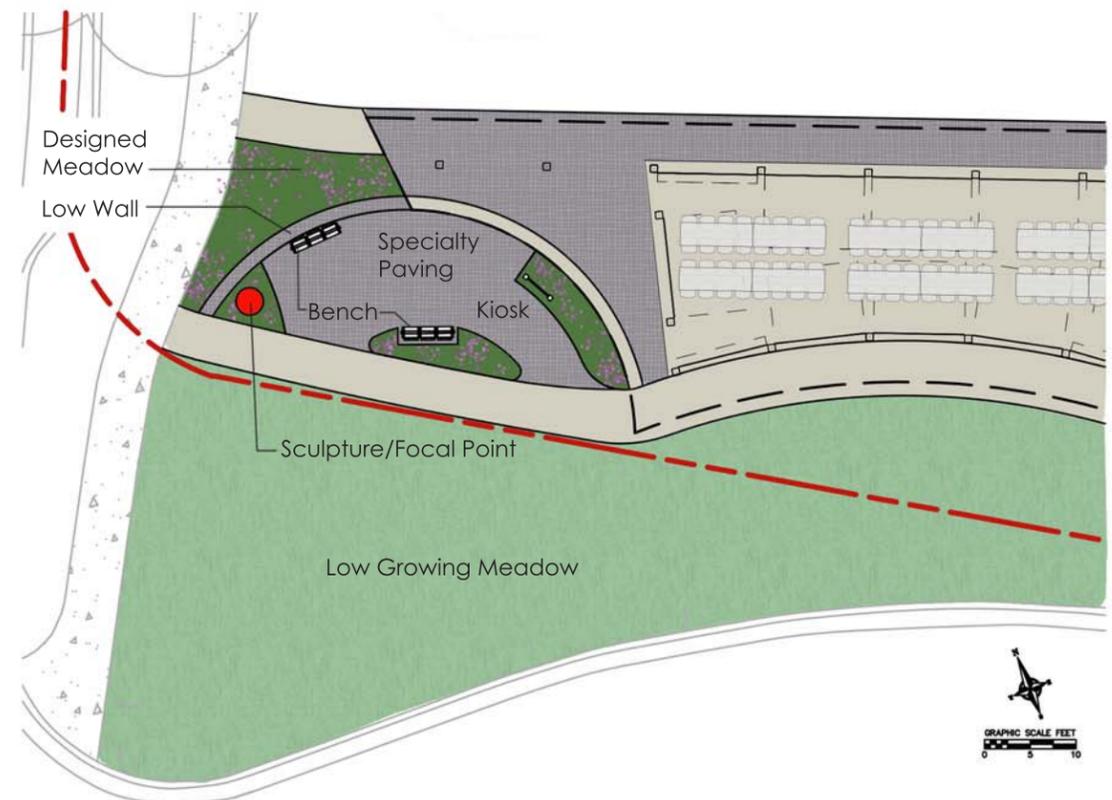
### Green Roof Planting Schematic

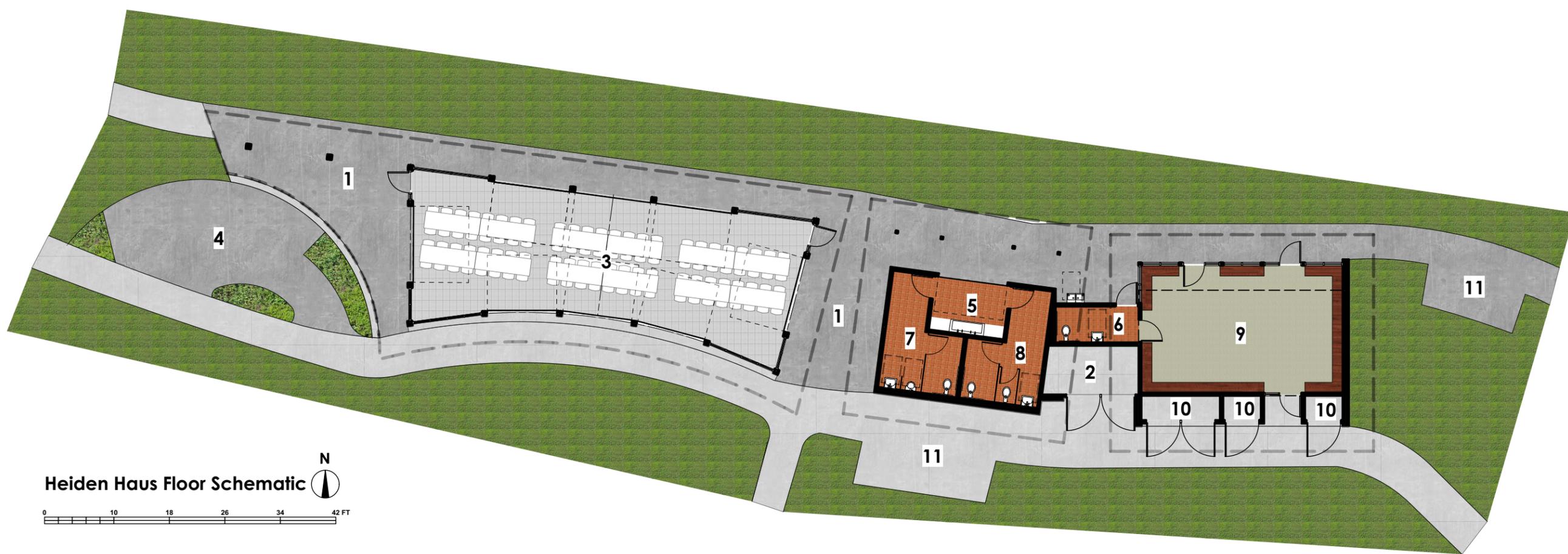


#### CONCEPT PLANT SCHEDULE GREEN ROOF

SEDUMS	PERENNIALS
<ul style="list-style-type: none"> <li>Sedum album 'Coral Carpet' / Coral Carpet Stonecrop</li> <li>Sedum album 'Green Ice' / Green Ice Stonecrop</li> <li>Sedum cauticola / Stonecrop</li> <li>Sedum divergens / Spreading Stonecrop</li> <li>Sedum kamischalacum 'Weihenstephaner Gold' / Orange Stonecrop</li> <li>Sedum reflexum 'Blue Spruce' / Blue Stonecrop</li> <li>Sedum rupestre 'Angelina' / Yellow Stonecrop</li> <li>Sedum spurium 'Bronze Carpet' / Bronze Carpet Stone Crop</li> <li>Sedum spurium 'Dragon's Blood' / Two Row Stone Crop</li> <li>Sedum spurium 'Green Mantle' / Green Mantle Stonecrop</li> </ul>	<ul style="list-style-type: none"> <li>Achillea lewisii 'King Edward' / King Edward Yarrow</li> <li>Achillea millefolium 'Desert Eve Deep Rose' / Common Yarrow</li> <li>Allium schoenoprasum / Common Chives</li> <li>Antennaria dioica 'Rubra' / Pink Pussy-toes</li> <li>Artemisia maritima 'Duseldorfer Stolz' / Pink Thrift</li> <li>Dianthus x 'Firewitch' / Firewitch Pink</li> <li>Festuca glauca 'Elijah Blue' / Blue Fescue</li> <li>Phlox subulata 'Drummond Pink' / Drummond Pink Creeping Phlox</li> <li>Veronica whitleyi / Whitley's Speedwell</li> </ul>
854 sf	778 sf

### Entry Plaza Enlargement

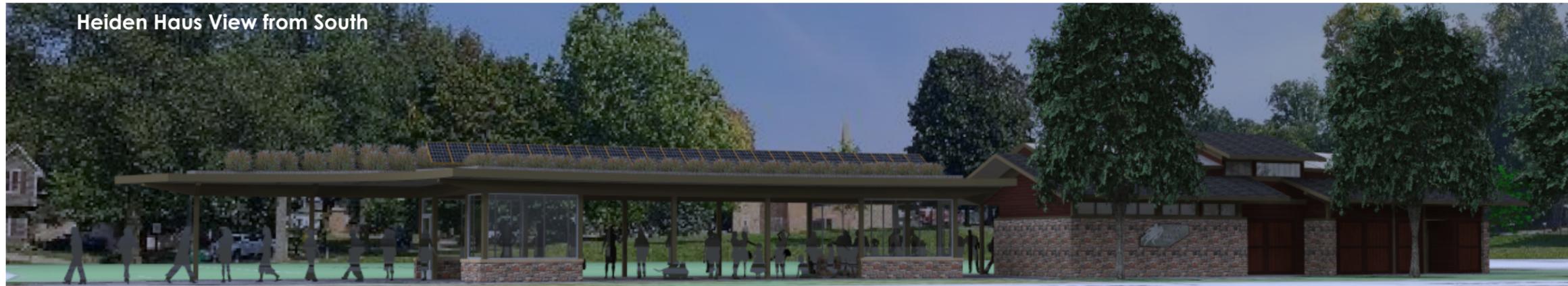




Heiden Haus Floor Schematic

### BUILDING -Keyed Notes

- 1 SPECIALTY PAVING
- 2 TABLE STORAGE / MECHANICAL
- 3 OPEN AIR PAVILION - 96 assembly
- 4 PLAZA
- 5 VESTIBULE - W/SINK, CASEWORK and HOSE BIB
- 6 FAMILY ACCESSIBLE TOILET
- 7 BOYS ACCESSIBLE TOILET
- 8 GIRLS ACCESSIBLE TOILET
- 9 UPGRADED WARMING HOUSE - (40 skaters)
- 10 EQUIPMENT STORAGE
- 11 BIKE PARKING
- 12 MEMORIAL AREA



## Notes from the 12/1/17 Heiden Haus Ad Hoc Committee

Meeting was called to order 1:09pm by Tracy Koziol.

Member present: Tracy Bailey, Nancy Heiden, Santhia, Tracy Koziol, Karl Frantz, and Corey George

The Committee reviewed the new proposed site plan and building plans. Overall consensus was positive to the new design.

The committee agreed to requesting these changes:

1. Consider additional bike parking or possibly temporary bike parking during land rec.
2. Add bins/storage inside warming house
3. Add street access from the south face door on the back of the heiden haus
4. Add counter/cabinets around trough sink to give a prep space
5. Incorporate the original Heiden Haus Sign onto the building
6. Change the storage doors on the Heiden Haus and bathrooms to solid panel, not the see through garage door style
7. Change the stationary glass panels to not have the garage door grid on them

Questions to be clarified:

1. Is the green roof planted from seedlings
2. Look into possible solar panels
3. Are the rubber mats that would be needed for the skates a zero entry point for accessibility?

Other thoughts discussed:

1. Stones can be used as a fundraiser
2. Benches can be used as a fundraiser

Everyone agreed that with these above small changes we would present these drawings to the Board on the 18th and being to schedule a public open house.

The meeting was adjourned at 2:08pm

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5111-310 VILLAGE BOARD: SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	STAPLES-BUDGET BINDER MA	11252017	11/25/2017	32.91	32.91	11/30/2017
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					32.91	32.91	
<b>100-51-5112-310 COMMITTEES: SUP &amp; EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CAPITAL NEWSPAPER-PUBLIC	11252017	11/25/2017	50.18	50.18	11/30/2017
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					50.18	50.18	
<b>100-51-5130-210 LEGAL: GEN. ADVICE &amp; COUNSEL</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-COMPUTER MAGIC	11252017	11/25/2017	3,248.50	3,248.50	11/30/2017
10635	JP MORGAN CHASE BANK NA	STAFFORD-GEN MUNI ADVICE	11252017	11/25/2017	1,517.42	1,517.42	11/30/2017
10635	JP MORGAN CHASE BANK NA	BOARDMAN CLARK-EMPLOYM	11252017	11/25/2017	140.00	140.00	11/30/2017
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					4,905.92	4,905.92	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-ORD ENFORCEME	11252017	11/25/2017	2,677.04	2,677.04	11/30/2017
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					2,677.04	2,677.04	
<b>100-51-5141-380 ADMIN: STAFF SUNSHINE FUND</b>							
10635	JP MORGAN CHASE BANK NA	GLASS NICKEL-STAFF/COKIE'S	11252017	11/25/2017	148.85	148.85	11/30/2017
10635	JP MORGAN CHASE BANK NA	PICK N SAVE-SUNSHINE FUND	11252017	11/25/2017	36.85	36.85	11/30/2017
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					185.70	185.70	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	DOJ-OPERATORS LICENSES	11252017	11/25/2017	35.00	35.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	US CELLULAR-ADMIN	11252017	11/25/2017	2.25	2.25	11/30/2017
10635	JP MORGAN CHASE BANK NA	GORDON FLESCHE-ADMIN COPI	11252017	11/25/2017	148.22	148.22	11/30/2017
10635	JP MORGAN CHASE BANK NA	STAPLES-KLEENEX & OFFICE	11252017	11/25/2017	40.59	40.59	11/30/2017
10635	JP MORGAN CHASE BANK NA	OFFICE MAX-COPY PAPER-AD	11252017	11/25/2017	115.98	115.98	11/30/2017
10635	JP MORGAN CHASE BANK NA	STAPLES-ADMIN SUPPLIES	11252017	11/25/2017	45.09	45.09	11/30/2017
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					387.13	387.13	
<b>100-51-5143-200 PERSONNEL: RECRUITMENT</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-POLICE CHIEF TRA	11252017	11/25/2017	409.50	409.50	11/30/2017
Total 100-51-5143-200 PERSONNEL: RECRUITMENT:					409.50	409.50	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	GOOGLE-EMAIL SYSTEM	11252017	11/25/2017	155.00	155.00	11/30/2017
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					155.00	155.00	
<b>100-51-5145-340 D.P.: OPERATIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CHARTER-TV & INTERNET	11252017	11/25/2017	202.27	202.27	11/30/2017
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					202.27	202.27	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	ATT-MONTHLY PHONES-SEPT	11252017	11/25/2017	802.00	802.00	11/30/2017
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					802.00	802.00	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-MOPS, TOWELS,	11252017	11/25/2017	62.81	62.81	11/30/2017
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-MATS & TOWELS	11252017	11/25/2017	62.81	62.81	11/30/2017
10635	JP MORGAN CHASE BANK NA	MONONA PLUMB-5 YR FIRE SP	11252017	11/25/2017	725.00	725.00	11/30/2017
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					850.62	850.62	
<b>100-52-5210-310 POLICE: OFFICE SUPPLIES &amp; EXP</b>							
10635	JP MORGAN CHASE BANK NA	USPS-MAIL BADGE TO JJ	11252017	11/25/2017	10.62	10.62	11/30/2017
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-PD COPIER	11252017	11/25/2017	23.70	23.70	11/30/2017
10635	JP MORGAN CHASE BANK NA	FRANKLINCOVEY-BINDER/SLE	11252017	11/25/2017	26.11	26.11	11/30/2017
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					60.43	60.43	
<b>100-52-5210-321 POLICE: DUES &amp; SEMINARS</b>							
10635	JP MORGAN CHASE BANK NA	DOJ-SUPERVIROS COURSE FO	11252017	11/25/2017	300.00	300.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	PAYPAL-SAFE COMMUNITIES S	11252017	11/25/2017	15.00	15.00	11/30/2017
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					315.00	315.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
10635	JP MORGAN CHASE BANK NA	KIESLER POLICE SUPPLY-AMM	11252017	11/25/2017	507.10	507.10	11/30/2017
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					507.10	507.10	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	LARK-BADGES FOR AC AND C	11252017	11/25/2017	501.80	501.80	11/30/2017
10635	JP MORGAN CHASE BANK NA	WETHERTECH-FLOOR MATS F	11252017	11/25/2017	127.95	127.95	11/30/2017
10635	JP MORGAN CHASE BANK NA	SSMH-LEGAL BLOOD DRAW	11252017	11/25/2017	28.89	28.89	11/30/2017
10635	JP MORGAN CHASE BANK NA	US CELLULAR-POLICE	11252017	11/25/2017	292.07	292.07	11/30/2017
10635	JP MORGAN CHASE BANK NA	ECONOPRINT-LTRHEAD/BUS C	11252017	11/25/2017	622.00	622.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	SCHMIDTS AUTO-TOW FEE-ST	11252017	11/25/2017	95.00	95.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	AMAZON-CHARGE FOR PRIME	11252017	11/25/2017	11.07	11.07	11/30/2017
10635	JP MORGAN CHASE BANK NA	RAY O HERRON-GLOCK PURC	11252017	11/25/2017	802.80	802.80	11/30/2017
10635	JP MORGAN CHASE BANK NA	EVIDENT INC-EVIDENCE SUPP	11252017	11/25/2017	342.60	342.60	11/30/2017
10635	JP MORGAN CHASE BANK NA	TOP PACK DEFENSE-BADGE H	11252017	11/25/2017	51.29	51.29	11/30/2017
10635	JP MORGAN CHASE BANK NA	AMAZON-REFUND OF PRIME M	11252017	11/25/2017	11.07-	11.07-	11/30/2017
10635	JP MORGAN CHASE BANK NA	LARK-SHIRTS/JACKETS FOR A	11252017	11/25/2017	576.40	576.40	11/30/2017
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					3,440.80	3,440.80	
<b>100-52-5210-341 POLICE: UNIFORM EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	LA POLICE GEAR-GLENN'S JAC	11252017	11/25/2017	187.49	187.49	11/30/2017
10635	JP MORGAN CHASE BANK NA	GALLS-RAIN JACKET FOR AD	11252017	11/25/2017	81.60	81.60	11/30/2017
10635	JP MORGAN CHASE BANK NA	GALLS-RAIN GEAR FOR JW	11252017	11/25/2017	35.70	35.70	11/30/2017
10635	JP MORGAN CHASE BANK NA	GALLS-RAIN PANS FOR AD	11252017	11/25/2017	38.40	38.40	11/30/2017
10635	JP MORGAN CHASE BANK NA	GALLS-RAIN GEAR FOR CD	11252017	11/25/2017	48.99	48.99	11/30/2017
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					392.18	392.18	
<b>100-52-5210-350 POLICE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	NAPA-LIC PLATE LAMP BULB F	11252017	11/25/2017	1.70	1.70	11/30/2017
10635	JP MORGAN CHASE BANK NA	KAYSER-OIL CHG/TIE ROD FOR	11252017	11/25/2017	278.45	278.45	11/30/2017

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
10635	JP MORGAN CHASE BANK NA	KAYSER-OIL CHG/BRAKES FOR	11252017	11/25/2017	384.83	384.83	11/30/2017
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					664.98	664.98	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
10635	JP MORGAN CHASE BANK NA	CHECKER SUPPLY-LOCUST SI	11252017	11/25/2017	312.60	312.60	11/30/2017
10635	JP MORGAN CHASE BANK NA	FASTENAL-SIGN ANCHOR BOL	11252017	11/25/2017	25.10	25.10	11/30/2017
10635	JP MORGAN CHASE BANK NA	CHECKER SUPPLY-BRACKETS	11252017	11/25/2017	220.80	220.80	11/30/2017
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					558.50	558.50	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
10635	JP MORGAN CHASE BANK NA	NAPA-GREASE & POLOR TRAC	11252017	11/25/2017	121.12	121.12	11/30/2017
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					121.12	121.12	
<b>100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC</b>							
10635	JP MORGAN CHASE BANK NA	PELLITTERI-OCTOBER FEES &	11252017	11/25/2017	8,184.89	8,184.89	11/30/2017
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,184.89	8,184.89	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CLEAN RITE SUPPLY-DISINFEC	11252017	11/25/2017	42.77	42.77	11/30/2017
10635	JP MORGAN CHASE BANK NA	KRANZ-TOILET CLEANER	11252017	11/25/2017	23.19	23.19	11/30/2017
10635	JP MORGAN CHASE BANK NA	OLSON VACUUM-VACUUM BAG	11252017	11/25/2017	44.98	44.98	11/30/2017
10635	JP MORGAN CHASE BANK NA	STOPPLEWORTH-REPAIR 3 TOI	11252017	11/25/2017	383.81	383.81	11/30/2017
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					494.75	494.75	
<b>100-55-5520-340 PARKS:OPERATING EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	US CELLULAR-FORESTER	11252017	11/25/2017	41.53	41.53	11/30/2017
10635	JP MORGAN CHASE BANK NA	INTL SOC ARBORCULT-MBRSH	11252017	11/25/2017	265.00	265.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	ARBOR DAY FOUND-MBRSHIP	11252017	11/25/2017	25.00	25.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	ARBOR DAY FOUND-MBRSHIP	11252017	11/25/2017	15.00	15.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	STAPLES-FORESTER CALEND	11252017	11/25/2017	14.89	14.89	11/30/2017
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					361.42	361.42	
<b>100-55-5520-342 VILLAGE TREE SALES COSTS</b>							
10635	JP MORGAN CHASE BANK NA	JOHNSON NURSERY-PRIVATE	11252017	11/25/2017	1,059.00	1,059.00	11/30/2017
Total 100-55-5520-342 VILLAGE TREE SALES COSTS:					1,059.00	1,059.00	
<b>200-53-5361-340 OPERATING SUPPLIES EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	FARM&FLEET-BRYAN CLOTHE	11252017	11/25/2017	112.95	112.95	11/30/2017
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					112.95	112.95	
<b>200-53-5361-350 OUTSIDE SERVICES</b>							
10635	JP MORGAN CHASE BANK NA	ATT-TELEMETRY LINE-SEPT &	11252017	11/25/2017	261.77	261.77	11/30/2017
Total 200-53-5361-350 OUTSIDE SERVICES:					261.77	261.77	
<b>210-51-5160-222 BLDG/PLANT: TELEPHONE</b>							
10635	JP MORGAN CHASE BANK NA	5NINES-WIRELES SERVICE	11252017	11/25/2017	75.00	75.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	SURVEYMONKEY-SUVEY MON	11252017	11/25/2017	35.00	35.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	5NINES-WIRELES SERVICE	11252017	11/25/2017	75.00	75.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	MAILCHIMP-EMAIL SYSTEM	11252017	11/25/2017	25.00	25.00	11/30/2017

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
10635	JP MORGAN CHASE BANK NA	MICROSOFT-OFFICE SUBSRIP	11252017	11/25/2017	5.00	5.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	ATT-UVERSE-SEPT & OCT	11252017	11/25/2017	120.31	120.31	11/30/2017
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					335.31	335.31	
<b>210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.</b>							
10635	JP MORGAN CHASE BANK NA	STOPPLEWORTH-DISCONNEN	11252017	11/25/2017	147.70	147.70	11/30/2017
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					147.70	147.70	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CHECKER DESK P	11252017	11/25/2017	9.99	9.99	11/30/2017
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					9.99	9.99	
<b>210-55-5542-343 CONCESSIONS EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSIONS PO	11252017	11/25/2017	9.99	9.99	11/30/2017
Total 210-55-5542-343 CONCESSIONS EXPENSE:					9.99	9.99	
<b>450-51-5141-120 PLANNING, LEGAL &amp; ADMINISTRATN</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-LENHART PROJEC	11252017	11/25/2017	672.00	672.00	11/30/2017
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					672.00	672.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
10635	JP MORGAN CHASE BANK NA	STAFFORD-PYARE REDEVELO	11252017	11/25/2017	264.00	264.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	STAFFORD-WALNUT GROVE R	11252017	11/25/2017	120.00	120.00	11/30/2017
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					384.00	384.00	
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	BRUCE MUNI-CHARGED IN ER	11252017	11/25/2017	1,398.73	1,398.73	11/30/2017
10635	JP MORGAN CHASE BANK NA	BRUCE MUNI-CHARGED IN ER	11252017	11/25/2017	335.33	335.33	11/30/2017
10635	JP MORGAN CHASE BANK NA	BRUCE MUNI-REFUND DOUBLE	11252017	11/25/2017	335.33-	335.33-	11/30/2017
10635	JP MORGAN CHASE BANK NA	BRUCE MUNI-REFUND DOUBLE	11252017	11/25/2017	1,398.73-	1,398.73-	11/30/2017
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					.00	.00	
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
10635	JP MORGAN CHASE BANK NA	CABELAS-JOHN CLOTHES	11252017	11/25/2017	32.64	32.64	11/30/2017
10635	JP MORGAN CHASE BANK NA	FERGUSON WTRWRKS-TAX RE	11252017	11/25/2017	13.71-	13.71-	11/30/2017
10635	JP MORGAN CHASE BANK NA	US CELLULAR-DPW	11252017	11/25/2017	57.99	57.99	11/30/2017
10635	JP MORGAN CHASE BANK NA	FIRST SUPPLY-CURB STOP WR	11252017	11/25/2017	97.00	97.00	11/30/2017
10635	JP MORGAN CHASE BANK NA	ITRON-HARDWARE/SOFTWARE	11252017	11/25/2017	436.96	436.96	11/30/2017
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					610.88	610.88	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP, INC	DECEMBER PREMIUM	4113	11/20/2017	697.22	697.22	11/20/2017
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					697.22	697.22	
<b>100-211531 HEALTH INSURANCE - EMPLOYEE</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CARE PREMIUM	11172017	11/17/2017	13,992.62	13,992.62	11/17/2017
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					13,992.62	13,992.62	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	11172017	11/17/2017	2,103.46	2,103.46	11/17/2017
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					2,103.46	2,103.46	
<b>100-52-5210-340 POLICE: OPERATING EXPENSE</b>							
23400	WI DEPT OF TRANSPORTATION	SUSPENSION FEES	4114	11/30/2017	80.00	80.00	11/30/2017
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					80.00	80.00	
Grand Totals:					46,236.33	46,236.33	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>600-53-0630-340 SUPPLIES AND EXPENSE</b>							
1045	ABT MAILCOM INC	NOVEMBER BILL PROCESSING	30046	11/30/2017	417.28	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					417.28	.00	
<b>100-211535 AFLAC INSURANCE</b>							
1210	AFLAC	INSURANCE PREMIUM	12152017	12/15/2017	491.84	491.84	12/15/2017
Total 100-211535 AFLAC INSURANCE:					491.84	491.84	
<b>100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE</b>							
1730	ASSOCIATED APPRAISAL CONSUL	OCT & DEC INTERNET POSTIN	131242	12/14/2017	24.04	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					24.04	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
2003	BADGER STATE INDUSTRIES	PAPER TOWEL MULTIFOLD	306-173384	11/27/2017	17.65	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					17.65	.00	
<b>100-55-5520-342 VILLAGE TREE SALES COSTS</b>							
2740	BRUCE COMPANY OF WIS INC	VH PLANTINGS-BULBS	11032017	11/03/2017	34.48	.00	
Total 100-55-5520-342 VILLAGE TREE SALES COSTS:					34.48	.00	
<b>100-57-5751-800 CAP OUTLAY: COMPUTERS</b>							
3140	CDW GOVERNMENT INC	NEW PC FOR COURT CLERK	LBJ4618	12/06/2017	802.47	.00	
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					802.47	.00	
<b>100-51-5160-222 BLDGS &amp; PLANT: TELEPHONE</b>							
3220	CENTURY LINK	CENTREX LINES	1426897395	11/30/2017	7.67	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					7.67	.00	
<b>100-44-4422-000 LICENSES: DOG &amp; CAT</b>							
4036	DANE CO TREASURER	2017 FINAL DOG LICENSE SHA	4115	12/04/2017	43.75	43.75	12/04/2017
Total 100-44-4422-000 LICENSES: DOG & CAT:					43.75	43.75	
<b>100-45-4511-000 COURT FINES</b>							
4038	DANE CO TREASURER	SHARED COURT FINES	12102017	12/10/2017	291.00	.00	
Total 100-45-4511-000 COURT FINES:					291.00	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
5700	ENVIRONMENTAL SYSTEMS RESE	GIS LICENSE-2018	93381681	11/30/2017	400.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					400.00	.00	
<b>100-55-5520-320 PARKS:PROJECTS</b>							
7625	GOOD OAK LLC	BRUSH REMOVAL & TREATME	INV-17-488	11/17/2017	1,046.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5520-320 PARKS:PROJECTS:					1,046.00	.00	
<b>500-53-5364-340 OPERATING SUPPLIES AND EXPENSE</b>							
7625	GOOD OAK LLC	SEEDING @ BIGFOOT PARK	INV-17-488	11/17/2017	82.00	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					82.00	.00	
<b>100-52-5210-322 POLICE: TRAINING EXPENSES</b>							
13015	MADISON COLLEGE	VEHICLE CONTACTS CLASS	45916	11/22/2017	80.00	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					80.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
13017	MADISON AREA YOUTH SOCCER A	LEAGUE FEES FOR SHOREWO	2017-034	10/25/2017	1,601.50	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					1,601.50	.00	
<b>100-51-5160-220 BLDGS &amp; PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	810/1008 SHOREWOOD BLVD	40485138	12/08/2017	2,778.34	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					2,778.34	.00	
<b>100-51-5160-530 BLDGS &amp; PLANT: RENTAL EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY AVE	40485138	12/08/2017	26.05	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					26.05	.00	
<b>100-53-5300-340 AIDABLE WORK: OPERATING EXP.</b>							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD	40485138	12/08/2017	71.48	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					71.48	.00	
<b>100-53-5342-220 STREET LIGHTING: POWER</b>							
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40485138	12/08/2017	1,162.28	.00	
13040	MADISON GAS & ELECTRIC	2914 OXFORD/900 SHORE BLV	40485138	12/08/2017	35.93	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,198.21	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40485138	12/08/2017	117.61	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					117.61	.00	
<b>100-55-5514-220 COMMUNITY CTR: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-CONCE	40485138	12/08/2017	883.32	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					883.32	.00	
<b>200-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3336 LMD	40485138	12/08/2017	63.63	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					63.63	.00	
<b>210-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-CONCE	40485138	12/08/2017	49.75	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					49.75	.00	
<b>220-51-5160-220 BLDG/PLANT: GAS &amp; ELECTRIC</b>							
13040	MADISON GAS & ELECTRIC	3400 LMD/4898 LMD	40485138	12/08/2017	76.47	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					76.47	.00	
<b>600-53-0620-220 POWER FOR PUMPING</b>							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	40485138	12/08/2017	1,038.80	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,038.80	.00	
<b>100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT</b>							
13085	MADISON TREASURER, CITY OF	4694 UNIVERSITY AVE-STORM	12348246	11/21/2017	14.88	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					14.88	.00	
<b>100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE</b>							
13085	MADISON TREASURER, CITY OF	WATER/FIRE 810 SW BLVD	12346354	11/20/2017	58.72	.00	
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIO	12348157	11/21/2017	19.80	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					78.52	.00	
<b>600-53-0610-601 PURCHASED WATER</b>							
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FLAT RATE	12346349	11/21/2017	447.60	.00	
13085	MADISON TREASURER, CITY OF	PIT-LAKE MENDOTA DRIVE	12346350	11/20/2017	2,331.00	.00	
13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	12346351	11/20/2017	38.55	.00	
13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER-LOCUST	12346353	11/20/2017	15,920.81	.00	
Total 600-53-0610-601 PURCHASED WATER:					18,737.96	.00	
<b>200-53-5361-210 REPAIR &amp; MAINT: CONTRACTUAL</b>							
13105	MC CANN'S SEWER & DRAIN SERV	CLEAN FORCED MAIN	16345	11/28/2017	2,681.25	.00	
Total 200-53-5361-210 REPAIR & MAINT: CONTRACTUAL:					2,681.25	.00	
<b>100-211532 LIFE INSURANCE - EMPLOYEE</b>							
13397	SECURIAN FINANCIAL GROUP, INC	JAN PREMIUM	12152017	12/15/2017	713.29	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					713.29	.00	
<b>100-51-5160-240 BLDGS &amp; PLANT: CONTRACTUAL</b>							
13623	MONONA PLUMBING & FIRE PROT	1/4 SPRINKLER INSPECTION (8	1707626	11/30/2017	165.00	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					165.00	.00	
<b>100-51-5154-512 PROPERTY INS (LGPIF)</b>							
13830	MUNICIPAL PROPERTY INSURANC	ANNUAL PROPERTY INSURAN	12012017	12/01/2017	13,619.00	.00	
Total 100-51-5154-512 PROPERTY INS (LGPIF):					13,619.00	.00	
<b>100-55-5523-600 TREE MAINTENANCE</b>							
13950	MY TREE GUY LLC	TREE REMOVALS & MAINTENA	11302017	11/30/2017	1,000.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					1,000.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>450-53-5320-100 UNIVERSITY BAY DRIVE WIDENING</b>							
18040	RAYMOND P CATTELL INC	REMOVE & REPLACE CURB &	9730	11/16/2017	1,500.00	.00	
Total 450-53-5320-100 UNIVERSITY BAY DRIVE WIDENING:					1,500.00	.00	
<b>100-52-5210-370 POLICE: FUEL &amp; OIL</b>							
19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	12062017	12/08/2017	681.79	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					681.79	.00	
<b>100-51-5160-221 BLDGS &amp; PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	1058000 W/S 1008 SHOREWOOD	11302017	11/30/2017	379.52	.00	
19337	SHOREWOOD HILLS WATER & SE	1058300 W/S RINK	11302017	11/30/2017	44.78	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 W/S COMM CTR/POOL	11302017	11/30/2017	114.61	.00	
19337	SHOREWOOD HILLS WATER & SE	910100 W/S 810 SHOREWOOD	11302017	11/30/2017	10.81	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 W/S GARDENS	11302017	11/30/2017	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 W/S HEIDEN	11302017	11/30/2017	119.55	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					685.27	.00	
<b>100-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHRGR</b>							
19337	SHOREWOOD HILLS WATER & SE	910300 SE 810 SHOREWOOD B	11302017	11/30/2017	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	1030500 SE TALLY HO BOOSTE	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1056500 SE ENTRYWAY PARKS	11302017	11/30/2017	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	908700 SE 3264 UNIV AVE LOT	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2285500 SE KOVAL WOODS	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2303000 SE BIG FOOT PARK	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1058500 SE 1008 SHOREWOOD	11302017	11/30/2017	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	2237500 SE FOUR CORNERS L	11302017	11/30/2017	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	3403100 SE POST FARM LOT	11302017	11/30/2017	303.86	.00	
19337	SHOREWOOD HILLS WATER & SE	910200 SE 810 SHOREWOOD B	11302017	11/30/2017	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	2331400 SE MCKENNA PARK	11302017	11/30/2017	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	1112500 SE 1001 EDGEHILL LO	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3477500 SE 2700 OXFORD LOT	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1126300 SE QUARRY	11302017	11/30/2017	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	1128500 SE OAK WAY LOTS	11302017	11/30/2017	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	3378500 SE BRADLEY PARK	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 SE COMM CTR/POOL	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1058000 SE 1008 SHOREWOOD	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 SE GARDENS	11302017	11/30/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 SE HEIDEN	11302017	11/30/2017	9.18	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					703.19	.00	
<b>210-51-5160-221 BLDG/PLANT: WATER</b>							
19337	SHOREWOOD HILLS WATER & SE	3402900 W/S CONCESSIONS	11302017	11/30/2017	21.81	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 W/S COMM CTR/POOL	11302017	11/30/2017	67.50	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					89.31	.00	
<b>210-51-5160-223 BLDGS &amp; PLANT:STORMWATER CHRGR</b>							
19337	SHOREWOOD HILLS WATER & SE	3402900 SE CONCESSIONS	11302017	11/30/2017	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR:					9.18	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
19805	ST CROIX COMPUTER GRAPHICS	W2 AND 1099 FORMS & ENVEL	009869	12/06/2017	100.03	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					100.03	.00	
<b>100-53-5365-370 RECYCLING/YARDWASTE:FUEL &amp; OIL</b>							
19841	STOP-N-GO DPW GAS	GAS - DPW	11302017	11/30/2017	729.94	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					729.94	.00	
<b>100-53-5365-370 RECYCLING/YARDWASTE:FUEL &amp; OIL</b>							
19845	STOP-N-GO DPW DIESEL	DIESEL - DPW	11302017	11/10/2017	768.87	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					768.87	.00	
<b>100-51-5145-210 D.P.: CONTRACTUAL SERVICES</b>							
20670	TOWN & COUNTRY ENGINEERING I	ARC GIS CONVERSION-GENER	18307	12/07/2017	428.13	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					428.13	.00	
<b>100-56-5640-210 PROF CONSULTANT:PLAN REVIEW</b>							
20670	TOWN & COUNTRY ENGINEERING I	2017 MISCELLANEOUS	18305	12/07/2017	312.70	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					312.70	.00	
<b>200-53-5361-350 OUTSIDE SERVICES</b>							
20670	TOWN & COUNTRY ENGINEERING I	ARC GIS CONVERSION-SEWER	18307	12/07/2017	428.12	.00	
Total 200-53-5361-350 OUTSIDE SERVICES:					428.12	.00	
<b>400-52-5210-814 TRAFFIC CALMING MEASURES</b>							
20670	TOWN & COUNTRY ENGINEERING I	2017 UBD TRAFFIC CALMING	18306	12/07/2017	388.25	.00	
Total 400-52-5210-814 TRAFFIC CALMING MEASURES:					388.25	.00	
<b>400-53-5327-810 COLD STORAGE BUILDING</b>							
20670	TOWN & COUNTRY ENGINEERING I	COLD STORAGE BUILDING	18303	12/07/2017	650.00	.00	
Total 400-53-5327-810 COLD STORAGE BUILDING:					650.00	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
20670	TOWN & COUNTRY ENGINEERING I	BLACKHAWK PATH EXTENSIO	18308	12/07/2017	264.00	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					264.00	.00	
<b>470-51-5141-120 PLANNING LEGAL &amp; ADMIN-PYARE</b>							
20670	TOWN & COUNTRY ENGINEERING I	LOCUST ST AREA IMPROVEME	18304	12/07/2017	1,974.90	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					1,974.90	.00	
<b>500-56-5620-210 DEVELOPMNT PROFESSIONL SERVICES</b>							
20670	TOWN & COUNTRY ENGINEERING I	ARC GIS CONVERSION-STORM	18307	12/07/2017	428.13	.00	
Total 500-56-5620-210 DEVELOPMNT PROFESSIONL SERVICES:					428.13	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
20670	TOWN & COUNTRY ENGINEERING I	ARC GIS CONVERSION-WATER	18307	12/07/2017	428.12	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					428.12	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
450-51-5141-120	PLANNING, LEGAL & ADMINISTRATN						
22040	VANDEWALLE & ASSOCIATES INC	ARBOR CROSSING II ANALYSIS	12142017	12/14/2017	633.75	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					633.75	.00	
<b>100-45-4511-000 COURT FINES</b>							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	12102017	12/10/2017	696.30	.00	
Total 100-45-4511-000 COURT FINES:					696.30	.00	
<b>100-55-5523-600 TREE MAINTENANCE</b>							
23353	WHITNEY TREE SERVICE LLC	TREE MAINT-VIBURNUM DRIVE	8930	12/14/2017	9,100.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					9,100.00	.00	
<b>600-53-0682-210 OUTSIDE SERVICES</b>							
23425	WI STATE LABORATORY OF HYGIE	WATER SAMPLE TESTS	528601	11/30/2017	722.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					722.00	.00	
<b>100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS</b>							
771640	PINE, NICK	REISSUE VOIDED CHECK	12142017	12/14/2017	126.80	.00	
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					126.80	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
771640	PINE, NICK	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
771640	PINE, NICK	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>100-51-5143-300 PERSONNEL: RETIREES INS PREM</b>							
999672	STUMPF, MARK	REFUND DEC PREMIUMS-TER	11222017	11/22/2017	96.39	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					96.39	.00	
<b>450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS</b>							
999681	A.L. LANDSCAPING	PAVER INSTALL @ 800 UBD	17514	12/11/2017	10,900.00	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					10,900.00	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
999775	REYNOLDS, MICHELLE	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
999775	REYNOLDS, MICHELLE	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>210-55-5542-340 POOL: OPERATING SUPPLY &amp; EXP.</b>							
999775	REYNOLDS, MICHELLE	REISSUE VOIDED CHECK	12142017	12/14/2017	233.93	.00	
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					233.93	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
999817	TAYLOR, LESLIE	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
999817	TAYLOR, LESLIE	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
999817	TAYLOR, LESLIE	REISSUE VOIDED CHECK	12142017	12/14/2017	623.00	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					623.00	.00	
<b>100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN</b>							
1000146	REGENT SOCCER REGISTRAR	SCHEDULING/REFS/FIELDS CO	20171211	12/11/2017	1,401.40	.00	
Total 100-55-5538-340 OUTDOOR SOCCER: OPERATNG EXPEN:					1,401.40	.00	
<b>100-55-5533-340 TENNIS: OPERATING EXPENSES</b>							
1000282	HARRISON, KENDALL & JESSICA	REIMBURSE 2017 SUMMER TE	12142017	12/14/2017	701.59	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					701.59	.00	
<b>100-45-4511-000 COURT FINES</b>							
1000532	MAGUIRE, MEGHAN L	REISSUE VOIDED CHECK	12142017	12/14/2017	731.00	.00	
Total 100-45-4511-000 COURT FINES:					731.00	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
1000532	MAGUIRE, MEGHAN L	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
1000532	MAGUIRE, MEGHAN L	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>100-49-4941-000 MISCELLANEOUS REVENUES</b>							
2000018	BRIETZMAN, BRAD	REISSUE VOIDED CHECK	12142017	12/14/2017	119.88	.00	
Total 100-49-4941-000 MISCELLANEOUS REVENUES:					119.88	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
2000018	BRIETZMAN, BRAD	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
2000018	BRIETZMAN, BRAD	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>100-49-4941-000 MISCELLANEOUS REVENUES</b>							
2000019	TILKENS, MARK	REISSUE VOIDED PAYROLL CH	12142017	12/14/2017	141.48	.00	
Total 100-49-4941-000 MISCELLANEOUS REVENUES:					141.48	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
2000019	TILKENS, MARK	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
2000019	TILKENS, MARK	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>100-49-4941-000 MISCELLANEOUS REVENUES</b>							
2000020	LYBECK, DUSTIN	REISSUE VOIDED PAYROLL CH	12142017	12/14/2017	141.48	.00	
Total 100-49-4941-000 MISCELLANEOUS REVENUES:					141.48	.00	
<b>100-51-5142-310 CLERK: SUP &amp; EXPENSES</b>							
2000020	LYBECK, DUSTIN	ADMIN FEE	12142017	12/14/2017	25.00-	.00	
2000020	LYBECK, DUSTIN	BANK STOP PAY FEE	12142017	12/14/2017	35.00-	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					60.00-	.00	
<b>100-53-5320-350 GARAGE: VEHICLE REPAIR &amp; MAINT</b>							
2000021	BRUCE EQUIPMENT	SERVICE INVOICE	W01211	11/20/2017	253.70	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					253.70	.00	
Grand Totals:					85,425.87	535.59	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41-4111-000 GENERAL PROPERTY TAXES	.00	.00	2,563,496.00	(2,563,496.00)	.00
100-41-4131-000 PAYMENTS IN LIEU OF TAX	.00	.00	60,000.00	( 60,000.00)	.00
100-41-4181-000 INTEREST & PENALTIES ON TAXES	.00	15.40	500.00	( 484.60)	3.08
TOTAL TAXES	.00	15.40	2,623,996.00	(2,623,980.60)	.00
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43-4330-000 FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000 STATE SHARED REVENUE	.00	3,133.32	20,889.00	( 17,755.68)	15.00
100-43-4342-000 FIRE INSURANCE PREMIUM-2% DUES	.00	21,217.17	19,576.00	1,641.17	108.38
100-43-4351-000 STATE AID: EXEMPT COMPUTERS	.00	17,373.00	44,075.00	( 26,702.00)	39.42
100-43-4352-100 LAW ENFORCEMENT TRAINING AIDS	.00	.00	1,800.00	( 1,800.00)	.00
100-43-4352-105 PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	.00	.00	.00
100-43-4352-110 GRANTS TO POLICE DEPARTMENT	.00	896.50	.00	896.50	.00
100-43-4353-000 STATE AID: HIGHWAY	.00	298,215.74	298,862.00	( 646.26)	99.78
100-43-4353-100 LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300 STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000 FORESTRY GRANTS	.00	.00	.00	.00	.00
100-43-4360-000 DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL REVENUE	.00	340,835.73	385,202.00	( 44,366.27)	88.48
<u>LICENSES &amp; PERMITS</u>					
100-44-4411-000 LICENSES: LIQUOR/MALT BEVERAGE	.00	5,115.00	5,050.00	65.00	101.29
100-44-4412-000 LICENSES: OTHER BUS/OCCUPATION	.00	3,005.00	3,000.00	5.00	100.17
100-44-4421-000 LICENSES: BICYCLE	.00	6.00	60.00	( 54.00)	10.00
100-44-4422-000 LICENSES: DOG & CAT	.00	1,293.25	4,000.00	( 2,706.75)	32.33
100-44-4423-000 LICENSES: MISC	.00	1,030.00	700.00	330.00	147.14
100-44-4431-000 PERMIT/INSPCTN FEES: BUILDINGS	1,356.00	28,886.98	17,000.00	11,886.98	169.92
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC	570.00	10,442.47	6,000.00	4,442.47	174.04
100-44-4433-000 PERMIT/INSPCTN FEES: ELECTRICAL	771.00	9,522.12	7,000.00	2,522.12	136.03
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING	420.00	7,415.00	5,000.00	2,415.00	148.30
100-44-4435-000 PERMIT/INSPCTN FEES: SIGNS	.00	2,250.82	100.00	2,150.82	2,250.82
100-44-4436-000 PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000 PERMIT/INSPCTN FEES: MISC.	.00	450.00	450.00	.00	100.00
100-44-4441-000 ZONING FEES	.00	2,850.00	2,300.00	550.00	123.91
100-44-4491-000 CABLE TV FRANCHISE FEES	4,897.95	26,863.87	29,000.00	( 2,136.13)	92.63
100-44-4492-000 % SURCHARGE FOR RECREATION	.00	.00	7,500.00	( 7,500.00)	.00
TOTAL LICENSES & PERMITS	8,014.95	99,130.51	87,160.00	11,970.51	113.73
<u>FINES, FORFEITS, &amp; PENALTIES</u>					
100-45-4511-000 COURT FINES	1,832.20	28,868.37	30,000.00	( 1,131.63)	96.23
100-45-4513-000 PARKING VIOLATIONS	2,490.00	37,403.50	45,000.00	( 7,596.50)	83.12

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	662.90	3,733.53	.00	3,733.53	.00
TOTAL FINES, FORFEITS, & PENALTIES	4,985.10	70,005.40	75,000.00	( 4,994.60)	93.34
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	.00	38.70	.00	38.70	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	.00	605.80	200.00	405.80	302.90
100-46-4613-000 CLERK: PARKING PERMITS	25.00	543.00	800.00	( 257.00)	67.88
100-46-4621-000 LAW ENFORCEMENT FEES	44.00	513.96	400.00	113.96	128.49
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	14,891.96	14,138.00	753.96	105.33
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	.00	.00	.00	.00
100-46-4670-000 BOOK PUBLISHING REVENUES	31.65	211.65	250.00	( 38.35)	84.66
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS: PARKS & FORESTRY	.00	8,076.00	.00	8,076.00	.00
100-46-4672-100 GARDEN PLOT REVENUES	.00	2,520.00	2,000.00	520.00	126.00
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	2,500.00	2,500.00	.00	100.00
100-46-4672-130 CONTRIBUTIONS: HORT CONSULTANT	.00	.00	.00	.00	.00
100-46-4673-100 RECREATION: FOUR CORNERS	.00	15,135.00	14,000.00	1,135.00	108.11
100-46-4673-200 RECREATION: LAND REC	.00	16,888.30	14,250.00	2,638.30	118.51
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	40.00	25,529.00	28,000.00	( 2,471.00)	91.18
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	.00	2,210.00	2,200.00	10.00	100.45
100-46-4673-600 RECREATION: GOLF	.00	3,823.75	7,000.00	( 3,176.25)	54.63
100-46-4673-700 RECREATION: KAYAK/CANOE	.00	806.00	700.00	106.00	115.14
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	.00	.00	.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	200.00	9,805.00	8,780.00	1,025.00	111.67
100-46-4674-100 COMMUNITY CENTER RENTALS	.00	303.00	3,500.00	( 3,197.00)	8.66
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	1,254.00	1,200.00	54.00	104.50
100-46-4674-220 JULY 4TH FIREWORKS	.00	7,958.79	8,100.00	( 141.21)	98.26
TOTAL PUBLIC CHARGES FOR SERVICES	340.65	113,613.91	108,018.00	5,595.91	105.18
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	13,230.00	13,230.00	.00	100.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	10,710.00	10,710.00	.00	100.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	16,700.00	16,700.00	.00	100.00
100-47-4744-000 STORMWATER:REIMB FOR SERVICES	.00	9,000.00	9,000.00	.00	100.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	49,640.00	49,640.00	.00	100.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	1,396.93	20,992.69	10,000.00	10,992.69	209.93
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	8,492.95	8,502.00	( 9.05)	99.89
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4815-000	REPAYMENT: WATER UTILTY ADVANC	.00	.00	.00	.00
100-48-4821-000	RENT: DUE FROM POOL	.00	37,778.00	40,000.00 ( 2,222.00)	94.45
100-48-4822-000	RENT: BLACKHAWK C.C.	.00	99,996.00	100,300.00 ( 304.00)	99.70
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	.00	.00	.00	.00
100-48-4825-000	RENT: PARKING SPACES	.00	.00	.00	.00
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	.00	.00	9,584.00 ( 9,584.00)	.00
100-48-4830-000	MISCELLANEOUS SALES	.00	.00	.00	.00
100-48-4831-000	POLICE/ FIRE SALES	.00	4,801.99	3,500.00 1,301.99	137.20
100-48-4833-000	VILLAGE TREE SALES	474.11	11,765.84	4,000.00 7,765.84	294.15
100-48-4836-000	DPW VEHICLE SALES	.00	.00	.00	.00
100-48-4838-000	DANE CTY CALENDARS	.00	796.21	600.00 196.21	132.70
100-48-4840-000	INSURANCE DIVIDENDS	.00	8,888.00	.00 8,888.00	.00
100-48-4850-000	INSURANCE CLAIMS	.00	.00	.00	.00
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	.00	.00
100-48-4895-000	REPAYMENT: TIF ADVANCE	.00	.00	.00	.00
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,871.04</b>	<b>193,511.68</b>	<b>176,486.00 17,025.68</b>	<b>109.65</b>
	<b>OTHER FINANCING SOURCES</b>				
100-49-4941-000	MISCELLANEOUS REVENUES	70.00	16,496.75	17,000.00 ( 503.25)	97.04
100-49-4944-000	FUND BALANCE APPLIED	.00	.00	141,401.00 ( 141,401.00)	.00
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>70.00</b>	<b>16,496.75</b>	<b>158,401.00 ( 141,904.25)</b>	<b>10.41</b>
	<b>TOTAL FUND REVENUE</b>	<b>15,281.74</b>	<b>883,249.38</b>	<b>3,663,903.00 (2,780,653.62)</b>	<b>24.11</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>VILLAGE BOARD</u>						
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	.00	3,342.60	1,500.00	( 1,842.60)	222.84
100-51-5111-720	VILLAGE BOARD: DONATIONS	.00	.00	.00	.00	.00
	TOTAL VILLAGE BOARD	.00	3,342.60	1,500.00	( 1,842.60)	222.84
<u>COMMITTEES</u>						
100-51-5112-310	COMMITTEES: SUP & EXPENSE	.00	346.36	900.00	553.64	38.48
	TOTAL COMMITTEES	.00	346.36	900.00	553.64	38.48
<u>JUDICIAL</u>						
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	342.00	2,679.00	2,965.00	286.00	90.35
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	2,667.26	20,590.20	21,822.00	1,231.80	94.36
100-51-5120-150	JUDICIAL: BENEFITS	667.55	5,814.83	6,237.00	422.17	93.23
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	.00	1,340.22	1,700.00	359.78	78.84
100-51-5120-321	JUDICIAL: DUES	.00	140.00	140.00	.00	100.00
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	.00	1,031.23	1,665.00	633.77	61.94
	TOTAL JUDICIAL	3,676.81	31,595.48	34,529.00	2,933.52	91.50
<u>LEGAL</u>						
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	.00	15,256.28	18,000.00	2,743.72	84.76
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	.00	28,548.38	27,000.00	( 1,548.38)	105.73
	TOTAL LEGAL	.00	43,804.66	45,000.00	1,195.34	97.34
<u>ADMINISTRATION</u>						
100-51-5141-120	ADMIN: WAGES	14,056.82	82,100.61	86,769.00	4,668.39	94.62
100-51-5141-150	ADMIN: BENEFITS	2,807.06	20,190.27	19,447.00	( 743.27)	103.82
100-51-5141-320	ADMIN: DUES & SEMINARS	.00	1,614.00	1,700.00	86.00	94.94
100-51-5141-340	ADMIN: MONTHLY BULLETIN	.00	.00	.00	.00	.00
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	58.82	663.11	300.00	( 363.11)	221.04
	TOTAL ADMINISTRATION	16,922.70	104,567.99	108,216.00	3,648.01	96.63

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>CLERK</u>					
100-51-5142-120	CLERK: WAGES	17,648.16	84,469.47	84,014.00 ( 455.47)	100.54
100-51-5142-130	EXTRA OFFICE HELP	3,312.48	18,734.07	17,919.00 ( 815.07)	104.55
100-51-5142-150	CLERK: BENEFITS	3,328.43	19,334.80	18,862.00 ( 472.80)	102.51
100-51-5142-310	CLERK: SUP & EXPENSES	( 1.05)	3,233.83	3,900.00	666.17 82.92
100-51-5142-322	CLERK: TRAINING/SEMINARS	.00	1,690.95	800.00 ( 890.95)	211.37
100-51-5142-340	CLERK: POSTAL EXPENSES	.00	1,945.35	3,500.00	1,554.65 55.58
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	.00	600.00	600.00 .00
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00 .00
	TOTAL CLERK	24,288.02	129,408.47	129,595.00	186.53 99.86
<u>PERSONNEL</u>					
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	.00	194.40	.00 ( 194.40)	.00
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	.00	43,253.00	42,547.00 ( 706.00)	101.66
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	1,112.50	.00 ( 1,112.50)	.00
100-51-5143-200	PERSONNEL: RECRUITMENT	5,875.00	25,047.87	.00 ( 25,047.87)	.00
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	490.78	.00 ( 490.78)	.00
100-51-5143-300	PERSONNEL: RETIREES INS PREM	225.87	22,664.66	9,600.00 ( 13,064.66)	236.09
	TOTAL PERSONNEL	6,100.87	92,763.21	52,147.00 ( 40,616.21)	177.89
<u>ELECTIONS</u>					
100-51-5144-140	ELECTIONS: PER DIEM WAGES	.00	1,526.23	1,100.00 ( 426.23)	138.75
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	.00	601.52	400.00 ( 201.52)	150.38
	TOTAL ELECTIONS	.00	2,127.75	1,500.00 ( 627.75)	141.85
<u>DATA PROCESSING</u>					
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	9,450.00	27,193.07	19,000.00 ( 8,193.07)	143.12
100-51-5145-340	D.P.: OPERATIONS EXPENSE	.00	1,764.22	2,700.00	935.78 65.34
100-51-5145-350	WEBSITE COSTS	.00	820.91	570.00 ( 250.91)	144.02
	TOTAL DATA PROCESSING	9,450.00	29,778.20	22,270.00 ( 7,508.20)	133.71
<u>FINANCE</u>					
100-51-5151-210	FINANCE: AUDIT SERVICES	.00	23,548.00	26,000.00	2,452.00 90.57
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00 .00
100-51-5151-300	BOND ISSUE EXPENSES	.00	3,425.00	.00 ( 3,425.00)	.00
	TOTAL FINANCE	.00	26,973.00	26,000.00 ( 973.00)	103.74

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>TREASURY</u>						
100-51-5152-340	TREASURY: OPERATIONS	.00	.00	.00	.00	.00
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00	.00
TOTAL TREASURY		.00	.00	.00	.00	.00
<u>ASSESSOR</u>						
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	12.02	40,459.14	32,000.00	( 8,459.14)	126.43
TOTAL ASSESSOR		12.02	40,459.14	32,000.00	( 8,459.14)	126.43
<u>RISK &amp; PROPERTY MANAGEMENT</u>						
100-51-5154-511	LIABILITY INS (LEAGUE)	.00	39,338.00	43,729.00	4,391.00	89.96
100-51-5154-512	PROPERTY INS (LGPIF)	.00	13,483.00	14,708.00	1,225.00	91.67
TOTAL RISK & PROPERTY MANAGEMENT		.00	52,821.00	58,437.00	5,616.00	90.39
<u>BUILDINGS &amp; PLANT</u>						
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	2,883.21	37,364.08	41,000.00	3,635.92	91.13
100-51-5160-221	BLDGS & PLANT: WATER	459.12	4,127.07	8,000.00	3,872.93	51.59
100-51-5160-222	BLDGS & PLANT: TELEPHONE	8.58	3,800.40	5,000.00	1,199.60	76.01
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	703.19	5,126.12	5,500.00	373.88	93.20
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	.00	3,407.76	3,410.00	2.24	99.93
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	2,204.77	27,029.29	17,290.00	( 9,739.29)	156.33
TOTAL BUILDINGS & PLANT		6,258.87	80,854.72	80,200.00	( 654.72)	100.82

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>POLICE DEPARTMENT</u>					
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	10,730.40	78,510.16	90,282.00	11,771.84 86.96
100-52-5210-120	POLICE: CLERICAL WAGES	8,256.81	64,170.66	71,238.00	7,067.34 90.08
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	37,849.11	280,349.48	312,868.00	32,518.52 89.61
100-52-5210-122	POLICE: OVERTIME WAGES	1,494.65	14,014.62	8,500.00	( 5,514.62) 164.88
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	6,425.00	60,682.20	48,000.00	( 12,682.20) 126.42
100-52-5210-125	POLICE: DIFFERENTIAL	248.92	1,813.52	2,000.00	186.48 90.68
100-52-5210-128	POLICE: COM SERVICE OFFICERS	.00	5,058.00	4,400.00	( 658.00) 114.95
100-52-5210-129	POLICE: CROSSING GUARD WAG	638.65	5,109.20	5,500.00	390.80 92.89
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00 .00
100-52-5210-150	POLICE: BENEFITS	19,337.16	164,925.56	189,482.00	24,556.44 87.04
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	.00	.00 .00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	109.62	9,086.74	11,000.00	1,913.26 82.61
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	.00	2,764.63	2,900.00	135.37 95.33
100-52-5210-321	POLICE: DUES & SEMINARS	.00	1,277.00	1,500.00	223.00 85.13
100-52-5210-322	POLICE: TRAINING EXPENSES	253.55	7,333.94	8,000.00	666.06 91.67
100-52-5210-340	POLICE: OPERATING EXPENSE	( 772.49)	10,409.50	14,200.00	3,790.50 73.31
100-52-5210-341	POLICE: UNIFORM EXPENSE	.00	6,005.52	4,500.00	( 1,505.52) 133.46
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00 .00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	5,997.97	4,000.00	( 1,997.97) 149.95
100-52-5210-370	POLICE: FUEL & OIL	708.77	7,447.39	7,000.00	( 447.39) 106.39
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	200.00	200.00 .00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00 .00
	<b>TOTAL POLICE DEPARTMENT</b>	<b>85,280.15</b>	<b>724,956.09</b>	<b>785,570.00</b>	<b>60,613.91 92.28</b>
<u>FIRE DEPARTMENT</u>					
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	.00	522,280.06	522,280.00	( .06) 100.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	21,217.17	19,576.00	( 1,641.17) 108.38
100-52-5220-310	FIRE: OFFICE SUPPLIES & EXP.	.00	.00	.00	.00 .00
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	169,045.00	168,281.00	( 764.00) 100.45
	<b>TOTAL FIRE DEPARTMENT</b>	<b>.00</b>	<b>712,542.23</b>	<b>710,137.00</b>	<b>( 2,405.23) 100.34</b>
<u>INSPECTIONS</u>					
100-52-5240-150	INSPECTIONS: BENEFITS	301.04	2,939.30	2,333.00	( 606.30) 125.99
100-52-5240-211	INSPECTIONS: BUILDINGS	1,706.83	17,977.53	18,000.00	22.47 99.88
100-52-5240-212	INSPECTIONS: HVAC	790.97	6,702.43	5,000.00	( 1,702.43) 134.05
100-52-5240-213	INSPECTIONS: ELECTRICAL	1,082.38	10,542.39	5,000.00	( 5,542.39) 210.85
100-52-5240-214	INSPECTIONS: PLUMBING	416.30	3,871.59	2,500.00	( 1,371.59) 154.86
100-52-5240-340	INSPECTIONS: OPERATIONS	.00	792.24	323.00	( 469.24) 245.28
	<b>TOTAL INSPECTIONS</b>	<b>4,297.52</b>	<b>42,825.48</b>	<b>33,156.00</b>	<b>( 9,669.48) 129.16</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>EMERGENCY COMMUNICATION</u>					
100-52-5260-290 DANE COUNTY RADIO CONTRACT	.00	4,851.00	2,600.00	( 2,251.00)	186.58
TOTAL EMERGENCY COMMUNICATION	.00	4,851.00	2,600.00	( 2,251.00)	186.58
<u>PUBLIC WORKS</u>					
100-53-5300-121 AIDABLE WORK: LABOR	7,718.60	55,751.57	62,841.00	7,089.43	88.72
100-53-5300-150 AIDABLE WORK: BENEFITS	1,407.84	11,716.36	13,416.00	1,699.64	87.33
100-53-5300-340 AIDABLE WORK: OPERATING EXP.	81.51	14,881.10	19,000.00	4,118.90	78.32
100-53-5300-450 SCHOOL SAFE ZONE	.00	.00	.00	.00	.00
100-53-5300-600 AIDABLE: INSURANCE REPAIRS	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS	9,207.95	82,349.03	95,257.00	12,907.97	86.45
<u>MUNICIPAL GARAGE</u>					
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT	392.40	14,466.72	18,000.00	3,533.28	80.37
100-53-5320-370 GARAGE: FUEL & OIL	54.18	9,069.92	9,000.00	( 69.92)	100.78
TOTAL MUNICIPAL GARAGE	446.58	23,536.64	27,000.00	3,463.36	87.17
<u>STREET MAINTENANCE &amp; REPAIR</u>					
100-53-5330-210 STR MAINT/REPAIR: ENGINEERING	.00	782.72	.00	( 782.72)	.00
100-53-5330-230 STR MAINT/REPAIR: ANNUAL CNTCT	.00	8,000.00	10,000.00	2,000.00	80.00
TOTAL STREET MAINTENANCE & REPAIR	.00	8,782.72	10,000.00	1,217.28	87.83
<u>STREET LIGHTING</u>					
100-53-5342-220 STREET LIGHTING: POWER	1,416.56	17,144.21	16,000.00	( 1,144.21)	107.15
100-53-5342-340 STREET LIGHTING: CONTRACTUAL	277.13	6,028.51	20,000.00	13,971.49	30.14
TOTAL STREET LIGHTING	1,693.69	23,172.72	36,000.00	12,827.28	64.37
<u>STORM SEWERS</u>					
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT	14.88	144.98	33.00	( 111.98)	439.33
TOTAL STORM SEWERS	14.88	144.98	33.00	( 111.98)	439.33



VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT		BUDGET
<u>COMMUNITY CENTER</u>						
100-55-5514-121	COMMUNITY CTR: WAGES	74.97	730.48	415.00	( 315.48)	176.02
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	10.85	105.72	89.00	( 16.72)	118.79
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	.00	5,102.25	7,000.00	1,897.75	72.89
TOTAL COMMUNITY CENTER		85.82	5,938.45	7,504.00	1,565.55	79.14
<u>PARKS</u>						
100-55-5520-121	FORESTER: WAGES	6,588.01	51,586.16	60,964.00	9,377.84	84.62
100-55-5520-122	GRANT FUNDED HORT WAGES	.00	.00	.00	.00	.00
100-55-5520-125	HORT ASSISTANT WAGES	390.00	13,125.50	14,500.00	1,374.50	90.52
100-55-5520-150	FORESTER: WAGE BENEFITS	1,575.74	14,729.20	17,022.00	2,292.80	86.53
100-55-5520-320	PARKS:PROJECTS	807.94	6,237.80	6,500.00	262.20	95.97
100-55-5520-340	PARKS:OPERATING EXPENSE	.00	4,143.22	4,350.00	206.78	95.25
100-55-5520-342	VILLAGE TREE SALES COSTS	.00	10,734.45	4,000.00	( 6,734.45)	268.36
100-55-5520-350	MCKENNA PARK	.00	.00	.00	.00	.00
100-55-5520-370	FORESTER: FUEL & OIL	.00	.00	.00	.00	.00
TOTAL PARKS		9,361.69	100,556.33	107,336.00	6,779.67	93.68
<u>HORTICULTURIST</u>						
100-55-5523-341	HORTICULTURE: CONSULTANT	70.00	2,067.67	.00	( 2,067.67)	.00
100-55-5523-343	HORTICULTURE: REFORESTATION	.00	7,736.50	8,000.00	263.50	96.71
100-55-5523-350	HORTICULTURE:PLANTINGS	.00	2,555.12	1,700.00	( 855.12)	150.30
100-55-5523-550	FORESTRY GRANTS	.00	.00	.00	.00	.00
100-55-5523-600	TREE MAINTENANCE	3,200.00	24,599.50	32,000.00	7,400.50	76.87
100-55-5523-650	TREE REMOVALS	.00	19,073.00	20,000.00	927.00	95.37
TOTAL HORTICULTURIST		3,270.00	56,031.79	61,700.00	5,668.21	90.81
<u>FOUR CORNERS PROGRAM</u>						
100-55-5531-121	FOUR CORNERS: WAGES	.00	14,299.19	14,000.00	( 299.19)	102.14
100-55-5531-150	FOUR-CORNERS: BENEFITS	.00	1,093.95	1,071.00	( 22.95)	102.14
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	.00	2,069.09	2,600.00	530.91	79.58
TOTAL FOUR CORNERS PROGRAM		.00	17,462.23	17,671.00	208.77	98.82

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

		PERIOD			BUDGET		
		ACTUAL	YTD ACTUAL	AMOUNT	(	)	% OF BUDGET
<u>LAND RECREATION PROGRAM</u>							
100-55-5532-121	LAND RECREATION: WAGES	.00	15,681.26	13,300.00	(	2,381.26)	117.90
100-55-5532-150	LAND RECREATION: BENEFITS	.00	1,198.78	1,017.00	(	181.78)	117.87
100-55-5532-340	LAND RECREATION: OPERATING EXP	.00	2,207.21	2,000.00	(	207.21)	110.36
<b>TOTAL LAND RECREATION PROGRAM</b>		<b>.00</b>	<b>19,087.25</b>	<b>16,317.00</b>	<b>(</b>	<b>2,770.25)</b>	<b>116.98</b>
<u>TENNIS PROGRAM</u>							
100-55-5533-121	TENNIS: WAGES	.00	18,699.75	18,500.00	(	199.75)	101.08
100-55-5533-150	TENNIS: BENEFITS	.00	1,430.54	1,415.00	(	15.54)	101.10
100-55-5533-340	TENNIS: OPERATING EXPENSES	.00	2,144.15	3,500.00	)	1,355.85	61.26
<b>TOTAL TENNIS PROGRAM</b>		<b>.00</b>	<b>22,274.44</b>	<b>23,415.00</b>	<b>(</b>	<b>1,140.56</b>	<b>95.13</b>
<u>BASEBALL PROGRAM</u>							
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00	)	.00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00	)	.00	.00
<b>TOTAL BASEBALL PROGRAM</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>)</b>	<b>.00</b>	<b>.00</b>
<u>BASKETBALL PROGRAM</u>							
100-55-5535-121	BASKETBALL: WAGES	77.94	1,486.60	1,000.00	(	486.60)	148.66
100-55-5535-150	BASKETBALL: BENEFITS	5.96	113.74	77.00	(	36.74)	147.71
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	.00	1,175.96	775.00	(	400.96)	151.74
<b>TOTAL BASKETBALL PROGRAM</b>		<b>83.90</b>	<b>2,776.30</b>	<b>1,852.00</b>	<b>(</b>	<b>924.30)</b>	<b>149.91</b>
<u>MISC RECREATION PROGRAMS</u>							
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00	)	.00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00	)	.00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00	)	.00	.00
<b>TOTAL MISC RECREATION PROGRAMS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>)</b>	<b>.00</b>	<b>.00</b>

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 5537</u>						
100-55-5537-340	SPEC EVENTS: JULY 4TH EXPENSE	.00	.00	1,300.00	1,300.00	.00
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	.00	8,740.89	9,000.00	259.11	97.12
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	.00	4,306.81	4,300.00	( 6.81)	100.16
TOTAL DEPARTMENT 5537		.00	13,047.70	14,600.00	1,552.30	89.37
<u>DEPARTMENT 5538</u>						
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	100.00	4,840.50	8,200.00	3,359.50	59.03
TOTAL DEPARTMENT 5538		100.00	4,840.50	8,200.00	3,359.50	59.03
<u>DEPARTMENT 5540</u>						
100-55-5540-340	GOLF: OPERATING EXPENSES	.00	3,535.00	6,000.00	2,465.00	58.92
TOTAL DEPARTMENT 5540		.00	3,535.00	6,000.00	2,465.00	58.92
<u>DEPARTMENT 5550</u>						
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	.00	.00	550.00	550.00	.00
TOTAL DEPARTMENT 5550		.00	.00	550.00	550.00	.00
<u>DEPARTMENT 5630</u>						
100-56-5630-150	PLANNER	150.00	750.00	.00	( 750.00)	.00
TOTAL DEPARTMENT 5630		150.00	750.00	.00	( 750.00)	.00
<u>DEPARTMENT 5640</u>						
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	560.00	2,630.03	.00	( 2,630.03)	.00
TOTAL DEPARTMENT 5640		560.00	2,630.03	.00	( 2,630.03)	.00
<u>DEPARTMENT 5735</u>						
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5735		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	%	OF BUDGET
<u>CAPITAL OUTLAY: GEN'L GOV'T</u>					
100-57-5751-800	CAP OUTLAY: COMPUTERS	.00	.00	.00	.00
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	.00	.00	.00	.00
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	.00	.00	1,500.00	1,500.00
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	.00	.00	.00	.00
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	.00	.00	.00	.00
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: GEN'L GOV'T	.00	.00	1,500.00	1,500.00
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>					
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	.00	.00	.00	.00
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	.00	3,885.50	.00	( 3,885.50)
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	.00	.00	.00	.00
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	.00	.00	.00	.00
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	.00	.00	.00	.00
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	.00	.00	.00	.00
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	.00	.00	.00	.00
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: PUBLIC SAFETY	.00	3,885.50	.00	( 3,885.50)
<u>DEPARTMENT 5910</u>					
100-59-5910-900	CONTINGENT ACCOUNT	.00	.00	.00	.00
	TOTAL DEPARTMENT 5910	.00	.00	.00	.00
<u>DEPARTMENT 5920</u>					
100-59-5920-900	DUE TO DEBT SERVICE	.00	758,810.63	772,327.00	13,516.37
	TOTAL DEPARTMENT 5920	.00	758,810.63	772,327.00	13,516.37
<u>TOTAL FUND EXPENDITURES</u>					
		226,567.60	3,585,744.00	3,663,903.00	78,159.00
<u>NET REVENUES OVER EXPENDITURES</u>					
		( 211,285.86)	(2,702,494.62)	.00	(2,858,812.62)

**Village of Shorewood Hills  
Board of Trustees Meeting  
Draft Minutes**

Monday, November 20, 2017 7:00 p.m.

1. **Call to Order** Village President David Benforado called the meeting to order at 7:00 p.m.
2. **Roll Call** Members of the Board present were Mr. Benforado and Trustees Fred Wade, Felice Borisy-Rudin, Mark Lederer, David DeVito, John Imes and Anne Readel. Also in attendance were Village Treasurer Sean Cote, Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Administrative Services Coordinator/Deputy Clerk David Sykes and Village Clerk Karla Endres.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation**
5. **Appearances and Communications**
  - i) **Dean Peters-Associated Appraisal** Mr. Peters gave a brief background on the revaluation process in the Village. Shorewood Hills last full revaluation was done in 1997. The village is now in compliance with the digital records requirements given by the state after this current revaluation. The next area of focus was to physically visit each property and take pictures for record retention. Associated Appraisal completed an appraisal for each property in the village from scratch.

Recessed from item 5.i) and moved to 6A

6. **Board Matters**
  - A. **Resolution R-2017-9 thanking Village Clerk Colleen Albrecht for her years of service to the Village and wishing her well in her retirement.** Mr. Benforado read the resolution out loud.

Resumed item 5.i) at 7:27 pm with Mr. Peter's handouts. He expressed his job, as an assessor is to allocate the proper portion of the taxation pie amongst the properties in the Village and not to determine the increase or decrease in tax bills.

Mr. DeVito inquired how many homes were physically entered during the process. He also asked if sales within family members were comped. Mr. DeVito asked about the assessments of the lakefront and specifically Tally Ho Lane, with how drastic the results were.

Mr. Peters explained there was roughly 50% entered, which was not ideal but it was up to the homeowners if they would allow entrance on their property. With the change in law this year, it was difficult to force residents to allow assessors into their homes. He stated that they use arm length sales. Mr. Peters felt comfortable with the data on comparable lake front property with other communities he is familiar with such as Maple Bluff and Lake Geneva.

Ms. Readel expressed her concern with the aspect that only 50% of homes were entered. She stated there is a large amount of high-end renovations

that happen in the village and she is concerned with how it is taken into consideration if the property was not entered.

Mr. Peters explained it was important to correctly state the conditions of the property from the start. They walked around properties to get the conditions of the exterior and would use the building permits as a resource for renovations. He stated he is not concerned with missing a majority of homes that would have potential increases in value due to not entering them because the building permit process is well maintained.

Ms. Borisy-Rudin is particularly concerned with the Tally Ho Lane valuations compared to other homes in the village. She is concerned with higher valued properties now paying less in taxes versus the lower valued homes having high increases in their taxes that are potentially on fixed incomes making it more difficult on residents.

Mr. Peters explained that in general, the lots on Tally Ho Lane are roughly 30% lower in value of the land due to the proximity to the railroad tracks. Those particular lots were undervalued and were completely revalued from scratch so they did not just adjust based on the previous value. They started from zero and created a value for those properties based on their calculations and data collected.

Mr. Imes asked what the rule of thumb is for price per square foot.

Mr. Peters explained they relied on all the sales (approximately 100 in residential homes) and ran a depreciation table on the homes of what it would cost to rebuild a home. They go back two years when looking at comparable sales. They then ran that based on the trend over the 100 samples used for sales. From that formula, they were able to get a good sense of what the price per square foot standard would be. They also took shape and topography into consideration. They determined the value per square foot was \$25.00-\$30.00, which is a little higher than the properties in Maple Bluff.

Mr. Imes inquired about the commercial properties assessments and what the feedback was received from owners.

Mr. Peters explained that the commercial properties were all under assessed. They were roughly 10-20% higher than residential properties.

He stated that The Boulevard and The Lodge II were both partial assessments due to their percentage completed as of January 1, 2017.

Ms. Readel asked how frequently the Village should be revisiting assessments so they are not so jarring.

Mr. Peters stated the state says it should be done every 10 years but the Department of Revenue says every 3-5 years is a good practice, it just is not always feasible. Mr. Peters suggested he update the Board of Trustees annually regarding the assessments around the state. He will supply materials to include with the tax bills to explain the assessments.

6. **Board Matters**

- B. **Payment of Bills** Mr. Wade moved and Ms. Readel seconded a motion that the Board authorize payment of the October prepaids in the amount of \$43,532.13 and the

November Board bills in the amount of \$494,064.88, for a total of \$537,597.01. Motion passed unanimously.

C. **Consent Agenda**

- i) **Minutes of October 16 and November 6**
- ii) **Street use permit-April 21 Run for Human Rights, United Nations Association, Dane County**

Mr. Imes moved and Mr. Wade seconded a motion to approve the minutes and street use permit. Motion passed unanimously.

D. **Public Hearings**

- i) **Public Hearing on 2018 budget**
- ii) **Public invited to speak**
- iii) **Close public hearing**

Opened the public hearing at 8:14 p.m. and closed it at 8:15 p.m.

E. **Ordinances – None**

F. **New Business Resolutions and Motions**

- iii) **Class A Liquor License-Pick N Save premises alteration to allow for “ClickList” pick up location** Mr. Frantz gave a brief background on the ClickList service at Pick N Save and how if liquor or beers are being purchased through this service. They would need to revise their premises boundaries for liquor license approval.

Dan Farrell, VP Roundy’s Supermarkets, stated this is a new program for their division but not the company. This is a convenience for individuals such as seniors and mothers with young children so they never have to leave their vehicle. The employee who delivers the groceries to the car has a valid bartender’s license and the individuals collecting the items in the store are over the age of 18. This helps with the checks and balances to ensure the alcohol ends up in the correct hands of those of age purchasing it.

Ms. Borisy-Rudin expressed concerned with having a drive through liquor store.

Dan Farrell stated that 5% of their current stores utilizing this service have beer or liquor purchases. He explained that there is a four-hour lead-time for all orders.

Ms. Borisy-Rudin suggested that everyone be carded in the car.

Mr. Cote asked about pick up times and when the alcohol can be purchased since, you cannot purchase liquor after 9:00 pm.

Dan Farrell stated their computer system does not allow pickups for click list after 9:00 pm anyway. It cannot be scanned after that time so the sale is impossible at that point.

Mr. Lederer asked if this was an annual application and if it could be revisited if the program seems to be of problem.

Mr. Frantz confirmed that Pick N Save will have to apply for the license each year and will be subject to periodic spot checks by the Police Department to ensure compliance of licensed bartenders.

Ms. Readel moved to amend the license to read a one-story grocery store to include the six parking stalls designated in the application and Mr. DeVito seconded.

Ms. Borisy-Rudin stated she was voting against this because of the outdoor liquor sales being a regular business going on in the village. Ms. Readel amended her motion to include the suggestions Ms. Borisy-Rudin made to include the designated stalls specified in the application. Ms. Readel moved and Mr. DeVito seconded a motion to amend the license to read a one story retail grocery and liquor store to including the six parking stalls designated to the merchandise pickup service as indicated on partial site plans attached as exhibit A.

Motion passed 6-1 with Ms. Borisy-Rudin voting against.

i) **Resolution R-2017-10 Adopting the 2018 Village budgets and tax levy**

Mr. Frantz explained the state tax being eliminated and the school district tax levy that is up but the school tax credit is also up substantially. The MATC and School district are going to go down for those that did not see the 12% increase in the village and slightly up for those that did experience the 12% increase.

Mr. Wade would like to see the Pool and Waterfront committee's budgets removed due to the lack of submission from those committees.

Mr. Benforado would like to adopt the budget as it is and inform the pool and waterfront that they need to approve the budget created for them prior to spending any money and this needs to be submitted in the future earlier.

Mr. DeVito stated he would prefer to approve the budget as is and deal with any requests in the future as they come in.

Mr. Frantz stated if the waterfront and pool did not submit a budget, there would be a note in the auditor's memo stating there was not a budget approved and therefore created a budget for those funds to avoid this.

Mr. Wade moved and Mr. Lederer seconded a motion to approve Resolution R-2017-10 as submitted.

There was a brief discussion on the need to levy the maximum this year and the financial repercussions it has on the Village in the years to come if the Board does not levy the maximum.

Motion passed unanimously.

Mr. Cote was excused from the meeting.

ii) **Resolution R-2017-8 Adopting the Village of Shorewood Hills Annex to the Dane County Hazard Mitigation plan**

Ms. Borisy-Rudin moved and Ms. Readel seconded approval to adopt the Dane County Hazard Mitigation plan.

Mr. Wade said the first clause should state hereby accepts and approves instead of hereby proposes to accept. The motion was changed to include Mr. Wade's suggested language change.

Motion passed unanimously.

iv) **Consider authorizing construction of a new Village entrance sign on University Bay Drive**

Mr. Frantz explained the construction of a sign would cost about \$1000.00 and would be taken out of non-aidable for 2018. The purpose is to announce that individuals and vehicles are entering a residential space and help with traffic calming.

Mr. DeVito moved and Mr. Imes seconded a motion to approve the expense to construct a new Village entrance sign on University Bay Drive.

Motion passed unanimously.

- v) **Consider intergovernmental agreement for Police Records Management System**  
 Ms. Borisy-Rudin moved and Ms. Readel seconded a motion to approve the intergovernmental agreement for Police Records Management System.  
 Motion passed unanimously.
- vi) **Appointments**  
 Tracy Bailey, 3311 Topping Road to Public Works  
 Mr. Benforado moves and Mr. DeVito seconded to appoint Tracy Bailey for a two-year term to the Public Works Committee.  
 Motion passed 6-0, Mr. Wade absent.  
 Mr. Benforado informed the Board that the Blackhawk Country Club liaison committee is being resurrected.
- G. **Reports of Officials and Committees**
  - 1. **Village President**
    - (a) **Planning for future meetings**  
 Martin Luther King is on the third Monday so the Board meeting will be on the following Tuesday, January 16, 2018. There was discussion concluded to keep Board meetings on the third Monday of each month. The December meeting will be an overview of the capital plan. In February, have the pool committee join the Board for a joint meeting. The suggestion was made to hold a Saturday morning retreat in May.
  - 2. **Village Administrator**
    - (a) **Request that Village further regulate property conditions/appearance**  
 The Board discussed this issue and decided there has not been a situation that rises to the level of creating an ordinance because of conditions and appearance. Ms. Borisy-Rudin would like to see the fence code revisited and revised to allow people to have fences to screen neighboring homes for privacy and other reasons.  
 The consensus of the Board is that the Plan Commission should take up the fence permit.
- H. **Personnel Committee – The Police Department is seeking Part Time Police Officers. Chief Chapin has requested volunteers for part time officer interview panel.**
- I. **Finance Committee – Minutes in the packet.**
- J. **Plan Commission – The shared workspace, café, daycare project is moving forward with Stone House. Noodles and Company is coming to the Plan Commission to get approval for a drive up window for pick up orders only.**
- K. **Public Works Committee – Minutes in packet.**
- L. **Services Committee – nothing to report.**
- M. **Public Health & Safety Committee – Minutes in the packet. Discussion on body worn cameras.**
- N. **Recreation Committee – nothing to report.**
- O. **Ad hoc Sustainability Committee – They are in the process of discussing scope of the plan.**

- P. Ad hoc Heiden Haus Area Committee – There is a new set of plans to review and a meeting is scheduled.
- Q. Parks Committee – Discussion on educational opportunities with regards to the cat ordinance.
- R. Blackhawk Liaison Committee – There is a request to reduce the committee down to six instead of seven so the Village can match members with the members being assigned from Blackhawk Country Club.
- S. Golf Committee – no report.
- T. Pool Committee – no report.
- U. Joint West Committee – no report

The Board went into closed session at 10:23 p.m.

Respectfully submitted,

Karla Endres, Village Clerk

ORDINANCE NO. L-2017-5

VILLAGE OF SHOREWOOD HILLS  
DANE COUNTY, WISCONSIN

AN ORDINANCE AMENDING SECTIONS 2.02(10)(b) and 2.02(10)(b)7  
OF THE VILLAGE CODE OF ORDINANCES  
RELATING TO THE BLACKHAWK COUNTRY CLUB LIAISON  
COMMITTEE

**RECITALS**

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin adopts the following ordinance:

*Section 1.* Section 2.02(10)(b) of the Village Code is amended as follows:

***Standing Committees.*** Members of standing committees of the village board shall be appointed by the village president, subject to confirmation by the village board. Except as provided otherwise below, sSuch committees shall consist of one trustee and six citizen members. The trustee, appointed annually, shall be the chair of the committee. The standing committees and their powers and duties shall be as follows:

*Section 2.* Section 2.20(1)(b)7 of the Village Code is amended as follows:

**Blackhawk Country Club Liaison.** The Blackhawk Country Club Liaison Committee shall consist of one trustee and two citizen members, and shall review and advise the Village Board on matters of mutual concern to the Village and Blackhawk Country Club, including use and maintenance of leased facilities and good neighbor relations.

*Section 3.* This Ordinance shall take effect upon passage and publication pursuant to law.

*The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 20\_\_\_\_, by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ not voting.*

APPROVED:

---

David J. Benforado, Village President

ATTEST:

---

Karla Endres, Village Clerk

VILLAGE OF SHOREWOOD HILLS  
VILLAGE BOARD RESOLUTION NO. R-2017-11

Relating to Village Rights-of-Way

RECITALS

- A. Village streets and sidewalks are constructed within areas commonly referred to as “public right-of-way.”
- B. Public rights-of-way are used for significant elements of our transportation and utility infrastructure. Public right-of-way might contain a paved public street, sidewalks, underground water main, underground sanitary sewer mains, storm water management and water quality infrastructure including but not limited to bio-retention and rain garden facilities and storm water conveyance systems, gas mains, and electric and telecommunication infrastructure.
- C. The paved area of a street is typically much narrower than the actual right-of-way. For example, a paved street that is 30 feet wide is likely to be in a right-of-way that is 60 feet wide.
- D. Because paved streets tend to be narrower than the actual public right-of-way, unpaved areas on either side of the street often appear to be part of the neighboring property. Consequently, it is not unusual for property owners to perceive unpaved portions of public right-of-way as part of their front yard.
- E. In some areas of the Village, property owners have constructed parking areas adjacent to paved streets, and entirely or partially within public right-of-way, with at least the tacit consent of the Village. For purposes of this resolution, those parking areas are referred to as “legacy parking areas.”
- F. Under Wisconsin law, the Village Board has the legal authority to order the removal of any structure or object that encroaches on, under or over public right-of-way, and may order the removal of legacy parking areas. Wis. Stat. § 86.04.

RESOLUTION

The Village Board of the Village of Shorewood Hills resolves as follows:

- 1. The Village Board does not intend to order the removal of legacy parking areas, unless the Village Board determines that the public interest requires such removal.

2. The Village deems legacy parking areas constructed within public right-of-way to be available for parking by the general public, where not otherwise prohibited by Village parking regulations.
3. Until such time as the Village Board determines that a legacy parking area should be removed, the Village will not interfere with maintenance of legacy parking areas. The Village Board deems the continued use and maintenance of any legacy parking area to be a permissive use of Village right-of-way, until such time as the Board determines that the public interest requires removal of such legacy parking area.
4. The Village may, but is not required, to remove snow and ice from legacy parking areas, and the Village may leave plowed snow in legacy parking areas. The Village assumes no responsibility for maintaining legacy parking areas.
5. The Village Board deems the construction of a new parking area within public right-of-way, or the expansion of a legacy parking area, to be unlawful.
6. The Village Board does not intend to interfere with the planting and maintenance of vegetation (other than trees or woody shrubs) in unpaved areas of public rights-of-way, unless such vegetation poses a risk to public safety, or to public or utility infrastructure, or is prohibited by law. Property owners who plant vegetation within public rights-of-way do so at the risk of having such vegetation removed.

*The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on \_\_\_\_\_, 201\_\_, by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ not voting.*

ADOPTED: \_\_\_\_\_

APPROVED:

By \_\_\_\_\_  
David Benforado, Village President

ATTEST

By \_\_\_\_\_  
Karla Endres, Village Clerk

***Resolution R – 2017 – 12***

*Of the Village of Shorewood Hills, Wisconsin,  
2018 Wages*

**BE IT RESOLVED**, the Board of Trustees of the Village of Shorewood Hills, Wisconsin, hereby approves the following wage adjustments:

1. The 2018 wage adjustment shall be a 1% adjustment to the step schedule and a step increase for those employees on the step schedule,
2. For 2018 those employees who are on the schedule but above the top step shall receive a 2.5% adjustment as shall the Police Chief and Village Administrator.

The foregoing resolution was duly adopted by the Board of Trustees of the Village of Shorewood Hills at a legal meeting on the 18th day of December, 2017.

APPROVED: \_\_\_\_\_  
David Benforado, President

Attest: \_\_\_\_\_  
Karla Endres, Village Clerk



Capital Need	Year	Paid to Date	Est. Amt. Needed	Funding Source(s)	Suggested Committee Referral	Comments	Category	
1 Cold storage building	2017	365,365	653,760	Capital Fund	Services/ Board	Scheduled loss of Degen storage building prior to 2018. Amount for construction of ~60'x100' building for storage of DPW, Police and EMS/Fire Association equipment. <b>Cost estimate \$624K + site prep.</b>	Facilities	under construction
2 Playground equipment at Post Farm Park & 4 Corners Park	2017	20,497	30,000	Donations	Recreation/ Parks	Cost of new equipment to be offset or paid for entirely by fundraising. Address safety of some of the playground equipment. <b>Est. cost \$30K. \$10K contribution from the Foundation.</b>	Facilities	completed
3 Chipper	2017	41,385	42,000	Capital Fund	Services	Replaces 2007 model, worth ~\$5,000.	Equipment	purchased
4 Squad car	2017	29,031	29,500	General Fund-Operating	PHS	Two Year rotation of vehicles. Includes equipment. <b>Est. \$29,500.</b>	Equipment	purchased
5 Update accounting software	2017	0	13,000	Capital Fund/ All Funds-Operating	Board	Share amongst all department, utilities, pool. <b>Total \$39K paid over 3 years. Payment 2 of 3.</b>	Equipment	purchased
6 University Bay Drive/University Avenue improvements	2017	165,000	165,000	Capital Fund	Board	TID 3 - Widen the southbound lane and bike path south of 700 UBD	TID	completed
7 Tallyho Booster Station - Replace 1 of 3 pumps	2017	4,300	4,300	Operating		Emergency Repair for failing pump. All three pumps have been repaired or replaced in recent years (est. 25 year life).	Equipment	completed
8 4 Corners bathroom & shelter improvements	2017	0	20,000	Donations/Capital Fund	Services	The improvements would need to bring the building into compliance with ADA requirements: Expand bathroom, ramp to shelter deck. <b>Could be partially or totally funded by donations.</b>	Facilities	Not in current plans
9 Locust Drive, bike path at Maple Terrace	2017	0	220,000	Capital Fund	Board	TID 4 - Improvement to bike path intersections with Locust Drive and Maple Terrace. <b>Est. \$100-200K</b>	TID	TID 4
10 Rooftop Air handling unit at Village Hall	2017	0	16,500	Capital Fund	Services	20 years old. Maintenance costs, beyond expected life.	Facilities	
<b>Subtotal 2017</b>		<b>625,578</b>	<b>1,194,060</b>					
11 Leaf Picker	2018	0	40,000	Capital Fund	Services	Replaces 2002 model (orange), worth ~\$1,000.	Equipment	
12 Squad car	2018	0	30,500	General Fund-Operating	PHS	Two Year rotation of vehicles. Includes equipment. <b>Moved up to 2018 from 2019 to make a vehicle available for Police Chief.</b>	Equipment	
13 McKenna Park Beach House roof repairs and railing replacement	2018	0	15,000	Marina Program/ Capital Fund	Waterfront/ Services	Pay using fund balance. Reimbursed by Marina program. <b>On hold pending Waterfront Committee decision. Metal railing was shored up in 2015. Still needs to be replaced for ~\$5,000.</b>	Facilities	may not be done in 2018
14 Repair Roof at Community Center	2018	0	50,000	Capital Fund/ Pool Fund/General Fund-Operating	Services/ Pool	Portion of expense to be shared by Pool (50/50). <b>Minor repairs completed in 2015, major repairs could be delayed 2-5 years.</b>	Facilities	
15 Phone system	2018	0	20,000	Capital Fund/ All Funds-Operating	Board	Share amongst all departments. The present phone system is problematic. Yet to determine upgrade vs. new and hosted vs. in-house.	Equipment	may not be done in 2018
16 DPW Building Interior Repairs	2018	0	25,000	Capital Fund	Services	Repairs to the building interior. Repurposing offices and storage space for Public Works and other uses.	Facilities	may not be done in 2018
17 Update accounting software	2018	0	13,000	Capital Fund/ All Funds-Operating	Board	Share amongst all department, utilities, pool. <b>Total \$39K paid over 3 years. Payment 3 of 3.</b>	Equipment	
18 Booster stations repainting	2018	0	7,400	Water Utility	Public Works	Paid for by water utility. Tally Ho ~\$5,700. 4 Corners ~\$1,700.	Facilities	
19 Demolition of Scout Shack build park pavillion	2018	0	0	Donations	Parks/ Recreation	When cold storage complete, fireworks equipment stored in Scout Shack could be relocated. Demolish building in favor of a simple park pavillion. <b>Est. cost \$50K.</b>	Facilities	
<b>Subtotal 2018</b>		<b>0</b>	<b>200,900</b>					
20 Completion of bike path south of Marshall Court	2019	0	311,000	Capital Fund	Board	TID 3 - University Station to University Bay Drive. <b>Portion of work may be done in 2017. Partially reimbursed by PARC grant.</b>	TID	TID 3
21 Marshall Court: Street & Utility Improvements	2019	0	400,000	Capital Fund	Board	TID 3 - Extend water and sewer from Arbor Crossing west to railroad tracks. Improve streetscape, road, etc. with utilities.	TID	TID 3
22 Mid-sized plow truck	2019	0	90,000	Capital Fund	Services	Replaces 2008 model TK #8, worth ~\$4,000.	Equipment	
23 Raised median on University Ave (near McDonalds)	2019	0	100,000	Capital Fund	Board	TID 4 - Mid-block crosswalk on University Avenue. Cost share with the City of Madison.	TID	
<b>Subtotal 2019</b>		<b>0</b>	<b>901,000</b>					
24 Boiler at Community Center	2020	0	100,000	Capital Fund/ Pool Fund	Services/ Pool	Expense to be shared 25/75: Village/Pool.	Facilities	
25 Restain/paint Village Hall	2020	0	17,000	General Fund-Operating	Services	Maintenance, paint and siding repairs.	Facilities	
26 Toro 4wd snow machine	2020	0	49,440	Capital Fund	Services	Replaces 2008 model, worth ~\$10,000	Equipment	
27 Tow-behind Bucket Truck (used)	2020	0	30,000	Capital Fund	Services	Shared between Forester and DPW	Equipment	
<b>Subtotal 2020</b>		<b>0</b>	<b>196,440</b>					
28 Boiler at DPW Building	2021	0	30,000	Capital Fund	Services	Replaces 2001 model	Equipment	
29 Full-size dump truck	2021	0	165,000	Capital Fund	Services	Replaces 2001 model TK #5	Equipment	
30 Toro zero-turn mower	2021	0	19,000	Capital Fund	Services	Replaces 2012 model, worth \$3,000	Equipment	
31 Squad car	2021	0	30,500	General Fund-Operating	PHS	Two Year rotation of vehicles. Includes equipment.	Equipment	
<b>Subtotal 2021</b>		<b>0</b>	<b>244,500</b>					
32 Forester's Truck	2022	0	60,000	Capital Fund	Services	Replaces 2005 TK #3	Equipment	
33 Street Sweeper	2022	0	200,000	Capital Fund/ Stormwater Fund	Services	Replaces 2007 Elgin Street Sweeper. <b>All or partially paid for by Utility Fund(s).</b>	Equipment	
34 Widening East side of University Bay Dr	2022	0	850,000	Capital Fund	Board	Work to be done in conjunction with redesign of University Avenue / UBD bike path overpass project	TID	TID 3 or 6
35 University Ave Reconstruction (Shorewood to Campus Dr)	2022	0	2,500,000	Capital Fund	Board	<b>Est. cost \$2-3M.</b> Village to incur design costs up to ~500K beginning in 2017.	TID	TID 3 or 6
<b>Subtotal 2022</b>		<b>0</b>	<b>3,610,000</b>					
36 Backhoe Loader	2023	0	100,280	Capital Fund	Services	Replaces 2005 John Deere310SG Backhoe Loader	Equipment	
37 Squad car	2023	0	30,500	General Fund-Operating	PHS	Two Year rotation of vehicles. Includes equipment.	Equipment	
<b>Subtotal 2023</b>		<b>0</b>	<b>130,780</b>					
38 Dump Truck, one ton	2024	0	70,000	Capital Fund	Services	Replaces 2012 model TK #7	Equipment	
39 Leaf picker	2024	0	40,000	Capital Fund	Services	Replaces 2008 model (green), worth ~\$1,000.	Equipment	
<b>Subtotal 2024</b>		<b>0</b>	<b>70,000</b>					
<b>COLUMN TOTALS</b>			<b>6,547,680</b>					
A DPW Building	2020	0	2,000,000	Capital Fund	Services	Reason: Building underutilized, garages overcrowded, operational deficiencies. <b>Est. cost \$500K-2M</b>	Facilities	
B Community Center/Pool	2022	0	1,500,000	Capital Fund/ Pool Fund/General Fund-Operating	Pool	Reason: Becoming obsolete. Limited accessibility. Locker room/ showers renovation. <b>Est. cost \$500K-2M</b>	Facilities	
C West Side Road & Utility Reconstruction	2024-2030	0	9,300,000	Capital Fund/Water Utility/Sewer Utility/ Stormwater Fund	Public Works/ Board	Replace road base, utilities and maintenance as need on street of west side of Village possibly over several years. <b>Est. \$6.1M Roads, \$3.2M Utilities.</b>	Streets	

Shorewood Hills Public Works Department Equipment List

Replacement year	Equipment (year and description)	Usage (years)	Estimated replacement cost	Purchased
0	1998 Stone asphalt roller	15-20	\$10,000	
0	2017 S250 Bobcat Skid-Steer (snow blower, auger, grapple, plow)	leased annually		
2018	2002 Leaf Picker Orange	16	\$40,000	\$24,000
2019	2008 Ford F550 mid-size dumptruck #8 (plow, salter)	10	\$90,000	\$51,362
2020	2008 Toro F3060 4wd snow machine	12	\$49,440	\$38,978
2020	Tow-behind Bucket Truck (used)	15-20	\$30,000	
2021	2001 GMC dumptruck gvw 30,000 #5 (Leaf Truck)	15-20	\$165,000	\$72,000
2021	2012 0-turn Toro mower	10	\$19,000	\$14,500
2022	2005 3500 forester truck #3	12	\$60,000	
2022	2007 Elgin Street Sweeper	15	\$200,000	\$150,000
2023	2005 John Deere 310SG Backhoe Loader	18	\$100,280	\$63,000
2024	2012 ford 1 ton dumptruck #7 (chipper truck)	12	\$70,000	\$47,000
2024	2008 Leafpicker Green (ODB LCT-650)	16	\$40,000	\$24,000
2025	2008 Bobcat All Terrain (Forester)	15-20	\$18,000	\$12,174
2025	2011 Dodge Dakota fuel tank TK #9	10-15	\$30,000	
2026	2014 Ford F250 (water, sewer, streets) tk #1	11	\$31,000	\$25,000
2027	2017 Vermeer Brush Chipper	10	\$41,385	\$42,000
2028	2014 Ford F650 dumptruck 30000 #6 plow and salter (& leaf truck)	10-15	\$160,000	\$88,000
2028	2010 Sewer jeter with TV camera & vacuum tank	10-12	\$135,000	\$106,000
2030	2010 7300 International Patrol truck w/plow and salter trk #4	20	\$180,000	\$101,000
2030	Bobcat trailer	25	\$8,050	\$5,500
2030	2015 Tool Cat	15	\$65,000	\$60,450
***	2002 GMC 3500 dump TK #2 general use			

## **2017 BOARD MEETING SCHEDULE**

The Village Board typically holds its regular meeting at the Village Hall at 7:00 pm on the third Monday of each month with the occasional exception to avoid holidays or other conflicts:

- In January, the Board will meet on Tuesday, January 16, 2018 following the Martin Luther King, Jr. holiday.
- In April, newly elected Trustees take office 14 days after the spring election. The Board meeting may be postponed one day to Tuesday, April 17, 2018 to avoid a possible “Lame Duck” Board meeting.
- There will also be a special Board meeting on Monday, November 5, 2018 to present the preliminary 2019 Budget before the official public hearing at the regular November Board meeting.

### **Board Meeting Dates in 2018**

Tuesday, January 16  
Monday, February 19  
Monday, March 19  
Tuesday, April 17  
Monday, May 21  
Monday, June 18  
Monday, July 16  
Monday, August 20  
Monday, September 17  
Monday, October 15  
Monday, November 5  
Monday, November 19  
Monday, December 17

## **VILLAGE CAUCUS**

Tuesday, January 16, 2018 at 7:00 pm at the Village Hall before the monthly Board of Trustees meeting to select candidates for Municipal Judge and three Trustees have terms expiring in April.

# MEMO

To: Board of Trustees  
From: Karla Endres, Clerk  
Re: Appointment of Poll Workers  
Date: Friday, December 15, 2017

---

Rose Fahien, Chief Election Inspector for the Village of Shorewood Hills, nominates the following people to serve as election workers for the Village of Shorewood Hills for a two-year term commencing January 1, 2018 and ending December 31, 2019:

1. Rose Fahien 3212 Topping Road
2. Joy Bjorklund 309 W Johnson Street #712, Madison, WI
3. Ann Gordon-Walker 1230 University Bay Drive
4. Ann Pollock 1218 Sweetbriar Road
5. Lois Polenz 2803 Columbia Road
6. Hannah Pinkerton 1212 Shorewood Boulevard
7. Mary Gulbrandsen 1506 Wood Lane
8. Hilde Adler 6205 Mineral Point Road #211, Madison, WI
9. Lynn Johnson 3010 Harvard Drive
10. Jane Pizer 3539 Topping Road
11. Jody Lampe 3121 Oxford Road
12. Erica Moeser 3448 Lake Mendota Drive

**MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS  
PLAN COMMISSION**

The Tuesday, November 14, 2017 meeting of the Plan Commission was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Jim Etmanczyk, Karl Wellensiek, Earl Munson and Brauna Hartzell. Deb Remington and John Imes was excused. Also present was Karl Frantz, Village Administrator and David Sykes, Administrative Services Manager/Deputy Clerk. Four visitors were in the audience.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

**Pre-application informational presentation on proposed redevelopment project at 2801 Marshall Court**

Rich Arneson of Stone House Development and Tim Carey of T5 Real Estate Solutions presented their plan for a mixed-use development at the former Forest Products Society building. The concept includes co-working space, flex daycare and a food service component. The preliminary design is a two-story building, ~24,000 sq. ft., and two levels of underground parking with 63 stalls. The lessor is Moose International (best known as the Moose Lodge) under the name Lodgic.

The co-working space is targeted at millennials and others that are looking for non-traditional work space. The flex daycare is open to everyone, not just the co-work space members. You would only pay for the time you use the daycare on a drop in basis. The flex daycare would be open until 10:00 pm on Friday and Saturday nights. It would be a relatively small amenity of the facility; about 1,500 sq. ft. with a small outside play area. The food service component is not meant to be a destination restaurant but rather a convenience where you can take meals to go. It also would not be exclusive to co-work space members.

The example Mr. Arneson used was someone tired of working at home, becomes a member of the co-work space, goes to the facility for a couple of hours to work, drops the kids off at the flex daycare during that time, when done picks up a prepared meal to take home for the family. The meal service could also work for a nurse or doctor working at the hospital.

Mr. Arneson explained this is not a new concept, there is a co-working space on the capitol square and Lodgic has other locations in the country. This would be the first newly constructed co-working facility in the country.

Depending on how quickly Lodgic wants to proceed, he hopes to start construction in summer or fall of 2018 with a 12 month build time.

Mr. Wellensiek asked if a liquor license would be sought. Mr. Arneson said that was not known at this time.

Mr. Benforado mentioned that TIF financing is not being requested for this project.

Mr. Etmanczyk asked if the property could become tax exempt in the future. Mr. Arneson said Lodgic would lease the space; he and his partner(s) would retain ownership and it would remain on the tax rolls.

**Consider reconfiguration of parking for 3600 University Avenue (Noodles & Company) for a pickup window**

Steve Henderson, Director of Construction for Noodles & Company explained the site plan change to accommodate a pickup window. Changes to “fast/casual dining” business has resulted

in more than half of Noodles business is takeout. Of that, about 50% is prepaid using on-line ordering or a phone app. The pickup window would eliminate the need for customers to park, walk in and take their prepaid order. Customers drive up, pick up their order and drive away. Reconfiguration of the parking lot would consist of changing the striping of parking stalls, the pickup lane and address ADA parking stall safety issues. The number of parking stalls would remain the same at 43.

Mr. Frantz stated the zoning code requires any change to the configuration of a parking lot must be approved by the Plan Commission.

Mr. Etmanczyk asked about the signs and the canopy. Mr. Henderson said the signs were just directional and the canopy would be a canvas awning with no graphics just to shield customers from rain or snow.

Ms. Hartzell asked about the procedure if an order wasn't ready. Mr. Henderson said customers could park and the order would be brought out to their car or the customer could enter the building via the main entrance. The west side door would become exit only (in case of emergency) to prevent anyone from walking out into the pickup lane.

Mr. Benforado mentioned he appreciated the landscaping of the property.

Mr. Munson moved and Mr. Wellensiek seconded a motion to approve the reconfiguration of the parking lot to accommodate a pickup window.

Voted: 5-0

Passed unanimously.

### **Consider policies involving new home construction**

Mr. Frantz explained the Village Code requirements regarding notification of neighbors when a proposed project exceeds the zoning code. If a project is designed to satisfy the zoning requirements, notification of neighbors is not required.

Some recent projects that meet the zoning requirements have become time consuming. Staff has spent time addressing questions and complaints of neighbors.

Mr. Frantz discussed an article he read in the magazine Public Management about Edina, MN that had a similar problem with new homes being built. In Edina, the contractor building a new home must set up a meeting with neighbors to inform them of details of the project, whether it conforms to the code or not. Mr. Frantz presented a FAQ sheet and Construction Management Plan he put together based on the Edina plans. The FAQ sheet and Plan could guide a contractor's meeting with neighbors. The meeting would not be to discuss the merits of the home design but rather to inform neighbors of the project duration, contractor parking plan, staging of materials, etc. so residents in the area have an idea of what is going to occur during construction. Mr. Benforado's initial impression is that this is a good idea. He always asks if homeowner's have talked to their neighbors when bringing a project to the Plan Commission.

Mr. Wellensiek asked if this would be a part of the approval process. Mr. Frantz said this could be codified in the building code or just a policy required before a demolition or building permit was issued.

Mr. Munson asked if this would be applicable just for new homes or significant remodeling projects. Mr. Frantz said appropriate triggers would have to be determined (size, magnitude, cost, etc.). Ms. Hartzell suggested expected duration of construction.

Mr. Etmanczyk said he has experienced these problems with construction on Harvard Drive. A meeting could have solved problems before they occurred. He felt Mr. Frantz' documents were a good start but need revision.

Mr. Benforado felt the FAQ sheet was good. He suggested a neighborhood pre-construction meeting for a new home or 50% remodel project. He favored a neighborhood meeting as a requirement before a permit was signed. The contractor would set up the meeting but staff could attend to represent the Village.

Mr. Wellensiek would like to include substantial remodeling in the requirement and levels should be determined for what substantial means.

Mr. Munson prefers an administrative process rather than it being codified. It could be handled at the discretion of the administrator with regard to size, cost, and complexity of property.

### **University Bay Fields status**

No new information presented.

### **Bike Path/Marshall Court Redevelopment**

Mr. Benforado reported a meeting of all stakeholders will occur on November 16 to talk about the completion of the bike path along Marshall Court and parking needs. At the October Plan Commission meeting it was discussed to do a walk-through of Marshall Court to review status of what has been completed and what still needs to be done. He suggested reviewing the 2017 TID Annual Report provided by Vierbicher. Our TIF districts appear to be a success story with significant increase in tax increment upon closing of the districts.

### **Approve previous meeting minutes**

Mr. Wellensiek move and Mr. Etmanczyk second a motion to approve the previous meeting minutes with no changes.

Voted: 4-0-1 (Ms. Hartzell abstained)

Passed.

### **Adjourn**

The meeting was adjourned at 7:59 pm.

Respectfully submitted,

David Sykes  
ASM/Deputy Clerk

## **Public Works Committee Minutes Thursday November 9, 2017**

Chair Lederer called the meeting to order at 7:00 p.m.

**Roll Call:** Public Works Committee members present at the meeting were Chair Mark Lederer, Chris Petykowski, Cara Coburn-Faris and Yang Tao. Others present included, Village Engineer Brian Berquist, Crew Chief John Mitmoen, and Village Administrator Karl Frantz.

Compliance with the open meeting law was noted.

Mr. Lederer made a motion, seconded by Mr. Petykowski, to approve the draft minutes of the committee meeting of October 10, 2017. Mr. Lederer asked that the sentence “This is not the endpoint.” be dropped in favor of the sentence “Mr. Lederer also stated that he believed the committee was committed to completing the project and solving the underlying problem of excessive speeding in the Village.” The minutes were approved by a vote of 4-0 with the above change.

Mr. Lederer requested Mr. Berquist to review the status of the construction projects on Locust and U-Bay Drives. Mr. Berquist reported that the Locust project was near completion. He discussed the new intersection of the bike path and pedestrian along Locust Drive, noting that while nothing further was planned at this time to discourage bikes from riding on the pedestrian walkway, a variety of steps could be taken should a problem develop in the future. Mr. Berquist discussed the height of the drainage hump, noting that on one side it was slightly higher than the designed 3” height, but otherwise working as was intended. The committee discussed what if anything should be done to correct this modest error.

Mr. Berquist then turned to reviewing the construction on U-Bay drive that employed the same contractor. He reviewed the location of the new permanent bump outs relative to the location of the initial, temporary bump outs along the drive as well as the location and construction of the new raised walkway. He noted that U-Bay Drive was a minimum of 20’ wide at its narrowest points in keeping with the Village’s ordinance requiring a minimum width for emergency vehicles. Mr. Berquist pointed out that the larger footprint of the now removed temporary bump outs could be painted on the drive, giving the appearance of a narrower roadway without impeding emergency vehicles. He reviewed the construction of the raised walkway, noting it was not constructed to the specified height of 3” and it compared to other raised humps on Village streets. The committee discussed with Mr. Berquist the impact of the error and he described a variety of possible remedies. The committee asked Mr. Berquist to report all the deficiencies to the contractor, reserving the Village’s rights to appropriate remedies at a future date.

Mr. Lederer requested that Mr. Franz notify the Madison Fire Department of the existence of the new raised humps in the Village.

The discussion returned to the drainage hump on Locust and the desirability of signage alerting drivers to the hump. Mr. Mitmoen and Mr. Tao discussed the location and design of signage.

Noting that winter was fast approaching making the continued use of tubes laid on U-Bay Drive to capture speed data impractical, , the committee requested that Mr. Franz confirm that the speed boards were operational and recording speed data for later review by the committee.

The meeting was adjourned at 7:40 p.m. due to the loss of a quorum.

Respectfully submitted

Mark Lederer  
Chair, Public Works Committee



**TO: VILLAGE OF SHOREWOOD HILLS BOARD OF TRUSTEES**

**FROM: AARON P. CHAPIN, CHIEF OF POLICE**

**RE: POLICE DEPARTMENT SUMMARY**

**DATE: DECEMBER 12, 2017**

**CALLS FOR SERVICE:**

The month of November saw a decline in the number of cases handled by the police department, but an increase in serious and complex calls for service. Officers handled 288 incidents during the month and saw a variety of different incidents. 10 of the calls for service were classified by the officers as a criminal offense including 2 thefts from auto, 4 stolen motor vehicles, 1 fraud investigation, 1 disturbance and 2 burglaries to residence. Officers also are in the process of conducting a death investigation which is occupying a significant amount of time and resources. There were 10 9-1-1 calls that were not related to another investigation.

Officers conducted 19 crash investigations during the month. There were 40 parking cases for vehicles parked illegally on the village streets and 8 complaints of illegal parking on private property. Officers also conducted 66 traffic stops for various violations.

The rest of the calls for service were of a routine nature including foot patrols, check areas, check property and other non-investigative police services.

**TRAINING:**

November included the department 4<sup>th</sup> quarter inservice training. SHPD continues to partner

Shorewood Hills Police Department  
Chief Aaron P. Chapin  
810 Shorewood Boulevard  
Madison, WI 53705-2115  
Phone: 608-267-1110 / Fax: 608-267-1155  
[www.shorewood-hills.org](http://www.shorewood-hills.org)

with the University of Wisconsin—Madison Police Department for this important training. This year's 4<sup>th</sup> quarter training included the topics of Mental Health and Suicide Prevention, Ethics, Use of Force Update, Annual Weapons Maintenance, Taser and Firearms.

In the beginning of the month, Lt. Martens and I attended the Police Liability Conference hosted by the Wisconsin League of Municipalities Mutual Insurance.

PO Dostalek was able to attend the Vehicle Contacts Instructor course at Madison College. She will be a part of the instructor cadre and will be a valuable asset to SHPD and UWPD for inservice training in the future.

### **FUTURE ISSUES/CONCERNS:**

The department has started recruitment to hire part time officers. This was initiated based on the likelihood of current part time officers being hired with other organizations in full time capacity. The process will include an initial interview, ride along, Chief's interview, background, medical and psychological screening. Field training schedules will be determined based on the individuals hired and the amount of training needed.

The training plan for the next year of inservice has been created. The topics will include Defense and Arrest Tactics, Firearms, Emergency Vehicle Operations, Crisis Intervention, Active Killer Response, Ethics, Mental Health, Taser and CPR. All of the dates have need tentatively scheduled and the 1<sup>st</sup> quarter training is already fully planned.

I have done a bunch of research on security cameras and access control for the police department. I will have full proposals and a recommendation for the purchase of a new solution for the January board meeting.

I am waiting to see the L3 body worn camera before I make a recommendation on the purchase and implementation of body cameras for the department.

Respectfully Submitted,

Aaron P Chapin, Chief of Police

Monthly Incident Summary Report  
 11/1/2017 Through 11/30/2017



Incident Type	Total
911 Abandoned Call	2
911 Call Question	1
911 Call Silent	2
911 Call Unintentional	3
911 Disconnect	1
911 Misdialed Call	1
Accident Hit and Run	2
Accident Private Property	5
Accident Property Damage	12
Adult Arrested Person	1
Alarm	9
Animal Disturbance	1
Animal Stray	3
Assist Citizen	9
Assist EMS/Fire	6
Assist Police	7
ATL Person	2
Burglary Residential	2
Check Person	3
Check Property	29
Damage to Property	5
Death Investigation	1
Domestic Disturbance	1
Follow-Up	2
Fraud	1
Information	11
Juvenile Complaint	1
Missing Juvenile/Runaway	1
Neighbor Trouble	3
Noise Complaint	2
Parking Complaint On Street	40
Parking Complaint Pvt Prop	8
Phone	7
Property Found	2
Safety Hazard	4
Special Event	1
Stolen Auto	4
Suspicious Person	2
Suspicious Vehicle	5
Test 911 Call	1
Theft from Auto	2
Traffic Complaint/Investigation	15
Traffic Incident	1
Traffic Stop	66
Violation of Court Order	1
<b>Grand Total</b>	<b>288</b>

**Sustainability Committee Minutes**  
**Village of Shorewood Hills**  
Tuesday, November 14, 2017  
Village Hall – 810 Shorewood Blvd.

1. Meeting called to order at 6:31 pm by Committee chair Anne Readel
  - **Roll Call:** Members present: Mark Redsten, Sarah Goldenberg, Matt Silverman, Cara Coburn Faris, Fritz Grutzner, Karen Knetter, Eric Adelman, Anne Helsley-Marchbanks and Anne Readel. Village Administrator, Karl Frantz was also present.
  - **Compliance with Open Meeting Law:** The meeting was properly posted.
  - **Approval of Minutes.** The October 5, 2017 minutes were unanimously approved with Anne Helsley-Marchbanks abstaining.
  
2. **Discussion of past-existing sustainability initiatives:** The Committee discussed the list of past sustainability initiatives undertaken by the Village. The Committee determined that (1) the list was a good overview, (2) it will need to be regrouped into topical areas, and (3) should be part of the discussion of the Sustainability Plan (“Plan”).
  
3. **Discussion of potential future sustainability initiatives:** The Committee discussed the breadth of the Plan, which will be influenced by the definition of “sustainability.” In particular, the Committee discussed the environmental, social, and economic facets of sustainability. The Committee agreed that a focus on environmental initiatives might be the easiest to integrate. However, since the three facets are intertwined, the Committee ultimately felt that all three facets should be addressed in the Plan, but that focus areas will be, in part, determined by public interest.
  
4. **Discussion and potential recommendations for informational session/surveys to assess public interest in future sustainability initiatives:** The Committee discussed whether or not to host an information session as a first step to obtain public interest in the Plan. The Committee ultimately decided to postpone the information session as it doubted that there would be strong attendance. It did note that it would be helpful to gather more information on what other smaller communities are integrating into their plans. However, the Committee thought that a survey to identify areas of focus would be beneficial. The Committee discussed the importance of knowing what objectives and questions should be answered by the Committee. Knowing what questions the Committee will want answered will help the Committee formulate proper survey questions.
  
5. **Action Items:**
  - **Mark:** Identify a few surveys used by other communities as a starting point for our own survey. Provide examples to Fritz.
  - **Sarah, Cara:** Identify some of the most exciting sustainability initiatives enacted by other communities (Seattle, Portland, Bay area).
  - **Fritz:** Prepare a first draft of the survey for discussion at the next meeting.
  
6. **Topics for Next Meeting:**
  - What other smaller communities are doing for a Plan
  - Survey
  
7. **Adjourned.** The Committee adjourned at 8:48 pm.

---

Meeting called to order 5:30 P.M. **Quorum present:** John Voegeli, Dan Danbeck, Mark Redsten, David DeVito, Karen Mathews, Eric West– Karla Endres (Village Hall)

1. **PAYMENT OF FEES TO REFLECT % OF OWNERSHIP** – Any boat which is more than half non-resident will be completely non-resident for purposes of fees. The old policy of figuring percentages such as a third or a quarter is now rescinded. I was a bit unsure of the wording of this so we should reexamine it and make sure it is what we decided.

2. **PAYMENT FOR KEYS** – Discussion of whether to raise key prices to control problem of excess keys. Decision made to keep the current \$20 key fee.

3. **BOAT TITLES** – If all information required by contract is not in by the due date, (including a boat title), the contract has not been completed. Then the next fee tier kicks in.

**3A. FEE STRUCTURE – 3 TIER SYSTEM –**

- a. Tier 1 - Prior to Jan 31, 2018 – Fees as in contract by boat size and designation
- b. Tier 2 - After Jan 31, 2018 - \$100 added to Tier 1 price
- c. Tier 3 – After February 15 – Add an additional \$100 to Tier 2 price

4. **FOR PROFIT USE OF MARINA** – Discussion about use of Marina by for-profit groups. We have asked for-profit diving groups to limit numbers to 6 people including instructors and group leaders. Some groups have been very respectful of our request and have complied. However, other groups have been disrespectful to Karl and have not abided by our request. We discussed not only limiting numbers, but also limiting times per week. The suggestion was also made and discussed that we ask groups to register at the Village Hall so that we know who is using the marina and how often. It is our concern that with large for-profit groups using the boat house, the facility becomes not only crowded, but it makes it hard for residents to use their own facility because it is filled with tanks and people.

5. **REPLACEMENT OF RAMP AND EXISTING PIER STRUCTURES AT BOAT HOUSE.** As the marina has added additional piers at the boat house, usage has greatly increased. We are very excited that as a result of our improvements we are now providing access and enjoyment to an ever increasing number of people from the community. We find ourselves at an opportune time to build a facility that will enhance use and enjoyment of our village water access. We discussed the idea of involving the entire community in this venture. It seems that if we rebuild the ramps, we should do it right and make it not only safer, but more conducive for increased enjoyment and recreation. This is a real chance to create a wonderful space that the community can enjoy for decades to come. This obviously would be a venture that would involve more than just the marina committee. To do this project right, we would need community input and financial assistance. We decided that the next meeting should be at the boathouse so we can get a better idea of the possibilities.

**6. CHAINS AND BLOCKS** –will be replaced this year. All blocks will be new cement blocks and old barrels will be entirely replaced.

**7. PAYMENT OF ONE FEE FOR SAILBOATS** – This fee change does not increase the fees, but merely adds the fee for a sailboat and a dinghy together. At the Quonset there would be an additional fee for inside storage. This simplifies the payment schedule for sailboats. A sailboat pays one fee that includes the dinghy. .

**ADJOURN**



Village of  
Shorewood Hills

December 13, 2017

Ms. Kim Tollers  
Wisconsin Department of Transportation  
4802 Sheboygan Avenue  
Madison, WI 53707

Subject: Blackhawk Path Extension Property Request

Dear Kim:

Thank you for meeting with the Village regarding efforts to complete the last remaining link in the Blackhawk Path. The path is one of the most heavily used commuter routes in the region, and the Village is excited to be able to complete the connection. The path currently extends from Middleton all the way to downtown Madison. Completing the remaining approximately 1,400-foot long section has been a Village goal for many years.

There were several challenges to extend the path for this last section, including working with the property owners along the route to obtain the necessary footprint. All the necessary properties along the route have been acquired or are pending acquisition as part of redevelopment or mutual benefit agreements between the Village and the property owners, except for a piece of land owned by Wisconsin DOT. This area of surplus land is connected to existing railroad right-of-way just east of Marshall Court, and is approximately 1,190 square feet in size. The Village is requesting to purchase the property for \$1 to allow this important project to proceed.

The project will include a 10-foot wide asphalt path with a continuous 6-foot high fence along the southern edge of the path running from Marshall Court to University Bay Drive to discourage trespassing onto the adjacent railroad right-of-way. The fence is being requested by the Wisconsin & Southern Railroad as one of the conditions of the sale. We project that this fence will cost approximately \$65,000. Other conditions include removing the abandoned bus stop along the north side of University Avenue at Franklin Avenue and working with the City of Madison to eliminate the existing crosswalk of University Avenue at the same location. The Village is comfortable adding the above costs and conditions to the project, and requests the nominal purchase price for the land to reflect the additional burden. An alternate route around this small piece of property, while not as desirable, would not require any permission from the Department or railroad, nor any of the safety fence or other conditions.

Construction of this critical path segment will allow cyclists to avoid nearby intersections, which have witnessed bicycle-car accidents. The Village hopes to complete construction of the path in 2018, so prompt review and action from the WisDOT, Wisconsin & Southern Railroad Co. and Transit Commission are greatly appreciated.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Karl Frantz  
Village Administrator

cc: Mr. Ken Lucht, Wisconsin & Southern Railroad Co. (1890 East Johnson Street, Madison, WI 53704)

Mr. Brian Berquist, P.E., President, Town & Country Engineering, Inc. (2912 Marketplace Drive, Suite 103, Madison, WI 53719)

810 Shorewood Boulevard Madison, WI 53705-2115 • Phone: 608-267-2680 • Fax: 608-266-5929

[www.shorewood-hills.org](http://www.shorewood-hills.org)