

Ad Hoc Heiden Haus Area Committee Minutes
Village of Shorewood Hills
Wednesday, September 6, 2017
Village Hall, 810 Shorewood Boulevard

1. Meeting called to order at 6:32 pm by Committee chair Tracy Koziol.
 - a. **Roll Call:** Members Present: Santhia Brandt, Lucy Richards, Nancy Heiden, Andy Mendyk, and Anne Readell. Others Present: Village Administrator Karl Frantz.
 - b. **Compliance with Open Meeting Law:** The meeting was properly posted.
 - c. **Approval of Minutes.** No minutes were submitted for approval.

2. **Progress since Last Meeting.** Tracy met with Kontext and Vierbicher to review the Committee's feedback and discuss next steps. Karen Walsh and Jim Berbee have agreed to fund initial landscape plans and a topographic survey of the area, which are being done by Vierbicher.

3. **Kontext Elevation Plans.** Kontext provided updated plans in light of the Committee's feedback. Overall, the Committee was disappointed with the elevation plans as it felt that Kontext did not integrate much of its feedback into the plans.
 - a. **Rubber Pavers:** The Committee did not like Kontext's suggestion to use rubber pavers for the boardwalk. The Committee had suggested wood with seasonal rubber matting to protect the wood from skates.
 - b. **Pedestrian flow:** In the current plan, it is unclear how people will walk around the new structure. The Committee strongly feels that there needs to be access around the structure otherwise people will walk on the street.
 - c. **Siding:** A mix of wood and stone are currently proposed by Kontext. The Committee is concerned that the colors are not consistent with the neighborhood.
 - d. **Collanade:** The Committee feels that this structure appears awkward and unnecessary. The purpose of this structure is also unclear. Further, it is an additional cost. The Committee feels that a better use of the space would be nice landscaping and additional square footage for bike racks. The Committee would like to have the collanade removed.
 - e. **Fabric Curtain:** The durability of the curtain is unclear, especially for an area that is used a lot by children. The Committee is concerned that the curtain will rot and mold when it gets wet. The Committee also feels that it needs to question why we want this enclosable? Do we want to be able to use it four seasons? Fabric won't allow the Village to use the structure in the winter, only for three seasons. The Committee is also concerned that the curtain won't cut the wind and rain as well, and that it may be noisy.
 - f. **Solar:** Solar panels are proposed for water heating and energy generation. Whether there is enough use to warrant that expense needs to be considered. It may be worthwhile if the Village could use the energy for other Village

buildings. The wood shingles on the current building are very charming and it would also be disappointing to lose that aesthetic. However, metal roofs are also very popular and low maintenance and the Committee would also like those considered.

- g. **Lighting:** The north side looks very dark in the plan. The north side of the plan is not presented in its best light. This will need to be considered when assessing the plan. There are also concerns that there aren't any windows on three sides of the warming house. The warming house gets dark so more natural lighting would be useful.
- h. **Restrooms:** Family restrooms might need additional amenities for disabled individuals. The Committee wondered if it would be possible to include a lift or at least have a flat surface for an adult or large child to lay down on, if needed.
- i. **Overall:** The current Haus has personality. The Committee believes that that personality is lost on the current design. In particular, the current design is very modern, but the Village's aesthetic is more 1950's modern or older. The Committee also noted that the Westmoreland shelter has a good aesthetic and may be useful for Kontext to consider when editing the plan. The Committee would also like to consider whether a fireplace could be added. Finally, the Committee would like several options to consider.

4. **Current Fundraising Efforts.**

- a. **Bocce Bash:** The fundraiser brought in over \$21,000 for the redesign effort.
- b. **Metcalfes:** The supermarket is offering 5% back to the Shorewood Hills Community League for the month of September.

5. **Public Open House:** The date for the public open house is to be determined later as the plan is not close to final.

6. **Future Uses and Management.**

- a. **Envisioned Uses.** The Committee asked numerous questions regarding the use of the Heiden Haus. In particular, could we use this space like a community center or a shelter? Do we want private parties and could they exclusively use the Heiden Haus during that time? What about the winter months when the Heiden Haus is used as a warming house? Overall, the Committee is open to having the Heiden Haus used for private events. However, the Committee felt that the Heiden Haus probably should not be used exclusively by private parties during the winter months, but maybe in the summer months. In particular, the ice and the warming house needs to be made available to the public at all times during the winter months. In the summer months, the Heiden Haus is not currently open to the public in the summertime.
- b. **Easement.** Tracy is going to reach out to the Elementary School to see if the current easement allows for private events at the Heiden Haus.
- c. **Adjourned.** The Committee adjourned at 7:45 pm.

**Village of Shorewood Hills
Finance Committee
Draft Meeting Minutes
Wednesday, September 13, 2017 5:30 p.m.**

1. **Call to Order** Finance Committee Chairperson Fred Wade called the meeting to order at 5:30 p.m.
2. **Roll Call** Present, in addition to Mr. Wade, were Committee members Gard Strother, Karl Wellensiek, Sean Cote and David DeVito. Dave Ahmann and Carl Gulbrandsen were excused. Also in attendance were Village Administrator Karl Frantz and Village Clerk Cokie Albrecht.
3. **Note Compliance with open meeting laws** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Review/approve previous Finance meeting minutes** This agenda item was deferred until the next Finance Committee meeting.
5. **Report on Village computer system hard drive crash, backups and progress in restoring data** Mr. Frantz reviewed his memo, "Summary of Village File Server Failure and Progress Report," dated 9/13/17 (attached to these minutes). He said, given the time Shorewood Hills staff members have invested in restoring data, lost productivity during those staff hours, and incidental expenses, the costs to the Village to recover from the Computer Magic's backup failure could exceed \$200,000. Computer Magic is working with its insurer to identify the extent of its coverage for Errors and Omissions. Information on that is expected in a couple weeks. In the meantime, Village staff members are documenting the time spent on data recovery and other expenses associated with the data loss. By consensus, the Committee recommended that prior to the resolution of the insurance claim, salaried employees should be compensated for the hours they have worked on restoring lost data.
6. **Consider 2018 Village fund budgets and recommendations, with a focus on the General Fund budget** Mr. Frantz said that the Village's Unassigned Fund Balance at the end of 2016 was \$838,493. The 2017 budget assumes a fund balance at the end of the year of ~ \$800,000. The maximum levy permitted the Village for 2018 is \$2,770,382, \$206,886 more than last year's levy. The increase is due to \$154,037 more in debt service, an increase of \$30,324 due to 1.693% in new construction in the Village, and \$22,525 allowed because of unused past levy capacity. Expenses in the 2018 General Fund budget total \$3,978,230, \$314,327 more than the 2017 budget. Portions of the increase include: \$154,094 in debt service; \$30,400 in retirements; \$27,720 in the Fire/EMS contract with the City of Madison; \$19,000 in data processing; and \$17,000 in computer hardware. The 2018 budget currently projects the same raise for employees as 2017: a 1% plus step for those on the pay grid and 2% for those who have stepped off the grid.

Revenues for 2018 total \$4,027,622. These include: a levy of \$2,770,382; insurance recovery of \$200,000; and repayment of TIF and Water Fund advances of \$48,000 and \$18,465, respectively. No fund balance use is anticipated.

7. **Next meeting dates**

a. September 27, 2017 at 5:30 p.m.

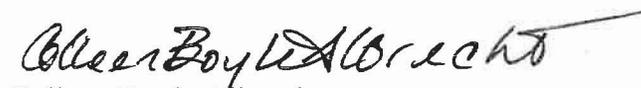
b. October 11, 2017 at 5:30 p.m.

c. October 18 and/or 25, 2017 at 5:30 p.m.

The Committee decided to meet next Wednesday, September 20, 2017.

6. **Adjourn** Meeting adjourned at 6:40 p.m.

Respectfully submitted,



Colleen Boyle Albrecht

Village Clerk

Summary of Village File Server Failure and Progress Report 9/13/2017

- The Village has a main file server (VSHMAINSRV) that has an array of four hard drives. This HP equipment was purchased new in 2015.
- The data on the file server is spread over the four drives.
- One of the hard drives failed at some point. The design is such that the other three hard drives rebuild themselves automatically to make up for the failing drive.
- The audible alarm for a drive problem was not turned on. If notifications were being sent by the server, they were likely going to our previous IT provider or a defunct e-mail address.
- A second hard drive failed or began to fail and the system could not compensate. This likely happened August 9 when the system stopped working.
- The Village has a physical backup device connected to the main file server that is similarly configured with an array of four hard drives.
- There is also a replication device connected to our network at the Fire Station as an off-site backup in case something happened to the device at the Village Hall. That system was proving unreliable.
- In March, we began service with Computer Magic for IT support and on site replication and off-site Cloud backup of our main file server.
- Computer Magic did not set up the Cloud backup system or the onsite replication.
- Our Village backup devices were not working properly since June 2016.
- Computer Magic has taken responsibility for the Cloud backup system not being setup.
- They have done everything possible to recover data and restore our computer system.
- They sent our equipment and paid for Gillware Data Recovery to try to restore the file server hard drives.
- Gillware was not able to recover any data. The failed hard drives disintegrated at about 30% as they worked with them.
- Computer Magic installed a new file server and was able to restore our system with files from the backups and our utility server (MAINSERVER) which was our old file server and now serves as the domain controller for our network and Internet access.
- Our main file server data was restored to ~June 2016.
- Our financial data (CIVICSERVER) was restored to the end of January 2017.
- Computer Magic installed a new physical backup device. The backup device is replicated in the Cloud.
- Computer Magic has put us on their Gold system maintenance package for the rest of the year at no cost.
- Admin staff formulated a plan to reenter data for our financial software and we are well on our way thanks to counted hours of work at night and on weekends by staff
- We also developed a restoration process that involves crosschecking of work in consultation with our Auditors that ensures there will be no compromises or deficiencies noted in our audit.
- Payroll is fully restored. That means every payroll was manually reentered into the system since January. It is being crosschecked now.
- Accounts receivable is fully restored.
- Accounts payable is fully restored as of 9/13

- Cash receipting is in process. Thousands of receipts have been entered. All receipts are entered into a spreadsheet but cannot be upload into Clarity (the accounting software) until Utility billing is restored and up to date.
- Utility billing is in process and has to be done sequentially. ACH complicates this process as well as other changes that occur in monthly billing cycles. All the routing numbers have to be reentered, every meter read, all the account numbers and it all has to match up.
- Fixed assets are not done, but are less critical. We need to reenter end of 2016 values.
- General ledger all journal entries need to be replicated
- Replicated bank reconciliations cannot be done until we are fully up to date.
- Numerous internal applications and documents were lost or not up to date and need to be rebuilt.
- Civic Systems has provided direction and helped with importing data from spreadsheets we create.
- Park Bank has been very helpful
- As time permits and needs present themselves we are restoring other lost item such as spreadsheets, word processing documents etc. At times we can find some of these things up to date in email attachments.
- The Police Department's records management software is stored on the City of Madison's servers and accessed via the Internet. It is intact.
- The PD did lose their ticketing data and court data.
- They have assessed what needs to be replicated and have implemented a plan to move forward. Some of the recent (May 2017 to present) data was able to be recovered from various sources. For the most part they are restoring data on an as needed as it comes up basis.

We have been meeting/corresponding with Computer Magic and informing our legal counsel. There will be a claim for damages and they have notified their agent and errors and omission insurer, Lloyds of London. We believe that staff time devoted to data restoration will exceed \$100,000. Computer magic has taken full responsibility for the data loss. We do not have a written agreement with Computer Magic, which is not necessarily a bad thing unless we had negotiated and made sure any agreement was really written in our favor. Their invoices clearly state the services we were paying for and not receiving. Our legal counsel believes we are in a strong position under Wisconsin Common Law.

MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
PLAN COMMISSION

The Tuesday, July 11, 2017 meeting of the Plan Commission was called to order at 7:00 p.m. by Dave Benforado. On call of the roll members present were: Earl Munson, Debra Remington, Jim Etmanczyk and John Imes. Brauna Hartzell and Karl Wellensiek were excused. Also present was Karl Frantz, Village Administrator and Karla Endres, Deputy Clerk.

There was a site visit at 3668 Lake Mendota Drive that started at 6:30. The Plan Commission walked the property while the homeowners gave a brief description of the proposed project.

Called to order at 7:00 pm at the Village Hall

Public hearing on conditional use permit application for the fence 3668 Lake Mendota Drive

Opened public hearing at 7:05 pm

Michelle and Tom Reynolds gave a brief background on the proposed fence project.

Willy Haus, 3300 Lake Mendota Drive- asked how many dogs the Reynolds have.

Lea Aschkenase, 3672 Lake Mendota Drive thought there were four dogs living there

Raymond Kessel, 1149 Amherst, walks Lake Mendota Drive and states that fences are intrusive and changes the nature of Lake Mendota Drive.

Ian Popkewitz, son of owners at 3672 Lake Mendota Drive, stated property is too close together and the fence is right on top of the property line.

Deena Whitebock, Popkewitz's daughter of owners at 3672 Lake Mendota Drive stated they have 13 grandkids and have never had issues with fences and their kids.

Willy Haus, 3300 Lake Mendota Drive, wanted the Reynolds to have a description of their fence. There has never been a fence along that drive in the Village and it will change the looks of the village.

Pat Sweeney, 3662 Lake Mendota Drive, stated she asked for a compromise with the Reynolds instead of applying for a condition use permit for the fence. This sets a dangerous precedent.

Lea Aschkenase, 3672 Lake Mendota Drive, strongly opposes the fence.

Robert Proctor, attorney for Lea Aschkenase and Pat Sweeney stated that the fence could not and should not be permitted under the relevant Village Ordinance. This will have a serious impact on the neighbors. He stated they have a petition with 28 signatures in opposition to the fence.

Bill McKinney, 3660 Lake Mendota Drive, stated he has lived in Shorewood Hills for over 40 years on Lake Mendota Drive and have never had a need for a fence for safety.

Carolyn McKinney, 3660 Lake Mendota Drive, read others comments sent by email prior to this meeting, stating she strongly opposes the fence application too.

Larry Landweber, 3664 Lake Mendota Drive, stated he opposes this fence because of the negative impact it has on the neighbor's quality of life.

Rosanne Clark, 2816 Columbia Road, stated the quality of life for the neighbors is being negatively impacted.

Maureen Wixon, 3656 Lake Mendota Drive, stated that this is a community and the negative impact experienced with this temporary fence and how it affects the quality of life is unnecessary. She strongly opposes this application.

Michelle Reynolds stated she never wanted to create this much anxiety and controversy regarding the fence. They never intended to create hard feelings amongst their neighbors. They are not considering the lake side for the fence because it's a 13 x 27 foot area, so it's very small.

The Village received written comment in opposition of the fence from the following:

Mary Louise Gomez, 1214 Wellesley Road

Ron and Paulette Smith, 3419 Sunset Drive

Harry and Karen Roth, 3690 Lake Mendota Drive
Jane Villa, 3231 Lake Mendota Drive
Jean and Larry Landweber, 3644 Lake Mendota Drive
Maureen Wixon, 3656 Lake Mendota Drive
Ward Wixon, 3656 Lake Mendota Drive
Closed the public hearing at 7:42 pm

Review and recommendation on conditional use permit for 3668 Lake Mendota Drive

Mr. Imes moved and Mrs. Remington seconded a motion to recommend the conditional use permit at 3668 Lake Mendota Drive for discussion.

Mr. Frantz stated this was a difficult situation from the beginning as this would have been an approvable fence permit in any part of the zoning code. He had to determine if this would be considered a structure or not and be subject to a conditional use permit. It was decided this was a structure and needed a conditional use permit. It would conform to the fence permit regulation with being 40% open and four feet tall.

Mr. Munson stated this is a fence that would be used for animal confinement. That fence would affect the value of the homes next to it if they were for sale and lower the value considerably.

Mr. Imes asked what the confinement would be for a small kennel and is there a size requirement?

Mr. Frantz stated this was looked at as a fence not a kennel and would have to be considered an accessory structure and would still need the conditional use.

Mr. Etmanczyk asked the Reynolds if there was any room for a compromise if the conditional use permit were to be denied tonight.

Michelle Reynolds stated they are not here to make people upset and want to be responsible dog owners. She stated if they were able to put a small one under the carport where there was an area that would be appreciated.

Mr. Imes stated that the carport would be an area he would support for a compromise.

Mr. Benforado stated he was thinking back to the previous plan commission meeting for a conditional use permit for a storage unit in the front of the home. That was denied unanimously by the Plan Commission. He stated he would not be inclined to support the application tonight due to the narrow lots and impact it has on the village residents.

Voted:

0-5

Vote Failed

Public Hearing on conditional use permit application for a lakeside stairwell and other improvements 3616 Lake Mendota Drive

Opened Public Hearing at 8:10 pm

Mr. Frantz gave a brief background on the proposed project and that this will probably require two conditional use permits because of the home to be built as well as the first phase of this landscaping to make that possible. The Granato's, owners of 3616 Lake Mendota Drive, would like to get the landscaping done on the lake side of the property before a house is in the way.

Linda Granato, 3616 Lake Mendota Drive, gave a brief explanation of the stairway and the boathouse to have renovations done with this first construction project to make it safer.

Matthew Wieneke, landscape designer, gave a brief description of the work to be completed and how that will be done. He explained he can stage materials directly on the property and therefore won't have problems with construction vehicles parking on Lake Mendota Drive. He also said he has extensive experience working on slopes and will have little to no problems with erosion during the process. The idea is to create a few more landings with a hand rail for safety. Stairs would be constructed out of limestone from Dodge County that is hard limestone so it doesn't crumble. If this is approved, they would start at the boat house and work their way up to the middle of the lot. They

will use materials to stabilize the soil. They would prefer to get started as soon as possible to complete this portion of the project before the winter so construction can resume next year with the house.

Mr. Benforado asked if the property owners had spoken with their neighbors about the project.

Mr. Munson stated he would be abstaining from voting on this project but he stated he received a notice in the mail regarding it and all the neighbors seem to be in favor of this project and think it will be a nice improvement.

Mr. Imes asked what the plantings would be consisting of.

Matthew Wieneke stated they were all native plants except for one. He is utilizing eco-friendly products to minimize any erosion that could occur. He also stated he does not have to get any permits from the Wisconsin Department of Natural Resources because he will not be doing any work from the lake or in the lake. He will be working in a 10 x 10 foot area each day and nothing more to disturb the ground as little as possible. He is aware of the sewer line in the yard and will do measurements to be sure not to disrupt that during construction.

Closed the public hearing at 8:44 pm

Review and recommendation on conditional use permit for 3616 Lake Mendota Drive

Mr. Benforado asked about the integrity of the boathouse.

Matt stated it needs a little masonry work otherwise it's as solid as it could be. There is also an issue with moisture that will be addressed.

Mr. Benforado stated the noise ordinance and stormwater ordinance will need to be complied with.

Mr. Imes moved and Mr. Etmanczyk seconded a recommendation for approval of the conditional use permit at 3616 Lake Mendota Drive.

Mr. Benforado went through the findings. They added the applicant should consult and get approval with the Village Engineer with weight limits above or close to the sewer line.

Mr. Frantz stated the contractors should also get temporary parking permits from the police department.

Voted:

4-0-1 with Mr. Munson abstaining

Passed.

Approve previous meeting minutes

Mr. Etmanczyk moved and Mr. Munson seconded a motion to approve the minutes from June 13, 2017.

Voted: 5-0

Passed unanimously

Discussion and any recommendations concerning UW-Madison recreational sports master plan and U Bay fields

Mr. Benforado updated the Plan Commission that he and Mr. Fred Wade would be attending a meeting with the Downtown Madison Inc. group at the Edgewater Hotel for an update on the UW Athletic Department Master Plan.

The meeting was then adjourned at 9:05 pm.

Respectfully submitted,

Karla Endres, Deputy Clerk

Recreation Committee Minutes
Village of Shorewood Hills
Thursday, September 5, 2017
Old Village Hall/DPW Building, 1008 Shorewood Boulevard

1. Meeting called to order at 7:07 pm by committee chair Anne Readel.
 - a. **Roll Call:** Members Present: Janet McClain, Santhia Brandt, Andy Alexander, Lucy Richards, and Anne Readel.
 - b. **Compliance with Open Meeting Law:** The meeting was properly posted.
 - c. **Approval of Minutes.** No minutes were submitted for approval.
2. **Shorewood Hills Elementary.** The updated plans were presented to the Committee.
3. **Firehouse Library Update.** Santhia is interested in getting more open hours for the fall. Lucy and Santhia are interested in getting a weekly program started for middle school children. They are also interested in having a once a month community night with board games. The goal is to start the community night in October.
4. **Four Corners Park Update.** No updates. Residents have appreciated the new structure.
5. **Post Farm Park.** The volleyball courts are updated but it is unclear whether people are using the courts. There were questions on whether we could put a grill next to the courts. The Committee feels that we need to keep the courts for at least another season to assess use. Santhia tried to have volleyballs and beach balls checked out at the pool but the pool didn't want to have that obligation. The Committee believes this is the best method for making volleyballs and beach balls available to residents. However, alternatives could include having a chained bin at the court and place balls into the bin for public use. It would also be fun for the Land Rec group to do a volleyball rotation.
6. **Future Agenda Items.** Next meeting date will be schedule in September via Doodle Poll.
 - a. Discuss University Ave. reconstruction and updates to Community Center/pool. The Committee would like to consider whether we need to create different entranceways.
 - b. Create an inventory of the shared community spaces in the Village and potential future uses and improvements. Bring the document to the other groups for discussion and feedback.
 - c. Four Corners used to have a committee structure that helped with planning. It might be worth revamping this structure to help encourage interest and involvement. It may also be worth considering a Library Committee. They could be formed as Ad Hoc Committee potentially.
 - d. Discuss adult art class in the community center (probably for fall).
 - e. Consider whether we should open up Four Corners summer program to children at Eagle Heights. We could have an early sign up for Village residents and then a second sign up for Eagle Heights kids. There's a recreation coordinator at Eagle Heights that plans a lot of activities; we could have a good relationship with them.
 - f. The Scout Shack, including a site visit and recommendations for future use.
 - g. Moveable basketball nets – discuss what to do with them after the summer program.
7. **Adjourned.** The Committee adjourned at 8:02 pm.

**Parks Committee Minutes
Village of Shorewood Hills**

Monday, August 14, 2017
Village Hall - 810 Shorewood Boulevard

1. Meeting called to order at 5:34 pm by committee chair Anne Readel.
 - a. **Roll Call:** Members Present: Kathie Brock, Sue Denholm, Roma Lenehan, Nancy Heiden, Georgene Stratman, and Anne Readel. Others Present: Village Forester Corey George, and Village Administrator Karl Frantz.
 - b. **Compliance with Open Meeting Law:** The meeting was properly posted.
 - c. **Approval of Minutes.** Minutes of the June 12, 2017 meeting were approved.
2. **Urban Forestry Utility.** Karl presented a draft memo regarding the creation of an urban forestry utility. Karl explained on how the utility would work and options for how to apportion costs. The Committee discussed the current state of the forestry budget in light of rising tree planting and removal costs, and Emerald Ash Borer treatments. The Committee thought that the Village might benefit by moving some of the forestry costs that fluctuate greatly and are difficult to predict, such as tree disease management and treatment, tree maintenance, and disaster responses, into a utility. The Committee asked Karl to raise the potential for a utility with the Finance Committee. If they are interested, the Parks and Finance Committee could schedule a joint meeting to discuss the potential utility.
3. **Emerald Ash Borer.** The Village has treated approximately 70 trees. Most of the trees were adopted by adjacent property owners. The Village did not treat any trees in the parks.
4. **Heiden Haus Memorial and Athletic Fields.** The Committee discussed the creation of the new Ad Hoc Committee focusing on the Heiden Haus and adjacent athletic fields. The Committee is looking forward to seeing the more formal plans and providing feedback.
5. **Memorial Benches.** The Committee will be ordering new plaques for benches. Some members will be looking at how the preserve attached plaques.
6. **Sustainability Committee.** Anne informed the Committee that the Sustainability Committee was approved by the Board and that it will be populated with members soon.
7. **Park Projects.** The new plantings at the Bigfoot drainage have been installed and neighbors are happy. Good Oak will help to maintain the area. The Committee applauded the efforts made by Roma and Dave in the Post Farm Park natural area.
8. **Future Agenda Items.** The Committee questioned whether it should revisit installing a dog park at Scout Shack. It decided to hold off on further discussion for now.
9. **Adjourned.** The Committee adjourned at 7:02 pm.



PSYCHIATRIC SERVICES, S.C.

2727 MARSHALL COURT □ MADISON, WI 53705 □ 608 238-9354 □ FAX 608 238-7675
www.psychsvcs.com

6/27/17

Village of Shorewood Hills
Planning Committee
Attention: Karl Frantz
810 Shorewood Hills Blvd.
Madison, WI 53705

Dear Planning Committee for Shorewood Hills:

As members of the Planning Committee for the Marshall Ct. based group, Psychiatric Services, S.C., we are writing to request an opportunity to discuss the long-term plans for our business.

As we're sure you're aware, Psychiatric Services has owned our building at 2727 for several decades. We worked diligently and in good faith with Stonehouse Developers to come to an agreement about razing our building and moving our clinic into one of their new constructions. Disappointedly, after settling on an agreement that allowed us to maintain solvency, Stonehouse withdrew their proposal.

We are looking into ways to meet the village's goal of reconstructing Marshall Court. In particular, we are hoping to make the accommodations needed for the bike path to be completed along the railroad corridor behind our building. In order to do this, we need to assure that there is adequate parking for our clients.

Over the past few years of construction, parking problems have seriously interfered with our business both in the short-term (with clients being late or skipping appointments) and

Mary J. Buckman, L.C.S.W.
Clinical Social Work

Linda K. Cuning, D.O., M.P.H.
Psychiatry

Anne DiPrima, Psy.D.
Clinical Psychology

Kristen M. Esbensen, L.C.S.W.
Clinical Social Work

Michael A. Gerst, L.C.S.W.
Clinical Social Work

Sherri M. Hansen, M.D.
Psychiatry

Rachel K. Hellizer, Ph.D.
Clinical Psychology

Nancy K. Henderson, L.C.S.W.
Clinical Social Work

Kenneth J. Herrmann, M.D.
Psychiatry

Charles J. Hodulik, M.D.
Psychiatry

Marty L. Hollis, L.C.S.W.
Clinical Social Work

Daniel N. Levin, Ph.D.
Clinical Psychology

Meg L. Little, M.D.
Child/Adult Psychiatry

Alexandra McMurray, M.D.
Child/Adult Psychiatry

Colleen M. Mortell, Ph.D., BACB
Clinical Psychology

Maureen D. Rickman, Ph.D.
Clinical Psychology

Gregory M. Rogers, Ph.D.
Clinical Psychology

James S. Rohan, M.D.
Psychiatry

Valerie J. Stromquist, Ph.D.
Clinical Psychology

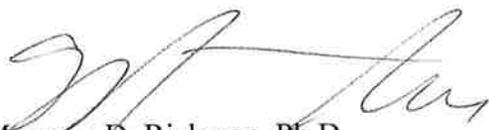
Donna M. Ulteig, L.C.S.W.
Clinical Social Work

the longer term (with clients leaving our clinic to choose another that has better parking). As part of our negotiations with Stonehouse, we evaluated our parking needs and determined that we needed to have direct access to 40-45 parking spaces through a combination of purchase and rental. The number of spaces was determined based on numerous factors, including increased parking pressure on Marshall Court due to loss of street parking caused by switching to parallel parking.

Now that we are planning to stay in our current building, we need to assure ongoing access to parking. We do have limited surface parking that does not interfere with the development of the bike path (14 spaces). However, we request that any additional development along Marshall Court include the option of us purchasing 30 spaces for the private use of PSSC from 7:00 AM to 6:30 PM.

Guaranteed parking would allow us to maintain the viability of our business. And, it would free up the space needed to complete the bike path. In previous meetings, there was discussion of the village purchasing property for the bike path from us. Because of our previous negotiations with Stonehouse, we have a general idea of the reasonable cost per parking space in this area. We would welcome the village purchasing our land so that we can apply those funds to parking spaces. We are also willing to have the village negotiate our land for parking if it is more beneficial to the village or a developer with respect to TIF funding, etc.

Thank you sincerely,



Maureen D. Rickman, Ph.D.
PSSC Planning Committee Chair



Charles Hodulik, M.D.
PSSC President



Dan Levin, Ph.D.
DPPG Building Manager



131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

May 31, 2017

Village Administrator Karl Frantz
Village of Shorewood Hills
810 Shorewood Blvd
Shorewood Hills, WI 53705

Dear Karl:

The WDNR has approached the League with a research request that could help reduce your stormwater management costs and other costs related to phosphorous reduction. I hope you will consider helping us to fund this request.

The DNR is exploring an approach to quantify and provide numeric phosphorus reduction (stormwater) "credit" to MS4s for improved fall leaf management programs. This will help MS4s meet TMDL phosphorus reduction requirements. Three years of DNR / USGS monitoring and research in the City of Madison has shown significant reductions in fall stormwater phosphorus loadings, if leaves are regularly removed from city streets with medium to heavy tree canopy. The DNR is now looking for feedback from MS4s on what types of municipal programs could be implemented to reach this goal. In order to provide specific credit, however, the WDNR needs data from more locations and is seeking funding to conduct additional stormwater monitoring similar to the Madison work. Additional monitoring is needed to understand and identify variables that may occur in other locations, and to build those variables into a Leaf Management Program usable by all Wisconsin MS4 communities.

This approach could prove to be a very cost-effective way to meet TMDL/Phosphorus reduction requirements, compared to traditional stormwater management measures.

The League's role in this endeavor is three-fold:

1. Represent the interests of the MS4 municipalities statewide – especially as related to stormwater programs and compliance with regulations.
2. Organize a subcommittee of municipal experts to advise the DNR in this research and the development of a Leaf Management Program.
3. Organize the funding effort for this research.

The proposed research parameters would be as follows:

- Create a three-year water quality monitoring process, beginning in the fall of 2018.
- Field monitoring will be done by the United States Geological Survey (USGS); their expertise has clout with policymakers.
- A total of four sites in two different cities will be identified with varying geography, tree canopy and other characteristics.
- The cost of purchasing/installing equipment, sampling, data analysis and reporting is \$425,000 over three years.
- If a majority of MS4 communities commit to \$2,000 per year for the three-year study, we can move ahead with this important work. If the research is successful, your community's return on investment, will far exceed this upfront cost.

The League will identify grant resources in hopes of reducing the actual cost to your community. However, the timing of all of these "moving parts" is such that we need to start with you and work on other resources once we have determined the level of interest.

If you are able to budget \$2,000/year, for three years beginning in 2018, please email me (jdeschane@lwm-info.org) by **June 16**. Time is critical.

Thank you for considering this request. Please call me or Curt Witynski with questions (608-267-2380).

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Deschane".

Jerry Deschane
Executive Director

YOUR VOICE. YOUR WISCONSIN.

Village of Shorewood Hills
David Sykes

DIRECTORS

David Benforado
Village Trustee
Village of Shorewood Hills

David De Angelis
Village Manager
Village of Elm Grove

Joseph Laux
Administrator
City of Eagle River

Kathleen Morse
Clerk/Treasurer
City of Rice Lake

Mark Rohloff
City Manager
City of Oshkosh

Zachary Vruwink
Mayor
City of Wisconsin Rapids

Jerry Deschane
Executive Director
League of Wisconsin
Municipalities

OFFICER

Dennis Tweedale
Chief Executive Officer
League of Wisconsin
Municipalities Mutual
Insurance

2016 Dividend

For the 10th time in 11 years, the Board of Directors has declared a Dividend. Our 398 policyholders in 2016 will share \$2,200,000, an increase of 37% compared to last year.

Half of the Dividend (\$1,100,000) is based on member pro rata premiums earned from January 1, 2012 through December 31, 2016. The remaining \$1,100,000 is based on member experience for the same period of time.

Your 2016 Dividend payment is \$8,888. Including this 2016 Dividend, over the past 11 years, LWMMI has returned \$52,287 to you.

League of Wisconsin Municipalities Mutual Insurance is able to pay Dividends because claims experience was better than expected by the actuaries and investment returns averaged 2.5%. Even after paying \$2,200,000 to members, our policyholder surplus remains in excess of \$32,000,000. Your Insurance Program is in great financial shape.

Dividends are a reflection of the work your employees do every day to help prevent and reduce losses. This year, in addition to the Dividend, members are eligible to receive up to 2% of your Worker's Compensation premium for the purchase of Safety Equipment. Details will be available next month.

Protecting our employees and citizens is still a high priority even when money is tight. Please consider using a portion of the Dividend check to fund Safety Programs and watch for details on the Work Comp Safety Grant Program.

Thank you for your participation.

Sincerely,



David De Angelis
President
May 2017

= 21% of 2016
Work Comp Premium -

CC: Baer

LWMMI

League of Wisconsin Municipalities Mutual Insurance

402 Gammon Place
Suite 225
Madison, Wisconsin 53719

p 608.833.9595
f 608.833.8088

dennis@lwmmi.org
www.lwmmi.org

LEAGUE OF WISCONSIN MUNICIPALITIES

MUTUAL INSURANCE - GENERAL EXPENSE ACCOUNT
402 GAMMON PLACE, SUITE 225
MADISON, WI 53719
(608) 833-9595



5/24/2017

PAY TO THE ORDER OF Village Of Shorewood Hills

\$ **8,888.00

Eight Thousand Eight Hundred Eighty-Eight and 00/100***** DOLLARS

Village Of Shorewood Hills
810 Shorewood Blvd.
Shorewood Hills, WI 53507



Dennis Sweedle
AUTHORIZED SIGNATURE

MEMO Dividend Payment

⑈009096⑈ ⑆075905787⑆ ⑈1053⑈315⑈00⑈

**LEAGUE OF WISCONSIN MUNICIPALITIES
MUTUAL INSURANCE - GENERAL EXPENSE ACCOUNT**

9096

Village Of Shorewood Hills			5/24/2017			
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
5/18/2017	Bill		8,888.00	8,888.00		8,888.00
				Check Amount		8,888.00

Cash Checking - Gen Dividend Payment 8,888.00

**LEAGUE OF WISCONSIN MUNICIPALITIES
MUTUAL INSURANCE - GENERAL EXPENSE ACCOUNT**

9096

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Security features. Details on back.