

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Monday, February 20, 2017

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
 - A. Tracy Koziol - School Grounds Improvements
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) Minutes of January 17 regular session and caucus
 - ii) Consider hire of part time police officer
 - iii) Consider increase in part time police officer hourly wage from \$19.75 to \$20.00 per hour
 - C. Ordinances
 - D. New Business Resolutions and Motions
 - i) Consider design plan for Locust Drive improvements and authorization to bid project
 - ii) Consider storage building project
 - iii) Consider authorization to proceed with 2017 refunding and new money issue utilizing a negotiated sale and parameter resolution
 - iv) Authorize filing of rear yard variance application with Zoning Board of Appeals for storage building and waiving fee
 - v) Consider purchase of brush chipper
 - vi) Consider approval of community center policies and fees
 - vii) Consider modification to sick leave policy to allow employees eligible for retirement but who instead receive long term disability benefits to use capped sick leave to pay for health/dental insurance premiums
 - viii) Consider process to fill anticipated vacancy on Village Board
 - ix) Refer matter of parking pads on Lake Mendota Drive to committee or Commission
 - E. Appointments
7. Reports of Officials and Committees
 - A. Village President
 - B. Village Administrator
 - C. Joint West Committee
 - D. Personnel Committee
 - E. Finance Committee

- F. Plan Commission
 - G. Public Works Committee
 - H. Services Committee
 - I. Public Health & Safety Committee
 - J. Recreation Committee
 - K. Ad hoc Post Farm Park Playground Committee
 - L. Parks Committee
 - M. Pool Committee
8. Adjourn

Please take notice that the Board may adjourn to closed session pursuant to Section 19.85(1)(c) and (f) of the Wisconsin State Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the jurisdiction exercises responsibility and considering financial, medical or personal histories or disciplinary data of specific persons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session.

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA FEBRUARY 20, 2017

Appearances and Communications - Tracy Koziol will present conceptual plans for improvements to the school grounds area including grading and drainage for the skating rinks and improvements to the Heiden House. This is a project she is spearheading on a volunteer basis. Ms. Koziol is working closely with the PTO (she is co-president) the Village staff, Parks and Recreation Committees and the School District. Multiple funding sources are being tapped with the potential of significant donors who have already incurred all of the planning costs to date. It is possible the Village and School District will want to take this opportunity update and renegotiate the recreation easement.

Payment of Bills – The bills are enclosed in the packet.

Consent Agenda

Minutes of January 17 regular session and caucus – The draft minutes are enclosed in the packet.

Consider hire of part time police officer – The Personnel Committee is recommending the hire. A memo from the Chief and other background information is included in the packet.

Consider increase in part time police officer hourly wage from \$19.75 to \$20.00 per hour
The Personnel Committee is recommending this pay adjustment.

New Business Resolutions and Motions

Consider design plan for Locust Drive improvements and authorization to bid project and proceed with financing - The Public Works Committee is recommending that the Village take this TIF IV eligible project out to bid. The project will improve pedestrian safety by adding a sidewalk to the south side of Locust Drive to connect with the Lodge apartment project, will move Locust Drive slightly northward and to improve the bike path connection. The total cost is estimated at \$220,000 and will be paid with TIF IV funds through a 2017 financing. The Committee had multiple meetings with neighborhood residents, including an onsite meeting. A design plan is included in the packet. The Village Engineer will also be attending the meeting. There will be some tree removal and tree relocations that will need to be done. We will also want to consider some additional landscaping in the area including where the sidewalk and terrace will be on the south, as there will be some impacts to the existing landscaping.

Consider storage-building project- A copy of the site and building plans are included in your packet. The project is out to bid and bid results will be considered at the March 20 meeting. The Services Committee has reviewed the plans and has recommended the Village proceed. The Village Engineer will attend to help answer questions.

Consider authorization to proceed with 2017 refunding and new money issue utilizing a negotiated sale and parameter resolution – The Finance Committee is recommending that the Village proceed with a 2017 financing. The financing will include the refunding of \$2.79M of 2009 corporate bonds (that totaled led \$4.2M) with a 2019 call date. There is a potential present value savings estimated at 2.8275% or \$77,734. A new issue of approximately \$900,000 is

recommended, \$220,000 for the Locust Drive project and \$680,000 for capital projects, primarily the new storage building. Once bids come in, we will be able to provide an exact number for the storage building. The Board could also consider borrowing additional funds if you want some ability to fund other potential projects. For instance the walk way on the eastside of the school which was identified in the 2017 capital fund budget but is not funded, or contributions for playground equipment. I would not suggest a large additional amount but \$50,000 - \$100,000 would be possible if you want to add some future flexibility. The enclosed spreadsheet from RW Baird shows the impact of the new issue, the refunding and \$275,000 to cover the 2016 projects. For longer-term planning purposes, it also layers in hypothetical facility financings in 2020 and 2022. The 2022 financing could take the Village over its internal limit. Also included in the packet is a document titled: Status of Capital Fund and Future Capital Financing as well as a five-year capital plan. The first document suggests a methodology using funds on hand to handle Village capital needs over the next few years without borrowing.

The Finance Committee is also recommending that we proceed with a negotiated sale and that the Board consider at its March meeting, a resolution that will set parameters (to be drafted by Village bond counsel, Quarles and Brady) and delegate authority to Village officials such as perhaps the Treasurer and Village President to complete the transaction if within defined parameters. It will be beneficial to gain as much flexibility as possible in order to be able to act quickly given the interest rate environment and allow the underwriter to package the refunding in attractive ways to investors. Combining the refunding with a new issue creates economies of scale that make an issue less expensive than either a State Trust Fund or bank loan. Right now we estimate the interest rate on a ten year, inclusive of all issuance costs at 2.1% - 2.3%. The Trust Fund is at 3.47%. That comparison is also enclosed.

Authorize filing of rear yard variance application with Zoning Board of Appeals for storage building and waiving fee - The Village needs to apply for and obtain a variance of 3.8 feet from the rear yard setback requirement of 25 feet in the CF (community facilities) zoning district. A copy of the application and a site diagram is enclosed in the packet. That information provides explanation and rationale. The Zoning Board meeting will be scheduled for early March so a determination is known before any final financing takes place or bids are accepted.

Purchase of brush chipper – The Services Committee is recommending this budgeted purchase of a brush chipper that is scheduled for replacement and as contained in the Village equipment replacement and five-year capital plan. Two quotes were received, Vermeer \$41,385 and Brush Bandit \$43,500. After testing, the Crew prefers the Vermeer model and it is also less expensive. This purchase is budgeted.

Consider approval of community center policies and fees – The Recreation Committee is recommending the following changes to the community center policy to encourage use by residents and make administration of the policy simpler.

Proposed changes to the community center policy

- Hours of use changed, so that Sunday through Thursday, the property must be vacated by 10pm and Friday and Saturday vacated by 12am.

- Private Groups/Party Rates- The rates changed to Monday through Friday (before 5:00 pm) are \$50 for 4 hours and Friday (after 5:00 pm) through Sunday and Village Holidays are \$100 for 4 hours.
- Non-Private Group Rates- The Recreation Committee took out the requirement to book three events at a time.
- Changed Non-profit rate to \$10 per session up to 3 hours or \$25 per day (10 hour day)
- Changed For profit rate to \$20 per session up to 3 hours or \$50 per day (10 hour day)

A redlined copy of the policy is enclosed with additions in blue and deletions in red.

Consider modification to sick leave policy to allow employees eligible for retirement but who instead receive long-term disability benefits to use capped sick leave to pay for health/dental insurance premiums - Under current policy only if an employee retires may they utilize capped (900 hours) of sick leave to pay for health insurance premiums. The Village has an employee who is eligible to retire under the Wisconsin Retirement System but is better off financially to delay WRS retirement until age 65 and take advantage of eligibility for long-term disability insurance. This prompted the Village to take a look at our policy and see if it made sense to make some changes. The person this would immediately effect will terminate employment, then go on long-term disability insurance through ETF likely until age 65 and at that point begin receiving WRS retirement benefits.

The Personnel Committee has reviewed this matter in consultation with legal counsel and is recommending that the Village modify our sick leave policy to allow conversion of sick leave up to the 900 hour capped amount to be converted to pay for health insurance premiums when an employee is eligible for retirement but receives long-term disability instead. A copy of the proposed policy change in redline is in the packet. If confidential questions regarding the employee in question come up, a closed session is provided for. This would be an overall policy change not specific to just this particular employee.

Consider process to fill anticipated vacancy on Village Board- Although it will not be known for sure until after the spring election. It is likely there will be a vacancy on the Board that will exist until the next spring election in 2018. The Village Board has a lot of discretion on how or even if it wishes to fill this likely vacancy. Enclosed in the packet is correspondence related to the matter as well as background information from the League of Wisconsin Municipalities.

Referral of parking pad issue – This matter was brought up by a concerned citizen and has already been before the Public Works Committee. The issue concerns the numerous park off or parking pads just off Lake Mendota Drive. The Public Works Committee is not comfortable that all of the issues brought up are appropriate for it to consider without Board guidance. Below is the staff note to Public Works without the attachments

Parking Pads and No Parking Zone

The owner residing at 3231 Lake Mendota Drive is concerned about a parking pad that was reconstructed at 3226 Lake Mendota Drive and parking in that area. There has been major ongoing construction on that property for over a year, contractor truck parking, and general

commotion. Some of the project required Board approvals, other aspects of it did not. Another nearby property will also be starting a major construction project in the near future and the owners at 3231 LMD are requesting that a no parking zone be established. It is possible their request is partially due to all the construction related vehicles that may be again being continuing to park in front of their home.

Parking pads on the north side of Lake Mendota Drive are very prevalent as identified on the enclosed photo set. This is the first time they have been brought up as an issue. The parking pad in dispute is not being expanded, rather it is being reconstructed in paver stone and a landscaping feature (short wall) is replacing the arborvitae screen that was there before. (There are before and after photos in your packet). I believe the landscaping feature is a separate zoning issue from the pads. It is also off or just straddling the right of way.

Enclosed in your packet is background information including email correspondence, photos and a letter from the property owner addressed to the Chair of the Plan Commission. Some of the issues raised may also need to be sorted out by other bodies, but I would hope that we could deal with the matter in a sensible and practical way, without causing uproar in that neighborhood.

The pads were likely constructed over time due to all of the steep driveways in the area and the narrow street. This street and the partial use of right of way for off street parking is a unique circumstance that arose out of practical difficulties, and that is limited to that street.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-211535 AFLAC INSURANCE							
1210	AFLAC	INSURANCE PREMIUM	01242017	01/24/2017	439.71	439.71	01/23/2017
Total 100-211535 AFLAC INSURANCE:					439.71	439.71	
800-244230 WISCONSIN - PROPERTY TAXES							
4038	DANE CO TREASURER	JAN TAX SETTLEMENT TO STA	01172017	01/17/2017	40,526.16	40,526.16	01/17/2017
Total 800-244230 WISCONSIN - PROPERTY TAXES:					40,526.16	40,526.16	
800-244310 DANE COUNTY - PROPERTY TAXES							
4038	DANE CO TREASURER	JAN TAX SETTLEMENT TO COU	01172017	01/17/2017	786,556.44	786,556.44	01/17/2017
Total 800-244310 DANE COUNTY - PROPERTY TAXES:					786,556.44	786,556.44	
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	4082	01/23/2017	1,258.83	1,258.83	01/23/2017
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,258.83	1,258.83	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	4082	01/23/2017	129.48	129.48	01/23/2017
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					129.48	129.48	
100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE							
10635	JP MORGAN CHASE BANK NA	LEAGUE OF WI MUNI-2017 DUE	01252017	01/25/2017	1,679.32	1,679.32	01/31/2017
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					1,679.32	1,679.32	
100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL							
10635	JP MORGAN CHASE BANK NA	STAFFORD-GEN MUNI ADVICE	01252017	01/25/2017	78.00	78.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	STAFFORD-BLACKHAWK LEAS	01252017	01/25/2017	234.00	234.00	01/31/2017
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					312.00	312.00	
100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS							
10635	JP MORGAN CHASE BANK NA	STAFFORD-ORDINANCE ENFO	01252017	01/25/2017	3,385.50	3,385.50	01/31/2017
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					3,385.50	3,385.50	
100-51-5141-320 ADMIN: DUES & SEMINARS							
10635	JP MORGAN CHASE BANK NA	WCMA-MEMBERSHIP COKIE	01252017	01/25/2017	65.00	65.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	WCMA-MEMBERSHIP RENEWA	01252017	01/25/2017	65.00	65.00	01/31/2017
Total 100-51-5141-320 ADMIN: DUES & SEMINARS:					130.00	130.00	
100-51-5141-380 ADMIN: STAFF SUNSHINE FUND							
10635	JP MORGAN CHASE BANK NA	PICK N SAVE-SUNSHINE FUND	01252017	01/25/2017	37.91	37.91	01/31/2017
Total 100-51-5141-380 ADMIN: STAFF SUNSHINE FUND:					37.91	37.91	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-51-5142-310 CLERK: SUP & EXPENSES							
10635	JP MORGAN CHASE BANK NA	STAPLES-COPIER PAPER ADMI	01252017	01/25/2017	63.28	63.28	01/31/2017
10635	JP MORGAN CHASE BANK NA	STAPLES-COPIER PAPER ADMI	01252017	01/25/2017	63.28	63.28	01/31/2017
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-COPIER USA	01252017	01/25/2017	100.32	100.32	01/31/2017
10635	JP MORGAN CHASE BANK NA	VALUE IN LOCAL GOV-2017 ME	01252017	01/25/2017	50.00	50.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES ADMIN	01252017	01/25/2017	2.45	2.45	01/31/2017
10635	JP MORGAN CHASE BANK NA	PRINTIT4LESS-RECEIPT BOOK	01252017	01/25/2017	247.83	247.83	01/31/2017
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					527.16	527.16	
100-51-5142-322 CLERK: TRAINING/SEMINARS							
10635	JP MORGAN CHASE BANK NA	KALAHARI-WCMA2017 CONF-E	01252017	01/25/2017	129.00	129.00	01/31/2017
Total 100-51-5142-322 CLERK: TRAINING/SEMINARS:					129.00	129.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
10635	JP MORGAN CHASE BANK NA	GOOGLE-APP USAGE DECEMB	01252017	01/25/2017	170.00	170.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	CIVIC SYS-SEMI ANNUAL SUPP	01252017	01/25/2017	4,261.00	4,261.00	01/31/2017
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					4,431.00	4,431.00	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
10635	JP MORGAN CHASE BANK NA	CHARTER-SPECTRUM TV & INT	01252017	01/25/2017	217.45	217.45	01/31/2017
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					217.45	217.45	
100-51-5151-210 FINANCE: AUDIT SERVICES							
10635	JP MORGAN CHASE BANK NA	BAKER TILLY-AUDIT SVCS END	01252017	01/25/2017	3,349.00	3,349.00	01/31/2017
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					3,349.00	3,349.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
10635	JP MORGAN CHASE BANK NA	ATT-MONTHLY PHONES-DECE	01252017	01/25/2017	393.60	393.60	01/31/2017
10635	JP MORGAN CHASE BANK NA	AMAZON-AVAYA PHONE-TYLE	01252017	01/25/2017	82.57	82.57	01/31/2017
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					476.17	476.17	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-MOPS, TOWELS, R	01252017	01/25/2017	213.78	213.78	01/31/2017
10635	JP MORGAN CHASE BANK NA	BAY TOWEL-MOPS, TOWELS,	01252017	01/25/2017	106.89	106.89	01/31/2017
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					320.67	320.67	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
10635	JP MORGAN CHASE BANK NA	GORDON FLESCH-COPIER USA	01252017	01/25/2017	25.62	25.62	01/31/2017
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					25.62	25.62	
100-52-5210-321 POLICE: DUES & SEMINARS							
10635	JP MORGAN CHASE BANK NA	PAYPAL-WIS CHIEFS ASSOC D	01252017	01/25/2017	130.00	130.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	PAYPAL-WCPA CONF REGISTR	01252017	01/25/2017	135.00	135.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	KALAHARI-DEPOSIT FOR CHIE	01252017	01/25/2017	139.00	139.00	01/31/2017
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					404.00	404.00	
100-52-5210-322 POLICE: TRAINING EXPENSES							
10635	JP MORGAN CHASE BANK NA	KIESLER POLICE SUPPLY-380	01252017	01/25/2017	235.50	235.50	01/31/2017

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					235.50	235.50	
100-52-5210-340 POLICE: OPERATING EXPENSE							
10635	JP MORGAN CHASE BANK NA	MOBILE VISION-DVD R DISCS F	01252017	01/25/2017	315.00	315.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	VORTEX-2 SPITFIRE AR SCOPE	01252017	01/25/2017	419.99	419.99	01/31/2017
10635	JP MORGAN CHASE BANK NA	UPS STORE-SENT PBTs IN FOR	01252017	01/25/2017	9.71	9.71	01/31/2017
10635	JP MORGAN CHASE BANK NA	SCHMIDTS AUTO-TOWED 2013	01252017	01/25/2017	150.00	150.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES PD	01252017	01/25/2017	193.02	193.02	01/31/2017
10635	JP MORGAN CHASE BANK NA	TARGET-NEW COFFE POT	01252017	01/25/2017	31.59	31.59	01/31/2017
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					1,119.31	1,119.31	
100-52-5210-341 POLICE: UNIFORM EXPENSE							
10635	JP MORGAN CHASE BANK NA	LARK UNIFORM-SCO SHIRT & P	01252017	01/25/2017	219.30	219.30	01/31/2017
10635	JP MORGAN CHASE BANK NA	SIS ON MAIN DRY CLEAN-CSO	01252017	01/25/2017	9.60	9.60	01/31/2017
10635	JP MORGAN CHASE BANK NA	SHOE BOX-DANER BOOTS-OF	01252017	01/25/2017	328.00	328.00	01/31/2017
Total 100-52-5210-341 POLICE: UNIFORM EXPENSE:					556.90	556.90	
100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT							
10635	JP MORGAN CHASE BANK NA	KAYSER FORD-REPAIRS-2013	01252017	01/25/2017	2,517.84	2,517.84	01/31/2017
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					2,517.84	2,517.84	
100-52-5210-370 POLICE: FUEL & OIL							
10635	JP MORGAN CHASE BANK NA	KAYSER FORD-OIL CHG 2015 S	01252017	01/25/2017	34.00	34.00	01/31/2017
Total 100-52-5210-370 POLICE: FUEL & OIL:					34.00	34.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
10635	JP MORGAN CHASE BANK NA	KELENY TOP SOIL-SAND MIX/S	01252017	01/25/2017	270.00	270.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	MADISON TRUCK-PLOW EDGE	01252017	01/25/2017	609.84	609.84	01/31/2017
10635	JP MORGAN CHASE BANK NA	DECKER SUPPLY-NO LEFT SIG	01252017	01/25/2017	22.55	22.55	01/31/2017
10635	JP MORGAN CHASE BANK NA	AM LEONARD-FORK TOOLS, H	01252017	01/25/2017	175.71	175.71	01/31/2017
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					1,078.10	1,078.10	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-PLOW 5' SKID	01252017	01/25/2017	1,951.15	1,951.15	01/31/2017
10635	JP MORGAN CHASE BANK NA	NAPA-FILTERS, RAIN-X, WAX	01252017	01/25/2017	139.55	139.55	01/31/2017
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MAD-STEPS, FILTE	01252017	01/25/2017	561.65	561.65	01/31/2017
10635	JP MORGAN CHASE BANK NA	MADISON TRUCK-REPAIR-TK 6	01252017	01/25/2017	1,345.35	1,345.35	01/31/2017
10635	JP MORGAN CHASE BANK NA	MIDDLETON POWER-BELT DRI	01252017	01/25/2017	17.75	17.75	01/31/2017
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					4,015.45	4,015.45	
100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC							
10635	JP MORGAN CHASE BANK NA	PELLITTERI-TRASH/RECYCLE-	01252017	01/25/2017	293.75	293.75	01/31/2017
10635	JP MORGAN CHASE BANK NA	PELLITTERI-TRASH/RECYCLE-8	01252017	01/25/2017	7,863.89	7,863.89	01/31/2017
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,157.64	8,157.64	
100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP							
10635	JP MORGAN CHASE BANK NA	TREESTUFF-SAFETY HELMET-	01252017	01/25/2017	344.00	344.00	01/31/2017
Total 100-53-5365-340 RECYCLING/YARDWASTE: SUP EXP:					344.00	344.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
10635	JP MORGAN CHASE BANK NA	FASTENAL-HOCKEY BOARD SC	01252017	01/25/2017	43.61	43.61	01/31/2017
10635	JP MORGAN CHASE BANK NA	H&H IND-REPAIRS-BOILER@81	01252017	01/25/2017	3,425.04	3,425.04	01/31/2017
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					3,468.65	3,468.65	
100-55-5520-340 PARKS:OPERATING EXPENSE							
10635	JP MORGAN CHASE BANK NA	TREESTUFF-SAFETY HELMET-	01252017	01/25/2017	344.11	344.11	01/31/2017
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES FORES	01252017	01/25/2017	45.84	45.84	01/31/2017
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					389.95	389.95	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
10635	JP MORGAN CHASE BANK NA	TOP PROMOTION-WORK CLOT	01252017	01/25/2017	456.00	456.00	01/31/2017
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					456.00	456.00	
200-53-5361-350 OUTSIDE SERVICES							
10635	JP MORGAN CHASE BANK NA	ATT-TELEMETRY PHONE LINE-	01252017	01/25/2017	112.75	112.75	01/31/2017
Total 200-53-5361-350 OUTSIDE SERVICES:					112.75	112.75	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
10635	JP MORGAN CHASE BANK NA	MAILCHIMP-E-MAIL SYSTEM	01252017	01/25/2017	25.00	25.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	5NINES DATA-WIRELESS NET	01252017	01/25/2017	75.00	75.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	MICROSOFT-OFFICE SUBSRIP	01252017	01/25/2017	9.98	9.98	01/31/2017
10635	JP MORGAN CHASE BANK NA	ATT-UVERSE	01252017	01/25/2017	50.00	50.00	01/31/2017
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					159.98	159.98	
210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.							
10635	JP MORGAN CHASE BANK NA	5NINES DATA-WIRELESS INTE	01252017	01/25/2017	75.00	75.00	01/31/2017
Total 210-51-5160-350 BLDG/PLANT: REPAIR/MAINT EXP.:					75.00	75.00	
210-55-5542-310 POOL STAFF: OFC SPLY & EXP							
10635	JP MORGAN CHASE BANK NA	OFFICE DEPOT-PAPER, CALEN	01252017	01/25/2017	50.40	50.40	01/31/2017
Total 210-55-5542-310 POOL STAFF: OFC SPLY & EXP:					50.40	50.40	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CHECKER POS	01252017	01/25/2017	9.99	9.99	01/31/2017
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					9.99	9.99	
210-55-5542-343 CONCESSIONS EXPENSE							
10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSIONS PO	01252017	01/25/2017	9.99	9.99	01/31/2017
Total 210-55-5542-343 CONCESSIONS EXPENSE:					9.99	9.99	
400-57-5714-830 CAPITAL EQUIPMENT							
10635	JP MORGAN CHASE BANK NA	BAKER TILLY-SECOND 1/3 CLA	01252017	01/25/2017	13,000.00	13,000.00	01/31/2017
Total 400-57-5714-830 CAPITAL EQUIPMENT:					13,000.00	13,000.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
10635	JP MORGAN CHASE BANK NA	STAFFORD-TID 3	01252017	01/25/2017	189.00	189.00	01/31/2017

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					189.00	189.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
10635	JP MORGAN CHASE BANK NA	SHOE BOX-JOHN CLOTHES	01252017	01/25/2017	100.00	100.00	01/31/2017
10635	JP MORGAN CHASE BANK NA	VERIZON-CELLPHONES DPW	01252017	01/25/2017	36.35	36.35	01/31/2017
10635	JP MORGAN CHASE BANK NA	FARM & FLEET-JOHN CLOTHES	01252017	01/25/2017	179.97	179.97	01/31/2017
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					316.32	316.32	
600-53-0682-210 OUTSIDE SERVICES							
10635	JP MORGAN CHASE BANK NA	CIVIC SYS-UTILITY BILLING SU	01252017	01/25/2017	992.00	992.00	01/31/2017
Total 600-53-0682-210 OUTSIDE SERVICES:					992.00	992.00	
800-244620 MATC - PROPERTY TAXES							
13015	MADISON COLLEGE	JAN TAX SETTLEMENT TO MAT	01182017	01/18/2017	215,769.00	215,769.00	01/18/2017
Total 800-244620 MATC - PROPERTY TAXES:					215,769.00	215,769.00	
800-244610 MADISON SCHOOL - PROP TAXES							
13045	MADISON METRO SCHOOL DISTRI	JAN TAX SETTLEMENT	1020	01/17/2017	2,662,994.60	2,662,994.60	01/17/2017
Total 800-244610 MADISON SCHOOL - PROP TAXES:					2,662,994.60	2,662,994.60	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
1000426	B & B LAMINATES INC	OFFICE COUNTER TOP BY SIN	4081	01/20/2017	463.92	463.92	01/20/2017
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					463.92	463.92	
100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE							
1000854	USDA WILDLIFE SERVICES	WILD TURKEY REMOVAL	4083	01/24/2017	410.00	410.00	01/31/2017
Total 100-51-5111-310 VILLAGE BOARD: SUP & EXPENSE:					410.00	410.00	
Grand Totals:					3,761,261.71	3,761,261.71	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
1106	ACE HILLDALE (DPW)	BRINE & SALT SHED	31823	01/13/2017	20.52	.00	
1106	ACE HILLDALE (DPW)	BRINE & SALT SHED	31863	01/19/2017	3.99	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					24.51	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	31715	12/27/2016	13.99	.00	
1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	31753	01/03/2017	13.57	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					27.56	.00	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
1106	ACE HILLDALE (DPW)	STORM SEWER	31757	01/04/2017	11.98	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					11.98	.00	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
1108	ACE HILLDALE (POLICE)	SUPPLIES FOR PD	1252017	01/31/2017	137.45	.00	
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					137.45	.00	
100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE							
1730	ASSOCIATED APPRAISAL CONSUL	REVALUATION PROGRAM 2017	124685	02/01/2017	3,230.00	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					3,230.00	.00	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
2202	BEAR GRAPHICS INC	ELECTION BALLOT BAGS	0763692	01/31/2017	19.83	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					19.83	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
2602	BOBCAT OF MADISON	TOOL CAT REPAIR	01-52563	01/20/2017	3,165.06	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					3,165.06	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
3220	CENTURY LINK	CENTREX LINES	1400318094	01/31/2017	7.64	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					7.64	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
4017	DANE CO HWY & TRANS DEPT	BRINE & BRIDGE INSPECTIONS	26361	12/31/2016	472.50	.00	
4017	DANE CO HWY & TRANS DEPT	SALT BRINE-500 GAL	26491	01/31/2017	1,355.00	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					1,827.50	.00	
500-53-5364-590 STORMWATER DISCHARGE PERMIT							
4022	DANE COUNTY TREASURER	STORMWATER PERMIT	1719	02/09/2017	1,899.00	.00	
Total 500-53-5364-590 STORMWATER DISCHARGE PERMIT:					1,899.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-52-5210-321	POLICE: DUES & SEMINARS						
4026	DANE CO POLICE CHIEFS' ASSOC	DCCOPA DUES FOR 2017-CHIE	2017-SHPD	01/17/2017	30.00	.00	
Total 100-52-5210-321 POLICE: DUES & SEMINARS:					30.00	.00	
100-52-5260-290 DANE COUNTY RADIO CONTRACT							
4036	DANE CO TREASURER	DANECOM: JULY-DEC 2016	30104	01/27/2017	1,171.00	.00	
Total 100-52-5260-290 DANE COUNTY RADIO CONTRACT:					1,171.00	.00	
100-45-4511-000 COURT FINES							
4038	DANE CO TREASURER	SHARED COURT FINES	2162017	02/16/2017	638.50	.00	
Total 100-45-4511-000 COURT FINES:					638.50	.00	
100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE							
4207	DEGEN AND ASSOCIATES LLC	RENT - 5133 UNIVERSITY AVE	2162017	02/16/2017	2,177.07	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					2,177.07	.00	
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEES PREMIUM	2162017	02/16/2017	1,258.83	.00	
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,258.83	.00	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNUITANT PREMIUM	2162017	02/16/2017	129.48	.00	
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					129.48	.00	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
4360	DIGGERS HOTLINE INC	SEWER LOCATES-1ST 50%	170129301PP1	01/18/2017	289.60	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					289.60	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
4360	DIGGERS HOTLINE INC	WATER LOCATES-1ST 50%	170129301PP1	01/18/2017	289.60	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					289.60	.00	
500-53-5364-340 OPERATING SUPPLIES AND EXPENSE							
7625	GOOD OAK LLC	RE-VEGETATION PLAN-BIGFO	17-24	02/17/2017	150.00	.00	
Total 500-53-5364-340 OPERATING SUPPLIES AND EXPENSE:					150.00	.00	
100-55-5523-600 TREE MAINTENANCE							
12830	LUNDIN TREE LLC	TREE MAINTENANCE	170	02/16/2017	600.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					600.00	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
13010	MAILCOM CONSULTING LLC	JANUARY UTILITY BILL PROCE	14380	02/01/2017	421.12	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					421.12	.00	
100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	810/1008 SHOREWOOD BLVD	40420747	02/08/2017	4,312.65	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					4,312.65	.00	
100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE							
13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY AVE (SALT S	40420747	02/08/2017	45.31	.00	
Total 100-51-5160-530 BLDGS & PLANT: RENTAL EXPENSE:					45.31	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON RD (SAL	40420747	02/08/2017	133.17	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					133.17	.00	
100-53-5342-220 STREET LIGHTING: POWER							
13040	MADISON GAS & ELECTRIC	2914 OXFORD/900 SHOREWOO	40420747	02/08/2017	56.81	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40420747	02/08/2017	1,558.41	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,615.22	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	40420747	02/08/2017	228.92	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					228.92	.00	
100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-COMMU	40420747	02/08/2017	1,157.82	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					1,157.82	.00	
200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3336 LAKE MENDOTA DRIVE	40420747	02/08/2017	237.87	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					237.87	.00	
210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT-CONCE	40420747	02/08/2017	262.53	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					262.53	.00	
220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3400/4898 LAKE MENDOTA DRI	40420747	02/08/2017	77.21	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					77.21	.00	
600-53-0620-220 POWER FOR PUMPING							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK DRIVE/3561	40420747	02/08/2017	1,394.01	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,394.01	.00	
100-51-5142-310 CLERK: SUP & EXPENSES							
13041	MDS/SWAP	ADMIN NOTARY STAMP & SUP	01/17MD22889	02/07/2017	23.84	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					23.84	.00	
200-53-5361-223 SEWER TREATMENT EXPENSE							
13046	MADISON METRO SEWERAGE DIS	4TH QUARTER SEWER SERVIC	IN000013138	01/11/2017	41,223.97	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 200-53-5361-223 SEWER TREATMENT EXPENSE:					41,223.97	.00	
100-53-5342-340 STREET LIGHTING: CONTRACTUAL							
13080	MADISON TREASURER, CITY OF	SHARED ST & TRAFFIC LIGHTS	9006	01/27/2017	4,276.23	.00	
Total 100-53-5342-340 STREET LIGHTING: CONTRACTUAL:					4,276.23	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
13082	MADISON CITY TREASURER	COMMUNICATION CHANGES D	8645	01/11/2017	429.93	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					429.93	.00	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
13083	MADISON TREASURER, CITY OF	ELEVATOR INSPECTION	1121815	01/19/2017	240.00	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					240.00	.00	
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT							
13085	MADISON TREASURER, CITY OF	4694 UNIV AVE-STORMWATER	10754650	01/23/2017	11.15	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					11.15	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13085	MADISON TREASURER, CITY OF	WATER/FIRE- 810 SW BLVD	10752664	01/20/2017	20.50	.00	
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FIRE PROTECTIO	10754560	01/23/2017	20.79	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					41.29	.00	
600-53-0610-601 PURCHASED WATER							
13085	MADISON TREASURER, CITY OF	810 SW BLVD-FLAT RATE	10752659	01/23/2017	447.60	.00	
13085	MADISON TREASURER, CITY OF	PIT-LAKE MENDOTA DRIVE	10752660	01/20/2017	1,320.00	.00	
13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TR	10752661	01/20/2017	50.70	.00	
13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER.-LOCUST	10752663	01/20/2017	5,624.58	.00	
Total 600-53-0610-601 PURCHASED WATER:					7,442.88	.00	
100-53-5363-290 METRO LANDFILL EXPENSE							
13377	MIDDLETON CITY TREASURER	1ST HALF 2017 ASSESSMENT S	120-2017	01/12/2017	6,230.00	.00	
Total 100-53-5363-290 METRO LANDFILL EXPENSE:					6,230.00	.00	
100-211532 LIFE INSURANCE - EMPLOYEE							
13397	SECURIAN FINANCIAL GROUP, INC	PREMIUM	2162017	02/16/2017	109.78	.00	
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					109.78	.00	
100-55-5523-600 TREE MAINTENANCE							
13950	MY TREE GUY LLC	TREE MAINTENANCE-ALLEY &	11217	01/12/2017	1,000.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-ALLEY &	11917	01/19/2017	1,000.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-COLUMBI	11917	01/19/2017	1,000.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TOPPING	1317	01/24/2017	1,000.00	.00	
13950	MY TREE GUY LLC	TREE MAINTENANCE-TOPPING	21617	02/16/2017	1,000.00	.00	
Total 100-55-5523-600 TREE MAINTENANCE:					5,000.00	.00	
100-55-5523-650 TREE REMOVALS							
13950	MY TREE GUY LLC	TREE REMOVALS-SUNSET/TAL	21617	02/16/2017	1,000.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
13950	MY TREE GUY LLC	TREE REMOVALS-COLGATE &	2917	02/09/2017	1,000.00	.00	
13950	MY TREE GUY LLC	TREE REMOVALS-TOPPING RO	2917	02/09/2017	1,000.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					3,000.00	.00	
100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE							
16700	PRAXIS CONSULTING- QUICK CLE	QUICK CLERK MAINT(COURT)	20100396	11/29/2016	1,000.00	.00	
Total 100-51-5120-310 JUDICIAL: OFFC. SUP & EXPENSE:					1,000.00	.00	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
16700	PRAXIS CONSULTING- QUICK CLE	QUICK CLERK MAINT(PARKING	20100396	11/29/2016	1,000.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					1,000.00	.00	
600-53-0682-210 OUTSIDE SERVICES							
16850	PUBLIC SERVICE COMMISSION	APPLICATION FOR AUTHORITY	1612-I-05450	01/13/2017	25.47	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					25.47	.00	
100-52-5210-370 POLICE: FUEL & OIL							
19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	02102017	02/10/2017	553.95	.00	
Total 100-52-5210-370 POLICE: FUEL & OIL:					553.95	.00	
100-51-5160-221 BLDGS & PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	1058000 W/S 1008 SHOREWOOD	01312017	02/15/2017	109.36	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 W/S COMM CTR/POOL	01312017	02/15/2017	182.11	.00	
19337	SHOREWOOD HILLS WATER & SE	910100 W/S 810 SHOREWOOD	01312017	02/15/2017	26.41	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 W/S GARDENS	01312017	02/15/2017	16.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 W/S HEIDEN	01312017	02/15/2017	28.31	.00	
19337	SHOREWOOD HILLS WATER & SE	1058300 W/S RINK	01312017	02/15/2017	150.83	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					513.02	.00	
100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGR							
19337	SHOREWOOD HILLS WATER & SE	1058000 STORM 1008 SHORE	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1056500 STORM ENTRYWAY P	01312017	02/15/2017	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	908700 STORM 3264 UNIV AVE	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1058500 STORM 1008 SHOREW	01312017	02/15/2017	51.41	.00	
19337	SHOREWOOD HILLS WATER & SE	2237500 STORM FOUR CORNE	01312017	02/15/2017	18.36	.00	
19337	SHOREWOOD HILLS WATER & SE	3403100 STORM POST FARM L	01312017	02/15/2017	303.86	.00	
19337	SHOREWOOD HILLS WATER & SE	910200 STORM 810 SW LOT #1	01312017	02/15/2017	77.11	.00	
19337	SHOREWOOD HILLS WATER & SE	910300 STORM 810 SW LOT 2	01312017	02/15/2017	13.77	.00	
19337	SHOREWOOD HILLS WATER & SE	1030500 STORM TALLY HO BO	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3477500 STORM 2700 OXFORD	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	1126300 STORM QUARRY	01312017	02/15/2017	55.08	.00	
19337	SHOREWOOD HILLS WATER & SE	1128500 STORM OAK WAY LOT	01312017	02/15/2017	27.54	.00	
19337	SHOREWOOD HILLS WATER & SE	3378500 STORM BRADLEY PAR	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2285500 STORM KOVAL WOOD	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2303000 STORM BIGFOOT PAR	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 STORM COMM CTR/P	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	2331400 STORM MCKENNA PA	01312017	02/15/2017	36.72	.00	
19337	SHOREWOOD HILLS WATER & SE	1112500 STORM 1001 EDGEHIL	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 STORMWATER GARDE	01312017	02/15/2017	9.18	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 STORM HEIDEN	01312017	02/15/2017	9.18	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRGS:					703.19	.00	
210-51-5160-221 BLDG/PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	3402900 W/S CONCESSIONS	01312017	02/15/2017	21.81	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					21.81	.00	
210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGS							
19337	SHOREWOOD HILLS WATER & SE	3402900 STORM CONCESSION	01312017	02/15/2017	9.18	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRGS:					9.18	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
19640	SOUTH CENTRAL CONTRACTING	ABANDONED WATER SERVICE	1671	12/05/2016	4,242.50	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					4,242.50	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
19841	STOP-N-GO DPW GAS	GAS - DPW	13117	01/31/2017	514.03	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					514.03	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
19845	STOP-N-GO DPW DIESEL	DIESEL FUEL	13117	01/31/2017	273.86	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					273.86	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
19846	STRAND ASSOCIATES INC	MARSHALL COURT TRAFFIC S	0125959	01/12/2017	104.24	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					104.24	.00	
100-56-5640-210 PROF CONSULTANT:PLAN REVIEW							
20670	TOWN & COUNTRY ENGINEERING I	2016 MISCELLANEOUS	17394	02/02/2017	286.50	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					286.50	.00	
400-53-5327-810 COLD STORAGE BUILDING							
20670	TOWN & COUNTRY ENGINEERING I	COLD STORAGE BUILDING	17393	02/02/2017	350.00	.00	
Total 400-53-5327-810 COLD STORAGE BUILDING:					350.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
20670	TOWN & COUNTRY ENGINEERING I	U.AVE/UBD INTERSECTION IMP	17392	02/02/2017	166.25	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					166.25	.00	
200-53-5361-223 SEWER TREATMENT EXPENSE							
21577	UNIVERSITY OF WIS-MADISON	ANNUAL SANITARY SEWER 201	719703002690	01/12/2017	2,000.00	.00	
Total 200-53-5361-223 SEWER TREATMENT EXPENSE:					2,000.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
22360	VIERBICHER ASSOCIATES INC	TID #3 ADMIN	63	01/12/2017	218.75	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					218.75	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
470-51-5141-120	PLANNING LEGAL & ADMIN-PYARE						
22360	VIERBICHER ASSOCIATES INC	TID 4 ADMIN	54	01/12/2017	281.25	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					281.25	.00	
100-51-5151-210 FINANCE: AUDIT SERVICES							
22370	BAKER TILLY VIRCHOW KRAUSE L	PROFESSIONAL AUDIT SERVIC	BT1055661	01/30/2017	2,470.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					2,470.00	.00	
100-51-5120-321 JUDICIAL: DUES							
23349	WI MUNICIPAL COURT CLERK ASS	2017 DUES	1272017	01/27/2017	40.00	.00	
Total 100-51-5120-321 JUDICIAL: DUES :					40.00	.00	
100-45-4511-000 COURT FINES							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	2162017	02/16/2017	1,211.60	.00	
Total 100-45-4511-000 COURT FINES:					1,211.60	.00	
100-52-5210-210 POLICE: CONTRACTUAL SERVICES							
23374	WI DEPT OF JUSTICE-TIME	TIME SYS. ACCESS	455TIME-1236	01/10/2017	276.00	.00	
Total 100-52-5210-210 POLICE: CONTRACTUAL SERVICES:					276.00	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
23400	WI DEPT OF TRANSPORTATION	SUSPENSION FEES	02072017	02/07/2017	250.00	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					250.00	.00	
100-51-5143-158 PERSONNEL: UNEMPLOYMENT COMP							
23408	WI DWD-UNEMPLOYMENT INSURA	UNEMPLOYMENT: LINDSTROM	000008188663	02/03/2017	121.50	.00	
Total 100-51-5143-158 PERSONNEL: UNEMPLOYMENT COMP:					121.50	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
23545	WIS RURAL WATER ASSOCIATION	WRWA WATER CONFERENCE	2152017	02/15/2017	170.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					170.00	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
1000688	COMPUTER MAGIC INC	LABOR-ROUTER SETUP & INST	20142868	01/31/2017	210.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					210.00	.00	
100-55-5523-341 HORTICULTURE: CONSULTANT							
1000852	MURRAY, SUSAN B	LANDSCAPE DESIGN SERVICE	239401	01/20/2017	385.00	.00	
Total 100-55-5523-341 HORTICULTURE: CONSULTANT:					385.00	.00	
100-45-4511-000 COURT FINES							
1000853	LENGFELD, ERICH J	REFUND CITATION B941400-5	4084	02/15/2017	5.60	5.60	02/15/2017
Total 100-45-4511-000 COURT FINES:					5.60	5.60	
Grand Totals:					112,403.21	5.60	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
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VILLAGE OF SHOREWOOD HILLS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41-4111-000 GENERAL PROPERTY TAXES	.00	.00	2,563,496.00	(2,563,496.00)	.00
100-41-4131-000 PAYMENTS IN LIEU OF TAX	.00	.00	60,000.00	(60,000.00)	.00
100-41-4181-000 INTEREST & PENALTIES ON TAXES	.00	.00	500.00	(500.00)	.00
TOTAL TAXES	.00	.00	2,623,996.00	(2,623,996.00)	.00
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43-4330-000 FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000 STATE SHARED REVENUE	.00	.00	20,889.00	(20,889.00)	.00
100-43-4342-000 FIRE INSURANCE PREMIUM-2% DUES	.00	.00	19,576.00	(19,576.00)	.00
100-43-4351-000 STATE AID: EXEMPT COMPUTERS	.00	.00	44,075.00	(44,075.00)	.00
100-43-4352-100 LAW ENFORCEMENT TRAINING AIDS	.00	.00	1,800.00	(1,800.00)	.00
100-43-4352-105 PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	.00	.00	.00
100-43-4352-110 GRANTS TO POLICE DEPARTMENT	.00	.00	.00	.00	.00
100-43-4353-000 STATE AID: HIGHWAY	.00	.00	298,862.00	(298,862.00)	.00
100-43-4353-100 LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300 STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000 FORESTRY GRANTS	.00	.00	.00	.00	.00
100-43-4360-000 DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	385,202.00	(385,202.00)	.00
<u>LICENSES & PERMITS</u>					
100-44-4411-000 LICENSES: LIQUOR/MALT BEVERAGE	.00	.00	5,050.00	(5,050.00)	.00
100-44-4412-000 LICENSES: OTHER BUS/OCCUPATION	150.00	150.00	3,000.00	(2,850.00)	5.00
100-44-4421-000 LICENSES: BICYCLE	6.00	6.00	60.00	(54.00)	10.00
100-44-4422-000 LICENSES: DOG & CAT	1,193.00	1,193.00	4,000.00	(2,807.00)	29.83
100-44-4423-000 LICENSES: MISC	.00	.00	700.00	(700.00)	.00
100-44-4431-000 PERMIT/INSPCTN FEES: BUILDINGS	1,318.80	1,318.80	17,000.00	(15,681.20)	7.76
100-44-4432-000 PERMIT/INSPCTN FEES: HVAC	180.00	180.00	6,000.00	(5,820.00)	3.00
100-44-4433-000 PERMIT/INSPCTN FEES: ELECTRICAL	412.00	412.00	7,000.00	(6,588.00)	5.89
100-44-4434-000 PERMIT/INSPCTN FEES: PLUMBING	810.00	810.00	5,000.00	(4,190.00)	16.20
100-44-4435-000 PERMIT/INSPCTN FEES: SIGNS	202.85	202.85	100.00	102.85	202.85
100-44-4436-000 PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000 PERMIT/INSPCTN FEES: MISC.	.00	.00	450.00	(450.00)	.00
100-44-4441-000 ZONING FEES	.00	.00	2,300.00	(2,300.00)	.00
100-44-4491-000 CABLE TV FRANCHISE FEES	2,822.84	2,822.84	29,000.00	(26,177.16)	9.73
100-44-4492-000 % SURCHARGE FOR RECREATION	.00	.00	7,500.00	(7,500.00)	.00
TOTAL LICENSES & PERMITS	7,095.49	7,095.49	87,160.00	(80,064.51)	8.14
<u>FINES, FORFEITS, & PENALTIES</u>					
100-45-4511-000 COURT FINES	4,023.90	4,023.90	30,000.00	(25,976.10)	13.41
100-45-4513-000 PARKING VIOLATIONS	3,595.00	3,595.00	45,000.00	(41,405.00)	7.99

VILLAGE OF SHOREWOOD HILLS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	1,272.16	1,272.16	.00	1,272.16	.00
TOTAL FINES, FORFEITS, & PENALTIES	8,891.06	8,891.06	75,000.00	(66,108.94)	11.85
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	25.00	25.00	.00	25.00	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	.00	.00	200.00	(200.00)	.00
100-46-4613-000 CLERK: PARKING PERMITS	116.00	116.00	800.00	(684.00)	14.50
100-46-4621-000 LAW ENFORCEMENT FEES	30.00	30.00	400.00	(370.00)	7.50
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	.00	14,138.00	(14,138.00)	.00
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	.00	.00	.00	.00
100-46-4670-000 BOOK PUBLISHING REVENUES	63.30	63.30	250.00	(186.70)	25.32
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS: PARKS & FORESTRY	.00	.00	.00	.00	.00
100-46-4672-100 GARDEN PLOT REVENUES	.00	.00	2,000.00	(2,000.00)	.00
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	.00	2,500.00	(2,500.00)	.00
100-46-4672-130 CONTRIBUTIONS: HORT CONSULTANT	.00	.00	.00	.00	.00
100-46-4673-100 RECREATION: FOUR CORNERS	.00	.00	14,000.00	(14,000.00)	.00
100-46-4673-200 RECREATION: LAND REC	.00	.00	14,250.00	(14,250.00)	.00
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	.00	.00	28,000.00	(28,000.00)	.00
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	.00	.00	2,200.00	(2,200.00)	.00
100-46-4673-600 RECREATION: GOLF	.00	.00	7,000.00	(7,000.00)	.00
100-46-4673-700 RECREATION: KAYAK/CANOE	.00	.00	700.00	(700.00)	.00
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	.00	.00	.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	.00	.00	8,780.00	(8,780.00)	.00
100-46-4674-100 COMMUNITY CENTER RENTALS	.00	.00	3,500.00	(3,500.00)	.00
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	.00	1,200.00	(1,200.00)	.00
100-46-4674-220 JULY 4TH FIREWORKS	.00	.00	8,100.00	(8,100.00)	.00
TOTAL PUBLIC CHARGES FOR SERVICES	234.30	234.30	108,018.00	(107,783.70)	.22
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	.00	13,230.00	(13,230.00)	.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	.00	10,710.00	(10,710.00)	.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	.00	16,700.00	(16,700.00)	.00
100-47-4744-000 STORMWATER: REIMB FOR SERVICES	.00	.00	9,000.00	(9,000.00)	.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	.00	49,640.00	(49,640.00)	.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	.00	.00	10,000.00	(10,000.00)	.00
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	.00	8,502.00	(8,502.00)	.00
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4815-000 INTEREST ON WATER LOAN	.00	.00	.00	.00	.00
100-48-4821-000 RENT: DUE FROM POOL	.00	.00	40,000.00	(40,000.00)	.00
100-48-4822-000 RENT: BLACKHAWK C.C.	16,666.00	16,666.00	100,300.00	(83,634.00)	16.62
100-48-4823-000 BCC INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
100-48-4825-000 RENT: PARKING SPACES	.00	.00	.00	.00	.00
100-48-4827-000 DEVELPR SHARE MAD FIRE EXPENSE	.00	.00	9,584.00	(9,584.00)	.00
100-48-4830-000 MISCELLANEOUS SALES	.00	.00	.00	.00	.00
100-48-4831-000 POLICE/ FIRE SALES	.00	.00	3,500.00	(3,500.00)	.00
100-48-4833-000 VILLAGE TREE SALES	.00	.00	4,000.00	(4,000.00)	.00
100-48-4836-000 DPW VEHICLE SALES	.00	.00	.00	.00	.00
100-48-4838-000 DANE CTY CALENDARS	700.00	700.00	600.00	100.00	116.67
100-48-4840-000 INSURANCE DIVIDENDS	.00	.00	.00	.00	.00
100-48-4850-000 INSURANCE CLAIMS	.00	.00	.00	.00	.00
100-48-4855-000 SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	.00	.00	.00
100-48-4895-000 TIF REFUND	.00	.00	.00	.00	.00
TOTAL MISCELLANEOUS REVENUE	17,366.00	17,366.00	176,486.00	(159,120.00)	9.84
OTHER FINANCING SOURCES					
100-49-4941-000 MISCELLANEOUS REVENUES	282.90	282.90	17,000.00	(16,717.10)	1.66
100-49-4944-000 FUND BALANCE APPLIED	.00	.00	141,401.00	(141,401.00)	.00
TOTAL OTHER FINANCING SOURCES	282.90	282.90	158,401.00	(158,118.10)	.18
TOTAL FUND REVENUE	33,869.75	33,869.75	3,663,903.00	(3,630,033.25)	.92

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>VILLAGE BOARD</u>					
100-51-5111-310	885.00	885.00	1,500.00	615.00	59.00
100-51-5111-720	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	885.00	885.00	1,500.00	615.00	59.00
<u>COMMITTEES</u>					
100-51-5112-310	.00	.00	900.00	900.00	.00
TOTAL COMMITTEES	.00	.00	900.00	900.00	.00
<u>JUDICIAL</u>					
100-51-5120-110	171.00	171.00	2,965.00	2,794.00	5.77
100-51-5120-120	1,341.54	1,341.54	21,822.00	20,480.46	6.15
100-51-5120-150	392.84	392.84	6,237.00	5,844.16	6.30
100-51-5120-310	.00	.00	1,700.00	1,700.00	.00
100-51-5120-321	.00	.00	140.00	140.00	.00
100-51-5120-322	.00	.00	1,665.00	1,665.00	.00
TOTAL JUDICIAL	1,905.38	1,905.38	34,529.00	32,623.62	5.52
<u>LEGAL</u>					
100-51-5130-210	.00	.00	18,000.00	18,000.00	.00
100-51-5130-211	.00	.00	27,000.00	27,000.00	.00
TOTAL LEGAL	.00	.00	45,000.00	45,000.00	.00
<u>ADMINISTRATION</u>					
100-51-5141-120	4,878.16	4,878.16	86,769.00	81,890.84	5.62
100-51-5141-150	1,284.62	1,284.62	19,447.00	18,162.38	6.61
100-51-5141-320	168.00	168.00	1,700.00	1,532.00	9.88
100-51-5141-340	.00	.00	.00	.00	.00
100-51-5141-380	.00	.00	300.00	300.00	.00
TOTAL ADMINISTRATION	6,330.78	6,330.78	108,216.00	101,885.22	5.85

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>CLERK</u>						
100-51-5142-120	CLERK: WAGES	4,782.14	4,782.14	84,014.00	79,231.86	5.69
100-51-5142-130	EXTRA OFFICE HELP	1,129.25	1,129.25	17,919.00	16,789.75	6.30
100-51-5142-150	CLERK: BENEFITS	1,238.50	1,238.50	18,862.00	17,623.50	6.57
100-51-5142-310	CLERK: SUP & EXPENSES	(31.11)	(31.11)	3,900.00	3,931.11	(.80)
100-51-5142-322	CLERK: TRAINING/SEMINARS	260.00	260.00	800.00	540.00	32.50
100-51-5142-340	CLERK: POSTAL EXPENSES	396.09	396.09	3,500.00	3,103.91	11.32
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	.00	600.00	600.00	.00
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00	.00
TOTAL CLERK		7,774.87	7,774.87	129,595.00	121,820.13	6.00
<u>PERSONNEL</u>						
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	24.30	24.30	.00	(24.30)	.00
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	10,887.00	10,887.00	42,547.00	31,660.00	25.59
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	.00	.00	.00	.00
100-51-5143-200	PERSONNEL: RECRUITMENT	.00	.00	.00	.00	.00
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	.00	.00	.00	.00
100-51-5143-300	PERSONNEL: RETIREES INS PREM	737.40	737.40	9,600.00	8,862.60	7.68
TOTAL PERSONNEL		11,648.70	11,648.70	52,147.00	40,498.30	22.34
<u>ELECTIONS</u>						
100-51-5144-140	ELECTIONS: PER DIEM WAGES	.00	.00	1,100.00	1,100.00	.00
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	17.40	17.40	400.00	382.60	4.35
TOTAL ELECTIONS		17.40	17.40	1,500.00	1,482.60	1.16
<u>DATA PROCESSING</u>						
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	.00	.00	19,000.00	19,000.00	.00
100-51-5145-340	D.P.: OPERATIONS EXPENSE	.00	.00	2,700.00	2,700.00	.00
100-51-5145-350	WEBSITE COSTS	.00	.00	570.00	570.00	.00
TOTAL DATA PROCESSING		.00	.00	22,270.00	22,270.00	.00
<u>FINANCE</u>						
100-51-5151-210	FINANCE: AUDIT SERVICES	.00	.00	26,000.00	26,000.00	.00
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00	.00
100-51-5151-300	BOND ISSUE EXPENSES	.00	.00	.00	.00	.00
TOTAL FINANCE		.00	.00	26,000.00	26,000.00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>TREASURY</u>					
100-51-5152-340	TREASURY: OPERATIONS	.00	.00	.00	.00
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00
	TOTAL TREASURY	.00	.00	.00	.00
<u>ASSESSOR</u>					
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	807.50	807.50	32,000.00	31,192.50
	TOTAL ASSESSOR	807.50	807.50	32,000.00	31,192.50
<u>RISK & PROPERTY MANAGEMENT</u>					
100-51-5154-511	LIABILITY INS (LEAGUE)	11,037.00	11,037.00	43,729.00	32,692.00
100-51-5154-512	PROPERTY INS (LGPIF)	14,708.00	14,708.00	14,708.00	.00
	TOTAL RISK & PROPERTY MANAGEMENT	25,745.00	25,745.00	58,437.00	32,692.00
<u>BUILDINGS & PLANT</u>					
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	3,195.02	3,195.02	41,000.00	37,804.98
100-51-5160-221	BLDGS & PLANT: WATER	.00	.00	8,000.00	8,000.00
100-51-5160-222	BLDGS & PLANT: TELEPHONE	.00	.00	5,000.00	5,000.00
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	.00	.00	5,500.00	5,500.00
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	.00	.00	3,410.00	3,410.00
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	4,254.18	4,254.18	17,290.00	13,035.82
	TOTAL BUILDINGS & PLANT	7,449.20	7,449.20	80,200.00	72,750.80

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>POLICE DEPARTMENT</u>						
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	5,040.40	5,040.40	90,282.00	85,241.60	5.58
100-52-5210-120	POLICE: CLERICAL WAGES	3,989.27	3,989.27	71,238.00	67,248.73	5.60
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	17,416.81	17,416.81	312,868.00	295,451.19	5.57
100-52-5210-122	POLICE: OVERTIME WAGES	1,687.39	1,687.39	8,500.00	6,812.61	19.85
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	4,636.32	4,636.32	48,000.00	43,363.68	9.66
100-52-5210-125	POLICE: DIFFERENTIAL	124.72	124.72	2,000.00	1,875.28	6.24
100-52-5210-128	POLICE: COM SERVICE OFFICERS	.00	.00	4,400.00	4,400.00	.00
100-52-5210-129	POLICE: CROSSING GUARD WAG	530.20	530.20	5,500.00	4,969.80	9.64
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00	.00
100-52-5210-150	POLICE: BENEFITS	11,776.16	11,776.16	189,482.00	177,705.84	6.21
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	.00	.00	.00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	270.00	270.00	11,000.00	10,730.00	2.45
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	95.81	95.81	2,900.00	2,804.19	3.30
100-52-5210-321	POLICE: DUES & SEMINARS	.00	.00	1,500.00	1,500.00	.00
100-52-5210-322	POLICE: TRAINING EXPENSES	9.55	9.55	8,000.00	7,990.45	.12
100-52-5210-340	POLICE: OPERATING EXPENSE	300.00	300.00	14,200.00	13,900.00	2.11
100-52-5210-341	POLICE: UNIFORM EXPENSE	.00	.00	4,500.00	4,500.00	.00
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00	.00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	.00	4,000.00	4,000.00	.00
100-52-5210-370	POLICE: FUEL & OIL	752.35	752.35	7,000.00	6,247.65	10.75
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	200.00	200.00	.00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00	.00
	TOTAL POLICE DEPARTMENT	46,628.98	46,628.98	785,570.00	738,941.02	5.94
<u>FIRE DEPARTMENT</u>						
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	.00	.00	522,280.00	522,280.00	.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	.00	19,576.00	19,576.00	.00
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	.00	168,281.00	168,281.00	.00
	TOTAL FIRE DEPARTMENT	.00	.00	710,137.00	710,137.00	.00
<u>INSPECTIONS</u>						
100-52-5240-150	INSPECTIONS: BENEFITS	162.07	162.07	2,333.00	2,170.93	6.95
100-52-5240-211	INSPECTIONS: BUILDINGS	790.97	790.97	18,000.00	17,209.03	4.39
100-52-5240-212	INSPECTIONS: HVAC	291.41	291.41	5,000.00	4,708.59	5.83
100-52-5240-213	INSPECTIONS: ELECTRICAL	707.71	707.71	5,000.00	4,292.29	14.15
100-52-5240-214	INSPECTIONS: PLUMBING	374.67	374.67	2,500.00	2,125.33	14.99
100-52-5240-340	INSPECTIONS: OPERATIONS	.00	.00	323.00	323.00	.00
	TOTAL INSPECTIONS	2,326.83	2,326.83	33,156.00	30,829.17	7.02

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>EMERGENCY COMMUNICATION</u>					
100-52-5260-290	.00	.00	2,600.00	2,600.00	.00
	.00	.00	2,600.00	2,600.00	.00
<u>PUBLIC WORKS</u>					
100-53-5300-121	4,179.45	4,179.45	62,841.00	58,661.55	6.65
100-53-5300-150	1,308.77	1,308.77	13,416.00	12,107.23	9.76
100-53-5300-340	81.13	81.13	19,000.00	18,918.87	.43
100-53-5300-450	.00	.00	.00	.00	.00
100-53-5300-600	.00	.00	.00	.00	.00
	5,569.35	5,569.35	95,257.00	89,687.65	5.85
<u>MUNICIPAL GARAGE</u>					
100-53-5320-350	.00	.00	18,000.00	18,000.00	.00
100-53-5320-370	.00	.00	9,000.00	9,000.00	.00
	.00	.00	27,000.00	27,000.00	.00
<u>STREET MAINTENANCE & REPAIR</u>					
100-53-5330-210	.00	.00	.00	.00	.00
100-53-5330-230	.00	.00	10,000.00	10,000.00	.00
	.00	.00	10,000.00	10,000.00	.00
<u>STREET LIGHTING</u>					
100-53-5342-220	1,579.79	1,579.79	16,000.00	14,420.21	9.87
100-53-5342-340	.00	.00	20,000.00	20,000.00	.00
	1,579.79	1,579.79	36,000.00	34,420.21	4.39
<u>STORM SEWERS</u>					
100-53-5344-350	.00	.00	33.00	33.00	.00
	.00	.00	33.00	33.00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>COMMUNITY CENTER</u>						
100-55-5514-121	COMMUNITY CTR: WAGES	.00	.00	415.00	415.00	.00
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	.00	.00	89.00	89.00	.00
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	1,029.11	1,029.11	7,000.00	5,970.89	14.70
TOTAL COMMUNITY CENTER		1,029.11	1,029.11	7,504.00	6,474.89	13.71
<u>PARKS</u>						
100-55-5520-121	FORESTER: WAGES	3,258.81	3,258.81	60,964.00	57,705.19	5.35
100-55-5520-122	GRANT FUNDED HORT WAGES	.00	.00	.00	.00	.00
100-55-5520-125	HORT ASSISTANT WAGES	.00	.00	14,500.00	14,500.00	.00
100-55-5520-150	FORESTER: WAGE BENEFITS	907.75	907.75	17,022.00	16,114.25	5.33
100-55-5520-320	PARKS:PROJECTS	100.00	100.00	6,500.00	6,400.00	1.54
100-55-5520-340	PARKS:OPERATING EXPENSE	583.66	583.66	4,350.00	3,766.34	13.42
100-55-5520-342	VILLAGE TREE SALES COSTS	.00	.00	4,000.00	4,000.00	.00
100-55-5520-350	MCKENNA PARK	.00	.00	.00	.00	.00
100-55-5520-370	FORESTER: FUEL & OIL	.00	.00	.00	.00	.00
TOTAL PARKS		4,850.22	4,850.22	107,336.00	102,485.78	4.52
<u>HORTICULTURIST</u>						
100-55-5523-341	HORTICULTURE: CONSULTANT	.00	.00	.00	.00	.00
100-55-5523-343	HORTICULTURE: REFORESTATION	.00	.00	8,000.00	8,000.00	.00
100-55-5523-350	HORTICULTURE:PLANTINGS	.00	.00	1,700.00	1,700.00	.00
100-55-5523-550	FORESTRY GRANTS	.00	.00	.00	.00	.00
100-55-5523-600	TREE MAINTENANCE	.00	.00	32,000.00	32,000.00	.00
100-55-5523-650	TREE REMOVALS	.00	.00	20,000.00	20,000.00	.00
TOTAL HORTICULTURIST		.00	.00	61,700.00	61,700.00	.00
<u>FOUR CORNERS PROGRAM</u>						
100-55-5531-121	FOUR CORNERS: WAGES	.00	.00	14,000.00	14,000.00	.00
100-55-5531-150	FOUR-CORNERS: BENEFITS	.00	.00	1,071.00	1,071.00	.00
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	.00	.00	2,600.00	2,600.00	.00
TOTAL FOUR CORNERS PROGRAM		.00	.00	17,671.00	17,671.00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET	
<u>LAND RECREATION PROGRAM</u>						
100-55-5532-121	LAND RECREATION: WAGES	.00	.00	13,300.00	13,300.00	.00
100-55-5532-150	LAND RECREATION: BENEFITS	.00	.00	1,017.00	1,017.00	.00
100-55-5532-340	LAND RECREATION: OPERATING EXP	.00	.00	2,000.00	2,000.00	.00
TOTAL LAND RECREATION PROGRAM		.00	.00	16,317.00	16,317.00	.00
<u>TENNIS PROGRAM</u>						
100-55-5533-121	TENNIS: WAGES	.00	.00	18,500.00	18,500.00	.00
100-55-5533-150	TENNIS: BENEFITS	.00	.00	1,415.00	1,415.00	.00
100-55-5533-340	TENNIS: OPERATING EXPENSES	.00	.00	3,500.00	3,500.00	.00
TOTAL TENNIS PROGRAM		.00	.00	23,415.00	23,415.00	.00
<u>BASEBALL PROGRAM</u>						
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00	.00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00	.00	.00
TOTAL BASEBALL PROGRAM		.00	.00	.00	.00	.00
<u>BASKETBALL PROGRAM</u>						
100-55-5535-121	BASKETBALL: WAGES	.00	.00	1,000.00	1,000.00	.00
100-55-5535-150	BASKETBALL: BENEFITS	.00	.00	77.00	77.00	.00
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	.00	.00	775.00	775.00	.00
TOTAL BASKETBALL PROGRAM		.00	.00	1,852.00	1,852.00	.00
<u>MISC RECREATION PROGRAMS</u>						
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00	.00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00	.00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00	.00	.00
TOTAL MISC RECREATION PROGRAMS		.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		% OF BUDGET
<u>DEPARTMENT 5537</u>					
100-55-5537-340	.00	.00	1,300.00	1,300.00	.00
100-55-5537-341	.00	.00	9,000.00	9,000.00	.00
100-55-5537-342	.00	.00	4,300.00	4,300.00	.00
TOTAL DEPARTMENT 5537	.00	.00	14,600.00	14,600.00	.00
<u>DEPARTMENT 5538</u>					
100-55-5538-340	.00	.00	8,200.00	8,200.00	.00
TOTAL DEPARTMENT 5538	.00	.00	8,200.00	8,200.00	.00
<u>DEPARTMENT 5540</u>					
100-55-5540-340	.00	.00	6,000.00	6,000.00	.00
TOTAL DEPARTMENT 5540	.00	.00	6,000.00	6,000.00	.00
<u>DEPARTMENT 5550</u>					
100-55-5550-390	.00	.00	550.00	550.00	.00
TOTAL DEPARTMENT 5550	.00	.00	550.00	550.00	.00
<u>DEPARTMENT 5630</u>					
100-56-5630-150	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5630	.00	.00	.00	.00	.00
<u>DEPARTMENT 5640</u>					
100-56-5640-210	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5640	.00	.00	.00	.00	.00
<u>DEPARTMENT 5735</u>					
100-57-5735-775	.00	.00	.00	.00	.00
TOTAL DEPARTMENT 5735	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	BUDGET	% OF BUDGET
<u>CAPITAL OUTLAY: GEN'L GOVT</u>					
100-57-5751-800	CAP OUTLAY: COMPUTERS	.00	.00	.00	.00
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	.00	.00	.00	.00
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	.00	.00	1,500.00	1,500.00
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	.00	.00	.00	.00
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	.00	.00	.00	.00
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: GEN'L GOVT	.00	.00	1,500.00	1,500.00
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>					
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	.00	.00	.00	.00
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	.00	.00	.00	.00
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	.00	.00	.00	.00
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	.00	.00	.00	.00
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	.00	.00	.00	.00
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	.00	.00	.00	.00
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	.00	.00	.00	.00
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	.00	.00	.00	.00
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	.00	.00	.00	.00
	TOTAL CAPITAL OUTLAY: PUBLIC SAFETY	.00	.00	.00	.00
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100-59-5910-900	CONTINGENT ACCOUNT	.00	.00	.00	.00
	TOTAL DEPARTMENT 5910	.00	.00	.00	.00
<u>DEPARTMENT 5920</u>					
100-59-5920-900	DUE TO DEBT SERVICE	.00	.00	772,327.00	772,327.00
	TOTAL DEPARTMENT 5920	.00	.00	772,327.00	772,327.00
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	TOTAL FUND EXPENDITURES	134,473.59	134,473.59	3,663,903.00	3,529,429.41
	NET REVENUES OVER EXPENDITURES	(100,603.84)	(100,603.84)	.00	(7,159,462.66)

Village of Shorewood Hills
Draft Caucus Minutes
Tuesday, January 17, 2017 7:00 pm

1. Village President Mark Sundquist called the Caucus to order at 7:00 p.m. He announced that the meeting was being held to determine the Village candidates for the April 4, 2017 Spring Election. Mr. Sundquist asked the approximately 25 attendees to sign the attendance roster, indicating their names and addresses.
2. Mr. Sundquist opened nominations for the election of two tellers to canvass the vote in the event it was necessary. Marilyn Townsend nominated Cara Mahany-Braithwait, 3424 Viburnum Drive; her nomination was seconded by Anne Helsley-Marchbanks. David Benforado nominated Tad Pinkerton, 1212 Shorewood Boulevard; his nomination was seconded by John Imes. Mr. Sundquist called three times "Are there any more nominations?" There were none. By a voice vote of those in attendance Ms. Mahany-Braithwait and Mr. Pinkerton were elected unanimously.
3. Mr. Sundquist announced that his term as incumbent Village President, would end in April, 2017 and he was not seeking reelection. He opened nominations for Village President. He asked each resident making a nomination to give his or her name and the nominee's name and address. Charlie Field nominated David Benforado, 3902 University Avenue, for Village President. Mr. Benforado's nomination was seconded by John Imes. Mr. Sundquist called three times, "Are there any more nominations?" There were no additional nominations; no runoff election was necessary.
4. Mr. Sundquist announced the names of the three incumbent Village Trustees whose terms will expire in April, 2017: Felice Borisy-Rudin, Anne Readel and Fred Wade. Mr. Sundquist opened nominations for the three Trustee positions. He asked each resident making a nomination to give his or her name and the nominee's name and address. Ms. Borisy-Rudin nominated Anne Readel, 3610 Sunset Drive; the nomination was seconded by John Imes. Cara Mahany-Braithwait nominated Fred Wade, 1121 Wellesley Road; the nomination was seconded by Richard Gourse. Anne Readel nominated Felice Borisy-Rudin, 3219 Topping Road; the nomination was seconded by Fred Wade. Mr. Sundquist called three times, "Are there any more nominations?" There were none. Since six or fewer candidates were nominated for Village Trustee, there was no need for a runoff election.
5. Mr. Sundquist gave each candidate, in order of his/her nomination, an opportunity to give a short speech. Afterward Mr. Sundquist asked the candidates to see the Village Clerk before leaving to receive the necessary nomination paperwork.
6. Mr. Sundquist closed the Caucus at 7:22 p.m.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk

**Village of Shorewood Hills
Board of Trustees Meeting
Draft Minutes**

Tuesday, January 17, 2017 7:00 p.m.

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:28 p.m., after the Caucus.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Fred Wade, Anne Readel, John Imes, Mark Lederer, Felice Borisy-Rudin and David Benforado. Also in attendance were Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Police Chief Denny Pine, Police Officer Jaime Weitzel, Emergency Services Coordinator David Sykes, Deputy Clerk Karla Endres and Village Clerk Cokie Albrecht. Approximately 15 visitors were in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications** There were none.
6. **Board Matters**
 - A. **Payment of Bills** Mr. Wade moved and Mr. Benforado seconded a motion to approve the payment of the end of December bills in the amount of \$27,171.08 and \$66,496.46 for January expenses, for a total of \$93,667.54. Motion passed unanimously.
 - B. **Consent Agenda**
 - i) **Approval of the minutes of the December 21, 2016 Board meeting**
 - ii) **Transient Merchant Permit: Fabian Seafood**

Mr. Imes moved and Ms. Readel seconded a motion to approve the Consent Agenda items. Motion passed unanimously.
 - C. **Ordinances**
 - i) **Second and possible third reading of an Ordinance L-2016-7 amending Section 18.05 of the Village Code: “Junk, Certain Vehicles, Recreational Equipment and Firewood” and Section 10-1-75 “Motor Vehicle, Mobile Home and Boat Storage”** Mr. Benforado reviewed the revisions to the ordinance suggested by the Plan Commission. They were designed to clarify the law’s requirements. Mr. Benforado moved and Ms. Borisy-Rudin seconded a motion to waive the second and third readings of Ordinance L-2016-7 and approve it. Motion passed unanimously.
 - D. **New Business Resolutions and Motions**
 - i) **Resolution R-2017-1 International Migratory Bird Day (Bird City Application)** The Trustees agreed the third paragraph of the resolution should be revised to read (strikeouts indicate words deleted; italics indicate words added):

“WHEREAS, these migrant species also play an important ~~economic~~ role in our community, controlling insect pests and generating ~~millions in~~ recreational ~~dollars~~ *value* statewide, and...”
 - Ms. Readel moved and Mr. Imes seconded a motion to approve Resolution R-2017-1 as revised. Motion passed unanimously.
 - ii) **Resolution R-2017-2 In Support of Public Schools** The Trustees agreed the last four paragraphs of the proposed resolution should be revised to read (strikeouts indicate words deleted; italics indicate words added):

“WHEREAS, innocuous sounding alternatives such as “school choice” ~~are a means to~~ divert taxpayer money from publicly and locally controlled traditional public schools to ~~poorly supervised and regulated commercial private schools,~~ and

WHEREAS, there is a well-funded ~~national conspiracy effort to promote the destruction of~~ *undermine* our taxpayer-funded traditional public schools, and

WHEREAS, the Village of Shorewood Hills repudiates this misguided effort *and rejects the National School Choice Week’s call to recognize the week of January 22-28 as National School Choice Week 2017.*

THEREFORE, the Village Board of Shorewood Hills hereby instead recognizes January 22-28, 2017 as Public School Support Week, *expresses its gratitude to the Madison Metropolitan School District,* and calls this to the attention of all ~~our citizens.~~

Mr. Wade moved and Mr. Imes seconded a motion to approve Resolution R-2017-1 as revised. Motion passed 6 – 1 with Mr. Lederer voting no. The Trustees asked staff to post the resolution on the Village website and send copies of it to: the principals of Shorewood Hills Elementary School, Hamilton Middle School, and West High School; the Madison Metropolitan School District Board and Superintendent; State Senator Fred Risser; State Representative Terese Berceau; the leadership of the State Senate and Assembly; the League of Wisconsin Municipalities; and Andrew Campanella, President of National School Choice Week.

iii) Authorize expenditures associated with measures taken by staff to effectively deal with aggressive or nuisance wildlife that threaten the public safety with dangers such as bird flu or rodent-borne disease, if necessary Two young male turkeys have demonstrated increasingly aggressive behavior toward residents. DNR wildlife experts anticipate the threatening actions will escalate as the birds get older and could become a serious danger to public safety; they recommend the turkeys’ removal. Ms. Borisy-Rudin moved and Mr. Lederer seconded a motion to authorize the expenditure of up to \$1,000 to hire USDA staff to net and remove the two aggressive turkeys. Motion passed unanimously.

iv) Authorize staff to arrange for public information meeting on issues related to free-ranging cats Residents Trina and Michael Schuler, 920 Western Road, and Joni Stein, 910 Western Road, are concerned about recent revisions to Ordinance L-2016-2. They would like the ordinance to address owners’ control of housecats when outside. They suggested a public forum to discuss the impact of free-roaming housecats on public health and wildlife. The Public Health and Safety Committee and Parks Committee support the concept of an information session. Staff will organize a panel of experts to address the topic.

v) Consider referral of request to pursue motor vehicle idling ordinance Interest in considering an ordinance regulating idling vehicles has been expressed. Mr. Frantz will review information about the topic available from the League of Wisconsin Municipalities. The Public Health and Safety Committee will examine the issue.

E. Appointments There were none this evening.

7. Reports of Officials and Committees

B. Village Administrator

i) Status of storage building project The Services Committee is reviewing the design and anticipated cost of the proposed project. To comply with State Statute, the Village will advertise for bids prior to the next Board meeting, but will not be committed to the project. If a decision to proceed is subsequently made, the building should be completed by ~ August, 2017.

F. Plan Commission Rich Arnesen of Stone House Development said the firm is considering revisions to the proposed Arbor Crossing II project. The development may now involve the construction of one apartment building, rather than two, as initially presented and approved.

I. Public Health and Safety Committee The Committee is reviewing the City of Madison’s response to pan handling on streets/at intersections.

J. Recreation Committee The Committee is reviewing the Land Rec and Four Corners programs.

I. Parks Committee In addition to the issue of free-roaming cats, the Committee is looking at pesticide application on lawns.

The remaining Committee chairpersons had nothing further to report.

8. Adjourn Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk

SHOREWOOD HILLS POLICE DEPARTMENT
810 SHOREWOOD BOULEVARD
MADISON, WI 53705
608-267-1110 FAX 608-267-1155

M E M O R A N D U M

TO: Personnel Committee

FROM: Chief Denny Pine

Date: 01/30/2017

RE: Part-time officer

Dear Personnel Committee:

On January 23rd Lt. Martens, Sgt. Denzer and I interviewed Michael Steffes for a part-time officer position with SHPD. I can't say enough how impressed I was with the interview with Michael. Michael started working for the Department of Justice as a Deputy Administrator, Division of Law Enforcement Services in October of 16. Michael started his career with the Beaver Dam Police Department as a patrol officer then Sgt. and then Lieutenant from 1994 to 2007 prior to becoming the Chief of Police in Rhineland Police Department from 2007 to 2016 prior to taking the job with DOJ. The knowledge that Michael brings with him will certainly benefit our department and Village. See attached experience sheets. With your recommendations to hire I will start scheduling him for his drug test and prepare all the necessary paper work and training he will need prior to picking up shifts.

I'm highly Recommend Hiring Michael as a part-time officer for the Shorewood Hills Police Department.

Also I'm asking that the Personnel Committee recommends to the Board of Trustees a 25. Cent Per hour increases for all the part-time officers for 2017. That would bring them up from 19.75 to 20.00 per hour.

Thank you

Chief Denny Pine

Michael Steffes

Objective

To establish and maintain integrity, transparency, safety, professionalism, high morale and public trust in law enforcement through education, leadership and proper police management coupled with collaboration and community partnerships.

Experience

2007-2016 Rhineland Police Department Rhineland, WI

Chief of Police

- Work in partnership with the community to prevent crime and provide a safe environment for everyone living in and visiting the City of Rhineland
- Planning, organizing, staffing, directing, supervising, influencing, leading, and controlling operations to achieve objectives of a high performance organization
- Responsible for \$2,100,000 budget
- Worked with employees to create a consensus on the mission, vision and core values embraced by everyone
- Created Citizen Satisfaction Survey Tool
- Analyzed, revamped, and implemented new Policy and Procedure Manual, twice
- Created Department's first Citizen's Police Academy
- Provide crime prevention programs to citizens and groups
- Monitoring, anticipating and recognizing new criminal trends and initiate methods to investigate and prevent future criminal conduct
- Investigate and Respond to public inquiries and citizen concerns regarding law enforcement
- Educating and ensuring officers maintain integrity while facing ethical dilemmas inherent in law enforcement
- Initiated and developed a canine program through community and business funding partnerships
- Serve as Public Information Officer for the Police Department
- Analyze and provide recommendations to the City Administrator regarding problems, concerns and issues facing the City.
- Evaluated, implemented, equipped, and trained officers on Taser use
- Provide unified tactical training as a Certified Defensive and arrest tactics, Firearms, Professional Communications, and Taser Instructor
- Restructured Field Training Program to a Problem Oriented, Police Training Program to motivate and mentor young officers, provide department orientation, and to embrace the problem oriented policing philosophy expected of all officers
- Provide reports and information to City Council, Protection of Persons and Property Committee and Police and Fire Commission
- Created Department Head evaluation system for entire City
- Created and training Leadership in Organizations curriculum for all Department Heads
- Developed incident command positional binder system to ensure emergency preparedness at all levels of the organization
- Created first Northwoods Mutual Aid Response Team, partnering with area agencies

2007-Present Nicolet Area Technical College Rhineland, WI

Recruit Academy Master Instructor

- Teach Firearms, DAAT, Professional Communications, Crime Prevention and Tactical Response as a State of Wisconsin Certified Master Instructor
- Prepare and lecture classes to new officers, police recruits, in-service, and criminal justice students.

2004-Present Concordia University, Wisconsin Mequon, WI

Bachelor and Master of Arts Degrees Adjunct Instructor, Management/Criminal Justice

- Prepare and Lecture classes to students earning a Bachelor of Arts degree and Master of Business Administration Degree
- Instruct students on management theory including planning, organizing, staffing, leading, influencing and controlling
- Teach students to make ethical decisions to insure public trust
- Courses prepared and taught – Principles of Management, Ethics, Criminology, Management of Criminal Justice including online e-learning format, and Leadership and Organizational Behavior in the MBA Program

2002-June/2011 Fox Valley Technical College Appleton, WI

Associate of Arts Degree Instructor and Recruit Instructor

- Prepare and lecture classes to new officers, police recruits, and criminal justice students.
- Educate and investigate the cause and methodology of criminal activity
- Instruct students about the principles of crime causation, then provide methods to prevent each type of behavior
- Teach students to make effective community presentations
- Provide students with the ability to anticipate, recognize, and appraise a crime risk and initiate an action to remove or reduce it.
- Teach firearms, DAAT, Professional Communications and Crime Prevention

1994-2007 Beaver Dam Police Department Beaver Dam, WI

Lieutenant/Sergeant/Police Officer

- 2001 Promoted to Sergeant, later Lieutenant
- Commanding officer of afternoon shift, supervising seven people
- Maintain Department Inventory
- Educating and ensuring officers maintain integrity while facing ethical dilemmas inherent in law enforcement
- Initiated and developed a canine program and was canine officer for nearly seven years
- Led project committee that revised, developed, drafted, and implemented a new policy and procedure manual
- Evaluated, implemented, equipped, and trained officers on Taser use
- Provide unified tactical training as a Certified Defensive and arrest tactics, Firearms, Professional Communications, and Taser Instructor
- Motivated and educated young officers and provided department orientation as a Field Training Officer, later coordinator of FTO Program
- Created police canine video and conducted over 125 presentations on canine use, bank safety, Identity Theft, burglary prevention, and other safety courses
- Achieved 1997 Dodge County Executive Law Enforcement Association Officer of the Year
- Awarded Certificate of Merit from WPPA and received numerous letters of commendation
- March/2006 – April/2007 volunteered as monthly guest speaker on the local radio show "community comment" discussing laws, ordinances and police initiative

1994-1994 Dodge Correctional Institution Waupun, WI

Correctional Officer 1

- Supervision of Maximum Security Inmates
- Monitoring inmate culture for behavioral changes

Education

2002-2003 Marian College Fond du Lac, WI

Master of Science in Organizational Leadership and Quality

- Grade Point Average, 3.8958
- Thesis project assisted the Town of Beaver Dam Police Department to implement proper human resource strategies, facilitate process alignment, and created a citizen satisfaction survey process to establish public trust and transparency

1999-2002 Concordia University Mequon, WI

Bachelor of Arts in Management of Criminal Justice

- Graduated *summa cum laude*, 3.93 Grade Point Average

1991-1993 Fox Valley Technical College Appleton, WI

Associate of Science in Police Science

- Graduated on Dean's List

Training Seminars

- Northwestern University - School of Police Staff and Command
 - Franklin M. Kreml Leadership Award Recipient
- Leadership in Police Organizations, IACP
 - Leadership in Police Organizations Faculty Development Workshop and Certified as a national instructor through IACP and DOJ to teach in Department, throughout State of Wisconsin and Country
- FBI Law Enforcement Executive Development Seminar
- Rural Executive Management Institute Certificate, University of Arkansas
- Force Science Research Center Certification as Use of Force Analyst
- CVMIC Certificate in Supervision, Silver Certificate
- First Level Leadership two week seminar/FVTC
- Field Training Officer Supervisor seminar/FVTC
- Leading Organizations and Teams
- Leading and Working with People/UW Madison, Executive Education
- Developing Policies and Recruitment/Retention/WI Chiefs of Police
- Certified in Wisconsin as Master Instructor in Defensive and Arrest Tactics, Firearms, Tactical Rifle Instructor, Tactical Response and Professional Communications
- Basic SWAT Certification

Organizations

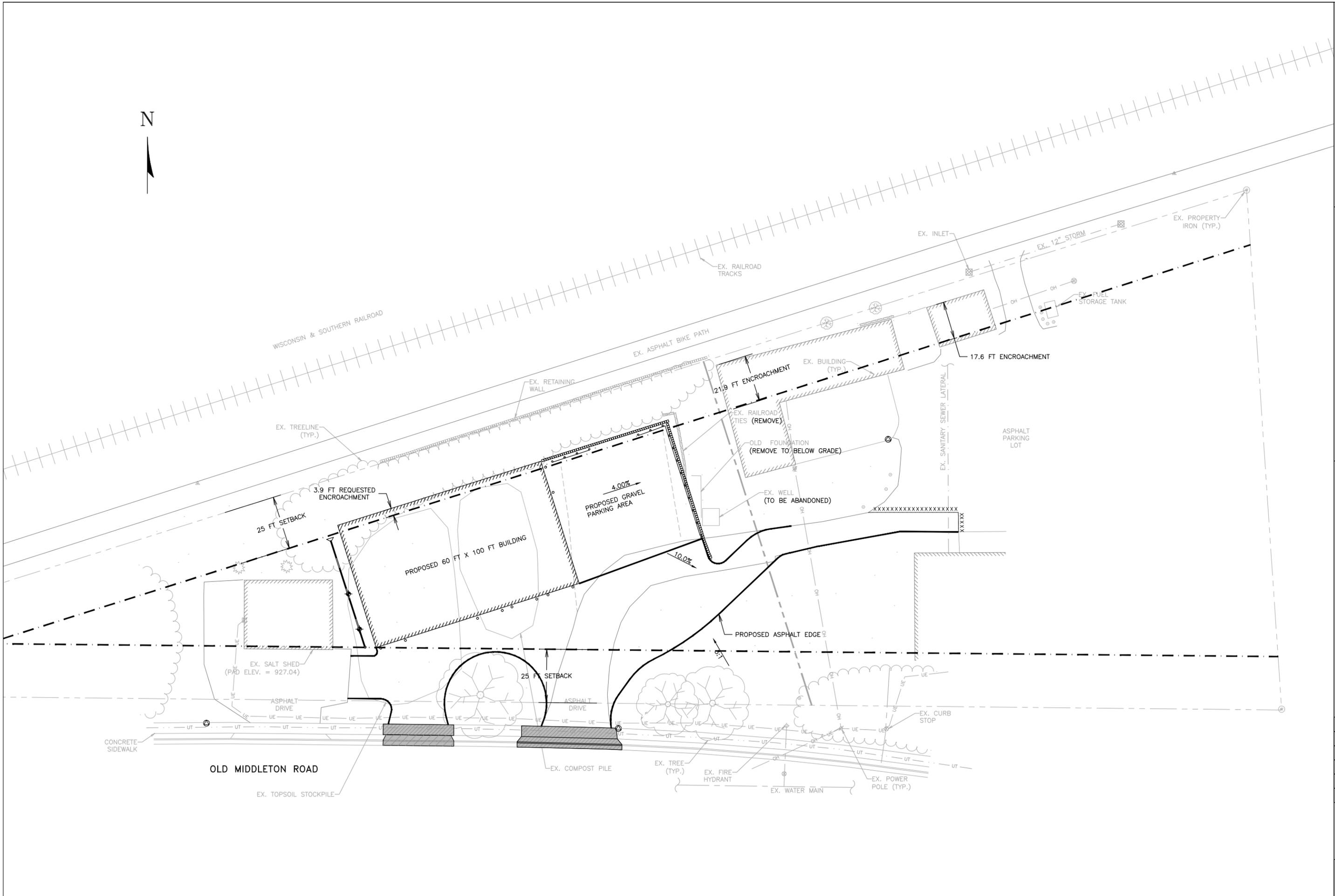
- Wisconsin Law Enforcement Standards Board Member
- Rotary (Rhineland Chapter of Rotary International), President
- State of Wisconsin, Emergency Police Services, Deputy Area Director, Northeast Region
- Northcentral Emergency Response Team, mutual aid response team, President
- Oneida-Vilas County Public Information Officer Network
- International Association of Chiefs of Police
- Wisconsin Chiefs of Police Association, Wisconsin Police Leadership Foundation Board of Directors, WCPA Training Committee, WCPA Marketing Committee
- North Central Chiefs of Police Association, Vice President, past secretary
- Assisted in creation of a Crisis Intervention Team training committee and worked to bring CIT training to the Northwoods
- Member of the Oneida County Child Death Review Team
- DOT Uniform Traffic Citation Council, Wisconsin Chief's Representative
- Wisconsin Curriculum Advisory Committee and Tactical Skills Advisory Committee – past member (Wisconsin Department of Justice Training & Standards Bureau)
- CVMIC Law Enforcement Focus Group
- North Central Drug Enforcement Group Advisory and Oversight Board
- Rhineland Community Education Advisory Committee
- Rhineland Partners in Education past board member
- Rhineland Hodags Softball Association Coach (six years)
- Past Treasurer of Tri-County Council on Domestic Violence and Sexual Assault
- Zion Lutheran School Board of Education, Treasurer (3 terms)
- Lexipol Wisconsin Policy Development, Peer Review Group
- Held position of President for three terms in the Beaver Dam Professional Police Association

VILLAGE OF SHOREWOOD HILLS
LOCUST DRIVE PROPOSED DESIGN —
SOUTH SIDE SIDEWALK

1 INCH = 20 FEET

--- EX. PAVED EDGE — PROPOSED CONCRETE GUTTER





PROJECT NO.:	SH 67
DRAWING FILE:	COLD_STORAGE.DWG
DRAWN BY:	J.C.A.
CHECKED BY:	B.R.B.
DATE:	2-15-17
REVISIONS:	
SCALE:	0 5 10 20
SHEET:	4

Status of Capital Fund and Future Capital Financing

<u>2015 Year End</u>	
Capital Improvement Fund	\$44,220.00 (unspent 2015 debt proceeds)
<u>2016 Expenses</u>	
2012 Roads	\$5,544.80
2015 Roads	\$5,000.00
2016 Roads	\$278,816.00
Furnace at VH	\$15,797.00
Accounting Software (1 of 3)	\$13,000.00
Storage Bldg Engineering	\$12,793.10
Storage Bldg Site Prep	\$29,760.00
TOTAL	\$360,710.90
<u>2016 Year End</u>	
Capital Improvement Fund	(\$316,490.90) (deficit in C.I.F.)

<u>2015 Year End</u>	
TIF III & IV Debt Proceeds	\$692,329.00
<u>2016 Expenses</u>	
Capital Expense for UBD Improvements	\$394,089.69
<u>2016 Year End</u>	
TIF III & IV Debt Proceeds	\$298,239.31 (remaining debt proceeds)

<u>Transfer \$\$\$ to Capital Improvement Fund</u>	
2016 C.I.F. Year End	(\$316,490.90)
2016 TIF Debt Proceeds	\$298,239.31
Capital Improvement Fund Balance	(\$18,251.59) (deficit in C.I.F.)

<u>2017 Projects</u>	
Locust Drive Improvements	\$220,000.00 (TIF IV eligible project)
Cold Storage Building	\$611,206.90
Capital Improvement Fund Deficit	\$18,251.59
TOTAL	\$849,458.49

2017 Borrowing	\$900,000.00
-----------------------	---------------------

Capital Fund Advances to Utilities and Payback Plan

Water Utility Advance from C.F.	\$381,046.00
Sewer Utilit Advance from C.F.	\$76,794.00
TOTAL	\$457,840.00
Payback of advances over next 4 years	\$114,460.00 (annually)

Capital Fund Projects

2017 Capital Fund Expenses	
Accounting Software	\$13,000.00
Chipper	\$41,385.00
Squad Car	\$29,500.00
Police Equipment	\$16,000.00
Computers	\$4,500.00
TOTAL	\$104,385.00
Replace Phone System	\$20,000.00 (may not be done)
4 Corners Playground Equipment	\$20,000.00 (may not be done)

2018 Capital Fund Expenses	
Accounting Software	\$13,000.00
Leaf Picker	\$40,000.00
Computers	\$4,500.00
Boathouse Roof	\$15,000.00
Community Center Roof	\$25,000.00 (+\$25,000 paid by Pool)
TOTAL	\$97,500.00

2019 Capital Fund Expenses	
Roof Top Air Handling Unit at VH	\$20,000.00
Squad Car	\$30,500.00
Midsized Plow Truck	\$55,000.00
Computers	\$4,500.00
TOTAL	\$110,000.00

2020 Capital Fund Expenses	
Boiler at Community Center	\$25,000.00 (+\$75,000 paid by pool)
Restain Siding at VH	\$15,000.00
Replace DPW/Forestry ATV	\$18,000.00
Replace Toro Snow Machine	\$49,500.00
TOTAL	\$107,500.00

Total to be paid back to C.F. by Utilities	\$457,840.00
Capital Projects (2017-2020)	\$419,385.00
Remaining Capital Fund Balance (2020)	\$38,455.00

Capital Fund Projects (continued)

2021 Capital Fund Expenses	
Dump Truck	\$105,000.00
Mower	\$19,000.00
TOTAL	\$124,000.00

2022 Capital Fund Expenses	
Forester's Truck	\$45,000.00
Street Sweeper	\$100,000.00 (+\$100K from Stormwater Utility)
TOTAL	\$145,000.00

Grand Total of C.F. Projects (2017-2022)	\$688,385.00
Total to be paid back to C.F. by Utilities	\$457,840.00
Estimated Deficit in Capital Fund (2022)	(\$230,545.00)

Village of Shorewood Hills
Open Market vs. State Trust Fund Loan



		New Money Component							
		\$900,000				\$900,000			
		G.O. Promissory Notes				State Trust Fund Loan			
		<i>Dated May 1, 2017</i>				<i>Dated May 1, 2017</i>			
		<i>(First interest 5/1/18)</i>				<i>(First interest 3/15/18)</i>			
LEVY YEAR	YEAR DUE	PRINCIPAL (5/1)	INTEREST (5/1 & 11/1) AIC= 2.33%	LESS: BID PREMIUM	TOTAL	PRINCIPAL (3/15)	INTEREST (3/15) AIC= 3.47%	TOTAL	YEAR DUE
2016	2017								2017
2017	2018	\$55,000	\$33,875	(\$20,137)	\$68,738	\$80,313	\$27,444	\$107,757	2018
2018	2019	\$85,000	\$21,000		\$106,000	\$79,068	\$28,689	\$107,757	2019
2019	2020	\$85,000	\$19,300		\$104,300	\$81,765	\$25,993	\$107,757	2020
2020	2021	\$90,000	\$17,550		\$107,550	\$84,697	\$23,060	\$107,757	2021
2021	2022	\$90,000	\$15,750		\$105,750	\$87,662	\$20,095	\$107,757	2022
2022	2023	\$90,000	\$13,500		\$103,500	\$90,730	\$17,027	\$107,757	2023
2023	2024	\$100,000	\$10,650		\$110,650	\$93,868	\$13,890	\$107,757	2024
2024	2025	\$100,000	\$7,650		\$107,650	\$97,191	\$10,566	\$107,757	2025
2025	2026	\$100,000	\$4,650		\$104,650	\$100,593	\$7,165	\$107,757	2026
2026	2027	\$105,000	\$1,575		\$106,575	\$104,113	\$3,644	\$107,757	2027
		\$900,000	\$145,500	(\$20,137)	\$1,025,363	\$900,000	\$177,573	\$1,077,573	

ESTIMATED SOURCES & USES		ESTIMATED SOURCES & USES	
<i>Sources of Funds:</i>		<i>Sources of Funds:</i>	
Par Amount	\$900,000	Par Amount	\$900,000
Reoffering Premium	\$36,899	Reoffering Premium	
	<u>\$936,899</u>		<u>\$900,000</u>
<i>Uses of Funds:</i>		<i>Uses of Funds:</i>	
Project Fund	\$900,000	Project Fund	\$900,000
Bond Counsel Fee (est.)	\$3,659		
Rating Fee (est.)	\$2,805		
OS Fee	\$1,220		
Fiscal Agent Fee (est.)	\$79		
Underwriter's Discount	\$9,000		
Bid Premium Available for D/S	\$20,137		
	<u>\$936,899</u>		<u>\$900,000</u>

Note: Planning estimates only. Significant changes in market conditions will require adjustments to current financing illustration.
If interest rates move higher, the interest cost will be higher.

Village of Shorewood Hills
Example Financing Illustration



LEVY YEAR	YEAR DUE	NET EXISTING DEBT (A)	New Money Component				PRINCIPAL (5/1)	INTEREST (5/1 & 11/1) TIC=	LESS: BID PREMIUM	TOTAL	PRINCIPAL (5/1)	INTEREST (5/1 & 11/1) TIC=	TOTAL	PRINCIPAL (5/1)	INTEREST (5/1 & 11/1) TIC=	TOTAL	LESS OFFSETTING REVENUES (B)	COMBINED DEBT SERVICE	COMBINED MILL RATE (C)	INCREASE (DECREASE) OVER PRIOR YEAR	YEAR DUE
			\$900,000 G.O. Promissory Notes Dated May 1, 2017 (First interest 5/1/18) 2.17%																		
2016	2017	\$770,022														\$0	\$770,022	\$1.65		2017	
2017	2018	\$801,995	\$55,000	\$33,875	(\$20,137)	\$68,738										(\$7,800)	\$862,933	\$1.81	\$0.16	2018	
2018	2019	\$821,245	\$85,000	\$21,000		\$106,000										(\$25,000)	\$902,245	\$1.86	\$0.05	2019	
2019	2020	\$840,615	\$85,000	\$19,300		\$104,300										(\$24,600)	\$920,315	\$1.86	\$0.00	2020	
2020	2021	\$826,826	\$90,000	\$17,550		\$107,550	\$140,000	\$102,550	\$242,550							(\$24,200)	\$1,152,726	\$2.28	\$0.42	2021	
2021	2022	\$838,185	\$90,000	\$15,750		\$105,750	\$180,000	\$61,950	\$241,950							(\$23,800)	\$1,162,085	\$2.26	(\$0.02)	2022	
2022	2023	\$847,249	\$90,000	\$13,500		\$103,500	\$185,000	\$55,563	\$240,563	\$100,000	\$88,000	\$188,000				(\$23,300)	\$1,356,011	\$2.58	\$0.32	2023	
2023	2024	\$854,049	\$100,000	\$10,650		\$110,650	\$190,000	\$49,000	\$239,000	\$130,000	\$53,400	\$183,400				(\$27,625)	\$1,359,474	\$2.54	(\$0.04)	2024	
2024	2025	\$504,323	\$100,000	\$7,650		\$107,650	\$200,000	\$42,175	\$242,175	\$135,000	\$48,100	\$183,100				(\$26,875)	\$1,010,373	\$1.85	(\$0.69)	2025	
2025	2026	\$188,909	\$100,000	\$4,650		\$104,650	\$205,000	\$35,088	\$240,088	\$145,000	\$42,500	\$187,500				(\$26,125)	\$695,021	\$1.25	(\$0.60)	2026	
2026	2027	\$187,710	\$105,000	\$1,575		\$106,575	\$215,000	\$27,738	\$242,738	\$150,000	\$36,600	\$186,600				(\$25,375)	\$698,248	\$1.23	(\$0.02)	2027	
2027	2028	\$122,030					\$220,000	\$20,125	\$240,125	\$155,000	\$30,500	\$185,500				\$0	\$547,655	\$0.94	(\$0.29)	2028	
2028	2029	\$121,783					\$230,000	\$12,250	\$242,250	\$160,000	\$24,200	\$184,200				\$0	\$548,233	\$0.93	(\$0.01)	2029	
2029	2030	\$121,147					\$235,000	\$4,113	\$239,113	\$170,000	\$17,600	\$187,600				\$0	\$547,859	\$0.91	(\$0.02)	2030	
2030	2031	\$116,906								\$175,000	\$10,700	\$185,700				\$0	\$302,606	\$0.49	(\$0.42)	2031	
2031	2032	\$116,128								\$180,000	\$3,600	\$183,600				\$0	\$299,728	\$0.48	(\$0.01)	2032	
2032	2033	\$111,746														\$0	\$111,746	\$0.17	(\$0.31)	2033	
		<u>\$8,190,867</u>	<u>\$900,000</u>	<u>\$145,500</u>	<u>(\$20,137)</u>	<u>\$1,025,363</u>	<u>\$2,000,000</u>	<u>\$410,550</u>	<u>\$2,410,550</u>	<u>\$1,500,000</u>	<u>\$355,200</u>	<u>\$1,855,200</u>	<u>(\$234,700)</u>	<u>\$13,247,280</u>							

(A) Assumes net of Build America Bonds subsidy, levy supported refunding savings from the 2009 Bonds, and \$275,000 of TIF debt from 2015 issue was used for levy supported CIP projects. Assumes amounts borrowed for TIF, Pool, Sewer, Water, Storm, and Marina are self supporting.

(B) Assumes amounts borrowed for TIF projects are self supporting.

(C) Mill Rate based on 2016 Assessed Valuation (TID OUT) of \$466,654,221 with 2.00% annual growth.

Note: Planning estimates only. Significant changes in market conditions will require adjustments to current financing illustration. If interest rates move higher, the interest cost will be higher.

~ 5 year projection of capital needs by date

	Capital Need	Year	Paid to Date	Est. Amt. Needed	Funding Source(s)	Suggested Committee Referral	Comments	Category	
1	Line Lake Mendota Sanitary Sewer	2016	168,000	0	Capital Fund/ Sewer Fund	Public Works	Subject to root problems, difficult to maintain, costly to replace. Bids received and approved for work, projected cost = \$193,080.	Facilities	Completed
2	Update accounting software	2016	13,000	0	Capital Fund/ All Funds-Operating	Board	Share amongst all department, utilities, pool. Streamline office operations including utility billing, accounts payable and customer access to bills. Total \$39K paid over 3 years.	Equipment	Paid
3	Pave Blackhawk CC parking lot	2016	141,477	0	Capital Fund	Public Works	BCC to repay over life of 2015 borrowing. Original estimate \$180K.	Streets	Completed
4	Road resurfacing of streets on west side of Village	2016	278,816	0	Capital Fund	Public Works	Mil and resurface streets remaining streets on west side of Village. Grant for Oxford Road ~\$42K.	Streets	Completed
5	University Bay Drive/University Avenue improvements	2016	394,110	0	Capital Fund	Board	TID 3 - Widen the southbound lane and bike path south of 700 UBD	TID	TID 3 Completed
	Subtotal 2016		995,403	0					
6	Phone system	2017	0	20,000	Capital Fund/ All Funds-Operating	Board	Share amongst all departments. The present phone system is problematic. Yet to determine upgrade vs. new and hosted vs. in-house.	Equipment	Not in current plan
7	Playground equipment at Post Farm Park & 4 Corners Park	2017	0	0	Donations	Recreation/ Parks	Cost of new equipment to be offset or paid for entirely by fundraising. Address safety of some of the playground equipment. Est. cost \$30K.	Facilities	
8	4 Corners bathroom & shelter improvements	2017	0	20,000	Donations/Capital Fund	Services	The improvements would need to bring the building into compliance with ADA requirements: Expand bathroom, ramp to shelter deck. Could be partially or totally funded by donation.	Facilities	Not in current plan
9	Cold storage building	2017	0	653,760	Capital Fund	Services/ Board	Reason: Scheduled loss of Degen building prior to 2018. Amount is for construction of ~60' x100' building for storage of DPW, Police and Fire/EMS Association equipment (Cost Est \$624K+Site Prep).	Facilities	
10	Update accounting software	2017	0	13,000	Capital Fund/ All Funds-Operating	Board	Share amongst all department, utilities, pool. Total \$39K paid over 3 years. Payment 2 of 3.	Equipment	
11	Chipper	2017	0	41,385	Capital Fund	Services	Replaces 2007 model, worth ~\$5,000.	Equipment	
12	squad car	2017	0	29,500	Capital Fund	Public Health & Safety	Two Year rotation of vehicles. Includes equipment.	Equipment	Ordered
13	Locust Drive, bike path at Maple Terrace	2017	0	220,000	Capital Fund	Board	TID 4 - Improvement to bike path intersections with Locust Drive and Maple Terrace. Est. \$100-200K.	TID	TID 4
	Subtotal 2017		0	997,645					
14	Update accounting software	2018	0	13,000	Capital Fund/ All Funds-Operating	Board	Share amongst all department, utilities, pool. Total \$39K paid over 3 years. Payment 3 of 3.	Equipment	
15	McKenna Park Beach House roof repairs and railing replacement	2018	0	15,000	Marina Program/ Capital Fund	Waterfront/ Services	Pay using fund balance. Reimbursed by Marina program. On hold pending Waterfront Committee decision. Metal railing was shored up in 2015. Still needs to be replace for ~\$5,000.	Facilities	
16	DPW Building Interior Repairs	2018	0	25,000	Capital Fund	Services	Repairs to the building interior including conversion of the former Intern quarters and dayroom to meeting or office space. Includes repurposing offices and storage space for DPW office, Forester office and historic file storage.	Facilities	
17	Repair Roof at Community Center	2018	0	50,000	Capital Fund/ Pool Fund/General Fund-Operating	Services/ Pool	Portion of expense to be shared by Pool (50/50). Minor repairs completed in 2015, major repairs should be done in 2-3 years.	Facilities	
18	Demolition of Scout Shack build park pavillion	2018	0	0	Donations	Parks/ Recreation	If cold storage built, fireworks equipment stored in Scout Shack could be relocated. Demolish building in favor of a simple park pavillion. Est. cost \$50K.	Facilities	
19	Leaf picker	2018	0	40,000	Capital Fund	Services	Replaces 1999 model, worth ~\$1,000.	Equipment	
20	Completion of bike path south of Marshall Court	2018	0	311,000	Capital Fund	Board	TID 3 - University Station to University Bay Drive. Portion of work may be done in 2017. Partially reimbursed by PARC grant.	TID	TID 3
21	Marshall Court: Street & Utility Improvements	2018	0	850,000	Capital Fund	Board	TID 3 - Extend water and sewer from Arbor Crossing west to railroad tracks. Improve streetscape, road, etc. with utilities.	TID	TID 3
	Subtotal 2018		0	1,304,000					
22	Roof top air handling unit at Village Hall	2019	0	20,000	Capital Fund	Services	Maintenance, expected life on units installed in 1997.	Facilities	
23	Squad car	2019	0	30,500	Capital Fund	Public Health & Safety	Two Year rotation of vehicles. Includes equipment.	Equipment	
24	Mid-sized plow	2019	0	55,000	Capital Fund	Services	Replaces 2008 model, worth ~\$4,000.	Equipment	
	Subtotal 2019		0	105,500					
25	Boiler at Community Center	2020	0	100,000	Capital Fund/ Pool Fund	Services/ Pool	Installed in 1996. Expense to be shared 25/75: Village/Pool.	Facilities	
26	Restain/paint Village Hall	2020	0	15,000	General Fund-Operating	Services	Maintenance.	Facilities	
27	Tallyho booster station - replace pump (1 of 3), repaint	2020	0	25,000	Water Utility	Public Works	Paid for by water utility. The two other pumps have been repaired or replaced in recent years (Est. 25 year life)	Facilities	
28	Bobcat all terrain vehicle	2020	0	18,000	Capital Fund	Services	Replaces 2008 model, worth ~\$1,000.	Equipment	
29	Toro 4wd snow machine	2020	0	49,500	Capital Fund	Services	Replaces 2008 model, worth ~\$10,000.	Equipment	
30	DPW Building	2022	0	2,000,000	Capital Fund	Services	Reason: Building underutilized, garages overcrowded, operational deficiencies. (Est. range \$0.5-2.0M).	Facilities	TID 3 or 6
	Subtotal 2020		0	2,207,500					
31	Full-size dump truck	2021	0	105,000	Capital Fund	Services	Replaces 2001 model. Becomes full-time leaf truck.	Equipment	
32	Toro zero-turn mower	2021	0	19,000	Capital Fund	Services	Replaces 2012 model, worth ~\$3,000.	Equipment	
	Subtotal 2021		0	124,000					
33	Forester's Truck	2022	0	45,000	Capital Fund	Services	Replaces 2008 Truck #3	Equipment	
34	Sewer Jeter w/TV Camera	2022	0	124,000	Capital Fund	Services	Replaces 2010 Sewer Jeter	Equipment	
35	Street Sweeper	2022	0	200,000	Capital Fund	Services	Replaces 2007 Elgin Street Sweeper	Equipment	
36	Widening East Side of Univ. Bay Drive	2022	0	850,000	Capital Fund	Board	TID 3 r 6 - Work to be in conjunction with redesign of University Avenue / UBD bike overpass project	TID	TID 3 or 6
37	Univ. Ave Reconstruction (Shorewood to Campus Dr)	2022		2,500,000	Capital Fund	Board	Est. range \$2-3M. Village to incur design costs up to ~\$500K beginning in 2017.	TID	TID 3 or 6
38	Community Center/Pool	2020	0	1,500,000	Capital Fund/Pool Fund/General Fund-Operating	Pool	Reason: Becoming obsolete. Limited accessibility. Locker room/showers renovation. (Est. range \$0.5-2.0M)	Facilities	
	Subtotal 2022		0	3,719,000					
	COLUMN TOTALS		995,403	8,457,645					

based on evidence presented to it, and, further, (s)he understands all of the following conditions must be present:

- a. Literal enforcement of the Zoning Ordinance would result in unnecessary hardship or practical difficulty.
- b. Granting a variance will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood.
- c. The proposed variance will not be contrary to the spirit and general purposes of the Zoning Ordinance.

The undersigned petitioner(s) request(s) a variance from the standards and requirements of the Zoning Ordinances as follows:

1. The standard(s) established by Sec., which requires: a 25 foot rear yard setback cannot be entirely satisfied. In lieu of complying exactly with the Code, the following variance is requested: a 3.8 foot rear yard variance

2. The following special conditions exist on the subject property which would present practical difficulty or unnecessary hardship if a variance is not granted: removal of signature oak tree, difficult access and turning radii, higher visibility from street.

3. The proposed variance is not contrary to the public interest, and will not endanger public safety or welfare because: The Village owns all adjacent property, there are no adverse impacts and the use is compatible to surrounding uses. Public safety,welfare will be enhanced as the Village will have adequate facilities to store equipment used for public safety and welfare.

4. The requested variance will be in accord with the spirit of the zoning ordinance because: The use is compatible w/approved uses in this district and maintaining the front yard setback is of primary importance. There are no structures to the rear: bike path, RR tracks and golf course.

5. The variance, if granted, will cause substantial justice to be done because: Alternative locations for this necessary structure will have an adverse impact on surrounding properties.

Verification – Petition is Valid Only if Notarized

Note: Petitioner(s) must be the property owner(s) or an agent authorized by the owner(s) to act on behalf of the owners(s).

I (we), Karl Frantz, Village Administrator Shorewood Hills being duly sworn, state as
(Print / Type Names)

petitioner(s) I (we) have read the foregoing petition, and I (we) believe it to be true and I (we) have significant ownership rights in the subject property or have been authorized by the owner(s) to file this petition.

Subscribe and sworn to me this _____

Day of _____, 20____, in
_____ County, Wisconsin.

Signature of Owner / Petitioner

Notary Public: _____

Signature of Owner / Petitioner

My Commission expires: _____

Additional space is provided here for more narrative – kindly reference the section to which the narrative applies:

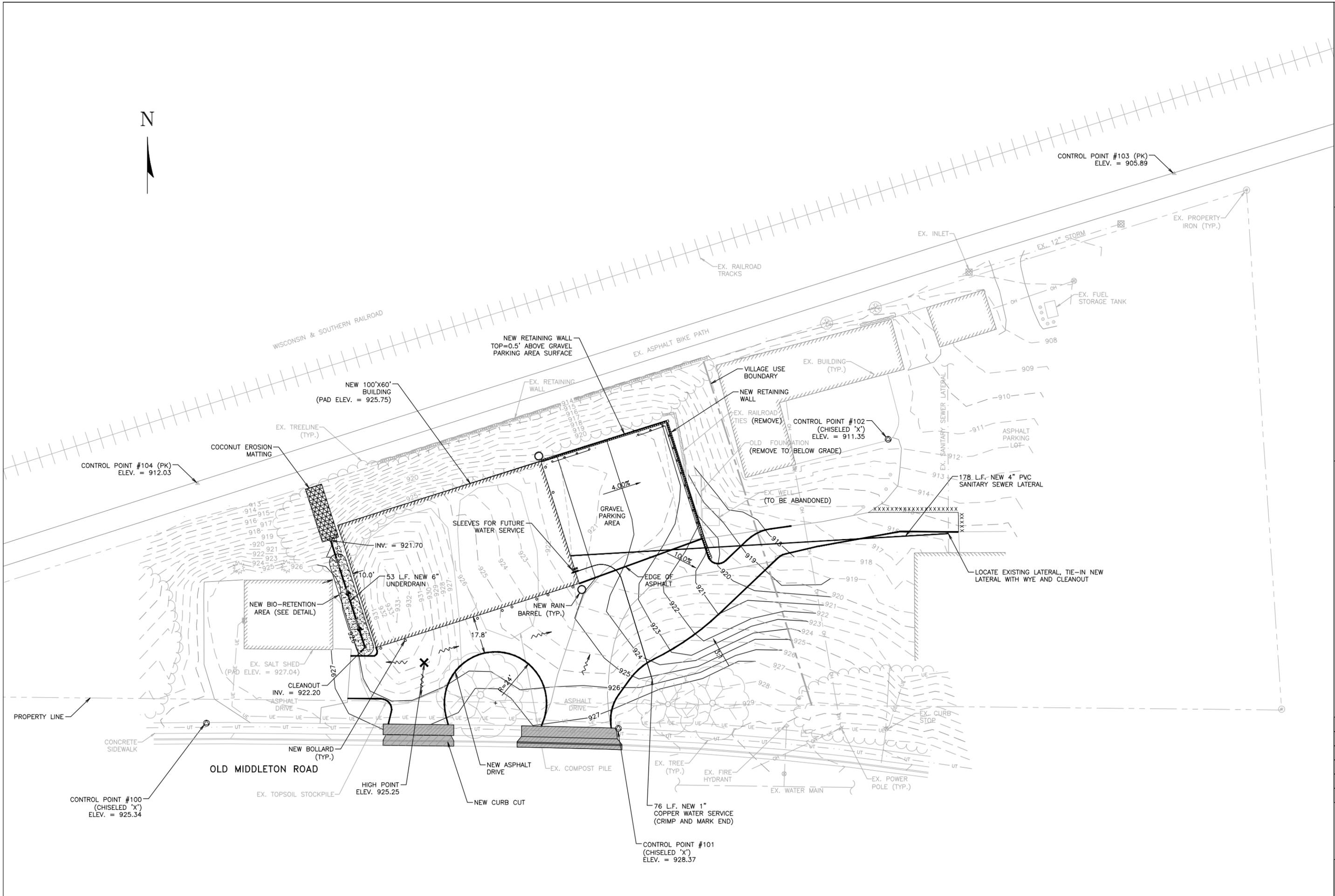
The major purpose of the rear yard setback is to provide separation from adjoining buildings. In this case the location of a bike path to the rear, then railroad right of way and then a golf course located on and owned by the Village largely makes the rear yard setback requirement not applicable. The one concern the Village had was potential shading of the bike path in the winter but after analysis this will not pose a problem. The Village faces substantial difficulty to find a suitable location to site facilities such as this given most land uses are not compatible with this type of structure and use. This is the one area that is compatible and is also under Village ownership eliminating acquisition costs.

It is preferable to move this building to the rear of the property preserving as much front yard space as possible and there are existing buildings with far more severe encroachments immediately east of this building.

Additional space (continued):

Office Use Only

Date Filed: _____ Amt. Paid: _____ Receipt #: _____ Rec'd by: _____
(initials)
Notice of Public Hearing posted and mailed on: _____ by: _____
(initials)
Board of Appeals – submitted on: _____; approved / denied on: _____
(date) (date)



PROJECT NO.:	SH 67
DRAWING FILE:	COLD_STORAGE.DWG
DRAWN BY:	J.C.A.
CHECKED BY:	B.R.B.
DATE:	2-15-17
REVISIONS:	
SCALE:	0 5 10 20
SHEET:	4

VILLAGE OF SHOREWOOD HILLS COMMUNITY CENTER RULES

DEPOSITS

Deposits apply to ALL who rent the community center (checks for fee and deposit must be written by a Village resident)

- No Alcohol served..... \$250.00
- Alcohol served \$500.00

RENT *** Residents must make ALL reservations***

Non-resident groups or individuals may use the community center if they have a sponsor or co-organizer that is a Village resident.

All reservations are non-refundable. Any refunds are considered on a case-by-case basis and subject to Village Administrator's approval.

Hours of Use - The community center must be vacated by 10 pm on Sunday-Thursday and 12 am for events taking place Friday-Saturday. Groups must also comply with the Village noise ordinance.

No Charge – Shorewood Hills organizations that may use the facility free of charge for regular meetings include: Village government, Shorewood Hills League, recreational programs or interest groups that are listed in the Shorewood Hills Directory and programs or groups that are approved by the Recreation Committee.

Private Groups/Party & Commercial/Professional Rates

(Events not open to the public. Base rate is for use up to 4 hours. After 4 hours fee increases \$25 as a pro-rated amount (25% of the base rate) for each additional hour of use)

- ~~1 to 100 Persons \$100.00~~
- ~~101 to 246 (capacity) Persons \$200.00~~
- Monday – Friday (before 5:00 pm).....\$50.00 (up to 4 hours + \$12.50 each additional hour)
- Friday (after 5:00 pm) – Sunday and Village Holidays...\$100.00 (up to 4 hours + \$25.00 each additional hour)

~~Series Rates: Regularly scheduled events (must book 3 months at a time, at least 1 event per month)~~

Non-Private Group Rates

(Events open to the public)

- Non-profit organizations and village user groups (i.e. playgroups, girl and boy scouts, dance lessons, international week)
..... \$10.00 per ~~hour~~ session up to 3 hours
..... \$25.00 per day up to 10 hours
- For Profit Series Groups (i.e. - private yoga classes, art classes)
..... ~~\$25.00~~ \$20.00 per ~~hour~~ session up to 3 hours
..... \$50.00 per day up to 10 hours

ADDITIONAL CHARGE: Failure to clean the facility to a condition equal to or better than the facility's condition upon arrival will result in loss of security deposit plus additional cleaning charges required to restore the building to its pre-use condition. The extra costs will be charged to and paid by the village sponsor. These extra costs also include administrative fees. Complete the "Checkout List" to avoid these additional charges.

Effective January 1, 2006 sick leave may be accrued to a maximum of 120 days. Employees that have accumulated in excess of 120 days of sick leave prior to January 1, 2006 will be capped at the amount they have accumulated as of December 31, 2005. Each employee who has more than 120 days accumulated as of January 1, 2006 will have that number of days as their personal cap.

If an employee retires, or if an employee resigns, is terminated or is laid off because the employee is determined to be permanently disabled and receives benefits under the Village's long-term disability policy, that ~~Only upon retirement may an~~ employee may utilize unused accumulated sick leave up to the capped amount to pay for qualified health insurance premiums. These funds may be utilized to pay premiums for health and dental insurance premiums, subject to prevailing Employee Trust Fund rules. "Retirement" means that the employee has retired from the Village under the Wisconsin Retirement System criteria.

The total credit will be calculated on the basis of 100% of eligible sick leave hours multiplied by the employee's base hourly rate at the time of retirement. The Village does not provide for a cash payout of sick leave at retirement for any new or existing employees.



Karl Frantz <kfrantz@shorewood-hills.org>

Request for item on Feb. 20 Village Board Agenda (re "Discuss and approve process for filling anticipated vacancy on Village Board")

1 message

David Benforado <dbenforado@shorewood-hills.org> Thu, Jan 26, 2017 at 3:28 PM
To: Mark Sundquist <marksundquist@shorewood-hills.org>, Karl Frantz <kfrantz@shorewood-hills.org>

Hi Mark and Karl,

I met with John Imes for lunch today and as a result of our lunch brainstorming, we ask that the following item be placed on the February 20 Village Board agenda -- "Discuss and approve process for filling anticipated vacancy on Village Board." I didn't copy John in on this e-mail to avoid a walking quorum discussion.

Given that the make-up of the Board will not change (less you of course!), we think it would be important and appropriate for the current Board to agree now on a process to fill my slot after the April 4 election. State Statute gives the Village Board wide latitude to develop a process to fill such a vacancy (see attached excerpt from the League's Handbook for Wisconsin Municipal Officials). And of course it would be better if the Board had a proposal to react to or focus the discussion; so below is a suggested process that John and I developed:

- an article in the March Village Bulletin explaining the pending vacancy and the process the Board intends to use to appoint a resident as Trustee through the remaining portion of my term (i.e., through April 2018). It will be critical for individual Board members to shake the bushes around the Village to rustle up some interest during this period!;
- perhaps a Village blast e-mail to residents with the same article or announcement on, e.g., March 8;

- all expressions of interest be directed to Karl by a deadline of March 15, which would give Karl time to consolidate any names to be included in the Board packet for the March 20 meeting;
- an agenda item for the March 20 meeting would be to discuss and select a name who would then be appointed by Board vote at the April 18 Board meeting;
- the person selected would attend the April 18 Board meeting, and after the new President and three Trustees are sworn in, the first order of business would be a vote on his/her appointment, and then he/she would join us around the Board table.

Any other suggestions as to the process? If not, perhaps this e-mail and the attachment from the League Handbook could be circulated in the Board packet for the February 20 meeting.

Many thanks.

Dave

Dave Benforado, Village Trustee
3902 University Ave.
Madison, WI 53705
608-238-7121
dbenforado@shorewood-hills.org

 **League Handbook excerpt on filling Village Board vacancies.pdf**
270K

The Wisconsin Court of Appeals has concluded that under sec. 17.01(13), resignations may be made on a conditional basis. In *Ortin v. Schuett*, 157 Wis.2d 415, 459 N.W.2d 596 (Ct. App. 1990), an elected town treasurer submitted a letter of resignation to the town board indicating that the resignation would take effect on November 1, conditioned upon the board authorizing an independent audit to clear her name. On November 6 the treasurer wrote another letter to the board withdrawing her resignation after noting that November 1 had passed without action being taken on the audit. The board met on November 6, accepted the treasurer's resignation effective November 1, and appointed a new treasurer.

The court held that the treasurer's resignation never took effect because the board did not order an audit. The court concluded that the language in Wis. Stat. sec. 17.01(13) allowing an officer to indicate the "time" a resignation takes effect does not preclude the officer from conditioning a resignation on the happening of a future event. According to the court, an officer may indicate that a resignation will be effective when certain specified conditions are met. The public office holder remains in office until those conditions are met.

There is no need for the governing body or officer to whom a resignation is presented to formally accept the resignation. The resignation takes effect at the time indicated in the resignation or immediately upon delivery regardless of whether it has been officially accepted by the body or officer to whom it is addressed. *See* 11 Op. Att'y Gen. 706 (1922) and League Legal Opinion Appointments and Vacancies 111.

Once a resignation takes effect, the officer cannot withdraw it. It should be noted, however, that a common council or village board may reappoint a person who resigns from the governing body to fill the vacancy created by the resignation if the resigning officer later changes his or her mind. Also, any officer may withdraw a prospective resignation before it takes effect.

I. VACANCIES IN MUNICIPAL OFFICE

Municipal offices become vacant under the conditions listed in Wis. Stat. sec. 17.03 as follows:

1. Death.
2. Resignation.
3. Removal.
4. If the office is elective, ceasing to be an inhabitant of the city or village from which elected, or in the case of alderpersons elected by districts, of the district from which elected.
5. If the office is appointive and residency is a local requirement, ceasing to be an inhabitant of the city or village within which the duties of the office are required to be discharged.
6. Conviction of and sentence for treason, felony or any crime punishable by imprisonment for one year or more or of any offense involving a violation of the officer's official oath.
7. A decision of a competent tribunal voids the election or appointment; adjudges the incumbent incapable of understanding the objective of the elective process; or places the incumbent under guardianship, or under limited guardianship unless a court finds the incumbent competent to exercise the right to vote.
8. Neglect or refusal to take and file an official oath within time prescribed by law.
9. Declination.
10. If the office is elective, the incumbent's term expires.
11. The happening of any other event which is declared by a special provision of law to create a vacancy.

Under the common law, acceptance of an incompatible public office also creates a vacancy.

1. Filling Vacancies

In 1st class cities, except as provided in Wis. Stat. sec. 9.10 (recalls), a vacancy in the office of mayor is filled by the common council president serving as acting mayor until a special election can be held. In such case, the acting mayor may continue to serve as president of the common council, in addition to exercising the powers and responsibilities of the office of mayor, until such time as a new mayor is elected and qualified, but the acting mayor may not take part in any vote of the common council during that period. In 1st class cities, a vacancy in the office of alderperson is filled by special election, except as provided in sec. 9.10.

When a mayor is temporarily appointed, the common council shall order a special election for the office of mayor under sec. 8.50 as promptly as possible, unless the vacancy occurs within 120 days of the expiration of the mayor's term of office. When an aldermanic seat becomes vacant, a successor shall be elected for the residue of the unexpired term on the first Tuesday of April if the vacancy occurs no later than December 1 or, if the vacancy happens after December 1 but before June 1 the special election is held on the Tuesday after the first Monday in November; no election to fill a vacancy in such office may be held at the time of holding the regular election for that office. In addition, the president of the common council of any 1st class city may order a special election to be held under sec. 8.50 to fill a vacant aldermanic seat prior to the time when that seat is required to be filled under this paragraph. If a special election is held after a redistricting plan is adopted, the election shall be held in the aldermanic district as it existed when the office was filled at the last preceding election. Sec. 17.23(1)(b).

Vacancies in the office of mayor in second, third and fourth class cities are filled by appointment by the common council for the remainder of the term unless the council orders a special election in which case the person serves until the successor is elected and qualifies. Wis. Stat. sec. 17.23(1)(a). Aldermanic vacancies are filled by the common council until a special election can be held unless the council orders otherwise. Regarding special elections, if the vacancy occurs on or before December 1, and the term does not expire the following April, a successor can be chosen at the spring election. But if the vacancy occurs after the December 1st preceding the first Tuesday in April but before June, then a special election can be held on the Tuesday after the first Monday in November to fill the remainder of the term. No election to fill a vacancy may be held at the same time as the regular election for the office; instead, the regular election determines who will succeed to the office. Secs. 17.23(1)(a) and 64.05(2).

Vacancies in other elective city offices are filled by the mayor subject to council confirmation, for the remainder of the term unless the common council orders a special election. Vacancies in appointive offices are filled for the residue of the term in the manner used for making regular full-term appointments. Secs. 17.23(1)(c) and (d).

Vacancies in elective village offices are filled by appointment by a majority of the members of the village board for the residue of the unexpired term or until a special election is held. The timing for special elections is the same as detailed for cities above.

Vacancies in the office of municipal judge are filled by appointment by the governing body until a new judge can be chosen at the spring election. As in the case of other city and village special elections to fill vacancies, the vacancy must occur on or before December 1 for a special election to be held the following April. Secs.

8.50(4)(fm), 17.23(1)(bm) and 17.24(1). If the vacancy occurs after December 1 but before June 1, the special election is held the Tuesday after the first Monday in November.

2. Method of Appointment

Questions often arise concerning the method that a governing body must employ when appointing a person to fill a vacancy on the governing body. The statutes provide that vacancies on common councils and village boards must be filled by appointment by the governing bodies of the city or village. However, the statutes do not set forth a procedure by which the appointments must be made. Since no method of appointment is prescribed in the statutes, municipal governing bodies may determine their own procedure for nominating candidates and selecting a person to fill the vacancy.

It should be emphasized, however, that Wis. Stat. sec. 19.88 prohibits a governing body from filling a vacancy by secret ballot. Secret ballots may be used only for the limited purpose of electing the officers of the governing body, such as the council president. Therefore, if a municipal governing body were to use a paper ballot when selecting a person to fill a vacancy in a municipal office, the ballot would have to contain the name of the person voting as well as the name of the person voted for, so that the vote of each member would be ascertainable.

A related question concerns the number of votes necessary to fill a vacancy on the governing body. For village boards, sec. 17.24 specifies that vacancies in elective village offices may be filled by appointment by "a majority of the members" of the board. The statutes are silent with respect to the number of votes necessary to fill a vacancy on the common council. Section 17.23 merely provides that vacancies on the council shall be filled by appointment by the council. The common law rule in Wisconsin is that in the absence of a statute, ordinance, or rule requiring the vote of a majority or greater number of the members of a governing body, a majority of a quorum is sufficient to elect. *State ex rel. Burdick v. Tyrell*, 158 Wis. 425, 149 N.W. 280 (1914).

Finally, when a person is elected to fill a vacancy on the governing body, the appointment is complete once the result of a sufficient vote is ascertained and announced, and no resolution declaring that person to be appointed is necessary. *Tyrell*, 158 Wis. at 433. In addition, the weight of authority seems to be that once a governing body has appointed a person to fill a vacancy in a municipal office, the governing body cannot rescind its vote or reconsider its action and elect another person. *State ex rel. Schneider v. Darby*, 179 Wis. 147, 154, 190 N.W. 994 (1922).

3. Temporary Vacancies

State law provides that if any municipal officer other than an alderperson or trustee "is incapacitated or absent from any cause," the governing body may appoint a person to discharge the officer's duties until the officer returns or until the disability is removed. *See* Wis. Stat. secs. 61.23(1) (villages) and 62.09(5)(d) (cities). These statutes further provide that if a trustee or an alderperson is "temporarily incapacitated because of physical or mental disability," the village board or common council may appoint a person to discharge the trustee's or alderperson's duties until the disability is removed.

Recreation Committee Minutes
Village of Shorewood Hills
Wednesday, January 18, 2017
Old Village Hall/DPW Building, 1008 Shorewood Boulevard

1. Meeting called to order at 7:41 pm by committee chair Anne Readel.
 - a. **Roll Call:** Members Present: Janet McCain, Lori DiPrete Brown, Andy Alexander, Lucy Richards, and Anne Readel. Village Deputy Clerk, Karla Endres, and Village resident, Lisa Wells, were also present.
 - b. **Compliance with Open Meeting Law:** The meeting was properly posted.
 - c. **Approval of Minutes.** November 10 and December 15 meeting minutes were approved unanimously.

2. **Land Recreation Program.** Lisa Wells is the Director of the Land Recreation Program, along with Tracy Bailey. Tracy was unable to attend but she provided feedback to Lisa to share with the Committee. When Lisa accepted the position she was not able to shadow anyone as she did not overlap with the prior Director. The Committee noted that this appears to be a recurring issue as it becomes increasingly difficult recruit new Directors. However, Lisa reported that Tracy has committed to directing the program next year so there will be continuity with the Director position.

Lisa noted the difficulty in interviewing and recruiting program staff. Lisa noted that they hired too many program staff for the number of children that eventually signed up for the program last year. The Committee discussed the fact that fewer children signed up for the program last year than in previous years. The Committee wondered if it might be due to increased cost of the program or fact that it is not a “rain or shine” program. The Committee suggested that Village staff start to survey parent and children participants after the program to determine their experience with the program. Lisa agreed to send Karla some questions to include in the survey. Karla agreed to send out the survey.

Lisa also reported that Tracy thinks that interviews should be earlier than March. She further does not believe there was enough communication between the Village staff and the kids that got hired as program staff. She believes we need to be quicker with the hiring process. Lucy noted that the interviews have happened over spring break in the past and questioned whether this was a problem. Lisa noted that this isn't necessarily a problem, however, as students can be interviewed over Skype and Directors have found an alternative interview times. Lori suggested that if we want to recruit college students for program staff positions, we should send the notice of job opportunities to parents with the suggestion that they pass it on to their children.

Lisa also indicated that Tracy would also like more access to the budget. Karla informed Lisa that Tracy may email her and ask for the budget and she will provide it to her at any time. Karla further suggested that the Directors have a meeting with her before interviews to talk about the budget for the upcoming year in order to allow Directors to start purchasing materials earlier.

Lisa also believes that all the program staff and Directors need to meet before their first day to discuss the program. Lori suggested that past participants talk with program staff to help them understand the culture of the program. Some of that information has been included in the program binder.

Lucy noted that there used to be a snack involved with the program. The program price was raised to include the price of food, but food is no longer provided so there is a surplus in the program. Lucy suggested that the program hire outside people to add activities to the program (art, circus skills, zoo, etc.). Lisa thought that would bring in additional activities and give the program staff more ability to lead and refresh the program.

Tracy believes that the children of Directors should go for the full two sessions for free, regardless of whether there are one or two Directors. Lisa indicated that two people need to do it and should both be compensated for it. She suggested we draft a comprehensive policy on how to reward the volunteers in all Recreation programs, and not just Four Corners and Land Recreation. The Committee thought that the Recreation programs should be surveyed to determine how many hours are required for each of the programs.

The Committee questioned whether it was feasible to make a “rain or shine” program for either Four Corners or Land Rec because it is questionable whether the facilities can accommodate the kids during bad weather. If we could consider this, we would need protocols to dictate what happens if it’s raining/thundering at the start of the day or if it starts raining/thundering during the day.

The Committee also suggested that we also put something in the bulletin about Land Rec and advertising for the need for another Director in 2018, as the Committee suggested for the Four Corners program at the 12-15 meeting.

Playground at Four Corners: Karla reported that Karl received a playground bid for a new structure at Four Corners. Option 1 is \$20,200. Option 1 + Option 2 is \$43,000. The Committee would like to have some additional bids for consideration. Lori asked why we aren’t going green and putting in an alternative structure (like at Post Farm Park). Lori suggested that we further investigate those options.

- 3. Adjourned.** The Committee adjourned at 9:20 pm.

February 9, 2017

David J DeVito

939 University Bay Drive

Madison, WI 53705

Board of Trustees

Village of Shorewood Hills

810 Shorewood Boulevard

Madison, WI 53705

Attention: Mark Sundquist, Village President

Attention: Karl Franz, Village Administrator

Dear Members of the Board:

The purpose of my letter is to formally request consideration for the interim Trustee position vacated by David Benforado.

With three young children, all of whom will attend SHES this fall, I have a strong commitment to the successful continuation of our Village traditions; traditions that have served our community well for generations. With that said, progressive growth and change is certain over the coming years. How we manage this growth and change will have a significant impact on our ability to maintain what makes our community unique.

As many of you know, I have been active in Village affairs for over ten years. I have successfully organized and advocated for our neighbors on University Bay Drive and the Village as a whole. I have also remained active at the Committee-level as well as volunteered for numerous Village events. My wife, Jessica, is also active in our community; serving as co-head of Four Corners and as an active member of the Community League.

My experience and education in Economics and Finance would bring a distinctive addition to the Board. I come to you with neither preconceived political alliances nor obligations to anyone but the best interests of our residents. Impartiality, collaboration, transparency and honesty are defining values both I and many of our fellow neighbors appreciate and share. I will bring those values to the work we do together.

This letter, by its very nature, does not adequately convey my commitment to our Village and my desire to serve our community. I welcome an opportunity to speak with each of you in the coming weeks and appreciate your consideration for the Trustee position.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'David J DeVito', with a stylized flourish at the end.

David J DeVito