

**Village of Shorewood Hills  
Board of Trustees Minutes  
Monday, June 15, 2020**

**1. Called to Order** Village President David Benforado called the meeting to order at 7:00 pm via Zoom.

**2. Roll Call** Members of the Board present were Mr. Benforado and Trustees John Imes, Tracy Bailey, Shabnam Lotfi (by phone), Cokie Albrecht, Laura Valderrama and Scott Friedman. Village Treasurer Sean Cote was excused. Also in attendance were Village Administrator Karl Frantz, Administrative Services Manager/Deputy Clerk David Sykes, DPW Crew Chief Mike Meier, Police Chief Aaron Chapin, Village Engineer Brian Berquist and Village Clerk Karla Endres.

**3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.

**4. Procedures Orientation** – Noted the meeting was held by Zoom and the meeting is streaming live via Facebook.

**5. Appearances and Communications** – None.

**6. Response of Village of Shorewood Hills to the murder of George Floyd and the inherent problem of systemic racism:**

**A. Statement of Village President and request that the Village Public Health and Committee undertake a review of Village Police Department policies**

Mr. Benforado read his statement.

Mr. Friedman moved and Mr. Imes seconded a motion to approve the review of the Village Police Department policies by the Public Health and Safety.

Motion passed 7-0.

**B. Consider Trustee Valderrama's recommendation to form a new Village Ad Hoc Committee on Social Justice (Trustee Valderrama)**

Ms. Valderrama expressed her interest in implementing an Ad Hoc Committee on Social Justice and presented its mission statement and goals.

Ms. Valderrama moved and Mr. Friedman seconded a motion to create an Ad Hoc Committee on Social Justice. Motion passed 7-0.

There was a discussion on having a diverse committee with seven members.

**7. Board Matters**

**D. New Business Resolutions and Motions**

**ii. Consider recommendation by the Services Committee to renovate the bus shelters**

Ms. Lotfi gave a brief explanation of the replacement of bus shelters with a budget of no more than \$6,000 with 5% contingency.

Ms. Lotfi moved and Mr. Imes seconded a motion approving the replacement of the bus shelters with the proposed design at a cost not to exceed \$6,000 with a 5% contingency.

Ms. Bailey would like to see benches at the bus stops either donated or purchased by the time the bus stops are installed. She also stated she would like the bus shelters to continue to be a posting location for community notices.

Mr. Benforado stated the bus shelters would not be required to be painted and would be the natural cedar wood finish.

Motion passed 7-0.

Ms. Lotfi left the meeting at 7:39 pm.

## **A. Payment of Bills**

Mr. Imes moved and Ms. Albrecht seconded a motion to approve the May prepaids in the amount of \$51,832.88 and the June board bills in the amount of \$109,680.02 for a total of \$161,512.90

Mr. Frantz briefly explained that the year to date budget reflects decreased spending in recognition of the impacts of COVID on future budgets.

Motion passed 6-0.

## **B. Consent Agenda**

### **i. Board meeting minutes of May 15**

### **ii. Approve hire/wages of Police Lieutenant at Grade 16 step 6**

### **iii. Approve liquor license renewals for the 2020-2021 licensing period**

#### **a. Class A Beer & Liquor: Pick N Save**

#### **b. Class B Beer & Liquor: Steve's Wine Beer Spirits, LaBrioche True Food, Blackhawk Country Club, Ancora Coffee, Sa Bai Thong Restaurant**

#### **c. Class B Beer/Reserve Class B Liquor: Vom Fass-delectable**

### **iv. Tobacco license renewals for the 2020-2021 licensing period**

#### **a. Pick N Save, Walgreens, Steve's Wine Beer Spirits, Blackhawk Country Club**

### **v. Tennis program hires**

Mr. Benforado removed Minutes and Vom Fass liquor license

Mr. Friedman moved and Ms. Bailey seconded a motion to approve the remaining consent agenda.

Motion passed 6-0.

### **i. Board meeting minutes of May 15**

Ms. Albrecht moved and Ms. Bailey seconded a motion to approve the May 15, 2020 Board of Trustees minutes.

Motion passed 6-0.

### **iii.**

### **c. Class B Beer/Reserve Class B Liquor: Vom Fass- delectable**

Mr. Imes moved and Ms. Bailey seconded a motion to approve the class B Beer/Reserve Class B Liquor.

The Village is allowing for establishments to expand their premises licenses to assist with the ability to open and use distancing.

Motion passed 6-0.

## **C. Ordinances**

### **i. First reading of an ordinance L-2020-4 Amending Chapter Ten Article J of the Zoning Code Supplemental Regulations, pertaining to Accessory Uses and Structures (recommended by Plan Commission)**

Mr. Benforado summarized the recommendation by the Plan Commission to amend the zoning code pertaining to accessory uses and structures.

Mr. Imes moved and Ms. Bailey seconded a motion to approve the first reading of ordinance L-2020-4 Amending Chapter Ten Article J of the Zoning Code Supplemental Regulations, pertaining to Accessory Uses and Structures.

Motion passed 6-0.

## **D. New Business Resolutions and Motions**

### **i. Consider recommendation of Public Works Committee for temporary closure of portions of streets to local and emergency vehicular traffic only to provide pedestrian, biking enhancements**

Ms. Bailey gave a brief summary of the proposed roads to make one way or to close temporarily for pedestrians and bicyclists. There would be a need for equipment for blocking off roads.

Mr. Benforado suggested the idea of closing off certain streets for a Sunday a month or something similar.

There was discussion amongst the Board to explore alternative options to slow the traffic in the Village to allow for pedestrian and bicyclist options.

Mr. Frantz stated the Village needs to be careful to use uniform traffic control devices to ensure our signage is compliant.

No further action was taken.

**E. Appointments-** None.

**7. Reports of Officials and Committees**

**A. Village President-** Mr. Benforado gave a brief summary on the time commitments of the Board and undertaking tasks given the impacts of COVID.

**i. July 4 Plans-** gave a brief update on the family fun pack and the tie-die t-shirt activities available.

**B. Village Administrator-**

**i. Report on COVID-19 as it relates to Village operations with staff assistance** – Updated the Board on doing business by appointment only while still not open to the public. There are new plexi-glass shields in place along with physical distancing floor markers. There are more phone calls to Village Hall and many questions on zoning due to projects.

Chief Chapin gave an update on the Police Department Officers and how they are handling the difficult times with the additional stress.

Ms. Bailey asked if there were plans to have any meetings at Village Hall instead of Virtual.

Mr. Benforado stated he is avoiding those until things change drastically with the pandemic.

**ii. Village beach and boathouse-** This area of the Village has been heavily used recently and the Village has posted distancing signage. It is a public park and anyone can use it but there are also hours that it can be posted and enforced.

**iii. Lodgic Opening-** Is proposed to open June 22<sup>nd</sup> and will not be able to offer drop in daycare for the time being. There is an interest in opening the restaurant on Sundays as well.

**iv. August and November elections (report from Village Clerk)-** updated the Board on MyVote and requesting ballots by mail. The Village Hall will put efforts into educating voters on absentee ballots and requesting to vote by mail.

**C. Police Chief-** Stated his interest in having a Town Hall meeting to discuss relevant topics. He explained that officers do receive de-escalation training.

**D. Personnel Committee-** Did not meet.

**E. Finance Committee-** Did not meet.

**F. Plan Commission-** Met, will discuss bee keeping in the future meetings.

**G. Public Works Committee-** Decided to seek out a consultant for full street study regarding traffic.

Discussed meetings with the public regarding the bridge reconstruction in September or October. Discussed the unlawful use of pool dumpsters.

**H. Services Committee-** Nothing to report.

**I. Public Health & Safety Committee-** Did not meet.

**J. Recreation Committee-** Met and are discussing the possibility of an unleashed pet exercise area.

**K. Ad hoc Disaster Preparedness Committee-** Did not meet.

**L. Ad hoc Stormwater Committee-** Did not meet.

**M. Parks Committee-** Met and discussed lake access and beach use as well as tennis court use for private lessons during COVID.

**N. Blackhawk Liaison Committee-** Did not meet.

**O. Golf Committee-** Did not meet.

**P. Pool Committee-** Continued discussions on the pool closure decision. Karl spoke with the Wisconsin State Journal about the decision to close the pool for the season.

Ms. Valderrama moved and Ms. Bailey seconded a motion to hold a Special Board Meeting to reconsider the decision to close the pool for the season.

There was an extensive discussion on the decision process and the possibility of the pool being opened safely being questionable.

Ms. Bailey withdrew her second to the motion.

Mr. Imes seconded the motion.

Mr. Imes hopes people understand that the Board is listening and is concerned about the issue regarding the pool closure decision

The Board also discussed that it would not be advisable to take action on a matter that was not properly noticed.

Mr. Imes withdrew his second.

Ms. Valderrama withdrew her motion.

No further action was taken.

**Q. Waterfront Committee-** Did not meet.

**R. Joint Campus Committee-** Met and discussed approving the bike pedestrian bridge over University Bay Drive which passed unanimously.

**S. Dane County Lakes and Watershed Commission-** Met and went through the budget and priority projects.

**8. Next meeting date: July 20, 2020**

**9. Adjourn**

Meeting was adjourned at 11:00 pm.

Respectfully submitted,

Karla Endres  
Village Clerk