

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m. **Monday, October 19, 2020**

To register to speak on an agenda item, send an email to info@shorewood-hills.org before 8:00 am on October 19, 2020 detailing which item is of interest. Your comments may be limited to 3 minutes. Written comments can be sent to info@shorewood-hills.org before 8:00 am on October 19, 2020.

The Board meeting will be livestreamed on the Village's Facebook page [[@VillageOfShorewoodHills](https://www.facebook.com/VillageOfShorewoodHills)] for passive viewing only. Alternatively, you can listen to the meeting live by dialing 1-312-626-6799 US (Chicago). Meeting ID: [841 0999 1364](https://www.zoom.us/j/84109991364) / Passcode: #

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) Regular Board meeting minutes of September 21
 - C. Ordinances
 - i) First reading of an Ordinance L-2020-6 Amending Section 10-110 of the Village Zoning Code residential roof height and floor area regulations increasing the height limit to 28' for flat shed and mansard roofs (recommended by Plan Commission)
 - ii) Third reading of an ordinance L-2020-5 Amending Zoning Code Article J Supplemental Regulations Section 10-1-100 to allow the keeping of bees and creating Section 17.06 (9) of Chapter 17 Licensing of Dogs and Cats and Licensing of Animals requiring issuance of a permit for beekeeping (recommended by Plan Commission)
 - D. New Business Resolutions and Motions
 - i) Set date for joint Village Board/Plan Commission Public Hearing on revised Garden Homes Neighborhood Plan
 - ii) Consider date change for Village Board Budget Information Meeting
 - iii) Consider Ad Hoc Stormwater Committee recommendation to extend term through 2022
 - iv) Further consideration of Village Board Retreat
 - E. Appointments
7. Reports of Officials and Committees
 - A. Village President
 - i) Initial discussion regarding Village Caucus (Tue., 1/19/21)
 - B. Village Administrator
 - i) Election Update – Village Clerk Karla Endres
 - ii) Review 2020 stormwater and flood remediation projects

- iii) MMSD Sewer Interceptor Project
 - iv) Village operations update under COVID 19
 - C. Police Chief
 - D. Personnel Committee
 - E. Finance Committee
 - i) 2021 Budget progress and update
 - F. Plan Commission
 - i) 2021 Comprehensive Plan Update
 - G. Public Works Committee
 - i) Lake Mendota Drive Bridge update and public information meeting (PIM)
 - ii) Complete Streets Policy update
 - H. Services Committee
 - i) Bus shelter update
 - I. Public Health & Safety Committee
 - J. Parks Committee
 - i) Meeting with Public Works Committee onsite (re Lake Mendota Drive bridge project)
 - K. Recreation Committee
 - i) Recreation software
 - ii) Unleashed dog exercise area update
 - L. Ad hoc Social Justice Committee
 - M. Ad hoc Stormwater Committee
 - N. Blackhawk Liaison Committee
 - O. Pool Committee
 - P. Recognition Committee
 - i) Village Recognition Dinner/Awards in 2021, taking a year off and look forward to resuming this new well liked approach in 2022
 - Q. Waterfront Committee
 - R. Joint Campus Committee
 - S. Dane County Lakes and Watershed Commission
- 8. Adjourn

Next regular meeting date: November 16, 2020

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

NOTES TO THE AGENDA OCTOBER 19, 2020

Payment of Bills – The bills are enclosed. Prepays: \$23,539.48 / Board Bills: \$287,147.71
Total: \$310,687.19

Consent Agenda

Regular Board meeting minutes of September 21 – Enclosed

Ordinances

First reading of an Ordinance L-2020 -6 Amending Section 10-110 of the Village Zoning Code residential roof height and floor area regulations increasing the height limit to 28' for flat, shed and mansard roofs (recommended by Plan Commission) – A copy of the proposed ordinance is enclosed. The restriction on roof height for flat, shed and mansard roofs is highly restrictive and has caused unintended problems for people wishing to construct homes that feature shed roofs. Now that the roof height restrictions have been made hard and fast rules, the Zoning Board of Appeals has to grant variances and it has been very difficult and frustrating for them to do so because of the rules under which they operate; despite being sympathetic to the applicant. Interestingly in the time period from 2005 -2020 there were no projects requesting this type of roof when it would have required a conditional use permit. These type of roofs are often seen in modern and midcentury design. Staff researched the history of roof height restrictions that were put in place in 2005. Before that, the roof height maximum was 35 feet for all types of roofs. After doing considerable research staff concluded that a transcription mistake was probably made when up to five versions of the ordinance were being considered and the intention was likely meant to allow for a 28' maximum.

The Plan Commission held the required public hearing on this ordinance change and there were no comments made.

Third reading of an ordinance L-2020-5 Amending Zoning Code Article J Supplemental Regulations Section 10-1-100 to allow the keeping of bees and creating Section 17.06 (9) of Chapter 17 Licensing of Dogs and Cats and Licensing of Animals requiring issuance of a permit for beekeeping (recommended by Plan Commission) – No changes since the last meeting. One comment has been received that is included in the packet.

New Business Resolutions and Motions

Set date for joint Village Board/Plan Commission Public Hearing on revised Garden Homes Neighborhood Plan – Plan Commission's preferred date is December 1, although November 30, December 2 or December 3 could work also.

Consider date change for Village Board Budget Information Meeting – Due to the Presidential Election, it seems to make sense to consider changing the date of the budget public information meeting from November 2. November 9 is preferred by staff in order to get the election wrapped up and to be able to prepare for the meeting. However, that would only leave a week before final Board action.

Consider Ad Hoc Stormwater Committee recommendation to extend term through 2022 – The Committee would like to remain active while the Willow Creek Watershed Study is being completed and until they are able to review and comment on the finished product.

Further consideration of Village Board Retreat – As discussed at the last meeting see attached memo from Village President Dave Benforado to help facilitate further discussion.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-51-5112-310 COMMITTEES: SUP & EXPENSE							
217500	US BANK	MADISON NEWSPAPERS/ZONI	93020	09/30/2020	35.67	.00	
217500	US BANK	MADISON NEWSPAPERS/ZONI	93020	09/30/2020	28.83	.00	
217500	US BANK	GRIMM BOOK BINDERY MINUT	93020	09/30/2020	194.00	.00	
Total 100-51-5112-310 COMMITTEES: SUP & EXPENSE:					258.50	.00	
100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL							
217500	US BANK	BOARDMAN CLARK/CORRESP	93020	09/30/2020	21.50	.00	
217500	US BANK	STAFFOR & ROSENBAUM/GE	93020	09/30/2020	322.00	.00	
Total 100-51-5130-210 LEGAL: GEN. ADVICE & COUNSEL:					343.50	.00	
100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS							
217500	US BANK	STAFFORD&ROSENBAUM/ORDI	93020	09/30/2020	3,095.00	.00	
Total 100-51-5130-211 LEGAL: ORDINANCE PROSECUTIONS:					3,095.00	.00	
100-51-5142-310 CLERK: SUP & EXPENSES							
217500	US BANK	US CELLULAR/ADMIN CELL PH	93020	09/30/2020	2.00	.00	
217500	US BANK	GORDON FLESCH/ADMIN	93020	09/30/2020	70.07	.00	
217500	US BANK	PELITTERI/SHRED ADMIN	93020	09/30/2020	12.99	.00	
217500	US BANK	INK CARTRIDGE FOR POSTAGE	93020	09/30/2020	139.73	.00	
217500	US BANK	STAPLS/3 CALENDARS	93020	09/30/2020	46.32	.00	
Total 100-51-5142-310 CLERK: SUP & EXPENSES:					271.11	.00	
100-51-5142-322 CLERK: TRAINING/SEMINARS							
217500	US BANK	CIVIC-VIRTUAL CONF/K.ENDRE	93020	09/30/2020	30.00	.00	
217500	US BANK	CIVIC/VIRTUAL CONF/N.KOLBE	93020	09/30/2020	30.00	.00	
217500	US BANK	CIVIC SYS/VIRTUAL CONF -D. S	93020	09/30/2020	25.00	.00	
Total 100-51-5142-322 CLERK: TRAINING/SEMINARS:					85.00	.00	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
217500	US BANK	AMAZON/ELECTION LABELS	93020	09/30/2020	31.54	.00	
217500	US BANK	AMAZON/RETURNED BALLOT B	93020	09/30/2020	23.12	.00	
217500	US BANK	STAPLES/BLU PAPER FOR ELE	93020	09/30/2020	7.84	.00	
217500	US BANK	AMAZON/BALLOT BINS	93020	09/30/2020	23.12	.00	
217500	US BANK	AMAZON/ELECTION LABELS	93020	09/30/2020	26.36	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					65.74	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
217500	US BANK	GOOGLE /SUITE	93020	09/30/2020	246.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					246.00	.00	
100-51-5145-340 D.P.: OPERATIONS EXPENSE							
217500	US BANK	AT&T/BUSINESS PHONE	93020	09/30/2020	519.20	.00	
217500	US BANK	SPECTRUM/TV/INTERNET	93020	09/30/2020	109.16	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5145-340 D.P.: OPERATIONS EXPENSE:					628.36	.00	
100-51-5151-210 FINANCE: AUDIT SERVICES							
217500	US BANK	BAKER TILLY/AUDIT SERVICES	93020	09/30/2020	3,525.00	.00	
Total 100-51-5151-210 FINANCE: AUDIT SERVICES:					3,525.00	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
217500	US BANK	SPECTRUMTIME WARNER CAB	93020	09/30/2020	399.00	.00	
217500	US BANK	SPECTRUM/INTERNET	93020	09/30/2020	374.00	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					773.00	.00	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
217500	US BANK	MONOA PLUMBING/FIRE SPRIN	93020	09/30/2020	285.00	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					285.00	.00	
100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP							
217500	US BANK	STAPLS/PENS	93020	09/30/2020	5.49	.00	
217500	US BANK	STAPLS/PAPER/MARKERS/THU	93020	09/30/2020	310.55	.00	
217500	US BANK	GORDON FLESCH/PD	93020	09/30/2020	91.27	.00	
Total 100-52-5210-310 POLICE: OFFICE SUPPLIES & EXP:					407.31	.00	
100-52-5210-340 POLICE: OPERATING EXPENSE							
217500	US BANK	KWIK TRIP/CAR WASH	93020	09/30/2020	11.00	.00	
217500	US BANK	SURVEY MONKEY/MONTHLY F	93020	09/30/2020	5.00	.00	
217500	US BANK	SIRCHIE EVIDENCE BAGS/MAS	93020	09/30/2020	392.63	.00	
217500	US BANK	US CELLULAR/PD CELL PHONE	93020	09/30/2020	424.46	.00	
217500	US BANK	PELLITTERI/SHRED PD	93020	09/30/2020	12.99	.00	
Total 100-52-5210-340 POLICE: OPERATING EXPENSE:					846.08	.00	
100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT							
217500	US BANK	KAYSER FORD/OIL PRESSURE	93020	09/30/2020	205.86	.00	
Total 100-52-5210-350 POLICE: VEHICLE REPAIR & MAINT:					205.86	.00	
100-52-5240-340 INSPECTIONS: OPERATIONS							
217500	US BANK	DOE E PAY DOC/BLDG PERMIT	93020	09/30/2020	103.55	.00	
Total 100-52-5240-340 INSPECTIONS: OPERATIONS:					103.55	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
217500	US BANK	DECKER/CLOSURE CAPS & BR	93020	09/30/2020	46.30	.00	
217500	US BANK	DECKER SUP/STOP SPEEDBM	93020	09/30/2020	396.55	.00	
217500	US BANK	DECKER SUP/SIGN POSTS & C	93020	09/30/2020	111.15	.00	
217500	US BANK	SHERWIN WILLIAMS/PAINT SPR	93020	09/30/2020	85.34	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					639.34	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
217500	US BANK	MOTOR PARTS CORP/FILTERS/	93020	09/30/2020	214.36	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					214.36	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC							
217500	US BANK	PELLITERI OVER CHARGE REI	93020	09/30/2020	30.00-	.00	
217500	US BANK	PELLITTERI/TRASH PICKUP AU	93020	09/30/2020	8,268.93	.00	
Total 100-53-5362-290 REFUSE COLL: CONTRACTUAL SERVC:					8,238.93	.00	
100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL							
217500	US BANK	MENARDS-RAKES FOR RECYC	93020	09/30/2020	74.90	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					74.90	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
217500	US BANK	MENARDS - METAL GRINDING	93020	09/30/2020	54.65	.00	
217500	US BANK	AMAZON/ROSEBUD TIP	93020	09/30/2020	38.25	.00	
217500	US BANK	AMAZON PURELL/COVID19	93020	09/30/2020	219.00	.00	
217500	US BANK	ACE/3/4" BALL VALVE	93020	09/30/2020	16.99	.00	
217500	US BANK	ACE/HOSE BALL VALVE & ELBO	93020	09/30/2020	20.98	.00	
217500	US BANK	MIDDLTN POWR CENTER/WEE	93020	09/30/2020	39.35	.00	
217500	US BANK	RAKES FOR RECYCLING/LUMB	93020	09/30/2020	6.50	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					395.72	.00	
100-55-5520-340 PARKS:OPERATING EXPENSE							
217500	US BANK	US CELLULAR/FORESTER CEL	93020	09/30/2020	318.12	.00	
217500	US BANK	TECH HEROS/REPAIR PHONE	93020	09/30/2020	52.75	.00	
Total 100-55-5520-340 PARKS:OPERATING EXPENSE:					370.87	.00	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
217500	US BANK	US CELLULAR/DPW SEWER CE	93020	09/30/2020	43.49	.00	
217500	US BANK	AT&T SEWER PHONE	93020	09/30/2020	355.77	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					399.26	.00	
210-51-5160-222 BLDG/PLANT: TELEPHONE							
217500	US BANK	AT&T /INTERNET	93020	09/30/2020	53.50	.00	
217500	US BANK	MAIL CHIMP/EMAIL SYS	93020	09/30/2020	34.99	.00	
Total 210-51-5160-222 BLDG/PLANT: TELEPHONE:					88.49	.00	
210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES							
217500	US BANK	US CELLULAR/POOL CELL PHO	93020	09/30/2020	827.02	.00	
Total 210-51-5160-340 BLDG/PLANT: OPERATING SUPPLIES:					827.02	.00	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
217500	US BANK	SHOPKEEP CONCESSIONS PO	93020	09/30/2020	26.38	.00	
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					26.38	.00	
210-55-5542-343 CONCESSIONS EXPENSE							
217500	US BANK	SHOPKEEP CASHIER POS	93020	09/30/2020	26.38	.00	
Total 210-55-5542-343 CONCESSIONS EXPENSE:					26.38	.00	
220-55-5546-340 PARK: OPERATING EXPENSE							
217500	US BANK	RICHO INT'L/NON SLIP DECKIN	93020	09/30/2020	87.63	.00	
217500	US BANK	RAKES FOR RECYCLING/LUMB	93020	09/30/2020	26.97	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 220-55-5546-340 PARK: OPERATING EXPENSE:					114.60	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
217500	US BANK	STAFFORD &ROSENBAUSM/RO	93020	09/30/2020	216.00	.00	
217500	US BANK	TIF III	93020	09/30/2020	208.00	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					424.00	.00	
470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE							
217500	US BANK	TIF IV	93020	09/30/2020	208.00	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					208.00	.00	
480-51-5141-120 PLANNING, LEGAL & ADMIN							
217500	US BANK	TIF V	93020	09/30/2020	208.00	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					208.00	.00	
600-53-0600-121 WATER: LABOR							
217500	US BANK	WI RURAL H2O-TARY CLASS	93020	09/30/2020	50.00	.00	
217500	US BANK	WI RURAL WATER SERVICE FE	93020	09/30/2020	4.95	.00	
217500	US BANK	DNR WS2 EM1-LICENSE RENE	93020	09/30/2020	.79	.00	
217500	US BANK	DNR WS2 WM1 - MIKW LICENS	93020	09/30/2020	45.00	.00	
Total 600-53-0600-121 WATER: LABOR:					100.74	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
217500	US BANK	US CELLULAR/DPW H2O CELL	93020	09/30/2020	43.48	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					43.48	.00	
Grand Totals:					23,539.48	.00	

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

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 Invoices with totals above \$0 included.
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Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
600-53-0630-340 SUPPLIES AND EXPENSE							
1045	ABT MAILCOM INC	BILL PROCESSING & MAILING-	SEPT BILLING	10/01/2020	402.67	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					402.67	.00	
100-211535 AFLAC INSURANCE							
1210	AFLAC	INSURANCE PREMIUM	100920	10/09/2020	411.11	411.11	10/20/2020
Total 100-211535 AFLAC INSURANCE:					411.11	411.11	
100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE							
1730	ASSOCIATED APPRAISAL CONSULT	PROF ASSESSMENT/INTERNET	150692	10/01/2020	678.60	.00	
Total 100-51-5153-210 ASSESSOR: CONTRACTUAL EXPENSE:					678.60	.00	
100-51-5160-222 BLDGS & PLANT: TELEPHONE							
3220	CENTURY LINK	CENTREX LINES - OCTOBER	160295432	10/01/2020	1.59	.00	
Total 100-51-5160-222 BLDGS & PLANT: TELEPHONE:					1.59	.00	
100-51-5154-511 LIABILITY INS (LEAGUE)							
3550	CNA SURETY	BOND-VILLAGE TREASURER	30264311	10/01/2020	100.00	.00	
Total 100-51-5154-511 LIABILITY INS (LEAGUE):					100.00	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
4005	D.R.S. LIMITED INC	DRIVEWAY ASPHALT	38888	10/08/2020	249.00	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					249.00	.00	
100-45-4511-000 COURT FINES							
4038	DANE CO TREASURER	SHARED COURT FINES	93020	09/30/2020	120.00	.00	
Total 100-45-4511-000 COURT FINES:					120.00	.00	
220-51-5160-290 CONTRACTUAL: PIER/BUOY							
4200	DEANO DOCK & LIFT LLC	INSTALL PIER 2020	19204	10/01/2020	9,128.76	.00	
4200	DEANO DOCK & LIFT LLC	SWITCH HOISTS/ PULL PIPES	19206	10/01/2020	428.02	.00	
Total 220-51-5160-290 CONTRACTUAL: PIER/BUOY:					9,556.78	.00	
220-51-5160-850 CAP IMPROVEMENT: DOCK							
4200	DEANO DOCK & LIFT LLC	REINFORCED PANELS	19205	10/01/2020	4,235.00	.00	
Total 220-51-5160-850 CAP IMPROVEMENT: DOCK:					4,235.00	.00	
100-211539 DENTAL INSURANCE - EMPLOYEE							
4213	DELTA DENTAL OF WISCONSIN	EMPLOYEE PREMIUM	101020	10/10/2020	1,096.26	1,096.26	10/20/2020
Total 100-211539 DENTAL INSURANCE - EMPLOYEE:					1,096.26	1,096.26	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
4213	DELTA DENTAL OF WISCONSIN	ANNITANT PREMIUM	101020	10/10/2020	322.26	322.26	10/20/2020

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					322.26	322.26	
200-53-5361-340 OPERATING SUPPLIES EXPENSE							
4360	DIGGERS HOTLINE INC	DIGGER HOTLINES	200929301	09/30/2020	94.40	.00	
Total 200-53-5361-340 OPERATING SUPPLIES EXPENSE:					94.40	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
4360	DIGGERS HOTLINE INC	DIGGER HOTLINES	200929301	09/30/2020	94.40	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					94.40	.00	
100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL							
8228	HELLENBRAND WELDING	12 X 12 1/4" PLATE	7436	09/08/2020	15.00	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					15.00	.00	
600-53-0630-340 SUPPLIES AND EXPENSE							
8950	HYDROCORP	CROSS CONNECTION INSPECT	0058671-IN	08/31/2020	122.00	.00	
Total 600-53-0630-340 SUPPLIES AND EXPENSE:					122.00	.00	
600-53-0682-210 OUTSIDE SERVICES							
8950	HYDROCORP	CROSS CONNECTION CONTRO	59090	09/30/2020	122.00	.00	
Total 600-53-0682-210 OUTSIDE SERVICES:					122.00	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
10210	JEFFERSON FIRE & SAFETY INC	RECOUPLING HOSES 1 1/2 X 2	122282	10/02/2020	107.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					107.00	.00	
220-55-5546-340 PARK: OPERATING EXPENSE							
11223	KENDELL DOORS AND HARDWARE	50 PRIMUS KEYS	24241	09/28/2020	316.00	.00	
Total 220-55-5546-340 PARK: OPERATING EXPENSE:					316.00	.00	
100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	810 SHOREWOOD BLVD AND 10	100820	10/08/2020	3,217.10	.00	
Total 100-51-5160-220 BLDGS & PLANT: GAS & ELECTRIC:					3,217.10	.00	
100-53-5300-340 AIDABLE WORK: OPERATING EXP.							
13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON	100820	10/08/2020	73.10	.00	
Total 100-53-5300-340 AIDABLE WORK: OPERATING EXP.:					73.10	.00	
100-53-5342-220 STREET LIGHTING: POWER							
13040	MADISON GAS & ELECTRIC	900 SHOREWOOD BLVD	100820	10/08/2020	45.77	.00	
13040	MADISON GAS & ELECTRIC	STREET LIGHTING	100820	10/08/2020	1,481.29	.00	
Total 100-53-5342-220 STREET LIGHTING: POWER:					1,527.06	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3100 HARVA	100820	10/08/2020	79.51	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					79.51	.00	
100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT	100820	10/08/2020	720.09	.00	
Total 100-55-5514-220 COMMUNITY CTR: GAS & ELECTRIC:					720.09	.00	
200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3336 LMD	100820	10/08/2020	87.33	.00	
Total 200-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					87.33	.00	
210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	901 SWARTHMORE CT	100820	10/08/2020	56.10	.00	
Total 210-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					56.10	.00	
220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC							
13040	MADISON GAS & ELECTRIC	3400/3700 LMD	100820	10/08/2020	73.85	.00	
Total 220-51-5160-220 BLDG/PLANT: GAS & ELECTRIC:					73.85	.00	
600-53-0620-220 POWER FOR PUMPING							
13040	MADISON GAS & ELECTRIC	3302 BLACKHAWK/3561 TALLY	100820	10/08/2020	1,242.03	.00	
Total 600-53-0620-220 POWER FOR PUMPING:					1,242.03	.00	
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT							
13085	MADISON TREASURER, CITY OF	STORM H2O	092420	09/24/2020	21.33	.00	
Total 100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT:					21.33	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
13085	MADISON TREASURER, CITY OF	FIRE PROTECTION H2O	092420	09/24/2020	38.75	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					38.75	.00	
600-53-0610-601 PURCHASED WATER							
13085	MADISON TREASURER, CITY OF	PIT LAKE MENDOTA DR.	092420	09/24/2020	3,157.16	.00	
13085	MADISON TREASURER, CITY OF	FLAT RATE H2O	092420	09/24/2020	1,326.17	.00	
13085	MADISON TREASURER, CITY OF	PIT SW BLVD @ RR TRACKS	092420	09/24/2020	11,426.17	.00	
13085	MADISON TREASURER, CITY OF	PIT UBD & TRACKS	092420	09/24/2020	2,965.04	.00	
Total 600-53-0610-601 PURCHASED WATER:					18,874.54	.00	
100-55-5523-650 TREE REMOVALS							
13217	MEISTER'S K & M TIE & LUMBER LL	3523 BLACKHAWK DR	4443	09/29/2020	1,225.00	.00	
Total 100-55-5523-650 TREE REMOVALS:					1,225.00	.00	
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT							
13365	MIDDLETON FARMERS CO-OP INC	HYD OIL 2.5 GAL	3259	09/04/2020	21.95	.00	
Total 100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT:					21.95	.00	
100-211532 LIFE INSURANCE - EMPLOYEE							
13397	SECURIAN FINANCIAL GROUP INC.	PREMIUM	100920	10/09/2020	538.19	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-211532 LIFE INSURANCE - EMPLOYEE:					538.19	.00	
100-51-5160-240 BLDGS & PLANT: CONTRACTUAL							
14632	1901 INC	1008 BOILER MAINT	203325	10/08/2020	172.56	.00	
Total 100-51-5160-240 BLDGS & PLANT: CONTRACTUAL:					172.56	.00	
210-51-5160-360 BIDG/PLANT: LEAK/BOILER REP							
14632	1901 INC	POOL BOILERS	203325	10/08/2020	345.11	.00	
Total 210-51-5160-360 BIDG/PLANT: LEAK/BOILER REP:					345.11	.00	
400-57-5714-810 VILLAGE HALL							
14632	1901 INC	GARAGE COOLING SYSTEM	20-2891	08/31/2020	12,794.00	.00	
Total 400-57-5714-810 VILLAGE HALL:					12,794.00	.00	
100-51-5144-340 ELECTIONS: OPERATING SUPPLIES							
16710	PRINTELECT	VOTING TABLE	6513	10/09/2020	225.17	.00	
Total 100-51-5144-340 ELECTIONS: OPERATING SUPPLIES:					225.17	.00	
600-53-5403-590 PAYMENT IN LIEU OF TAX							
16850	PUBLIC SERVICE COMMISSION OF	WATER RATE SURVEY	RA21-I-054	09/29/2020	647.18	.00	
Total 600-53-5403-590 PAYMENT IN LIEU OF TAX:					647.18	.00	
100-51-5160-221 BLDGS & PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	1058000 W/S 1008 SHOREWOOD	93020	09/30/2020	238.67	.00	
19337	SHOREWOOD HILLS WATER & SE	1058300 W/S RINK	93020	09/30/2020	152.06	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 CC & POOL	93020	09/30/2020	403.73	.00	
19337	SHOREWOOD HILLS WATER & SE	910100 W/S 810 SHOREWOOD	93020	09/30/2020	30.68	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 W/S GARDENS	93020	09/30/2020	40.39	.00	
19337	SHOREWOOD HILLS WATER & SE	3589000 W/S HEIDEN HOUSE	93020	09/30/2020	39.05	.00	
Total 100-51-5160-221 BLDGS & PLANT: WATER:					904.58	.00	
100-51-5160-223 BLDGS & PLANT:STORMWATER CHR							
19337	SHOREWOOD HILLS WATER & SE	910300/SW/810 SHOREWOOD B	93020	09/30/2020	19.50	.00	
19337	SHOREWOOD HILLS WATER & SE	1030500/SW/ TALLY HO BOOST	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1056500/SW/ENTRYWAY PARKS	93020	09/30/2020	26.00	.00	
19337	SHOREWOOD HILLS WATER & SE	908700/SW/3264 UNIV AVE LOT	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	2303000 SW BIG FOOT PARK	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1058500/SW/1008 SHOREWVO	93020	09/30/2020	72.80	.00	
19337	SHOREWOOD HILLS WATER & SE	2237500/SW/ 4 CORNERS	93020	09/30/2020	26.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3403100/SW/POOL	93020	09/30/2020	215.15	.00	
19337	SHOREWOOD HILLS WATER & SE	910200 SW/810 SHOREWOOD B	93020	09/30/2020	109.20	.00	
19337	SHOREWOOD HILLS WATER & SE	11125 SW 1001 EDGEHILL	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3477500 SW 2700 OXFORD LOT	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1126300 SW QUARRY	93020	09/30/2020	78.00	.00	
19337	SHOREWOOD HILLS WATER & SE	SW OAK WAY LOTS	93020	09/30/2020	39.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3378500 SW BRADLEY PARK	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	2285500 SW KOVAL WOODS	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3403000 SW CC & POOL	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	2331400 SW MCKENNA PARK	93020	09/30/2020	52.00	.00	
19337	SHOREWOOD HILLS WATER & SE	1058000 SW/1008 SHOREWOOD	93020	09/30/2020	13.00	.00	
19337	SHOREWOOD HILLS WATER & SE	3403200 SW/GARDENS	93020	09/30/2020	13.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
19337	SHOREWOOD HILLS WATER & SE	SW/HEIDEN HOUSE	93020	09/30/2020	13.00	.00	
Total 100-51-5160-223 BLDGS & PLANT:STORMWATER CHRГ:					780.65	.00	
100-55-5533-340 TENNIS: OPERATING EXPENSES							
19337	SHOREWOOD HILLS WATER & SE	3403100/SW POST FARM	93020	09/30/2020	215.15	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					215.15	.00	
210-51-5160-221 BLDG/PLANT: WATER							
19337	SHOREWOOD HILLS WATER & SE	3402900 W/S CONCESSIONS	93020	09/30/2020	34.83	.00	
Total 210-51-5160-221 BLDG/PLANT: WATER:					34.83	.00	
210-51-5160-223 BLDGS & PLANT:STORMWATER CHRГ							
19337	SHOREWOOD HILLS WATER & SE	3402900 SW CONCESSIONS	93020	09/30/2020	13.00	.00	
Total 210-51-5160-223 BLDGS & PLANT:STORMWATER CHRГ:					13.00	.00	
100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE							
19640	SOUTH CENTRAL CONTRACTING	4 CORNERS-BUS STOP	2736	07/02/2020	1,370.00	.00	
Total 100-55-5500-340 NON-AIDABLE: OPERATING EXPENSE:					1,370.00	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
19640	SOUTH CENTRAL CONTRACTING	SHOREWOOD BLVD-BUS STOP	2736	07/02/2020	6,580.00	.00	
19640	SOUTH CENTRAL CONTRACTING	UNIV AVE CURB & GUTTER	2736	07/02/2020	2,580.00	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					9,160.00	.00	
470-53-5344-862 STREET IMPROVEMENTS: TIF 4							
19640	SOUTH CENTRAL CONTRACTING	JOYCE ERDMAN -BUS STOP	2736	07/02/2020	4,080.00	.00	
Total 470-53-5344-862 STREET IMPROVEMENTS: TIF 4:					4,080.00	.00	
400-52-5210-814 TRAFFIC CALMING MEASURES							
19846	STRAND ASSOCIATES INC	EDGEHILL DR/SPEED STUDY	164085	09/13/2020	220.00	.00	
Total 400-52-5210-814 TRAFFIC CALMING MEASURES:					220.00	.00	
100-56-5640-210 PROF CONSULTANT:PLAN REVIEW							
20670	TOWN & COUNTRY ENGINEERING I	MISC 2020 SUPPORT	22099	10/09/2020	580.00	.00	
Total 100-56-5640-210 PROF CONSULTANT:PLAN REVIEW:					580.00	.00	
400-53-5363-200 STORMWATER IMPROVEMENTS							
20670	TOWN & COUNTRY ENGINEERING I	2020 FLOOD DAMAGE	22098	10/09/2020	2,079.95	.00	
Total 400-53-5363-200 STORMWATER IMPROVEMENTS:					2,079.95	.00	
450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS							
20670	TOWN & COUNTRY ENGINEERING I	UNIV AVE RECONSTRUCTION	22097	10/09/2020	398.75	.00	
Total 450-53-5320-230 MARSHALL CT,UNIV AVE IMPROVNTS:					398.75	.00	
100-56-5630-150 PLANNER							
22040	VANDEWALLE & ASSOCIATES INC	INTERGOVERNMENTAL AGREE	202009050	09/18/2020	131.25	.00	
22040	VANDEWALLE & ASSOCIATES INC	ROOFS	202009050	09/18/2020	108.00	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
22040	VANDEWALLE & ASSOCIATES INC	WIMR REQUIREMENTS	202009050	09/18/2020	36.00	.00	
22040	VANDEWALLE & ASSOCIATES INC	ZONING CODE AMENDMENT	202009050	09/18/2020	108.00	.00	
22040	VANDEWALLE & ASSOCIATES INC	BEEES	202009050	09/18/2020	126.75	.00	
Total 100-56-5630-150 PLANNER:					510.00	.00	
450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN							
22040	VANDEWALLE & ASSOCIATES INC	TIF III	202009050	09/18/2020	861.25	.00	
Total 450-51-5141-120 PLANNING, LEGAL & ADMINISTRATN:					861.25	.00	
470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE							
22040	VANDEWALLE & ASSOCIATES INC	TIF IV	202009050	09/18/2020	861.25	.00	
Total 470-51-5141-120 PLANNING LEGAL & ADMIN-PYARE:					861.25	.00	
480-51-5141-120 PLANNING, LEGAL & ADMIN							
22040	VANDEWALLE & ASSOCIATES INC	TIF V	202009050	09/18/2020	861.25	.00	
Total 480-51-5141-120 PLANNING, LEGAL & ADMIN:					861.25	.00	
100-211534 UNION DUES							
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES SEPT	82920	08/29/2020	126.00	.00	
23342	WI PROFESSIONAL POLICE ASSOC	UNION DUES-OCT	93020	09/30/2020	128.00	.00	
Total 100-211534 UNION DUES:					254.00	.00	
100-45-4511-000 COURT FINES							
23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES	93020	09/30/2020	568.65	.00	
Total 100-45-4511-000 COURT FINES:					568.65	.00	
100-211531 HEALTH INSURANCE - EMPLOYEE							
23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTHCARE PREMIUM	10052020	10/05/2020	12,436.00	12,436.00	10/20/2020
Total 100-211531 HEALTH INSURANCE - EMPLOYEE:					12,436.00	12,436.00	
100-51-5143-300 PERSONNEL: RETIREES INS PREM							
23370	WI DEPT OF EMPLOYE TRUST FUN	ANNUITANT PREMIUM	10052020	10/05/2020	240.48	240.48	10/20/2020
Total 100-51-5143-300 PERSONNEL: RETIREES INS PREM:					240.48	240.48	
100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL							
23475	WIEDENBECK INC	3/16" X 2" FLAT STOCK	933354	09/17/2020	28.80	.00	
Total 100-53-5365-370 RECYCLING/YARDWASTE:FUEL & OIL:					28.80	.00	
100-52-5210-322 POLICE: TRAINING EXPENSES							
198520	SUNSET LAW ENFORCEMENT	20 .233 REM 53 GR TAP	0004166-IN	10/02/2020	353.40	.00	
198520	SUNSET LAW ENFORCEMENT	20 9MM 135 GR CRIT DUTY	0004166-IN	10/02/2020	426.40	.00	
198520	SUNSET LAW ENFORCEMENT	1 .233 REM 53 FMJ FRONIER	0004166-IN	10/02/2020	293.01	.00	
198520	SUNSET LAW ENFORCEMENT	20 9MM 135 LUGER FMJ	0004166-IN	10/02/2020	325.20	.00	
Total 100-52-5210-322 POLICE: TRAINING EXPENSES:					1,398.01	.00	
100-52-5210-370 POLICE: FUEL & OIL							
232040	WEX BANK	SHPD FUEL	67762900	10/06/2020	439.53	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Total 100-52-5210-370 POLICE: FUEL & OIL:					439.53	.00	
100-53-5320-370 GARAGE: FUEL & OIL							
232040	WEX BANK	DPW FUEL	67762900	10/06/2020	740.95	.00	
Total 100-53-5320-370 GARAGE: FUEL & OIL:					740.95	.00	
220-55-5546-340 PARK: OPERATING EXPENSE							
702105	GULBRANDSEN, CARL	REFUND KAYAK STORAGE	101320	10/13/2020	100.00	.00	
Total 220-55-5546-340 PARK: OPERATING EXPENSE:					100.00	.00	
100-51-5151-300 BOND ISSUE EXPENSES							
999610	ASSOCIATED TRUST COMPANY	GENERAL OBLIGATION BONDS	17178	09/11/2020	475.00	.00	
Total 100-51-5151-300 BOND ISSUE EXPENSES:					475.00	.00	
210-55-5542-340 POOL: OPERATING SUPPLY & EXP.							
1000258	REGENT NEIGHBORHOOD ASSOC	AD FOR POOL IN RNA 2/20/20	091020	09/10/2020	55.00	.00	
Total 210-55-5542-340 POOL: OPERATING SUPPLY & EXP.:					55.00	.00	
400-53-5363-200 STORMWATER IMPROVEMENTS							
1000588	BADGERLAND EXCAVATING CORP	BELOIT COURT	200911	09/11/2020	5,646.80	.00	
1000588	BADGERLAND EXCAVATING CORP	MARINA PARK	200911	09/11/2020	22,581.50	.00	
1000588	BADGERLAND EXCAVATING CORP	MCKENNA PARK	200911	09/11/2020	1,615.00	.00	
Total 400-53-5363-200 STORMWATER IMPROVEMENTS:					29,843.30	.00	
500-57-5740-820 CAP IMPROVEMENTS							
1000588	BADGERLAND EXCAVATING CORP	LAKE MENDOTA MARINA	200911	09/11/2020	56,472.09	.00	
1000588	BADGERLAND EXCAVATING CORP	EDGEHILL PKWY BIORETENTIO	200911	09/11/2020	66,880.00	.00	
Total 500-57-5740-820 CAP IMPROVEMENTS:					123,352.09	.00	
100-51-5145-210 D.P.: CONTRACTUAL SERVICES							
1000688	COMPUTER MAGIC INC	SERVER MANAGED SUPPORT	5290	09/30/2020	600.00	.00	
1000688	COMPUTER MAGIC INC	WORKSTATION MANAGEMENT	5290	09/30/2020	2,211.00	.00	
1000688	COMPUTER MAGIC INC	BACKUP SERVICE W CLOUD R	5290	09/30/2020	331.00	.00	
Total 100-51-5145-210 D.P.: CONTRACTUAL SERVICES:					3,142.00	.00	
100-57-5751-800 CAP OUTLAY: COMPUTERS							
1000688	COMPUTER MAGIC INC	DISPLAY PORT TO VGA ADAPT	5339	09/30/2020	60.00	.00	
Total 100-57-5751-800 CAP OUTLAY: COMPUTERS:					60.00	.00	
400-54-5400-100 POLICE: SQUAD VEHICLE							
2300063	EWALD'S VENUS FORD LLC	FORD FUSION 2020	36902-2	08/20/2020	30,212.50	.00	
Total 400-54-5400-100 POLICE: SQUAD VEHICLE:					30,212.50	.00	
100-55-5533-340 TENNIS: OPERATING EXPENSES							
2300064	ANDRE GLASS	TENNIS BALLS	4530965852	05/23/2020	846.72	.00	
Total 100-55-5533-340 TENNIS: OPERATING EXPENSES:					846.72	.00	

Vendor	Vendor Name	Description	Invoice Number	Invoice Date	Net Inv Amount	Amount Paid	Date Paid
Grand Totals:					<u>287,147.71</u>	<u>14,506.11</u>	

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
REVENUES								
TAXES								
100-41-4111-000	GENERAL PROPERTY TAXES	0	2,977,507	(2,977,507)	0.00%	2,840,159	2,840,159	100.00%
100-41-4131-000	PAYMENTS IN LIEU OF TAX	0	62,000	(62,000)	0.00%	0	62,000	0.00%
100-41-4181-000	INTEREST & PENALTIES ON TAXES	7	50	(43)	14.40%	299	20	1494.25%
INTERGOVERNMENTAL REVENUE								
100-43-4330-000	FED/STATE DISASTER RELIEF	0	38,042	(38,042)	0.00%	0	0	0.00%
100-43-4341-000	STATE SHARED REVENUE	0	30,370	(30,370)	0.00%	7,499	20,888	35.90%
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	0	22,500	(22,500)	0.00%	22,587	20,773	108.73%
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	0	18,055	(18,055)	0.00%	18,055	20,000	90.27%
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	0	1,600	(1,600)	0.00%	1,600	1,920	83.33%
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	0	0	0.00%	0	0	0.00%
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	12,000	0	12,000	0.00%	0	1,000	0.00%
100-43-4353-000	STATE AID: HIGHWAY	0	293,925	(293,925)	0.00%	220,447	294,065	74.97%
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4353-300	STATE FEMA GRANT	0	0	0	0.00%	0	0	0.00%
100-43-4358-000	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0.00%	0	0	0.00%
LICENSES & PERMITS								
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	15,302	5,450	9,852	280.76%	4,780	5,450	87.71%
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	1,550	2,600	(1,050)	59.62%	2,185	2,700	80.93%
100-44-4421-000	LICENSES: BICYCLE	0	0	0	0.00%	0	0	0.00%
100-44-4422-000	LICENSES: DOG & CAT	4,256	4,500	(244)	94.58%	2,847	3,600	79.09%
100-44-4423-000	LICENSES: MISC	20	1,300	(1,280)	1.54%	1,140	1,150	99.13%
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	11,104	17,000	(5,896)	65.32%	17,346	16,500	105.13%
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	5,324	6,300	(976)	84.51%	4,209	6,300	66.82%
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	5,791	6,500	(709)	89.09%	5,228	6,400	81.69%
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	5,447	6,000	(553)	90.79%	6,425	5,200	123.56%
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	0	800	(800)	0.00%	1,834	800	229.19%
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	0	0	0	0.00%	0	0	0.00%
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	630	1,000	(370)	63.00%	978	1,315	74.38%
100-44-4441-000	ZONING FEES	2,575	3,100	(525)	83.06%	2,450	3,600	68.06%
100-44-4491-000	CABLE TV FRANCHISE FEES	19,352	26,000	(6,648)	74.43%	21,262	29,000	73.32%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-44-4492-000	% SURCHARGE FOR RECREATION	0	9,000	(9,000)	0.00%	0	9,200	0.00%
FINES, FOREITS & PENALTIES								
100-45-4511-000	COURT FINES	15,735	32,000	(16,265)	49.17%	29,961	29,000	103.31%
100-45-4513-000	PARKING VIOLATIONS	14,563	50,000	(35,437)	29.13%	41,150	50,000	82.30%
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	3,470	1,000	2,470	346.98%	7,258	2,200	329.92%
PUBLIC CHARGES FOR SERVICE								
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	24	30	(6)	78.73%	85	0	0.00%
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	106	500	(394)	21.20%	406	400	101.44%
100-46-4613-000	CLERK: PARKING PERMITS	260	600	(340)	43.33%	321	600	53.50%
100-46-4621-000	LAW ENFORCEMENT FEES	344	500	(156)	68.72%	483	500	96.51%
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,910	14,912	(2)	99.99%	14,912	14,885	100.18%
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0.00%	0	0	0.00%
100-46-4645-000	DISPOSAL REPAIR FEES	0	0	0	0.00%	0	0	0.00%
100-46-4670-000	BOOK PUBLISHING REVENUES	60	32	28	186.94%	60	60	99.70%
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0.00%	0	0	0.00%
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0.00%	0	0	0.00%
100-46-4672-000	CONTRIBUTIONS: PARKS & FORESTRY	2,150	2,500	(350)	86.00%	1,400	5,000	-
100-46-4672-100	GARDEN PLOT REVENUES	3,325	3,000	325	110.83%	2,710	2,750	98.55%
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	5,500	3,000	2,500	183.33%	5,530	2,500	221.20%
100-46-4672-130	CONTRIBUTIONS: HORT CONSULTANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-100	RECREATION: FOUR CORNERS	4,550	22,100	(17,550)	20.59%	22,063	19,000	116.12%
100-46-4673-200	RECREATION: LAND REC	4,600	25,000	(20,400)	18.40%	24,925	26,500	94.06%
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0.00%	0	0	0.00%
100-46-4673-300	RECREATION: TENNIS	27,435	28,500	(1,065)	96.26%	28,163	23,135	121.73%
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0.00%	0	0	0.00%
100-46-4673-500	RECREATION: BASKETBALL	0	2,010	(2,010)	0.00%	1,990	2,760	72.10%
100-46-4673-600	RECREATION: GOLF	0	5,066	(5,066)	0.00%	5,066	4,000	126.66%
100-46-4673-700	RECREATION: KAYAK/CANOE	560	525	35	106.67%	525	560	93.75%
100-46-4673-800	RECREATION: INDOOR SOCCER	35	0	35	0.00%	0	0	0.00%
100-46-4673-900	RECREATION: OUTDOOR SOCCER	400	10,346	(9,946)	3.87%	9,892	10,346	95.62%
100-46-4674-100	COMMUNITY CENTER RENTALS	0	500	(500)	0.00%	116	2,400	4.83%
100-46-4674-210	JULY 4th FAMILY PICNIC	0	1,000	(1,000)	0.00%	964	1,200	80.33%
100-46-4674-220	JULY 4th FIREWORKS	0	9,500	(9,500)	0.00%	9,464	9,500	99.62%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
INTERGOVERNMENTAL SERVICE CHARGES								
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	0	14,040	(14,040)	0.00%	13,764	13,764	100.00%
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	0	11,365	(11,365)	0.00%	11,142	11,142	100.00%
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	0	17,723	(17,723)	0.00%	17,375	17,375	100.00%
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	0	9,552	(9,552)	0.00%	9,364	9,364	100.00%
MISCELLANEOUS REVENUE								
100-48-4810-000	INTEREST ON INVESTMENTS	0	80,000	(80,000)	0.00%	74,237	18,000	412.43%
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	673	0	673	0.00%	3,711	7,500	49.48%
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0.00%	0	0	0.00%
100-48-4815-000	REPAYMENT: WATER UTILTY ADVANC	0	0	0	0.00%	0	0	0.00%
100-48-4821-000	RENT: DUE FROM POOL	0	39,500	(39,500)	0.00%	37,188	38,500	96.59%
100-48-4822-000	RENT: BLACKHAWK C.C.	74,997	100,000	(25,003)	75.00%	74,997	100,000	75.00%
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0.00%	0	0	0.00%
100-48-4825-000	RENT: PARKING SPACES	0	0	0	0.00%	0	0	0.00%
100-48-4827-000	DEVELPR SHARE MAD FIRE EXPENSE	0	55,771	(55,771)	0.00%	56,068	60,000	93.45%
100-48-4830-000	MISCELLANEOUS SALES	0	0	0	0.00%	0	0	0.00%
100-48-4831-000	POLICE/ FIRE SALES	4,772	0	4,772	0.00%	0	0	0.00%
100-48-4833-000	VILLAGE TREE SALES	2,159	5,000	(2,841)	43.19%	1,630	5,000	32.60%
100-48-4836-000	DPW VEHICLE SALES	0	0	0	0.00%	0	0	0.00%
100-48-4838-000	DANE CTY CALENDARS	0	0	0	0.00%	0	700	0.00%
100-48-4840-000	INSURANCE DIVIDENDS	5,218	0	5,218	0.00%	5,633	0	0.00%
100-48-4845-000	INSURANCE PREMIUM REFUNDS	0	0	0	0.00%	1,804	0	0.00%
100-48-4850-000	INSURANCE CLAIMS	0	0	0	0.00%	9,129	0	0.00%
100-48-4851-000	2018 FLOOD INSURANCE REIMB	0	0	0	0.00%	32,631	0	0.00%
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	0	0	0	0.00%	0	0	0.00%
100-48-4895-000	REPAYMENT: TIF ADVANCE	0	0	0	0.00%	0	42,038	0.00%
OTHER FINANCING SOURCES								
100-49-4941-000	MISCELLANEOUS REVENUES	3,084	17,000	(13,916)	18.14%	10,751	17,000	63.24%
100-49-4944-000	FUND BALANCE APPLIED	0	0	0	0.00%	0	0	0.00%
EXPENSES								
VILLAGE BOARD								
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	2,807	1,500	1,307	187.16%	1,206	3,200	37.70%
100-51-5111-720	VILLAGE BOARD: DONATIONS	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5112-310	COMMITTEES: SUP & EXPENSE	1,771	500	1,271	354.14%	1,093	300	364.48%
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	2,734	3,600	(866)	75.94%	2,166	3,054	70.92%
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	16,597	24,539	(7,942)	67.63%	18,206	23,319	78.07%
100-51-5120-150	JUDICIAL: BENEFITS	4,925	6,880	(1,955)	71.59%	5,121	6,596	77.63%
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	737	1,700	(963)	43.36%	1,061	1,700	62.38%
100-51-5120-321	JUDICIAL: DUES	190	190	0	100.00%	145	140	103.57%
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	700	1,800	(1,100)	38.89%	932	1,800	51.78%
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	8,429	15,000	(6,571)	56.19%	8,743	17,000	51.43%
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	20,724	25,000	(4,276)	82.90%	22,628	29,000	78.03%
100-51-5141-120	ADMIN: WAGES	68,712	92,172	(23,460)	74.55%	71,774	89,176	80.49%
100-51-5141-150	ADMIN: BENEFITS	21,802	26,281	(4,478)	82.96%	22,136	25,592	86.49%
100-51-5141-320	ADMIN: DUES & SEMINARS	1,150	1,800	(651)	63.86%	1,346	1,700	79.16%
100-51-5141-340	ADMIN: MONTHLY BULLETIN	0	0	0	0.00%	0	0	0.00%
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	874	750	124	116.51%	636	400	158.98%
100-51-5142-120	CLERK: WAGES	43,706	77,387	(33,681)	56.48%	43,667	74,329	58.75%
100-51-5142-130	EXTRA OFFICE HELP	3,858	19,386	(15,528)	19.90%	13,767	19,011	72.42%
100-51-5142-150	CLERK: BENEFITS	12,146	27,440	(15,294)	44.26%	13,335	26,430	50.45%
100-51-5142-310	CLERK: SUP & EXPENSES	3,294	2,800	494	117.65%	2,274	3,500	64.96%
100-51-5142-322	CLERK: TRAINING/SEMINARS	158	2,300	(2,142)	6.87%	1,834	2,200	83.38%
100-51-5142-340	CLERK: POSTAL EXPENSES	3,242	2,100	1,142	154.37%	2,679	2,100	127.57%
100-51-5142-500	CLERK: DANE CTY CALENDARS	0	0	0	0.00%	0	600	0.00%
100-51-5142-700	CLERK: LICENSE COSTS	10,000	0	10,000	0.00%	0	0	0.00%
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	1,530	0	1,530	0.00%	0	0	0.00%
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	58,596	71,738	(13,142)	81.68%	41,784	44,000	94.96%
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	250	0	250	0.00%	0	0	0.00%
100-51-5143-200	PERSONNEL: RECRUITMENT	328	0	328	0.00%	0	200	0.00%
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	0	300	(300)	0.00%	0	300	0.00%
100-51-5143-300	PERSONNEL: RETIREES INS PREM	6,616	10,381	(3,765)	63.73%	17,405	29,131	59.75%
100-51-5144-140	ELECTIONS: PER DIEM WAGES	3,348	5,760	(2,412)	58.13%	1,738	2,750	63.18%
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	7,791	1,600	6,191	486.92%	607	8,100	7.49%
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	41,381	53,000	(11,619)	78.08%	42,046	51,200	82.12%
100-51-5145-340	D.P.: OPERATIONS EXPENSE	5,366	8,400	(3,034)	63.88%	7,292	8,400	86.81%
100-51-5145-350	WEBSITE COSTS	21	670	(649)	3.16%	21	620	3.41%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-51-5151-210	FINANCE: AUDIT SERVICES	55,899	31,000	24,899	180.32%	34,321	26,000	132.00%
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	0	0	0	0.00%	0	0	0.00%
100-51-5151-300	BOND ISSUE EXPENSES	2,854	3,425	(571)	83.33%	3,175	3,425	92.70%
100-51-5152-340	TREASURY: OPERATIONS	0	0	0	0.00%	0	0	0.00%
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	0	0	0	0.00%	0	0	0.00%
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	8,297	10,190	(1,893)	81.43%	8,297	10,190	81.43%
100-51-5154-511	LIABILITY INS (LEAGUE)	47,132	47,000	132	100.28%	41,794	44,609	93.69%
100-51-5154-512	PROPERTY INS (LGPIF)	20,479	20,094	385	101.92%	17,354	14,163	122.53%
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	45,645	53,647	(8,002)	85.08%	26,997	42,000	64.28%
100-51-5160-221	BLDGS & PLANT: WATER	7,447	6,000	1,447	124.12%	4,394	6,000	73.24%
100-51-5160-222	BLDGS & PLANT: TELEPHONE	9,160	9,000	160	101.78%	5,842	0	0.00%
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	6,826	7,500	(674)	91.01%	4,231	6,560	64.49%
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	14,973	5,000	9,973	299.45%	4,416	5,000	88.33%
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	0	0	0	0.00%	0	0	0.00%
PUBLIC SERVICES								
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	70,805	100,811	(30,006)	70.24%	71,966	98,654	72.95%
100-52-5210-120	POLICE: CLERICAL WAGES	52,039	76,021	(23,982)	68.45%	50,648	73,210	69.18%
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	235,908	376,208	(140,300)	62.71%	264,913	369,913	71.62%
100-52-5210-122	POLICE: OVERTIME WAGES	12,361	9,000	3,361	137.34%	6,162	9,000	68.47%
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	36,058	25,000	11,058	144.23%	46,763	23,000	203.32%
100-52-5210-125	POLICE: DIFFERENTIAL	1,709	2,000	(291)	85.45%	1,694	2,000	84.70%
100-52-5210-128	POLICE: COM SERVICE OFFICERS	0	4,400	(4,400)	0.00%	1,590	4,400	36.14%
100-52-5210-129	POLICE: CROSSING GUARD WAG	2,210	6,000	(3,790)	36.83%	3,121	6,000	52.02%
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0.00%	0	0	0.00%
100-52-5210-150	POLICE: BENEFITS	139,953	208,842	(68,889)	67.01%	140,206	190,976	73.42%
100-52-5210-170	POLICE: EDUCATION REIMB	0	0	0	0.00%	0	0	0.00%
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	13,525	15,000	(1,475)	90.16%	7,425	15,000	49.50%
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	968	3,000	(2,032)	32.25%	1,894	3,000	63.14%
100-52-5210-321	POLICE: DUES & SEMINARS	604	3,000	(2,396)	20.13%	1,767	2,500	70.69%
100-52-5210-322	POLICE: TRAINING EXPENSES	2,116	10,000	(7,884)	21.16%	13,685	9,000	152.06%
100-52-5210-340	POLICE: OPERATING EXPENSE	22,937	16,000	6,937	143.35%	12,881	16,000	80.50%
100-52-5210-341	POLICE: UNIFORM EXPENSE	4,329	7,500	(3,171)	57.72%	7,788	6,000	129.80%
100-52-5210-345	POLICE: PROMOTION	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	4,788	7,000	(2,212)	68.40%	6,357	5,000	127.13%
100-52-5210-370	POLICE: FUEL & OIL	3,975	8,000	(4,025)	49.68%	7,210	10,000	72.10%
100-52-5210-380	POLICE: DRUG PREVENTION	0	1,000	(1,000)	0.00%	1,000	1,000	100.00%
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	0	553,322	(553,322)	0.00%	0	575,475	0.00%
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	21,109	22,500	(1,391)	93.82%	0	20,773	0.00%
100-52-5220-590	FIRE: HYDRANT RENTAL	0	0	0	0.00%	0	0	0.00%
100-52-5240-150	INSPECTIONS: BENEFITS	1,421	2,012	(591)	70.63%	1,664	2,303	72.27%
100-52-5240-211	INSPECTIONS: BUILDINGS	8,489	13,000	(4,511)	65.30%	11,240	14,500	77.52%
100-52-5240-212	INSPECTIONS: HVAC	3,826	5,000	(1,174)	76.52%	4,205	5,500	76.45%
100-52-5240-213	INSPECTIONS: ELECTRICAL	3,842	6,000	(2,158)	64.04%	4,704	7,500	62.72%
100-52-5240-214	INSPECTIONS: PLUMBING	1,949	2,300	(351)	84.73%	1,457	2,600	56.04%
100-52-5240-340	INSPECTIONS: OPERATIONS	205	340	(135)	60.29%	340	100	340.00%
100-52-5260-290	DANE COUNTY RADIO CONTRACT	6,860	7,928	(1,068)	86.53%	4,277	6,061	70.57%
PUBLIC WORKS								
100-53-5300-121	AIDABLE WORK: LABOR	33,355	73,385	(40,030)	45.45%	56,292	70,214	80.17%
100-53-5300-150	AIDABLE WORK: BENEFITS	5,716	14,391	(8,675)	39.72%	11,855	12,084	98.10%
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	22,581	18,000	4,581	125.45%	11,449	18,000	63.60%
100-53-5300-450	SCHOOL SAFE ZONE	0	0	0	0.00%	0	0	0.00%
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0.00%	0	0	0.00%
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	12,625	15,000	(2,375)	84.17%	16,316	15,000	108.77%
100-53-5320-370	GARAGE: FUEL & OIL	10,706	13,000	(2,294)	82.35%	9,739	12,000	81.16%
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	0	0	0	0.00%	0	0	0.00%
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	0	0	0	0.00%	850	0	0.00%
100-53-5342-220	STREET LIGHTING: POWER	20,631	18,000	2,631	114.62%	13,631	18,000	75.73%
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	0	5,000	(5,000)	0.00%	1,698	15,000	11.32%
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	168	235	(67)	71.49%	153	175	87.51%
100-53-5352-300	BUS SERVICE	0	30,000	(30,000)	0.00%	0	30,000	0.00%
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVC	66,126	99,000	(32,874)	66.79%	73,383	96,289	76.21%
100-53-5363-290	METRO LANDFILL EXPENSE	9,960	9,960	0	100.00%	10,250	10,250	100.00%
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	36,956	41,117	(4,161)	89.88%	31,170	45,115	69.09%
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	5,590	8,098	(2,508)	69.03%	5,849	7,764	75.33%
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	2,137	4,100	(1,963)	52.13%	924	4,100	22.53%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	348	3,000	(2,652)	11.61%	1,914	2,800	68.35%
VILLAGE HALL								
100-54-5400-130	VILLAGE HALL: CLEANING	3,288	4,782	(1,494)	68.76%	3,179	4,819	65.96%
100-54-5400-150	VILLAGE HALL: BENEFITS	638	1,490	(852)	42.80%	988	829	119.10%
NON-AIDABLE SERVICES								
100-55-5500-121	NON-AIDABLE WORK: LABOR	66,339	118,163	(51,824)	56.14%	85,209	105,700	80.61%
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	10,700	23,172	(12,472)	46.17%	16,718	18,191	91.90%
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	23,271	25,000	(1,729)	93.08%	25,797	25,000	103.19%
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0.00%	0	0	0.00%
100-55-5500-700	COMMUNITY GARDENS	605	500	105	120.99%	990	500	198.00%
100-55-5510-340	2018 FLOOD EXPENSES	0	0	0	0.00%	16,069	0	0.00%
100-55-5514-121	COMMUNITY CTR: WAGES	198	1,403	(1,205)	14.10%	232	811	28.59%
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	55	275	(220)	19.87%	55	140	39.68%
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	7,774	5,000	2,774	155.49%	2,460	7,400	33.25%
100-55-5520-121	FORESTER: WAGES	43,481	64,988	(21,507)	66.91%	44,184	64,191	68.83%
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5520-125	HORT ASSISTANT WAGES	11,771	16,000	(4,229)	73.57%	12,095	23,000	52.59%
100-55-5520-150	FORESTER: WAGE BENEFITS	12,549	18,008	(5,458)	69.69%	12,716	17,581	72.33%
100-55-5520-320	PARKS:PROJECTS	3,148	12,500	(9,352)	25.18%	10,743	12,500	85.94%
100-55-5520-340	PARKS:OPERATING EXPENSE	2,301	4,800	(2,499)	47.93%	2,779	4,800	57.90%
100-55-5520-342	VILLAGE TREE SALES COSTS	1,486	5,000	(3,514)	29.72%	2,031	5,000	40.61%
100-55-5520-350	McKENNA PARK	0	0	0	0.00%	0	0	0.00%
100-55-5520-370	FORESTER: FUEL & OIL	0	0	0	0.00%	0	0	0.00%
100-55-5523-341	HORTICULTURE: CONSULTANT	174	500	(326)	34.74%	840	0	0.00%
100-55-5523-343	HORTICULTURE: REFORESTATION	3,868	0	3,868	0.00%	8,854	14,000	63.24%
100-55-5523-350	HORTICULTURE:PLANTINGS	360	2,500	(2,140)	14.42%	0	3,000	0.00%
100-55-5523-550	FORESTRY GRANTS	0	0	0	0.00%	0	0	0.00%
100-55-5523-600	TREE MAINTENANCE	35,515	35,000	515	101.47%	33,224	40,000	83.06%
100-55-5523-650	TREE REMOVALS	24,681	35,000	(10,319)	70.52%	28,546	30,000	95.15%
100-55-5531-121	FOUR CORNERS: WAGES	0	11,000	(11,000)	0.00%	13,785	13,000	106.04%
100-55-5531-150	FOUR-CORNERS: BENEFITS	0	900	(900)	0.00%	1,055	1,000	105.45%
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	327	1,000	(673)	32.67%	1,502	1,500	100.10%
100-55-5532-121	LAND RECREATION: WAGES	0	11,000	(11,000)	0.00%	15,108	12,500	120.87%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-55-5532-150	LAND RECREATION: BENEFITS	0	1,000	(1,000)	0.00%	1,156	1,000	115.58%
100-55-5532-340	LAND RECREATION: OPERATING EXP	0	1,200	(1,200)	0.00%	1,520	1,700	89.39%
100-55-5533-121	TENNIS: WAGES	17,765	16,000	1,765	111.03%	16,206	18,000	90.04%
100-55-5533-150	TENNIS: BENEFITS	1,359	1,300	59	104.54%	1,240	1,400	88.56%
100-55-5533-340	TENNIS: OPERATING EXPENSES	4,925	4,000	925	123.14%	6,031	3,000	201.04%
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0.00%	0	0	0.00%
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0.00%	0	0	0.00%
100-55-5535-121	BASKETBALL: WAGES	0	1,200	(1,200)	0.00%	2,151	1,300	165.49%
100-55-5535-150	BASKETBALL: BENEFITS	0	125	(125)	0.00%	165	100	164.56%
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	0	750	(750)	0.00%	688	750	91.71%
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0.00%	0	0	0.00%
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0.00%	0	0	0.00%
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0.00%	0	0	0.00%
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	0	1,400	(1,400)	0.00%	1,624	1,350	120.29%
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	0	9,500	(9,500)	0.00%	9,464	9,000	105.16%
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	6,501	5,000	1,501	130.01%	4,970	4,750	104.62%
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPEN	2,072	7,000	(4,928)	29.61%	4,529	7,000	64.70%
100-55-5540-340	GOLF: OPERATING EXPENSES	0	4,500	(4,500)	0.00%	5,275	4,500	117.22%
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	0	550	(550)	0.00%	0	550	0.00%
CONSERVATION & DEVELOPMENT								
100-56-5630-150	PLANNER	11,875	11,000	875	107.96%	0	800	0.00%
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	3,929	1,000	2,929	392.88%	5,089	800	636.07%
CAPITAL OUTLAY: GENERAL								
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0.00%	0	0	0.00%
100-57-5751-800	CAP OUTLAY: COMPUTERS	11,852	5,000	6,852	237.03%	7,038	10,000	70.38%
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	0	0	0.00%	0	0	0.00%
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	0	0	0	0.00%	0	0	0.00%
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	850	0	850	0.00%	0	0	0.00%
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	0	0	0.00%	0	0	0.00%
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	0	0	0	0.00%	0	0	0.00%
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0.00%	0	0	0.00%

Percent of year elapsed = 75.00%		September 30, 2020				September 30, 2019		
Account No.	Account Title	CY YTD Actual	CY Budget	Variance	% of Budget	PY Actual	PY Budget	% of Budget
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0.00%	0	0	0.00%
*** DELETED A FEW EXTINCT CAPITAL OUTLAY ACCOUNTS								
OTHER FINANCING USES								
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0.00%	0	0	0.00%
100-59-5920-900	DUE TO DEBT SERVICE	(3,855)	1,015,814	(1,019,669)	-0.38%	870,175	958,205	90.81%
TOTAL REVENUES		272,287	4,096,171	(3,823,884)	6.65%	3,748,199	3,899,719	96.11%
TOTAL EXPENSES		1,761,179	4,005,619	(2,244,440)	43.97%	2,693,370	3,899,719	69.07%
LGIP General Acct. Interest Rate		Sep-20	0.13%					
LGIP Tax Acct. Interest Rate		Sep-20	0.13%					
Park Bank Tax Acct. Interest Rate		Sep-20	0.18%					

Interest on Investments (2020) Rates/Amounts

Account	Month	Interest Rate	Amount
LGIP General	January	1.61%	3,189.52
	February	1.62%	3,015.72
	March	1.14%	2,266.41
	April	0.51%	1,005.82
	May	0.20%	404.08
	June	0.14%	287.19
	July	0.14%	305.33
	August	0.13%	302.64
	September	0.13%	276.98
	October		
	November		
	December		
	TOTAL		11,053.69

LGIP Tax	January	1.61%	721.78
	February	1.62%	679.01
	March	1.14%	510.30
	April	0.51%	220.74
	May	0.20%	87.93
	June	0.14%	62.47
	July	0.14%	63.87
	August	0.13%	59.63
	September	0.13%	54.58
	October		
	November		
	December		
	TOTAL		2,460.31

Park Bank Tax	January	1.73%	5,672.33
	February	1.73%	5,851.81
	March	1.63%	3,644.62
	April	1.44%	2,413.61
	May	0.43%	348.51
	June	0.23%	126.75
	July	0.21%	71.26
	August	0.18%	106.22
	September	0.18%	175.75
	October		
	November		
	December		
	TOTAL		18,410.86

	GRAND TOTAL		31,924.86
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**Village of Shorewood Hills
Board of Trustees Minutes
Monday, September 21, 2020**

1. Called to Order Village President David Benforado called the meeting to order at 7:02 pm via Zoom.

2. Roll Call Members of the Board present were Mr. Benforado and Trustees John Imes, Tracy Bailey, Shabnam Lotfi, Cokie Albrecht, Laura Valderrama and Village Treasurer Sean Cote. Trustee Scott Friedman joined later. Also in attendance were Village Administrator Karl Frantz, Administrative Services Manager/Deputy Clerk David Sykes, DPW Crew Chief Mike Meier, Police Chief Aaron Chapin and Village Clerk Karla Endres. Anne Readell, Mark Lederer, Matia Sulas, Steve Sosnowski and Owen Cranley also joined the meeting.

3. Statement of Public Notice Karl Frantz stated the meeting has been properly noticed.

4. Procedures Orientation –

i) Review of Wisconsin open meeting law and discussion – Explained the purpose of the Facebook live feed is for a passive purpose. There was a brief discussion on holding a discussion on an item that is not listed on an agenda and continuing to abide by open meeting law.

Ms. Valderrama gave the example that she would like to address individuals that would like to speak at a Board meeting even if they are not on the agenda for that particular meeting to be transparent.

There was discussion on clarifying a walking quorum or having discussions unknown to the public and how to avoid situations like that.

5. Appearances and Communications –

A. Owen Cranley- Request for Village to explore potential options for pool employees that were not employed in 2020 due to pool closure to be compensated Mr. Cranley gave a brief statement on the implications of closing the pool this past summer had for him and other lifeguards financially.

Mr. Benforado suggested that this matter be referred to Mr. Frantz or to the Personnel Committee. There was a consensus to have Mr. Frantz discuss this with Mr. Cranley.

No further action was taken.

6. Board Matters

A. Payment of Bills

Mr. Cote reviewed the bills and recommended ratifying the August prepaids in the amount of \$50,973.53 and the September board bills in the amount of \$212,351.58 for a total of \$263,325.11.

Mr. Imes moved and Mr. Friedman seconded a motion to approve the August prepaids in the amount of \$50,973.53 and the September board bills in the amount of \$212,351.58 for a total of \$263,325.11.

Motion Passed 7-0.

B. Consent Agenda

i. Regular Board meeting minutes of July 20 and August 17

ii. Approve Class B Beer License Chipotle Mexican Grill 4000 University Ave

iii. Approve hire of full-time police officer

iv. Approve hire of part-time police officer

v. Approve hire of DPW Crew person

vi. Authorize Blackhawk Country Club to install an awning over the existing deck on the northwest side of the Clubhouse

Mr. Friedman moved and Ms. Lotfi seconded a motion to approve the consent agenda.

Motion passed 7-0.

C. Ordinances

i. Second reading of an ordinance L-2020-5 Amending Section of the Zoning Code Article J Supplemental Regulations Section 10-1-100 to allow the keeping of bees and creating Section 17.06 (9) of Chapter 17 Licensing of Dogs and Cats and Licensing of Animals requiring issuance of a permit for beekeeping. (recommended by Plan Commission)

Mr. Imes moved and Ms. Albrecht seconded a motion to approve the second reading of ordinance L-2020-5 Amending Section of the Zoning Code Article J Supplemental Regulations Section 10-1-100 to allow the keeping of bees and creating Section 17.06 (9) of Chapter 17 Licensing of Dogs and Cats and Licensing of Animals requiring issuance of a permit for beekeeping.

Motion passed 7-0.

D. New Business Resolutions and Motions

ii. Approve purchase of Perfect Minds pool/recreation programming software

Ms. Valderrama moved and Ms. Albrecht seconded a motion to enter into a conditional contract to purchase the Perfect Minds software license in the amount of \$6,000 for implementation, \$4,500 for the annual subscription and a \$30 monthly processor fee with a 2.09% transaction fee and \$0.20 per transaction. Total cost would be \$28,500 over the 5-year life of the contract along with the additional processing fees per transaction.

Mr. Lederer stated the Pool Committee unanimously decided to approve the recommendation to the Board of Trustees for the purchase of the proposed Perfect Minds software license.

There was a discussion that negotiating a contract will take an extensive amount of time and that is part of the implementation process.

Motion passed 7-0.

P. Pool Committee report

Ms. Valderrama gave a brief summary on the operations of the pool for the remainder of 2020.

Mr. Lederer briefly summarized the Pool Committee meeting and the discussion that the pool liner will need to be replaced in the future. That expense would be in the upward of \$100,000. There was also a discussion on doing a trial run this fall of opening the pool for operational purposes with Elaena and Mike being new staff members and not having the experience with EJ and Chris to assist them through their first season due to the pandemic. The Committee would like the Board of Trustees to approve a plan in November, no later than December, for approval on a plan to open with COVID-19 possibly present in the 2021 season. The Red Cross has produced a manual to help guide training of lifeguards with COVID-19 included. The Pool Committee will have an operating plan in place for the 2021 pool season.

Mr. Benforado recused himself at 8:06 pm Mr. Imes took over as President Pro-tem.

i. Resolution R-2020-9 – Celebration and recognition of Shorewood Hills being first Village in Wisconsin to achieve 100% renewable electricity, including an update from Village Green Team Chair Anne Readell

Ms. Readell gave a brief background of the sustainability plan and a recap of what they have worked on to improve in the Village concerning sustainability.

Mr. Imes moved and Ms. Valderrama seconded a motion to approve resolution R-2020-9 Celebration and recognition of Shorewood Hills being first Village in Wisconsin to achieve 100% renewable electricity.

Motion passed 6-0.

Mr. Benforado rejoined the Board at 8:24 pm

Mr. Imes asked if the Village would do a press release since it is clean energy week. The resolution will be sent to the Media.

iii. Consider removal of language on employment application forms requiring disclosure of any offense convictions (recommended by Personnel)- This agenda item was removed from the agenda as the Personnel Committee has not yet reviewed the matter.

iv. Consider setting date for Village Board retreat and matters to be considered

There was a discussion amongst the Board of Trustees about their desire to discuss Capital Budget implications, the various silos under the recreation programs and making them more of under an umbrella, consolidating committees that have overlap, incorporating involvement in public and state policy and sustainability in the Village. Mr. Frantz will arrange for a doodle poll to look at Saturday mornings or weekday evenings in late January early February 2021. No further discussion.

v. Consider authorization to commence negotiations with Pellitteri Waste Systems to consider amendments/extensions to the contract to include weekly recycling options and other program changes

Ms. Lotfi gave a brief summary of the trash and recycling proposal from Pellitteri Waste Systems and the recommendation from the Services Committee to proceed with weekly recycling pickup.

Mr. Friedman moved and Mr. Imes seconded a motion to authorize further negotiations with Pellitteri Waste Systems to consider contract extensions and amendments that may include weekly recycling pickup amongst other services.

Mr. Benforado would like to see the contract include two negotiated village wide dumpster events a year. He would like to see Mr. Frantz use the RFP process for this matter.

The motion was amended to include authorization of commencement of an RFP process for trash and recycling pickup in the Village.

Motion passed 7-0.

E. Appointments- None.

7. Reports of Officials and Committees

A. Village President- None.

B. Village Administrator-

i. Election Update- Village Clerk Karla Endres – A brief update was given on the absentee ballots mailed and those being returned to the Village Hall in a timely manner. Overall a great interest in voting in the Village for the General Election.

ii. Date for Gardens Home neighborhood Plan Public hearing and process- There will be a joint meeting with the Plan Commission and the Board of Trustees in late November to discuss the neighborhood plan and hold a public hearing.

iii. University Avenue reconstruction update and property acquisition- There will be temporary limited easements and some minor acquisitions necessary to construct the University Avenue project. A very regimented process must be followed to comply with federal regulations, and the City and Village will be using Miesbauer Appraisal to help with this at a cost of about \$37,000 to the Village.

C. Police Chief- He is working to find a better reporting system to give accurate call data in the Village. He is working a weekly vlog or monthly vlog to discuss various topics that came up at the Town Hall meeting.

D. Personnel Committee-

i. Efforts to increase recruitment outreach and language in job announcements to encourage diversity and inclusiveness- A brief summary was given of the various places job announcements are posted as well as new language encourages diversity.

E. Finance Committee-

i. 2021 Budget progress- Mr. Imes gave a brief summary that the committee is working on the budget for next year and that it will be challenging for next year.

F. Plan Commission- Did not meet.

G. Public Works Committee- Did not meet. Ms. Bailey gave a brief update on the bridge presentation with updated construction costs and that the Village will cover 20% and the State will cover 80% for a basic bridge.

i. Bridge update and public information meeting (PIM) Meeting will be October 8th at 6:30 pm.

H. Services Committee-

i. Bus shelter status report- The Committee is working on a new design.

ii. Review of meeting with Pellitteri Waste Systems on recycling/waste program status – The Committee discussed the various different options with trash and recycling and how to improve the service. They also mentioned the idea of composting in the future.

I. Public Health & Safety Committee- Had a discussion on use of force policies with the Police. There was a discussion about using a google doc to collect public comment but there are open meeting law issues with doing that.

J. Parks Committee

i. Recognition of Village summer volunteers- Ms. Valderrama read a thank you from the Parks Committee to the summer volunteers.

ii. Unleashed Animal Exercise Area- Updated the committee that the Park’s Committee will not support the unleashed animal exercise area as it is currently planned. Ms. Valderrama reminded the Board that people should be careful to how they word things such as people with yards and those that might not have yards.

iii. Regulation of commercial business activities and other users of Village parks and facilities – They are excited about the Perfect Minds software that might allow for better use of Village parks and facilities.

K. Recreation/ Parks Committee- Did not meet.

L. Ad hoc Disaster Preparedness Committee- Did not meet.

M. Ad hoc Social Justice Committee- Ms. Valderrama stated the committee met but didn’t have an update from those that attended.

N. Ad hoc Stormwater Committee- Did not meet.

i. Recap September 17 City of Madison Willow Creek water shed meeting- Met and had a good discussion.

O. Blackhawk Liaison Committee- Did not meet.

P. Pool Committee-

i. 2021 planning update

Q. Waterfront Committee- Did not meet.

R. Joint Campus Committee- Meeting in the future and there will be a sustainability conversation that will allow the Village to share what has been accomplished.

S. Dane County Lakes and Watershed Commission- Met and had a discussion on the 100 year floods with the conclusion that they are not characteristic.

8. Adjourn

Meeting was adjourned at 10:56 pm.

Respectfully submitted,

Karla Endres
Village Clerk

Next meeting date: October 19, 2020

ORDINANCE NO. L-2020-6

**VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN**

**AN ORDINANCE AMENDING ARTICLE SEC. 10-1-110 OF THE VILLAGE OF SHOREWOOD
HILLS ZONING CODE.**

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows
(*new text indicated in red, deleted text indicated by strikeout*).

SEC. 10-1-110 RESIDENTIAL FLOOR AREA AND HEIGHT LIMITATION

d) Maximum Height. In the R-1, R-2 and R-3 Districts, the vertical distance between any point on the roof and the point on the natural grade directly beneath it shall not exceed the following values.

- (1) A gable or hip roof with a pitch of 12:12 or steeper: 32 feet
- (2) A gable or hip roof with a pitch of less than 12:12, or a gambrel roof: 30 feet
- (3) A shed, flat or mansard roof: ~~22 feet~~ **28 feet**
 - a. **The maximum height of any exterior vertical wall plane shall be 28 feet. Any exterior vertical wall plane with a height between 20 and 28 feet shall provide an architectural feature or features designed to interrupt the uniform wall appearance. Examples of such features on said wall would include, but are not limited to: a change in exterior material, texture, or color; a roof plane that intersects said wall; a pattern of windows on the wall that is consistent between the ground floor and upper floors; or other exterior design approach acceptable to the Plan Commission."**
- (4) Natural grade is defined as the grade determined by the survey required in section 15.10 of the Village code, titled "Permits and Site Surveys Required" in cases where that code section applies.

[INSERT GRAPHICS]

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____.

APPROVED: _____

David J. Benforado, Village President

ATTEST: _____

Karla Endres, Village Clerk

ORDINANCE NO. L-2020-5

**VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN**

AN ORDINANCE AMENDING ARTICLE J, SUPPLEMENTAL REGULATIONS OF SEC. 10-1-100 OF THE VILLAGE OF SHOREWOOD HILLS ZONING CODE AND ADDING SECTION 17.06(9) ISSUANCE OF PERMIT FOR BEEKEEPING.

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows (*new text indicated in red, removed text indicated by strikeout*):

Exhibit 1: Accessory Land Uses and Supplemental Regulations related to Beekeeping.

ARTICLE J, SUPPLEMENTAL REGULATIONS

ZONING CODE SEC. 10-1-100

Figure 10-1-100(f): Accessory Land Uses								
Accessory Land Use	Zoning District				Permitted in Yard & Required Setback from Lot Lines:			Supplemental Regulations?*
	R-1 R-2 R-3	R-4	C-1 C-2 C-3	CF	Front	Side	Rear	
(1) ATM (automated teller machine)	-	-	P	P	Per Installation Plan.			Yes
(2) Day Care Center, Family	P	-	-	-	Not	0'	0'	Yes
(3) Farmer's Market / Farm Stand	C	C	C	C	Only within a parking lot			Yes
(4) Home Occupation	P	P	-	-	Must be entirely indoors.			Yes
(5) Outdoor Sales / Display	-	-	P	-	Per Site Plan.			Yes
(6) Keeping Chickens	P	-	-	-	Not	3'	3'	Yes
(7) Beekeeping	P	-	-	-	Not	3'	3'	Yes
(7) (8) Portable Storage Units	P	P	P	P	In Driveway	3'	3'	Yes
(8) (9) Temporary Structure for Storage of Construction Materials & Equipment	P	P	P	P	3'	3'	3'	Yes
(9) (10) Yard Sales / Garage Sales	P	P	-	-	3'	Not	Not	Yes
<i>* See Section 10-1-100(g) for the Supplemental Regulations for Accessory Land Uses.</i>								

(g) Accessory Uses Supplemental Regulations.

(1) ATM (automated teller machine).

- a. An installation location/plan will be reviewed and approved by the Zoning Administrator and Police Department for security measures.
- b. Other than ATMs associated with a bank drive-through facility, which must meet the setback requirements of the main structure, ATMs must be integrated into a building façade and may not be in a stand-alone structure.

(2) Day Care Center, Family.

- a. The day care home shall be the principal place of residence of the operator.
- b. No employees shall be permitted other than residents of the dwelling; however, temporary or substitute caregivers may be present periodically.

(3) Farmer's Market/Farm Stand.

- a. Within any residential district, farmer's market or farm stand shall be accessory to a non-residential use and located in the parking lot of such use.
- b. The hours of the farmer's market or farm stand shall be set as part of the Conditional Use Permit required under Article E. All ancillary materials related to the farmer's market or farm stand (such as tables, signs, pavilions, etc.) may not be set up more than one hour before the open of the market or stand, and shall be removed within one hour of the close of the market or stand.

(4) Home Occupation. Permits are not required to engage in home occupations or activities provided the following standards are met:

- a. A home occupation or activity shall be secondary and incidental to the primary residential use of a lot or housing unit;
- b. The activity cannot significantly alter the residential character of the dwelling unit, dwelling structure, or the lot;
- c. The activity must not unreasonably interfere with residential occupancy of other lots in the neighborhood;
- d. The activity must not create environmental, safety or health hazards such as noise, light, odors, vibrations, electrical emissions, or other fire or safety hazards that are noticeably out of character with those produced by normal residential occupancy.
- e. Traffic generated by the occupation or activity may not exceed that which is customary to residential occupancies in the neighborhood;
- f. Signage of the home occupation or activity will be governed by Article H;
- g. The lot and structure must contain adequate area to accommodate the occupation or activity without interfering with residential occupancy of other lots in the neighborhood.

(5) Outdoor Sales/Display.

- a. Shall only be permitted in conjunction with a permitted retail use or approved conditional use in the primary structure.
- b. The area designated for outdoor sales/display shall be shown on a site plan, which shall be reviewed and approved by the Plan Commission prior to initiation of sales/display.
- c. Temporary outdoor sales/display areas for special events or sales are permitted, provided that such an area is not in place for more than one (1) week at a time and does not occur more than fourteen (14) total days per year. The property owner or business owner shall acquire a temporary use permit from the Zoning Administrator.

(6) Keeping Chickens.

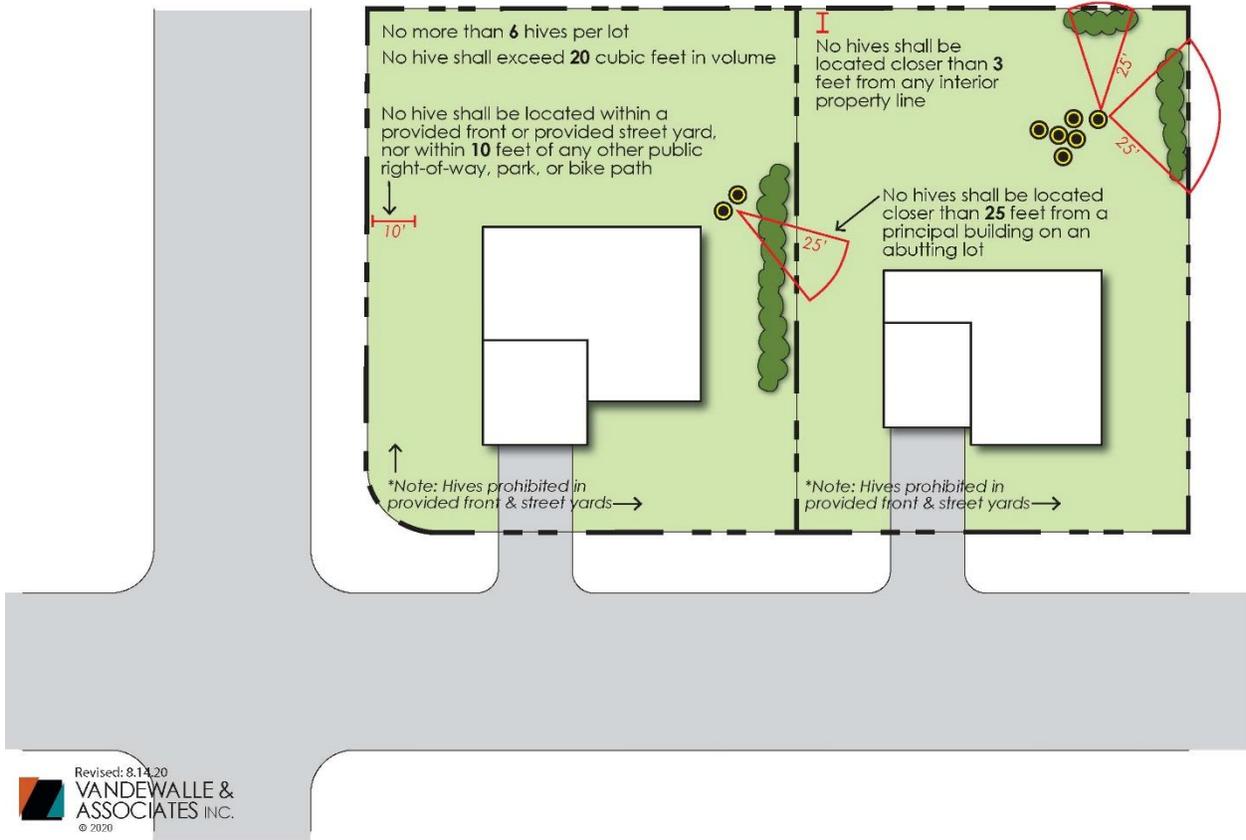
- a. Definitions. For purposes of this subsection, the following definitions shall apply.
 - (i) Chicken. A chicken shall mean the common domestic fowl of the subspecies *Gallus gallus domesticus*. This does not include other birds or domestic fowl such as ducks, geese, or turkeys.
 - (ii) Rooster. A male chicken that is six months old or older.
- b. Keeping of Chickens.
 - (i) No more than four chickens may be kept on a lot or parcel at any one time.
 - (ii) No roosters may be kept on any lot or parcel.
 - (iii) No chickens may be slaughtered on any lot or parcel.
 - (iv) Chicken coops shall be constructed in a workmanlike manner, be moisture-resistant and either raised up off the ground or placed on a hard surface such as concrete, patio block or gravel.
 - (v) Chicken coops and yards shall be constructed and maintained to reasonably prevent the collection of standing water, and shall be cleaned of hen droppings, uneaten feed, feathers and other waste daily or as is necessary to ensure that the coop and yard do not become a health, odor or other nuisance.
 - (vi) The enclosure shall be located in compliance with all of the following, and in the event of conflicting requirements the more restrictive shall apply:
 - a. The nearest point of the enclosure must be at least 25 feet away from any residential structure on another lot;
 - b. There must be a three-foot set-back from any side or rear yard;
 - c. The enclosure, and all parts of the enclosure, are prohibited in any front yard.

- (vii) In addition to compliance with the requirements of this section, no one shall keep chickens that cause any nuisance, unhealthy condition, create a public health threat or otherwise interfere with the normal use of property or enjoyment of life by humans or animals.
 - (viii) Nothing herein shall be interpreted to authorize the conduct of a business or commercial use on a residential property. No sales of eggs, chicks, or chickens, shall be made from a residential property unless specifically permitted pursuant to applicable zoning regulations.
- c. Public Health Requirements.
- (i) Chickens shall be kept and handled in a sanitary manner to prevent the spread of communicable diseases among birds or to humans.

(7) Beekeeping.

- a. No bees shall be intentionally kept and maintained other than honey bees.
- b. No hive shall exceed twenty (20) cubic feet in volume.
- c. No more than six (6) hives may be kept on a lot.
- d. No hive shall be located closer than three (3) feet from any property line of a lot in different ownership.
- e. No hive shall be located closer than ten (10) feet from a public right-of-way, park, or bike path or twenty-five (25) feet from a principal building on an abutting lot in different ownership.
- f. No hive shall be located within any provided front yard or street yard.
- g. An ever-present supply of water shall be provided for all hives.
- h. Flyway Barrier: A flyway barrier at least six (6) feet in height shall shield any part of a property line of a lot in different ownership that is within twenty-five (25) feet of a hive. The flyway barrier must effectively direct bees to fly up and over the barrier when flying in the direction of the barrier. The flyway barrier shall consist of a building or structure allowed by the municipal code, dense vegetation, or combination thereof, and it shall be positioned to transect both legs of a triangle extending from an apex at the hive to each end point of the part of the property line to be shielded.

A flyway barrier shall shield any part of a property line that is within **25 feet** of a hive. The flyway barrier shall consist of a dense vegetation and it shall be positioned to transect both legs of a triangle extending from an apex at the hive to each end point of the part of the property line to be shielded.



(7) (8) Portable Storage Units.

- a. A maximum of two (2) portable storage units, not exceeding a cumulative gross floor area of two hundred fifty (250) square feet shall be allowed for up to ninety (90) consecutive days within a calendar year when part of an active building permit.
- b. When not part of an active building permit, such use is allowed for no more than sixty (60) days per calendar year.
- c. The portable storage unit(s) may not be located within the front or side yard setbacks unless located in a driveway.
- d. The property owner shall acquire a temporary use permit from the Zoning Administrator.

(8) (9) Temporary Storage of Construction Materials and Equipment. Buildings must be located on the same zoning lot as the project under construction and shall be removed within thirty (30) days following completion of construction.

~~(9)~~ (10) Yard Sales / Garage Sales. A yard sale shall not exceed four (4) days in duration, and no more than one (1) sale shall be held in any three- (3) month period on any given lot.

Exhibit 2: Adding section to permit Beekeeping.

17.06 Licensing of Dogs and Cats; Regulation of Animals.

(9) Issuance of Permit for Beekeeping.

- (a) The fee for a permit to keep bees shall be set from time to time by resolution of the Village Board.
- (b) The permit shall be effective when issued and shall be for a term of three years.
- (c) Upon completion of the application form, payment of the permit fee, and approval by the Zoning Administrator, the clerk shall complete and issue to the applicant a permit to keep bees on the permitted premises.
- (d) All applicable provisions of the Village's zoning regulations, including the provisions of sections 10-1-100, shall apply to beekeeping.

Subsequent sections of Chapter 17.06 will be renumbered.

This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____.

APPROVED: _____
David J. Benforado, Village President

ATTEST: _____
Karla Endres, Village Clerk

Dawn Palit

933 U. Bay

To Carl Franz,

I think that introducing beehives is a bad idea for Shorewood. It causes harm to an existing Species, native to here: Humming Birds.

I have personally witnessed these bees driving humming birds away from their special Feeders located on my deck. Humming birds have to eat a large weight of food every 24 hours.

In addition, the bees like to join our Sunday outdoor family dinner. Nobody has been stung, but we are all leery.

I trust that you will give this issue consideration in your deliberations on this matter.

Best wishes

Sincerely,



Dawn Palit



Charles P. Palit

267-2680

Village of Shorewood Hills

Board of Trustees

Board Retreat

- **Basic Idea:** The Village Board of Trustees is interested in setting aside a dedicated time to meet virtually to talk about big picture issues that do not fit well into a monthly Board meeting agenda.
- **Potential Issues for Retreat Agenda:** we need to further discuss what particular issues we want on the Retreat Agenda. The following issues were suggested at our September Board meeting:
 - Committee structure, overlapping jurisdiction of certain Committees, whether to consolidate certain Committees (existing Committee missions from Village Ordinances attached), whether there is a need for Committee member term limits, diversity of Committee makeup to reflect our community;
 - How to implement Village Sustainability Plan;
 - 5 year Cap Plan (with an emphasis on what facilities we can update/upgrade and when); and
 - Having Village Board more vocal/active in federal, state and regional issues.
- **Facilitator:** there were mixed thoughts on the need for a facilitator, we need to further discuss the need, and if we agree on a need, potential facilitators to vet, cost, expectations of facilitator role.
- **When:** one or two meetings in early 2021 on a weeknight, picking the dates early enough so that Trustees and staff have the dates calendared/can all commit to attending, and so that staff has enough time to develop any background materials. We need to discuss/agree on dates.

Attach.

2.02 Standing Committees.

(10) Committees.

(b) *Standing Committees.* Members of standing committees of the village board shall be appointed by the village president, subject to confirmation by the village board. Except as provided otherwise below, such committees shall consist of one trustee and six citizen members. The trustee, appointed annually, shall be the chair of the committee. The standing committees and their powers and duties shall be as follows:

1. Finance. The village finance committee shall: review the proposed annual budget and recommend the level of the annual tax levy to the village board; develop and recommend to the village board financial policies including: management of village funds, investments, accumulation of reserves, financing of debt, and other related matters.
2. Parks. The village parks committee shall: review the maintenance and improvement of parks and other land owned by the village, plantings, replacement plantings, trimming of trees and other vegetation, and the protection of vegetation, and landscaping improvements for the beautification of the village. The parks committee shall also aid in the screening of candidates for positions such as horticulturist and parks manager and the assistant to the horticulturist. This committee shall also review the activities of the village forester and horticulturist and advise residents on the care of trees, plants, and plant disease.
3. Personnel. The personnel committee shall review and recommend to the village board: personnel policies and procedures; personnel transactions including hiring, evaluation, discipline, and termination of village employees; compensation and fringe benefits including annual wage increases and compensation structure; employee grievances; and federal, state, and other regulations affecting village employees.
4. Public Health & Safety. The public health and safety committee shall advise the village board on matters involving police, fire, emergency medical services, and emergency government operations. This committee also advises on public safety personnel matters involving candidate screening and staffing levels, equipment needs, and federal, state, and other regulations affecting village employees.
5. Services. The services committee shall review and advise the village board on matters related to village services for residents, refuse collection, recycling, and village buildings and facilities.
6. Public Works. The public works committee shall review and advise the village board on matters related to maintenance, repair, and installation of all public works in the village including streets, alleys, stormsewer and sewer facilities, and water utility and shall review and advise the village board on traffic control issues including the regulation and flow of automobile, bicycle, and pedestrian traffic through the Village,

appropriate parking and speed restrictions, and other traffic safety issues and modifications related to roads and intersections.

7. The Blackhawk Country Club Liaison Committee shall consist of one trustee and two citizen members, and shall review and advise the Village Board on matters of mutual concern to the Village and Blackhawk Country Club, including use and maintenance of leased facilities and good neighbor relations.

8. Recreation. The recreation committee shall oversee, coordinate, and advise the Village Board on the operations of all village recreation programs, related to staffing and budget development and implementation issues, capital improvements planning for all recreational facilities, and assessing the recreational needs of the Village.

(c) *Other Committees.*

1. Recreation (Repealed see 2.02(10)(b)9.

2. Pool. Members of the pool committee shall be appointed by the village president subject to confirmation by the village board. This committee shall consist of one trustee, five citizens and three nonresident pool members. The pool committee shall elect a chair, subject to confirmation by the village board. The pool committee shall oversee and advise the village board on the operations of the pool and its various programs, related staffing and budget development and implementation issues, and capital improvements planning.

3. Waterfront. Members of the waterfront committee shall be appointed by the village president; subject to confirmation by the village board. This committee shall consist of six resident marina users and one non-resident marina user. The waterfront committee shall elect a chair, subject to confirmation by the village board. The waterfront committee shall review and advise the village board on matters relating to beach and water activities at McKenna Park and the Shorewood Hills marina, budget and fee issues, and improvements planning.

(d) *Special Committees.* The village president may, from time to time, appoint special committees as needed, with the approval of the village board.

Memorandum

To: Finance Committee
From: Karl Frantz, Village Administrator
Date: October 9, 2020
Re: 2021 Village Budgets Update

The Village budgets spreadsheet will be a handy accompaniment as you read through this memo.

2020 General Fund Budget Results and Unassigned Fund Balance.

Since the last Finance meeting, the 2020 budget year-end now predicts a deficit of \$59,373 compared to the \$20,751 projected at the last meeting. I believe this number may increase. Just for a refresher the beginning year unassigned fund balance was \$956,371

2021 General Fund Budget and Options

The initial 2021 expenditure budget general operating budget as submitted on September 16 showed a **\$133,283** deficit. Updated budget numbers that include an almost \$20,000 increase in highway aids as well as a little more room in levy capacity has reduced that deficit to **\$91,715**. That includes the maximum allowable levy limit amount and would decrease taxes on a \$590,500 value home by \$75.57. That option combined with this years projected deficit would reduce fund balance by \$151,088.

The Village has up to \$ 395,973 in the Village capital fund that could be transferred to the General Fund. \$303,000 of this is in the form of funds that have been advanced to the water utility and are expected to be paid back in full by the end of 2022. This provides the Finance Committee with the possibility of transferring capital fund monies to the general fund to increase fund balance and reduce deficits. In order to replenish the capital fund a short term G.O. borrowing could be undertaken and the levy increased by that amount to repay it.

The enclosed budget spreadsheet provides the Committee with the budget detail from the September 16 Finance meeting, it also includes a new budget column based on updated information since September 16 and a column showing a \$100,000 hypothetical transfer from the capital fund with the levy increased by \$100,000 by way of a short term borrowing. Those funds to be transferred and deposited into the capital fund. That option creates a general fund surplus of \$8,285. This is only one option to consider the short-term borrowing could be adjusted up or down to reflect your comfort level with tax increases and fund balance levels.

This kind of approach could be sustainable for the next three years, which gets the Village close to the point that debt will drop off and significant long-term debt can be issued for capital projects and equipment. Filling the hole in the general fund will be another story, it could be that

at some point we will need to consider a referendum to exceed levy limits or look to charge more fees for some services.

Tax Impacts of various options:

- Levy Max w/o borrow – Village only tax decreases of **\$75.57**. General fund deficit of \$91,715
- Levy with \$100,000 of debt added – Village only tax increase of \$37.72*. General fund surplus of \$8,285
- Levy with \$300,000 of debt added – Village only tax increase of \$264.29.

* The first \$100,000 of levy increase tax impact is mitigated because the rate with no increase is **-\$75.57**.

A Rule of Thumb

Roughly speaking every \$100,000 of levy increases taxes on a \$590,500 home by about \$113.

Other Funds

Please also refer to the budget detail sheets for each fund.

Sewer Utility (200)

The Sewer Utility shows a projected surplus in 2020 of \$19,803 and has paid off its entire advance from the capital fund. 2021 projects revenues of \$370,000 and expenses of \$336,686. Expenses are somewhat lower than in 2020 due to a onetime expense for a main repair on Sumac and Lake Mendota Drives, the one-time cost to buy solar energy shares in 2020 and changes in personnel that should reduce labor expense.

Sewer rates were last adjusted in 2017.

Pool (210)

The Pool fund balance was \$344, 635 at the end of 2019. The Pool did not open in 2020 but has expenses that may be in the range of \$100,000 and will reduce fund balance with no offsetting revenues. The Pool was not charged rent of \$37,000 in 2020 but administrative wages of up to \$30,000 have not been forgiven at this point. There has been less administrative work in terms of payroll and accounting in 2020 but there has also been a substantial amount of time spent recruiting and hiring a new manager , dealing with pool closure issues, including public relations and helping with selection of new membership software.

The draft 2021 Pool Budget projects revenues of \$552,900 and expenses of \$550,168. The Pool is well into the process of developing a 2021 opening and operational plan under COVID restrictions.

Waterfront (Marina) (220)

The Waterfront fund balance at the end of 2019 was \$43,502. Revenues in 2020 are projected at \$70,382. Expenses are anticipated to be \$51,835. In 2021, revenues are projected at \$69,239 and expenses of \$68,278.

Debt Service Fund (300)

Debt Service payments in 2021 are projected at \$1,006,736 excluding utility and TID debt payments that are accounted for in their respective funds. General Fund tax levied debt, Pool Fund and Waterfront Fund debt payments are transferred into this fund for payments to be made.

It was good to be able to get the Build America bonds refunded. They turned out to be kind of an accounting headache due to the sequestration affecting the credit amount we received each year.

Capital Fund (400) and Borrowing Capacity

At the end of 2019, the Capital Fund had fund balance of \$895,973. \$500,000 are restricted funds borrowed for capital projects. \$303,326 are funds advanced from water and sewer that will be repaid in 2020 and 2021.

Expenses in 2020 are projected at \$512,531. \$185,000 of that amount is the Four Corners pavilion renovation and expansion. \$71,000 is for a squad car purchase and another \$77,000 in stormwater improvements that will be partially reimbursed by FEMA. In 2021, \$543,000 of expenses are shown. \$200,000 of this is the Village commitment to the Heiden Haus renovation, \$100,000 is also shown being transferred into the general fund with a corresponding tax levy amount of \$100,000 transferred in as debt proceeds.

\$543,000 in 2021 expenses are estimated. The \$200,000 Village commitment to the Heiden Haus project being a major addition that was not contemplated until recently.

TID III Fund (450)

Tax increment in 2020 is \$886,129. In 2021, tax increment revenue is expected to increase to \$1,010,990 due to the Lodgic project. Debt service is now nearly \$700,000 per year. The Village has issued two municipal revenue obligations to 700 University Bay Drive (in the principal amount of \$2,100,000) and one for The Boulevard (in the amount of \$495,000). Payments on those in 2021 will be just over \$250,000. Completion of the bike path and Marshall Court streetscape and reconstruction constitute the major projects completed in 2020 with reconstruction of University Avenue planned in 2022. The Marshall Court project came in well over bid estimates and the Village had to borrow more than anticipated and draw on fund balance. This may result in the district running some deficits and ending with a deficit of \$246,000. However, the Village can extend the life of a district unilaterally by three years if there is a deficit at the end of its life. The three-year extension will likely generate nearly \$3,000,000 in surplus.

TID IV Fund (470)

This district is producing increments of roughly \$290,000 year. The district was formed to facilitate the demolition of Walnut Grove Shopping Center and the construction of the Lodge project and retail area. There is a municipal revenue obligation payable to Flad Development with payments of \$91,284 per year. The district is cash flowing well and projects to close with a surplus of \$945,000. The Village is hoping to extend the districts life to help pay for the University Avenue reconstruction project which could create a \$2,002,855 surplus.

TID V FUND (480)

This district was established to facilitate the demolition of the Pyare Square building and construction of the Lodge II project. It is generating \$165,000 in annual tax increment. The increment is almost being entirely utilized to pay a municipal revenue obligation issued to Flad Development in the amount of \$2,490,000 for construction of affordable apartment units as well as demolition expense. It is scheduled to close in 2044 with a surplus of \$624,163. If its life was extended by three years, the surplus is estimated at \$1,535,542.

\$5,000 per year is paid to the general fund for administrative overhead.

Stormwater Fund (500)

The Stormwater Fund had a fund balance of approximately \$40,931 at the end of 2019. Over the last few years, the utility had been drawing heavily on its cash reserves. Debt service has increased as the Village has installed rain gardens and also replaced and extended pipes/inlets. The debt service expense is now decreasing. Maintenance and upkeep of rain gardens has also been paid for through the utility as well as some leaf pickup expense. The Village increased the stormwater fee in 2019 and that will increase annual fee revenues to about \$209,000 annually from \$148,000 previously. The fee adjustment has allowed the Village to undertake two capital projects in 2020 including an infiltration area on Edgehill Parkway and major outfall stabilization work at the marina. These two projects had a combined cost of \$135,976. The Village also received matching grants totaling at least \$60,000 for the projects. These capital expenses will result in a small manageable deficit fund balance of **\$7,791** at the end of 2020 but the 2021 budget projects a surplus of \$39,224. The rate adjustment is doing exactly what we hoped for; enabling us to undertake smaller capital improvements without having to borrow and curing annual operating deficits that were draining fund balance.

Water Fund (600)

The Water Utility 2020 budget shows \$663,162 in revenues and expenses of \$663,622 this includes a \$170,805 advance payment to the Capital Fund. In 2021, revenues of \$651,683 are budgeted and expenses of \$565,460. This includes a financial advance repayment of \$126,180. The rate increase implemented in 2019 as well as real time usage monitoring to quickly find leaks or metering problems has allowed us to get the water utility into good financial shape.

The rate adjustment will allow the utility to begin to generate surpluses that can be used to help offset future borrowing for infrastructure improvements.

**Village of Shorewood Hills
Finance Committee
Approved Meeting Minutes
Wednesday, September 16, 2020**

1. Call to Order

Finance Committee Chairperson John Imes called the virtual meeting to order at 5:01 pm.

2. Roll Call Committee

Members present via Zoom were Mr. Imes, Cokie Albrecht, Dave Ahmann, Gard Strother, Sean Cote and Karl Wellensiek. Carl Gulbrandsen joined the meeting at 5:04 pm. Also in attendance were Village Administrator Karl Frantz and Administrative Services Manager/Deputy Clerk David Sykes.

3. Note Compliance with open meeting laws

Mr. Frantz confirmed the meeting had been properly posted and noticed.

4. Review/approve previous Finance meeting minutes

Mr. Wellensiek moved and Ms. Albrecht seconded a motion to approve the June 24, 2020 meeting minutes as presented.

Vote: Approved 6-0.

5. Report on local share financing implications and alternatives concerning 2022 University Avenue reconstruction project and Committee discussion

Mr. Frantz reviewed the University Avenue Reconstruction Project scope, current cost estimates and Federal share. The project costs have been revised up but the Federal share has been capped at \$12M. The Village's share of the project was originally estimated at \$2-3M but with project scope changes the Village's share may be more like \$6M. Currently the City and Village will split the roadwork costs 50/50. The stormwater costs will be split 84/16 based on 84% of the watershed impacting this area being in the City of Madison. There may be political arguments to persuade the MPO (which oversees Federal contributions to regional projects) to assist the Village with its share of the project. Political leaders in the Village may need to pursue the idea that it is not fair for a small municipality to be burdened with the increased scope costs after the Federal share was capped for a regional project.

Mr. Frantz has been researching ways for the Village to afford the \$6M cost without adversely affecting the Village's fund balance, taxpayers or other future capital projects. The Village has three Tax Increment Districts (TIDs) that have the potential to fund the project. There are State regulations that allow TIDs to be extended 3 years beyond their expected closing date. If the three TIDs were extended, they could generate a majority of the \$6M cost. TID #3 alone could generate ~\$3M during the three-year extension. TID #4 and #5 could generate an additional ~\$1M each. That would leave ~\$500K deficit that would likely be covered by taxpayers in the form of debt. The TID closing dates are in 2028, 2030 and 2044, so things may change that impact the TIDs in a positive way (i.e. new development at University Station). There could also be Federal Stimulus for shovel-ready projects like University Avenue Reconstruction.

Even though there are State regulations that allow for extensions of the TIDs, the Village has been talking to the Joint Review Board (that oversees the Districts) about the University Avenue Reconstruction project and using the TIDs to finance the Village's share.

The short answer is "Yes, there are ways for the Village to pay for the University Avenue Reconstruction project without crippling the Village's for other projects."

6. Review of 2020/2021 fund budgets and possible recommendations focusing on the general fund

Mr. Frantz presented the initial 2021 budget based on submissions from department heads. The tax levy amount estimate is based on last year's levy plus an estimate of the Village net new construction minus last year's \$50K short-term debt and \$24K of unreimbursed flood expenses.

2021 includes revenues and expenses for all the recreation programs. Parking revenue is conservative because of the new work environment.

The tax levy and many of the other numbers will become clearer before the next Finance Committee meeting. The initial submission results in ~\$133K deficit for 2021.

To balance the 2021 budget, the Finance Committee and Board could consider using unrestricted funds in the Capital Fund to be transferred into the General Fund, then levy short-term debt to pay for the 2021 items in the 5-year capital plan.

Staff reviewed the 2020 budget year-end estimates and answered questions of the Committee members.

For the next meeting, the Committee asked for a long-term estimate of the Undesignated Fund Balance and Capital Fund projections.

7. Set next meeting date

The Committee to meet again in three weeks to continue to work on the 2021 Budget.

8. The meeting was adjourned at 6:20 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

Memorandum

TO: Village Board of Trustees, Shorewood Hills Plan Commission
Village Committee Chairs

FROM: Dave Benforado, Village President; Karl Frantz, Village Administrator

DATE: September 29, 2020

RE: **Village Comprehensive Plan process update and timeline;
request for Committee Chairs to schedule Committee meetings to
review draft Chapters.**

This is an update on the Village Comprehensive Plan process. Needless to say, this is a demanding undertaking made even harder given the current public health pandemic.

In late 2019, the Village hired MSA to assist us in revising the 2009 Village Comprehensive Plan (https://www.shorewood-hills.org/vertical/sites/%7B00D5AF3F-ADFE-4173-AF3A-FC0C1A78DA4B%7D/uploads/comp_plan_final_091215.pdf). MSA's Matt Frater provided an update to the Plan Commission in mid-July on MSA's work to date (https://www.shorewood-hills.org/vertical/sites/%7B00D5AF3F-ADFE-4173-AF3A-FC0C1A78DA4B%7D/uploads/Comprehensive_Plan_Update_Memo_07-10-2020_Shorewood_Hills.pdf). We are on task and aim to conclude this undertaking by the end of the second quarter of 2021.

For background, the 2009 Village Comprehensive Plan has shown to be a very useful resource and tool for the Village Board, Committees and interested parties. The origin of the statutory requirement for municipalities to adopt a Comprehensive Plan is Wisconsin's "Smart Growth" legislation signed into law in 1999. State statute 66.1001 (<https://docs.legis.wisconsin.gov/statutes/statutes/66/x/1001>). Pursuant to that law, a Comprehensive Plan is "a guide to the physical, social, and economic development" of the Village. It has a 20-year planning horizon, and needs to be updated at least every 10 years. The Statute spells out in detail the nine necessary elements of a municipality's Comprehensive Plan to comply with state law:

- (a) Issues and Opportunities;
- (b) Housing;
- (c) Transportation;
- (d) Utilities and Community Facilities;
- (e) Agricultural, Natural and Cultural Resources;
- (f) Economic Development;
- (g) Intergovernmental Cooperation;
- (h) Land Use; and
- (i) Implementation.

These above subject headings mirror the Chapter headings in the Village 2009 Comprehensive Plan and will mirror the Chapter headings in the Village 2021 Comprehensive Plan, with one exception. The "Issues and Opportunities" element, instead of being a stand alone Chapter, will be baked into each separate Chapter.

Below is a timeline for review of draft chapters from MSA. After each Chapter heading, please note the Committees listed that are asked to pay particular attention

to reviewing that particular draft Chapter. Committees are asked to provide feedback, comments, broad level suggested changes (e.g., what issues were missed, what issues do not belong), deletions or additions, all in the way of meeting minutes or a memo to the Plan Commission to inform the Commission as it reviews those draft Chapters. Committees are welcome to provide comments on other Chapters as well.

Committee Chairs, please work with Village staff to schedule a Committee meeting in the requisite date range so that the draft Chapters can be shared with Committee members in advance of that meeting, and then plan to send written feedback to the Plan Commission by the date provided below.

Here's the October to February timeline:

- **Oct. 7, 2020:** Karl Frantz will forward the first five draft chapters from MSA to Plan Commission members and all Committee Chairs:

- **Introduction:** All Committees.
- **Ag, Natural and Cultural Resources:** Parks, Recreation, Waterfront.
- **Utilities/Community Facilities:** All Committees.
- **Economic Development:** Finance, Plan Commission, Social Justice.
- **Transportation:** Public Works.

Committee Chairs, please schedule a Committee meeting to review the chapters noted above sometime in October after Oct. 7, and provide written Committee feedback to Karl by no later than Nov. 4 (Karl will in turn circulate those comments to the Plan Commission). Before you schedule the committee meeting, please crosscheck the Village calendar for conflicts: www.shorewood-hills.org/calender

- **Oct. 13, 2020:** Plan Commission meeting to review Comp Plan process.

- **Nov. 10, 2020:** Plan Commission meeting exclusively on Comp Plan (review and provide feedback to MSA regarding the first five draft chapters).

- **Dec. 15, 2020:** Plan Commission meeting on Comp Plan (if needed to conclude review of first five draft chapters).

- **Jan. 6, 2021:** Karl Frantz will forward the remaining three draft chapters from MSA to Plan Commission and all Committee Chairs:

- **Housing:** Plan Commission, Social Justice.
- **Intergovernmental Framework:** Plan Commission.
- **Land Use:** Plan Commission.

Committee Chairs, please schedule a Committee meeting to review the Chapters noted above sometime in January after Jan. 6, and provide written feedback to Karl by no later than Feb. 2 (he will in turn circulate those comments to the Plan Commission). Before you schedule the committee meeting, please crosscheck the Village calendar for conflicts: www.shorewood-hills.org/calender

- **Jan. 12, 2021:** Plan Commission meeting on Comp Plan (if needed to conclude review of first five draft chapters).

- **Feb. 9, 2021:** Plan Commission meeting exclusively on Comp Plan (to review and provide feedback to MSA regarding the remaining three draft chapters), and additional meetings if need be.

The remaining timeline is as follows: MSA is still planning two virtual Open House meetings, one on October 27 at 6:30 p.m. and the other sometime in

February/March. The review process will continue through the March to May or perhaps June 2021 period, including Plan Commission review of the complete draft Plan, a public review period, a Plan Commission public hearing, a Plan Commission recommendation to the Village Board, followed by Village Board review and passage of an ordinance adopting the Plan.

cc: Matt Frater, MSA



To: Village of Shorewood Hills Plan Commission
From: Matt Frater, Planner
Subject: Comprehensive Plan Update
Date: October 9, 2020

Plan Commissioners;

At the November 10 Meeting of the Plan Commission, we will discuss the first four chapters of the Comprehensive Plan update. These chapters are:

- » Agricultural, Natural, & Cultural Resources
- » Utilities & Community Facilities
- » Economic Development
- » Transportation

We are submitting these chapters now so you have ample time to review before our discussion, as well as to provide time for other Village Committees to review and provide input. These chapters represent streamlining of information, updated data, and revisited goals. The prior plan contained one goal for each plan element, with policies under each (and occasionally recommendations). In reviewing other Village documents, as well as in speaking with residents, we found it beneficial to move from a goal/objective/recommendation structure to goals, policies, and actions (GPAs). These GPAs are driven from both qualitative and quantitative input, and we hope they will ease implementation and inform community conversations. GPAs are attached as Word documents, as we anticipate thorough reviews and edits.

Moving forward, we have also scheduled a virtual open house prior to the November Commission meeting. At this open house, we will be soliciting public feedback that will serve to assist in guiding discussion and edits, as well as soliciting input toward goal prioritization. The date and time of the meeting is:

October 27th
6:30 - 7:30p
Zoom Registration Link: tinyurl.com/SHPlanMeeting

Though your attendance isn't required as we will discuss at the next Commission meeting, it would be beneficial to share this information with your friends, family, and neighbors. Prior to this meeting, we will also be releasing the 2nd survey and mapping tool. The meeting registration and survey links will be pushed through Village channels the week before the open house.

I have included an updated version of the Comprehensive Plan Update checklist that details completed milestones as well as percent of work complete on upcoming tasks. Please feel welcome to reach out at any time with questions.

COMPREHENSIVE PLAN UPDATE CHECKLIST				
Outreach Milestone	In Progress?	Percent Complete	Completed	Notes:
Survey 1		100%	Y	Survey complete and integrated into plan.
Focus Groups		90%	Y	Conversations completed, two follow up conversations scheduled.
Survey 2		60%		To be released the week of October 19th.
Virtual Open House (1 of 2)		50%		Scheduled for October 27th.
Plan Commission Meeting - Element Review		50%		Review at November 10th meeting.
Plan Commission Meeting - Element Review		25%		Chapter data and text updated, requires 2nd round survey data.
Virtual Open House (2 of 2)				
Plan Commission Meeting - Full Draft Plan Review				
Public Review Period				
Plan Commission - Public Hearing & Recommendation				
Village Board Plan Adoption				

APPROVED MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS PLAN COMMISSION

The Wednesday, August 12, 2020 meeting of the Plan Commission via Zoom was called to order at 7:00 pm by Chair Dave Benforado. Members present were: Mr. Benforado, Deb Remington, Jim Etmanczyk, Karl Wellensiek, Earl Munson, Brauna Hartzell and John Imes. Also present was Karl Frantz, Village Administrator, Mike Slavney of Vandewalle & Associates, Matt Frater of MSA, Gary Brown & Aaron Williams of UW's Dept. of Planning, and David Sykes, Administrative Services Manager/Deputy Clerk.

Mr. Frantz confirmed the meeting had been properly posted and noticed.

Report on Comprehensive Plan Update process

Matt Frater of MSA updated the Commission on their progress with Village's Comprehensive Plan Update project. Residential engagement was kicked off by an article in the Village Bulletin. The social media engagement was not as strong as they had hoped. Village staff will assist with additional promotion. MSA's modified focus group plan is ready to go. Mr. Frater reported they received some good comments from the survey and mapping tool online.

Report on WIMR Loading Dock & NIH Research Lab Renovation Project - 1111 Highland Avenue

Mr. Frantz explained that the University of Wisconsin approached the Village about converting the Wisconsin Institute for Medical Research (WIMR) loading dock into a lab for the National Institute of Health (NIH) and add a new loading dock at the Interdisciplinary Research Center (IRC). The Village approved a long-term conditional use permit for UW to build out wings from the UW Hospital building in the future. The NIH lab remodel and new loading dock are allowed under the terms of the conditional use permit but UW wants to be a good neighbor and review the project with the Village.

Gary Brown, Director of Campus Planning, reviewed the drawings for the proposed project and talked about future plans for the "third" wedge of the IRC. There is currently no plan, nor funding, for the "third wedge" and he expects it will be at least 10 years before it is considered.

Mr. Brown indicated the project is planned to begin in July 2021 and consist of a full year of construction. Mr. Benforado asked if there are any needs for extended road closures on Highland Avenue. Mr. Brown said the UW is aware of the University Avenue Reconstruction project and would adjust its plan as needed to maintain traffic during both projects.

Public Hearing on an amendment to the Zoning code to allow bee keeping

Mr. Benforado called the public hearing to order at 7:21 pm.

Mr. Frantz explained that beekeeping is not a recognized use in the Village's Zoning Code, so technically it is not allowed. Some residents have been asking about keeping bees.

There was no one in the Zoom meeting that wanted to comment on the ordinance. But, Mr. Benforado noted that Jane Villa, 3231 Lake Mendota Drive, commented via the Facebook livestream of the public hearing. Mr. Benforado reported her comment saying she is happy with the ordinance as written and asked if a one-year compliance period could be included in the ordinance.

Mr. Slavney agreed that a provision to allow one-year for residents keeping bees to comply with the new ordinance would be appropriate.

Mr. Benforado closed the public hearing at 7:26 pm.

Consider recommendation on an ordinance making revisions to the Village zoning code concerning accessory uses and structures to allow the keeping of bees

Ms. Remington asked for clarification of what is meant by “street yard” in section (7)f.

Mr. Slavney said it indicates a yard with a road running alongside it. That term may not apply to a rear yard abutting a street or alley. It depends on how it has been interpreted in other parts of the code. Mr. Frantz indicated he would research the term and its implications.

Mr. Etmanczyk asked if the ordinance should include a provision to notify neighbors in case of bee allergies. Mr. Slavney said his past experience was that municipal attorneys recommend not getting involved with circumstances between neighbors and would not recommend such a provision.

Mr. Wellensiek moved and Mr. Etmanczyk second a motion to recommend the Board approve the proposed ordinance to allow keeping of bees.

Vote: 7-0 approved.

Consider draft ordinance on possible changes to the zoning code related to residential roof height limitations

Mr. Frantz provide a draft ordinance to modify the roof height regulations for shed, flat and mansard roofs in the Zoning Code. The Commission previously discussed how the height regulations might have been unintentionally changed in 2006. The draft ordinance would adjust the maximum height for shed, flat or mansard roofs from 22’ to 28’.

Mr. Benforado asked if some language could be added to prevent a blank 28’ vertical wall facing the street.

Mr. Slavney said he has seen this type of design requirement in other municipal codes and could lift some language from one of those codes. From his impression of their deliberations over the years, he is comfortable with the Commission’s ability to thoughtfully consider a design.

By consensus of the Commission, the design restriction would only apply to shed, flat and mansard roofs. The required public hearing could be held at the next Commission meeting.

Minutes: July 14, 2020

Mr. Etmanczyk moved and Ms. Hartzell seconded a motion to approve the July 14, 2020 minutes as presented.

Vote: 7-0 approved.

Set Next Meeting Date

The Plan Commission set its next meeting date of Tuesday, September 15, 2020 at 7:00 pm.

Adjourn

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

David Sykes
Administrative Services Manager/Deputy Clerk

Project 5992-10-03
Public Involvement Meeting 1 of 3

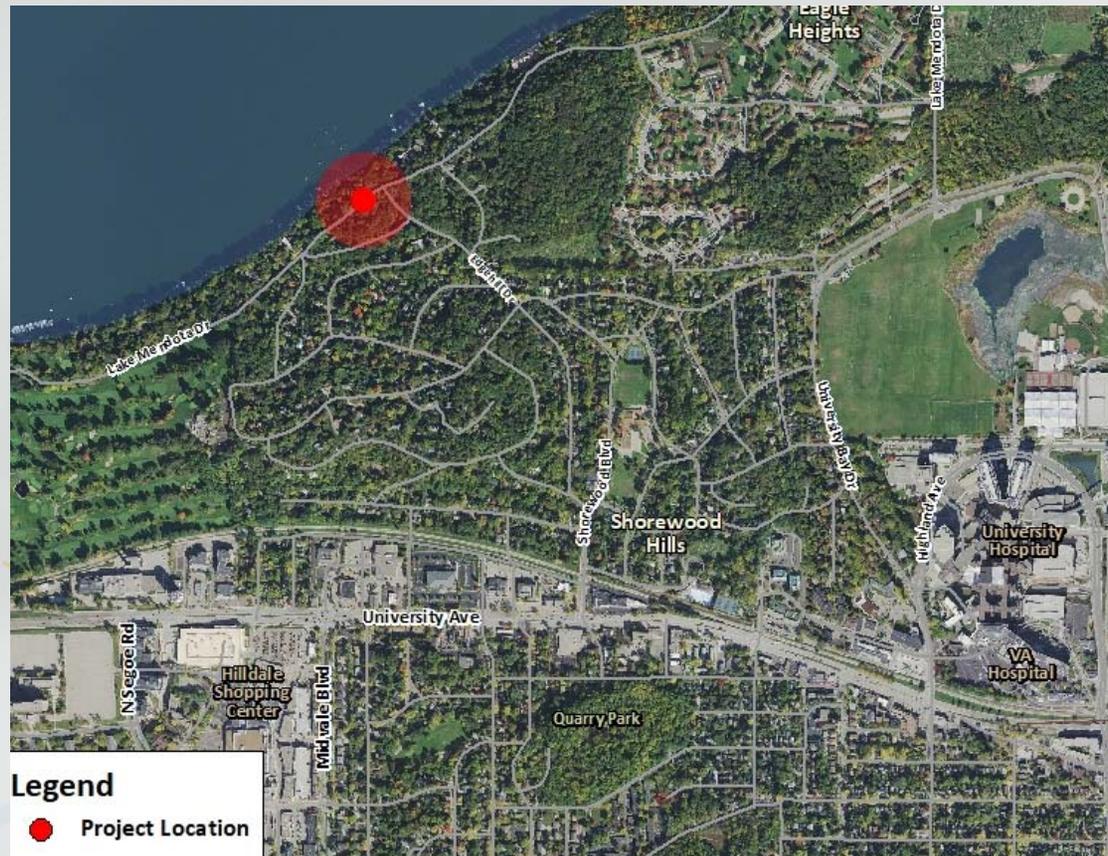
Village of Shorewood Hills
Lake Mendota Drive Bridge

October 8, 2020



the village of
SHOREWOOD HILLS
Wisconsin

Project Location



Why do we need this project?

Structure Service Life



Project History

- Bridge Inspection/Rating
 - Yearly inspections required based on condition of bridge
 - Recommended for replacement in 2016
- Applied for funding with 2017-2022 Local Bridge Program in August 2018
- Awarded funding in November 2018
 - Construction completion required by June 30, 2024
- Hired KL Engineering as consultant

Project Team

- Karl Frantz
 - Village Administrator
- Chad Halverson, PE
 - Consultant Project Manager
- Mark Westerveld, PE
 - Local Program Project Manager



Project Funding

- Estimated construction cost \$900,000
- Funding
 - State (80%) = \$720,000
 - Village (20%) = \$180,000



Requirements for Funding

- Replace the existing facility
- Meet minimum bridge design standards
- Funding application details
 - 28 foot clear width
 - 4 foot sidewalk
 - 95 foot long bridge
 - 100 feet of approach work
- 100% Village Funding for items beyond normal bridge construction
 - Aesthetic treatments

Project schedule

- Design Phase 2020 – 2022
- Public Involvement Meeting #1 October 2020
- Public Involvement Meeting #2 Winter 2020/2021
- Public Involvement Meeting #3 November 2021
- Construction (3 months) 2023

Project Stakeholders

- Public
- Parks
- Forestry
- Public Works Committee
- Boathouse

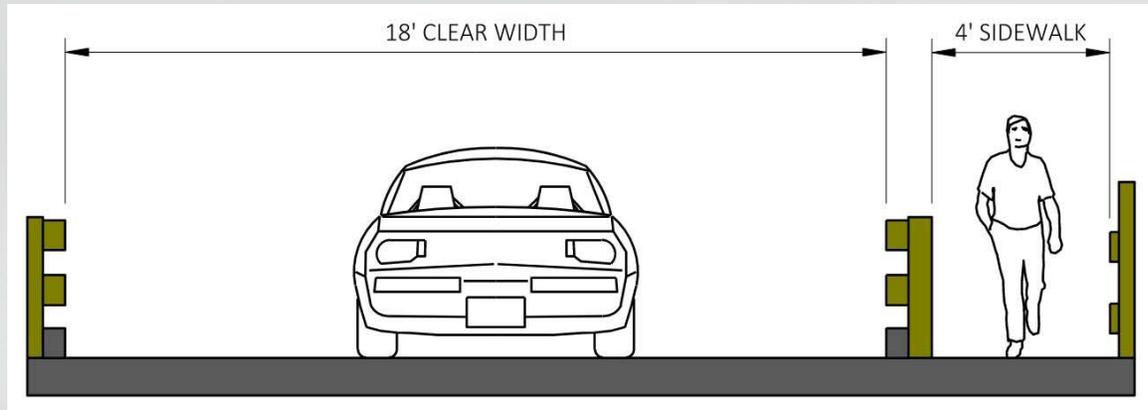


Priorities and objectives

- Prioritize pedestrian and bicycle use
- Naturally calm traffic
- Improve access under bridge
- Maintain natural landscape
- Protect plants and trees
- Minimize property impacts



Current Bridge

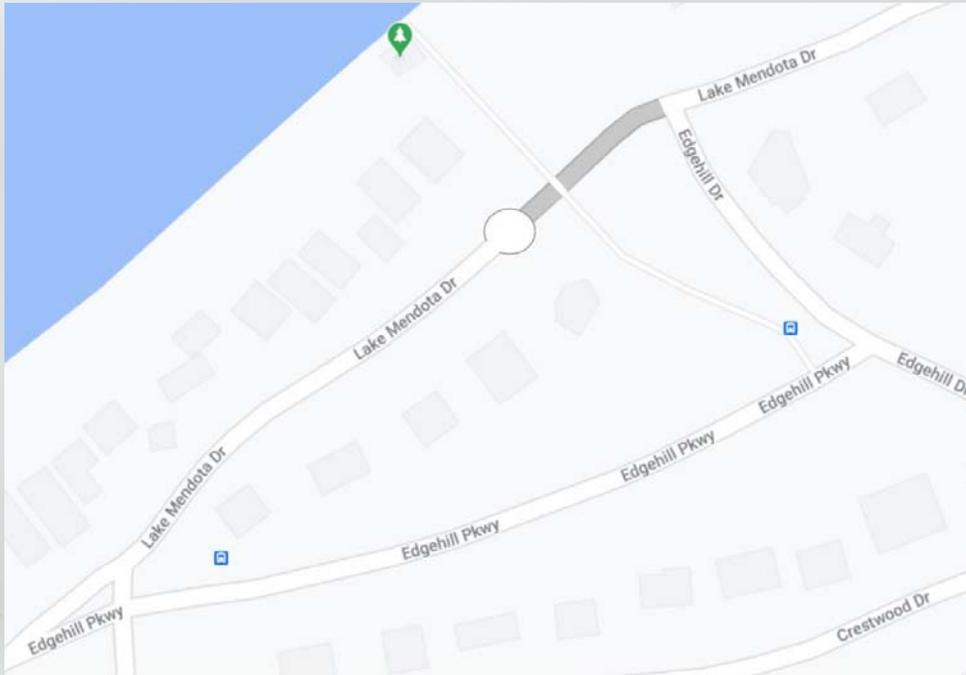


- Key Features

- Narrow width as traffic calming
- Rustic look & feel

- Narrow under clearance
- Sidewalk on one side

Option 1: No bridge



- Key Issues

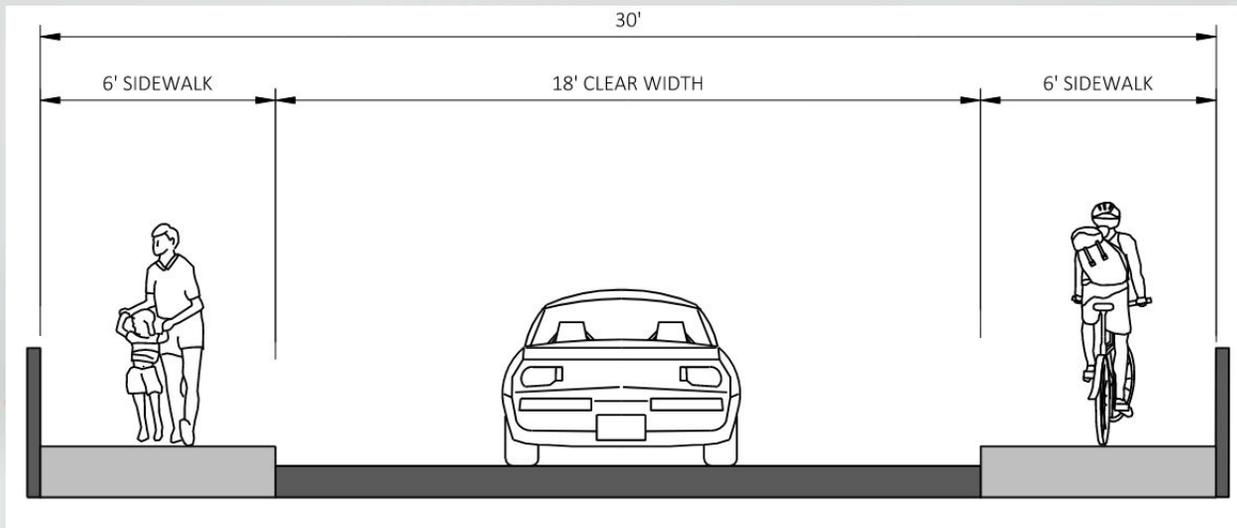
- Lowest cost
- Improved path clearance
- Easy alternate route on Edgehill Pkwy
- Increased traffic on Edgehill Pkwy
- Would need to reapply for funding
- Long dead end
- Sentimental loss

Option 2: Replace bridge

- Bridge width
 - Clear width
 - Number of sidewalks
 - Railings
- Bridge types
 - Prestressed girder, concrete slab, timber
 - Path clearance
- Aesthetic elements to be discussed as part of PIM #2

Bridge Width Alternative

Sidewalk on both sides

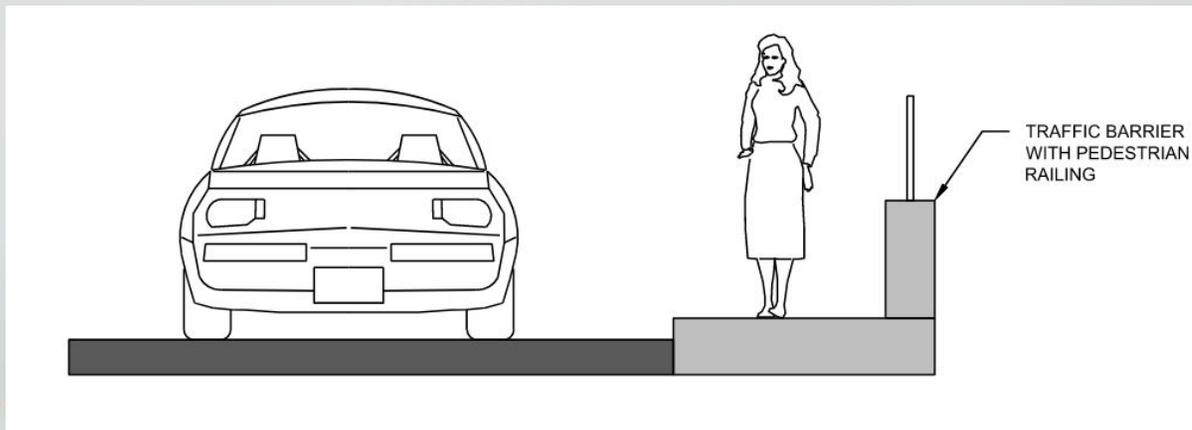


• Key Issues

- Improved pedestrian access
- Increased impacts
- Increased cost
- Public Works Committee preferred alternative

Sidewalk Alternative 1

No barrier between roadway and sidewalk

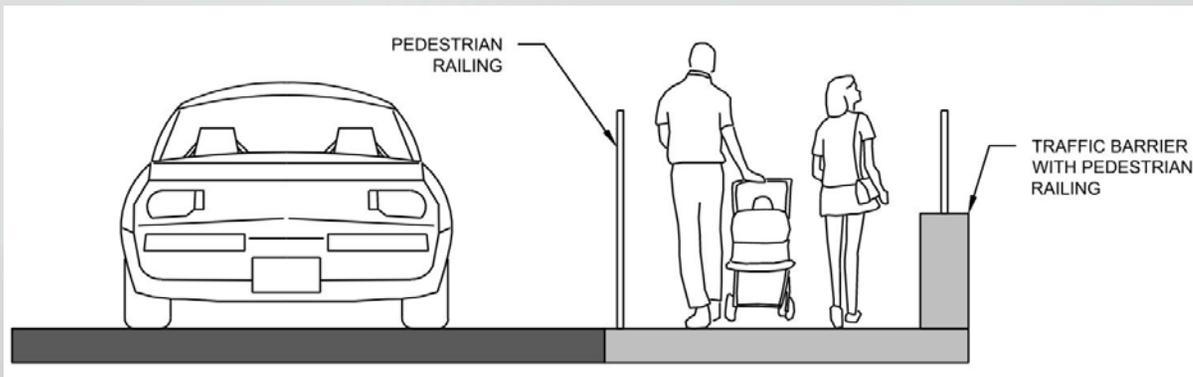


• Key Issues

- Minimum bridge width
- No protective rail between pedestrians and traffic

Sidewalk Alternative 2

Decorative railing between roadway and sidewalk

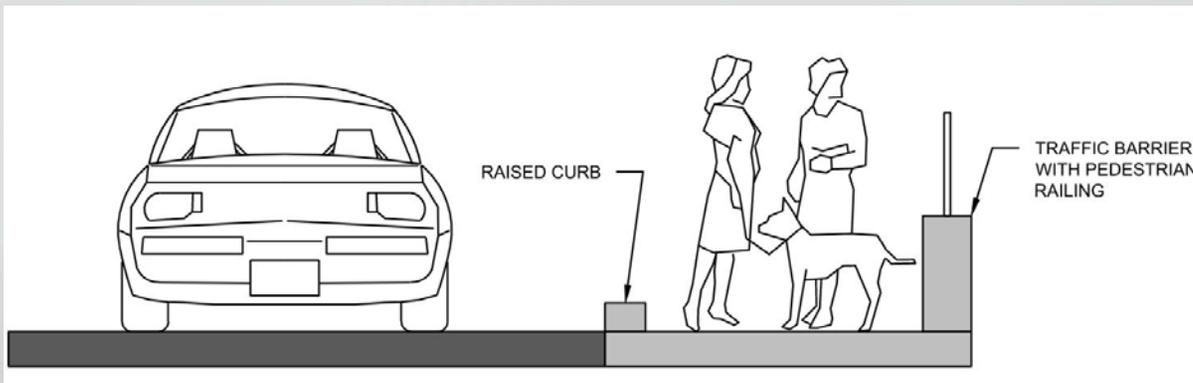


• Key Issues

- Railing between pedestrians and traffic
- Rail could be easily damaged by vehicles or maintenance equipment

Sidewalk Alternative 3

Raised curb between roadway and sidewalk

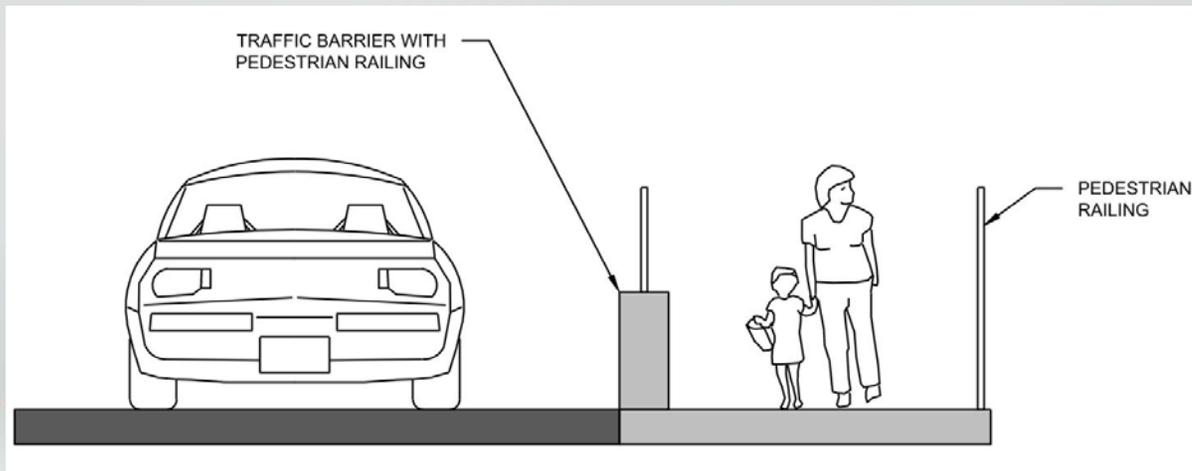


• Key Issues

- Increased separation between pedestrians and traffic
- Increased bridge width
- No rail between pedestrians and traffic

Sidewalk Alternative 4

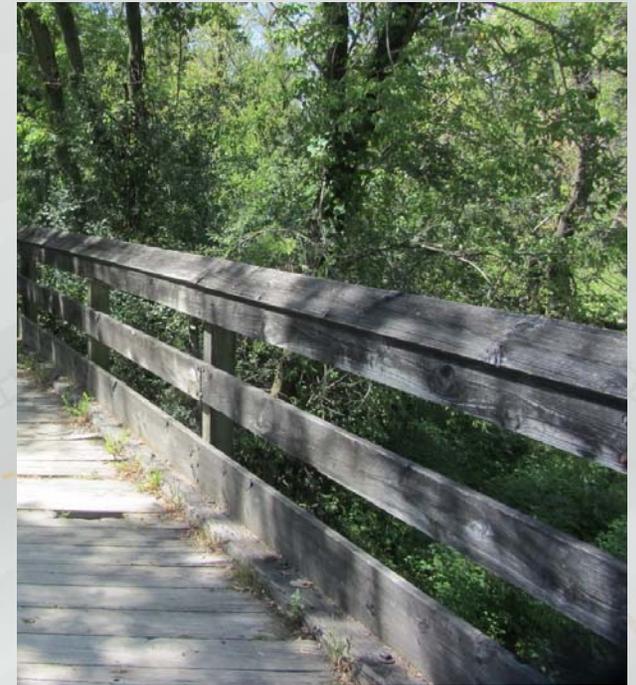
Barrier between roadway and sidewalk



• Key Issues

- Barrier between pedestrians and traffic
- Increased bridge width
- Protection of blunt ends of barrier may be required

Examples of pedestrian railings



Examples of traffic barriers



Bridge Type Alternative 1

Single Span Prestressed Girder Bridge



- Key Issues
 - Widest path clearance
 - Least impacts to utilities
 - Preferred by PW Committee
 - Access route for girders
- Estimated Cost
 - \$450,000 - \$620,000
 - Aesthetic items not included, 100% Village cost

Bridge Type Alternative 2

3-Span Concrete Slab Bridge



- Key Issues
 - Improved path clearance
 - Drainage issues
 - Large area for graffiti
- Estimated Cost
 - \$466,000 - \$660,000
 - Aesthetic items not included, 100% Village cost

Bridge Type Alternative 3

3-Span Timber Bridge



- Key Issues
 - Improved path clearance
 - Rustic structure
 - Increased maintenance costs
 - Potential for increased Village cost sharing
- Estimated Cost
 - \$500,000 to \$680,000

How you can get involved

- Attend Public Involvement Meetings
- Complete Survey
 - <https://forms.gle/ZMXmS7moK64yEoQC7>
- Project Website:
 - <https://www.shorewood-hills.org/bridge>
- Reach out to Design Team or Public Works Committee
- Responses returned by October 29, 2020

Project Contact Information

- Chad Halverson Design Project Manager
 - chalverson@klengineering.com 608-663-1218
 - 5400 King James Way, Suite 200, Madison, WI 53719
- Karl Frantz Village of Shorewood Hills Administrator
 - kfrantz@shorewood-hills.org 608-267-2680
 - 810 Shorewood Blvd, Madison, WI 53719
- Mark Westerveld WisDOT Local Program Manager
 - Mark.Westerveld@dot.wi.gov 608-246-5355
 - 2101 Wright St, Madison, WI 53704

Thank you for your time

If you have any comments, questions, or concerns please send us an email, give us a call, or send us mail.



Resolution No. _____

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SHOREWOOD HILLS TO INCORPORATE COMPLETE STREET PRINCIPLES INTO FUTURE PLANNING

WHEREAS, safe, convenient, and accessible transportation for all users is a priority of the Village of Shorewood Hills;

WHEREAS, the Village of Shorewood Hills has countless community assets, including a public elementary school located centrally in the Village; convenient access to retail, transit, hospitals, and the University; extensive community gardening acreage; access to Lake Mendota for boating, swimming, fishing, and winter activities; trees and native vegetation that provide habitat for birds, pollinators, and other biota important for the ecosystem; access to the Lakeshore Nature Preserve and the Biocore Prairie; an Olympic-size community pool and other recreational amenities; summer programs for children and adults that are held at these recreational facilities and in the Village’s various outdoor park spaces; charming architecture and landscaping; traditional community events such as the Fourth of July Celebration and Fireworks; and history that goes back **x** years;

WHEREAS, the Village Board of Trustees, in 2004, adopted “Safer, More Walkable Community” policies aimed at traffic calming;

WHEREAS, the Village Board of Trustees, on November 18, 2019, unanimously approved and adopted the *Sustainability Plan 2020-2025*, which codifies the Village’s longstanding commitment to environmental, economic, and social sustainability and calls for, among other things, “safe streets that support people-powered and public transportation;”

WHEREAS, the *Sustainability Plan 2020-2025*, includes the strategy “increase the availability, accessibility, and safety of alternative transportation (walking and biking) and public transportation to and from the Village” and suggests these tools for accomplishing this strategy:

- *Installing sidewalks and crosswalks where appropriate;*
- *Installing commuter bike lanes where appropriate;*
- *Working with the City of Madison to extend or reroute bus lines to make more parts of the Village accessible via bus and/or enable rapid transit bus and/or light rail initiatives;*
- *Support and advocate for the bus rapid transit (BRT) system;*
- *Providing bike racks at all municipal buildings and other Village destinations (such as parks and businesses);*
- *Considering walking and/or biking easements at all commercial redevelopments in the Village;*
- *Enforcing traffic laws including Village speed limits; and*
- *Promoting annual Bike to School and Walk to School days and programming;*

WHEREAS, the term “Complete Streets” describes a comprehensive, integrated transportation network with infrastructure and design that allow safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, seniors, children, youth, and families;

WHEREAS, the lack of Complete Streets is dangerous for pedestrians, bicyclists, and public transportation riders, particularly children, older adults, and persons with disabilities; on average, a pedestrian was killed every two hours and injured every seven minutes in traffic crashes in 2012;

WHEREAS, *[add local data on traffic injuries if desired and available]*;

WHEREAS, Complete Streets improve public health and safety by reducing the risk of injuries and fatalities from traffic collisions for users of all modes of transportation;

WHEREAS, streets that are designed with the safety and convenience of pedestrians and bicyclists in mind increase the number of people walking and bicycling;

WHEREAS, a balanced transportation system that includes Complete Streets is conducive to streets that are lively with people walking and bicycling to everyday destinations, such as schools, shops, restaurants, businesses, parks, transit, and jobs, which in turn enhances neighborhood economic vitality, and livability;

WHEREAS, encouraging people to walk, bicycle, and use public transit saves energy resources, reduces air pollution, and reduces emissions of global warming gases;

WHEREAS, among Wisconsinites, an estimated 9 percent have diagnosed diabetes, an additional 34 percent are prediabetic, an estimated 34 percent have hypertension, and stroke has been the fifth leading cause of death in recent years;

WHEREAS, being active can prevent many chronic diseases, including type 2 diabetes, cancer, stroke, and heart disease, and, accordingly, convenient places for physical activity play a large role in preventing chronic diseases;

WHEREAS, physical activity and, specifically, “engaging communities to increase options for all people to be active, including the ability to safely walk and bike” is one of the top priorities in Wisconsin's comprehensive state health improvement plan;

WHEREAS, Complete Streets encourage an active lifestyle by creating opportunities to integrate exercise into daily activities, thereby helping to reduce health problems, including diabetes, heart disease, high blood pressure, high cholesterol, as well as certain cancers, stroke, asthma, and depression; and

WHEREAS, in light of the foregoing benefits and considerations, the Village of Shorewood Hills wishes to improve its commitment to Complete Streets and desires that its streets form a comprehensive and integrated transportation network promoting safe, equitable, and

convenient travel for all users while preserving flexibility, recognizing community context, and using the latest and best design guidelines and standards.

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of the Village of Shorewood Hills, State of Wisconsin, as follows:

1. That the Village of Shorewood Hills adopts this Complete Streets Resolution.
2. That the Village of Shorewood Hills's Comprehensive Plan shall incorporate this Complete Streets Resolution and principles and policies consistent with this Resolution.
3. That the Village of Shorewood Hills will develop, within the Comprehensive Plan or as an attachment to the Comprehensive Plan, a Complete Streets Policy to guide decision-making and procedures for implementing the Complete Streets principles enumerated in this resolution.

PASSED AND ADOPTED by the Trustees of the Village of Shorewood Hills, State of Wisconsin, on _____, 20__, by the following vote:

Village of Shorewood Hills
PUBLIC WORKS COMMITTEE
August 5, 2020 - 2:30p.m.
MINUTES

AGENDA

Member	Present	Absent	Excused	Member	Present	Absent	Excused
Tracy Bailey (<i>Chair</i>)	x			Tracy Koziol	x		
Rick Chappell	x			--vacant--			
Cara Coburn Faris	x			Laura C. Valderrama	x		
David DeVito Minutes		x		Karl Franz (Administrator)			
Others in attendance: Brian Berquist, Mike Meier, Chad Halverson							

Time	Item	Materials
2:30pm	Call to order Note compliance with open meeting law Approve previous minutes, if applicable	2:33pm
2:40	Topic 1: Lake Mendota Drive (LMD) Bridge <ul style="list-style-type: none"> ● KL Engineering presentation ● Public Input #1 planning ● Discussion of options & costs 	<p>Presentation: KL Engineering Materials: Potential Bridge Cross Sections</p> <p>Chad presented several potential designs for the bridge Lake Mendota Drive bridge.</p> <p>The minimum width of the road component is 20 feet. A future sidewalk on Lake Mendota Drive would most likely be placed on the south-side, although many pedestrians use both sides of the road.</p> <p>Approximate cost of bridge removal is \$30,000-\$40,000, but could affect the SMA funding. We have to accommodate maintenance vehicles on the road underneath the bridge.</p> <p>First public meeting will be a listening session and 3 cross-sections and a no-bridge option will be presented to give an idea of what some of the options are.</p> <p>The PWC would like the road to be as narrow as possible with two sidewalks.</p>
3:20	Topic 2: Edgehill Speed Humps <ul style="list-style-type: none"> ● Observations ● Speed data ● Next steps 	<p>Materials: Speed data</p> <p>Speed humps are in and data has been collected. Volume has been lower because of the COVID-19 pandemic. Oak Way and Edgehill noted construction</p>

		<p>on the roads during data collection, which calmed traffic.</p> <p>Many drivers are going around the speed humps, even crossing lanes to avoid the speed humps. Installing posts may be possible as a means to prevent drivers from being able to avoid the speed humps.</p>
3:50	Topic 3: Complete Streets RFP	<p>Materials: Draft</p> <p>Moved to the next meeting.</p>
4:10	Topic 4: Pier Pickup Services	<p>Materials: Summary Document</p> <p>Some marinas and homes are on cliff sides and are not accessible for all for cleanup. The Pier Pickup Services would help keep Lake Mendota clean. It was suggested to have the Marina Committee cover the cost of the service. Further information and discussion will take place.</p>
4:20	Topic 5: Summer Streets	Potential lane-closures
4:30	Close	

Village of Shorewood Hills
PUBLIC WORKS COMMITTEE
Tuesday, September 22, 2020 - 7p.m.

Minutes

Member	Present	Absent	Excused	Member	Present	Absent	Excused
Tracy Bailey (<i>Chair</i>)	x			Tracy Koziol	x		
Rick Chappell			x	--vacant--			
Cara Coburn Faris	x			Laura C. Valderrama	x		
-vacant --							

Others in attendance: K Frantz.,Admin, Tim Stieve,Engr, Mike Meier, DPW Chief, Brian Berquist, Engr. Chad Halverson ,Bridge Engr

Time	Item	
7:00pm	Call to order Note compliance with open meeting law Approve minutes, if applicable	The meeting was called to order at 7:00 p.m. Compliance with the open meeting law was noted. August minutes were not complete and deferred.
7:10	Topic 1: Edgehill Speed Humps <ul style="list-style-type: none"> ● Observations ● Compliance options ● Date of follow-up speed study 	The humps seem to be working well, but people are driving around them and temporary barricades are being tossed aside. A much better solution to the problem needs to be figured out. The Committee discussed and brainstormed many possible ideas. Mike, Brian and Karl were asked to come up with a more permanent solution to try out while considering the ideas generated and to go ahead with implementation. Speed data will now be collected post hump.
7:30	Topic 2: Odds & Ends <ul style="list-style-type: none"> ● Survey walking paths, incomplete sidewalks, etc. 	The committee reviewed a map and discussed identification of partially completed dead-end sidewalks and paths that could be completed to lead to a destination as well as constructing a path on Village owned land to the pool off Harvard. Some of these walks and paths would be quite simple and inexpensive to complete and could make a big difference. The Committee will take a closer look at the various segments, and rank order them. Cost estimates will also be generated.
7:45	Topic 3: Lake Mendota Drive (LMD) Bridge <ul style="list-style-type: none"> ● Review materials for Public Input Meeting (PIM) #1 ● Confirm first PIM on October 8th 	Materials: Draft KL Engineering PIM #1 Presentation. Chad went through the draft presentation. The Committee reviewed the presentation and made revisions for that will be incorporated into it. The Committee recommends that sidewalks be included on both sides of the bridge. They also worked on a web based survey for people

		to complete showing preferences for three type of structure options.
8:30	Topic 4: Complete Streets	A draft resolution will be presented at the next meeting for consideration
<i>note:</i>	Next meeting - Incident Reporting; parking lots	The Police Chief will be invited to the next meeting to talk about incident reporting, enforcement etc.
9pm	Close	The meeting was adjourned at about 9:00p.m

Resident Input / Communication			
Date	Topic	Resident	Action

Committee Follow-up			
Date	Owner	Action	Completed
February 2020	Services	Survey	
April 2020	PW	Yield sign at Colgate/Amherst	

Parking Lot			
Date	Topic	Next steps	Completed
	SHES Drop-off / Traffic		
	Garden Triangles		

Future Meetings	Minute Taker	Minute Instructions
September 10, 2020	David DeVito	<ul style="list-style-type: none"> ● Admin includes a non-PDF copy of Agenda ● Minute taker uses this copy as the template ● Change header from “Agenda” to “Minutes” ● Change “Materials” to “Minutes” <ul style="list-style-type: none"> ○ Note actions and motions ● Mark attendance including guests (absent means did not show and/or notify Chair) ● Please type and then email to Chair
October 12, 2020	Cara Faris	
November 9, 2020	Rick Chappell	
December 14, 2020	Laura Valderrama	
January	Tracy Koziol	

Village of Shorewood Hills
PUBLIC WORKS COMMITTEE
October 12, 2020 - 7p.m.

MINUTES - draft

Member	Present	Absent	Excused	Member	Present	Absent	Excused
Tracy Bailey (<i>Chair</i>)	X			Tracy Koziol	X		
Rick Chappell Minutes		X		--vacant--			
Cara Coburn Faris	X			Laura C. Valderrama	X		
--vacant--				Karl Franz (Administrator)	X		
Others in attendance: Chad Halverson (KL), Tim Stieve (T&C) Chief Aaron Chapin, PW Chief Mike Meier							

Time	Item	Materials/Minutes
7:00pm	Call to order Note compliance with open meeting law Approve minutes, if applicable	Materials: Draft August 5 and September 22 Minutes Aug. 5, 2020 minutes approved. Sept. 22, 2020 minutes approved with the addition that “The committee prefers LMD bridge options that include sidewalks on both sides.”
7:05	Topic 1: Edgehill Speed Humps <ul style="list-style-type: none"> • Quick Update, traffic/speed counts 	Note: Reckless tampering continues on a weekly, sometimes daily, basis We currently have water-filled “Jersey barriers,” which we rented. Mike noted that the barriers were pushed over by a vehicle, and they are regularly moved. Mike has to check them every day. Concerns are (1) freezing in winter (maybe could use salt bring) and (2) tipping. Permanent solutions include a garden island, extending speed humps, removable bollards, sphere-shaped bollards, and planters. Next month we will present options for a permanent solution.
7:15	Topic 2: SHPD <ul style="list-style-type: none"> • Discussion of traffic/safety concerns • Current reporting and policies 	Guest Speaker: Chief Aaron Chapin Chief of Police Aaron Chapin spoke about the PD’s role in relation to complete streets and metrics. The Village received several federal equipment grants for Drive Sober Pull Over, Click It or Ticket, and other campaigns. The grants went toward replacing squad computers, purchasing preliminary breathalyzers, and purchasing two new solar speed boards for Lake Mendota Dr (partially Village-funded). The grants include one year of data capture, which includes traffic counts, average speed data, and photographs of speeding vehicles. This information could help us identify when speeding occurs. The two boards are at

		<p>the 3300 block of LMD, and one captures speed going in each direction. Moving forward, if we'd like to continue data capture beyond one year, we could negotiate a contract with the provider.</p> <p>Speed boards cost \$3,600 each. Data capture is roughly \$1,200 to \$1,500 per year per speed board. The company is Alltrafficsolutions out of PA. The LMD speed boards are mobile but are difficult to move. One option is for the Village to purchase just one mobile speed board that we use as a dedicated data collector.</p> <p>Re data collection regarding traffic violations, SHPD does not have a mandatory citation ordinance. (In the City of Madison, officers do have to issue a citation.) Officer Chapin showed reports that provide monthly counts of incidents.</p>
7:35	<p>Topic 3: Complete Streets</p> <ul style="list-style-type: none"> ● Review Draft Resolution ● Capital fund placeholder 	<p>Materials: Draft Resolution</p> <p>Cara presented the draft Complete Streets resolution. The VoSH Comprehensive Plan will probably be finalized by Q2 2021, and we want to finalize the resolution before then. General feedback from the group is positive. Next we will talk with the Plan Commission and key staff, and at the November meeting we will take a vote on the draft Complete Streets resolution.</p> <p>Connecting sidewalks - Tim from Town & Country shared the lists of 'almost' complete streets.</p>
7:45	<p>Topic 4: Lake Mendota Drive (LMD) Bridge</p> <ul style="list-style-type: none"> ● Public Input Meeting (PIM) #1 review 	<p>Chad Halverson present. Last Thursday's PIM had about 20-30 attendees at a time. 6 survey responses have been received. Another Village blast will go out to point residents to the survey, and the PW Committee will discuss in a subsequent meeting, after more surveys have been received. The Parks Committee will hold a special meeting within the month to visit the bridge, and the PW Committee will be invited.</p>
8:00	<p>Topic 5: Comprehensive Plan</p> <ul style="list-style-type: none"> ● Quick update 	<p>Materials: Draft Plan Chapters</p> <p>We have drafts for the first 5 chapters. We will discuss them at the next meeting.</p>
8:15	<p>Topic 6: MMSD</p> <ul style="list-style-type: none"> ● Quick update 	<p>The railroad will not allow trees to be planted in the railroad right of way, but we can replant some of the trees. Rather than planting turf in the railroad ROW,</p>

		<p>the committee would prefer native prairie, which would provide aesthetic interest, pollinator habitat, and better stormwater retention. Karl noted that the native perennials might require more maintenance. We strongly feel that the large trees should be preserved if at all possible. The Committee also discussed making VoSH a “quiet zone” where railroad horns would not be deployed. Madison has such a quiet zone. We will investigate the quiet zone.</p> <p>Karl noted that UW has a fiber optic line that will be moved from the north to the south side of the tracks. This will occur in the next few months.</p> <p>The MMSD project from Spring Harbor to Shorewood Blvd (segment 1 of 3) will begin this spring. Southbound Shorewood Blvd will be closed for a few days.</p> <p>MMSD will be meeting with the Madison bike community to review bike detours.</p>
9pm	Close	

Resident Input / Communication			
Date	Topic	Resident	Action

Committee Follow-up			
Date	Owner	Action	Completed
February 2020	Services	Survey	Oct. 2020
April 2020	PW	Yield sign at Colgate/Amherst	Sept. 2020
Oct/Nov. 2020	PW/Parks	Walk area under bridge	

Parking Lot
Topic(s)
SHES Drop-off / Traffic; Garden Triangles; Planting in the right-of-way; Traffic Calming algorithm

Future Meetings	Minute Taker	Minute Instructions
October 12, 2020	Rick Cara	<ul style="list-style-type: none"> ● Admin includes a non-PDF copy of Agenda ● Minute taker uses this copy as the template ● Change header from “Agenda” to “Minutes” ● Add minutes to “Materials/Minutes” column <ul style="list-style-type: none"> ○ Note actions and motions ● Mark attendance including guests (absent means did not show and/or notify Chair) ● Please type and then email to Chair
November 9, 2020	Tracy K.	
December 14, 2020	Cara Rick	
See 2021 Proposed Schedule		

DRAFT