

**Village of Shorewood Hills
Board of Trustees Minutes
Tuesday, January 21, 2020**

- 1. Called to Order** Village President David Benforado called the meeting to order at 7:41 pm.
- 2. Roll Call** Members of the Board present were Mr. Benforado and Trustees Mark Lederer, Scott Friedman, John Imes, Cokie Albrecht, Tracy Bailey, Shabnam Lotfi and Village Treasurer Sean Cote. Also in attendance were, Police Chief Aaron Chapin, Administrative Services Manager/ Deputy Clerk David Sykes, Village Administrator Karl Frantz and Village Clerk Karla Endres. At least one resident was in attendance.
- 3. Statement of Public Notice** Karl Frantz stated the meeting has been properly noticed.
- 4. Procedures Orientation** – Mr. Benforado asked Trustees to start thinking about filling any vacancies on the committees they chair by April 2020.

5. Appearances and Communications none.

6. Board Matters

A. Payment of Bills

Mr. Cote reviewed the bills and recommended approval of the January Board bills in the amount of \$5,034,323.67 and December prepaids in the amount of \$21,331.46 for a total of \$5,055,655.13.

Mr. Lederer moved and Ms. Bailey seconded a motion to approve the December prepaids in the amount of \$21,331.46 and the January Board Bills in the amount of \$5,034,323.67 for a total of \$5,055,655.13.

Motion passed 7-0.

B. Consent Agenda

i. December 17 meeting minutes

ii. Set 2020 compensation plan for Municipal Judge

iii. Approve purchase of copiers through State contract

iv. Approve three-year agreement with Nixle© for emergency and community communication (recommended by Ad hoc Disaster Committee)

v. Purchase of in-car video and body cameras from Watch Guard (recommended by Public Health and Safety)

vi. Special event street use permits

a) Valentines 5K Race – UW Running Club – February 8, 2020

b) Cars Curing Kids Cruise – Ronald McDonald House-Madison – July 12, 2020

vii. Hire Eric Neeno-Eckwall as Crossing Guard

viii. Issue Reserve Class B Liquor/Beer License for Lodgic Everyday – 2801 Marshall Court

Mr. Friedman moved and Mr. Imes seconded a motion to approve the consent agenda.

Motion passed 7-0.

C. Ordinances

i. Ordinance L-2020-1 First and possible second reading of an ordinance amending sections 10-1-26 regulating development in the R-3 district, repealing language in the current

ordinance that requires conditional use approval. The rear yard setback for principal structures would be established as the greater of 75 feet from the ordinary highwater mark of Lake Mendota, or a line described in the ordinance as the lake setback line.

Principal structures could not extend beyond the lake setback line without a variance.

Amendments to section 10-1-110 would repeal the opportunity to obtain a special exception to floor area ratio and height limits, meaning that a variance would be required to exceed those limits. Amendments to section 10-1-41 would clarify height limits in commercial districts. (Recommended by Plan Commission)

Mr. Imes briefly explained the difficulty that the legislature has placed on local municipalities for conditional use approvals on specific development proposals. He stated the Village has worked with the Village Attorney to put this ordinance together to assist the Village with regulating floor area ratios and height limits.

Mr. Imes moved and Ms. Bailey seconded a motion to approve a first and second reading of an ordinance L-2020-1 amending sections 10-1-26 regulating development in the R-3 district, repealing language in the current ordinance that requires conditional use approval and inserting language that codified the Lake setback Line as well as the floor area ratio and height limits.

Mr. Lederer asked if the Village intends to be more restrictive than the state required setback requirements. He also asked if the Village has done a targeted mailing to the residents on Lake Mendota Drive.

Mr. Frantz stated there was a required notice done for a public hearing but not a specific mailing with regards to this ordinance.

Ms. Albrecht asked if there was a reason to rush the readings through tonight and instead just do the first reading so there is an additional opportunity for residents to hear more about this issue.

Mr. Benforado would like to see this ordinance done promptly.

Mr. Lederer would like to see the article back in the bulletin as well as doing a blast email to get the information out to residents in a cost effective manner.

Motion passed 7-0.

ii. Ordinance L-2019-2 Third reading of an ordinance creating section 7.08(10) of the Village code related to parking and towing of vehicles (recommended by Public Health and Safety)

Mr. Friedman briefly explained the proposed ordinance changes to parking and towing of vehicle in the Village.

Mr. Friedman moved and Mr. Lederer seconded a motion for a third reading of ordinance L-2019-2.

Motion passed 7-0.

iii. Ordinance L-2020-2 First and possible second reading of an ordinance amending sections 15.02(4) and 15.03(6) of the Village code of ordinances to comply with Wisconsin Administrative codes (recommended by Public Health and Safety)

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the first and second reading of ordinance L-2020-2 amending sections 15.02(4) and 15.03(6).

Motion passed 7-0.

iv) Ordinance L-2020-3 First and possible second reading of an ordinance amending section 31.05(2) of the Village code of ordinances relating to Juvenile dispositions and sanctions in the Municipal Court (recommended by Public Health and Safety)

Mr. Friedman briefly explained the proposed ordinance.

Mr. Friedman moved and Mr. Lederer seconded a motion to approve the first and second reading for ordinance L-2020-3 amending the Village Code of ordinances relating to Juvenile dispositions and sanctions in the Municipal Court.
Motion passed 7-0.

D. New Business Resolutions and Motions

i. Consider University Avenue reconstruction design and for the City of Madison, through its contractor KL Engineering, to proceed with the development of final plans (recommended by Public Works)

Ms. Bailey briefly explained the proposed changes to the plans and that the Public Works Committee is in support of the plan that gives 11, 11 and 10 foot lanes to allow for a Bus Rapid Transit (BRT) route. She explained the bike overpass project and that the Village is working to access VA Hospital property to accomplish the overpass. The speed limit may also be reduced from 35 miles per hour (mph) to 30 mph.

Ms. Bailey moved and Mr. Friedman seconded a motion to approve the reconstruction and design of University Avenue with the 11 foot lanes.

Mr. Lederer expressed concerns approving the design absent updated cost estimate for the project.

Motion passed 7-0.

ii. Consider providing the Madison Metropolitan Sanitary Sewer District Village position on location and schedule for the new sanitary sewer interceptor pipe (recommended by Public Works)

Ms. Bailey briefly explained the proposed routes for the new sewer interceptor pipe.

Ms. Bailey moved and Ms. Albrecht seconded a motion that the Village of Shorewood Hills Board of Trustees urges location of the west side sewer interceptor pipe to be on University Avenue beginning at Shorewood Boulevard East and in that location supports construction to coincide with the reconstruction of University Avenue now proposed to occur in 2022.

Motion passed 7-0.

Mr. Benforado noted that the Board would be asked to recommend to MMSSD the preferred route for the remainder of the route through the Village (the western section) of the sewer at a future Board meeting.

iii. Review Village five-year capital plan

Tabled until February 17, 2020 meeting.

iv. Consider Community Services survey and dissemination (recommended by Services)

Ms. Lotfi gave a brief summary of the proposed survey. The committee plans to distribute the survey by either email, survey monkey, etc. Mr. Lederer requested that action on this item be deferred until the February Board meeting so that the Committees may recommend modifications.

The Board will take this item up at February 17, 2020.

v. Authorize Pool concessions roof replacement

Mr. Lederer explained that the Pool Committee did not meet. However, the Committee is aware that the roof at the concessions stand needs replacement and the Pool Manager had received one bid to replace the roof. In order that the roof might be replaced prior to the commencement of the 2020 summer season, Mr. Lederer requested that the Board consider approving a 'not to exceed' cost so that the existing or alternative bid could be accepted by the Village in the very near future.

Mr. Lederer moved and Ms. Albrecht seconded a motion to authorize staff to proceed with the replacement of the roof at the pool concessions with an amount not to exceed \$20,000.

Motion passed 7-0.

Mr. Imes requested that if time permitted Mr. Frantz investigate and consider bids to install a 'green roof' consistent with the Village's sustainability plan. Mr. Frantz agreed to make such inquiries.

E. Appointments

i. Poll Workers – Deb Remington, Nancy Heiden

Mr. Imes moved and Mr. Friedman seconded a motion to approve Deb Remington and Nancy Heiden to be Poll Workers.

Motion passed 7-0.

7. Reports of Officials and Committees

A. Village President-

i. Village recognition dinner on Friday, February 7 – A new date was set due to a fundraiser conflict that would prevent many attendees from coming to the dinner.

ii. League's Village directory update – They are in search of volunteers to help produce and distribute the directory.

B. Village Administrator-

i. Status update on Pool Manager and DPW Chief Recruitment – There are eight applicants for the DPW Crew Chief and two Pool Manager Applicants. He then explained that the Village might need to reorganize the Pool Manager Position and part time Village Hall positions to include pool and recreation programming.

C. Personnel Committee – Nothing to report

D. Finance Committee – Nothing to report

E. Plan Commission – 10:33 p.m. Mr. Benforado recused himself from the Board table.

Mr. Imes explained there have been a meeting with Tom Degen, Consultants and the Commission. The Plan Commission produced a plan amendment for the neighborhood to lessen limit requirements such as heights, etc. for potential development opportunities. The Commission gave Tom Degen the opportunity to present his plans at the meeting.

Mr. Lederer would like to have a discussion about the Garden Homes development process and the status of Tom Degen obtaining building permits for parcels in that area.

10:42 p.m. Mr. Benforado returned to the Board table.

F. Public Works Committee – Previously discussed in the meeting.

G. Services Committee –

i. Bus shelters reconstruction update – The Committee is continuing to work on the construction of new bus shelters.

H. Public Health & Safety Committee – Discussed replacement of Police squad vehicles.

I. Recreation Committee – Ms. Bailey explained the Committee enjoys having David Boutwell, from the Park's Committee, as a liaison. The Committee plans to do a comprehensive survey of recreation facilities in the Village.

J. Ad hoc Recognition Committee – Nothing to report

K. Ad hoc Disaster Preparedness Committee – Nothing to report

L. Ad hoc Stormwater Committee – Nothing to report

M. Ad hoc Heiden Haus Committee – Nothing to report

N. Parks Committee – Nothing to report

O. Blackhawk Liaison Committee – Nothing to report

P. Pool Committee – Nothing to report

Q. Waterfront Committee – Nothing to report
R. Joint Campus Committee – Nothing to report

8. Next Meeting date: February 17, 2020

9. Adjourn

Meeting was adjourned at 10:50 pm.

Respectfully submitted,

Karla Endres
Village Clerk