

For Office Use:	Date		Date
Application given by _____	_____	Referred to Plan Comm/Board	_____
Received by Zoning Administrator	_____	Public Hearing Set	_____
Fee received by Clerk	_____	Date Notices Mailed	_____
Zoning Certified	_____	Public Hearing Published	_____
Filed with Clerk	_____	Public Hearing Held	_____
Referred for Staff Review	_____	Final Action	_____

Village of Shorewood Hills
 810 Shorewood Boulevard
 Madison, WI 53705-2115
 (608) 267-2680 phone
 (608) 267-5929 fax

APPLICATION FOR SPECIAL EXCEPTION PERMIT

(A non-refundable \$350 fee must accompany this application upon filing)

FOR OFFICE USE ONLY
Receipt # _____

Date of Petition: _____

The undersigned, being all the owners of the real property covered by this special exception request hereby petition the Village of Shorewood Hills as follows:

- Name and address of each owner: (Please attach additional pages as necessary)

- Name and address of applicant if not an owner. Describe interest in site (if tenancy, attach copy of current lease):

- Address of site: _____
- Tax parcel number of site: _____
- Accurate legal description of site (state lot, block and recorded subdivision or metes and bounds description) (Attach copy of owner's deed):

- Requested special exception: _____

- Name, address, and tax parcel number of the owners of each parcel immediately adjacent to the boundaries of the site and each parcel within 200 feet including street and alley right-of-way of each exterior boundary of the site:

8. A scale map or survey map must be attached showing the following:
- a. Location, boundaries, dimensions, uses, and size of the site and structures and its relationship to adjoining lands.
 - b. The approximate location of existing and proposed structures on the site, easements, streets, alleys, off street parking, loading areas and driveways, street access and access restrictions, existing street, side and rear yards, existing and proposed surface drainage, grade elevations, building heights, and square footage existing and proposed.

9. State in detail, the evidence indicating proof that the proposed special exception shall conform to each of the standards for conditional uses set forth in section 10-1-52 of the Village Zoning Code. The applicant shall respond to each of the standards.

A special exception shall not be granted unless the applicant demonstrates that the building or buildings on the lot that exceed the floor area ratio will meet the conditions set forth in Sec. 10-1-52 of this Code. For purposes of this section references to “use” or “conditional use” in Sec. 10-1-52 shall be deemed to be references to the building or buildings for which a special exception is requested. In addition, the applicant shall demonstrate compliance with the following additional conditions:

- (1) The uses, values, views, vistas and enjoyment of other property in the neighborhood for purposes already established shall be in no foreseeable manner substantially impaired or be diminished by the special exception.
- (2) The special exception will not substantially impair an adequate supply of light and air to adjacent property, or increase the danger of fire within the neighborhood.
- (3) The special exception will not substantially increase erosion;
- (4) The special exception will not substantially cause the flow of surface water to be changed so as to adversely affect other lots or the natural environment.
- (5) The special exception will not substantially adversely affect infiltration of surface water into the ground.
- (6) The special exception will not substantially adversely affect access to property or structures by fire fighters and other emergency personnel.

WHEREFORE, the undersigned property owners hereby state that the foregoing information and all attachments to this Petition are true and correct to the best of our knowledge.

Dated this _____ day of _____, 20____.

Property Owner

Property owner

I certify that that I have reviewed this application for completeness.

Date: _____ Zoning Administrator: _____