

**Village of Shorewood Hills
Board of Trustees Meeting Approved Minutes
Monday, September 19, 2016 7:00 p.m.**

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 p.m.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees David Benforado, Anne Readel, Mark Lederer, Fred Wade and John Imes. Felice Borisy-Rudin arrived later. Also in attendance were Village Treasurer Sean Cote, Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Police Chief Dennis Pine, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. There were no visitors in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications** There were none.
6. **Board Matters**
 - A. **Payment of bills** Mr. Cote reviewed the bills and recommended their payment. Ms. Readel moved and Mr. Wade seconded a motion to approve the payment of the end of August bills in the amount of \$78,216.93 and \$110,829.80 for September expenses, for a total of \$189,046.73. Motion passed unanimously.
Ms. Borisy-Rudin arrived at 7:05 p.m.
 - B **Consent Agenda**
 - i) **August 15 and 31, 2016 regular and closed session Board minutes**
 - ii) **Street Use Permits – Red Tutu Trot, November 6; Run for Refugees, October 9; Waisman Whirl, October 16**
 - iii) **Block Party Permits – Tally Ho Block Party, October 8**
 - iv) **Deny claim for costs incurred due to tree removal at 3456 Crestwood Drive**
 - v) **Approve appointment of poll workers**Approval of the Board minutes of the regular session of the August 15, 2016 meeting were withdrawn from the Consent Agenda. Mr. Imes moved and Mr. Benforado seconded a motion to approve the remaining items. Motion passed unanimously.
 - i) **August 15, 2016 regular session minutes** After discussion, Mr. Wade moved and Mr. Benforado seconded a motion to approve the August 15, 2016 minutes with a correction of the pagination on the first page. Motion passed unanimously.
 - C. **Ordinances**
 - i) **Consider possible third reading of an Ordinance L-2016-2 amending section 17.07(10)(b) of the Municipal Code regarding vicious dogs**
Ms. Borisy-Rudin moved and Mr. Benforado seconded a motion to waive the third reading of Ordinance L-2016-2 and approve it. Motion passed unanimously. The Trustees agreed the Ordinance would be referred to as the “regulation of pets” rather than “vicious dogs.”
 - D. **New Business Resolutions and Motions**
 - i) **Consider quote from South Central Construction for preparatory work associated with storage building project** Mr. Benforado moved and Mr. Lederer seconded a motion to accept South Central Contracting Inc.’s bid to complete preparatory work on the site of the proposed cold storage building. The project, described in “Work Area #3” of the bid, is accepted at a cost not to exceed \$23,820. Motion passed unanimously.
 - ii) **Consider whether to require affordable units as part of Boulevard project** The Trustees discussed whether The Boulevard building will be required to include four affordable units. Staff

was asked to discuss with the developer what his TIF requirements would be if no affordable units were included in The Boulevard, clarify if the TID 4 increment could be applied toward the Village's share of University Avenue's reconstruction, obtain a more accurate sense of the Village's costs for the University Avenue reconstruction project, and identify how much the TID 3 increment is expected to be. The issue will be considered further at the next Board meeting.

iii) Consider process to select assessment/revaluation services Two assessment firms, Accurate Appraisal and Associated Appraisal Consultants, responded to the Village's request for proposals to do a revaluation of real estate property. An ad hoc committee consisting of Mr. Cote, Mr. Wade, Mr. Benforado, Mr. Frantz, Ms. Albrecht, and David Brown of the Board of Review, if he were available, will interview the firms and make a recommendation to the Trustees.

E. Appointments There were none.

7. **Reports of Officials and Committees**

A. Village President

i) Mr. Sundquist will be out of town on October 17, 2016. Mr. Benforado will serve as president pro tem at that Board meeting.

B. Village Administrator

i) **Absentee voting hours** Ms. Albrecht said a recent court decision overturned some State restrictions on absentee voting. Previously, in-office absentee voting was limited to the business days two weeks prior to the election; an absentee ballot could not be issued prior to 8:00 a.m. each day. However, as a result of the court ruling, municipalities can now set their own absentee ballot issuance times. The Village received the absentee ballots this previous Friday afternoon and absentee voting started this morning. Voting at Village Hall will be possible during all office hours and by appointment at other times until the Sunday before the election.

ii) **2017 budget update** Mr. Frantz said 2016 budget projections indicate there will be a surplus at the end of the year but a shortfall in 2017. The Finance Committee is working on the budget.

iii) **September 22, 2016 session on Village facilities** The meeting is open to the public but the Trustees decided that various Village committees would not specifically be invited to this working session.

C. Personnel Committee The Committee will hold its annual meetings with the staff of each department. It will develop recommendations to the Board regarding employee compensation next year.

F. Public Works Committee Street resurfacing projects are underway; the Committee will meet with residents to discuss the reconfiguration of the west end of Locust Drive; temporary pylons have been installed on University Bay Drive as a pilot project to determine the impact of bump-outs on traffic speeds; the Committee is looking at the stormwater flow from Crestwood Drive to Big Foot Park.

H. Public Health and Safety Committee The Police Department will be hiring more part time officers. The staff will be trained on community policing activities. In response to some resident concern, the Committee is looking at the need for a Village policy on coyotes.

I. Joint West Committee The University is holding hearings on its draft Master Plan. There is nothing in the Plan regarding University Bay Fields.

L. Parks Committee The Committee is looking at ways to fund Emerald Ash Borer treatments. It is working with resident Sarah Goldenberg regarding improvements to McKenna Park.

The remaining Committee chairpersons had nothing further to report.

8. **Adjourn** Meeting adjourned at 9:28 p.m.

Respectfully submitted,

Colleen Boyle Albrecht, Village Clerk