

**VILLAGE OF SHOREWOOD HILLS
Pool Committee**

MINUTES OF MEETING: December 19, 2013

1. **Call to order:** The meeting was called to order at 7:05 PM.
2. **Roll call:** Committee members present included Barbara Center, Gregg Plummer, Lois Polenz, Paul Cranley, and Jon Miskowski. Karl Frantz was also in attendance.

3. **Agenda Item: Approve the 10/29/13 Pool Committee Meeting Minutes**

The minutes were reviewed. Jon made a motion to approve the minutes. Gregg seconded the motion and the meeting minutes were unanimously approved as written.

4. **Agenda Item: Review Status and applications received for Pool Manager position and develop plan to continue hiring process**

Karl Frantz gave an overview of the Village hiring processes. The application for this position was reviewed. We discussed the plans for an interview committee. After discussion we agreed that we will post the interview as a Pool Committee meeting so that as many pool committee members as are interested can attend. The Committee also discussed a list of areas to address during the interview.

5. **Agenda Item: Update on pool computer registration/pass system**

Barb and Karl reviewed the meeting with Cokie, Chris Carbon and David DeWitt. David has provided extensive programming and related support services to the Shorewood Pool without cost to the pool for many years. There are five components to the current system: 1) membership database- the database is in SQL Azure in the cloud. David has been paying the \$8/month fee for the pool, 2) Checker program-this program allows the checkers to swipe pool cards, see photos of patrons and perform other tasks including selling guest passes, 3) Pool Manager Portal-this program allows for tracking of visits and related reports, management of pool chemicals and forms related to accidents and fecal incidents, 4) Membership Portal-this tracks every pool member, guest passes, swim team, water ballet, dive team, non-renewals and generates invoices, 5) Card Printing program. David would like to begin transitioning the pool computer system from his management. He suggests that the Village hire a programmer skilled in asp.net to begin working on a new system, starting with the membership portion of the system. The possibility of using a purchased program was discussed. David feels that a custom program would be best.

6. **Adjourn**

The meeting was adjourned at 9:00 pm.

Respectfully submitted by
Barbara Center, Committee Chair