

**Village of Shorewood Hills
Board of Trustees Meeting**

Draft Meeting Minutes
Monday, October 21, 2013

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 pm.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Bob Hurley, Dave Benforado, Felice Borisy-Rudin, John Imes and Barbara Center. Tim Ridders was excused. Also in attendance were Village Administrator Karl Frantz, DPW Chief Denny Lybeck, Forester Corey George and Village Clerk Cokie Albrecht. Two visitors were in the audience.
3. **Statement of Public Notice** Karl Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none tonight.
5. **Appearances and Communications** There were none tonight.
6. **Board Matters**
 - A. **Payment of Bills** In Village Treasurer David Kuenzi's absence, Mr. Benforado reviewed the bills and recommended their approval. Mr. Benforado moved and Mr. Imes seconded a motion to approve the payment of the end of September bills in the amount of \$78,631.45 and \$281,759.91 for October expenses, for a total of \$360,391.36. Motion passed unanimously.
 - B. **Consent Agenda**
 - i) **Approval of September 16, 2013 regular and closed session minutes**

Mr. Benforado moved and Mr. Sundquist seconded a motion to approve the minutes of the regular and closed sessions of the meeting on September 16, 2013 with the following revisions (*italics indicate words added, strikethroughs indicate words deleted*):
Item 7G "*Public Works Committee A couple of Arbor Crossing residents....*"
Return to Open Session in regular and closed session minutes "...The roll call vote was: Mr. Sundquist—yes; Mr. Benforado—yes; ~~Mr. Ridders—yes~~; Mr. Imes—yes ..."
Motion passed unanimously.
 - C. **Ordinances**
 - i) **First reading of Ordinance L-2013-3 amending Section 11.06(1) and repealing Section 11.06(2)(a)(b)(c)(d)(e) of the Village Code, "Snow and Ice Removal School Routes"** Village Attorney Matt Dregne recommends adoption of the Ordinance since as presently written the law could affect the Village's immunity from liability if someone were injured on a snow or ice covered sidewalk. Section 11.06's revision would give staff discretion to determine whether, when and how to respond to snow and ice on sidewalks. Ms. Borisy-Rudin moved and Ms. Center seconded waiving the first reading of Ordinance L-2013-3. Motion passed unanimously.
 - D. **New Business Resolutions and Motions**

i) Consider Resolution R-2013-15 changing street addresses at 3210, 3202, 3206 Oxford Road to 1221, 1223, 1227 Shorewood Boulevard Mr. Hurley moved and Ms. Center seconded a motion to approve R-2013-15. Motion passed unanimously.

ii) Consider Resolution R-2013-16 Authorizing submittal of Urban Forestry Grant application Ms. Center moved and Mr. Hurley seconded a motion to approve R-2013-16. Motion passed unanimously.

iii) Consider approving an intergovernmental agreement to fund a position for stormwater information, education and outreach coordination for the Madison Area Municipal Stormwater Partnership (MAMSWaP) Mr. Benforado questioned whether the cost-sharing amounts as detailed in Exhibit A were proportional. He asked staff to review them when the agreement comes up again for renewal. Mr. Benforado moved and Mr. Hurley seconded a motion to approve the MAMSWaP agreement. Motion passed unanimously.

iv) Consider requesting staff to draft an ordinance to expand quiet hours in the Noise Ordinance After discussion, the Trustees concluded they were not interested in revising the Noise Ordinance to further restrict the hours noise is allowed on weekends.

E. Appointments By consensus, the Trustees approved Mr. Sundquist's appointment of Ms. Center as Chairperson of the Pool Committee to replace Gregg Plummer who is stepping down.

7. Reports of Officials and Committees

C. Personnel Committee The Committee met with staff on October 2 and 9, 2013 to receive their feedback about working for the Village. The members also considered the appropriate response to anticipated 2014 staff changes. They decided that it would be prudent to wait to see the impact of the retirement of the crew chief, and anticipated increases in the Police Department's workload, before committing to the hiring of additional staff/adjusting job responsibilities. The Committee recommended a step plus 2% wage adjustment for those on the grid and a 3% raise for those who are at the top of the grid for 2014. Mr. Frantz will check to see if the verbiage in the "Rec Handbook" giving preference to hiring Village residents, "all things being equal," is affected by the new state law banning residency requirements.

D. Services Committee At its October 8, 2014 meeting, the Committee discussed responsibility for plowing sidewalks and the storage of Village equipment, delayed the purchase of a DPW pickup truck to 2014, and considered the handling of the runoff from the Community Center roof.

E. Finance Committee The Committee is working on the 2014 budgets. Among other issues, the members considered the handling of the anticipated one-time revenue from the sale of the Fire/EMS equipment. Mr. Benforado reported the Committee will recommend a 5.5% increase in the levy, driven largely by increases in debt service to fund infrastructure improvements.

F. Plan Commission The members approved a sign change for Pancharo's at the Shorewood Shopping Center.

G. Public Works Committee The Committee members walked Wellesley and Dartmouth Roads, the streets scheduled to be reconstructed in 2014, with the residents. To improve communication as the roads are designed, the Committee asked Village

Engineer Brian Berquist to email summaries of the Public Works Committee meetings to the residents. The Committee is working on policies for traffic calming efforts.

I. Recreation Committee The Committee decided to take no action on implementing a rental fee for the use Village park spaces. The members continue to look at the development of a playground for Post Farm Park.

K. Pool Committee The Pool Manager, Chris Carbon, is stepping down. The Committee is working on the transition to his replacement. The members will review the scholarship policy prior to the 2014 membership enrollment.

L. Waterfront Committee The Committee is hopeful the pier at the Boathouse can be repaired rather than replaced, at a significant cost saving.

The remaining officials/committees had nothing further to report.

Closed Session At 8:41 pm, Mr. Sundquist announced that the Board would consider going into Closed Session as per §19.85(1)(e) of the Wisconsin State Statutes deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (Blackhawk Country Club lease negotiations, Oak Park Place project and tax increment financing funding negotiations). The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Mr. Imes – yes; Ms. Borisy-Rudin – yes; Ms Center – yes; and Mr. Hurley – yes. Mr. Frantz and Ms. Albrecht were asked to stay. The remaining attendees left the meeting.

While in Closed Session the Trustees discussed the Blackhawk Country Club lease and the status of the Oak Park Place development.

Open Session At 9:27 pm Mr. Sundquist announced that the Board would return to Open Session as per Section 19.85(2) to address any business that may be the result of discussions conducted in Closed Session. The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Ms. Borisy-Rudin – yes; Ms Center – yes; Mr. Imes – yes; and Mr. Hurley – yes.

7. **Reports of Officials and Committees** (agenda item taken out of order)
 - A. **Village President** The Trustees agreed to delay the Recognition Dinner until January, 2014.
8. **Adjourn** Meeting adjourned at 9:33 pm.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk