

**Village of Shorewood Hills
Board of Trustees Meeting**

Draft Meeting Minutes
Tuesday, April 16, 2013

The recently re-elected incumbents, Village President Mark Sundquist and Trustees Bob Hurley, Tim Ridders and Felice Borisy-Rudin, signed the Oath of Office.

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 pm.
2. **Roll Call** Members of the Board present were Mr. Sundquist, and Trustees Dave Benforado, Tim Ridders, Felice Borisy-Rudin, John Imes, and Bob Hurley. Barbara Center was excused. Also in attendance were Village Treasurer David Kuenzi, Village Administrator Karl Frantz, DPW Chief Denny Lybeck, Police Chief Denny Pine, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Ten visitors were in the audience.
3. **Statement of Public Notice** Karl Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none tonight.
5. **Appearances and Communications**
 - i) **Blackhawk Country Club (BCC) representatives will present their request to initiate lease negotiations and the Board may also discuss this matter** At 7:03 pm Mr. Ridders recused himself from the Board table and sat in the audience since he is a prospective BCC member.
Kent Carnell, immediate past president of the BCC Board, and Dave Hanson, Village resident and BCC Board member, discussed the Club's interest in renegotiating the BCC lease with the Village now, several years before its termination in 2025. Mr. Carnell said the Club uses a bank line of credit to facilitate the management of its finances throughout the budget year and is interested in making capital improvements to the Country Club facility. Some of the anticipated expenses, e.g., upgrades to the sprinkler system and parking lot, are necessary. Others would be undertaken to keep BCC competitive in attracting and keeping members. The Club's bankers are becoming increasingly wary of the relatively short term remaining on the lease. Mr. Carnell is concerned that the banks may be reluctant to extend the line of credit or lend funds to do the desired improvements. The Club would like the Village to consider a 30 year lease with 10 year extensions. Mr. Carnell suggested that the Village and BCC use the present lease as a starting point, with the expectation the renegotiated lease would clear up the contentious/ambiguous language in the present version and enhance the use of the facility by Village residents. Also, the Club would like the new rent to be based on a fixed fee with escalators, rather than a percent of the Club's revenues as specified in the present lease. An advisory referendum on a new lease is required. The Country Club would like that to occur on the April, 2014 ballot. However, the BCC representatives said they were hopeful the Village and Club could agree in principle on the new lease terms by the end of 2013.

Some comments from those in attendance included: concern that the timeline proposed was too short—it would not give the Village sufficient opportunity to vet either a new lease or alternative uses of the golf course property; prior to any commitments, the Village needs to complete a thorough analysis of the value of the property; a range of alternative uses of the land should be considered; the future of golf is uncertain—does the Village want to commit to a use that may not be financially sustainable in the long run?; residents should be afforded extensive opportunity to participate in the discussion; the Village Board should look at this as a tenant-owner business relationship, not an emotional one, and seek a resolution that would be in the best interest of all. The Board will consider the issue further in future meetings.

Mr. Ridders rejoined the Board table at 7:48 pm.

6. Board Matters

F. New Business Resolutions and Motions

iv) Consider Services Committee recommendation that the Village purchase generators for the Village Hall and Tally Ho lift station (agenda item taken out of order) The Services Committee recommended that the Board consider the purchase of generators for Village Hall and the Tally Ho booster station so power to those facilities is assured in the event of an electrical outage. Ms. Borisy-Rudin moved and Mr. Ridders seconded a motion to authorize staff to purchase two generators, paid for out of the General Fund, and a manual transfer switch to allow the use of a portable generator at the Community Center or, alternately, to purchase a portable generator and install manual transfer switches at Village Hall, the Tally Ho booster station and Community Center. After discussion, the motion was withdrawn through Board consensus. The issue was referred back to the Services Committee, with the request it develop hard numbers about the alternatives and minimize costs as much as possible.

ii) Consider Public Health and Safety Committee recommendation that the Village pursue agreement the City of Madison for Fire and Emergency Medical Services (EMS) Mr. Hurley provided a summary of the information the Public Health and Safety Committee considered when it voted 6-0-1, with one abstention, to recommend to the Board that it authorize staff to pursue a contract with the City of Madison for the provision of Fire and EMS in the Village. Under the proposed contract, the Village's Fire and EMS Department would be terminated and the Village would pay Madison for those services. The first year of the 50-year contract the Village would pay \$380,000. The payment would be adjusted annually afterward using a ratio based on the Village and City's populations and Equalized Values. The proposal will be considered at length at the next Village Board meeting, on May 20, 2013. It was agreed that a letter announcing the meeting would be sent to all residents. Mr. Ridders moved and Mr. Benforado seconded a motion to pursue the agreement with the City of Madison for Fire and EMS. Motion passed 5 – 1 with Ms. Borisy-Rudin voting no. She said a decision to proceed should be considered after Village residents have an opportunity to hear the options, and provide input, at the May 20 meeting.

A. Payment of Bills Mr. Kuenzi reviewed the bills and recommended their approval. Mr. Benforado moved and Mr. Hurley seconded a motion to approve the payment of the end of March bills in the amount of \$61,347.49 and \$121,606.15 for April expenses, for a total of \$182,953.64. Motion passed unanimously.

Ms. Borisy-Rudin was excused and left the meeting at 9:40 pm.

B. Consent Agenda

i) Approve the minutes of the March 18, 2013 regular meeting and April 4, 2013 special session

ii) Solicitors permit – Louise Reed

iii) Hire and set wages of seasonal Public Works, Forestry, Recreation and Pool staff

iv) Approve amendment to Personnel Policy Manual concerning carryover of police holiday hours

Mr. Benforado asked that minutes of the March 18, 2013 in Item 6Bi, and Item 6Biii, be removed from the Consent Agenda. Mr. Hurley moved and Mr. Benforado seconded a motion to approve the remaining items of the Consent Agenda. Motion passed unanimously.

i) Approve the minutes of the March 18, 2013 regular meeting Mr. Benforado moved and Mr. Hurley seconded a motion to approve the March 18, 2013 Board minutes with the following corrections (italics indicate words added; strikeouts indicate words removed):

6Di) "...Ms. Center and Mr. Berquist detailed the reasons *for* the joint project..."

6Dii) "... The Plan Commission recommended its approval. ~~Ms.~~ *Mr.* Benforado moved..."

6Dix) "...Mr. Hurley moved and Mr. Imes seconded a motion to authorize ~~staff~~ *the Village Administrator* to hire the person selected by the interview panel..."

Motion passed unanimously.

iii) Hire and set wages of seasonal Public Works, Forestry, Recreation and Pool staff

Several of the Board members would have to recuse themselves from voting on the proposed seasonal staff because their relatives were being considered for hire. By consensus, the Board agreed to authorize the Village Administrator to hire the 2013 seasonal staff.

C. Arbor Day Proclamation Mr. Sundquist signed the proclamation designating April 26, 2013 as Arbor Day this year. The celebration in the Village will include the planting of several trees on the Shorewood Hills School grounds with the assistance of fourth and fifth graders. The Trustees recognized the vital role Jody Lampe, Village resident and teacher at the school, has played for several years in coordinating the Arbor Day activities there. The Trustees expressed their appreciation for her service.

D. Elect President Pro Tem Mr. Sundquist moved and Mr. Hurley seconded a motion to appoint Mr. Benforado Village President Pro Tem. As President Pro Tem, Mr. Benforado is authorized to perform the duties of Village president in Mr. Sundquist's absence. Motion passed unanimously.

F. New Business Resolutions and Motions

i) Resolution R-2013-7 in support of submitting Partners in Recreation and Conservation Grant Application Mr. Ridders moved and Mr. Hurley seconded a motion to approve R-2013-7. If received, the grant funds would be used to finance a portion of the bike path work. Motion passed unanimously.

iii) Consider policy establishing eligibility requirements for recreation program scholarships By consensus of the Trustees, the agenda item was deferred until the June Board meeting.

v) Consider changes in distribution of Bulletin and postal delivery By consensus of the Board, the agenda item was deferred until the May Board meeting.

vi) Consider purchase of shade awning for the Pool Mr. Benforado moved and Mr. Hurley seconded a motion to purchase a shade awning for the Pool at a price not to exceed \$18,000. The awning will be purchased with monies from the Pool's fund balance. Motion passed unanimously.

Closed Session At 10:00 pm, Mr. Sundquist announced that the Board would consider going into Closed Session as per §19.85(1)(e) of the Wisconsin State Statutes deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (purchase of Kammer parking parcel on Marshall Court). The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Mr. Ridders – yes; Mr. Imes – yes; and Mr. Hurley – yes. Mr. Frantz and Ms. Albrecht were asked to stay. The remaining attendees left the meeting.

While in Closed Session the Trustees discussed the purchase of the Kammer parking parcel.

Open Session At 10:20 pm Mr. Sundquist announced that the Board would return to Open Session as per Section 19.85(2) to address any business that may be the result of discussions conducted in Closed Session. The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Mr. Ridders – yes; Mr. Imes – yes; and Mr. Hurley – yes.

E. Appointments Action on this item will be considered at the May Board meeting.

7. Reports of Officials and Committees

B. Village Administrator Mr. Frantz reported that the Village may need to enlist the assistance of a structural engineer to determine how best to secure the tree trunk at Four Corners Park once the carving is completed. Mr. Ridders volunteered to see if he could find the needed help.

B. Personnel Committee Mr. Imes reviewed the process to select the new DPW crew member, Tary Handschke.

The remaining committees had nothing further to report.

8. Adjourn Meeting adjourned at 10:34 pm.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk