

**Village of Shorewood Hills
Board of Trustees Meeting**

Draft Meeting Minutes
Monday, December 17, 2012

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 pm.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees John Imes, David Benforado, Tim Ridders and Bob Hurley. Felice Borisy-Rudin and Barbara Center were excused. Also in attendance were Village Treasurer David Kuenzi, Village Administrator Karl Frantz, Police Chief Denny Pine, Department of Public Works Chief Denny Lybeck, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Five visitors were in the audience.
3. **Statement of Public Notice** Karl Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none tonight.
5. **Appearances and Communications** There were none this evening.
6. **Board Matters**
 - C. **Ordinances** (agenda item was taken out of order)
 - ii) **First and possible second reading of an Ordinance L-2012-7 changing the zoning classification of property located at 4200 University Avenue from C-2-P to P.U.D.** John Flad, of Flad Development Corporation, summarized the vetting the proposed development at Walnut Grove has undergone though the past several months including those by neighbors, the Plan Commission, and the Board of Trustees. Mr. Flad highlighted the changes made to the plans in response to those reviews. He said the buildings are now 100% in compliance with the Village's Comprehensive Plan and the Neighborhood Plan for the area. Mr. Ridders moved and Mr. Benforado seconded a motion to waive the first and second readings of [Ordinance L-2012-7](#). Motion passed unanimously.
 - D. **New Business Resolutions and Motions** (agenda item was taken out of order)
 - iii) **Resolution R-2012-21 amending the Specific Development Plan (SDP) for 4601 University Avenue (Pyare Square Properties)** Mr. Benforado moved and Mr. Ridders seconded a motion to approve [Resolution R-2012-21](#), amending the SDP for the Oak Park Place development so that it is compatible with the proposed Walnut Grove development. Motion passed unanimously.
 - iv) **Consider amendment to professional services agreement with Vierbicher to provide additional services related to the bike path/ditch cleanout landscaping project**

The original contract with Vierbicher to design the landscaping for the projects to reroute the bike path to the south side of Post Farm Park and clear the drainage ditch was \$18,900. Mr. Ridders moved and Mr. Imes seconded a motion to add to the original contract: \$3300 for lighting design; \$3900 for the expansion of the pool patio area; and

\$550 for an additional meeting. Motion passed unanimously. The Board did not think it necessary to add \$2800 for a public forum, since the multiple meetings about the projects have been open to the public and posted. Further, \$2500 for the design of the boardwalk by a structural engineer was deleted.

A. Payment of Bills Mr. Kuenzi reviewed the bills and recommended their approval. Mr. Benforado moved and Mr. Hurley seconded a motion to approve the payment of the end of November bills in the amount of \$45,462.03 and \$313,165.61 for December expenses, for a total of \$358,627.64. Motion passed unanimously.

B. Consent Agenda

i) Approve November 19, 2012 regular and closed session Board minutes Mr. Benforado moved and Mr. Hurley seconded a motion to approve the Consent Agenda. Motion passed unanimously.

D. New Business Resolutions and Motions

vi) Consider Village policy on public trees with emerald ash borer infestation or susceptibility After discussion, the Board agreed with the Parks Committee's recommendation to not use pesticides to treat public trees infected by the emerald ash borer, in the event the insect arrives. The consensus was that the treatment would be expensive, its efficacy uncertain, and the selection of the Village trees to be treated would be too subjective. The Parks Committee will develop a policy for the Board's consideration.

ii) Resolution R-2012-20 declaring May 13, 2013 International Migratory Bird Day Mr. Ridders moved and Mr. Benforado seconded a motion to approve [Resolution R-2012-20](#). Motion passed unanimously.

Mr. Ridders was excused from the meeting at 8:00 pm.

vii) Consider purchase of plow truck After discussion, the Board members took no action on the agenda item. It was agreed the purchase of the plow truck will be included in the 2013 borrowing instead.

C. Ordinances

i) Second reading of an Ordinance L-2012-6 amending Section 1.03 of the Village Code of Ordinances relating to the appointment of Deputy Clerk and President Pro Tem Mr. Benforado moved and Mr. Hurley seconded a motion to waive the second reading of [Ordinance L-2012-6](#). Motion passed unanimously.

D. New Business Resolutions and Motions

i) Resolution R-2012-19 approving amendment to Village of Shorewood Hills' Flexible Spending Account Mr. Benforado moved and Mr. Hurley seconded a motion to approve [Resolution R-2012-19](#), revising the Village's Flex Plan rules so that they comply with federal law. Motion passed unanimously.

v) Write off aged accounts receivable Mr. Benforado moved and Mr. Sundquist seconded a motion to write off accounts receivable that are not collectible. Motion passed unanimously.

viii) Consider authorizing Recreation Committee to pursue policy options for scholarships for Village recreational programs, which would be submitted to the Board for approval and discontinuing the current Land Recreation scholarship program, and replacing it with a 50% rate for campers with proof of being on

free/reduced lunch, with a one-year sunset This agenda item was deferred to the January 22, 2013 Board meeting.

E. Appointments There were none this evening.

7. Reports of Officials and Committees

A. Village President Mr. Sundquist reminded the Trustees of the Village Caucus scheduled for January 22, 2013. The Board meeting dates for 2013 were set for the third Monday of each month with the exception of a move to the third Tuesday in January (the celebration of Martin Luther King Jr. Day is the third Monday) and April (to avoid a lame duck board). The 2013 meetings therefore will be:

Tuesday, January 22

Monday, February 18

Monday, March 18

Tuesday, April 16

Monday, May 20

Monday, June 17

Monday, July 15

Monday, August 19

Monday, September 16

Monday, October 21

Monday, November 4 (Special Board meeting for presentation of 2014 budgets)

Monday, November 18

Monday, December 16

B. Village Administrator Nothing more to report.

E. Finance Committee The Committee is discussing the five-year capital plan. The Board will be asked to consider which items to include in the borrowing for the next several years.

G. Public Works Committee The Committee is working on the ditch clean out project, rerouting the bike path to the south side of the pool, and the 2013 roads projects: the reconstruction of Amherst Drive and the east end of Columbia Road.

The remaining committees had nothing more to report.

8. Adjourn Meeting adjourned at 8:22 pm.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk