

**Village of Shorewood Hills  
Board of Trustees Meeting**

Draft Meeting Minutes  
Monday, July 16, 2012

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:01 pm.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees John Imes, Felice Borisy-Rudin, David Benforado and Tim Ridders. Barbara Center was excused; Bob Hurley arrived later. Also in attendance were Village Treasurer David Kuenzi, Village Administrator Karl Frantz and Village Clerk Cokie Albrecht. Two visitors were in the audience.
3. **Statement of Public Notice** Karl Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications** There were none this evening.
6. **Board Matters**
  - C. **New Business Motions and Resolutions** (agenda item taken out of order)
    - iv) **Resolution R-2012 -17 Consider certified survey map combining lots at 2709, 2715 and 2719 Marshall Court** Mr. Benforado moved and Mr. Ridders seconded a motion to approve [R-2012-17](#) accepting the certified survey map combining three lots on Marshall Court in anticipation of the Stone House development. Motion passed unanimously.
    - v) **Consider approval of easement and agreement between the Village and 700 University Bay Drive LLC** Mr. Benforado moved and Mr. Ridders seconded a motion to approve the easement and agreement with 700 University Bay Drive LLC for the area to the west of its property on the south side of Marshall Court. Motion passed unanimously.
  - A. **Payment of Bills** Mr. Kuenzi reviewed the bills and recommended their approval. Mr. Benforado moved and Mr. Sundquist seconded a motion to approve the payment of end of June bills in the amount of \$66,740.16 and \$583,639.94 for July expenses, for a total of \$650,380.10. Motion passed unanimously.
  - B. **Consent Agenda**
    - i) **Approve June 18, 2012 Board minutes**
    - ii) **Solicitors Permits – WISPIRG : Hacerola, Dobjensky, Starck, Prusak, Cox, Hartman** Ms. Borisy-Rudin requested the removal of the June 18, 2012 Board minutes from the Consent Agenda. Mr. Benforado asked that the Solicitors Permits also be removed.  
**Approve June 18, 2012 Board minutes** Ms. Borisy-Rudin moved and Mr. Sundquist seconded a motion to approve the minutes of June 18, 2012 with the amendment of item 6Eiii to read (italics indicate words added; strikethrough indicates words deleted):

“...The City of Madison, UW, and Village of Shorewood Hills are considering a joint study of traffic in the University Avenue corridor from Breeze Terrace to Segoe Road. ~~The cost of the study, to be shared three ways, is unknown now.~~ *The City of Madison provided an estimate of the cost of the study of \$100,000, to be shared three ways between the City, University, and Village.* However, the Madison City Council authorized the expenditure of up to \$43,000 for its share of the project...”

Motion passed unanimously.

Mr. Hurley arrived at 7:28 pm.

**Solicitors Permits – WISPIRG : Hacerola, Dobjensky, Starck, Prusak, Cox, Hartman**

The Trustees discussed the merits of limiting the hours that soliciting is allowed. They unanimously agreed that the WISPIRG permits would be approved with the stipulation that the soliciting would end by 8:00 pm. Staff will research what the statutes say on the subject.

**C. New Business Motions and Resolutions**

**i) Resolution R-2012-15 Consider revisions and additions to fee schedule** After discussion, the Trustees agreed to reduce the proposed Certified Survey Map fee from \$150 plus consulting costs to \$50 plus consulting cost (presently there is no fee) and the Solicitors Permit fee from the proposed \$25 to \$15 (presently the fee is \$10). Mr. Benforado moved and Mr. Ridders seconded a motion to approve [R-2012-15](#) with those two revisions. Motion passed unanimously.

**ii) Resolution R-2012-16 Consider application for a State Trust Fund Loan in the amount of \$142,000** Mr. Benforado moved and Ms. Borisy-Rudin seconded a motion to approve [R-2012-16](#). Motion passed unanimously

**iii) Consider adjusting expense for relocating irrigation structures at 800 University Bay Drive to \$5,000** The cost to relocate the irrigation structures at 800 University Bay Drive was greater than estimated and previously authorized by the Board. Mr. Ridders moved and Mr. Imes seconded a motion to increase the amount the Village will contribute for the relocation of the irrigation structures to \$5,000. Motion passed unanimously.

**D. Appointments** There were none to consider.

**7. Reports of Officials and Committees**

**A. Village President** Mr. Sundquist thanked the Trustees for the successful Fourth of July picnic.

**B. Village Administrator** Mr. Frantz invited the Trustees to tour the refurbished space on the administrative side of Village Hall.

**C. Personnel Committee** The Committee plans to meet later this month.

**H. Parks Committee** The Committee is reminding all residents to water their trees during this drought period.

**I. Pool Committee** The Water Ballet and Ice Cream Social were last night.

**Other Committees** The rest of the committees had nothing further to report.

**8. Adjourn** Meeting adjourned at 8:00 pm.

Respectfully submitted,

Colleen Boyle Albrecht  
Village Clerk