

**Village of Shorewood Hills
Board of Trustees Meeting**

Draft Meeting Minutes
Monday, May 21, 2012

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:02 pm.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Bob Hurley, David Benforado, Barbara Center, John Imes, and Felice Borisy-Rudin. Tim Ridders was excused. Also in attendance were Village Treasurer David Kuenzi, Village Administrator Karl Frantz, Department of Public Works Chief Denny Lybeck, Fire/EMS Chief Keith Anderson, Police Chief Denny Pine, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Approximately 20 visitors were in the audience.
3. **Statement of Public Notice** Karl Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications** There were none.
6. **Board Matters**
 - C. Public Hearing on amendment to conditional use permit for a two story addition to the American Family Children’s Hospital** (agenda item taken out of order)
 - i) Call hearing to order** Mr. Sundquist opened the Public Hearing at 7:03 pm. Andy Howick, Director of Facilities Planning at the UW Hospital, described the history of the Children’s Hospital, the proposed addition of the seventh and eighth floors, and the expansion’s anticipated impact on traffic. The UW Hospital calculates the addition will increase traffic to the Children’s Hospital by 494 trips by 2021. However, their impact will be mitigated by the relocation of existing clinics/services away from the hospital complex. The Hospital therefore anticipates a net increase of 82 trips by 2021.
 - ii) Public invited to speak** Louis Solomon, 1220 Dartmouth Road, said he did not like the proposal—the large hospital buildings make the Village less like a neighborhood. He expressed concern that few residents were at the meeting tonight and suggested that in the future the Village Bulletin could be used as a forum to collect feedback on important issues like this. He felt there has not been enough time to consider alternatives, including the expansion of the Children’s Hospital into existing space freed up by the relocation of other clinics. Lydie Hudson, 3417 Circle Close, said that she is a founding member of the Board of the Children’s Hospital. She said all alternatives were considered by the hospital and the addition of the two floors was determined the best solution. She felt the Children’s Hospital is interested in being a good neighbor and is cognizant of light, noise, and traffic impacts on the Village. Ms. Hudson said she is in favor of the addition.
 - iii) Close public hearing** Mr. Sundquist closed the Public Hearing at 7:47 pm.
 - E. New Business Motions and Resolutions**

i) Consider amendment to conditional use permit authorizing two story addition to the American Family Children's Hospital Mr. Benforado moved and Mr. Imes seconded a motion to approve the amendment to the conditional use permit. After discussion, the motion was revised to say approval of the amendment to the conditional use permit would be contingent on the UW Hospital's agreement to provide yearly data on the number of patient days and clinic visits at the regular UW Hospital and Children's Hospital. Motion passed 5-0 with Ms. Borisy-Rudin recusing herself since her husband works at the Hospital.

ii) Resolution R-2012-11 approving exception request for streets in 2013 street and utility improvement project funded by Local Roads Improvement funding Ms. Center moved and Mr. Hurley seconded a motion to approve R-2012-11 with the revision of the seventh paragraph to read: "WHEREAS, the Village Engineer has determined that construction *of sidewalks...*" (italics indicate word added). Motion passed unanimously.

iv) Consider accepting bid and awarding contract for University Bay Drive widening project (agenda item taken out of order) Village Engineer Brian Berquist of Town and Country Engineering described the plans for the widening of University Bay Drive from Marshall Court north to the Unitarian Meeting House driveway. Ms. Center moved and Mr. Benforado seconded a motion to award the bid, including the two supplemental bid items, to the low bidder, Raymond P. Cattell, Inc., for a total of \$97,708. Motion passed unanimously.

iii) Resolution R-2012-12 approving Specific Implementation Plan (SIP) for Oak Park Place of Shorewood Hills continuum of care project at 4610 University Avenue Scott Frank, the owner of the project, and architects Meg Roback and Bill Ryan of Architectural Design Consultants, presented the plans for the continuum of care project. Mr. Benforado moved and Ms. Borisy-Rudin seconded a motion to approve the SIP. The motion passed on a 5 to 1 vote with Ms. Borisy-Rudin voting no. She indicated she would not be able to support the project until the owner is willing to divulge information about the rent/fees that will be charged the tenants there.

A. Payment of Bills Mr. Kuenzi reviewed the bills and recommended their approval. Mr. Benforado moved and Mr. Hurley seconded a motion to approve the payment of March bills in the amount of \$342.21, \$14,697.10 for April and \$238,279.10 for May expenses for a total of \$253,318.41. Motion passed unanimously.

B. Consent Agenda

i) Approve April 25, 2012 open and closed session minutes

ii) Approve seasonal pool, Four Corners, Land Recreation, tennis, basketball, public works and forestry hires

iii) Transient merchant license – Robert Hogan

Mr. Benforado moved and Ms. Center seconded a motion to approve the Consent Agenda with the exception of the seasonal pool hires. Motion passed unanimously. Three of the Trustees have relatives to be hired by the pool. With their recusals, there is no longer a quorum to approve the proposed pool employees. The Trustees therefore asked Mr. Frantz to administratively make the seasonal pool appointments.

D. Ordinances

i) Third reading of Ordinance L-2012-1 amending sections 10-1-33, 10-1-52, 10-1-100, 10-1-124 and 10-1-125 of the Village Code relating to zoning Mr. Benforado moved and Ms. Center seconded approval of L-2012-1. Motion passed unanimously.

ii) **Third reading of Ordinance L-2012-3 amending Section 11.06(2) of the Village Code Snow and Ice Removal School Routes** Ms. Borisy-Rudin moved and Mr. Sundquist seconded approval of L-2012-3. Motion passed unanimously.

D. New Business Motions and Resolutions

viii) **Set special Board meeting for the week of June 11, 2012** The Trustees agreed to meet on June 13, 2012 at 7:00 pm to approve a revised Specific Implementation Plan (SIP) for the Stone House project. If the Plan Commission determines that the change in the number of parking spaces at the building is a minor revision of the SIP, the meeting can be cancelled.

ix) **Consider authorizing application for State Trust Fund loan in the amount of \$244,000 to purchase vehicle, generators, furnishings and carpet** Mr. Benforado moved and Mr. Sundquist seconded a motion to authorize Mr. Frantz to submit an application to the State Trust Fund for a loan of up to \$142,000. The funds would be used for: \$42,000 for a new chipper truck; \$25,000 for Village Hall furnishings; and \$75,000 for a generator at the Fire Station/DPW Building. Motion passed unanimously. The question of the purchase of the generator for Village Hall will be referred to the Finance Committee.

x) **Consider \$2,000 loan to tennis program for court sealing** Mr. Benforado moved and Mr. Hurley seconded a motion to approve a \$2,000 loan to the tennis program for court sealing. The loan will be paid back to the Village over three years. Motion passed unanimously.

F. Appointments Mr. Sundquist announced the committee chair positions:

<u>Committee</u>	<u>Chair</u>
Personnel	John Imes, with Barbara Center as Trustee member
Services	Felice Borisy-Rudin
Parks	Tim Ridders
Public Safety	Bob Hurley
Public Works	Barbara Center
Plan Commission	Mark Sundquist, with Dave Benforado as Trustee member
Finance	Dave Benforado, with Mark Sundquist as Trustee member
Recreation	Allow program heads to meet as necessary
Blackhawk CC	Tim Ridders

D. Ordinances

iii) **First and possible second reading of Ordinance L-2012-5 amending the specific implementation plan for a mixed use affordable housing project located at 2707-2719 Marshall Court** Mr. Imes recused himself from the discussion and moved to sit in the audience. Mr. Benforado moved and Mr. Sundquist seconded the waiving of the first reading of L-2012-5. Motion passed 5-0 with Mr. Imes' recusal.

E. New Business Motions and Resolutions

v) **Consider cross access agreement by 2715 Marshall Court, LLC (the "LLC"), the Village of Shorewood Hills (the "Village") and Erdman Future II, LLC and Erdman Wisconsin Properties, LLC (the "Erdman Entities")** Mr. Benforado moved and Mr. Sundquist seconded a motion to approve the cross access agreement. Motion passed unanimously.

Closed Session At 9:50 pm, Mr. Sundquist announced that the Board would consider going into Closed Session as per §19.85(1)(e) of the Wisconsin State Statutes deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session (consider possible changes to tax increment and development agreements with Stone House Development for project at 2707-2719 Marshall Court). The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Ms. Borisy-Rudin – yes; Ms. Center – yes and Mr. Hurley – yes. Village Attorney Matt Dregne of Stafford Rosenbaum, Mr. Kuenzi, Mr. Frantz, and Ms. Albrecht were asked to stay. The remaining attendees, including Mr. Imes who had recused himself, left the meeting.

While in closed session the Trustees discussed the developments in the Stone House application.

Open Session At 10:54 pm, Mr. Sundquist announced that the Board would return to Open Session as per Section 19.85(2) to address any business that may be the result of discussions conducted in Closed Session. The roll call vote was: Mr. Sundquist – yes; Mr. Benforado – yes; Ms. Borisy-Rudin – yes; Ms. Center – yes and Mr. Hurley – yes. Mr. Imes and Rich Arensen and Helen Bradbury of Stone House Development rejoined the meeting.

E. New Business Motions and Resolutions

vi) Consider TID agreement with Stone House Development for mixed use project on Marshall Court

vii) Consider Development Agreement with Stone House Development for mixed use project on Marshall Court

Mr. Benforado moved and Mr. Hurley seconded a motion to approve the TID agreement and the Development Agreement with Stone House Development. Motion passed unanimously with Mr. Imes recusing.

7. Reports of Officials and Committees There were none

8. Adjourn Meeting adjourned at 11:04 pm.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk