

VILLAGE OF SHOREWOOD HILLS

BOARD OF TRUSTEES

Meeting Announcement & Agenda at 7:00 p.m.

Monday, November 16, 2015

Village Hall, 810 Shorewood Boulevard

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Procedures Orientation
5. Appearances and Communications
6. Board Matters
 - A. Payment of Bills
 - B. Consent Agenda
 - i) October 19 open and closed session minutes and November 2 budget meeting minutes
 - C. Ordinances
 - i) First reading of an Ordinance L-2015-8 creating Section 31.04(3) of the code of ordinances relating to electronic preservation of records
 - ii) Second and possible third reading of an Ordinance L-2015-5 amending Chapter 13 of the Village code relating to cross connection control and backflow prevention
 - iii) Second and possible third reading of an Ordinance L-2015-6 amending Section 7.08(2) and 7.08(4) Parking, Stopping and Standing Regulated
 - iv) Second and possible third reading of an Ordinance L-2015-7 changing the zoning classification of property located at 4610 University Avenue from C-2 (P) to planned unit development (P.U.D.)
 - D. Public Hearings
 - i) Public hearing on 2016 Village budgets
 - a) Overview of 2016 budget
 - b) Public invited to speak
 - c) Close public hearing
 - E. New Business Resolutions and Motions
 - i) Resolution R-2015-13 adopt 2016 Village budgets and set tax levy
 - ii) Resolution R-2015-14 wage adjustments
 - iii) Authorize purchase of furnace units for Village Hall
 - iv) Approve Professional Service agreement with Vierbicher and Associates for tax increment district work
 - v) Consider initiating process for proposed amendment to the Doctor's Park and Comprehensive Plan
 - F. Appointments
 - i) Appoint Cara Coburn Faris to Public Works Committee
 - ii) Appoint Amy Neeno Eckwell to Personnel Committee

7. Reports of Officials and Committees
 - A. Village President
 - B. Village Administrator
 - i) PARC grant award for bike path
 - ii) Local Road Improvement Program grant award
 - iii) Report on meeting with Unitarian Society officials related to University Bay Drive parking restrictions
 - C. Personnel Committee
 - D. Finance Committee
 - E. Plan Commission
 - i) University Bay Fields status report in conjunction with proposed UW Master Plan including possible Board discussion
 - F. Public Works Committee
 - G. Services Committee
 - H. Public Health and Safety Committee
 - I. Recreation Committee
 - J. Parks Committee
 - K. Pool Committee

Please take notice that the Board may adjourn to Closed Session as per §19.85(1)(e) due to bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (Tax Increment financing request from Flad Development for ATT Plaza and Pyare Square project).

8. Adjourn

PLEASE TAKE NOTICE, that any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 810 Shorewood Boulevard, or phone 267-2680, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Shorewood Hills who are not members of the above committee may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above meeting other than the committee identified in the caption of this notice.

Notes to the Agenda November 16, 2015

Payment of Bills

Prepays for October: \$54,324.53

Board bills for November: \$188,290.42

Total of all bills: \$242,614.95

The itemized bill details are enclosed.

Consent Agenda

October 19 open and closed session minutes and November 2 budget meeting minutes

The minutes are enclosed in the packet.

Ordinances

First reading of an Ordinance L-2015-8 creating Section 31.04(3) of the code of ordinances relating to electronic preservation of records – This ordinance change is being recommended by the Village Attorney. An explanatory memo is enclosed. In summary the ordinance allows the Village and our legal counsel to preserve records in electronic format.

Second and possible third reading of an Ordinance L-2015-5 amending Chapter 13 of the Village code relating to cross connection control and backflow prevention – No changes have been made to this DNR required ordinance since the first reading. Since a copy was provided in the last packet, there is not a copy of the ordinance in this packet. Note from last meeting: *This is a procedural matter. The ordinance is required by the State through the Department of Natural Resources and has been since 1991. The Village has been complying with requirements of the ordinance but staff was unable to find a record that the Village had ever considered and approved one. It is not to be found in the codebook. The ordinance is based on the model ordinance promulgated by the Department of Natural Resources. A copy of the ordinance and appendix is enclosed as well as a brochure that describes what this is all about. In quick summary controlling cross connections and backflow prevention help ensure that the potable water supply is not subject to contamination. The Public Works Crew is responsible for work and compliance with these requirements. An annual DNR inspection of the water utility discovered this.*

Second and possible third reading of an Ordinance L-2015-6 amending Section 7.08(2) and 7.08(4) Parking, Stopping and Standing Regulated – Changes have been incorporated into the ordinance based on the University Bay Drive language problem Trustee Wade pointed out. A change was also made due to a non intended omission. See memo from Administrative Assistant David Sykes and relined revision to the ordinance enclosed.

Second and possible third reading of an Ordinance L-2015-7 changing the zoning classification of property located at 4610 University Avenue from C-2 (P) to planned unit development (P.U.D.) Based on direction at the last Board meeting revisions to this proposed rezoning ordinance have been made. A redlined ordinance is enclosed reflecting those changes that are also outlined in an email from the Village Attorney that is also enclosed with the ordinance and also included here:

Hi John,

I have attached a revised draft of the ordinance approving the GDP and SDP for The Lodge Phase II. The changes I have made to the ordinance are shown in a red-lined format, and are based on the directions I received at the last Village Board meeting.

Regarding the sidewalk and playground, please note the following:

1. The sidewalk and playground issues can be addressed either through a recorded easement, or through a recorded development agreement. I don't think they can or should be addressed through the GDP or SIP. Any formalities necessary to create a recordable instrument will need to be addressed (such as an appropriate legal description of either the property as a whole, or the sidewalk and playground areas only). I think it would be acceptable to use a legal description of the entire property, and describe the sidewalk and playground areas by reference to an attached site plan.

2. In the case of either an easement or development agreement, the document will need to expressly say that the obligations will run with the land, and will be binding on the owner and the owner's successors and assigns.

3. A copy of the site plan clearly depicting the sidewalks and playground will need to be attached as an exhibit. The current site plan provided with the SIP may be acceptable, but we'll need to determine whether it is acceptable for recording purposes (ie., is it too large?).

4. I propose the following language to describe the public's right to use the sidewalks: "All sidewalks within the Property shall be open to the public for pedestrian use at all times and at no cost. Owner shall not take any action that interferes with public use of the sidewalks. Owner shall remove snow and ice from the sidewalks in accordance with the Village's then current standards for snow and ice removal on sidewalks adjacent to other lots or parcels in the Village, currently described in Section 11.06 of the Village Code. If Owner fails to remove snow and ice in accordance with the Village's standards for snow and ice removal, the Village may cause the snow or ice to be removed, and may assess the cost against the Property as a special charge in accordance with the provisions of Wis. Stat. sec. 66.0627, or as such statute may be amended."

5. John, if you want to limit the sidewalk areas that may be used by pedestrians, please send me a site plan showing what sidewalk areas would be open to public use, and what sidewalk areas would not be open to public use.

6. I propose the following language to describe the public's right to use the playground: "The playground shall be open to the public during daylight hours and at no cost. Public use of the playground may be subject to such regulations as Owner and the Village agree in writing. Owner shall not take any action that interferes with public use of the playground."

Please call or email me with any comments or concerns.

Thank you.

Matt.

Public Hearings

Public hearing on 2016 Village budgets – The statutory required public hearing on the Village budget is included on tonight's agenda. The required public hearing notice is also included in the packet and has been posted in accordance with state law. Additional information on the budget including a memo and revised line item budget with changes made since the public information

meeting are enclosed in the packet. The budget packet/binder from the public information meeting provides useful information and is also on the Administration department section of the website. Trustees may want to bring the binder to the meeting.

New Business Resolutions and Motions

Resolution R-2015-13 adopt 2016 Village budgets and set tax levy

The resolution is enclosed subject to any changes the Board makes subsequent to the public hearing. The previous note on the public hearing and accompanying background is pertinent to this agenda item also. The memo referred to in that note also includes historical Village financial information as well as a look forward based on discussion that occurred at the November 2 meeting.

Resolution R-2015-14 wage adjustments

The wage adjustments detailed on the enclosed resolution comport to various recommendations made by the Board, Personnel and Pool Committees and are reflected in the proposed budgets.

Authorize purchase of furnace units for Village Hall

Excerpt from the Service's Committee meeting:

The Committee then discussed the need for HVAC repairs at the new Village Hall as the result of a compressor that has burned out on one of the three furnaces that support the HVAC systems in the building. The failure has eliminated air conditioning for 1/3 of the building, including part of the Board Room, the weight room, and two of the Police Department offices. The situation is complicated by the fact the failure occurred in a unit that is installed behind another furnace and by the fact that freon gas may no longer be used, and the substitute for freon is not compatible with the existing unit, which means that the entire unit must be replaced.

The Committee was advised that it would cost \$8,000 to \$9,000 to replace the furnace with the burned out compressor, that all three furnace units are scheduled for replacement by 2018, that one would have to be taken out to have access to the unit with the failed compressor, that newer units would draw less power and be more efficient, and that the cost of replacing all 3 of the furnace units at one time would be about \$21,000. Under these circumstances, Bill Muehl moved that the Committee recommend that the Village replace all three furnace units at the same time. The motion was seconded by David Logan and was adopted 6-0.

From Crew Chief Mitmoen

Three companies bid on the furnaces

H&H Industries: \$23746.00

Harker Heating: Option 1 \$19,955.00

Option 2 \$19,347.00

Shackelford Heating: Option A \$16,472.00

Option B \$15,006.00

Shackelford Heating and Cooling is low bid.

I talked with Dave Gundlach from Maximum Mechanical (the company we used for years for heating and cooling repairs). He says Shackelford does quality work and has bid good units for our building. The option A is what Dave and I are recommending in the amount of \$16,472.00.

These costs would be paid through the capital fund in the amount of \$16,472 to Shackelford Heating. They minimally have a 15 year life.

Approve Professional Service Agreement with Vierbicher and Associates for tax increment district work

A proposed comprehensive agreement to create and amend tax increment districts is included in your packet as well as an outline of potential timelines and process. Exactly what aspects of the agreement will be implemented will depend upon the outcome of Board decisions on the ATT Plaza, Pyare Square and Arbor Crossing II projects. However once those decisions are made the Administration will be in a position to get the work started if need be when decisions are made. The expenses can be paid for by the tax increment districts, or if rejected by the Joint Review Board reimbursed by the developer.

Consider initiating process for proposed amendment to the Doctor's Park and Comprehensive Plan

The Arbor Crossing II project is requesting a change to the Doctor's Park and Comprehensive Plan to allow them to build six feet higher than 46 feet.

They have two possible routes to pursue this. They can ask for an exception to the rule if "*to the extent that it is determined by substantial proof that a desirable structure can only be economically constructed at four stories 60 feet in height, the Plan Commission will consider such an exception.*" (Doctors Park Neighborhood Plan). They and staff decided it was better to be straight forward, and request a change to the plan rather than get into subjective arguments about economic need. I have attached the request in the packet. It provides more detail. The Comprehensive Plan says that outside of February 15-March 15 only the Village Board can initiate the process for a comp plan amendment. An excerpt from Chapter Ten of the Comprehensive Plan is enclosed that outlines the process and requirements.

It is stressed that the proposed Board action only allows for a process to be initiated. It does not in any way determine approval or denial it only provides the opportunity for the Board and Plan Commission to consider it outside of February and March. Consideration of the request will take place after the process at the Plan Commission and Board level occurs including a public hearing.

Appointments

Appoint Cara Coburn Faris to Public Works Committee

Public Works Chair Lederer recommends this appointment.

Appoint Amy Neeno Eckwell to Personnel Committee

Personnel Chair Imes recommends this appointment.

Reports of Officials and Committees
Village Administrator

PARC grant award for bike path -\$22,400 for bike path

Local Road Improvement Program grant award -\$19,000 for 2016 road resurfacing.

Report on meeting with Unitarian Society officials related Parking

A letter from the Unitarian Meeting House is attached as well as an individual letter from Jim Rogers.

Chief Pine, CSO Parking Enforcement Officer Reisinger and I had a very positive and productive meeting with Senior Minister Michael Schuler and Interim Administrator Kurt Stege on Thursday. I think any misunderstandings were cleared up as well as any possible perceived ill will. We agreed to look at possible changes to the regulations on U Bay that could help them with their parking but also deal effectively with the problem faced by residents from UW employees. A two hour provision on Sunday could be helpful. We also agreed to help them look into options on Marshall Court lots that are often empty on Sundays. I will provide more details at the meeting.

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
100-211535	GENERAL FUND - AFLAC INSURANCE 23012 WAGeworks		SERVICE FEE	10192015	10/19/2015	70.00	PD
100-211541	GENERAL FUND - ICMA PAYABLE 9122 ICMA RETIREMENT TRUST 457 INC.		PAYROLL CONTR.	10252015	10/28/2015	350.00	PD
100-211543	GENERAL FUND - WI DEFERRED PAYABLE 7714 GREAT WEST		PAYROLL CONTRIBUTIONS	10262015	10/27/2015	1,950.00	PD
100-211545	GENERAL FUND - FED/FICA/MED TAX PAYABLE 6210 FEDERAL WITHHOLDING EFTPS		FED WITHHOLDING	10282015	10/28/2015	11,246.47	PD
100-211549	GENERAL FUND - SWT PAYABLE 23387 WI DEPT OF REVENUE (EMP W/H)		STATE WITHHOLDING TAX	10272015	10/27/2015	1,914.49	PD
100-211551	GENERAL FUND - RETIREMENT PAYABLE 23370 WI DEPT OF EMPLOYE TRUST FUNE		WI RETIREMENT PAYM.	10292015	10/30/2015	12,278.74	PD
100-51-5130-210	GENERAL FUND - VILLAGE BOARD - LEGAL - LEGAL: GEN. ADVICE & COUNSEL						
	10635 JP MORGAN CHASE BANK NA		STAFFORD-ZONING ADVICE	10252015	10/25/2015	968.00	PD
	10635 JP MORGAN CHASE BANK NA		BOARDMAN-EMPLOYMENT ISSL	10252015	10/25/2015	2,147.00	PD
	10635 JP MORGAN CHASE BANK NA		BOARDMAN & CLARK-PD NEGOT	10252015	10/25/2015	38.00	PD
	10635 JP MORGAN CHASE BANK NA		STAFFORD-BLACKHAWK LEASE	10252015	10/25/2015	475.00	PD
	10635 JP MORGAN CHASE BANK NA		STAFFORD-GEN MUNIC ADVICE	10252015	10/25/2015	95.00	PD
						<u>3,723.00</u>	*
Total 100-51-5130-210						<u>3,723.00</u>	
100-51-5130-211	GENERAL FUND - VILLAGE BOARD - LEGAL - LEGAL: ORDINANCE PROSECUTIONS						
	10635 JP MORGAN CHASE BANK NA		STAFFORD-ORD. ENFORCEMEN	10252015	10/25/2015	3,169.98	PD
Total 100-51-5130-211						<u>3,169.98</u>	
100-51-5141-380	GENERAL FUND - VILLAGE BOARD - ADMINISTRATION - ADMIN: STAFF SUNSHINE FUND						
	10635 JP MORGAN CHASE BANK NA		GLASS NICKEL-STAFF LUNCHEC	10252015	10/25/2015	134.70	PD
Total 100-51-5141-380						<u>134.70</u>	
100-51-5142-310	GENERAL FUND - VILLAGE BOARD - CLERK - CLERK: SUP & EXPENSES						
	10635 JP MORGAN CHASE BANK NA		OFFICE DEPOT-COPY PAPER	10252015	10/25/2015	53.53	PD
	10635 JP MORGAN CHASE BANK NA		VERIZON-CELL-ADMIN	10252015	10/25/2015	3.73	PD
						<u>57.26</u>	*
Total 100-51-5142-310						<u>57.26</u>	
100-51-5145-210	GENERAL FUND - VILLAGE BOARD - DATA PROCESSING - D.P.: CONTRACTUAL SERVICES						
	10635 JP MORGAN CHASE BANK NA		GOOGLE APPS-EMAIL SERVICE	10252015	10/25/2015	170.00	PD
	10635 JP MORGAN CHASE BANK NA		INFORMATION TECH PROS-IT SI	10252015	10/25/2015	126.50	PD
						<u>296.50</u>	*

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount		
Total 100-51-5145-210						296.50		
100-51-5145-340	GENERAL FUND - VILLAGE BOARD - DATA PROCESSING - D.P.: OPERATIONS EXPENSE							
	10635	JP MORGAN CHASE BANK NA	CHARTER-TV & INTERNET	10252015	10/25/2015	216.69	PD	
Total 100-51-5145-340						216.69		
100-51-5160-222	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: TELEPHONE							
	10635	JP MORGAN CHASE BANK NA	ATT-ADMIN PHONES	10252015	10/25/2015	393.60	PD	
Total 100-51-5160-222						393.60		
100-51-5160-240	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: CONTRACTUAL							
	10635	JP MORGAN CHASE BANK NA	BAYTOWEL-TOWELS & MOPS	10252015	10/25/2015	96.80	PD	
	10635	JP MORGAN CHASE BANK NA	BAY TOWEL-TOWELS MOPS, MA	10252015	10/25/2015	96.80	PD	
						193.60	*	
Total VILLAGE BOARD						8,185.33		
Total 100-51-5160-240						193.60		
100-52-5210-322	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: TRAINING EXPENSES							
	10635	JP MORGAN CHASE BANK NA	KIESLER POLICE SUPPLY-AMMO	10252015	10/25/2015	223.02	PD	
Total 100-52-5210-322						223.02		
100-52-5210-340	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OPERATING EXPENSE							
	10635	JP MORGAN CHASE BANK NA	PBS CS SMH-BLOOD DRAW-SC	10252015	10/25/2015	26.00	PD	
	10635	JP MORGAN CHASE BANK NA	GORDON FLESH-PD COPIER CH	10252015	10/25/2015	39.33	PD	
	10635	JP MORGAN CHASE BANK NA	PAYPAL-10 METAL KEY USB 2.0	10252015	10/25/2015	26.09	PD	
	10635	JP MORGAN CHASE BANK NA	BEST BUY-WIRELESS MOUSE P	10252015	10/25/2015	8.43	PD	
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL PD	10252015	10/25/2015	126.76	PD	
						226.61	*	
Total 100-52-5210-340						226.61		
100-52-5210-341	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: UNIFORM EXPENSE							
	10635	JP MORGAN CHASE BANK NA	HOLIDAY INNS-PINE CONF IN S1	10252015	10/25/2015	70.00	PD	
	10635	JP MORGAN CHASE BANK NA	LARK-UNIFORM SHIRTS LS	10252015	10/25/2015	28.50	PD	
	10635	JP MORGAN CHASE BANK NA	LARK-UNIFORMS FOR CHIEF PII	10252015	10/25/2015	68.95	PD	
						167.45	*	
Total 100-52-5210-341						167.45		
100-52-5210-370	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: FUEL & OIL							

10635	JP MORGAN CHASE BANK NA	KAYSER-OIL CHANGE 2013 SQU	10252015	10/25/2015	34.00	PD	
10635	JP MORGAN CHASE BANK NA	KAYSER-OIL CHANGE 2013 SQU	10252015	10/25/2015	34.00	PD	
					68.00	*	
Total PUBLIC SERVICES					685.08		
Total 100-52-5210-370					68.00		
100-53-5300-340	GENERAL FUND - PUBLIC WORKS - PUBLIC WORKS - AIDABLE WORK: OPERATING EXP.						
10635	JP MORGAN CHASE BANK NA	EB EFFECTIVE WINTER-WINTER	10252015	10/25/2015	42.00	PD	
Total 100-53-5300-340					42.00		
100-53-5320-350	GENERAL FUND - PUBLIC WORKS - MUNICIPAL GARAGE - GARAGE: VEHICLE REPAIR & MAINT						
10635	JP MORGAN CHASE BANK NA	BERGSTROM CHEVY-REPAIR FL	10252015	10/25/2015	441.29	PD	
10635	JP MORGAN CHASE BANK NA	BOBCAT OF MADISON-HARNES	10252015	10/25/2015	180.75	PD	
					622.04	*	
Total 100-53-5320-350					622.04		
100-53-5362-290	GENERAL FUND - PUBLIC WORKS - REFUSE COLLECTION - REFUSE COLL: CONTRACTUAL SERVC						
10635	JP MORGAN CHASE BANK NA	PELLITTERI-SHACKELTON SEPT	10252015	10/25/2015	279.70	PD	
10635	JP MORGAN CHASE BANK NA	PELLITTERI-TRASH&RECYCLE S	10252015	10/25/2015	7,542.39	PD	
					7,822.09	*	
Total 100-53-5362-290					7,822.09		
100-53-5365-340	GENERAL FUND - PUBLIC WORKS - LEAF COLLECTION - RECYCLING/YARDWASTE: SUP EXP						
10635	JP MORGAN CHASE BANK NA	TOP PROMOTIONS-CRAIG'S CLC	10252015	10/25/2015	88.00	PD	
10635	JP MORGAN CHASE BANK NA	MOTOR PARTS CORP-LEAF PICI	10252015	10/25/2015	45.76	PD	
					133.76	*	
Total PUBLIC WORKS					8,619.89		
Total 100-53-5365-340					133.76		
100-55-5500-340	GENERAL FUND - NON-AIDABLE EXPENSES - NON-AIDABLE EXPENSES - NON-AIDABLE: OPERATING EXPENSE						
10635	JP MORGAN CHASE BANK NA	MENARDS-REPAIR HEIDEN HAU	10252015	10/25/2015	144.47	PD	
10635	JP MORGAN CHASE BANK NA	BENJAMIN PLUMBING-1008 BAC	10252015	10/25/2015	1,727.50	PD	
10635	JP MORGAN CHASE BANK NA	TOP PROMOTIONS-MORT CLOT	10252015	10/25/2015	144.00	PD	
10635	JP MORGAN CHASE BANK NA	BILLS KEY SHOP-CUT KEYS	10252015	10/25/2015	30.65	PD	
10635	JP MORGAN CHASE BANK NA	HELLENBRAND WATER-SOFTNE	10252015	10/25/2015	15.30	PD	
					2,061.92	*	
Total 100-55-5500-340					2,061.92		
100-55-5520-340	GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:OPERATING EXPENSE						
10635	JP MORGAN CHASE BANK NA	VERIZON-CELL-FORESTER	10252015	10/25/2015	22.33	PD	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total NON-AIDABLE EXPENSES						2,084.25	
Total 100-55-5520-340						22.33	
100-57-5752-811	GENERAL FUND - CAPITAL OUTLAY: GENERAL - CAPITAL OUTLAY: PUBLIC SAFETY - CAP OUTLAY: PD COMMNCTN						
10635	JP MORGAN CHASE BANK NA	OTTO ENGINEERING-EARPHON		10252015	10/25/2015	138.69	PD
Total CAPITAL OUTLAY: GENERAL						138.69	
Total 100-57-5752-811						138.69	
Total GENERAL FUND						47,522.94	
200-53-5361-340	SEWER DIVISION FUND - PUBLIC WORKS - GENERAL OPERATIONS - OPERATING SUPPLIES EXPENSE						
10635	JP MORGAN CHASE BANK NA	LW ALLEN-SEWER LIFT SERVICE		10252015	10/25/2015	606.67	PD
10635	JP MORGAN CHASE BANK NA	SHOE BOX-STUMPF'S SOCKS		10252015	10/25/2015	39.00	PD
						645.67	*
Total PUBLIC WORKS						645.67	
Total 200-53-5361-340						645.67	
Total SEWER DIVISION FUND						645.67	
210-51-5160-222	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: TELEPHONE						
10635	JP MORGAN CHASE BANK NA	MAILCHIMP-EMAIL SYSTEM		10252015	10/25/2015	25.00	PD
10635	JP MORGAN CHASE BANK NA	ATT-UVERSE		10252015	10/25/2015	45.00	PD
						70.00	*
Total 210-51-5160-222						70.00	
210-51-5160-350	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: REPAIR/MAINT EXP.						
10635	JP MORGAN CHASE BANK NA	HJ PERTZBORN-URNIAL REPAIF		10252015	10/25/2015	312.87	PD
Total LEGAL						382.87	
Total 210-51-5160-350						312.87	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
210-55-5542-340	POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - POOL: OPERATING SUPPLY & EXP.						
	10635	JP MORGAN CHASE BANK NA	BAY TOWEL-TOWELS, MOPS, M.	10252015	10/25/2015	66.26	PD
	10635	JP MORGAN CHASE BANK NA	FIRST SUPPLY-BACK FLOW HOSE	10252015	10/25/2015	251.09	PD
	10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CHECKER REGISTE	10252015	10/25/2015	49.00	PD
						<u>366.35</u>	*
Total 210-55-5542-340						<u>366.35</u>	
210-55-5542-343	POOL SPECIAL REVENUE FUND - POOL OPERATIONS - POOL OPERATIONS - CONCESSIONS EXPENSE						
	10635	JP MORGAN CHASE BANK NA	SHOPKEEP-CONCESSION REGI:	10252015	10/25/2015	49.00	PD
Total POOL OPERATIONS						<u>415.35</u>	
Total 210-55-5542-343						<u>49.00</u>	
Total POOL SPECIAL REVENUE FUND						<u>798.22</u>	
220-55-5546-340	WATERFRONT:SPECIAL REV FUND - WATERFRONT OPERATIONS - WATERFRONT OPERATIONS - PARK: OPERATI						
	10635	JP MORGAN CHASE BANK NA	BUCKY'S PORTABLE-MARINA TC	10252015	10/25/2015	110.00	PD
Total WATERFRONT OPERATIONS						<u>110.00</u>	
Total 220-55-5546-340						<u>110.00</u>	
Total WATERFRONT:SPECIAL REV FUND						<u>110.00</u>	
400-53-5344-867	CAPITAL PROJECTS FUND - MUNICIPAL GARAGE - 400-53-5344 - 2014 ROAD:WELLESLEY, DARTMOUTH						
	1000757	TMH MASONRY LLC	REPAIR SIDEWALK @ 2708 COL	4044	10/21/2015	895.00	PD
Total MUNICIPAL GARAGE						<u>895.00</u>	
Total 400-53-5344-867						<u>895.00</u>	
Total CAPITAL PROJECTS FUND						<u>895.00</u>	
450-51-5141-120	450 - 450-51 - 450-51-5141 - PLANNING, LEGAL & ADMINISTRATN						
	10635	JP MORGAN CHASE BANK NA	STAFFORD-LENHART PROJECT	10252015	10/25/2015	70.50	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total 450-51						70.50	
Total 450-51-5141-120						70.50	
Total 450						70.50	
470-51-5141-120	470 - 470-51 - 470-51-5141 - PLANNING LEGAL & ADMIN-PYARE						
	10635	JP MORGAN CHASE BANK NA	STAFFORD-PYARE REDEVELOP	10252015	10/25/2015	3,578.50	PD
Total 470-51						3,578.50	
Total 470-51-5141-120						3,578.50	
Total 470						3,578.50	
600-53-0630-340	WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - CHEMICALS - SUPPLIES AND EXPENSE						
	10635	JP MORGAN CHASE BANK NA	FIRST SUPPLY-BACK FLOW HOSE	10252015	10/25/2015	251.10	PD
	10635	JP MORGAN CHASE BANK NA	VERIZON-CELL-DPW	10252015	10/25/2015	37.60	PD
						288.70	*
Total 600-53-0630-340						288.70	
600-53-0682-210	WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - MISC GENERAL EXPENSES - OUTSIDE SERVICES						
	10635	JP MORGAN CHASE BANK NA	HYDRO DESIGNS-CROSS CONN	10252015	10/25/2015	415.00	PD
Total WATER: WAGES AND BENEFITS						703.70	
Total 600-53-0682-210						415.00	
Total WATER DEPARTMENT FUND						703.70	
Grand Total:						54,324.53	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount		
100-122300	GENERAL FUND - DELINQUENT PERS PROP TAXES							
	4039	DANE CO TREASURER	STATE SHARE:REIM '08 PP TAX	11112015	11/11/2015	4.98		
	4039	DANE CO TREASURER	COUNTY SHARE:REIM '08 PP TA	11112015	11/11/2015	78.60		
	13015	MADISON COLLEGE	REIMBURSE 2008 PP CHARGE	11112015	11/11/2015	35.17		
	13045	MADISON METRO SCHOOL DISTRICT	REIMBURSE 2008 PP CHARGE	11112015	11/11/2015	295.64		
						414.39	*	
100-211531	GENERAL FUND - HEALTH INSURANCE - EMPLOYEE							
	23370	WI DEPT OF EMPLOYE TRUST FUN	HEALTH CARE PREM.	11142015	11/13/2015	12,812.10	PD	
100-211532	GENERAL FUND - LIFE INSURANCE - EMPLOYEE							
	13397	MINNESOTA MUTUAL LIFE INS CO	DECEMBER PREMIUM	11092015	11/11/2015	768.10		
100-211535	GENERAL FUND - AFLAC INSURANCE							
	1210	AFLAC	INSURANCE PREMIUM	11132015	11/13/2015	325.88	PD	
100-211541	GENERAL FUND - ICMA PAYABLE							
	9122	ICMA RETIREMENT TRUST 457 INC.	PAYROLL CONTRIBUTIONS	11082015	11/09/2015	350.00	PD	
100-211543	GENERAL FUND - WI DEFERRED PAYABLE							
	7714	GREAT WEST	PAYROLL CONTRIBUTIONS	11112015	11/10/2015	1,950.00	PD	
100-211545	GENERAL FUND - FED/FICA/MED TAX PAYABLE							
	6210	FEDERAL WITHHOLDING EFTPS	FED WITHHOLDING	11102015	11/10/2015	11,895.52	PD	
100-211549	GENERAL FUND - SWT PAYABLE							
	23387	WI DEPT OF REVENUE (EMP W/H)	STATE WITHHOLDING TAX	11122015	11/12/2015	2,028.37	PD	
100-45-4511-000	GENERAL FUND - FINES, FORFEITS, & PENALTIES - 100-45-4511 - COURT FINES							
	4038	DANE CO TREASURER	SHARED COURT FINES-October	11032015	11/03/2015	210.00		
	23350	WI DEPT ADMINISTRATION: COURT	SHARED COURT FINES-October	11032015	11/03/2015	576.40		
						786.40	*	
Total 100-45-4511-000						786.40		
100-51-5112-310	GENERAL FUND - VILLAGE BOARD - COMMITTEES - COMMITTEES: SUP & EXPENSE							
	13041	MDS/SWAP	BUDGET BINDERS	1/15MD22889	11/06/2015	104.06		
Total 100-51-5112-310						104.06		
100-51-5120-310	GENERAL FUND - VILLAGE BOARD - JUDICIAL - JUDICIAL: OFFC. SUP & EXPENSE							
	13041	MDS/SWAP	COURT CALENDAR	1/15MD22889	11/06/2015	8.61		
Total 100-51-5120-310						8.61		
100-51-5142-310	GENERAL FUND - VILLAGE BOARD - CLERK - CLERK: SUP & EXPENSES							
	13041	MDS/SWAP	OFFICE SUPPLIES-ADMIN	1/15MD22889	09/11/2015	85.71		
	16034	BOUND TREE MEDICAL LLC	ONSITE AED DEFIB PADS	81959859	11/04/2015	65.99		
	19805	ST CROIX COMPUTER GRAPHICS	W2 AND 1099 FORMS & ENVELC	009767	10/17/2015	145.15		
						296.85	*	
Total 100-51-5142-310						296.85		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
100-51-5143-190	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: PROVIDED FOR EVALS						
	1000130	CARLSON DETTMANN CONSULTING	COMPENSATION STUDY	1427	10/19/2015	2,500.00	
Total 100-51-5143-190						2,500.00	
100-51-5143-300	GENERAL FUND - VILLAGE BOARD - PERSONNEL - PERSONNEL: RETIREES INS PREM						
	23370	WI DEPT OF EMPLOYE TRUST FUNCI	ANNUITANT PREMIUM	11142015	11/13/2015	1,977.00	PD
Total 100-51-5143-300						1,977.00	
100-51-5160-220	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: GAS & ELECTRIC						
	13040	MADISON GAS & ELECTRIC	810 & 1008 SHOREWOOD BLVD	40325540	11/06/2015	3,269.85	
Total 100-51-5160-220						3,269.85	
100-51-5160-222	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: TELEPHONE						
	3220	CENTURY LINK	CENTREX LINES	1356687608	10/31/2015	4.96	
Total 100-51-5160-222						4.96	
100-51-5160-530	GENERAL FUND - VILLAGE BOARD - BUILDINGS & PLANT - BLDGS & PLANT: RENTAL EXPENSE						
	4207	DEGEN AND ASSOCIATES LLC	RENT - 5133 UNIVERSITY AVE	11062015	11/06/2015	2,052.09	
	13040	MADISON GAS & ELECTRIC	5133 UNIVERSITY	40325540	11/06/2015	26.05	
						2,078.14	*
Total VILLAGE BOARD						10,239.47	
Total 100-51-5160-530						2,078.14	
100-52-5210-210	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: CONTRACTUAL SERVICES						
	23374	WI DEPT OF JUSTICE-TIME	TIME SYS. QUARTERLY & OFFIC	T20041	10/21/2015	286.50	
Total 100-52-5210-210						286.50	
100-52-5210-310	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OFFICE SUPPLIES & EXP						
	13041	MDS/SWAP	OFFICE SUPPLIES-PD	1/15MD22889	09/11/2015	58.48	
	13041	MDS/SWAP	PD OFFICE SUPPLIES	1/15MD22889	11/06/2015	150.66	
						209.14	*
Total 100-52-5210-310						209.14	
100-52-5210-340	GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: OPERATING EXPENSE						
	16034	BOUND TREE MEDICAL LLC	GLOVES, KC PURPLE NITRILE	81959859	11/04/2015	96.53	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 100-52-5210-340						96.53
100-52-5210-370 GENERAL FUND - PUBLIC SERVICES - POLICE DEPARTMENT - POLICE: FUEL & OIL						
	19311	SHELL OIL CO:POLICE ACCT	FED CREDIT	79030045511	11/05/2015	53.46 -
	19311	SHELL OIL CO:POLICE ACCT	FUEL FOR SQUADS	79030045511	11/05/2015	698.28
						644.82 *
Total PUBLIC SERVICES						1,236.99
Total 100-52-5210-370						644.82
100-53-5300-340 GENERAL FUND - PUBLIC WORKS - PUBLIC WORKS - AIDABLE WORK: OPERATING EXP.						
	1106	ACE HILLDALE (DPW)	SIGNS	28407	09/03/2015	6.36
	1106	ACE HILLDALE (DPW)	STREET WALK WHEEL	28527	09/22/2015	59.98
	13040	MADISON GAS & ELECTRIC	4502 OLD MIDDLETON ROAD	40325540	11/06/2015	26.88
	13041	MDS/SWAP	DPW CLEANING SUPPLIES	1/15MD22889	11/06/2015	307.81
						401.03 *
Total 100-53-5300-340						401.03
100-53-5320-370 GENERAL FUND - PUBLIC WORKS - MUNICIPAL GARAGE - GARAGE: FUEL & OIL						
	1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	28427	09/08/2015	2.49
	1106	ACE HILLDALE (DPW)	RIVITS	28499	09/17/2015	2.29
	1106	ACE HILLDALE (DPW)	PAINT	28588	09/29/2015	54.46
	1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	28718	10/15/2015	34.96
	1106	ACE HILLDALE (DPW)	SHOP SUPPLIES	28784	10/22/2015	4.49
	19841	STOP-N-GO DPW GAS	GAS - DPW	10312015	10/31/2015	513.91
						612.60 *
Total 100-53-5320-370						612.60
100-53-5330-230 GENERAL FUND - PUBLIC WORKS - STREET MAINTENANCE & REPAIR - STR MAINT/REPAIR: ANNUAL CNTCT						
	3700	CRACK FILLING SERVICE	CRACK FILLING SERVICE-HDCO	110515	11/05/2015	8,500.00
Total 100-53-5330-230						8,500.00
100-53-5342-220 GENERAL FUND - PUBLIC WORKS - STREET LIGHTING - STREET LIGHTING: POWER						
	13040	MADISON GAS & ELECTRIC	2914 OXF,900 SH.BLV,1400 WOC	40325540	11/06/2015	91.72
	13040	MADISON GAS & ELECTRIC	STREET LIGHTING	40325540	11/06/2015	1,452.18
						1,543.90 *
Total 100-53-5342-220						1,543.90
100-53-5344-350 GENERAL FUND - PUBLIC WORKS - STORM SEWERS - STORM SEWERS: DISCHARGE PERMIT						
	13085	MADISON TREASURER, CITY OF	4694 UNIV AVE-STORMWATER	8287848	10/22/2015	11.40

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 100-53-5344-350						11.40
100-53-5352-300	GENERAL FUND - PUBLIC WORKS - 100-53-5352 - BUS SERVICE					
	13043	MADISON METRO TRANSIT	4TH QUARTER PARATRANSIT-2	50900250	10/15/2015	2,500.00
Total 100-53-5352-300						2,500.00
100-53-5365-340	GENERAL FUND - PUBLIC WORKS - LEAF COLLECTION - RECYCLING/YARDWASTE: SUP EXP					
	1106	ACE HILLDALE (DPW)	Leaf PICKER	28738	10/22/2015	12.98
Total 100-53-5365-340						12.98
100-53-5365-370	GENERAL FUND - PUBLIC WORKS - LEAF COLLECTION - RECYCLING/YARDWASTE:FUEL & OIL					
	19845	STOP-N-GO DPW DIESEL	DIESEL FUEL	10312015	10/31/2015	554.33
Total PUBLIC WORKS						14,136.24
Total 100-53-5365-370						554.33
100-55-5500-340	GENERAL FUND - NON-AIDABLE EXPENSES - NON-AIDABLE EXPENSES - NON-AIDABLE: OPERATING EXPENSE					
	1106	ACE HILLDALE (DPW)	DISPOSER SUPPLIES	28509	09/17/2015	14.23
	1106	ACE HILLDALE (DPW)	1008 REPAIR RAILING	28603	10/01/2015	42.11
	1106	ACE HILLDALE (DPW)	HEIDEN HOUSE	28608	10/01/2015	2.49
	1106	ACE HILLDALE (DPW)	PAINTING SUPPLIES	28630	10/05/2015	50.92
	1106	ACE HILLDALE (DPW)	1008 REPAIR	28633	10/05/2015	19.98
	1106	ACE HILLDALE (DPW)	1008 REPAIR	28651	10/07/2015	12.98
	1106	ACE HILLDALE (DPW)	HEIDEN HOUSE	28657	10/07/2015	4.98
	1106	ACE HILLDALE (DPW)	1008 REPAIR	28666	10/08/2015	4.99
	13040	MADISON GAS & ELECTRIC	3302 BLACKH,3100 HARV,1004 S	40325540	11/06/2015	93.72
	13085	MADISON TREASURER, CITY OF	WATER/FIRE- 810 SW BLVD	8279780	10/21/2015	17.78
						264.18 *
Total 100-55-5500-340						264.18
100-55-5514-220	GENERAL FUND - NON-AIDABLE EXPENSES - COMMUNITY CENTER - COMMUNITY CTR: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	901 SHOREWOOD BLVD.-COMM	40325540	11/06/2015	2,583.96
Total 100-55-5514-220						2,583.96
100-55-5520-320	GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:PROJECTS					
	7625	GOOD OAK LLC	WEED MANAGEMENT-PARKS/S1	15-347	10/27/2015	463.70

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 100-55-5520-320						463.70
100-55-5520-340	GENERAL FUND - NON-AIDABLE EXPENSES - PARKS - PARKS:OPERATING EXPENSE					
	1106	ACE HILLDALE (DPW)	WEED KILLERS-COREY	28363	08/28/2015	24.47
	13365	MIDDLETON FARMERS CO-OP INC	HARVARD DR SPLIT RAIL FENCE	268031	11/12/2015	175.66
						200.13 *
Total 100-55-5520-340						200.13
100-55-5523-650	GENERAL FUND - NON-AIDABLE EXPENSES - HORTICULTURIST - TREE REMOVALS					
	13950	MY TREE GUY LLC	TREE REMOVALS, KAISER WOOD	101515	10/27/2015	600.00
Total 100-55-5523-650						600.00
100-55-5538-340	GENERAL FUND - NON-AIDABLE EXPENSES - 100-55-5538 - OUTDOOR SOCCER: OPERATING EXPENSE					
	13017	MADISON AREA YOUTH SOCCER ASSOCIATION	MAYSA LEAGUE FEES	2014-293	09/30/2015	1,357.00
	23597	WISCONSIN YOUTH SOCCER ASSOCIATION	WISCONSIN YOUTH SOCCER ASSOCIATION	100341	10/12/2015	75.00
	1000758	GUSTAVSON, KATIE	COACH PASS-BACKGROUND CHECK	2058087	09/12/2015	12.00
	1000759	ROLL, MICHAEL	COACH PASS BACKGROUND CHECK	2060494	09/16/2015	12.00
						1,456.00 *
Total NON-AIDABLE EXPENSES						5,567.97
Total 100-55-5538-340						1,456.00
100-56-5640-210	GENERAL FUND - CONSERVATION & DEVELOPMENT - 100-56-5640 - PROF CONSULTANT:PLAN REVIEW					
	20670	TOWN & COUNTRY ENGINEERING II	VILLAGE PARKING INVENTORY	16097	11/05/2015	195.00
Total CONSERVATION & DEVELOPMENT						195.00
Total 100-56-5640-210						195.00
100-57-5751-800	GENERAL FUND - CAPITAL OUTLAY: GENERAL - CAPITAL OUTLAY: GEN'L GOVT - CAP OUTLAY: COMPUTERS					
	3140	CDW GOVERNMENT INC	CYBER POWER 425 YA UPS	ZZ08018	10/28/2015	136.86
	3140	CDW GOVERNMENT INC	HP SB 600 MINI PC	ZZ08018	10/28/2015	1,124.84
	3140	CDW GOVERNMENT INC	HP SB 4221 MONITOR	ZZ08018	10/28/2015	119.39
	3140	CDW GOVERNMENT INC	HP SB 600 GI PC	ZZ08018	10/28/2015	860.31
						2,241.40 *
Total CAPITAL OUTLAY: GENERAL						2,241.40

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 100-57-5751-800						2,241.40
Total GENERAL FUND						64,947.83
200-51-5160-220	SEWER DIVISION FUND - CLERK - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	3336 LAKE MENDOTA DRIVE	40325540	11/06/2015	83.58
Total CLERK						83.58
Total 200-51-5160-220						83.58
200-53-5361-223	SEWER DIVISION FUND - PUBLIC WORKS - GENERAL OPERATIONS - SEWER TREATMENT EXPENSE					
	13046	MADISON METRO SEWERAGE DIST	3RD QUARTER SEWER	IN000012074	10/15/2015	32,734.92
Total PUBLIC WORKS						32,734.92
Total 200-53-5361-223						32,734.92
Total SEWER DIVISION FUND						32,818.50
210-51-5160-220	POOL SPECIAL REVENUE FUND - LEGAL - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	901 SWARTHMORE - CONCESSI	40325540	11/06/2015	184.79
Total LEGAL						184.79
Total 210-51-5160-220						184.79
Total POOL SPECIAL REVENUE FUND						184.79
220-51-5160-220	WATERFRONT:SPECIAL REV FUND - CLERK - BUILDINGS & PLANT - BLDG/PLANT: GAS & ELECTRIC					
	13040	MADISON GAS & ELECTRIC	3400 LMD/4898 LMD	40325540	11/06/2015	74.60
Total CLERK						74.60

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	
Total 220-51-5160-220						74.60	
Total WATERFRONT:SPECIAL REV FUND						74.60	
400-53-5344-868 CAPITAL PROJECTS FUND - MUNICIPAL GARAGE - 400-53-5344 - 2015 ROADS: RESURFACE, OAK WAY							
	16050	PAYNE AND DOLAN INC	2015 ST & UTILITY IMPROVEME	4	11/12/2015	44,470.62	
	20670	TOWN & COUNTRY ENGINEERING II	2015 STREET IMPROVEMENTS	16099	11/05/2015	4,483.95	
						48,954.57 *	
Total MUNICIPAL GARAGE						48,954.57	
Total 400-53-5344-868						48,954.57	
Total CAPITAL PROJECTS FUND							48,954.57
450-51-5141-120 450 - 450-51 - 450-51-5141 - PLANNING, LEGAL & ADMINISTRATN							
	22360	VIERBICHER ASSOCIATES INC	TID #3 ADMIN	10222015	10/22/2015	5,150.00	
Total 450-51						5,150.00	
Total 450-51-5141-120						5,150.00	
Total 450						5,150.00	
470-51-5141-120 470 - 470-51 - 470-51-5141 - PLANNING LEGAL & ADMIN-PYARE							
	20670	TOWN & COUNTRY ENGINEERING II	PYARE SQUARE REDEVELOPME	16098	11/05/2015	385.00	
	22360	VIERBICHER ASSOCIATES INC	TID #4 ADMIN	10222015	10/22/2015	2,310.00	
						2,695.00 *	
Total 470-51						2,695.00	
Total 470-51-5141-120						2,695.00	
Total 470						2,695.00	
500-53-5364-340 STORM WATER UTILITY FUND - 500-53 - 500-53-5364 - OPERATING SUPPLIES AND EXPENSE							
	7625	GOOD OAK LLC	WEED MANAGEMENT-BIKE PATI	15-347	10/27/2015	1,066.40	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
	7625	GOOD OAK LLC	WEED MANAGEMENT-BCC STOI	15-361	11/04/2015	523.60
						1,590.00 *
Total 500-53-5364-340						1,590.00
500-53-5364-590 STORM WATER UTILITY FUND - 500-53 - 500-53-5364 - STORMWATER DISCHARGE PERMIT						
	8229	HELT DIVERSIFIED LLC	STREET SWEEPINGS (6 LOADS)	304650	11/03/2015	180.00
Total 500-53						1,770.00
Total 500-53-5364-590						180.00
Total STORM WATER UTILITY FUND						1,770.00
600-53-0610-601 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - OPERATIONS - PURCHASED WATER						
	13085	MADISON TREASURER, CITY OF	810 SHOREWOOD BLVD-FLAT R	8279775	10/22/2015	352.50
	13085	MADISON TREASURER, CITY OF	PIT-LAKE MENDOTA DRIVE	8279776	10/21/2015	290.84
	13085	MADISON TREASURER, CITY OF	PIT-SW BLVD AT RAILROAD TRA	8279777	10/21/2015	709.18
	13085	MADISON TREASURER, CITY OF	PIT-UNIV.BAY DR.-TRACKS	8279778	10/21/2015	81.14
	13085	MADISON TREASURER, CITY OF	PIT-MAPLE TER.-LOCUST	8279779	10/21/2015	8,274.11
						9,707.77 *
Total 600-53-0610-601						9,707.77
600-53-0620-220 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - 600-53-0620 - POWER FOR PUMPING						
	13040	MADISON GAS & ELECTRIC	3302 BLACKH, 3561 TALLY HO	40325540	11/06/2015	935.86
Total 600-53-0620-220						935.86
600-53-0682-210 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - MISC GENERAL EXPENSES - OUTSIDE SERVICES						
	19640	SOUTH CENTRAL CONTRACTING	909 COLUMBIA ROAD	1323	10/20/2015	6,280.00
	19640	SOUTH CENTRAL CONTRACTING	3003 HARVARD DR & 1504 EDGE	1324	10/20/2015	3,692.50
	19640	SOUTH CENTRAL CONTRACTING	NEW CURB STOP-3445 CRESTVA	1325	10/20/2015	1,200.00
						11,172.50 *
Total 600-53-0682-210						11,172.50
600-53-5601-604 WATER DEPARTMENT FUND - WATER: WAGES AND BENEFITS - PURCH'D WATER/FIRE PROTECTION - FIRE PROTE						
	13080	MADISON TREASURER, CITY OF	4TH QUARTER FIRE PROTECTIC	2178	10/09/2015	9,879.00
Total WATER: WAGES AND BENEFITS						31,695.13
Total 600-53-5601-604						9,879.00

<u>GL Acct No</u>	<u>Vendor</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice No</u>	<u>Inv Date</u>	<u>Amount</u>
						<hr/>
			Total WATER DEPARTMENT FUND			<hr/> 31,695.13 <hr/>
						<hr/>
			Grand Total:			<hr/> 188,290.42 <hr/> <hr/>

VILLAGE OF SHOREWOOD HILLS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41-4111-000	GENERAL PROPERTY TAXES	.00	.00	2,524,709.00	(2,524,709.00)	.00
100-41-4131-000	PAYMENTS IN LIEU OF TAX	.00	.00	43,300.00	(43,300.00)	.00
100-41-4181-000	INTEREST & PENALTIES ON TAXES	.00	48.67	600.00	(551.33)	8.11
	TOTAL TAXES	.00	48.67	2,568,609.00	(2,568,560.33)	.00
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43-4330-000	FED/STATE DISASTER RELIEF	.00	.00	.00	.00	.00
100-43-4341-000	STATE SHARED REVENUE	.00	6,266.64	20,888.00	(14,621.36)	30.00
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	.00	17,913.23	17,592.00	321.23	101.83
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	.00	46,740.00	33,000.00	13,740.00	141.64
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	.00	.00	2,300.00	(2,300.00)	.00
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	.00	.00	1,200.00	(1,200.00)	.00
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	.00	.00	.00	.00	.00
100-43-4353-000	STATE AID: HIGHWAY	.00	187,231.26	249,642.00	(62,410.74)	75.00
100-43-4353-100	LOCAL ROADS GRANT	.00	.00	.00	.00	.00
100-43-4353-300	STATE FEMA GRANT	.00	.00	.00	.00	.00
100-43-4358-000	FORESTRY GRANTS	.00	5,929.00	4,929.00	1,000.00	120.29
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	.00	.00	.00	.00	.00
	TOTAL INTERGOVERNMENTAL REVENUE	.00	264,080.13	329,551.00	(65,470.87)	80.13
<u>LICENSES & PERMITS</u>						
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	.00	5,285.00	4,675.00	610.00	113.05
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	180.00	3,130.00	2,600.00	530.00	120.38
100-44-4421-000	LICENSES: BICYCLE	.00	72.00	100.00	(28.00)	72.00
100-44-4422-000	LICENSES: DOG & CAT	25.00	2,040.00	4,500.00	(2,460.00)	45.33
100-44-4423-000	LICENSES: MISC	.00	430.00	300.00	130.00	143.33
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	1,229.60	50,775.64	20,000.00	30,775.64	253.88
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	491.00	4,673.00	6,000.00	(1,327.00)	77.88
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICAL	585.00	12,094.56	6,200.00	5,894.56	195.07
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	658.00	8,443.00	4,000.00	4,443.00	211.08
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	.00	47.50	1,400.00	(1,352.50)	3.39
100-44-4436-000	PERMIT/INSPCTN FEES: SPRNK/FIRE	.00	.00	.00	.00	.00
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	.00	300.00	300.00	.00	100.00
100-44-4441-000	ZONING FEES	250.00	3,300.00	3,400.00	(100.00)	97.06
100-44-4491-000	CABLE TV FRANCHISE FEES	.00	21,708.83	24,000.00	(2,291.17)	90.45
100-44-4492-000	% SURCHARGE FOR RECREATION	.00	.00	14,000.00	(14,000.00)	.00
	TOTAL LICENSES & PERMITS	3,418.60	112,299.53	91,475.00	20,824.53	122.77
<u>FINES, FORFEITS, & PENALTIES</u>						
100-45-4511-000	COURT FINES	382.10	23,862.41	27,000.00	(3,137.59)	88.38
100-45-4513-000	PARKING VIOLATIONS	4,660.00	45,015.50	41,000.00	4,015.50	109.79

VILLAGE OF SHOREWOOD HILLS
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-45-4514-000 POLICE DONATIONS/MISC REVENUES	1,392.34	8,734.72	400.00	8,334.72	2,183.68
TOTAL FINES, FORFEITS, & PENALTIES	6,434.44	77,612.63	68,400.00	9,212.63	113.47
<u>PUBLIC CHARGES FOR SERVICES</u>					
100-46-4611-000 CLERK: MATERIAL & SUPPLY SALES	25.00	213.39	.00	213.39	.00
100-46-4612-000 CLERK: EMPLOYEE SUNSHINE FUND	24.40	361.04	1,000.00	(638.96)	36.10
100-46-4613-000 CLERK: PARKING PERMITS	265.00	775.00	600.00	175.00	129.17
100-46-4621-000 LAW ENFORCEMENT FEES	76.00	496.86	400.00	96.86	124.22
100-46-4642-000 WIS MUNICIPAL RECYCLING GRANT	.00	14,942.04	14,945.00	(2.96)	99.98
100-46-4642-100 RECYCLING PROCEEDS	.00	.00	.00	.00	.00
100-46-4645-000 DISPOSAL REPAIR FEES	.00	560.00	1,000.00	(440.00)	56.00
100-46-4670-000 BOOK PUBLISHING REVENUES	63.30	303.30	160.00	143.30	189.56
100-46-4670-100 RESALE BOOK PUBLISHING REVENUE	.00	.00	.00	.00	.00
100-46-4671-000 BOOK SHIPPING INCOME	.00	.00	.00	.00	.00
100-46-4672-000 CONTRIBUTIONS:PARKS & FORESTRY	.00	(2,025.00)	1,000.00	(3,025.00)	(202.50)
100-46-4672-100 GARDEN PLOT REVENUES	.00	1,920.00	1,890.00	30.00	101.59
100-46-4672-110 CONTRIBUTIONS: GARDEN CLUB	.00	2,500.00	2,500.00	.00	100.00
100-46-4673-100 RECREATION: FOUR CORNERS	.00	14,865.00	17,000.00	(2,135.00)	87.44
100-46-4673-200 RECREATION: LAND REC	.00	15,300.00	16,000.00	(700.00)	95.62
100-46-4673-210 RECREATION: LAND REC GRANT	.00	.00	.00	.00	.00
100-46-4673-300 RECREATION: TENNIS	62.00	31,597.75	33,500.00	(1,902.25)	94.32
100-46-4673-400 RECREATION: BASEBALL	.00	.00	.00	.00	.00
100-46-4673-500 RECREATION: BASKETBALL	.00	1,505.00	1,800.00	(295.00)	83.61
100-46-4673-600 RECREATION: GOLF	.00	5,126.00	5,400.00	(274.00)	94.93
100-46-4673-700 RECREATION: KAYAK/CANOE	.00	480.00	800.00	(320.00)	60.00
100-46-4673-800 RECREATION: INDOOR SOCCER	.00	.00	.00	.00	.00
100-46-4673-900 RECREATION: OUTDOOR SOCCER	382.50	8,788.75	8,000.00	788.75	109.86
100-46-4674-100 COMMUNITY CENTER RENTALS	200.00	3,099.78	4,200.00	(1,100.22)	73.80
100-46-4674-210 JULY 4TH FAMILY PICNIC	.00	1,219.00	1,000.00	219.00	121.90
100-46-4674-220 JULY 4TH FIREWORKS	.00	8,709.64	8,100.00	609.64	107.53
TOTAL PUBLIC CHARGES FOR SERVICES	1,098.20	110,737.55	119,295.00	(8,557.45)	92.83
<u>INTERGOVERNMENTAL SERV CHGS</u>					
100-47-4741-000 WATER DEPT: REIMB FOR SERVICES	.00	9,000.00	9,000.00	.00	100.00
100-47-4742-000 SEWER DIV: REIMB FOR SERVICES	.00	9,000.00	9,000.00	.00	100.00
100-47-4743-000 WATERFRONT: REIMB FOR SERVICES	.00	16,700.00	16,700.00	.00	100.00
100-47-4744-000 STORMWATER:REIMB FOR SERVICES	.00	9,000.00	9,000.00	.00	100.00
TOTAL INTERGOVERNMENTAL SERV CHGS	.00	43,700.00	43,700.00	.00	100.00
<u>MISCELLANEOUS REVENUE</u>					
100-48-4810-000 INTEREST ON INVESTMENTS	400.73	3,617.37	3,200.00	417.37	113.04
100-48-4810-100 BUILD AMERICA BOND SUBSIDY	.00	5,005.69	9,779.00	(4,773.31)	51.19
100-48-4812-000 CAPITAL PROJECT BOND INTEREST	.00	.00	.00	.00	.00
100-48-4815-000 INTEREST ON WATER LOAN	.00	.00	.00	.00	.00

VILLAGE OF SHOREWOOD HILLS
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-48-4821-000 RENT: DUE FROM POOL	.00	37,645.00	37,377.00	268.00	100.72
100-48-4822-000 RENT: BLACKHAWK C.C.	.00	66,700.00	100,000.00	(33,300.00)	66.70
100-48-4823-000 BCC INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
100-48-4825-000 RENT: PARKING SPACES	400.00	3,812.34	4,800.00	(987.66)	79.42
100-48-4830-000 MISCELLANEOUS SALES	.00	137.29	.00	137.29	.00
100-48-4831-000 POLICE/ FIRE SALES	.00	2,352.25	5,000.00	(2,647.75)	47.04
100-48-4833-000 VILLAGE TREE SALES	808.54	5,432.85	8,000.00	(2,567.15)	67.91
100-48-4836-000 DPW VEHICLE SALES	.00	.00	.00	.00	.00
100-48-4838-000 DANE CTY CALENDARS	.00	28.44	1,300.00	(1,271.56)	2.19
100-48-4840-000 INSURANCE DIVIDENDS	.00	7,892.00	.00	7,892.00	.00
100-48-4850-000 INSURANCE CLAIMS	.00	.00	.00	.00	.00
100-48-4855-000 SHWD LEAGUE/FOUNDATN RECEIPTS	.00	.00	600.00	(600.00)	.00
100-48-4895-000 TIF REFUND	.00	.00	.00	.00	.00
TOTAL MISCELLANEOUS REVENUE	1,609.27	132,623.23	170,056.00	(37,432.77)	77.99
<u>OTHER FINANCING SOURCES</u>					
100-49-4941-000 MISCELLANEOUS REVENUES	100.00	14,651.41	2,000.00	12,651.41	732.57
100-49-4944-000 FUND BALANCE APPLIED	.00	.00	119,268.00	(119,268.00)	.00
TOTAL OTHER FINANCING SOURCES	100.00	14,651.41	121,268.00	(106,616.59)	12.08
TOTAL FUND REVENUE	12,660.51	755,753.15	3,512,354.00	(2,756,600.85)	21.52

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>VILLAGE BOARD</u>					
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	.00	3,246.58	1,000.00 (2,246.58)	324.66
100-51-5111-720	VILLAGE BOARD: DONATIONS	.00	.00	.00	.00
	TOTAL VILLAGE BOARD	.00	3,246.58	1,000.00 (2,246.58)	324.66
<u>COMMITTEES</u>					
100-51-5112-310	COMMITTEES: SUP & EXPENSE	.00	210.86	1,000.00 789.14	21.09
	TOTAL COMMITTEES	.00	210.86	1,000.00 789.14	21.09
<u>JUDICIAL</u>					
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	228.00	2,359.80	2,965.00 605.20	79.59
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	1,599.00	16,828.83	20,748.00 3,919.17	81.11
100-51-5120-150	JUDICIAL: BENEFITS	466.23	4,714.37	5,888.00 1,173.63	80.07
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	90.73	1,563.39	480.00 (1,083.39)	325.71
100-51-5120-321	JUDICIAL: DUES	.00	100.00	140.00 40.00	71.43
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	.00	1,300.13	1,465.00 164.87	88.75
	TOTAL JUDICIAL	2,383.96	26,866.52	31,686.00 4,819.48	84.79
<u>LEGAL</u>					
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	3,723.00	54,261.26	10,000.00 (44,261.26)	542.61
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	3,169.98	31,510.99	27,000.00 (4,510.99)	116.71
	TOTAL LEGAL	6,892.98	85,772.25	37,000.00 (48,772.25)	231.82
<u>ADMINISTRATION</u>					
100-51-5141-120	ADMIN: WAGES	7,059.72	71,736.98	100,759.00 29,022.02	71.20
100-51-5141-150	ADMIN: BENEFITS	1,872.71	17,327.15	27,645.00 10,317.85	62.68
100-51-5141-320	ADMIN: DUES & SEMINARS	.00	1,327.10	1,500.00 172.90	88.47
100-51-5141-340	ADMIN: MONTHLY BULLETIN	.00	225.00	.00 (225.00)	.00
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	153.69	304.96	500.00 195.04	60.99
	TOTAL ADMINISTRATION	9,086.12	90,921.19	130,404.00 39,482.81	69.72

VILLAGE OF SHOREWOOD HILLS
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>CLERK</u>						
100-51-5142-120	CLERK: WAGES	6,176.71	60,804.83	99,620.00	38,815.17	61.04
100-51-5142-130	EXTRA OFFICE HELP	983.94	12,361.30	16,775.00	4,413.70	73.69
100-51-5142-150	CLERK: BENEFITS	1,543.73	12,882.65	29,632.00	16,749.35	43.48
100-51-5142-310	CLERK: SUP & EXPENSES	145.24	3,100.38	4,000.00	899.62	77.51
100-51-5142-322	CLERK: TRAINING/SEMINARS	80.39	1,001.92	800.00	(201.92)	125.24
100-51-5142-340	CLERK: POSTAL EXPENSES	(75.74)	1,880.61	4,500.00	2,619.39	41.79
100-51-5142-500	CLERK: DANE CTY CALENDARS	.00	917.70	998.00	80.30	91.95
100-51-5142-700	CLERK: LICENSE COSTS	.00	.00	.00	.00	.00
	TOTAL CLERK	8,854.27	92,949.39	156,325.00	63,375.61	59.46
<u>PERSONNEL</u>						
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	.00	.00	.00	.00	.00
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	.00	42,322.00	40,225.00	(2,097.00)	105.21
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	.00	.00	.00	.00	.00
100-51-5143-200	PERSONNEL: RECRUITMENT	.00	.00	.00	.00	.00
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	.00	886.60	.00	(886.60)	.00
100-51-5143-300	PERSONNEL: RETIREES INS PREM	2,008.80	22,065.45	26,329.00	4,263.55	83.81
	TOTAL PERSONNEL	2,008.80	65,274.05	66,554.00	1,279.95	98.08
<u>ELECTIONS</u>						
100-51-5144-140	ELECTIONS: PER DIEM WAGES	.00	837.73	1,000.00	162.27	83.77
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	8.97	390.55	800.00	409.45	48.82
	TOTAL ELECTIONS	8.97	1,228.28	1,800.00	571.72	68.24
<u>DATA PROCESSING</u>						
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	296.50	12,611.48	16,650.00	4,038.52	75.74
100-51-5145-340	D.P.: OPERATIONS EXPENSE	216.69	2,131.45	2,450.00	318.55	87.00
100-51-5145-350	WEBSITE COSTS	.00	18.17	450.00	431.83	4.04
	TOTAL DATA PROCESSING	513.19	14,761.10	19,550.00	4,788.90	75.50
<u>FINANCE</u>						
100-51-5151-210	FINANCE: AUDIT SERVICES	.00	19,853.00	23,000.00	3,147.00	86.32
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	.00	.00	.00	.00	.00
100-51-5151-300	BOND ISSUE EXPENSES	.00	2,603.00	1,450.00	(1,153.00)	179.52
	TOTAL FINANCE	.00	22,456.00	24,450.00	1,994.00	91.84

VILLAGE OF SHOREWOOD HILLS
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TREASURY</u>						
100-51-5152-340	TREASURY: OPERATIONS	16.00	144.00	2,000.00	1,856.00	7.20
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	.00	.00	.00	.00	.00
	TOTAL TREASURY	16.00	144.00	2,000.00	1,856.00	7.20
<u>ASSESSOR</u>						
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	.00	6,000.00	6,100.00	100.00	98.36
	TOTAL ASSESSOR	.00	6,000.00	6,100.00	100.00	98.36
<u>RISK & PROPERTY MANAGEMENT</u>						
100-51-5154-511	LIABILITY INS (LEAGUE)	1,465.00	43,591.00	58,830.00	15,239.00	74.10
100-51-5154-512	PROPERTY INS (LGPIF)	.00	9,882.00	11,080.00	1,198.00	89.19
	TOTAL RISK & PROPERTY MANAGEMENT	1,465.00	53,473.00	69,910.00	16,437.00	76.49
<u>BUILDINGS & PLANT</u>						
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	3,519.67	34,159.44	42,000.00	7,840.56	81.33
100-51-5160-221	BLDGS & PLANT: WATER	960.57	3,648.76	4,100.00	451.24	88.99
100-51-5160-222	BLDGS & PLANT: TELEPHONE	405.06	4,391.44	6,000.00	1,608.56	73.19
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRG	1,196.25	6,660.50	6,670.00	9.50	99.86
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	193.60	4,848.39	6,800.00	1,951.61	71.30
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	2,076.53	22,693.07	25,390.00	2,696.93	89.38
	TOTAL BUILDINGS & PLANT	8,351.68	76,401.60	90,960.00	14,558.40	83.99

VILLAGE OF SHOREWOOD HILLS
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>POLICE DEPARTMENT</u>						
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	6,438.40	66,637.44	85,823.00	19,185.56	77.65
100-52-5210-120	POLICE: CLERICAL WAGES	5,041.28	52,385.54	67,255.00	14,869.46	77.89
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	22,364.47	230,175.48	284,273.00	54,097.52	80.97
100-52-5210-122	POLICE: OVERTIME WAGES	520.29	8,548.72	9,000.00	451.28	94.99
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	4,349.95	41,229.17	40,000.00	(1,229.17)	103.07
100-52-5210-125	POLICE: DIFFERENTIAL	111.20	1,243.24	2,100.00	856.76	59.20
100-52-5210-128	POLICE: COM SERVICE OFFICERS	189.63	3,982.17	4,250.00	267.83	93.70
100-52-5210-129	POLICE: CROSSING GUARD WAG	783.25	5,597.22	5,400.00	(197.22)	103.65
100-52-5210-130	POLICE: EMPLOYMENT BONUS	.00	.00	.00	.00	.00
100-52-5210-150	POLICE: BENEFITS	14,313.71	140,062.37	168,037.00	27,974.63	83.35
100-52-5210-170	POLICE: EDUCATION REIMB	.00	.00	500.00	500.00	.00
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	5,113.26	7,222.76	10,000.00	2,777.24	72.23
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	27.94	1,490.82	3,000.00	1,509.18	49.69
100-52-5210-321	POLICE: DUES & SEMINARS	.00	443.00	1,500.00	1,057.00	29.53
100-52-5210-322	POLICE: TRAINING EXPENSES	339.15	2,669.88	8,000.00	5,330.12	33.37
100-52-5210-340	POLICE: OPERATING EXPENSE	233.61	11,377.56	14,500.00	3,122.44	78.47
100-52-5210-341	POLICE: UNIFORM EXPENSE	167.45	2,806.94	4,500.00	1,693.06	62.38
100-52-5210-345	POLICE: PROMOTION	.00	.00	.00	.00	.00
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	.00	1,692.22	5,000.00	3,307.78	33.84
100-52-5210-370	POLICE: FUEL & OIL	789.86	6,549.49	12,500.00	5,950.51	52.40
100-52-5210-380	POLICE: DRUG PREVENTION	.00	.00	200.00	200.00	.00
100-52-5210-390	POLICE: INSURANCE COSTS	.00	.00	.00	.00	.00
	TOTAL POLICE DEPARTMENT	60,783.45	584,114.02	725,838.00	141,723.98	80.47
<u>FIRE DEPARTMENT</u>						
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	.00	476,619.91	476,619.00	(.91)	100.00
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	.00	35,505.43	.00	(35,505.43)	.00
100-52-5220-590	FIRE: HYDRANT RENTAL	.00	118,231.00	118,231.00	.00	100.00
	TOTAL FIRE DEPARTMENT	.00	630,356.34	594,850.00	(35,506.34)	105.97
<u>INSPECTIONS</u>						
100-52-5240-150	INSPECTIONS: BENEFITS	150.07	1,690.17	1,139.00	(551.17)	148.39
100-52-5240-211	INSPECTIONS: BUILDINGS	1,413.67	14,863.79	10,000.00	(4,863.79)	148.64
100-52-5240-212	INSPECTIONS: HVAC	249.78	3,946.52	3,000.00	(946.52)	131.55
100-52-5240-213	INSPECTIONS: ELECTRICAL	374.67	3,051.48	3,000.00	(51.48)	101.72
100-52-5240-214	INSPECTIONS: PLUMBING	.00	1,082.38	1,500.00	417.62	72.16
100-52-5240-340	INSPECTIONS: OPERATIONS	443.26	633.26	100.00	(533.26)	633.26
	TOTAL INSPECTIONS	2,631.45	25,267.60	18,739.00	(6,528.60)	134.84

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMERGENCY COMMUNICATION</u>					
100-52-5260-290 DANE COUNTY RADIO CONTRACT	.00	1,615.00	4,841.00	3,226.00	33.36
TOTAL EMERGENCY COMMUNICATION	.00	1,615.00	4,841.00	3,226.00	33.36
<u>PUBLIC WORKS</u>					
100-53-5300-121 AIDABLE WORK: LABOR	3,579.39	50,107.33	78,442.00	28,334.67	63.88
100-53-5300-150 AIDABLE WORK: BENEFITS	788.08	9,892.48	13,446.00	3,553.52	73.57
100-53-5300-340 AIDABLE WORK: OPERATING EXP.	66.31	18,103.62	19,500.00	1,396.38	92.84
100-53-5300-450 SCHOOL SAFE ZONE	.00	.00	.00	.00	.00
100-53-5300-600 AIDABLE: INSURANCE REPAIRS	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS	4,433.78	78,103.43	111,388.00	33,284.57	70.12
<u>MUNICIPAL GARAGE</u>					
100-53-5320-350 GARAGE: VEHICLE REPAIR & MAINT	1,188.54	9,828.95	18,000.00	8,171.05	54.61
100-53-5320-370 GARAGE: FUEL & OIL	306.21	7,044.57	16,000.00	8,955.43	44.03
TOTAL MUNICIPAL GARAGE	1,494.75	16,873.52	34,000.00	17,126.48	49.63
<u>STREET MAINTENANCE & REPAIR</u>					
100-53-5330-210 STR MAINT/REPAIR: ENGINEERING	.00	.00	.00	.00	.00
100-53-5330-230 STR MAINT/REPAIR: ANNUAL CNTCT	.00	.00	10,000.00	10,000.00	.00
TOTAL STREET MAINTENANCE & REPAIR	.00	.00	10,000.00	10,000.00	.00
<u>STREET LIGHTING</u>					
100-53-5342-220 STREET LIGHTING: POWER	1,505.92	11,329.14	17,575.00	6,245.86	64.46
100-53-5342-340 STREET LIGHTING: CONTRACTUAL	.00	.00	9,525.00	9,525.00	.00
TOTAL STREET LIGHTING	1,505.92	11,329.14	27,100.00	15,770.86	41.80
<u>STORM SEWERS</u>					
100-53-5344-350 STORM SEWERS: DISCHARGE PERMIT	.00	11.33	.00	(11.33)	.00
TOTAL STORM SEWERS	.00	11.33	.00	(11.33)	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>VILLAGE BOARD</u>					
100-53-5352-300	.00	7,500.00	25,000.00	17,500.00	30.00
	.00	7,500.00	25,000.00	17,500.00	30.00
<u>REFUSE COLLECTION</u>					
100-53-5362-290	7,822.09	78,449.32	95,872.00	17,422.68	81.83
	7,822.09	78,449.32	95,872.00	17,422.68	81.83
<u>METRO LANDFILL DISTRICT</u>					
100-53-5363-290	.00	5,370.00	5,370.00	.00	100.00
	.00	5,370.00	5,370.00	.00	100.00
<u>LEAF COLLECTION</u>					
100-53-5365-121	3,623.88	34,232.14	33,929.00	(303.14)	100.89
100-53-5365-150	589.15	5,166.55	5,816.00	649.45	88.83
100-53-5365-340	133.76	3,483.63	4,000.00	516.37	87.09
100-53-5365-370	.00	2,809.21	4,500.00	1,690.79	62.43
	4,346.79	45,691.53	48,245.00	2,553.47	94.71
<u>VILLAGE HALL</u>					
100-54-5400-130	344.28	5,626.96	11,295.00	5,668.04	49.82
100-54-5400-150	50.13	813.03	1,936.00	1,122.97	42.00
	394.41	6,439.99	13,231.00	6,791.01	48.67
<u>NON-AIDABLE EXPENSES</u>					
100-55-5500-121	7,003.33	78,820.22	98,580.00	19,759.78	79.96
100-55-5500-150	1,252.68	13,031.67	16,898.00	3,866.33	77.12
100-55-5500-340	2,199.00	25,713.69	25,750.00	36.31	99.86
100-55-5500-600	.00	.00	.00	.00	.00
100-55-5500-700	.00	.00	.00	.00	.00
	10,455.01	117,565.58	141,228.00	23,662.42	83.25

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>COMMUNITY CENTER</u>						
100-55-5514-121	COMMUNITY CTR: WAGES	.00	430.21	4,003.00	3,572.79	10.75
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	.00	55.53	686.00	630.47	8.09
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	.00	4,441.71	7,500.00	3,058.29	59.22
	TOTAL COMMUNITY CENTER	.00	4,927.45	12,189.00	7,261.55	40.43
<u>PARKS</u>						
100-55-5520-121	FORESTER: WAGES	4,112.00	45,122.78	56,608.00	11,485.22	79.71
100-55-5520-122	GRANT FUNDED HORT WAGES	.00	.00	.00	.00	.00
100-55-5520-125	HORT ASSISTANT WAGES	.00	13,630.03	17,500.00	3,869.97	77.89
100-55-5520-150	FORESTER: WAGE BENEFITS	1,138.30	12,651.05	16,039.00	3,387.95	78.88
100-55-5520-320	PARKS:PROJECTS	.00	5,873.80	6,000.00	126.20	97.90
100-55-5520-340	PARKS:OPERATING EXPENSE	204.61	3,320.47	4,000.00	679.53	83.01
100-55-5520-342	VILLAGE TREE SALES COSTS	1,059.75	4,973.75	8,000.00	3,026.25	62.17
100-55-5520-350	MCKENNA PARK	.00	.00	.00	.00	.00
100-55-5520-370	FORESTER: FUEL & OIL	497.57	497.57	1,600.00	1,102.43	31.10
	TOTAL PARKS	7,012.23	86,069.45	109,747.00	23,677.55	78.43
<u>HORTICULTURIST</u>						
100-55-5523-343	HORTICULTURE: REFORESTATION	(409.50)	7,551.25	8,000.00	448.75	94.39
100-55-5523-350	HORTICULTURE:PLANTINGS	.00	.00	400.00	400.00	.00
100-55-5523-550	FORESTRY GRANTS	.00	.00	.00	.00	.00
100-55-5523-600	TREE MAINTENANCE	.00	8,401.00	20,000.00	11,599.00	42.00
100-55-5523-650	TREE REMOVALS	.00	11,276.50	15,000.00	3,723.50	75.18
	TOTAL HORTICULTURIST	(409.50)	27,228.75	43,400.00	16,171.25	62.74
<u>FOUR CORNERS PROGRAM</u>						
100-55-5531-121	FOUR CORNERS: WAGES	.00	11,788.84	13,600.00	1,811.16	86.68
100-55-5531-150	FOUR-CORNERS: BENEFITS	.00	901.85	1,040.00	138.15	86.72
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSE	236.74	782.84	2,000.00	1,217.16	39.14
	TOTAL FOUR CORNERS PROGRAM	236.74	13,473.53	16,640.00	3,166.47	80.97

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LAND RECREATION PROGRAM</u>					
100-55-5532-121	LAND RECREATION: WAGES	.00	11,632.77	10,000.00 (1,632.77)	116.33
100-55-5532-150	LAND RECREATION: BENEFITS	.00	889.90	765.00 (124.90)	116.33
100-55-5532-340	LAND RECREATION: OPERATING EXP	113.68	2,587.50	2,000.00 (587.50)	129.38
	TOTAL LAND RECREATION PROGRAM	113.68	15,110.17	12,765.00 (2,345.17)	118.37
<u>TENNIS PROGRAM</u>					
100-55-5533-121	TENNIS: WAGES	.00	19,152.65	18,000.00 (1,152.65)	106.40
100-55-5533-150	TENNIS: BENEFITS	.00	1,465.19	1,377.00 (88.19)	106.40
100-55-5533-340	TENNIS: OPERATING EXPENSES	455.13	3,005.80	7,000.00 3,994.20	42.94
	TOTAL TENNIS PROGRAM	455.13	23,623.64	26,377.00 2,753.36	89.56
<u>BASEBALL PROGRAM</u>					
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	.00	.00	.00 .00	.00
100-55-5534-340	BASEBALL: OPERATING EXPENSES	.00	.00	.00 .00	.00
	TOTAL BASEBALL PROGRAM	.00	.00	.00 .00	.00
<u>BASKETBALL PROGRAM</u>					
100-55-5535-121	BASKETBALL: WAGES	.00	502.50	600.00 97.50	83.75
100-55-5535-150	BASKETBALL: BENEFITS	.00	38.48	46.00 7.52	83.65
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	.00	411.63	400.00 (11.63)	102.91
	TOTAL BASKETBALL PROGRAM	.00	952.61	1,046.00 93.39	91.07
<u>MISC RECREATION PROGRAMS</u>					
100-55-5536-121	INDOOR SOCCER: WAGES	.00	.00	.00 .00	.00
100-55-5536-150	INDOOR SOCCER: BENEFITS	.00	.00	.00 .00	.00
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	.00	.00	.00 .00	.00
	TOTAL MISC RECREATION PROGRAMS	.00	.00	.00 .00	.00

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>VILLAGE BOARD</u>					
100-55-5537-340	0.00	1,340.01	1,000.00	(340.01)	134.00
100-55-5537-341	0.00	8,987.20	8,500.00	(487.20)	105.73
100-55-5537-342	0.00	0.00	4,200.00	4,200.00	0.00
TOTAL VILLAGE BOARD	0.00	10,327.21	13,700.00	3,372.79	75.38
<u>VILLAGE BOARD</u>					
100-55-5538-340	99.00	5,127.55	6,000.00	872.45	85.46
TOTAL VILLAGE BOARD	99.00	5,127.55	6,000.00	872.45	85.46
<u>VILLAGE BOARD</u>					
100-55-5540-340	0.00	4,660.00	5,200.00	540.00	89.62
TOTAL VILLAGE BOARD	0.00	4,660.00	5,200.00	540.00	89.62
<u>VILLAGE BOARD</u>					
100-55-5550-390	0.00	0.00	0.00	0.00	0.00
TOTAL VILLAGE BOARD	0.00	0.00	0.00	0.00	0.00
<u>VILLAGE BOARD</u>					
100-56-5630-150	0.00	310.00	0.00	(310.00)	0.00
TOTAL VILLAGE BOARD	0.00	310.00	0.00	(310.00)	0.00
<u>VILLAGE BOARD</u>					
100-56-5640-210	715.00	2,001.50	3,500.00	1,498.50	57.19
TOTAL VILLAGE BOARD	715.00	2,001.50	3,500.00	1,498.50	57.19

VILLAGE OF SHOREWOOD HILLS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>VILLAGE BOARD</u>					
100-57-5735-775	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	.00	.00	.00	.00
<u>CAPITAL OUTLAY: GEN'L GOV'T</u>					
100-57-5751-800	.00	2,581.02	5,000.00	2,418.98	51.62
100-57-5751-810	.00	.00	.00	.00	.00
100-57-5751-825	.00	.00	4,500.00	4,500.00	.00
100-57-5751-830	.00	.00	.00	.00	.00
100-57-5751-845	.00	.00	.00	.00	.00
100-57-5751-850	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY: GEN'L GOV'T	.00	2,581.02	9,500.00	6,918.98	27.17
<u>CAPITAL OUTLAY: PUBLIC SAFETY</u>					
100-57-5752-811	138.69	3,028.69	6,500.00	3,471.31	46.60
100-57-5752-813	.00	31,172.51	28,900.00	(2,272.51)	107.86
100-57-5752-815	.00	1,153.44	3,000.00	1,846.56	38.45
100-57-5752-817	(324.64)	7,762.41	9,000.00	1,237.59	86.25
100-57-5752-821	.00	.00	.00	.00	.00
100-57-5752-822	.00	.00	.00	.00	.00
100-57-5752-825	.00	.00	.00	.00	.00
100-57-5752-826	.00	.00	.00	.00	.00
100-57-5752-828	.00	.00	.00	.00	.00
100-57-5752-831	.00	.00	.00	.00	.00
100-57-5752-832	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY: PUBLIC SAFETY	(185.95)	43,117.05	47,400.00	4,282.95	90.96
<u>VILLAGE BOARD</u>					
100-59-5910-900	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	.00	.00	.00	.00
<u>VILLAGE BOARD</u>					
100-59-5920-900	94,621.25	672,598.00	710,449.00	37,851.00	94.67
TOTAL VILLAGE BOARD	94,621.25	672,598.00	710,449.00	37,851.00	94.67

VILLAGE OF SHOREWOOD HILLS
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUND EXPENDITURES	236,106.20	3,060,499.55	3,512,354.00	451,854.45	87.14
NET REVENUES OVER EXPENDITURES	<u>(223,445.69)</u>	<u>(2,304,746.40)</u>	<u>.00</u>	<u>(3,208,455.30)</u>	<u>.00</u>

**Village of Shorewood Hills
Board of Trustees Meeting
Draft Minutes
Monday, October 19, 2015 7:00 p.m.**

1. **Call to Order** Village President Mark Sundquist called the meeting to order at 7:00 p.m.
2. **Roll Call** Members of the Board present were Mr. Sundquist and Trustees Fred Wade, Anne Readel and John Imes. Mark Lederer arrived later. Felice Borisy-Rudin and David Benforado were excused. Also in attendance were Village Treasurer Sean Cote, Village Administrator Karl Frantz, Department of Public Works Chief John Mitmoen, Emergency Services Coordinator David Sykes and Village Clerk Cokie Albrecht. Approximately ten visitors were in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Procedures Orientation** There was none this evening.
5. **Appearances and Communications** There were none this evening.
6. **Board Matters**
 - A. **Payment of Bills** Village Treasurer Sean Cote reviewed the bills and recommended their payment. Mr. Imes moved and Ms. Readel seconded a motion to approve the payment of the end of September bills in the amount of \$53,583.32 and \$111,574.54 for October expenses, for a total of \$165,157.86. Motion passed unanimously.
 - B. **Consent Agenda**
 - i) **Approval of the minutes of the open and closed sessions of the September 21, 2015 Board meeting** Mr. Wade moved and Mr. Imes seconded a motion to approve the Consent Agenda item. Motion passed unanimously.
 - C. **Ordinances**
 - ii) **First reading of an Ordinance L-2015-5 amending Chapter 13 of the Village Ordinance Code relating to cross connection control and backflow prevention** (agenda item taken out of order) Mr. Frantz explained that the Department of Public Works has been complying with this DNR regulation. It was recently noted, however, that the Village does not have the necessary language in its ordinances regarding it; the proposed ordinance would meet the DNR requirements. Mr. Wade moved and Ms. Readel seconded a motion to waive the first reading of Ordinance L-2015-5. Motion passed unanimously.
 - iv) **First reading of an Ordinance L-2015-7 changing the zoning classification of property located at 4610 University Avenue from C-3-(P) to Planned Unit Development (PUD)** John Flad and Steve Hoff of Flad Development presented their plans for the Pyare Square site. They propose removing the existing building and replacing it with two four-story apartment buildings similar to Flad's "Lodge at Walnut Grove" development contiguous to the site. Of the proposed 94 apartments, eight would be affordable. Mr. Sundquist said the Plan Commission recommended approval of the zoning change by a 6 – 1 vote at its September meeting.
Mr. Lederer arrived at 7:40 p.m.
After discussion, it was agreed the playground proposed for the project would be owned by Flad but the public would be allowed to use it. The Trustees wanted assurance that the development would have a public feel and connectivity to the rest of the community. They agreed easements would be used to maintain public access through the property, particularly from the bike path on the north to University Avenue on the south. The lease with the current property owner, Lee and Lee, giving it use of six parking spaces on Locust Drive, will end after construction is completed.

Control of that area would then revert to the Village. Mr. Wade moved and Mr. Imes seconded a motion to waive the first reading of Ordinance L-2015-7. Motion passed unanimously.

i) Second and possible third reading of Ordinance L-2015-2 amending Section 7.08(2) “Parking, Stopping and Standing Regulated” by extending no parking except by permit to include Saturdays, Sundays and holidays on the west side of University Bay Drive from 918 University Bay Drive to Harvard Drive Ms. Readel moved and Mr. Imes seconded a motion to waive the second and third readings and approve Ordinance L-2015-2. After discussion, the Trustees unanimously agreed to amend the proposed ordinance to include an additional paragraph that says:

“On the west side of University Bay Drive from Harvard Drive north to its intersection with Oxford Road during the hours of 6:00 a.m. to 7:00 p.m. excluding Saturdays, Sundays and holidays except by resident permit;”

The motion to waive the second and third readings and approve Ordinance L-2015-2, as amended, passed unanimously.

iii) First reading of Ordinance L-2015-6 amending Section 7.08(2) and 7.08(4) “Parking, Stopping and Standing Regulated” At the September, 2015 Board Meeting, the Trustees asked the Public Works Committee to identify the Village streets where the passage of emergency and maintenance vehicles would be most impeded by parked cars. Using four criteria, the Committee prepared a list of streets they thought should have parking restrictions: dead ends; through-streets less than 24 feet wide; areas within 25 feet of intersection triangles; and tight curves. Those additional parking limits are included in Ordinance L-2015-6. Mr. Lederer moved and Mr. Wade seconded a motion to waive the first reading of L-2015-6, amended to include the changes to the ordinance approved with the passage of Ordinance L-2015-2 earlier this evening. Motion passed unanimously.

D. New Business Resolutions and Motions

i) Consider Resolution R-2015-10 authorizing PARC grant application for bike path extension Mr. Imes moved and Ms. Readel seconded a motion to approve Resolution R-2015-10. Motion passed unanimously.

ii) Consider Resolution R-2015-11 approving a \$2,000 opt-out incentive for employees eligible for health insurance but declining coverage to be paid in installments as part of payroll Mr. Imes moved and Mr. Lederer seconded a motion to approve Resolution R-2015-11 with:

The second to last paragraph revised to read (italics indicate words added):

“Therefore be it resolved, the Village of Shorewood Hills will provide full time employees who are eligible for health insurance coverage through the Village but decline it, *and provide proof of alternative insurance coverage*, a \$2,000 annual incentive to be paid out in equal installments coinciding with the biweekly Village payroll;”

And a sentence added prior to the last paragraph:

“*Without Board action to extend it, this resolution will sunset at the end of 2016.*”

Motion passed unanimously.

iii) Consider authorizing professional services agreement with Carlson Detmann and Associates to review/update Village compensation plan Mr. Imes moved and Mr. Lederer seconded a motion to approve the professional services agreement with Carlson Detmann. Motion passed unanimously.

iv) Consider approving certified survey map for property located at 4610 University Avenue Mr. Imes moved and Mr. Wade seconded a motion to approve the Certified Survey Map for 4610 University Avenue. The Trustees unanimously agreed to amend the motion to state that the approval is subject to the applicant’s acquisition of title to the property. Motion, as amended, passed unanimously.

v) Consider accepting Tax Increment District Report The Trustees thanked planning consultant Dan Lindstrom of Vierbicher for the TIF Report he prepared.

vi) Consider establishing position on elimination of Governmental Accountability Board (GAB) Mr. Wade moved and Mr. Imes seconded a motion to approve Resolution R-2015-12 expressing opposition to the dismantling of the State of Wisconsin's GAB. Motion passed unanimously. A copy of the resolution will be sent to State legislators, municipal clerks, GAB and press.

E. Appointments The Trustees unanimously approved Mr. Sundquist's reappointment of the following members of the Services Committee:

Charlie Field and Jerry Stein with terms expiring in 2016;

David Logan and Bill Munkwitz with terms expiring in 2017;

Georgene Stratman and Bill Muehl with terms expiring in 2018.

7. Reports of Officials and Committees

A. Village President The UW will hold an open house on October 27, 2015 to present the status of the Master Plan. The proposed Master Plan presently does not include Recreation Sports' plans for the development of the University Bay Fields.

C. Personnel Committee Mr. Imes and Mr. Frantz will interview a potential new Committee member.

D. Finance Committee The Committee will meet Wednesday to finalize its 2016 budget recommendations. The presentation of the budgets to the public will be November 2, 2015; the Trustees will take action on them at the November 16, 2015 Board meeting.

E. Plan Commission The Commission considered a Conditional Use permit for Dean and Margaret Corbae's property at 3210 Lake Mendota Drive. No action was taken since a quorum of the Commission was not available.

G. Services Committee Repairs and painting of the DPW Building will begin soon.

I. Recreation Committee The Committee is reviewing the feasibility of the use of the Heiden Haus and DPW Building by the public, with consideration of accessibility, safety, security issues.

I. Parks Committee The removal of invasive species and restoration of the land between Harvard Drive and the UW Clinics has required the balancing of different interests.

The remaining Committee chairpersons had nothing further to report.

Closed Session At 9:57 p.m., Mr. Sundquist announced the Trustees would consider going into Closed Session per §19.85(1) (e) due to bargaining reasons and may reconvene to open session as per Wisconsin State Statutes 19.85(2) to address any business that may be the result of the deliberations made in closed session (Tax Increment financing request from Flad Development for ATT Plaza project). The roll call vote was: Mr. Sundquist – yes; Mr. Lederer – yes; Mr. Imes – yes; Mr. Wade – yes and Ms. Readel – yes. Village Counsel Matt Dregne of Stafford Rosenbaum, Mr. Lindstrom of Vierbicher, Mr. Frantz and Ms. Albrecht were asked to stay. The remaining attendees left the meeting.

While in Closed Session the Trustees discussed Flad Development's request for TIF funding for its proposed mixed use development at the ATT Plaza.

Open Session At 11:10 p.m., the Board reconvened to Open Session. The roll call vote was: Mr. Sundquist – yes; Mr. Lederer – yes; Mr. Imes – yes; Mr. Wade – yes and Ms. Readel – yes.

8. Adjourn Meeting adjourned at 11:12 p.m.

Respectfully submitted,

Colleen Boyle Albrecht
Village Clerk

**Village of Shorewood Hills
Board of Trustees
Draft Special Meeting Minutes
Monday, November 2, 2015 7:00 p.m.**

1. **Call to Order** In President Mark Sundquist's absence, Trustee John Imes called the meeting to order at 7:00 p.m.
2. **Roll Call** Present were Mr. Imes and Trustees Anne Readel, Mark Lederer and Fred Wade. Dave Benforado, Felice Borisy-Rudin and Mark Sundquist were excused. Also in attendance were Village Treasurer Sean Cote, Village Administrator Karl Frantz, DPW Chief John Mitmoen and Village Clerk Cokie Albrecht. One visitor was in the audience.
3. **Statement of Public Notice** Mr. Frantz confirmed the meeting had been properly posted and noticed.
4. **Presentation of 2016 General, Debt Service, Water, Sewer, Stormwater, Waterfront, Pool, Tax Increment Districts III and IV and Capital Fund budgets and other financial information** Mr. Frantz provided an overview of the proposed 2016 budgets for each of the Village's funds. Copies of the budgets and his PowerPoint presentation were included in the Board packets.
 - i) **Public comments** Mr. Frantz responded to questions about the Village's finances and the proposed 2016 budgets.
 - ii) **Possible Board actions regarding Village finances and 2016 budgets in preparation for Public Hearing and final budget approvals on November 16, 2015** The proposed General Fund Budget does not include the entire amount the Village would be allowed to levy, given the state's levy limit restrictions. The Trustees discussed the advisability of a lower levy, and the resultant lower tax bills, versus the impact on fund balances. The Board asked staff to prepare an analysis of projected Village finances over the next few years given expected revenues (including one-time revenues), expenses, debt service and anticipated repayments due from other funds.
5. **Adjourn** Meeting adjourned at 9:24 p.m.

Respectfully submitted,

Colleen Boyle Albrecht,
Village Clerk

Memorandum

To Karl Frantz, Village Administrator
Village of Shorewood Hills

From Matthew P. Dregne 

Date November 3, 2015

Re Ordinance Regarding Electronic Preservation of Public Records
Stafford Rosenbaum LLP File Retention and Destruction Policies

INTRODUCTION

We have prepared the enclosed ordinance authorizing the electronic preservation of public records. Stafford Rosenbaum is transitioning to a paperless office. We request that the Village Board adopt the enclosed ordinance so that we may preserve any public records in our possession in electronic format. The enclosed ordinance will also authorize the Village of Shorewood Hills to maintain public records in electronic format. Please note that we are not charging you for any of our work on this project.

We also write to inform you of Stafford Rosenbaum LLP's policies regarding file retention and destruction. At the conclusion of each matter, we will retain the file in electronic format in accordance with the retention schedule described below. Files will be destroyed at the conclusion of the applicable retention period without additional notice to the Village. Please contact us at any time before the retention period expires if you would like us to provide the file to you before it is destroyed.

DISCUSSION

1. *Stafford Rosenbaum File Retention and Destruction Periods.*

We have adopted a retention schedule for closed municipal files. Retention periods are based upon the type of matter. For example, “general municipal” files have a 7 year retention period, and “land use” files have a 30 year retention period. The retention schedule is as follows:

Municipal Law Matter Type	File Retention Period (Years)
Municipal General	7
Municipal Contracts	20
Municipal Land Use	30
Municipal Eminent Domain	30
Municipal Prosecution	7
Municipal Employment	7
Municipal Labor	10
Municipal Property Tax	7
Municipal Litigation	7
Municipal Utility	7
Municipal Environmental	7
Municipal Superfund Sites	Determined on a Case-by-Case Basis (7 minimum)

2. *Electronic Retention of Public Records.*

Wis. Stat. § 19.21(4)(c) authorizes municipalities to preserve public records in an electronic format.¹ The municipality must pass an ordinance or resolution authorizing the electronic retention of public records. The electronic record must meet the standards in Wis. Stat. §§ 16.61(7) and 16.612 to be considered an original record. A discussion of these standards follows.

¹ “Electronic format” includes information created, generated, sent, communicated or stored in electrical, digital, magnetic, optical, electromagnetic or similar technological form. Wis. Admin. Code § Adm 12.04(6).

WHEN IS AN ELECTRONIC RECORD DEEMED AN ORIGINAL RECORD?

Any microfilm reproduction of an original record, or a copy generated from an original record stored in optical disk or electronic format, is an original public record if all of the following conditions are met:

1. The record accurately reproduces the original's content.
2. The record complies with the minimum standards of quality under Wis. Admin. Code § Adm 12.05. We address this further below.
3. The film is processed and developed under the minimum standards established in Wis. Admin. Code § Adm 12.05. We address this further below.
4. The record is arranged, identified and indexed so that any individual document or component of the record can be located.
5. The custodian of the record executes a statement of intent and purpose describing the record to be reproduced or transferred to optical disk or electronic format, the disposition of the original record, the enabling ordinance or resolution for cities, towns, or villages, and executes a certificate verifying that the record was received or created and microfilmed or transferred to optical disk or electronic format in the normal course of business, and that the statement of intent and purpose is properly recorded as directed by the board.

Wis. Stat. § 16.61(7)(a)1-5. Please note that we have not been able to determine whether it is necessary to comply with Wis. Stat. § 16.61(7)(a)1-5 to satisfy record *retention* requirements, or whether compliance is necessary only for records to be deemed "*original*" records. This is an issue we are attempting to address with the Public Records Board. Please note that we have also not been able to determine how to "properly record" a "statement of intent and purpose," pursuant to the statute. We are also attempting to address this issue with the Public Records Board.

Wis. Admin. Code §§ Adm 12.01-12.05 contain further rules developed by the Department of Administration governing electronic record preservation. Wis. Stat. § 16.612. These rules direct municipalities to:

- maintain electronic public records that are accessible, accurate, authentic, reliable, legible, and readable throughout the record life cycle.

- document policies, assign responsibilities, and develop appropriate formal mechanisms for creating and maintaining electronic public records throughout the record life cycle.
- maintain confidentiality or restricted access to records or records series maintained in electronic format, limiting access to those persons authorized by law, administrative rule, or established municipal policy.
- utilize information systems that accurately reproduce the records they create and maintain.
- describe and document public records created by information systems.
- document authorization for the creation and modification of electronic public records and, where required, ensure that only authorized persons create or modify the records.
- design and maintain new information systems so that these systems can provide an official record copy for those business functions accomplished by the system.
- develop and maintain information systems that maintain accurate linkages, electronically or by other means, to transactions supporting the records created where these linkages are essential to the meaning of the record.
- utilize information systems that produce records that continue to reflect their meaning throughout the record life cycle.
- utilize information systems that can delete or purge electronic records created in accordance with the approved retention schedule.
- utilize information systems that can export records that require retention to other systems without loss of meaning.
- utilize information systems that can output record content, structure and context.
- utilize information systems that allow records to be masked to exclude confidential or exempt information.

Wis. Admin. Code § Adm 12.05(1)-(13).

CONCLUSION

We hope that the enclosed ordinance and this memorandum are helpful to you. Please let us know if the enclosed ordinance is or is not adopted. Please also let us know if you have any questions or concerns regarding the matters discussed in this memorandum.

Enclosure

ORDINANCE NO. L-2015-8

AN ORDINANCE CREATING SECTION 31.04(3) OF THE CODE OF ORDINANCES RELATING TO ELECTRONIC PRESERVATION OF RECORDS

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

- 1. Section 31.04(3) of the Village of Shorewood Hills Code of Ordinances is created to provide as follows:

- (3) Preservation of records through microfilm or other electronic means.

Any custodian of records may keep and preserve public records by means of microfilm or another reproductive device, optical imaging or electronic formatting. Such records shall meet the standards for reproduction set forth in Wis. Stats. §§ 16.61(7) and 16.612, and shall be considered original records for all purposes.

- 2. This ordinance shall be effective upon passage and posting as provided by law.

Adopted by the Village Board of the Village of Shorewood Hills, Dane County, Wisconsin at a regular meeting held on _____.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk

ADOPTED: _____

POSTED: _____

ORDINANCE NO. L-2015-5

**VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN**

**AN ORDINANCE AMENDING CHAPTER 13
OF THE VILLAGE CODE OF ORDINANCES
RELATING TO CROSS CONNECTION CONTROL
AND BACKFLOW PREVENTION.**

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, does adopts the following ordinance adding to Section 13.06 Cross Connection Control and Backflow Prevention as described in Exhibit A:

The foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at a meeting held on the _____ day of _____, 2015.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk

Exhibit A

13.06 Cross Connection Control and Backflow Prevention

- (1) **Purpose.** The purpose of this ordinance is:
 - (a) To protect the health and welfare of users of the public potable water supply of Village of Shorewood Hills from the possibility of contamination or pollution of the potable water system(s) under the direct authority of the Village of Shorewood Hills Public Water Utility.
 - (b) To promote for the control and/or elimination of existing cross connections (actual or potential) between the customer's potable water system(s) and other environment(s) containing substance(s) which may contaminate or pollute the water supply.
 - (c) To provide for the maintenance of a continuing Comprehensive Program of Cross Connection Control which will systematically and effectively prevent the contamination or pollution of all potable water system(s) under the direct authority of the Village of Shorewood Hills Public Water Utility.
- (2) **Definitions**
 - (a) **Backflow.** The undesirable flow of water or mixtures of water and other liquids, solids gases or other substances under positive or reduced pressure into the Village of Shorewood Hills Water Utility potable supply of water from any source.
 - (b) **Backflow Prevention.** A means designed to prevent backflow caused by backpressure or backsiphonage; most commonly categorized as air gap, reduced pressure principle backflow assembly, double check valve assembly, pressure vacuum breaker assembly, backsiphonage backflow vacuum breaker (spill resistant pressure vacuum breaker) assembly, pipe applied atmospheric vacuum breaker, flush tank ballcock, laboratory faucet backflow preventer, backflow preventer for carbonated beverage machine, vacuum breaker wall hydrants, (freeze resistant automatic draining type), chemical dispensing machine, hose connection vacuum breaker, hose connection backflow preventer, backflow preventer with intermediate atmospheric vent and barometric loop.
 - (c) **Backpressure.** An elevation of pressure in the downstream piping system (i.e. Pump, elevation of piping, or steam and/or air pressure) above the utility supply pressure, which would cause or tend a reversal of the normal direction of flow.
 - (d) **Backsiphonage.** The flow of water or other liquids, mixtures or substances into the utility's potable water system from any source caused by the sudden reduction of pressure in the utility's potable water supply system.

- (e) **Cross Connection.** Any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the utility, and the other containing water from a private source, water of unknown or questionable safety, or steam, gases or chemicals, whereby there may be a flow from one system to the other, the direction of flow depending on the pressure differential between the two systems.
 - (f) **Cross Connection Control Manual.** Policies and procedures for cross connection control and backflow prevention for the Village of Friendship.
- (3) **Cross Connection Prohibited.** No person shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary or emergency water supply, other than the public water supply of the utility, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply have been approved by the utility and the Wisconsin Department of Natural Resources.
- (4) **Responsibility.** The Village of Shorewood Hills shall be responsible for the protection of the public potable water distribution system from contamination or pollution due to backflow of contaminants or pollutants. The utility shall charge fees according to the utility's "Cross Connection Control Manual" for maintaining a Comprehensive Cross Connection Control Protection Plan.
- (5) **Owner Responsibility.** The property owner shall be responsible for the protection of the customer's potable water system. The responsibilities include the elimination of or protection from all cross connections on their premises. The owner shall, at their own expense, install, maintain and test any and all backflow preventers on their premises in compliance with the Department of Safety & Professional Services 382.21 requirements and the utility's "Cross Connection Control Manual". The property owner shall have corrected any malfunction revealed by periodic testing of any backflow preventer on their premises. The property owner shall inform the utility of any proposed or modified cross connections and also any existing cross connections that are not protected by an approved backflow prevention means. The property owner shall not install a by-pass around any backflow preventer unless there is a backflow preventer of the same type in the by-pass. Property owners who cannot shut down operation for testing of the backflow prevention assembly must supply additional assemblies necessary to allow testing and maintenance to take place. In the event the property owner installs potable water using fixtures, equipment or appurtenances upstream of a backflow preventer, such must have its own approved backflow prevention means. The property owner is required to follow the protection practices described in the American Water Works Association publication AWWA M-14 titled "Recommended Backflow Prevention and Cross Connection Control", United States Environmental Protection Agency publication titled "Cross Connection Control Manual", Wisconsin Department of Safety & Professional Services Plumbing Code, 382-384 and the utility's "Cross Connection Control Manual", unless the utility requires or authorizes other means of protecting the

potable water supply system. These requirements or authorizations will be at the discretion of the utility.

- (6) **Inspections.** It shall be the duty of the utility to cause surveys to be made of all properties serviced by the utility where cross connections with the public water system is deemed possible. Residential properties serviced by the utility shall be surveyed on a 10-year interval. The utility may, but is not required to, perform the cross connection survey of the customer's property. If, in the opinion of the utility, the utility is not able to perform the survey, the property owner must, at their own expense, have the water system piping surveyed for cross connections by a person who has been properly trained in accordance with the American Society of Sanitary Engineers (ASSE) Standard number 5120 as a Cross Connection Control Surveyor. All non-residential properties serviced by the utility shall be surveyed on an interval not exceeding 2 years. The utility may, but is not required to, perform the cross connection control survey of the customer's property. If, in the opinion of the utility, the utility is not able to perform the survey, the property owner must, at their own expense, have the water piping system surveyed for cross connections by a person who has been properly trained in accordance with the American Society of Sanitary Engineers (ASSE) Standard number 5120 as a Cross Connection Control Surveyor. The frequency of required surveys and resurveys, based upon the potential health hazards, may be shortened by the utility.
- (7) **Right of Entry.** Upon presentation of credentials, representatives of the utility shall have the right to request entry at any reasonable time to examine property served by a connection to the public potable water system of the utility for cross connections. If entry is refused, such representatives shall obtain a special inspection warrant under s.66.122, Wisconsin Statutes. The utility shall charge the property owner a fee of per day for refusal to allow entry to examine any property. Upon request, the owner, lessee or occupant of any property served shall furnish to the inspection agency any pertinent information regarding the piping system on such property.
- (8) **Authority to Discontinue Service.** The utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this section exists and to take such other precautionary measures deemed necessary to eliminate any damage or contamination of the potable water system. Water service shall be discontinued if the means of backflow prevention required by the utility is not installed, tested, maintained and/or repaired in compliance with this ordinance, the Department of Safety & Professional Services Plumbing Code 382-384 and the utility's "Cross Connection Control Manual", or if it is found that the means of backflow prevention required by this ordinance has been removed or bypassed. Water service shall be discontinued only after reasonable notice and opportunity for hearing under Chapter 68, Wisconsin Statutes, except as provided in subsection (9) of this section.
- (9) **Reconnection of Service.** Water service to any property disconnected under provisions of this ordinance shall not be restored until the cross connection(s) has been eliminated or a backflow prevention means approved by the utility has been

installed in compliance with the provisions of this section.

- (10) **Emergency Discontinuance of Service.** If it is determined by the utility that a cross connection or an emergency endangers public health safety or welfare and requires immediate action, service may be immediately discontinued. The owner, lessee or occupant shall have an opportunity for hearing under Chapter 68, Wisconsin Statutes within 10 days of such emergency discontinuance. Such hearing shall be before the Village of Shorewood Hills and shall conform to all existing due process requirements.
- (11) **Plumbing Code.** The Village of Shorewood Hills adopts by reference the Wisconsin State Plumbing Code being Chapter SPS 382-384, Wisconsin Administrative Code. This section does not supersede the Wisconsin Uniform Plumbing Code and/or the Village of Shorewood Hills Ordinance No. , but is supplementary to it.

Intra - Office

M • E • M • O



to:	Public Works Committee
from:	David Sykes, Emergency Services Coordinator John Mitmoen, Public Works Chief
re:	Ordinance L-2015-6 regarding changes to parking restrictions
date:	November 6, 2015

Changes since the first reading of Ordinance L-2015-6 at the October Board meeting.

In 7.08(2) *No Parking*:

- Verbiage for University Bay Drive no parking in the first residential block has been updated to include change made by approval of Ordinance L-2015-2.
- Added restriction language to prohibit parking on the narrow section of Topping Road across from 3225 & 3227 Topping Road which was inadvertently left off of the Engineers spreadsheet at the previous meeting.

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY WISCONSIN

ORDINANCE NO. L-2015-6

AN ORDINANCE AMENDING SECTION 7.08(2) AND 7.08(4) OF THE VILLAGE CODE OF
ORDINANCES RELATING TO PARKING

The Village Board of the Village of Shorewood Hills, Dane County, Wisconsin, ordains as follows:

1. Section 7.08(2) and 7.08(4) of the Municipal Code of the Village of Shorewood Hills is amended as follows (added text is red, deleted text is stricken out, [highlighted] text is for reference only):

7.08 Parking, Stopping, and Standing Regulated.

(1) **Maximum time.** No owner or operator of a motor vehicle or trailer may permit the same to be parked upon any highway, street or alley for a period of time in excess of twenty-four hours without moving or causing the same to be moved.

(2) **No parking.** No owner or operator of a motor vehicle may permit the same to stop, to be parked or to be left standing, upon any portion of the following streets at the following locations, except temporarily for the purpose of and while actually engaged in loading or unloading or in receiving or discharging passengers and while the motor vehicle is attended by a licensed operator so that it may be promptly ~~be~~ moved in case of an emergency or to avoid obstruction of traffic:

- On the west side of Beloit Court;
- On east side of Beloit Court during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays, and holidays) except by resident permit;
- On the blacktop service road situated east of the Blackhawk Country Club clubhouse;
- On the north side of Blackhawk Drive from its intersection with the easterly boundary of Topping Road extended westerly to the easterly line of Blackhawk Country Club;
- On the south side of Blackhawk Drive from its intersection with the westerly boundary of Topping Road westerly 240 feet to a point on the north property line of lot 163 [3601 Blackhawk Drive], third addition to Shorewood;
- On the south side of Blackhawk Drive from the west property line extended of lot 46, Shorewood First Addition [hydrant in front of 3611 Sunset Drive] to the south property line extended of lot 46, Shorewood First Addition [3611 Sunset Drive].
- On the north side of Blackhawk Drive from a point 25 feet east of the west property line extended of lot 119 [3610 Sunset Drive], Shorewood Second Addition to the blacktop service road situated east of the Blackhawk Country

Club clubhouse;

- On the easterly side of Bowdoin Road, from Amherst Drive to Oxford Road;
- On the north and south sides of Colgate Road, from the University Bay Drive intersection to 65.2 feet west of the east property line extended of lot 4, block 18, of the Beloit Court Replat;
- **On the north side of Circle Close from Blackhawk Drive to the throat of the island turnaround.**
- On both sides of Columbia Road from the intersection of University Bay Drive to the intersection of Wellesley Road between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays and holidays) except by resident permit;
- On the north side of Columbia Road, from the westerly line extended of lot 27, block 6, replat of College Hills First Addition to the easterly line extended of lot 29, block 6, replat of College Hills First addition;
- On the west side of Columbia Road from its intersection with Amherst Drive to Purdue Street;
- On the west side of Cornell Court, ~~north from the south lot line of lot one, block 15, Replat of College Hills and College Hills First Addition, to the north lot line of lot 9, block 15, Replat of College Hills and College Hills First Addition, during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays, and holidays) except by resident permit;~~
- **On the north side of Crestwood Drive from Sunset Drive to the easterly line extended of lot 108 [3435 Edgehill Pkwy], Shorewood Second Addition;**
- **On the east side of Dartmouth Road from Columbia Road to 125 feet north of the Dartmouth/Columbia intersection;**
- On both sides of Edgehill Drive from Crestwood Drive to Viburnum Drive;
- On the east side of Edgehill Drive from the southerly lot line extended of lot 137, Shorewood Second Addition northerly to Lake Mendota Drive;
- On the east side of Edgehill Drive from the midpoint of lot 253, Fourth Addition, to a point ten (10) feet south of the southern line of lot 258, Fourth Addition;
- On the east side of Edgehill Drive from a point ten (10) feet north of the southern line of lot 266, Fourth Addition, to a point twenty-five (25) feet south of the southern line of lot 268, Fourth Addition;
- On the westerly side of Edgehill Drive from the intersection with Topping Road, northerly to the intersection with Blackhawk Drive and Shorewood Boulevard;
- On both sides of Harvard Drive, from the easterly edge extended of Outlot "D" Post Farm, east to a point opposite the westerly line extended of lot 19, block 19, Replat of College Hills and College Hills First Addition, and, on the south side of Harvard Drive, from the south lot line extended of lot 9, block 15, Replat of College Hills and College Hills First Addition, north and northeasterly around lot 10 to the intersection of Harvard Drive and University Bay Drive;
- On the north side of the 2700 block of Harvard Drive during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays, and holidays) except by

resident permit;

- **On High Close;**
- **On Highbury Road from Tally Ho Lane to Topping Road;**
- On the north side of Lake Mendota Drive from a point opposite the easterly boundary of the 16th tee of the Blackhawk Country Club, westerly to the westerly boundary of the Village;
- On the north side of Lake Mendota Drive from the east line extended of lot 3, block 4, Shorewood, to the west line extended of lot 6, block 3, Shorewood;
- On the south side of Lake Mendota Drive from the westernmost boundary of lot 131, second addition to Shorewood, to the midpoint of lot 132, second addition to Shorewood;
- On the north side and the south side of Locust Drive from the intersection with Shorewood Boulevard westerly to the intersection with the westernmost boundary of Maple Terrace extended;
- On the east side of Maple Terrace and Burbank Place;
- On the west side of Maple Terrace and Burbank Place between the hours of 9:00 am and 11:00 am (excluding Saturdays, Sundays, and holidays);
- On the north and west sides of Oak Way, from the westerly edge extended from lot 218 of the Third Addition to a point opposite the northerly line extended of the southern portion of partial lot 14, First Addition;
- On south side of Oxford Road from its intersection with Dartmouth Road to its intersection with University Bay Drive during the hours of 8:00 am to 3:00 pm (excluding Saturdays, Sundays, and holidays);
- On the north side of Oxford Road, from University Bay Drive westerly to Bowdoin Road;
- Post Farm Park or the community center parking lot, except for the use of the swimming pool, the community center, or the Post Farm Park;
- On the south side of Purdue Street;
- On the north side of that portion of Rose Place running in an east-west direction from its intersection with the west line of Fern Drive extended to the east line of the north-south section of Rose Place extended;
- On the east side of Shorewood Boulevard between the southerly limits of the Village and the northerly limits of the east Entrance Park and on the west side between the southerly limits of the Village and the intersection with Topping Road;
- On the east side of Sumac Drive along its entire length;
- On the east side of Swarthmore Court;
- On the north side of Tally Ho Lane from its intersection with Shorewood Boulevard to its intersection with Highbury Road between the hours of 7:30 am and 6:00 pm **the throat of the island turnaround;**
- **On the north side of Topping Road from the east corner of lot 225, Shorewood third addition [1003 Oak Way] to the intersection with Oak Way;**
- On the south side of Topping Road, along the northern boundary of Outlot "C" westerly to the intersection with Blackhawk Drive;
- On the north side of Topping Road from the easterly line extended of lot 168, Shorewood third addition, westerly to its intersection with Blackhawk Drive;

- On the east side of University Bay Drive from the intersection with Colgate Road, southerly to the intersection with University Avenue;
- On west side of University Bay Drive from a point at the northeast corner of the Unitarian Church property on University Bay Drive to its intersection with Highland Avenue;
- On the west side of University Bay Drive, from 918 University Bay Drive north to its intersection with Harvard Drive, during the hours of 6:00 am to 7:00 pm, except by resident permit; [per ordinance L-2015-2]
- On the west side of University Bay Drive from Harvard Drive north to Oxford Road, during the hours of 6:00 am to 7:00 pm (excluding Saturdays, Sundays and holidays), except by resident permit; [per ordinance L-2015-2]
- On the south side of Viburnum Drive;
- On the east side of Western Road;
- On the easterly side of Yale Road from its intersection with Harvard Drive to its intersection with Columbia Road.; and
- From the southwest corner of the intersection of University Bay Drive and Harvard Drive running 100 feet south on the west side of University Bay Drive.

(3) No Parking Contrary to Sign. No owner or operator of a motor vehicle may permit the same to stop, to be parked, or to be left standing upon any street contrary to any signs posted by the police chief or any police officer. Such a sign may be placed whenever the police chief or any police officer on duty deems it necessary for the safety of traffic at any point within fifty feet of any intersection of any streets; where free space is necessary for the turning of buses or other vehicles; when the open traveled portion of a street is narrowed by excessive snow; whenever hazardous conditions are created by construction operations, fire, or other casualty; or whenever any celebration or other cause for the assembly of crowds, or the orderly handling of large amounts of traffic may require limitation of parking on a street.

(4) Stopping prohibited in certain specified areas. No owner or operator of any vehicle may permit the same to stop, to be parked, or to be left standing, whether attended or unattended and whether temporarily or otherwise, at any of the following places:

(a) On the north side of University Avenue from the easterly boundary to the westerly boundary of the Village;

(b) On the school side of Shorewood Boulevard, Bowdoin Road, Amherst Drive and Columbia Road adjacent to the Shorewood Hills School between the hours of 7:30 am and 4:30 pm during school days, except for the following designated loading zones:

1. The school side of Columbia from its intersection with Amherst to a point of intersection with the school parking lot access drive; and
2. On the school side of Shorewood Boulevard from a point 365 feet north of its intersection with Harvard Drive and continuing north

350 feet;

- (c) Abutting the island in the turnaround at the westerly end of Tally Ho Lane in front of the properties with street addresses of 3555, 3562, 3565, 3568, and 3570 Tally Ho Lane;
- (d) Abutting the island in the turnaround at the easterly end of Tally Ho Lane in front of the properties with street addresses of 3403, 3404, 3407, 3408, 3409, 3410 Circle Close;
- ~~(d)~~ (e) On the east side of Swarthmore Court between May 25th and September 9th of each year; and
- ~~(e)~~ (f) On the north side of Purdue Street.
- (g) At all intersection islands to 25 feet past the apex at the following intersections:
 1. Dartmouth/Oxford Roads;
 2. Sweetbriar/Oxford Roads;
 3. University Bay Drive/Oxford Road;
 4. University Bay Drive/Columbia Road;
 5. University Bay Drive/Harvard Drive;
 6. Harvard Drive/Cornell Court;
 7. Harvard Drive/Beloit Court;
 8. Colgate/Dartmouth Roads;
 9. Colgate/Yale Roads;
 10. Wood Lane/Lake Mendota Drive;
 11. Sunset/Sumac Drives;
 12. Sunset/Viburnum Drives;

(5) **Two-Hour Parking.**

- (a) **Two-Hour Parking Zone.** A Two-Hour Parking Zone is established. The Two-Hour Parking Zone consists of all residential streets, except for (i) Blackhawk Drive from Topping Road to the easterly edge extended of lot 2, First Addition, and (ii) Sunset Drive from Blackhawk Drive to Crestwood Drive. The Two-Hour Parking Zone also excludes portions of streets (i) where parking is prohibited or restricted as provided at section 7.08 (2), (ii) where stopping is prohibited as provided at section 7.08 (4), or (iii) that are in the One-Hour Zone as provided at section 7.08 (6).
- (a) **Parking Hours.** Except as provided at section 7.09, no owner or operator of a motor vehicle may permit the same to be parked or left standing within or upon the Two-Hour Parking Zone for a period of more than two consecutive hours at any time between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays, and holidays).

(6) **One-Hour Parking.**

- (a) **One-Hour Parking Zone.** A One-Hour Parking Zone is established. The One-Hour Parking Zone consists of the following highways or portions of

highways: Dartmouth Road between Columbia and Colgate Roads, Colgate Road, the east side of Cornell Court, Harvard Drive from Swarthmore Court east to the one-way zone, Wellesley Road, and Fern Drive.

- (b) **Parking Hours.** Except as provided at section 7.09, no owner or operator of a motor vehicle may permit the same to be parked or left standing within or upon the One-Hour Parking Zone for a period of more than one hour at any time between the hours of 6:00 am and 7:00 pm (excluding Saturdays, Sundays, and holidays).
 - (7) **Moving of a Motor Vehicle Within A Parking Zone.** No person may move a motor vehicle from a parking space in the One-Hour Parking Zone or in the Two-Hour Parking Zone to a second parking space in either Zone unless after the motor vehicle was moved from the first parking space the motor vehicle was removed from both Zones for at least 30 minutes before the motor vehicle was parked in the second parking space.
 - (8) **Tampering With Marks on Tires.** No person may alter, erase, remove, obliterate, or tamper with any mark placed on a tire of a vehicle by a Village police officer or community service officer. This provision does not apply to a person who removes such a mark by driving the vehicle if that person complies with all other parking laws.
 - (9) **No Parking without Current or Valid Registration.** No motor vehicle requiring registration shall be parked on any public street or any property owned by the Village of Shorewood Hills; while within the corporate limits of Shorewood Hills, Dane county, Wisconsin, without a current or valid registration. Any vehicle in violation of said ordinance will require a forfeiture of \$25.00 within the first seven days and a fine of \$40.00 thereafter.
2. This Ordinance shall take effect upon passage and publication pursuant to law.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on _____, 2015.

APPROVED:

Mark Sundquist, Village President

ATTEST:

Colleen Albrecht, Village Clerk

Potential Parking Configuration Changes (*streets with no proposed change are not listed)

Criteria used to determine which side of the street parking would be allowed:

1. Where is more space available, either due to fewer driveways, narrower driveways, or more clustered driveways?
2. Are there any sight constraints due to curving streets (preference for being on outside of curve)?
3. Are mailboxes predominantly on one side? Can they be combined to be opposite parking?
4. Are there steep driveways on either side, potentially creating a problem in icy conditions (cars leaving driveways sliding into parked cars)?
5. Are steep grades (either cliffs or drop-offs) present that would make parking difficult?

AFFECTED STREETS	CURRENT ORDINANCE	NO PARKING LOCATION	COMMENTS
<i>Through streets < 24 feet wide</i>			
Crestwood Drive (3433 Crestwood to Sunset)	2 hour, both sides	North (even) side	Drives are equal, but south side has steep driveways and hydrants on north side
Dartmouth Road (Columbia to 125 feet north)	2 hour, both sides	East (odd) side	Large oak tree narrows street
Highbury Road (Tally Ho to Topping)	2 hour, both sides	No parking	
Tally Ho Lane (Highbury to Shorewood Blvd)	2 hour, both sides	North (even) side	Hydrants are on north side, many areas already prohibit north side
Topping Road (3225 to Oak Way)	2 hour, both sides	North (even) side	Road narrows
Viburnum Drive	2 hour, both sides	South (odd) side	More clustered drives on north side, also on inside of curve
Western Road	2 hour, both sides	East (odd) side	Big grade drop off on east side
<i>Tight curves</i>			
Blackhawk Drive (curve at Sunset near BCC)	2 hour, both sides	No parking	Sharp horizontal curve
<i>Dead Ends</i>			
Beloit Court	Permit, both sides	West side	No driveways on east, west driveways are steep but far away
Circle Close, street	2 hour, both sides	North (even) side	Dead end street, hydrant is on even side
Circle Close, cul du sac	2 hour, both sides	Inside of bulb	Outside of bulb has more capacity for parking
Cornell Court	Permit, both sides	West (even) side	Dead end street, hydrants are on even side
High Close	2 hour, both sides	No parking	
Tally Ho Lane (Highbury to cul du sac)	2 hour, both sides	North (even) side	Hydrants are on north side, many areas already prohibited north side
<i>Within 25 feet of intersection triangles</i>			
Dartmouth/Oxford		No Parking	
Sweetbriar/Oxford		No Parking	
University Bay/Oxford		No Parking	
University Bay/Columbia		No Parking	
University/Harvard		No Parking	
Harvard/Cornell		No Parking	
Harvard/Beloit		No Parking	
Colgate/Dartmouth		No Parking	
Colgate/Yale		No Parking	
Wood/Lake Mendota		No Parking	
Sunset/Sumac		No Parking	
Sunset/Viburnum		No Parking	



Karl Frantz <kfrantz@shorewood-hills.org>

Lodge Phase II (Zoning and access issues)

1 message

Matthew Dregne <MDREGNE@staffordlaw.com> Mon, Nov 9, 2015 at 1:41 PM
To: John Flad <JFlad@flad-development.com>
Cc: Karl Frantz <kfrantz@shorewood-hills.org>, Holly Wilson <HWilson@staffordlaw.com>

Hi John,

I have attached a revised draft of the ordinance approving the GDP and SDP for The Lodge Phase II. The changes I have made to the ordinance are shown in a red-lined format, and are based on the directions I received at the last Village Board meeting.

Regarding the sidewalk and playground, please note the following:

1. The sidewalk and playground issues can be addressed either through a recorded easement, or through a recorded development agreement. I don't think they can or should be addressed through the GDP or SIP. Any formalities necessary to create a recordable instrument will need to be addressed (such as an appropriate legal description of either the property as a whole, or the sidewalk and playground areas only). I think it would be acceptable to use a legal description of the entire property, and describe the sidewalk and playground areas by reference to an attached site plan.
2. In the case of either an easement or development agreement, the document will need to expressly say that the obligations will run with the land, and will be binding on the owner and the owner's successors and assigns.
3. A copy of the site plan clearly depicting the sidewalks and playground will need to be attached as an exhibit. The current site plan provided with the SIP may be acceptable, but we'll need to determine whether it is acceptable for recording purposes (ie., is it too large?).

4. I propose the following language to describe the public's right to use the sidewalks: "All sidewalks within the Property shall be open to the public for pedestrian use at all times and at no cost. Owner shall not take any action that interferes with public use of the sidewalks. Owner shall remove snow and ice from the sidewalks in accordance with the Village's then current standards for snow and ice removal on sidewalks adjacent to other lots or parcels in the Village, currently described in Section 11.06 of the Village Code. If Owner fails to remove snow and ice in accordance with the Village's standards for snow and ice removal, the Village may cause the snow or ice to be removed, and may assess the cost against the Property as a special charge in accordance with the provisions of Wis. Stat. sec. 66.0627, or as such statute may be amended."

5. John, if you want to limit the sidewalk areas that may be used by pedestrians, please send me a site plan showing what sidewalk areas would be open to public use, and what sidewalk areas would not be open to public use.

6. I propose the following language to describe the public's right to use the playground: "The playground shall be open to the public during daylight hours and at no cost. Public use of the playground may be subject to such regulations as Owner and the Village agree in writing. Owner shall not take any action that interferes with public use of the playground."

Please call or email me with any comments or concerns.

Thank you.

Matt.

ORDINANCE NO. L 2015-7

VILLAGE OF SHOREWOOD HILLS
DANE COUNTY, WISCONSIN

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY
LOCATED AT 4610 UNIVERSITY AVENUE
FROM C-2 (P) COMMERCIAL DISTRICT (PLANNED OVERLAY)
TO A PLANNED UNIT DEVELOPMENT (PUD) DISTRICT

RECITALS

1. Flad Development & Investment Corp. (the “Applicant”), has requested that the zoning classification of the property described in Exhibit A (the “Property”) be changed to Planned Unit Development (“PUD”).

2. The Planned Unit Development District is intended to provide a voluntary regulatory framework designed to encourage and promote improved environmental and aesthetic design in the Village by allowing for greater design freedom, imagination and flexibility in the development of land while insuring substantial compliance with the basic intent of the Village’s Zoning Ordinance and Comprehensive Plan. Pursuant to Wis. Stat. § 62.23(7)(b), the Village may not zone property Planned Unit Development District without the consent of the owners.

3. The Applicant has submitted a General Development Plan (the “GDP”) and a Specific Development Plan (the “SDP”) consisting of: (1) the “Pyare Square Redevelopment, 4610 University Avenue, Shorewood Hills, Wisconsin, Plan Commission PUD (GDP/SDP Submittal Package, April, 2015)” (the “April Submittal”); and, (2) “AMENDMENT 1 (August 2015) to Plan Commission PUD (GDP/SDP) Submittal Package (April, 2015) Pyare Square Redevelopment” (the “August Submittal”).

4. For purposes of this Ordinance, the following documents contained in the April Submittal, the August Submittal, or both shall be deemed to be the General Development Plan (the “GDP”):

- A. Redevelopment introduction letter from Flad Development & Investment Corp. to Karl Frantz dated April 7, 2015 with attached Project Summary and Project Addendum.
- B. Site Plan, 11 x 17 sheet, numbered C1.4, prepared by Knothe & Bruce and Professional Engineering, Pyare Square Project No. 1403, Site Plan Review – 08/13/15.

- C. Exterior Elevations-North Wing West Elevation, 11 x 17 sheet numbered A-2.1A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- D. Exterior Elevations-South Wing West Elevation, 11 x 17 sheet numbered A-2.1B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- E. Exterior Elevations-South Wing East Elevation, 11 x 17 sheet numbered A-2.2A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.
- F. Exterior Elevations-North Wing East Elevation, 11 x 17 sheet numbered A-2.2B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- G. Exterior Elevations-South Wing South Elevation and North Wing North Elevation, 11 x 17 sheet numbered A-2.3, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.

5. For purposes of this Ordinance, the following documents contained in the April Submittal, the August Submittal, or both shall be deemed to be the Specific Development Plan (the "SDP"):

- A. Village of Shorewood Hills PUD Rezoning Request by Flad Development & Investment Corp. dated April 7, 2015.
- B. Location Map and Aerial photographs, two color pages.
- C. Current Land Use and Zoning Maps by Vierbicher.
 - (1) Map 3-1: Existing Land Use (07/23/2009)
 - (2) Map 3-2: Future Land Use (07/23/2009)
- D. ALTA / ACSM Land Title Survey prepared by Isthmus Surveying, LLC

Site and Building Plans:

- E. Overall Grading Plan, 11 x 17 sheet, numbered C-2.0, prepared by Knothe & Bruce and Professional Engineering, Pyare Square Project No. 1403, Site Plan Review - 03/06/15.

- F. Utility Plan, 11 x 17 sheet, numbered C-3.0, prepared by Knothe & Bruce and Professional Engineering, Pyare Square Project No. 1403, Site Plan Review - 03/06/15.
- G. South Wing, Basement Floor Plan, 11 x 17 sheet, numbered A-1.0A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- H. Basement Floor Plan-North Wing Basement Floor Plan, 11 x 17 sheet, numbered A-1.0B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.
- I. First Floor Plan-South Wing First Floor Plan, 11 x 17 sheet, numbered A-1.1A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.
- J. North Wing First Floor Plan, 11 x 17 sheet, numbered A-1.1B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- K. South Wing Second Floor Plan, 11 x 17 sheet numbered A-1.2A, prepared by Knothe & Bruce, Pyare Square Project No. 1403.
- L. North Wing Second Floor Plan, 11 x 17 sheet numbered A-1.2B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- M. South Wing Third Floor Plan, 11 x 17 sheet numbered A-1.3A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- N. North Wing Third Floor Plan, 11 x 17 sheet numbered A-1.3B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- O. South Wing Fourth Floor Plan, 11 x 17 sheet numbered A-1.4A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- P. North Wing Fourth Floor Plan, 11 x 17 sheet numbered A-1.4B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.

- Q. South Wing Fifth Floor Plan, 11 x 17 sheet numbered A-1.5, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued April 7, 2015.
- R. South Wing Roof Plan, 11 x 17 sheet numbered A-1.6A, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.
- S. North Wing Roof Plan, 11 x 17 sheet numbered A-1.6B, prepared by Knothe & Bruce, Pyare Square Project No. 1403, issued August 4, 2015.
- T. Pyare-Shorewood East Elevation April 8, 2015, 11 x 17 sheet prepared by Knothe & Bruce.
- U. Pyare-Shorewood West Elevation April 8, 2015, 11 x 17 sheet prepared by Knothe & Bruce.
- V. Pyare-Shorewood North and South Elevations April 8, 2015, 11 x 17 sheet prepared by Knothe & Bruce.
- W. Untitled 11 x 17 sheets, 2 color photographs of the Lodge at Walnut Grove (street views and interior/exterior views).
- X. Untitled 11x 17 sheet, 1 three dimensional rendering prepared by James Faecke.
- Y. Easement Agreement between Flad Development & Investment Corp. and Hong Kong Metro Realty CO., Inc. dated January 28, 2013 and recorded with the Dane County Register of Deeds on May 8, 2013 as Document No. 4985590, seventeen pages.

Landscape Section:

- Z. Overall Site Landscape Plan, 11 x 17 sheet, numbered L1, prepared by The Bruce Company, revised date 08/03/15.
- AA. South Building, 11 x 17 sheet, numbered L2, prepared by The Bruce Company, revised date 08/03/15.
- BB. North Building, 11 x 17 sheet, numbered L3, prepared by The Bruce Company, revised date 08/03/15.
- CC. Untitled Landscape Drawing, 11 x 17 sheet, numbered L4, prepared by The Bruce Company, revised date 08/03/15.

- DD. Bike Station, 11 x 17 sheet, numbered L5, prepared by The Bruce Company, revised date 08/03/15.
- EE. Untitled - Outdoor Activity Specifications, 11 x 17 sheet, numbered L6 Details, prepared by The Bruce Company, revised date 08/03/15, including Haws 3377 Outdoor Drinking Fountain, Nantucket Swing Set, Madrax RepairStan, Penn Table, Reading Bench, and Bollards & Post and Ring Racks, seven pages.
- FF. Pyare Square Redevelopment, four pages of photos of trees, bushes and flowers.
- GG. Website of Belson Outdoors depicting Bollards & Bollard Bike Racks with Round Arms, page 1 of 3, visited 08/27/2012.
- HH. Depictions of bench and bike rack.
- II. Type "A" – 6006 Locking Vertical Rack, by Saris Cycling Group.
- JJ. Type "B" – 6 Bike Stadium U-Rack, by Saris Cycling Group.

Site Lighting:

- KK. Site Lighting Photometrics explanation attaching Site Lighting Photometrics, 11 x 17 sheet, numbered E0.2, prepared by Electric Construction, Inc., Preliminary Site Plan Review dated 03/20/15, Added Roadway Lighting dated 07/14/15.
- LL. Lighting specifications, BDA8-HV, type B3, BDA8-HV-AL-70MH-HS180 U.S. Architectural Lighting, pages C1-7 and C1-8, two pages.
- MM. Security lighting, TR Tribute, MPTR-3S-MP150, Type P3 by Cooper Lighting-Lumark, 15 feet pole, three pages.
- NN. Light specifications, Artisan II – 0680, photo and diagram, Type SP3 & SP5, two pages.
- OO. Lighting specifications, Sternberg 1280 Artisan Series, pages I-54, I-57, I-55 and I-56, four pages.
- PP. Security lighting by McGraw-Edison, IST 70 MP 120 2S Type W4, IST Impact Elite Trapezoid outdoor Luminaire, two pages.

- QQ. Apartment Balcony Light Fixture, Incandescent lighting by Progress Lighting 5” cylinder outdoor wall mount, photo and specifications, two pages.
- RR. Signage, Lodge Phase II Entrance Marker at University Avenue Entrance drawing.

Shadow Studies:

- SS. University Avenue, Pyare Square Solar Studies, Proposed March 21 9am and 3pm and Existing March 21 9am and 3pm, one 11x17 sheet with drawings by Knothe & Bruce.
- TT. University Avenue, Pyare Square Solar Studies, Proposed June 21 9am and 3pm and Existing June 21 9am and 3pm, one 11x17 sheet with drawings by Knothe & Bruce.
- UU. University Avenue, Pyare Square Solar Studies, Proposed September 21 9am and 3pm and Existing September 21 9am and 3pm, one 11x17 sheet with drawings by Knothe & Bruce.
- VV. University Avenue, Pyare Square Solar Studies, Proposed December 21 9am and 3pm and Existing December 21 9am and 3pm, one 11x17 sheet with drawings by Knothe & Bruce

6. On August 11, 2015 the Village Plan Commission conducted a public hearing on the GDP and SDP.

7. On September 15, 2015 the Village Plan Commission recommended changing the zoning classification of the Property to PUD, and recommended approving the GDP and SDP.

8. On October 19 and November 16, 2015, the Village Board considered changing the zoning classification of the Property to PUD, and considered approving the GDP and SDP.

9. The Village Board finds, based upon the criteria set forth in section 10-1-33 of the Village Code of Ordinances, and subject to certain conditions, that changing the zoning classification of the Property to PUD, and approving the GDP and SDP, is consistent with the spirit and intent of the Village’s Zoning Code, is consistent with the Village’s Comprehensive Plan, has the potential for producing significant community benefits in terms of housing (including affordable housing), will substantially increase the Village’s tax base, and promotes the public health, safety and general welfare of the Village.

ORDINANCE

NOW THEREFORE the Village Board of the Village of Shorewood Hills, Dane County, Wisconsin adopts the following ordinance:

Section 1. The recitals set forth above are material to and are incorporated in this ordinance as if set forth in full.

Section 2. Subject to the conditions set forth in section 3 below, the zoning classification the Property should be changed to Planned Unit Development District, and the GDP and SDP should be approved, pursuant to section 10-1-33 of the Village Code and Wis. Stat. § 62.23(7)(d).

Section 3. The change in the zoning classification of the Property to Planned Unit Development District ~~shall~~ not be effective until the following conditions have been satisfied:

Deleted: should

- A. The applicant or its assignee has acquired ownership of all of the Property.
- B. A stormwater management plan meeting the Village’s requirements has been approved by the Village Engineer.
- C. That portion of the Property currently located in the City of Madison has been detached from the City of Madison and attached to the Village of Shorewood Hills.
- D. The applicant has obtained Village approval of, and recorded, a Certified Survey Map in substantially the same form as the Certified Survey Map, dated August 4, 2015, included in the August Submittal.
- E. An agreement relating to the development of the Property, that is satisfactory to the Village and the applicant, has been signed by the applicant or its assignee, the Village of Shorewood Hills, and any other parties deemed necessary by the Village. The agreement must address tax increment financing for the development (if any); the taxable status of the Property; public, ~~pedestrian~~ use of and maintenance responsibility for the ~~sidewalks~~ on the Property; ~~public use of the park~~ on the Property; ~~,~~ cross easements for pedestrian and vehicular use of private drives on the Property and The Lodge Phase 1 property; termination ~~(by not later than August 31, 2017)~~ of the lease agreement regarding Locust Drive entered into by the Village and Lee & Lee on October 1, 2000; and any other issues the Village or the applicant deem necessary or appropriate in connection with the development of the Property.

Deleted: pedestrian and vehicular infrastructure
Deleted: ,
Deleted: bike repair station
Deleted: , and the playground on the Property;

Section 4. The Property shall be developed and used in full compliance with the General Development Plan and a Specific Development Plan. The General Development Plan and Specific Development Plan shall constitute the zoning regulations for the Property, and may be enforced as any other zoning regulation in the Village of Shorewood Hills. A copy of the General Development Plan and the Specific Development Plan shall be maintained and kept on file by the Village Clerk.

Section 5. If the conditions in Section 3 of this Ordinance have not been satisfied by 12:00 noon on June 30, 2016, or such later date as the Village Board may approve, this Ordinance shall automatically, and without any further action, become null and void and of no further force or effect.

The above and foregoing ordinance was duly adopted by the Village Board of the Village of Shorewood Hills at its meeting held on November 16, 2015, by a vote of _____ in favor, _____ opposed, and _____ not voting.

Deleted: October 19

APPROVED:

By _____
Mark Sundquist, Village President

ATTEST:

By _____
Colleen Albrecht, Village Clerk

Attachment: Exhibit A - Legal Description of the Property

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Parcel I: Part of the unplatted portion of Section 17, Township 7 North, Range 9 East, in the Village of Shorewood Hills, Dane County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of Section 17; thence North 00 degrees 26' 10" East 32.83 feet; thence North 89 degrees 49' 42" West 392.63 feet to the point of beginning of this description; thence North 89 degrees 49' 42" West 125.00 feet; thence North 00 degrees 14' 10" West, 463.43 feet; thence along a curve to the right whose radius is 17,138.55 feet and whose long chord bears North 80 degrees 31' 20" East, 126.63 feet; thence South 00 degrees 14' 10" East, 484.66 feet to the point of beginning.

Parcel II: Part of Section 17, Township 7 North, Range 9 East, in the Village of Shorewood Hills, Dane County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of said Section 17; thence North 00 degrees 26' 10" East for a distance of 32.83 feet to the North right of way line of University Avenue; thence North 89 degrees 49' 42" West along the said right of way line for a distance of 392.63 feet to the Southeast corner of property of Pyare Square Company; thence North 00 degrees 14' 10" West along the East line of aforementioned property a distance of 484.66 feet to a point on the Southerly right of way line of the Chicago, Milwaukee, St. Paul & Pacific Railroad and the point of beginning of this description; thence Easterly along said right of way by the arc of a circle curving to the right having a radius of 17,138.55 feet a distance of 355 feet more or less to a point which is 40 feet Westerly of the North-South 1/4 line of said Section 17; thence South 00 degrees 14' 10" East on a line parallel to and 40 feet from the aforementioned North-South 1/4 line, a distance of 65 feet more or less; thence Westerly and parallel to and 65 feet from the aforesaid right of way line of Chicago, Milwaukee, St. Paul & Pacific Railroad a distance of 355 feet, more or less, to a point on the East line of aforementioned property of Pyare Square Company; thence North 00 degrees 14' 10" West a distance of 65 feet more or less, to the point of beginning.

Parcel III: Part of the Southwest 1/4 of Section 17, Township 7 North, Range 9 East, in the Village of Shorewood Hills, Dane County, Wisconsin, described as follows: Commencing at the South 1/4 corner of said Section 17; thence North 00 degrees 26' 10" East 32.83 feet; thence North 00 degrees 14' 10" West 479.63 feet to the point of beginning of this description; thence on a curve to the left which has a radius of 17,073.55 feet and a long chord South 81 degrees 58' 30" West, 40.37 feet; thence North 00 degrees 14' 10" West 65.62 feet; thence along a curve to the right which has a radius

of 17,138.55 feet and a long chord North 81 degrees 58' 50" East, 40.37 feet; thence South 00 degrees 14' 10" East 65.62 feet to the point of beginning.

Parcel IV: All that part of the Southeast 1/4 of the Southwest 1/4 of Section 17, Township 7 North, Range 9 East, in the City of Madison, Dane County, Wisconsin, described as follows: Beginning at a point in the intersection of the South line of the grantor's right of way with the East line of said Southeast 1/4 of the Southwest 1/4 of Section 17; thence Southwesterly along said grantor's Southerly right of way line a distance of 524 feet; thence Northerly, parallel with the East line of said Southeast 1/4 of the Southwest 1/4 of Section 17 to a point 25 feet Southerly of, measured radially, the centerline of grantor's maintrack; thence Northeasterly, along a line 25 feet Southerly of, measured radially, the centerline of the grantor's main tract to the East line of said Southeast 1/4 of the Southwest 1/4 of Section 17; thence Southerly along a straight line of the point of beginning. Also described as all of railroad right of way adjacent to and between Parcels 1,2, and 3, and a line 25.00 feet South of and parallel with the railroad centerline and located in the Southwest 1/4 of Section 17, Township 7 North, Range 9 East, in the City of Madison, Dane County, to—wit: Commencing at the South 1/4 corner of said Section 17; thence North 00 degrees 26' 10" East 32.83 feet; thence North 00 degrees 14'10" West 545.25 feet to the South line of the Chicago, Milwaukee, St. Paul & Pacific Railroad right of way, said point being the point of beginning of this description; thence Southwesterly along said South line, on a curve to the left which has a radius of 17,138.55 feet and a chord which bears South 81 degrees 10' 47" West, 523.48 feet; thence North 00 degrees 14' 10" West 25.46 feet to a point on a curve; thence Northeasterly on a curve to the right which has a radius of 5,704.65 feet and a chord which bears North 81 degrees 13' 03" East 523.43 feet; thence South 00 degrees 14' 10" East, 25.11 feet to the point of beginning, excepting therefrom those lands deeded to the Village of Shorewood Hills by Document No. 3262259.

Parcel V: Leasehold Estate created by indenture of lease entered into by and between the Village of Shorewood Hills, as lessor(s) and Lee & Lee Limited Partnership, as lessee(s), dated October 6, 2000, a lease agreement of which was recorded in the Office of the Register of Deeds for Dane County, Wisconsin, on October 30, 2000 as Document No. 3262262 demising premises situated in said County and State and described as follows:

A Parcel of land being the Westerly 150 feet of the Locust Drive right of way in the recorded plat of Garden Homes Addition, located in the Southwest 1/4 of the Southeast 1/4 of Section 17, Township 7 North, Range 9 East, in the Village of Shorewood Hills, Dane County, Wisconsin, Excepting therefrom, any part thereof which lies within the traveled way at the corner of Maple Terrace and Locust Drive in said plat, and together with any extension thereof, extended Easterly to said traveled way.

Property conveyed from Shorewood Hills to Lee & Lee Limited Partnership of Wisconsin. Part of Lot One (1), Certified Survey Map No. 5876, recorded in Volume 28

of Certified Survey Maps, page 5, as Document No. 2148136, in the Village of Shorewood Hills, Dane County, Wisconsin, to wit:

Beginning at the Northwest corner said Lot One (1); thence South 00 degrees 14' 10" East 8.09 feet; thence North 80 degrees 56' 46" East, 187.93 feet; thence North 82 degrees 15' 00" East, 208.70 feet; thence North 00 degrees 14' 10" West 10.00 feet to a point on a curve; thence along a curve to the left which has a radius of 17,073.55 feet and a chord which bears South 81 degrees 21' 34" West 396.88 feet to the point of beginning.

VILLAGE OF SHOREWOOD HILLS
2016 BUDGET DOCUMENT
(as required by Sec. 65.90(3), Wis. Stats.)

5671
10-30-15
4:15pm

The Village of Shorewood Hills budget summary is available for public inspection at Village Hall, 810 Shorewood Boulevard, from 8:00 am to 5:00 PM, Monday through Friday.

A public hearing on the proposed 2016 budget will be held on Monday, November 16, 2014 at 7 PM at Village Hall, 810 Shorewood Boulevard.

Following is the proposed 2016 General Fund Budget, compared to the prior year:

	BUDGET 2016	BUDGET 2015	% Change + or -
REVENUES			
Taxes			
General Property Taxes	\$2,612,616	\$2,525,309	3.46%
Payment in Lieu Taxes	58,000	43,300	
Special Assessments	0	0	
Intergovernmental Revenues	388,129	344,496	
Licenses and Permits	76,525	77,475	
Fines, Forfeits, and Penalties	72,000	68,000	
Public Service Charges	95,199	101,390	
Investment Income	14,153	12,979	
Miscellaneous Revenue	236,530	220,137	
Other Financing: Fund Balance Applied	<u>145,462</u>	<u>119,268</u>	
TOTAL	\$3,698,614	\$3,512,354	5.30%
EXPENDITURES			
General Government	\$628,050	\$651,970	
Public Safety	1,423,937	1,344,268	
Public Works	501,081	498,203	
Culture, Recreation & Education	235,253	221,164	
Conservation & Development	25,500	29,400	
Capital Outlay	34,500	56,900	
Contingency	0	0	
Debt Service	<u>850,293</u>	<u>710,449</u>	
TOTAL	\$3,698,614	\$3,512,354	5.30%
GOVERNMENTAL FUND PROJECTED			
Jan 1, 2016 Beg Fund Balance		\$701,108	
Total 2016 Revenues		3,698,614	
Fund Balance to be applied 2016		-145,462	
Total 2016 Expenses		<u>-3,698,614</u>	
Dec 31, 2016 End Fund Balance		\$555,646	

**VILLAGE OF SHOREWOOD HILLS
2016 PROPOSED BUDGETS by Fund**

	General						
	<u>Fund</u>	<u>Sewer</u>	<u>Pool</u>	<u>Waterfront</u>	<u>Water Utility</u>	<u>Stormwater</u>	<u>Combined</u>
Total Revenues	\$3,553,152	\$346,905	\$562,563	\$65,732	\$591,645	\$155,282	\$5,275,279
Total Expenditures	<u>3,698,614</u>	<u>341,690</u>	<u>526,508</u>	<u>50,871</u>	<u>577,852</u>	<u>202,114</u>	<u>5,397,649</u>
Excess (Deficit)	-145,462	5,215	36,055	14,861	13,793	-46,832	-122,370
 Jan 1 2016 Beg Fund Balance	 701,108		 265,323	 40,846			
Dec 31 2016 End Fund Balance	\$555,646		\$301,378	\$55,707			

VILLAGE OF SHOREWOOD HILLS
2016 WATER BUDGET DOCUMENT

The Village of Shorewood Hills budget summary is available for public inspection at Village Hall, 810 Shorewood Boulevard, from 8:00 am to 5:00 pm, Monday through Friday.

A public hearing on the proposed 2016 budget will be held on Monday, November 16, 2015 at 7 PM at Village Hall, 810 Shorewood Boulevard.

The following is the proposed 2016 Water Utility Budget:

Total Revenues	\$591,645
Total Expenditures	- <u>577,852</u>
Excess (Deficit)	13,793

Prepared 10/30/15

Report Criteria:
Account.Acct No = All
Account Detail

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-41-4111-000	GENERAL PROPERTY TAXES	2,459,415	2,524,709	0	2,524,709	2,491,956
100-41-4131-000	PAYMENTS IN LIEU OF TAX	52,036	43,300	0	55,000	58,000
100-41-4181-000	INTEREST & PENALTIES ON TAXES	1,077	600	49	500	500
100-43-4330-000	FED/STATE DISASTER RELIEF	0	0	0	0	0
100-43-4341-000	STATE SHARED REVENUE	20,889	20,888	6,267	20,888	20,889
100-43-4342-000	FIRE INSURANCE PREMIUM-2% DUES	17,592	17,592	17,913	17,913	18,000
100-43-4351-000	STATE AID: EXEMPT COMPUTERS	32,980	33,000	46,740	46,740	46,740
100-43-4352-100	LAW ENFORCEMENT TRAINING AIDS	1,920	2,300	0	2,016	2,170

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-43-4352-105	PUBLIC SAFETY EQUIPMENT AIDS	0	1,200	0	1,200	1,200
100-43-4352-110	GRANTS TO POLICE DEPARTMENT	2,261	0	0	0	0
100-43-4353-000	STATE AID: HIGHWAY	217,080	249,642	187,231	249,642	287,087
100-43-4353-100	LOCAL ROADS GRANT	0	0	0	0	0
100-43-4353-300	STATE FEMA GRANT	0	0	0	0	0
100-43-4358-000	FORESTRY GRANTS	0	4,929	5,929	5,929	0
100-43-4360-000	DANE CTY GRANT: LAND CONS DEPT	0	0	0	0	0
100-44-4411-000	LICENSES: LIQUOR/MALT BEVERAGE	4,675	4,675	5,285	5,285	5,500
100-44-4412-000	LICENSES: OTHER BUS/OCCUPATION	2,715	2,600	3,130	3,200	2,850

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-44-4421-000	LICENSES: BICYCLE	55	100	72	72	75
100-44-4422-000	LICENSES: DOG & CAT	2,656	4,500	2,040	3,800	3,800
100-44-4423-000	LICENSES: MISC	345	300	430	450	300
100-44-4431-000	PERMIT/INSPCTN FEES: BUILDINGS	15,623	20,000	51,356	52,000	16,000
100-44-4432-000	PERMIT/INSPCTN FEES: HVAC	6,765	6,000	4,673	5,000	5,000
100-44-4433-000	PERMIT/INSPCTN FEES: ELECTRICL	7,334	6,200	12,450	13,000	6,000
100-44-4434-000	PERMIT/INSPCTN FEES: PLUMBING	4,320	4,000	8,443	8,600	4,000
100-44-4435-000	PERMIT/INSPCTN FEES: SIGNS	366	1,400	48	75	100
100-44-4436-000	PERMIT/INSPCTN FEES:SPRNK/FIRE	1,376	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-44-4439-000	PERMIT/INSPCTN FEES: MISC.	350	300	300	350	300
100-44-4441-000	ZONING FEES	3,650	3,400	3,300	4,000	3,600
100-44-4491-000	CABLE TV FRANCHISE FEES	27,110	24,000	24,410	29,000	29,000
100-44-4492-000	% SURCHARGE FOR RECREATION	8,254	14,000	7,766	7,766	11,841
100-45-4511-000	COURT FINES	31,499	27,000	24,470	30,000	30,000
100-45-4513-000	PARKING VIOLATIONS	50,085	41,000	48,806	49,000	42,000
100-45-4514-000	POLICE DONATIONS/MISC REVENUES	1,631	400	8,735	8,800	9,000
100-46-4611-000	CLERK: MATERIAL & SUPPLY SALES	66	0	213	225	100
100-46-4612-000	CLERK: EMPLOYEE SUNSHINE FUND	1,415	1,000	361	400	500

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-46-4613-000	CLERK: PARKING PERMITS	1,055	600	780	800	700
100-46-4621-000	LAW ENFORCEMENT FEES	486	400	547	560	400
100-46-4642-000	WIS MUNICIPAL RECYCLING GRANT	14,945	14,945	14,942	14,942	12,043
100-46-4642-100	RECYCLING PROCEEDS	0	0	0	0	0
100-46-4645-000	DISPOSAL REPAIR FEES	1,418	1,000	560	800	800
100-46-4670-000	BOOK PUBLISHING REVENUES	330	160	303	303	330
100-46-4670-100	RESALE BOOK PUBLISHING REVENUE	0	0	0	0	0
100-46-4671-000	BOOK SHIPPING INCOME	0	0	0	0	0
100-46-4672-000	CONTRIBUTIONS:PARKS & FORESTRY	20,003	1,000 (2,025) (2,025)	1,000

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-46-4672-100	GARDEN PLOT REVENUES	1,890	1,890	1,920	1,920	1,920
100-46-4672-110	CONTRIBUTIONS: GARDEN CLUB	2,500	2,500	2,500	2,500	2,500
100-46-4673-100	RECREATION: FOUR CORNERS	16,395	17,000	14,865	14,865	15,162
100-46-4673-200	RECREATION: LAND REC	16,045	16,000	15,300	15,300	15,606
100-46-4673-210	RECREATION: LAND REC GRANT	0	0	0	0	0
100-46-4673-300	RECREATION: TENNIS	33,801	33,500	31,598	31,536	32,167
100-46-4673-400	RECREATION: BASEBALL	0	0	0	0	0
100-46-4673-500	RECREATION: BASKETBALL	1,640	1,800	1,505	1,505	1,535
100-46-4673-600	RECREATION: GOLF	5,295	5,400	5,126	5,126	5,229

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-46-4673-700	RECREATION: KAYAK/CANOE	755	800	480	480	459
100-46-4673-800	RECREATION: INDOOR SOCCER	0	0	0	0	0
100-46-4673-900	RECREATION: OUTDOOR SOCCER	8,608	8,000	8,789	8,608	8,780
100-46-4674-100	COMMUNITY CENTER RENTALS	4,257	4,200	3,100	4,000	4,000
100-46-4674-210	JULY 4th FAMILY PICNIC	925	1,000	1,219	1,219	1,100
100-46-4674-220	JULY 4th FIREWORKS	8,476	8,100	8,710	8,710	8,100
100-47-4741-000	WATER DEPT: REIMB FOR SERVICES	9,000	9,000	9,000	9,000	9,000
100-47-4742-000	SEWER DIV: REIMB FOR SERVICES	9,000	9,000	9,000	9,000	9,000
100-47-4743-000	WATERFRONT: REIMB FOR SERVICES	16,700	16,700	16,700	16,700	16,700

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-47-4744-000	STORMWATER:REIMB FOR SERVICES	9,000	9,000	9,000	9,000	9,000
100-48-4810-000	INTEREST ON INVESTMENTS	1,982	3,200	3,617	4,500	5,000
100-48-4810-100	BUILD AMERICA BOND SUBSIDY	10,221	9,779	9,772	9,772	9,153
100-48-4812-000	CAPITAL PROJECT BOND INTEREST	0	0	0	0	0
100-48-4815-000	INTEREST ON WATER LOAN	0	0	0	0	0
100-48-4821-000	RENT: DUE FROM POOL	36,383	37,377	37,645	37,645	37,800
100-48-4822-000	RENT: BLACKHAWK C.C.	132,247	100,000	66,700	91,753	101,500
100-48-4823-000	BCC INSURANCE REIMBURSEMENT	0	0	0	0	0
100-48-4825-000	RENT: PARKING SPACES	4,929	4,800	3,812	4,550	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-48-4830-000	MISCELLANEOUS SALES	14,465	0	137	137	0
100-48-4831-000	POLICE/ FIRE SALES	528,845	5,000	2,352	2,352	10,000
100-48-4833-000	VILLAGE TREE SALES	13,129	8,000	5,433	5,433	3,000
100-48-4836-000	DPW VEHICLE SALES	13,355	0	0	0	0
100-48-4838-000	DANE CTY CALENDARS	1,062	1,300	28	1,000	1,000
100-48-4840-000	INSURANCE DIVIDENDS	3,790	0	7,892	7,892	0
100-48-4850-000	INSURANCE CLAIMS	1,454	0	0	0	0
100-48-4855-000	SHWD LEAGUE/FOUNDATN RECEIPTS	600	600	0	0	0
100-48-4895-000	TIF REFUND	0	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-49-4941-000	MISCELLANEOUS REVENUES	11,344	2,000	15,115	15,150	13,500
100-49-4944-000	FUND BALANCE APPLIED	0	119,268	0	119,268	145,462
100-51-5111-310	VILLAGE BOARD: SUP & EXPENSE	17,577	1,000	3,247	3,247	750
100-51-5111-720	VILLAGE BOARD: DONATIONS	0	0	0	0	0
100-51-5112-310	COMMITTEES: SUP & EXPENSE	3,041	1,000	211	211	500
100-51-5120-110	JUDICIAL: SALARY & ALLOWANCES	3,032	2,965	2,474	2,965	2,965
100-51-5120-120	JUDICIAL: COURT CLERK WAGES	23,242	20,748	17,589	20,748	21,266
100-51-5120-150	JUDICIAL: BENEFITS	6,290	5,888	4,944	5,888	6,158
100-51-5120-310	JUDICIAL: OFFC. SUP & EXPENSE	633	480	1,563	1,563	1,500

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-51-5120-321	JUDICIAL: DUES	100	140	100	100	100
100-51-5120-322	JUDICIAL: SEMINARS & TRAINING	1,475	1,465	1,300	1,465	1,465
100-51-5130-210	LEGAL: GEN. ADVICE & COUNSEL	24,015	10,000	54,261	52,000	13,000
100-51-5130-211	LEGAL: ORDINANCE PROSECUTIONS	38,149	27,000	31,511	33,000	29,000
100-51-5141-120	ADMIN: WAGES	84,420	100,759	75,262	94,777	86,425
100-51-5141-150	ADMIN: BENEFITS	22,725	27,645	18,263	23,928	21,957
100-51-5141-320	ADMIN: DUES & SEMINARS	1,428	1,500	1,327	1,500	1,600
100-51-5141-340	ADMIN: MONTHLY BULLETIN	8,923	0	225	225	225
100-51-5141-380	ADMIN: STAFF SUNSHINE FUND	765	500	305	250	100

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-51-5142-120	CLERK: WAGES	83,384	99,620	63,888	85,389	84,839
100-51-5142-130	EXTRA OFFICE HELP	16,628	16,775	13,208	16,775	17,347
100-51-5142-150	CLERK: BENEFITS	23,765	29,632	13,682	20,815	21,382
100-51-5142-310	CLERK: SUP & EXPENSES	4,525	4,000	3,100	4,000	3,900
100-51-5142-322	CLERK: TRAINING/SEMINARS	818	800	1,002	1,002	800
100-51-5142-340	CLERK: POSTAL EXPENSES	4,876	4,500	1,881	4,500	4,500
100-51-5142-500	CLERK: DANE CTY CALENDARS	798	998	918	918	920
100-51-5142-700	CLERK: LICENSE COSTS	0	0	0	0	0
100-51-5143-158	PERSONNEL: UNEMPLOYMENT COMP	0	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-51-5143-160	PERSONNEL: WORKMAN'S COMP INS	38,195	40,225	42,322	42,322	40,000
100-51-5143-190	PERSONNEL: PROVIDED FOR EVALS	0	0	0	0	6,000
100-51-5143-200	PERSONNEL: RECRUITMENT	0	0	0	0	0
100-51-5143-210	PERSONNEL: MEDICAL EVALUATIONS	433	0	887	887	500
100-51-5143-300	PERSONNEL: RETIREES INS PREM	16,840	26,329	22,065	26,329	26,856
100-51-5144-140	ELECTIONS: PER DIEM WAGES	2,341	1,000	838	838	2,500
100-51-5144-340	ELECTIONS: OPERATING SUPPLIES	1,396	800	391	391	1,400
100-51-5145-210	D.P.: CONTRACTUAL SERVICES	18,436	16,650	12,611	16,150	17,286
100-51-5145-340	D.P.: OPERATIONS EXPENSE	2,566	2,450	2,131	2,550	2,600

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-51-5145-350	WEBSITE COSTS	9	450	18	468	468
100-51-5151-210	FINANCE: AUDIT SERVICES	26,669	23,000	19,853	26,000	25,917
100-51-5151-290	LIFE QUEST FEES/OTHER PAYMENTS	285	0	0	0	0
100-51-5151-300	BOND ISSUE EXPENSES	2,278	1,450	2,603	2,603	0
100-51-5152-340	TREASURY: OPERATIONS	1,528	2,000	144	150	0
100-51-5152-390	TREASURY: WRITE-OFF EXPENSE	6,784	0	0	0	0
100-51-5153-210	ASSESSOR: CONTRACTUAL EXPENSE	5,800	6,100	6,000	6,100	6,300
100-51-5154-511	LIABILITY INS (LEAGUE)	51,523	58,830	43,591	58,830	59,000
100-51-5154-512	PROPERTY INS (LGPIF)	9,920	11,080	9,882	11,042	16,000

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-51-5160-220	BLDGS & PLANT: GAS & ELECTRIC	48,221	42,000	34,159	40,500	40,250
100-51-5160-221	BLDGS & PLANT: WATER	2,599	4,100	3,649	4,608	5,000
100-51-5160-222	BLDGS & PLANT: TELEPHONE	5,025	6,000	4,391	5,000	5,000
100-51-5160-223	BLDGS & PLANT:STORMWATER CHRC	4,527	6,670	6,661	6,661	5,500
100-51-5160-240	BLDGS & PLANT: CONTRACTUAL	5,034	6,800	4,848	6,400	6,600
100-51-5160-530	BLDGS & PLANT: RENTAL EXPENSE	22,012	25,390	22,693	25,390	26,200
100-52-5210-110	POLICE: SALARIES & ALLOWANCES	85,146	85,823	69,857	85,823	88,448
100-52-5210-120	POLICE: CLERICAL WAGES	67,990	67,255	54,888	67,255	68,304
100-52-5210-121	POLICE: OFFICER WAGE & HOLIDAY	292,984	284,273	241,478	284,273	296,436

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-52-5210-122	POLICE: OVERTIME WAGES	10,098	9,000	9,599	9,800	9,000
100-52-5210-124	POLICE: PART-TIME DUTY WAGES	56,441	40,000	42,572	44,000	40,500
100-52-5210-125	POLICE: DIFFERENTIAL	1,618	2,100	1,316	1,500	2,000
100-52-5210-128	POLICE: COM SERVICE OFFICERS	3,860	4,250	3,982	4,250	4,250
100-52-5210-129	POLICE: CROSSING GUARD WAG	6,964	5,400	5,597	5,800	5,500
100-52-5210-130	POLICE: EMPLOYMENT BONUS	0	0	0	0	0
100-52-5210-150	POLICE: BENEFITS	180,456	168,037	147,275	168,037	188,027
100-52-5210-170	POLICE: EDUCATION REIMB	0	500	0	500	500
100-52-5210-210	POLICE: CONTRACTUAL SERVICES	9,675	10,000	7,223	10,000	10,500

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-52-5210-310	POLICE: OFFICE SUPPLIES & EXP	1,142	3,000	1,491	3,000	2,900
100-52-5210-321	POLICE: DUES & SEMINARS	1,305	1,500	443	1,500	1,500
100-52-5210-322	POLICE: TRAINING EXPENSES	5,146	8,000	2,796	8,000	8,000
100-52-5210-340	POLICE: OPERATING EXPENSE	11,042	14,500	11,378	14,500	14,400
100-52-5210-341	POLICE: UNIFORM EXPENSE	4,999	4,500	2,807	4,300	4,500
100-52-5210-345	POLICE: PROMOTION	0	0	0	0	0
100-52-5210-350	POLICE: VEHICLE REPAIR & MAINT	5,844	5,000	1,692	4,632	5,000
100-52-5210-370	POLICE: FUEL & OIL	12,397	12,500	6,549	8,965	9,000
100-52-5210-380	POLICE: DRUG PREVENTION	0	200	0	200	200

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-52-5210-390	POLICE: INSURANCE COSTS	0	0	0	0	0
100-52-5220-210	FIRE: CONTRACTUAL EXPENSE	431,413	476,619	476,620	476,619	494,411
100-52-5220-215	FIRE: 2% DUES TO MAD FIRE DEPT	0	0	35,505	35,505	18,000
100-52-5220-590	FIRE: HYDRANT RENTAL	118,231	118,231	118,231	118,231	118,281
100-52-5240-150	INSPECTIONS: BENEFITS	2,446	1,139	1,881	3,557	2,180
100-52-5240-211	INSPECTIONS: BUILDINGS	16,288	10,000	15,899	17,500	16,000
100-52-5240-212	INSPECTIONS: HVAC	6,315	3,000	4,280	5,500	5,000
100-52-5240-213	INSPECTIONS: ELECTRICAL	7,201	3,000	3,551	5,000	5,000
100-52-5240-214	INSPECTIONS: PLUMBING	2,735	1,500	1,748	2,300	2,500

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-52-5240-340	INSPECTIONS: OPERATIONS	118	100	633	633	100
100-52-5260-290	DANE COUNTY RADIO CONTRACT	2,837	4,841	1,615	3,231	3,500
100-53-5300-121	AIDABLE WORK: LABOR	67,810	78,442	51,788	78,440	73,550
100-53-5300-150	AIDABLE WORK: BENEFITS	13,625	13,446	10,272	13,446	12,462
100-53-5300-340	AIDABLE WORK: OPERATING EXP.	16,090	19,500	18,158	19,500	20,000
100-53-5300-450	SCHOOL SAFE ZONE	150	0	0	0	0
100-53-5300-600	AIDABLE: INSURANCE REPAIRS	0	0	0	0	0
100-53-5320-350	GARAGE: VEHICLE REPAIR & MAINT	18,424	18,000	9,829	18,000	18,000
100-53-5320-370	GARAGE: FUEL & OIL	15,305	16,000	7,045	14,000	13,750

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-53-5330-210	STR MAINT/REPAIR: ENGINEERING	540	0	0	0	0
100-53-5330-230	STR MAINT/REPAIR: ANNUAL CNTCT	25,000	10,000	0	10,000	10,000
100-53-5342-220	STREET LIGHTING: POWER	18,592	17,575	11,329	18,000	18,000
100-53-5342-340	STREET LIGHTING: CONTRACTUAL	1,494	9,525	0	9,525	9,000
100-53-5344-350	STORM SEWERS: DISCHARGE PERMIT	27	0	11	0	0
100-53-5352-300	BUS SERVICE	14,200	25,000	7,500	25,000	30,000
100-53-5362-290	REFUSE COLL: CONTRACTUAL SERVICE	95,547	95,872	78,449	95,872	96,000
100-53-5363-290	METRO LANDFILL EXPENSE	4,280	5,370	5,370	5,370	8,160
100-53-5365-121	RECYCLING/YARDWASTE:LABOR	33,710	33,929	35,217	38,000	36,563

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-53-5365-150	RECYCLING/YARDWASTE:BENEFITS	5,411	5,816	5,333	5,816	6,195
100-53-5365-340	RECYCLING/YARDWASTE: SUP EXP	7,216	4,000	3,484	4,000	4,120
100-53-5365-370	RECYCLING/YARDWASTE:FUEL & OIL	2,891	4,500	2,809	4,000	3,900
100-54-5400-130	VILLAGE HALL: CLEANING	11,017	11,295	5,826	11,295	11,949
100-54-5400-150	VILLAGE HALL: BENEFITS	1,617	1,936	842	1,936	2,025
100-55-5500-121	NON-AIDABLE WORK: LABOR	91,752	98,580	81,349	98,580	99,518
100-55-5500-150	NON-AIDABLE WORK: BENEFITS	16,575	16,898	13,505	16,898	16,863
100-55-5500-340	NON-AIDABLE: OPERATING EXPENSE	23,758	25,750	25,714	25,750	25,000
100-55-5500-600	NON-AIDABLE: INSURANCE COSTS	0	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-55-5500-700	COMMUNITY GARDENS	0	0	0	0	0
100-55-5514-121	COMMUNITY CTR: WAGES	3,636	4,003	430	600	3,944
100-55-5514-150	COMMUNITY CTR: WAGE BENEFITS	565	686	56	80	668
100-55-5514-220	COMMUNITY CTR: GAS & ELECTRIC	7,310	7,500	4,442	7,600	7,600
100-55-5520-121	FORESTER: WAGES	62,762	56,608	47,179	57,608	60,920
100-55-5520-122	GRANT FUNDED HORT WAGES	0	0	0	0	0
100-55-5520-125	HORT ASSISTANT WAGES	16,796	17,500	13,630	17,500	16,000
100-55-5520-150	FORESTER: WAGE BENEFITS	17,069	16,039	13,220	16,039	17,131
100-55-5520-320	PARKS:PROJECTS	6,027	6,000	5,874	6,500	6,300

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-55-5520-340	PARKS:OPERATING EXPENSE	3,476	4,000	3,320	4,000	4,350
100-55-5520-342	VILLAGE TREE SALES COSTS	12,238	8,000	4,974	4,974	3,000
100-55-5520-350	McKENNA PARK	0	0	0	0	0
100-55-5520-370	FORESTER: FUEL & OIL	1,005	1,600	498	1,000	800
100-55-5523-343	HORTICULTURE: REFORESTATION	8,568	8,000	7,551	9,000	8,000
100-55-5523-350	HORTICULTURE:PLANTINGS	176	400	0	0	0
100-55-5523-550	FORESTRY GRANTS	4,114	0	0	0	0
100-55-5523-600	TREE MAINTENANCE	31,037	20,000	8,401	20,000	30,000
100-55-5523-650	TREE REMOVALS	14,044	15,000	11,277	15,000	10,000

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<u>GENERAL FUND</u>						
100-55-5531-121	FOUR CORNERS: WAGES	13,583	13,600	11,789	11,790	11,800
100-55-5531-150	FOUR-CORNERS: BENEFITS	1,039	1,040	902	902	903
100-55-5531-340	FOUR CORNERS: OPERATING EXPNSI	3,636	2,000	2,269	2,450	2,531
100-55-5532-121	LAND RECREATION: WAGES	10,049	10,000	11,633	11,633	11,800
100-55-5532-150	LAND RECREATION: BENEFITS	769	765	890	890	903
100-55-5532-340	LAND RECREATION: OPERATING EXP	2,881	2,000	4,118	4,140	4,815
100-55-5533-121	TENNIS: WAGES	18,183	18,000	19,153	19,153	18,000
100-55-5533-150	TENNIS: BENEFITS	1,391	1,377	1,465	1,465	1,377
100-55-5533-340	TENNIS: OPERATING EXPENSES	12,259	7,000	6,166	6,175	9,647

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<u>GENERAL FUND</u>						
100-55-5534-140	BASEBALL: UMPIRE PER DIEM EXP	0	0	0	0	0
100-55-5534-340	BASEBALL: OPERATING EXPENSES	0	0	0	0	0
100-55-5535-121	BASKETBALL: WAGES	958	600	503	503	550
100-55-5535-150	BASKETBALL: BENEFITS	73	46	38	38	42
100-55-5535-340	BASKETBALL: OPERATING EXPENSE	538	400	562	562	642
100-55-5536-121	INDOOR SOCCER: WAGES	0	0	0	0	0
100-55-5536-150	INDOOR SOCCER: BENEFITS	0	0	0	0	0
100-55-5536-340	INDOOR SOCCER: OPERATING EXPEN	0	0	0	0	0
100-55-5537-340	SPEC EVENTS: JULY 4th EXPENSE	1,197	1,000	1,340	1,340	1,400

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-55-5537-341	SPEC EVENTS: FIREWORKS EXPENSE	8,924	8,500	8,987	8,987	9,000
100-55-5537-342	SPEC EVENTS: RECOGNITION NIGHT	4,088	4,200	0	4,200	4,200
100-55-5538-340	OUTDOOR SOCCER: OPERATNG EXPENSE	5,925	6,000	6,006	6,200	7,242
100-55-5540-340	GOLF: OPERATING EXPENSES	5,825	5,200	5,173	5,173	5,229
100-55-5550-390	KAYAK/CANOE RENTAL EXPENSES	755	0	48	432	459
100-56-5630-150	PLANNER	1,083	0	310	310	0
100-56-5640-210	PROF CONSULTANT:PLAN REVIEW	3,258	3,500	2,002	2,002	1,500
<u>CAPITAL OUTLAY</u>						
100-57-5735-775	CAP OUTLAY: CREW MOWER UNIT	0	0	0	0	0
100-57-5751-800	CAP OUTLAY: COMPUTERS	21,916	5,000	2,581	5,000	4,500

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<u>GENERAL FUND</u>						
100-57-5751-810	CAP OUTLAY: GEN ADM EQUIPMENT	0	0	0	0	0
100-57-5751-825	CAP OUTLAY: ADMIN DP SOFTWARE	0	4,500	0	4,500	1,500
100-57-5751-830	CAP OUTLAY:FD/EMS CAPITL EQUIP	0	0	0	0	0
100-57-5751-845	CAP OUTLAY:PAINT BURBANK RAIL	0	0	0	0	0
100-57-5751-850	CAP OUTLAY:DPW CAPITAL EQUIPMT	5,450	0	0	0	0
100-57-5752-811	CAP OUTLAY: PD COMMNCTNS EQPT	2,647	6,500	3,029	6,500	6,000
100-57-5752-813	CAP OUTLAY: PD VEHICLE REPL	0	28,900	31,173	31,173	0
100-57-5752-815	CAP OUTLAY: PD SAFETY EQPT	1,148	3,000	1,153	3,000	3,000
100-57-5752-817	CAP OUTLAY: PD EQUIPMENT	9,179	9,000	7,600	9,000	19,500

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>GENERAL FUND</u>						
100-57-5752-821	CAP OUTLAY: FD COMMNCTNS EQPT	0	0	0	0	0
100-57-5752-822	CAP OUTLAY: FD OPERATING EQUIP	0	0	0	0	0
100-57-5752-825	CAP OUTLAY: FD SAFETY EQPT	0	0	0	0	0
100-57-5752-826	CAP OUTLAY: FD HOSE & APPLNCS	0	0	0	0	0
100-57-5752-828	CAP OUTLAY: FD VEHICLE REPLACE	0	0	0	0	0
100-57-5752-831	CAP OUTLAY: EMS COMMNCTN EQPT	0	0	0	0	0
100-57-5752-832	CAP OUTLAY: EMS OPERATING EQPT	313	0	0	0	0
100-59-5910-900	CONTINGENT ACCOUNT	0	0	0	0	0
100-59-5920-900	DUE TO DEBT SERVICE	787,001	710,449	672,598	710,449	730,133

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
	GENERAL FUND Revenue Totals:	3,931,870	3,512,354	776,839	3,599,861	3,578,454
	GENERAL FUND Expenditure Totals:	3,585,643	3,512,354	3,117,074	3,584,192	3,578,454
	Grand Totals:	346,227	0	(2,340,235)	15,669	0

Report Criteria:
Account.Acct No = All
Account Detail

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Account Detail

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>WATER DEPARTMENT FUND</u>						
600-46-4645-459	MTR'D WATER SALES - COMMERCIAL	30,806	43,750	13,613	30,000	46,209
600-46-4645-460	UNMETERED SALES	0	0	0	0	0
600-46-4645-461	METERED WATER SALES-RESIDENT'L	232,611	293,750	105,011	225,000	348,916
600-46-4645-462	PRIVATE FIRE PROTECTION SERVICE	6,600	6,600	3,300	6,600	6,600
600-46-4645-463	PUBLIC FIRE PROTECTION	118,231	118,231	118,231	118,231	118,231
600-46-4645-464	PUBLIC AUTHORITY SALES	12,682	10,000	6,154	12,308	19,023
600-46-4645-465	MULTIFAMILY RESIDENTIAL	25,964	43,750	11,244	28,000	38,946
600-46-4645-470	FORFEITD DISCOUNTS (PENALTIES)	1,979	1,000	294	500	1,000

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>WATER DEPARTMENT FUND</u>						
600-48-4810-100	BUILD AMERICA BOND SUBSIDY	9,253	9,014	9,028	9,028	8,720
600-48-4810-419	INTEREST INCOME	0	0	0	0	0
600-48-4810-421	MISC. NON-OPERATING	0	0	0	0	0
600-48-4810-422	MISC. OPERATING	3,303	4,000	144	2,000	4,000
600-53-0600-121	WATER: LABOR	22,552	18,458	17,279	18,458	24,461
600-53-0600-150	WATER: BENEFITS	4,539	3,170	3,076	3,170	4,145
600-53-0610-601	PURCHASED WATER	136,781	135,000	126,107	140,000	116,000
600-53-0620-220	POWER FOR PUMPING	17,268	17,000	9,709	12,000	15,000
600-53-0630-340	SUPPLIES AND EXPENSE	15,701	14,000	5,002	11,000	15,000

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>WATER DEPARTMENT FUND</u>						
600-53-0650-342	REPAIRS: WATER PLANT	0	0	0	0	0
600-53-0660-370	TRANSPORTATION EXPENSE	0	0	0	0	0
600-53-0670-340	NEW METER READ SYSTEM	0	0	0	0	0
600-53-0680-110	ADMIN. SALARIES	22,927	26,383	22,249	26,383	27,906
600-53-0680-150	ADMIN: BENEFITS	6,120	6,734	5,674	6,734	6,401
600-53-0681-310	ADMIN. SUPPLIES & EXPENSES	807	0	19	100	1,000
600-53-0682-210	OUTSIDE SERVICES	31,056	28,685	24,265	30,000	20,000
600-53-0689-340	MISC. GENERAL EXPENSE	498	0	0	0	0
600-53-5403-540	DEPRECIATION EXPENSE	60,755	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>WATER DEPARTMENT FUND</u>						
600-53-5403-541	DEPRECIATION - CIAC	2,486	0	0	0	0
600-53-5403-590	PAYMENT IN LIEU OF TAX	2,930	2,600	0	0	0
<u>FIXED CHARGES</u>						
600-53-5427-510	BOND & NOTE INTEREST EXPENSE	68,272	47,720	65,351	65,351	61,266
600-53-5427-520	CONTRA-INTEREST	(10,551)	0	0	0	0
600-53-5437-510	BOND & NOTE PRINCIPAL EXPENSE	0	120,000	0	140,524	156,387
600-53-5601-604	FIRE PROTECTION: VILLAGE	26,400	26,400	19,800	26,400	26,400
600-53-5641-340	MISC. OPERATIONS EXPENSE	0	0	0	0	0
600-53-5641-531	RENTALS - VILLAGE HALL	9,000	9,000	9,000	9,000	9,000
600-53-5930-800	DUE TO CAPITAL FUND	0	0	0	0	75,000

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
WATER DEPARTMENT FUND						
600-53-5930-900	ADMIN: PROVIDE FOR CONTINGENCY	0	0	0	0	0
600-58-5820-601	INTEREST ON NAN	0	0	0	0	0
600-58-5820-660	DEBT ISSUE COSTS	0	0	0	0	0
600-99-9999-999	TRANSFER TAX EQUIVALENT	52,036	55,000	0	55,000	58,000
WATER DEPARTMENT FUND Revenue Totals:		441,429	530,095	267,019	431,667	591,645
WATER DEPARTMENT FUND Expenditure Totals:		469,577	510,150	307,531	544,120	615,966
Grand Totals:		(28,148)	19,945	(40,512)	(112,453)	(24,321)

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Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-46-4618-000	CLERK: MISC FEES	0	0	0	0	0
210-46-4670-000	MEMBERSHIP FEES	483,786	480,000	467,199	467,199	485,000
210-46-4670-100	SWIM/DIVE/BALLET TEAM REG FEES	40,563	40,000	34,943	34,943	37,500
210-46-4672-250	AUGUST ONLY MEMBERSHIPS	0	0	0	0	0
210-46-4673-110	DAILY ADMISSIONS REC'D FR POOL	16,300	16,000	17,217	17,217	17,250
210-46-4673-150	POP MACHINE SALES	94	100	217	217	0
210-46-4673-200	CONCESSION SALES	21,482	21,000	19,607	19,607	21,000
210-46-4673-400	SODA POP VENDOR REBATE	1,275	875	934	934	1,275

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-46-4680-000	EXTENDED SEASON	0	0	0	0	0
210-48-4810-000	INTEREST INCOME	0	0	0	0	0
210-48-4810-100	BUILD AMERICA BOND SUBSIDY	1,547	1,507	1,509	1,509	1,458
210-48-4820-100	RENT: PRIVATE CLUBS	12,984	10,500	0	12,500	13,000
210-48-4820-110	RENT: BADGER STATE GAMES	0	0	0	0	0
210-48-4840-000	INSURANCE CLAIMS	0	0	0	0	0
210-49-4940-000	MEMBERSHIP GRANT DONATIONS	42	3,200	4,672	4,672	4,000
210-49-4941-000	MISCELLANEOUS REVENUES	1,081	800	300	300	0
210-49-4944-000	FUND BALANCE APPLIED	0	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-51-5130-210	LEGAL: ADVICE & COUNSEL	0	0	0	0	0
210-51-5142-120	CLERK: CLERICAL WAGES	22,716	24,418	20,766	24,418	25,786
210-51-5142-150	CLERK: BENEFITS	5,647	6,312	5,373	6,312	5,635
210-51-5142-310	CLERK: OFFICE SUPPLY & EXPENSE	4,950	5,120	3,905	3,905	4,500
210-51-5151-210	FINANCE: AUDIT EXPENSE	1,400	1,500	1,500	1,500	1,500
210-51-5154-511	RISK/PROP MGT: PROP/LIABILITY	2,800	2,800	2,800	2,800	2,800
210-51-5154-512	PROPERTY INSURANCE	595	595	595	595	595
210-51-5154-530	POOL RENTAL: DUE TO GEN'L FUND	36,383	37,000	37,645	37,645	37,800
210-51-5160-121	POOL LABOR: DPW	9,965	11,699	6,189	6,189	10,808

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-51-5160-150	DPW CREW: BENEFITS	2,091	2,009	1,189	1,189	1,831
210-51-5160-220	BLDG/PLANT: GAS & ELECTRIC	24,796	24,000	24,869	25,000	25,000
210-51-5160-221	BLDG/PLANT: WATER	7,553	6,000	8,826	8,826	9,000
210-51-5160-222	BLDG/PLANT: TELEPHONE	1,033	1,300	1,097	1,170	1,250
210-51-5160-223	BLDGS & PLANT:STORMWATER CHRC	1,048	1,200	1,075	1,200	1,200
210-51-5160-340	BLDG/PLANT: OPERATING SUPPLIES	8,305	9,000	1,199	1,199	3,000
210-51-5160-350	BLDG/PLANT: REPAIR/MAINT EXP.	6,932	10,000	11,950	11,950	14,900
210-51-5160-360	BIDG/PLANT: LEAK/BOILER REP	0	0	0	0	0
210-51-5160-510	BLDG/PLANT: INSURED REPAIRS	0	0	0	0	0

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<u>POOL SPECIAL REVENUE FUND</u>						
210-55-5542-121	STAFF: MANAGERS' WAGES	43,754	37,000	35,166	37,000	45,000
210-55-5542-122	STAFF: LIFEGUARDS' WAGES	87,385	88,000	85,348	85,348	87,000
210-55-5542-123	STAFF: COACHES' SAL. & WAGES	28,932	30,000	30,373	30,373	30,000
210-55-5542-124	STAFF: CHECKERS' WAGES	15,058	15,500	17,214	17,214	16,500
210-55-5542-125	STAFF: CONCESSION WAGES	6,019	6,200	8,404	8,404	7,500
210-55-5542-126	STAFF: LESSON HELPER WAGES	4,172	5,500	5,506	5,506	5,500
210-55-5542-130	STAFF: EXTENDED SEASON WAGES	0	0	0	0	0
210-55-5542-150	STAFF: BENEFITS	16,566	16,500	15,534	16,200	16,500
210-55-5542-240	REPAINTING	330	0	239	239	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-55-5542-310	POOL STAFF: OFC SPLY & EXP	605	600	806	806	1,000
210-55-5542-315	POOL STAFF: APPRECIATION	1,063	1,000	1,050	1,050	1,000
210-55-5542-339	POOL: CHEMICALS	15,949	16,000	15,879	15,879	15,500
210-55-5542-340	POOL: OPERATING SUPPLY & EXP.	10,022	8,700	9,351	9,351	8,500
210-55-5542-341	POOL STAFF: UNIFORM EXPENSE	4,276	4,500	4,011	4,011	4,250
210-55-5542-342	POP MACHINE EXPENSES	0	0	0	0	0
210-55-5542-343	CONCESSIONS EXPENSE	13,719	14,000	13,578	13,578	14,000
210-55-5542-344	SPECIAL EVENTS EXPENSE	1,399	1,300	1,159	1,159	1,250
210-55-5542-345	EXTEND SEASON OPERATNG SUP/EX	0	0	0	0	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-55-5542-346	SWIM/DIVE/BALLET EXPENSES	19,688	18,000	17,040	17,040	18,000
210-55-5542-350	REPAIR/MAINT: SUPPLY & EXPENSE	5,780	6,000	5,209	5,209	5,250
210-55-5542-351	REPAIR/MAINT: POOL EQUIPMENT	12,701	11,000	3,234	3,234	11,500
210-55-5542-353	REPAIR/MAINT: CONCESSIONS	794	1,000	757	757	1,725
210-55-5542-354	LONG RANGE PLAN - POOL REPAIR	0	0	0	0	0
210-55-5542-400	PEPSI SIGNING BONUS	0	0	0	0	0
210-59-5910-100	LOCKER/SHOWER FLOORING	0	0	0	0	0
210-59-5910-200	COMPUTERS-CHEM AUTOMATION	1,082	2,000	1,732	1,732	2,500
210-59-5910-900	CONTINGENCY ACCOUNT	1,700	0	14,800	14,800	0

Acct No	Account Description	2014 Prior Year Actual	2015 Current Year Budget	11/15 Current YTD Actual	2015 Cur Year Projected Budget	2016 Fut Year Budget
<u>POOL SPECIAL REVENUE FUND</u>						
210-59-5920-900	DUE TO DEBT SERVICE	114,166	114,122	114,122	114,122	119,818
POOL SPECIAL REVENUE FUND Revenue Totals:		579,154	573,982	546,598	559,098	580,483
POOL SPECIAL REVENUE FUND Expenditure Totals:		541,374	539,875	529,490	536,910	557,898
Grand Totals:		37,780	34,107	17,108	22,188	22,585

Report Criteria:
Account.Acct No = All
Account Detail

Memorandum

To: Village Board

From: Karl Frantz

Date: 11/13/2015

Re: 2016 Budget Update

General Fund

A revised general fund line item budget is enclosed. In it, 2015 projections are updated and the debt service and tax levy accounts for 2016 have been revised:

Since the Budget Presentation on November 2, 2015 one significant change to the 2016 general and water fund budgets was needed. It is a change that proves helpful to us. When reviewing Village debt allocations, we noticed a minor discrepancy between the debt service as shown in our financial advisor's debt worksheets and the working paper allocations that our auditor is using. In 2013, the Village issued a note anticipation note. This form of debt was chosen for the flexibility it provided. Shortly afterward, the note anticipation note was refinanced with a 2013 Refunding Bond. The Baird debt worksheets that we use for budgeting purposes did not recognize that a portion of that refunded debt should have been allocated to the water utility. Instead, the water utility's share of the debt service remained included in the general fund (where it was when the note anticipation note was issued). However, the Village auditors were aware of the correct allocation and the water utility's share of the Refunding Bond debt was included by them when the PSC reviewed the Village's case for a rate increase. The debt service amount due from the water utility in 2014 was \$38,459, in 2015 \$38,153 and for 2016 is \$43,548, for a total of \$120,160. In summary \$120,160 of total combined debt service in 2014, 2015 and 2016 has to be reallocated from the general fund to the water utility.

To account for this, the 2016 general fund debt service expense has been reduced from \$850,293 to \$730,133 (a reduction of \$120,160). This change reduces the needed 2016 levy from \$2,612,116 to \$2,491,956 (FYI the Village's maximum allowable levy increase, per the State's levy limit legislation, is \$2,644,320). This reduction in the levy will decrease 2016 taxes on the Village portion of the tax bill by .78% from 2015. Compared to last year, a \$588,000 home will see a decrease in Village-only taxes of \$24.74. A mill rate worksheet that demonstrates this is enclosed as Exhibit A. We have not received the County or State tax levy yet, but the school district's levy is up significantly. The 2016 budget still anticipates the utilization of \$145,462 in fund balance that consists of: \$90,609, the last of proceeds of the sale of fire equipment; \$32,607, the application of a bond premium discount; and \$22,246 of unassigned fund balance. Also note the latest 2015 budget

projections indicate that the Village may only need to draw upon fund balance in the amount of \$103,599 compared to the \$119,268 budgeted.

There is another option that can be considered, although I believe it just complicates matters unnecessarily. We could hold the \$76,612 total that was levied in 2013 and 2014 in the debt service fund and apply it to the general fund debt service over, say, two years in even increments. Exhibit B shows using half the amount in 2016 in which case taxes increase by .74% or \$23.42 on a \$588,000 home. The other half would be applied in 2017.

Water Utility

A revised water utility budget is also enclosed that includes the additional debt service amount allocated to that fund.

Pool Budget

The Pool budget has also been revised slightly based on work of the Pool Manager and Committee on the budget after our initial preparation. That budget is also enclosed.

Please replace the water utility (600 Fund) and Pool Budget (210 Fund) in your 2016 Budget binders with these updated pages.

Additional Financial Analysis

Based on discussion at the November 2, 2015 meeting, staff has undertaken additional financial analysis of the Village. That work is enclosed. The first worksheet shows historical general fund budget performance beginning in 2002 and the impact on total general fund balance. It also projects revenues and expenses to 2020. Tax levy revenue increases and debt service expenses were taken out of the overall percentage increase of 1% applied to revenues and the 2% assumed increase for expenditures. This provides more accurate forecasting tools used for those very significant line items.

The second worksheet shows fund balance totals beginning in 2002 and projected to 2020 using the projected budgets from the prior sheet. It also shows our debt service levy requirements historically and projected forward based on current debt and the TIF IV advance flowing back from non spendable to unassigned fund balance.

The second sheet also shows the water and sewer advance from the capital fund and the payback to the capital fund. The money advanced from the capital project fund could be to reduce debt issuance in the future or for some other purpose. We also show the potential revenue from future major building permits.

Effect of Revenue and Expense on General Fund Balance

Year	Revenue			Expenses			Fund Balance		Notes
	Budgeted	Actual	Difference between Budgeted and Actual	Budgeted	Actual	Difference between Budgeted and Actual	Increase/ Decrease	Year End	
2002	\$2,064,880	\$2,079,436	\$14,556	\$2,082,517	\$2,184,711	(\$102,194)	(\$105,275)	\$287,565	
2003	\$2,248,947	\$2,202,905	(\$46,042)	\$2,264,182	\$2,265,797	(\$1,615)	(\$62,892)	\$224,673	
2004	\$2,349,983	\$2,501,834	\$151,851	\$2,347,506	\$2,508,813	(\$161,307)	(\$6,979)	\$217,694	1
2005	\$2,555,798	\$2,512,217	(\$43,581)	\$2,370,559	\$2,274,571	\$95,988	\$237,646	\$455,340	2
2006	\$2,448,960	\$2,599,865	\$150,905	\$2,436,184	\$2,418,674	\$17,510	\$181,191	\$636,531	3
2007	\$2,508,748	\$2,616,957	\$108,209	\$2,565,231	\$2,634,135	(\$68,904)	(\$17,178)	\$619,353	
2008	\$2,787,424	\$2,867,822	\$80,398	\$2,777,947	\$2,779,903	(\$1,956)	\$87,919	\$707,272	
2009	\$2,824,589	\$2,882,797	\$58,208	\$2,878,003	\$2,794,381	\$83,622	\$88,416	\$795,688	
2010	\$2,930,479	\$2,997,777	\$67,298	\$2,983,479	\$2,978,984	\$4,495	\$18,793	\$814,481	
2011	\$2,929,008	\$3,010,855	\$81,847	\$3,020,165	\$3,046,723	(\$26,558)	(\$35,868)	\$778,613	
2012	\$3,003,011	\$3,053,065	\$50,054	\$3,022,484	\$2,940,348	\$82,136	\$112,717	\$891,330	4
2013	\$3,085,309	\$3,270,353	\$185,044	\$3,149,310	\$3,196,184	(\$46,874)	\$74,169	\$965,499	5
2014	\$3,666,885	\$3,872,948	\$206,063	\$3,691,407	\$3,694,629	(\$3,222)	\$178,319	\$1,143,818	6
2015	\$3,512,354	\$3,599,860	\$87,506	\$3,512,354	\$3,584,192	(\$71,838)	\$15,668		
2016	\$3,567,107	\$3,567,107	\$0	\$3,578,454	\$3,578,454	\$0	(\$11,347)		
2017	\$3,652,343	\$3,652,343	\$0	\$3,677,309	\$3,677,309	\$0	(\$24,966)		
2018	\$3,698,450	\$3,698,450	\$0	\$3,738,657	\$3,738,657	\$0	(\$40,207)		
2019	\$3,766,178	\$3,766,178	\$0	\$3,822,679	\$3,822,679	\$0	(\$56,501)		
2020	\$3,820,960	\$3,820,960	\$0	\$3,894,831	\$3,894,831	\$0	(\$73,871)		

** Projected revenues, expenses and debt for 2015 and beyond (Operating Revenue increased by 1%, Operating Expenses increased by 2%)

Notes:

- 1 - Debt Issued
- 2 - Investments, BCC Insurance
- 3 - BCC, Permits
- 4 - Permits
- 5 - Permits
- 6 - Paid loss OPP

Fund Balance Totals

Year	General Fund Balance				Debt Service Levy	Payback of Advances			Net Rev from Bldg Permits
	Unassigned	Assigned	Non-Spendable	Total		TIF IV Adv from GF	Water Adv from Cap Fund	Sewer Adv from Cap Fund	
2002	\$110,157	\$23,804	\$153,604	\$287,565	\$333,186				
2003	\$93,849	\$24,006	\$106,818	\$224,673	\$327,535				
2004	\$169,007	\$5,527	\$43,091	\$217,625	\$320,419				
2005	\$441,695	\$22,063	\$21,583	\$485,341	\$270,101				
2006	\$586,519	\$4,667	\$3,336	\$594,522	\$273,665				
2007	\$589,610	\$8,618	\$21,126	\$619,354	\$378,513				
2008	\$339,707	\$76,744	\$272,758	\$689,209	\$486,645				
2009	\$731,447	\$64,242	\$0	\$795,689	\$447,816				
2010	\$666,843	\$104,665	\$42,974	\$814,482	\$480,382				
2011	\$490,446	\$35,714	\$52,454	\$578,614	\$545,996				
2012	\$685,854	\$79,811	\$125,666	\$891,331	\$529,868				
2013	\$723,404	\$44,204	\$197,882	\$965,490	\$555,807				
2014	\$642,744	\$194,899	\$306,176	\$1,143,819	\$787,001				
2015*	\$670,934	\$115,695	\$255,105	\$1,041,734	\$710,449	\$51,071			\$52,000 700 UBD
2016*	\$725,696	\$25,066	\$188,996	\$939,758	\$730,133	\$66,109		\$28,949	\$30,000 ATT Plaza**
2017*	\$772,432	\$25,066	\$117,294	\$914,792	\$772,022	\$71,702	\$92,675	\$28,949	\$80,000 Lodge II**
2018*	\$807,971	\$25,066	\$41,547	\$874,584	\$775,264	\$75,747	\$92,675	\$28,949	\$84,000 Arbor II**
2019*	\$751,470	\$25,066	\$41,547	\$818,083	\$800,018		\$92,675		
2020*	\$677,599	\$25,066	\$41,547	\$744,212	\$811,717				

* Projected fund balances for 2015 and beyond

** These building projects may or may not occur in the stated years

Note: TIF IV Advances paid back to Unassigned GF starting in 2015 acting to decrease Non-Spendable Fund Balance

Note: Reduction in Assigned Fund Balance in 2015 & 2016 reflects use of funds from sale of fire equipment

2nd Step 2015 payable 2016 Mil Rate Worksheet: levy reduced to correct 100% debt service									
Jurisdiction	Levy amount per TIF Worksheet	Vlg Assessed Value	Mil rate*1000		2015 proposed Typical tax bill	2014 ACTUAL Typical tax bill	% Change	\$ differer	
	(local levy, MMSD MATC changed)				\$588,000	\$588,000			
State	91,413.66	497,486,989	0.183750856		108.05	108.41	-0.33%	-0.36	
County	1,907,152.72	497,486,989	3.833573063		2,254.14	2,242.46	0.52%	11.68	
Local	2,650,652.34	497,486,989	5.328083746		3,132.91	3,157.65	-0.78%	-24.74	
MATC	509,721.47	497,486,989	1.024592565		602.46	596.46	1.01%	6.00	
School dist	6,640,862.50	497,486,989	13.348816445		6,806.73	6,584.10	3.38%	222.63	
				Check					
Total General	11,799,802.69	497,486,989	23.718816674	23.718816674	12,904.29	12,689.08	1.70%	215.21	
School tax credit	881,916.31	497,486,989	1.772742463						
Total Net Mil Rate	10,917,886.38	497,486,989	21.946074212	21.946074212					

2nd Step 2015 payable 2016 Mil Rate Worksheet: levy reduced to correct 100% debt service									
Jurisdiction	Levy amount per TIF Worksheet	Vlg Assessed Value	Mil rate*1000		2015 proposed Typical tax bill	2014 ACTUAL Typical tax bill	% Change	\$ differer	
	(local levy, MMSD MATC changed)				\$588,000	\$588,000			
State	91,413.66	497,486,989	0.183750856		108.05	108.41	-0.33%	-0.36	
County	1,907,152.72	497,486,989	3.833573063		2,254.14	2,242.46	0.52%	11.68	
Local	2,691,396.74	497,486,989	5.409984175		3,181.07	3,157.65	0.74%	23.42	
MATC	509,721.47	497,486,989	1.024592565		602.46	596.46	1.01%	6.00	
School dist	6,640,862.50	497,486,989	13.348816445		6,806.73	6,584.10	3.38%	222.63	
				Check					
Total General	11,840,547.09	497,486,989	23.800717103	23.800717103	12,952.45	12,689.08	2.08%	263.37	
School tax credit	881,916.31	497,486,989	1.772742463						
Total Net Mil Rate	10,958,630.78	497,486,989	22.027974641	22.027974641					

Resolution R - 2015 - 13

*Of the Village of Shorewood Hills, Wisconsin,
2016 Budgets*

Be it Resolved , that the Village of Shorewood Hills general, debt service, water, sewer, pool, stormwater, waterfront and TIF 3 and 4 budgets and tax levy of \$2,491,956.00 are hereby approved.

The foregoing resolution was duly adopted by the Board of Trustees of the Village of Shorewood Hills at a legal meeting on the 16th day of November, 2015.

APPROVED: _____
Mark L Sundquist, President

Attest: _____
Colleen Albrecht, Village Clerk

Resolution R - 2015 - 14

*Of the Village of Shorewood Hills, Wisconsin,
2015 and 206 Wages*

BE IT RESOLVED, the Board of Trustees of the Village of Shorewood Hills, Wisconsin, hereby approves the following wage adjustments:

1. The 2016 wage adjustment for those employees on the Village step schedule shall be a 1% adjustment to the step schedule and a step increase. Police Officers Nicholas Pine and Ashley Dostalec shall receive a two steps adjustment per Board policy direction.
2. For 2016 those employees who are above the final step shall receive a 3% adjustment as shall the Pool Manager and Village Administrator.
3. For ongoing assistance to the Pool Chris Carbon shall receive \$6,512 in 2015 and \$6,512 in 2016.

The foregoing resolution was duly adopted by the Board of Trustees of the Village of Shorewood Hills at a legal meeting on the 16th day of November, 2015.

APPROVED: _____
Mark L Sundquist, President

Attest: _____
Colleen Albrecht, Village Clerk



November 4, 2015

Karl Frantz, Village Administrator
Village of Shorewood Hills
810 Shorewood Blvd.
Madison, WI 53705

VIA EMAIL

Re: Agreement to Create Tax Increment Districts (TID) No. 5 and 6

Dear Mr. Frantz:

Vierbicher Associates, Inc. (Consultant) is pleased to submit this Agreement to provide Tax Increment District planning services to the Village of Shorewood Hills (Client).

I. PROJECT UNDERSTANDING

The Client wishes to encourage additional redevelopment and supporting infrastructure improvements. Consultant will assist Client in creating two new TIDs – TID No. 5 and TID No. 6 to provide a funding source for future municipal improvements and to facilitate redevelopment through potential financial assistance to developers and property owners. The two TIDs will be in the vicinity of the Pyare Square site (blight elimination) and Marshall Court/University Ave. (mixed-use).

II. SCOPE OF SERVICES

1. Discuss and develop project lists, financial projections, timelines, and responsibilities for each TID with Village staff. Draft TID boundary and Project Plan for each TID in consultation with Village staff and provide draft of Plans and boundaries to Plan Commission for initial discussion.
2. Present summaries and facilitate discussion of the draft project plans and boundaries with the Plan Commission.
3. Prepare one blight study to form the basis for creation of one blight elimination TID.
4. Prepare and coordinate publishing of notices and agendas for Public Meetings and Public Hearings related to the TID creation process.
5. Coordinate with the Client, Technical College, School District, and County on Joint Review Board representation, meeting schedule, and TID planning information for each TID.

6. Facilitate a meeting of the Joint Review Board to review initial draft TID plans and boundaries.
7. Revise draft TID boundaries and Project Plans in response to initial Plan Commission comments and provide updated draft TID Plans to the Plan Commission for a Public Hearing on the proposed TID Project Plans and boundaries.
8. Prepare a metes and bounds description of each of the TID boundaries.
9. Draft TID Project Plans for discussion at the Plan Commission Public Hearing shall include:
 - a. Statement of the type, number, and location of the proposed public works or improvements within the district.
 - b. Economic feasibility study.
 - c. Detailed list of estimated project costs.
 - d. Description of finance methods and estimated timeline for costs or monetary obligations.
 - e. Maps showing existing land use, proposed land use, existing and proposed zoning, conditions of the property, and proposed improvements within the TID boundary.
 - f. Proposed changes in zoning ordinances.
 - g. Present and potential value of property.
 - h. Comparison of program to the master plan, official map, building codes, and local ordinances.
 - i. List of estimated non-project costs.
 - j. Statement of a proposed method for the relocation of any displaced persons.
 - k. Statement indicating how creation of the TID promotes the orderly development of the community.
10. Prepare final Project Plans and boundary maps as recommended by the Plan Commission.
11. Prepare Village Board adoption resolutions and required findings. Provide final Project Plan drafts to Village for discussion by the Village Board.
12. Facilitate a meeting of the Joint Review Board to solicit input and to obtain a final decision regarding creation of the TIDs.
13. Submit a copy of the Project Plans, TID maps, legal notices, and Legal Requirements Reports to the Department of Revenue and the Client.
14. Submit two (2) copies of each of the final TID Project Plans to the Client, along with an electronic copy suitable for reproduction.

III. OPTIONAL ADDITIONAL SERVICE

1. Amend TID #3 project plan on the same schedule and using the same meetings as the creation of TIDs #5 and #6.

Initial here to authorize this additional service: _____

IV. INFORMATION PROVIDED BY OTHERS

In order for Consultant to complete the above-described scope of services, the following shall be provided by others:

- County ArcGIS shapefiles for all GIS information as needed for creation of TID maps listed above.
- Village zoning district information in ArcGIS shapefile format.
- Village scheduling and hosting of Plan Commission/Village Board meetings, reproduction and distribution of all meeting materials to all relevant personnel, and recording of meeting minutes whenever necessary.
- Preparation of TID Base Year Packet by Client's assessor and clerk for submittal to the Wisconsin DOR and payment of submittal fees.
- Village mailing of required public hearing notices to property owners within the TID boundary.

V. SCHEDULE

Consultant anticipates completion of the TIDs approximately four months after receiving authorization to proceed from Client. Consultant anticipates the two TIDs will be on the same creation schedule and required meetings will discuss both TIDs in the same meeting. A preliminary timetable is attached.

VI. DESIGNATION OF RESPONSIBLE PARTIES

The designated responsible parties representing the Client and Consultant, respectively, shall have authority to transmit instructions, receive information, and render decisions relative to the project on behalf of each respective party.

Overall coordination and project supervision for Consultant is the responsibility of Dan Lindstrom, AICP, Project Manager. He, along with other personnel, will provide the services required for the various aspects of the project. Please direct all communications that have a substantive impact on the project to Dan. Gary Becker will be the Principal-in-Charge and will be responsible for final work quality and is available for consultation as requested.

The Client designates Karl Frantz, Village Administrator, as its representative. Consultant will direct all communications that have a substantive impact on the project to Karl.

VII. FEES

The time and expense not-to-exceed fee to provide the scope of services for the creation of two TIDs described herein is: **\$17,230.**

The time and expense not-to-exceed fee to provide the scope of services for Optional Additional Service #1 is: **\$3,200.**

These fees assume the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant

including, by way of example and not limitation, decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.

Reimbursable expenses are included in the above stated fees.

All fees associated with this contract are eligible for recovery from the TIDs.

VIII. GENERAL TERMS AND CONDITIONS

The General Terms and Conditions dated 10/16/12 and attached hereto are incorporated herein by reference.

We appreciate the opportunity to work with you on this project. If this Agreement is acceptable to you, please sign the Authorization below and return one copy to our Madison office. Should you have any questions or require any additional information, please feel free to contact us.

Sincerely,

Daniel J Lindstrom, AICP
Project Manager

Enclosure: General Terms and Conditions

AUTHORIZATION TO PROCEED

In witness whereof, the parties have made and executed this Agreement as of the day and year written below.

Client

Consultant

By: _____
Karl Frantz, Village Administrator
Village of Shorewood Hills
810 Shorewood Blvd.
Madison, WI 53705

Gary Becker, CEcD, Principal
Planning & Community Development
Vierbicher Associates, Inc.
999 Fourier Drive, Suite 201
Madison, WI 53717

Date

11/04/13
Date

Witness

Witness

© 2015 Vierbicher Associates, Inc.

**VIERBICHER ASSOCIATES, INC. (CONSULTANT)
GENERAL TERMS AND CONDITIONS OF SERVICES**

1. Services Not Provided as Part of This Contract

Environmental studies, resident construction observation services, archaeological investigations, soil borings, flood plain analysis, wetland delineations, public hearing representation, easements, property descriptions or surveys, negotiations for property rights acquisitions, and other detailed studies or investigations, unless specifically identified in this Agreement for Services, are not included as part of this work.

2. Hazardous Environmental Conditions

Unless specifically identified in this Agreement for Services, it is acknowledged by both parties that Consultant's scope of services does not include any services related to the discovery, identification, presence, handling, removal, transportation, or remediation at the site, or the inspection and testing of hazardous materials, such as asbestos, mold, lead paint, PCBs, petroleum, hazardous waste, or radioactive materials. Client acknowledges that Consultant is performing professional services for Client, and Consultant is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA). If Client is the owner of the project site, Client shall defend, indemnify and hold Consultant harmless from and against any CERCLA-based claims.

3. Additional Services

The Scope of Services in this Agreement is intended to cover services normally required for this type of project. However, occasionally events occur beyond the control of the Consultant or the Client that create a need for additional services beyond those required for a standard contract.

The Consultant and/or Client shall promptly and in a timely manner bring to the attention of the other the potential need to change the Scope of Services set forth above, necessitated by a change in the Scope of Project, Scope of Services, or the Schedule. When a change in the Scope of Services, Schedule, or Fees is agreed to by the Consultant and Client, it shall be initiated by written authorization of both parties.

4. Client's Responsibility

- A. Provide Consultant with all criteria and full information as to Client's requirements for the project, including design objectives and constraints, capacity and performance requirements, flexibility, expandability, and any budgetary limitations; furnish previous plans, studies and other information relevant to the project; furnish copies of all design and construction standards which Client will require to be included in the drawings and specifications; and furnish copies of Client's standard forms, and conditions, including insurance requirements and related documents for Consultant to include in the bidding documents, or otherwise when applicable.
- B. Furnish to Consultant any other information pertinent to the project including reports and data relative to previous designs, or investigations at or adjacent to the site, including hazardous environmental conditions and other data such as reports, investigations, actions or citations.
- C. Arrange for safe access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.
- D. Examine all alternate solutions, studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant and render timely decisions pertaining thereto.

- E. For projects involving construction, attend any pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and substantial completion and final payment inspections.
- F. For projects involving construction, if more than one prime contract is to be awarded for the work designed or specified by Consultant, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth in writing the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Consultant.
- G. For projects involving construction, if Client designates a Construction Manager or an individual or entity other than, or in addition to, Consultant to represent Client at the site, the Client shall define and set forth in writing the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Consultant and make a part of this Agreement.
- H. Provide information relative to all concealed conditions, subsurface conditions, soil conditions, as-built information, and other site boundary conditions. Consultant shall be entitled to rely upon the accuracy and completeness of such information.

5. General Considerations (for projects involving construction)

- A. Consultant shall not at any time supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.
- B. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.
- C. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Consultant.

6. Fees

- A. The fees set forth in this Agreement are based on the assumption that the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant, e.g. decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.
- B. Consultant may submit invoices monthly for work completed to date. Fixed fees will be submitted on the basis of percent of the Scope of Services completed. Estimated fees will be submitted on the basis of time and expense incurred in accordance with Consultant's fee schedule in effect at the time the costs are incurred.
- C. Invoices are due upon receipt. For invoices not paid after 30 days, interest will accrue at the rate of 1 ½% per month. Payments will be credited first to interest and then to principal. In the event any portion of the account remains unpaid after 90

days after the billing, Consultant may initiate collection action and the Client shall be responsible for all costs of collection, including reasonable attorneys' fees. As a matter of business practice, Consultant would intend to file lien rights against the property if payment is not received before lien rights would expire. Consultant shall have the right to suspend its services without any liability arising out of or related to such suspension in the event invoices are not paid within 30 days of receipt.

- D. When estimates of fees or expenses are quoted, they are simply that, estimates. Actual costs invoiced may be higher or lower due to actual fees or expenses incurred. When fees or expenses are anticipated to be higher or lower than estimated, Consultant will make every effort to inform you in a timely manner, even prior to incurring the costs, if possible.
- E. Consultant will bill additional services, if requested, in accordance with the fee schedule in effect at the time the work is performed or as otherwise negotiated.

7. Dispute Resolution

In the event a dispute shall develop between the Client and the Consultant arising out of or related to this Agreement, the Client and Consultant agree to use the following process to resolve the dispute:

- A. The Client and Consultant agree to first negotiate all disputes between them in good faith for a period of at least 30 days from notice first being served in writing to the Client or Consultant of the dispute.
- B. If the Client and Consultant are unable to resolve the dispute by negotiation as described above, the Client and Consultant agree to submit the dispute to non-binding mediation. Such mediation shall be conducted in accordance with Construction Industry Dispute Resolution procedures of the American Arbitration Association.
- C. If the Client and Consultant are unable to resolve the dispute by negotiation or by mediation, they are free to utilize whatever other legal remedies are available to settle the dispute.

8. Insurance

A. Consultant

Consultant maintains general liability and property insurance; vehicle liability; and workers' compensation coverage meeting state and federal mandates. Consultant also carries professional liability insurance. Certificates of Insurance will be provided upon written request.

B. Client

The Client shall procure and maintain, at its expense, general liability, property insurance and, if appropriate, workers' compensation and builders risk insurance. Client waives all claims against the Consultant arising out of losses or damages to the extent such losses or damages are covered by the foregoing insurance policies maintained by the Client.

C. Contractor

The Consultant shall procure from the Contractor, as directed by the Client and/or as provided in the Scope of Services, Certificates of Insurance for the type and amounts as directed by the Client, and shall require the Contractor to name the Consultant as an additional insured under the Contractor's general and auto liability policies.

9. Limitations of Liability/Indemnity

- A. In recognition of the relative risks, rewards and benefits of the project to both the Client and Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total aggregate liability to the Client for any and all injuries, damages, claims, losses or

expenses arising out of this Agreement from any cause or causes, shall not exceed the limits of Consultant's professional liability insurance policy, not including reimbursable subconsultant fees and expenses. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of express or implied warranty.

- B. Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers and employees from and against liability for losses, damages and expenses, including reasonable attorneys' fees, to the extent they are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence.
- C. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Consultant to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee or any of them.

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party.

10. Use of Documents

All documents prepared or furnished by consultant pursuant to this Agreement are instruments of Consultant's professional service, and Consultant shall retain an ownership and property interest therein, including all copyrights. Consultant grants Client a license to use instruments of Consultant's professional service for the purpose of planning, constructing, occupying or maintaining the project or as otherwise intended. Reuse or modification of any such documents by Client, without Consultant's written permission and professional involvement in the applicable reuse or modification, shall be at Client's sole risk, and Client agrees to waive all claims against and defend, indemnify and hold Consultant harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

11. Survey Stakes for Construction (for projects involving construction)

Stakes placed by Consultant for use by the Contractor shall only be used for the specific purpose indicated. Any use of stakes by the Client for purposes other than indicated and/or communicated by the Consultant, without Consultant's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold Consultant harmless for all claims, damages and expense, including attorneys' fees, arising out of such unauthorized used by Client or others acting through Client.

12. Use of Electronic Media

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant except for electronic copies of documents available for printing by Contractors during bidding and/or construction from QuestCDN.com or as specified in this Agreement for Services or as specifically indicated in writing by Consultant. Files in electronic formats, or other types of information furnished by Consultant to Client such as text, data or graphics, are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of the project.

13. Opinions of Cost

When included in Consultant's scope of services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent

Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or the actual construction cost will not vary from Consultant's opinions or estimates of probable construction cost.

14. Standard of Care

The Standard of Care for all professional services performed or furnished by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances or similar scope of services at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

15. Termination

The obligation to provide further services under this Agreement may be terminated:

A. For Cause

1. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, through no fault of the terminating party. The failing party shall have the right, within 30 days, to correct or remedy the cited failures.
2. By Consultant
 - a. Upon seven days written notice if Consultant believes that he is being requested by Client to furnish or perform services contrary to Consultant's responsibilities as a licensed professional. Consultant shall have no liability to Client on account of such termination.
 - b. Upon seven days written notice if the Consultant's services for the project are delayed or suspended for more than 90 days for reasons beyond Consultant's control.
 - c. Upon seven days written notice if the Client has failed to pay for previous services rendered and/or if his account is more than 60 days past due.

B. To Discontinue Project

By Client effective upon the receipt of notice by Consultant.

C. Reimbursement for Services

Consultant shall be reimbursed for all services and expenses rightfully incurred prior to termination.

16. Force Majeure

Neither party shall be deemed in default of this Agreement to the extent that any delay of failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence. This shall include mass illness caused by a pandemic and potential government pronouncement of the pandemic.

17. Successors Assigns and Beneficiaries

- A. Client and Consultant each is hereby bound and the partners, successors, executors, administrators and legal representatives of Client and Consultant are hereby bound to the other party by this Agreement and to the partners, successors, executors administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

- B. Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty of responsibility under this Agreement.

18. Municipal Financial Advisor Services

The Consultant is not registered with the Securities and Exchange Commission as a municipal advisor. Consultant does not perform municipal advisory services (as covered under the Dodd-Frank Wall Street Reform and Consumer Protection Act, signed into law on July 21, 2010, as it relates to financial products and services). In the event Client desires such services, it is the Client's responsibility to retain an independent registered advisor for that purpose.

19. Controlling Laws

This Agreement is to be governed by the laws of the state in which the project is located.

**Village of Shorewood Hills:
Creation of Tax Increment Districts 5 & 6 with the Possible Amendment of Tax Increment
District No.3**

Summary of Activities and Timetable
November 12, 2015

Action	Party Responsible	Date
1. Village Board Meeting: Authorize contract to proceed with TID creation.	Village Board	11/16/2015
2. Prepare draft TID #5 project plan and map, and accompanying resolutions; coordinate JRB meeting.	Vierbicher	11/17/2015 1/07/2015
3. Letters to taxing jurisdictions requesting JRB appointments.	Vierbicher	12/16/2015
4. Plan Commission Meeting: <ul style="list-style-type: none"> • Review TID creation documents • Recommend edits to plans • Schedule Plan Commission public hearing for TID creation (if no further discussion needed) 	Vierbicher / Plan Commission	1/12/2016
5. JRB notice to newspaper.	Vierbicher	1/05/2015
6. JRB packets - forward financial information to JRB.	Vierbicher	1/13/2015
7. Publish notice for TID JRB meeting (<i>Class I</i>).	Newspaper	1/13/2016
8. JRB – First Meeting on TID Creation: Reaffirm chairperson and at-large member, discussion of draft TID #5 creation (<i>at least 5 days after publication of JRB meeting notice; latest date 14 days after first notice of Public Hearing</i>)	Vierbicher / JRB	1/20/2016 – 1/25/2016
9. Provide information to Village Attorney for creation/amendment attorney opinion letters.	Vierbicher	After JRB Review
10. Plan Commission public hearing notice to newspaper.	Vierbicher	1/18/2016
11. Send hearing notice to taxing entities.	Vierbicher	1/18/2016
12. Send letter to property owners within TID boundary (at least 15 days prior to hearing – Pyare Site only)	Village Staff	1/23/2016
13. Publish notices for TID Project Plan’s Plan Commission public hearing (<i>Class II</i>)	Newspaper	1/26/2016 & 2/2/16
14. Plan Commission Meeting: <ul style="list-style-type: none"> • Public hearings - TID #3 amendment, #5 & 6 creation (<i>at least 7 days after last insertion of public notice</i>) • Adoption of TID #3 amendment, #5 & 6 creation, submission to Village Board for approval 	Vierbicher / Plan Commission	2/9/2016
15. Village Board Meeting: <ul style="list-style-type: none"> • Review TID #5 creation documents. • Adopt resolution approving TID #5 creation. 	Vierbicher / Village Board	2/15/2016
16. JRB notice to newspaper.	Vierbicher	2/19/2016
17. Mail out JRB packets.	Vierbicher	2/23/2016
18. Publish notice for TID JRB meeting (<i>Class I</i>).	Newspaper	2/23/2016
19. JRB – Final Meeting on TID Creation: Approval of TID #3 amendment, #5 & 6 creation by JRB (<i>At least 5 days after publication of meeting notice and within 30 days of Council approval</i>)	Vierbicher / JRB	3/1/2016 – 3/30/2016
20. Notify DOR of TID #3 amendment, #5 & 6 creation	Village Staff	TBD
21. Submit TID #3 amendment, #5 & 6 creation information to Wisconsin Department of Revenue (with certification fee)	Village Clerk / Assessor	By 10/30/16

The Wisconsin State Journal is published each day; notices must be provided four days prior to the publication date.
Upcoming Regularly Scheduled Meetings

Village Board
November 16
December 21
January 18
February 15
March 21
April 18

May 16

Plan Commission
November 17

December 15
January 12
February 9 (16 special)
March 15
April 12
May 10

PART 3.
AMENDMENT

Section 3-1. Initiation.

The following may submit an application for a plan amendment:

- (a) Village Board;
- (b) Plan Commission;
- (c) any resident of the Village;
- (d) any person having title to land within the Village;
- (e) any person having a contractual interest in land to be affected by a proposed amendment; or
- (f) an agent for any of the above.

Proposals to amend this plan shall be submitted to the Village Clerk between February 15 and March 15, except those recommended by the Village Board, which may be submitted anytime during the year.

Section 3-2. Burden of Proof.

The person that proposes an amendment to the Future Land Use Map shall have the burden of proof to show that the proposed amendment is in the public interest and internally consistent with the remainder of the plan.

Section 3-3. Application and Review Procedure.

The amendment process shall entail the following steps:

- (a) *Submittal of Application.* The applicant shall submit a complete application to the Village Clerk along with the application fee if any (See Sections 3-4 and 3-6).
- (b) *Transmittal of Application to Plan Commission.* The Village Clerk shall forward one (1) copy of the application to each member of the Plan Commission.
- (c) *Preliminary Review.* The Plan Commission shall review the application at one of its regular or special meetings. The Plan Commission will determine whether the proposed amendment is within the public interest and internally consistent with the remainder of this plan. If it is determined that the proposed amendment meets the above requirements, the Commission shall schedule a public hearing.
- (d) *Placement of Public Notice.* The Village Clerk shall provide for appropriate public notice for the public hearing conducted by the Plan Commission.
- (e) *Interdepartmental/Agency Review.* The Village Clerk shall forward one (1) copy of the application to appropriate Village personnel and local units of government that would be directly affected by the proposed amendment.
- (f) *Plan Commission Hearing.* Allowing for proper public notice, the Plan Commission shall conduct a meeting to review the application.
- (g) *Plan Commission Recommendation.* The Plan Commission shall make a written recommendation to the Village Board to either: deny the proposed amendment, approve the proposed amendment without revision, or approve the proposed amendment with revision(s) that it deems appropriate. Such revisions to the proposed amendment shall be limited in scope to those matters considered in the public meeting.
- (h) *Public Hearing.* The Village Board shall hold a public hearing, allowing for proper public notice, to consider the proposed amendment.
- (i) *Village Board Decision.* After reviewing the application and the Plan Commission's recommendation, the Village Board shall make a decision to either: deny the proposed amendment, approve the proposed amendment without revision, or approve the amendment with revision(s) that it deems appropriate. Such revisions to the proposed amendment shall be limited in scope to those matters considered in the public hearing.
- (k) *Notification of Decision.* Within five (5) days of the decision, the Clerk shall mail the applicant, by regular U.S. mail, the original copy of the decision and notify the Plan

Commission in writing of the Board’s decision (if the Commission is not the original applicant). If the proposed amendment is denied, the notification shall indicate the reasons for the denial. If the amendment is approved, an ordinance to that effect shall be adopted.

- (l) *Update History of Adoption and Amendment.* The Plan Commission shall update the table found in Section 3-7 of this part.

Section 3-4. Application Content.

- 1. *Landowner-Initiated Amendment to the Future Land Use Map.* An application submitted by a landowner to amend the Future Land Use Map shall include the following:
 - (a) a scaled drawing of the subject area;
 - (b) a legal description for each of the parcels in the subject area;
 - (c) a map of the existing land uses occurring on and around the subject area;
 - (d) a written description of the proposed change;
 - (e) a written statement outlining the reason(s) for the amendment; and
 - (f) other supporting information the applicant deems appropriate.
- 2. *Other Amendments.* For all other types of amendments, the application shall include the following:
 - (a) a written description of the proposed change;
 - (b) a written statement outlining the reason(s) for the amendment; and
 - (c) other supporting information the applicant deems appropriate.

Section 3-5. Limitations on Amending the Comprehensive Plan.

- 1. *Internal Consistency.* Amendments shall be made so as to preserve the internal consistency of the entire plan.
- 2. *Granting Special Privileges or Placing Limitations Not Permitted.* No amendment to change the Future Land Use Map shall contain special privileges or rights or any conditions, limitations, or requirements not applicable to all other lands in the district.

Section 3-6. Application Fees.

- 1. *Landowner Initiated Amendments.* For all amendments to the Future Land Use Map that are initiated by the owner or another person having a contractual interest in land to be affected by the proposed amendment, an application fee, as set by the Village Board and on file at the Village Clerk's office, shall be submitted at the time of application.
- 2. *Other Amendments.* For all other types of amendments, no application fee shall be assessed.

Section 3-7. Historical Summary of Plan Adoption and Amendments

The table below provides an overview of Village Board action regarding this plan.

Table 10-2: History of Comprehensive Plan Actions

Date	Ordinance Number	Description of Action
December 15, 2009	L-2009-7	Village Board adopts the Village’s comprehensive plan to comply with Wisconsin’s Smart Growth Legislation.



November 11, 2015

Karl Frantz
Village Administrator
Shorewood Hills Village Hall
810 Shorewood Boulevard
Madison, WI 53705

Re: Application for Amendment to the Comprehensive Plan
2725, 2727 and 2801 Marshall Court

Dear Mr. Frantz:

We are requesting an amendment to the Village Comprehensive Plan and more specifically the Doctors Park Neighborhood Plan. We are requesting that Map 2.2 of the Doctors Park Neighborhood Plan be amended to recommend a 2-4 story building height (maximum 52 ft.) for those lots designated as 9, 17, 19, 20 and 21. The Map 2.2 currently calls for a building height of 2-3 stories (maximum 46').

Attached with this letter are a scaled drawing of the subject area, a legal description of each of the parcels in the subject area and a map of the existing land-uses occurring on and within the area.

The reasons for our request are as follows:

1. A building height of four stories and a maximum of 52 ft. will be compatible with the surrounding land-uses. The Shackleton Square project has a building height of 3 stories and a roof peak height of 47 feet and having a slightly taller building along the University Avenue corridor is appropriate. The adjacent Arbor Crossing building to the east is four stories and 50 ft. in height.
2. The maximum height of 52 ft. is only 6 ft. more than the currently recommended height of 46 ft.
3. A four-story building will provide a visual and acoustic buffer for Marshall Court from the University Avenue corridor.

4. Allowing four stories will make it economically viable to include affordable housing on those sites.

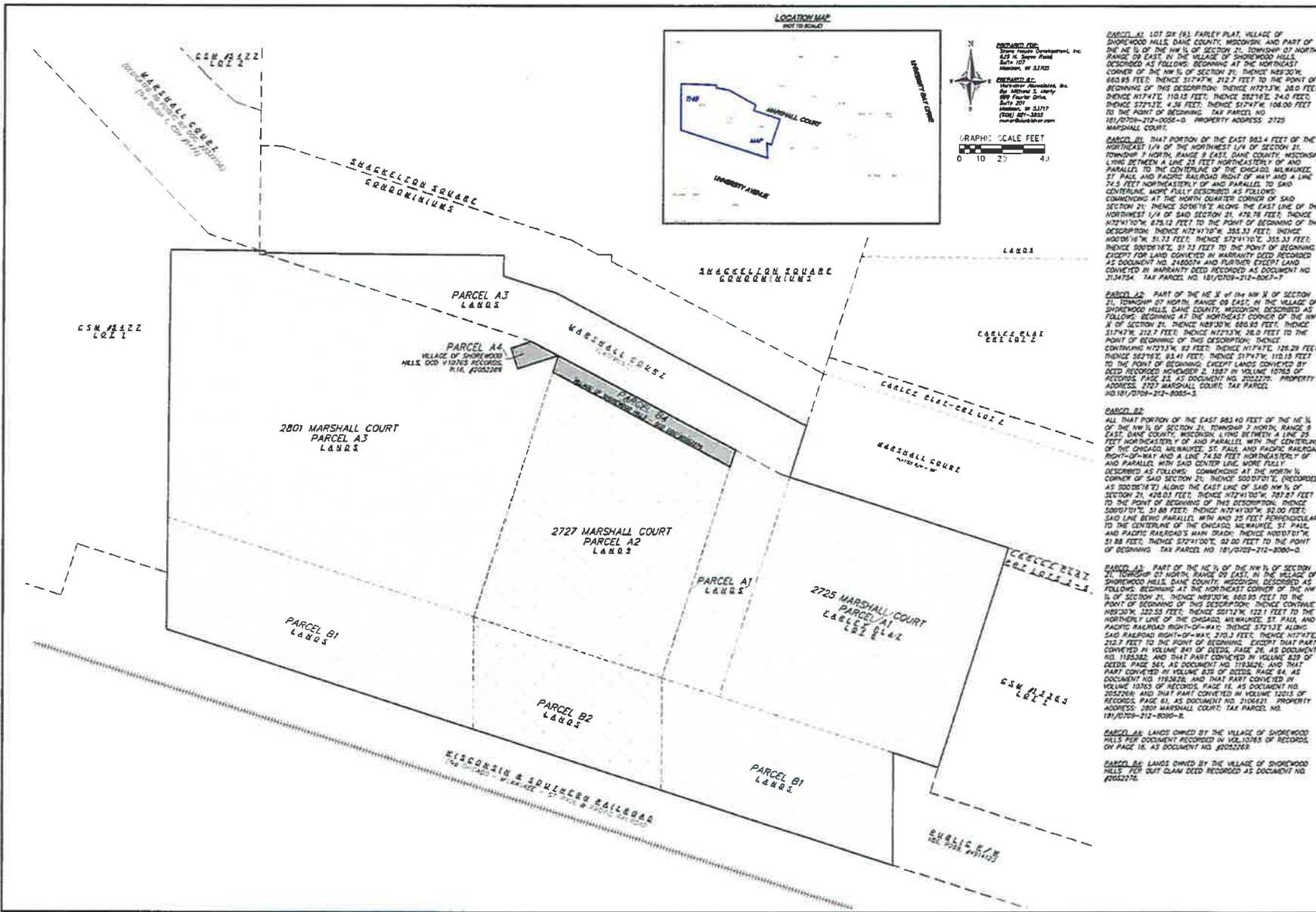
Stone House Development is proposing this amendment in advance of a proposed development plan for a mixed-use development with a both affordable and market-rate apartments. The proposed development plan will meet many of the goals and objectives of the Doctor's Park Neighborhood Plan including providing a mixed-use development, providing structured parking, encouraging live-work situations and balancing the traffic generating uses.

Thank you for your consideration of this request. Please let me know if you need any additional information to evaluate this request.

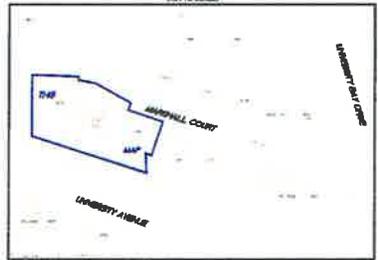
Sincerely,



J. Randy Bruce, AIA
Managing Member



LOCATION MAP (NOT TO SCALE)



PREPARED BY:
 Veribicher Associates, Inc.
 225 N. New Field
 Suite 107
 Madison, WI 53703
 Telephone: 608.261.1111
 Fax: 608.261.1112
 www.veribicher.com

GRAPHIC SCALE FEET
 0 10 20 40

PARCEL A1: LOT 6 OF THE PARLEY PLAT, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN, AND PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW 1/4 OF SECTION 21; THENCE N62°30'W, 86.83 FEET; THENCE S77°47'W, 212.7 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N72°13'W, 26.0 FEET; THENCE N174°E, 110.15 FEET; THENCE S22°18'E, 24.0 FEET; THENCE S72°13'E, 4.36 FEET; THENCE S174°W, 106.00 FEET TO THE POINT OF BEGINNING OF TAX PARCEL NO. 181/0709-212-0056-03, PROPERTY ADDRESS: 2725 MARSHALL COURT, MARSHALL COUNTY.

PARCEL A2: THAT PORTION OF THE EAST 283.4 FEET OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 7 NORTH, RANGE 9 EAST, DANE COUNTY, WISCONSIN, LYING BETWEEN A LINE 25 FEET NORTHEASTERLY OF AND PARALLEL TO THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY AND A LINE 74.5 FEET NORTHEASTERLY OF AND PARALLEL TO SAID CENTERLINE, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 21; THENCE S06°16'E, ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21, 476.78 FEET; THENCE N74°10'W, 274.12 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N72°41'0"W, 355.33 FEET; THENCE N00°16'W, 51.73 FEET; THENCE S72°11'0"E, 355.33 FEET; THENCE S06°16'E, 51.73 FEET TO THE POINT OF BEGINNING EXCEPT FOR LAND CONVEYED IN WARRANTY DEED RECORDED AS DOCUMENT NO. 21450074 AND FURTHER EXCEPT LAND CONVEYED IN WARRANTY DEED RECORDED AS DOCUMENT NO. 3124754. TAX PARCEL NO. 181/0709-212-8067-7.

PARCEL A3: PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW 1/4 OF SECTION 21; THENCE N62°30'W, 86.83 FEET; THENCE S174°W, 212.7 FEET; THENCE N72°13'W, 26.0 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUING N72°13'W, 83 FEET; THENCE N174°E, 126.29 FEET; THENCE S22°18'E, 24.0 FEET; THENCE S174°W, 110.15 FEET TO THE POINT OF BEGINNING EXCEPT LANDS CONVEYED BY DEED RECORDED NOVEMBER 2, 1987 IN VOLUME 10763 OF RECORDS, PAGE 22, AS DOCUMENT NO. 892278; PROPERTY ADDRESS: 2727 MARSHALL COURT, TAX PARCEL NO. 181/0709-212-8065-5.

PARCEL B2: ALL THAT PORTION OF THE EAST 283.40 FEET OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 7 NORTH, RANGE 9 EAST, DANE COUNTY, WISCONSIN, LYING BETWEEN A LINE 25 FEET NORTHEASTERLY OF AND PARALLEL WITH THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY AND A LINE 74.50 FEET NORTHEASTERLY OF AND PARALLEL WITH SAID CENTER LINE, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 21; THENCE S00°10'0"E, RECORDED AS DOCUMENT NO. 1148 FEET; THENCE N72°41'00"W, 92.00 FEET; SAID LINE BEING PARALLEL WITH AND 25 FEET PERPENDICULAR TO THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD'S MAIN TRACK; THENCE N00°16'0"W, 51.88 FEET; THENCE S72°11'00"E, 92.00 FEET TO THE POINT OF BEGINNING. TAX PARCEL NO. 181/0709-212-8060-6.

PARCEL A4: PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW 1/4 OF SECTION 21; THENCE N62°30'W, 86.83 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUING N62°30'W, 122.55 FEET; THENCE S0172°W, 122.1 FEET TO THE NORTHERLY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY; THENCE S72°13'E, ALONG SAID RAILROAD RIGHT-OF-WAY, 270.3 FEET; THENCE N174°E, 212.7 FEET TO THE POINT OF BEGINNING EXCEPT THAT PART CONVEYED IN VOLUME 841 OF RECORDS, PAGE 26, AS DOCUMENT NO. 1155482, AND THAT PART CONVEYED IN VOLUME 839 OF RECORDS, PAGE 567, AS DOCUMENT NO. 1155482, AND THAT PART CONVEYED IN VOLUME 839 OF RECORDS, PAGE 64, AS DOCUMENT NO. 1155482, AND THAT PART CONVEYED IN VOLUME 10763 OF RECORDS, PAGE 16, AS DOCUMENT NO. 892278; AND THAT PART CONVEYED IN VOLUME 12015 OF RECORDS, PAGE 61, AS DOCUMENT NO. 21450074. PROPERTY ADDRESS: 2801 MARSHALL COURT, TAX PARCEL NO. 181/0709-212-8060-8.

PARCEL A4: LANDS OWNED BY THE VILLAGE OF SHOREWOOD HILLS PER DOCUMENT RECORDED IN VOLUMES OF RECORDS ON PAGE 16, AS DOCUMENT NO. 892278.

PARCEL B4: LANDS OWNED BY THE VILLAGE OF SHOREWOOD HILLS PER DEED CLAIM DEED RECORDED AS DOCUMENT NO. 892278.



EXHIBIT MAP

LOT 6 PARLEY PLAT, AS RECORDED IN VOLUME 17 OF PLATS, ON PAGE 28, AS DOCUMENT NUMBER 89244, DANE COUNTY RECORDS; PART OF THE NE 1/4, NW 1/4 OF SECTION 21, ALSO PART OF THE SE 1/4 OF THE NW 1/4 OF SECTION 21, ALL IN TOWNSHIP 07 NORTH, RANGE 09 EAST, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN

NO.	DATE	RECORDS	PAGES
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

PLAT NO. 17 (247)
 PLAT NO. 17 (117)
 DATE: November 2, 2013
 SHEET: 1 OF 1

DESCRIPTION

PARCEL A1:

LOT SIX (6), FARLEY PLAT, VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN. AND PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW 1/4 OF SECTION 21; THENCE N89°30'W, 660.95 FEET; THENCE S17°47'W, 212.7 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N72°13'W, 28.0 FEET; THENCE N17°47'E, 110.15 FEET; THENCE S62°16'E, 24.0 FEET; THENCE S72°13'E, 4.36 FEET; THENCE S17°47'W, 106.00 FEET TO THE POINT OF BEGINNING. TAX PARCEL NO. 181/0709-212-0056-0. PROPERTY ADDRESS: 2725 MARSHALL COURT.

PARCEL B1:

THAT PORTION OF THE EAST 983.4 FEET OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 21, TOWNSHIP 7 NORTH, RANGE 9 EAST, DANE COUNTY, WISCONSIN, LYING BETWEEN A LINE 25 FEET NORTHEASTERLY OF AND PARALLEL TO THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT OF WAY AND A LINE 74.5 FEET NORTHEASTERLY OF AND PARALLEL TO SAID CENTERLINE, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 21; THENCE S0°06'16"E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 21, 479.76 FEET; THENCE N72°41'10"W, 675.12 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N72°41'10"W, 355.33 FEET; THENCE N00°06'16"W, 51.73 FEET; THENCE S72°41'10"E, 355.33 FEET; THENCE S00°06'16"E, 51.73 FEET TO THE POINT OF BEGINNING. EXCEPT FOR LAND CONVEYED IN WARRANTY DEED RECORDED AS DOCUMENT NO. 2480074 AND FURTHER EXCEPT LAND CONVEYED IN WARRANTY DEED RECORDED AS DOCUMENT NO. 3134754. TAX PARCEL NO. 181/0709-212-8067-7.

PARCEL A2:

PART OF THE NE ¼ of the NW ¼ OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW ¼ OF SECTION 21; THENCE N89°30'W, 660.95 FEET; THENCE S17°47'W, 212.7 FEET; THENCE N72°13'W, 28.0 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUING N72°13'W, 92 FEET; THENCE N17°47'E, 126.29 FEET; THENCE S62°16'E, 93.41 FEET; THENCE S17°47'W, 110.15 FEET TO THE POINT OF BEGINNING; EXCEPT LANDS CONVEYED BY DEED RECORDED NOVEMBER 2, 1987 IN VOLUME 10765 OF RECORDS, PAGE 23, AS DOCUMENT NO. 2052276. PROPERTY ADDRESS: 2727 MARSHALL COURT; TAX PARCEL NO.181/0709-212-8085-5.

PARCEL B2:

ALL THAT PORTION OF THE EAST 983.40 FEET OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 7 NORTH, RANGE 9 EAST, DANE COUNTY, WISCONSIN, LYING BETWEEN A LINE 25 FEET NORTHEASTERLY OF AND PARALLEL WITH THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY AND A LINE 74.50 FEET NORTHEASTERLY OF AND PARALLEL WITH SAID CENTER LINE, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 21; THENCE S00°07'01"E, (RECORDED AS S00°06'16"E) ALONG THE EAST LINE OF SAID NW 1/4 OF SECTION 21, 428.03 FEET; THENCE N72°41'00"W, 787.87 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE S00°07'01"E, 51.88 FEET; THENCE N72°41'00"W, 92.00 FEET; SAID LINE BEING PARALLEL WITH AND 25 FEET PERPENDICULAR TO THE CENTERLINE OF THE CHICAGO, MILWAUKEE, ST. PAUL, AND PACIFIC RAILROAD'S MAIN TRACK; THENCE N00°07'01"W, 51.88 FEET; THENCE S72°41'00"E, 92.00 FEET TO THE POINT OF BEGINNING. TAX PARCEL NO. 181/0709-212-8080-0.

PARCEL A3:

PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 21, TOWNSHIP 07 NORTH, RANGE 09 EAST, IN THE VILLAGE OF SHOREWOOD HILLS, DANE COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF THE NW 1/4 OF SECTION 21; THENCE N89°30'W, 660.95 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE N89°30'W, 322.55 FEET; THENCE S01°12'W, 122.1 FEET TO THE NORTHERLY LINE OF THE CHICAGO, MILWAUKEE, ST. PAUL AND PACIFIC RAILROAD RIGHT-OF-WAY; THENCE S72°13'E ALONG SAID RAILROAD RIGHT-OF-WAY, 270.3 FEET; THENCE N17°47'E, 212.7 FEET TO THE POINT OF BEGINNING. EXCEPT THAT PART CONVEYED IN VOLUME 841 OF DEEDS, PAGE 26, AS DOCUMENT NO. 1195382; AND THAT PART CONVEYED IN VOLUME 839 OF DEEDS, PAGE 561, AS DOCUMENT NO. 1193626; AND THAT PART CONVEYED IN VOLUME 839 OF DEEDS, PAGE 64, AS DOCUMENT NO. 1193628; AND THAT PART CONVEYED IN VOLUME 10765 OF RECORDS, PAGE 16, AS DOCUMENT NO. 2052269; AND THAT PART CONVEYED IN VOLUME 12015 OF RECORDS, PAGE 61, AS DOCUMENT NO. 2106621. PROPERTY ADDRESS: 2801 MARSHALL COURT; TAX PARCEL NO. 181/0709-212-8090-8.

PARCEL A4: LANDS OWNED BY THE VILLAGE OF SHOREWOOD HILLS PER DOCUMENT RECORDED IN VOL.10765 OF RECORDS, ON PAGE 16, AS DOCUMENT NO. #2052269.

PARCEL B4: LANDS OWNED BY THE VILLAGE OF SHOREWOOD HILLS PER QUIT CLAIM DEED RECORDED AS DOCUMENT NO. #2052276.



- COMMERCIAL SERVICE
- SINGLE FAMILY RESIDENTIAL
- COMMERCIAL SALES
- MIXED USE
- MULTI-FAMILY RESIDENTIAL
- INSTITUTIONAL



November 9, 2015

Karl Frantz, Administrator
Village of Shorewood Hills
810 Shorewood Boulevard
Madison, WI 53706

Dear Mr. Frantz:

As you know, both First Unitarian Society parishioners and staff received tickets for parking on University Bay Drive on Sunday, November 1. We understand that Shorewood has recently changed the parking restrictions on that street, with a focus on keeping hospital employees from using street-side parking on the weekends.

FUS has suffered several reductions in our parking options over the past couple of years, and the situation is becoming critical for Sunday services. The functionality of the FUS campus is contingent upon providing our members and guests with reasonable access to our 500-seat auditorium during worship services. Recent changes include the following:

- We had a longstanding agreement with the Veterans Administration Hospital that provided us with Sunday morning access to their parking area that is closest to University Bay Drive. We were notified approximately two years ago that the agreement had to be terminated because of liability concerns.
- We had access to a long string of parking spaces facing the railroad tracks. Construction of one new building on Marshall Court reduced the number of available spaces. The current construction of a second large building on Marshall Court has eliminated that parking area entirely.
- It appears that many residents of the new building housing Dental Health Associates rely on Marshall Court on-street parking and the parking lots of other nearby properties for their weekend parking needs. Those spaces are no longer available for use by Society parishioners.



FUS is actively exploring other parking options at nearby sites. However, the loss of the spaces on University Bay Drive will cause a significant hardship to parishioners on Sundays.

We ask that the Village reconsider the current policy. There are other options that would still restrict usage by hospital employees who are looking for a place to park for their eight-hour shifts. While we understand that the residents living in homes along the Drive would be substantially inconvenienced if all parking restrictions were eliminated, a restriction that is lifted on Sundays between 8:00 a.m. and 1:00 p.m., for example, might satisfy all interests.

This letter merely serves to outline the Society's interests. I would be happy to meet with you to discuss the matter further.

We look forward to working with the Village of Shorewood to explore the various parking pressures that now face our parishioners. We are confident that steps can be taken to minimize the negative impact of recent and future changes.

Sincerely,

Kurt Stege
Interim Church Business Administrator

c. Michael Schuler

11.9.15 let Frantz
ks

Jim Rogers

608-852-7777 • JimRogers111@gmail.com

November 6, 2015

Village of Shorewood Hills Board
810 Shorewood Blvd
Madison WI 53706

SUBJECT: No Parking on Sundays on University Bay Drive

Village of Shorewood Hills Board Members,

This is to voice concern that may be perceived as only a light concern about a parking ticket. This is to let you know that how the Village board and staff respond may be perceived as reflective of the desired level of maintaining positive relations with one of the long-time Village entities, The First Unitarian Society and their members.

Main concerns include:

1. With *reduced parking* due to increased construction near The First Unitarian Society the Village Board decided to *further reduce* parking on the street near The First Unitarian Society during Sunday services. There was *no consideration* for a 2-hour parking option for services.
2. The Village of Shorewood Hills *appears* not to concern itself with supporting one of its long-time constituents by *not improving* the limited parking for The First Unitarian Society services.

Secondarily (and only secondary to above):

3. There was *incredibly poor community relations in rolling out* the changed ordinances. This included a white label being placed over the portion of the signs that now covers up “except Saturday, Sundays and holidays,” there is *no* yellow curb marking, there are *no* additional signs including temporary signs noting the parking changes, there was *no* removal of the sign that says “No Parking from Here to Corner” even though the policy is now that there is *no* parking on *either side* of the “No Parking from Here to Corner” sign, apparently there was *no* advance notification to The First Unitarian Society that may have allowed further notification to its members. (It is noted that there were warning tickets given one week prior that this author feels was almost useless in this situation, and Village notices sent to Village residents and posted on the Village website. These are less read by First Unitarian members.)

In addition, although issuing \$40 tickets for the social justice oriented First Unitarian Society members without effective notification is *not* intended as a revenue generator, raising additional funds for a Village that has an average per person income of over \$100,000¹ can easily be interpreted poorly.

Further detail includes that on Sunday, November 1 the Shorewood Hills Police Department issued parking tickets to *all* vehicles parked on (previous one-sided parking) University Bay Drive in at least the 900 block during the 11 am First Unitarian service, and likely this was also done during the 9 am service. That morning I had driven by the University Bay Drive and University Avenue construction area to find *no parking*. I then drove into the First Unitarian Society parking lot and found *no parking*. I then drove to my usual parking spot when I attend First Unitarian on University Bay Drive and parked in front of 900 University Bay Drive. My ticket was issued at 11:54. (It is noted that having a Shorewood street parking permit visible on the vehicle did not avoid a Shorewood parking ticket, as this is only valid near the person’s residence.)

Having long-time connections with the Village of Shorewood Hills including serving 25 years as a volunteer Shorewood Hills EMT, I am incredibly let down by both the *decision* related to eliminating street parking for members of First Unitarian Society and the *incredibly poor* roll-out of this changed policy.

I await to see how the Village Board and its staff responds to its constituents. Thank you for your volunteer work.

Sincerely,



Jim Rogers
Cc: Mark Lederer, Village of Shorewood Hills Traffic Committee

¹ “The median income for a household in the Village of Shorewood Hills is \$122,879.” Dane County Multi-Hazard Litigation Plan (2009).

Parks Committee Minutes
Village of Shorewood Hills
Monday, October 12, 2015

1. **Called to Order:** Nancy Heiden called the meeting to order at 5:37 p.m.
 - a. **Roll Call:** Committee Members Present: Roma Lenehan, Nancy Heiden, Georgene Stratman, Kathie Brock, and Sue Denholm. **Others Present:** Village Forester Corey George, Mary Heise (University Hospital and Clinics), Will Taylor (Cardno), Andrea Arpaci-Dusseau (Resident, 2909 Hunter Hill).
 - b. **Meeting Notice:** C. George confirmed that the meeting had been properly posted in compliance with open meeting laws.
 - c. **Approval Previous Minutes:** The Committee approved draft minutes from the September 14, 2015 Parks Committee meeting subject to small modifications.
2. **Harvard Drive (U-Station Clinics) Restoration:** Will Taylor represented Cardno, a contractor hired by the University Hospital and Clinics to remove invasive species and replant native vegetation. Mr. Taylor spoke to the Parks Committee about the U-Station Clinic property and their role with landscape maintenance. Mr. Taylor presented a draft restoration plan and asked the Committee for input. C. George explained that the focus of this meeting was the ongoing work being done south of Harvard Drive. The major issues are removing the invasive species, replanting native vegetation that provides screening to neighboring residents and prevents erosion, and improving visibility and safety along the street. K. Brock offered her expertise on how best to control certain invasive species. C. George noted that some neighbors didn't like the use of herbicide. Some of them have accused the contractors of spraying "good" plants as well as invasive species. C. George asked the contractor if they could pull more weeds vs. spraying. W. Taylor (Cardno) said they would try to use less herbicide and do more pulling of weeds in the future. C. George indicated that some of the neighbors were upset about the loss of screening when invasive species were removed. Everyone agreed that replanting is crucial and larger plants should be used to provide more immediate screening when possible. C. George recommended that more care be taken with new plantings (watering and weeding around). Andrea Arpaci-Dusseau (resident in attendance) indicated that she lives on Hunter Hill (north of Harvard Drive) and she had no problems with the work being done and understood the benefits of the project. Her only concern was that larger trees would not be removed, because that would open up her view to the Clinic building. Overall, the Committee was supportive of the project and would like to continue with restoring the site to native vegetation. The big question was whether the area along Harvard Drive should be completed in small sections over the next few years or finished all at once in 2016. C. George reminded the Committee that several neighbors were unable to attend this meeting, but wanted to see the plan and provide input. It was recommended that no decisions be made until after the November 9th meeting.

3. **Memorial Brochure and Bench Donation:** At the September meeting, the Committee discussed the Madison Community Foundation's offer to donate a bench and some plantings (\$1,500 max) in memory of John Peterson. The Committee suggested having a rustic stone bench installed near a proposed walking path in Post Farm Park (east of the Community Garden and bike path). Sue Denholm researched and shared information on the bench styles from the Memorial Brochure that was approved by the Committee a few years ago. C. George will check with MCF to see if they will purchase the rustic stone bench. S. Denholm will check with the company that sells the stone bench to check on availability and pricing.
4. **Other Parks Updates:** There was nothing discussed at this time.
5. **Future Agenda Items:**
 - a. **Memorial Brochure** distribution – The Committee would like to update the brochure and look into ways to promote it.
 - b. Status of the **Post Farm park playground** – Nothing was discussed at this time.
 - c. **Harvard Drive Restoration** (U-Station Clinics) – Continue discussion next month (November 9th at 5:30 pm). Gather input from neighbors.
6. **Forester's Report:** R. Lenehan asked for an update on the volunteers. C. George summarized the various volunteer projects going on in the parks. The volunteers this fall are very energetic and productive.
7. **Adjourned:** 6:59 pm

Minutes taken by Corey George

Matthew P. Dregne

222 West Washington Avenue, Suite 900
P.O. Box 1784
Madison, WI 53701-1784
mdregne@staffordlaw.com
608.259.2618

October 16, 2015

Karl P. Frantz, Village Administrator
Village of Shorewood Hills
810 Shorewood Boulevard
Madison, WI 53705

Re: 2016 Rates

Dear Karl:

It has been a pleasure serving the Village in 2015 and we look forward to continuing our relationship in 2016. To aid in your budgeting process, we are advising you of our 2016 rates at this time. Our 2016 rate chart is enclosed. Please feel free to call if you have any questions.

Very truly yours,



Matthew P. Dregne

MPD:kps
Enclosure

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STAFFORD ROSENBAUM LLP

2016 MUNICIPAL GENERAL COUNSEL RATES

Type of Services	Description of Services		Hourly Rates
General Municipal Law Services	Advising on issues of municipal law; attending meetings as directed; drafting municipal ordinances, resolutions, public construction contracts and other instruments as may be required; and performing such other duties as may be prescribed by law or requested.	Partners	\$195
		Associates	\$175
		Paralegals	\$120
Prosecutorial Services	Advising on matters relating to the issuance of citations and prosecution of ordinance violations; prosecuting ordinance violations.	Partners	\$170
		Associates	\$155
		Paralegals	\$105
Labor and Employment Related Services	Advising and representing in collective bargaining, labor, and employment related matters.	Partners	\$205
		Associates	\$180
		Paralegals	\$120
Land Use and Development Related Services	Advising and representing in the review, processing and action on land use and development-related matters, including annexation, zoning, land division, tax increment financing and urban service area amendments; negotiating and drafting permits, agreements and other documents relating to land use and development issues.	Partners	\$240
		Associates	\$210
		Paralegals	\$135
Additional Services, including Litigation and Environmental Services	Rates charged for a particular matter will be determined on a case-by-case basis.	Partners Associates Paralegals	



Karl Frantz <kfrantz@shorewood-hills.org>

New water meter

1 message

Pamela Paulu <pamelaspaulu@aol.com>

Tue, Nov 3, 2015 at 10:59 AM

To: jmitmoen@shorewood-hills.org

Cc: kpfrantz@shorewood-hills.org

Dear John:

Thank you for sending Craig Steinle to my home on Monday, October 26th. I think Craig did a very careful and competent job changing out my water meter, and I found him to be very courteous, considerate, and respectful.

I believe Craig will be a very good addition to your Public Works crew.

Thank you.

Sincerely yours,

Pamela S, Paulu
922 Cornell Court